

interventions and core public health strategies for HIV prevention. CBA is provided to support health departments, community-based organizations, and healthcare organizations in the implementation, monitoring and evaluation of evidence-based HIV prevention interventions and programs; building organizational infrastructure; and community mobilization to decrease stigma and increase HIV testing in high risk communities. CBA services are requested by health departments, community-based organizations, and healthcare organizations, and also offered proactively. Under this project, there will be no duplication of information collection, because it builds on existing, OMB approved data collection activities.

The PTCs and CBA providers offer classroom and experiential training, web-based training, clinical consultation, and capacity building assistance to maintain and enhance the capacity of healthcare professionals to control and prevent STDs and HIV. The CBA service recipients are healthcare professionals who work at community-based organizations (CBOs), health departments, and healthcare organizations, most of whom are funded directly or indirectly by the CDC, involved in HIV prevention service delivery. Their positions include HIV educator, clinical supervisor, HIV prevention specialist, clinician, outreach worker, case manager director, program coordinator, program manager,

disease intervention specialist, partner services provider, physicians, nurses, and health educators, etc.

CDC is requesting to use two web-based assessments that will be administered to recipients of CBA services: (1) Training Follow-Up Instrument and (2) Technical Assistance Satisfaction Instrument. The first quantitative assessment will be disseminated 90 days after a training event to agency staff who participated in a training activity. It takes approximately 12 minutes to complete. The purpose of this web-based assessment is to determine the training participants' satisfaction with the trainers, training materials, and the course pace, benefits from the training, and CBA needs, how relevant the training was to their work, and whether they were able to utilize the information gained from the training. The second quantitative assessment will be disseminated 45 days after a technical assistance event to agency staff who participated in a technical assistance. This instrument takes approximately 12 minutes to complete. The purpose of the second assessment is to assess participants' satisfaction with the technical assistance they received, intended or actual use of enhanced capacity, barriers and facilitators to use, and benefits of the technical assistance.

The purpose of the CBA Key Informant Interview is to collect qualitative information to assess the impact of CBA services on organizational capacity (e.g., application

of knowledge and skills, potential organization changes as a result of CBA services) and to solicit information about how the CBA program can be improved. Administered by the project contractor, the CBA key informant interviews will be conducted via telephone with a subset of up to 40 recipients of CBA services. The interview takes approximately 15 minutes to complete.

The 7,400 respondents represent an average of the number of health professionals who receive training and technical assistance from the CBA and PTC grantees during the years 2010 and 2011. The data collection is necessary (a) to assess CBA consumers' (community-based organizations, health departments, and healthcare organizations) satisfaction with and short-term outcomes from the overall CBA program as well as specific elements of the CBA program; (b) to improve CBA services and enhance the Capacity Building Branch's national capacity building strategy over time; (c) to assess the performance of the grantees in delivering training and technical assistance and to standardize the registration processes across the two CBA programs (i.e., the PTC program and the CBA program) and multiple grantees funded by each program.

There are no costs to respondents other than their time. The estimated annualized burden hours for this data collection activity are 3,710 hours.

**ESTIMATED ANNUALIZED BURDEN HOURS**

| Type of respondent             | Form name                                     | Number of respondents | Number of responses per respondent | Average burden per response (in hours) | Total burden hours |
|--------------------------------|---|-----------------------|------------------------------------|--|--------------------|
| Healthcare professionals ..... | Training Follow-up Instrument .....           | 3,700                 | 2                                  | 15/60                                  | 1,850              |
|                                | Technical Assistance Satisfaction Instrument. | 3,700                 | 2                                  | 15/60                                  | 1,850              |
|                                | CBA Key Informant Interview .....             | 40                    | 1                                  | 15/60                                  | 10                 |
| Total .....                    | .....   | .....                 | .....                              | .....                                  | 3,710              |

**Leroy A. Richardson,**  
*Chief, Information Collection Review Office, Office of Scientific Integrity, Office of the Associate Director for Science, Office of the Director, Centers for Disease Control and Prevention.*

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**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Centers for Disease Control and Prevention**

**[30Day-15-0900]**

**Agency Forms Undergoing Paperwork Reduction Act Review**

The Centers for Disease Control and Prevention (CDC) has submitted the following information collection request to the Office of Management and Budget

(OMB) for review and approval in accordance with the Paperwork Reduction Act of 1995. The notice for the proposed information collection is published to obtain comments from the public and affected agencies.

Written comments and suggestions from the public and affected agencies concerning the proposed collection of information are encouraged. Your comments should address any of the following: (a) Evaluate whether the proposed collection of information is necessary for the proper performance of

the functions of the agency, including whether the information will have practical utility; (b) Evaluate the accuracy of the agencies estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used; (c) Enhance the quality, utility, and clarity of the information to be collected; (d) Minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses; and (e) Assess information collection costs.

To request additional information on the proposed project or to obtain a copy of the information collection plan and instruments, call (404) 639-7570 or send an email to [omb@cdc.gov](mailto:omb@cdc.gov). Written comments and/or suggestions regarding the items contained in this notice should be directed to the Attention: CDC Desk Officer, Office of Management and Budget, Washington, DC 20503 or by fax to (202) 395-5806. Written comments should be received within 30 days of this notice.

**Proposed Project**

Contact Investigation Outcome Reporting Forms (0920-0900)—Revision—(expiration date: October 31, 2017)—National Center for Emerging and Zoonotic Infectious Diseases (NCEZID), Division of Global Migration and Quarantine (DGMQ), Centers for Disease Control and Prevention (CDC).

*Background and Brief Description*

The Centers for Disease Control and Prevention (CDC), Division of Global

Migration and Quarantine (DGMQ) requests revision to a currently approved information collection, OMB Control No 0920-0900, Contact Investigation Outcome Reporting Forms. CDC is requesting the addition of Ebola-specific information collection tools to supplement the Centers for Disease Control and Prevention’s (CDC) routine contact investigation activities so that CDC can better assess the risk to individuals who may have been exposed to a confirmed case of Ebola while traveling to or within the United States. These forms were approved by OMB under an emergency clearance, OMB Control No 0920-1032. The additional forms to be added are as follows:

- Ebola Airline passenger exposure questionnaire—This contact investigation form gathers information from airline passengers who traveled on plane(s) and sat within a 3 foot area around the suspected case and travel companions of the suspected case to determine the level of exposure and risk, as well as other passengers who may have had contact with the case’s bodily fluids. Information gathered in this form is shared with the CDC to determine risk level. Risk levels are outlined in *CDC’s Movement and Monitoring Guidance*.
- Ebola exposure Assessment Flight Crew—The flight exposure questionnaire is used to ascertain the same relevant information included in the passenger questionnaire for all crew who worked on flight(s) and came into contact with Ebola patient(s).
- Ebola exposure Assessment Cleaning Crew—This form collects the same information as the flight crew exposure questionnaire, used to

determine the level of exposure a member of the cleaning crew who serviced a flight with an ill patient(s).

- Ebola exposure Assessment Airport or other port of entry staff—This questionnaire is utilized for airport staff who may have come into contact with a person ill with Ebola. Airport staff is identified through conversations with airport authority to determine which employees carried out tasks that would have put them in contact with the ill person or their body fluids.

- Passengers of other commercial conveyance Ebola exposure questionnaire—This questionnaire collects the same information as the airline passenger questionnaire but will be utilized for passengers of commercial conveyance that is land- or waterborne.

- Finally, the introduction and confirmation script is to be used by CDC staff manning open call lines available for persons who traveled on planes that carried suspected or confirmed patients with Ebola. As with the other questionnaires, this script assesses the risk of a plan passenger who was not in the immediate vicinity of the Ebola patient but still has concerns about the level of exposure and risk of contracting the virus.

CDC is not proposing any changes to the routine contact investigation forms already approved under this information collection request.

The total burden associated with this revision is 10,949 hours, including both standard contact investigation forms and updated forms to account for Ebola transmission. There are no costs to respondents other than their time.

**ESTIMATED ANNUALIZED BURDEN HOURS**

| Type of respondent                         | Form name  | Number of respondents | Number of responses per | Average burden per response |
|--|--|-----------------------|-------------------------|-----------------------------|
| State/local health department staff .....  | General Contact Investigation Outcome Reporting Form (Air).                    | 12                    | 1                       | 5/60                        |
| Cruise Ship Physicians/Cargo Ship Managers | General Contact Investigation Outcome Reporting Form (Maritime—word version).  | 100                   | 1                       | 5/60                        |
| Cruise Ship Physicians/Cargo Ship Managers | General Contact Investigation Outcome Reporting Form (Maritime—Excel version). | 100                   | 1                       | 5/60                        |
| State/local health department staff .....  | General Contact Investigation Outcome Reporting Form (Land).                   | 12                    | 1                       | 5/60                        |
| State/local health department staff .....  | TB Contact Investigation Outcome Reporting Form (Air).                         | 1,244                 | 1                       | 5/60                        |
| Cruise Ship Physicians/Cargo Ship Managers | TB Contact Investigation Outcome Reporting Form (Maritime—word version).       | 150                   | 1                       | 5/60                        |
| Cruise Ship Physicians/Cargo Ship Managers | TB Contact Investigation Outcome Reporting Form (Maritime—Excel version).      | 150                   | 1                       | 5/60                        |
| State/local health department staff .....  | Measles Contact Investigation Outcome Reporting Form (Air).                    | 964                   | 1                       | 5/60                        |
| Cruise Ship Physicians/Cargo Ship Managers | Measles Contact Investigation Outcome Reporting Form (Maritime—word version).  | 63                    | 1                       | 5/60                        |

## ESTIMATED ANNUALIZED BURDEN HOURS—Continued

| Type of respondent                          | Form name  | Number of respondents | Number of responses per | Average burden per response |
|---|--|-----------------------|-------------------------|-----------------------------|
| Cruise Ship Physicians/Cargo Ship Managers  | Measles Contact Investigation Outcome Reporting Form (Maritime—excel version). | 63                    | 1                       | 5/60                        |
| State/local health department staff .....   | Rubella Contact Investigation Outcome Reporting Form (Air).                    | 95                    | 1                       | 5/60                        |
| Cruise Ship Physicians/Cargo Ship Managers  | Rubella Contact Investigation Outcome Reporting Form (Maritime—word version).  | 12                    | 1                       | 5/60                        |
| Cruise Ship Physicians/Cargo Ship Managers  | Rubella Contact Investigation Outcome Reporting Form (Maritime—excel version). | 12                    | 1                       | 5/60                        |
| Passenger .....                             | Ebola Airline Exposure Assessment Passenger.                                   | 3,400                 | 2                       | 20/60                       |
| Flight Crew .....                           | Ebola Airline Exposure Assessment Flight Crew.                                 | 2,400                 | 2                       | 20/60                       |
| Cleaning Crew .....                         | Ebola Airline Exposure Assessment Cleaning Crew.                               | 1,200                 | 2                       | 20/60                       |
| Airport or Other Port of Entry Staff .....  | Ebola Airline Exposure Assessment Airport or Other Port of Entry Staff.        | 1,000                 | 2                       | 20/60                       |
| Passengers on other commercial conveyances. | Ebola Exposure Questionnaire for Passengers on other commercial conveyances.   | 1,800                 | 2                       | 20/60                       |
| Traveler .....                              | Script—Introduction and Confirmation .....                                     | 50,000                | 1                       | 5/60                        |

**Leroy A. Richardson,**

Chief, Information Collection Review Office, Office of Scientific Integrity, Office of the Associate Director for Science, Office of the Director, Centers for Disease Control and Prevention.

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## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### Centers for Disease Control and Prevention (CDC)

[60Day-15-14APJ]

#### Proposed Data Collections Submitted for Public Comment and Recommendations

The Centers for Disease Control and Prevention (CDC), as part of its continuing effort to reduce public burden and maximize the utility of government information, invites the general public and other Federal agencies to take this opportunity to comment on proposed and/or continuing information collections, as required by the Paperwork Reduction Act of 1995. To request more information on the below proposed project or to obtain a copy of the information collection plan and instruments, call 404-639-7570 or send comments to Leroy A. Richardson, 1600 Clifton Road, MS-D74, Atlanta, GA 30333 or send an email to [omb@cdc.gov](mailto:omb@cdc.gov).

Comments submitted in response to this notice will be summarized and/or included in the request for Office of Management and Budget (OMB) approval. Comments are invited on: (a)

Whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency's estimate of the burden of the proposed collection of information; (c) ways to enhance the quality, utility, and clarity of the information to be collected; (d) ways to minimize the burden of the collection of information on respondents, including through the use of automated collection techniques or other forms of information technology; and (e) estimates of capital or start-up costs and costs of operation, maintenance, and purchase of services to provide information. Burden means the total time, effort, or financial resources expended by persons to generate, maintain, retain, disclose or provide information to or for a Federal agency. This includes the time needed to review instructions; to develop, acquire, install and utilize technology and systems for the purpose of collecting, validating and verifying information, processing and maintaining information, and disclosing and providing information; to train personnel and to be able to respond to a collection of information, to search data sources, to complete and review the collection of information; and to transmit or otherwise disclose the information. Written comments should be received within 60 days of this notice.

#### Proposed Project

Using Rapid Assessment Methods to Understand Issues in HIV Prevention, Care and Treatment in the United

States—New—National Center for HIV/AIDS, Viral Hepatitis, STD, and TB Prevention (NCHHSTP), Centers for Disease Control and Prevention (CDC).

#### Background and Brief Description

The Centers for Disease Control and Prevention requests approval for a 3-year clearance to collect data using rapid qualitative inquiries to understand issues related to HIV prevention, care, and treatment in the United States. Rapid inquiries are concentrated data collection and iterative data analytic efforts focused on timely and relevant responses to urgent issues and research questions. Although we will collect the majority of data using qualitative methods, many studies covered under this generic information collection, will involve a mixed methods approach for data collection.

The rapid inquiries will include multiple well-established qualitative methodologies, which may include but not be limited to in-depth individual interviews, focus groups, direct observations, case studies, document reviews, or brief quantitative surveys assessing demographics, behaviors, attitudes, intentions, beliefs, or other attributes of the respondents. In some assessments, additional contextual information may be collected, such as information about the respondents' community, workplaces, or organizations and places where they interact. CDC expects to qualitative data from approximately 1,800 respondents, assuming three research studies per year with each research study collecting data from 200 respondents.

For all proposed studies under this generic information collection, our