

ANNUAL BURDEN HOURS

Project/activity (survey, form(s), focus group, etc.)	Number of respondents (A)	Frequency of responses (B)	Burden hours per respondent (C)	Annual responses (A × B)	Total annual burden hours (A × B × C)
Internet Panel Survey .....	800	1	0.33	800	264
Total .....	800	1	0.33	800	264

*Estimated Cost:* \$4.50 per response for a total of \$3,604 for all respondents combined.

ANNUAL COST TO RESPONDENTS

Program	Burden hours	Median hour rate <sup>1</sup> (\$)	Average cost per response <sup>2</sup> (\$)	Annualized cost all respondents (\$)
Internet Panel Survey .....	264	13.65	4.50	3,604.00
Grand total .....	264	13.65	4.50	3,604.00

<sup>1</sup> Median hour for all occupations per Bureau of Labor Statistics, 2003.

<sup>2</sup> Based on 20 minutes (.33 hour) estimated response time.

*Comments:* Written comments are solicited to (a) Evaluate whether the proposed data collection is necessary for the proper performance of the agency, including whether the information shall have practical utility; (b) evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used; (c) enhance the quality, utility, and clarity of the information to be collected; and (d) minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses. Comments should be received within 60 days of the date of this notice.

**ADDRESSES:** Interested persons should submit written comments to Muriel B. Anderson, Chief, Records Management Section, Information Resources Management Branch, Information Technology Services Division, Federal Emergency Management Agency, Emergency Preparedness and Response Directorate, Department of Homeland Security, 500 C Street, SW., Room 316, Washington, DC 20472.

**FOR FURTHER INFORMATION CONTACT:** Contact Carolyn Goss, Program Analyst, Risk Management Marketing Section at (202) 646-3468 for additional information. You may contact Ms. Anderson for copies of the proposed collection of information at facsimile

number (202) 646-3347 or e-mail address: *FEMA-Information-Collections@dhs.gov*.

Dated: January 11, 2005.

**Edward W. Kernan,**  
*Branch Chief, Information Resources Management Branch, Information Technology Services Division.*  
[FR Doc. 05-871 Filed 1-14-05; 8:45 am]  
**BILLING CODE 9110-13-P**

**DEPARTMENT OF HOMELAND SECURITY**

**Cooperating Technical Partners Program**

**AGENCY:** Federal Emergency Management Agency (FEMA).  
**ACTION:** Notice of Cooperating Technical Partners Flood Hazard Mapping Program.

**SUMMARY:** FEMA gives notice of the requirements for the Cooperating Technical Partners Program for Fiscal Year (FY) 2005.

**DATES:** FEMA has an estimated \$50 million available nationwide for funding partner projects in FY 2005.

**FOR FURTHER INFORMATION CONTACT:** The FEMA Regional Cooperating Technical Partner (CTP) Coordinators for your region. We list names, addresses, and telephone numbers for the Regional CTP Coordinators at the end of this Notice.

**SUPPLEMENTARY INFORMATION:**  
*Background.* FEMA administers the National Flood Insurance Program (NFIP) and, under the authority of

section 1360 of the National Flood Insurance Act of 1968 (42 U.S.C. 4101) establishes and updates flood-risk zone data in floodplain areas. In the identification of floodprone areas, we may consult with, receive information from and enter into agreements or other arrangements with the head of any State, regional, or local agency in order to identify these floodprone areas.

We are implementing the Cooperating Technical Partners (CTP) program as part of our Flood Map Modernization Program. The plan document for our Map Modernization Program and progress reports concerning the Program are available at [http://www.fema.gov/fhm/dl\\_mpmmod.shtm](http://www.fema.gov/fhm/dl_mpmmod.shtm). The program formally recognizes and encourages the contributions that our Flood Hazard Mapping Partners (State agencies, regional agencies, tribal governments, and communities) make in developing timely and accurate flood hazard information. We strongly encourage partner contributions to flood hazard data development, which are a key part of the program.

Establishing formal partnerships with State, regional, and local organizations to produce NFIP maps is beneficial for the following reasons:

- The data used for local permitting and planning will also be the basis for the NFIP map, facilitating more efficient floodplain management;
- The CTP program provides the opportunity to interject a tailored, local focus into a national program; thus, where unique conditions may exist, we

can take needed special approaches to flood hazard identification; and

- The partnership mechanism provides the opportunity to pool resources and extend the productivity of limited public funds.

Under this program, the partners will enter into a general overall agreement that recognizes the fundamental importance of flood hazard identification, flood insurance, and floodplain management. Then, through a collaborative process, the partners will identify the specific flood hazard mapping activities to be undertaken. If this process results in CTP activities that we will support with FEMA funds, the partners will enter into a Cooperative Agreement and define the roles and responsibilities for each Flood Map Project through agreements termed Mapping Activity Statements. The intent of any Cooperative Agreement and accompanying funds that we award is to supplement and not to supplant ongoing mapping efforts by the community, regional agency, or State agency. Further, we envision that this collaborative process will maximize the extent, accuracy, and utility of flood studies to best meet local and Federal needs, while minimizing costs for all parties.

Additional guidance on the program is available at [http://www.fema.gov/mit/tsd/ctp\\_main.htm](http://www.fema.gov/mit/tsd/ctp_main.htm).

**Availability of Fiscal Year 2005 Funds.** We have set aside approximately \$50 million nationwide for use by all FEMA Regional Offices to fund CTP mapping activities in fiscal year 2005 (October 1, 2004, through September 30, 2005). We base the selection of CTP participants on floodplain mapping needs and capability to perform the types of eligible activities that we identified for the CTP program. A significant factor in the selection process will be the partner contribution to the project. We will provide funding to eligible CTP applicants through the

Cooperative Agreement process in accordance with 44 CFR part 13, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and local Governments, which we will allocate as part of our flood study prioritization process. Upon publication of this notice, our Regional Offices will mail Request for Federal Assistance (RFA) packages to potential applicants.

**Eligibility.** Our Regional Offices will select partners based on the following criteria:

(1) The CTP applicant must be a community participating in the NFIP and be in good standing in the program as determined by FEMA, or be a State or regional agency that serves communities that participate in the NFIP.

(2) The CTP applicant must have existing processes or systems in place that support mapping or data collection activities that contribute to flood hazard identification. Non-federal funding must support these ongoing processes or systems.

(3) The CTP applicant must have the capability and commitment to perform the mapping activities for which it is applying. We require a demonstration of this capability, which an applicant may demonstrate through (but not limited to) a Regional Office review of both previously prepared map products and the applicant's existing processes or systems for the production of map products that the applicant intends to use for CTP activities.

(4) The CTP applicant that will receive funds under a Cooperative Agreement must be able to perform the financial management activities required as part of the Cooperative Agreement (*i.e.*, account for Federal funds, prepare required performance and financial reports). Our Regional Offices can assist the communities with these financial management activities, if questions arise. FEMA-funded activities

must meet the requirements of 44 CFR part 13. Part 13 sets forth requirements for proper grant administration and management including recordkeeping, allowable costs, and the processes for use of contractors.

(5) The CTP applicant must have in-house staff capabilities in the appropriate technical area for the given activity. If the applicant contracts out a portion of the activities, the CTP applicant must have in-house staff capability to monitor the contractor as well as review and approve the resulting products. For these purposes, "capability" means "demonstrated experience in the performance, or management of, similar activities."

(6) CTP applicants that use contractors to perform FEMA-funded activities must ensure that those contractors meet the requirements of 44 CFR part 13. Within part 13, section 13.36 covers procurement standards that must be followed for any mapping-related activities for which the CTP applicant wishes to contract with another party. Items in this part include contract administration and record-keeping, notification requirements, review procedures, competition, methods of procurement, and cost and pricing analysis. If desired, our Regional Offices will provide assistance on developing selection criteria for contracted tasks. All work must meet the standards and certification requirements described in Subsections "Standards" and "Certification" below.

**Activities.** As stated previously, Mapping Activity Statements will define the roles and responsibilities of the all partners, including contractors to the CTP applicant and FEMA, in the production or maintenance of flood hazard maps. FEMA support may include technical assistance, data, and funding.

(1) **Funded Activities:** In Fiscal Year 2005, the following mapping activities are eligible for funding:

Activity	Partners	Description
Refinement or Creation of Approximate Zone A Boundaries.	Community Regional Agency State Agency	The Partner works with FEMA to perform analyses to refine Zone A boundaries shown on the effective Flood Insurance Rate Map (FIRM) or create new Zone A areas to be included on the FIRM. Emphasis is placed on automated analysis and production techniques.
Hydrologic and Hydraulic Analyses and Floodplain Mapping.	Community Regional Agency State Agency	The Partner develops digital engineering data and floodplain mapping using Geographic Information System (GIS)-based or traditional hydrologic and hydraulic modeling.
Coastal Flood Hazard Analyses and Floodplain Mapping.	Community Regional Agency State Agency	The Partner develops digital engineering data and floodplain mapping using GIS-based or traditional coastal flood hazard analysis methods.
Digital Flood Insurance Rate Map (DFIRM) Preparation.	Community Regional Agency State Agency	The Partner digitizes information from the effective hardcopy FIRM and prepares a DFIRM that meets FEMA specifications.
Redelineation of Detailed Floodplain Boundaries Using Updated Topographic Data.	Community Regional Agency State Agency	The Partner redelineates the effective floodplain boundaries shown on the FIRM using more up-to-date topographic data. GIS technology is used, where available.

Activity	Partners	Description
Digital Topographic Data Development	Community Regional Agency State Agency	The Partner develops digital topographic data for flood hazard identification purposes.
Scoping up to 10% .....	Community Regional Agency State Agency	Up to 10% of the total estimated funding may be provided to do an extensive project scope that leads to the development of the Mapping Activity Statement.

(2) *Other Activities:* While we will provide no funding to CTPs for the following mapping activities, we may provide technical assistance, support, and data to the CTP:

Activity	Partners	Description
Digital Base Map Inventory .....	Regional Agency State Agency	The Partner performs an investigation and provides an inventory of base maps meeting FEMA specifications for NFIP communities in a particular region or State.
Digital Base Map Data Sharing .....	Community Regional Agency State Agency	The Partner supplies base map data for use in producing a DFIRM. The base map must comply with FEMA minimum accuracy requirements and be distributable by FEMA to the public in hardcopy and electronic formats.
DFIRM Maintenance Community .....	Community Regional Agency State Agency	The Partner assumes responsibility for long-term, periodic maintenance of the DFIRM. This can include base map and/or flood hazard information.
Hydrologic and Hydraulic Review .....	Community Regional Agency State Agency	The Partner reviews hydrologic and hydraulic studies prepared for FEMA-funded flood data updates and/or map revisions processed under Part 65 of the NFIP regulations. The review focuses on compliance with the technical and regulatory requirements contained in Guidelines and Specifications for Flood Hazard Mapping Partners, the pertinent NFIP regulations, as well as standard accepted engineering practices.
Assessment of Community Mapping Needs (to support FEMA's Mapping Needs Update Support System).	Regional Agency State Agency	The Partner performs a detailed community-by-community assessment of mapping needs for every mapped (including flood data updates and map maintenance) and unmapped NFIP community within its jurisdiction. The Partner then submits the results of the assessment to FEMA for inclusion in the Mapping Needs Update Support System database.
Technical Standards Agreement .....	Community Regional Agency State Agency	The Partner works with FEMA to adopt specific technical standards or processes appropriate for local conditions for NFIP flood mapping purposes.

*Standards.* Unless otherwise indicated in specific Mapping Activity Statements, all flood hazard identification activities will be accomplished according to the relevant portions of 44 CFR parts 59 through 77, as well as the technical standards contained in the most recent version of FEMA's *Guidelines and Specifications for Flood Mapping Partners*, which are set out at [http://www.fema.gov/mit/tsd/dl\\_cgs.htm](http://www.fema.gov/mit/tsd/dl_cgs.htm).

*Certification.* All data generated under CTP Mapping Activity Statements must meet the applicable certification requirements for the identification and publication of flood hazard information in Flood Insurance Rate Map (FIRM) form as indicated in 44 CFR 65, Identification and Mapping of Special Hazard Areas. For those States that have adopted more stringent mapping requirements that have been sanctioned by FEMA, all Mapping Activity Statements must be reviewed, coordinated with, and concurred upon by the State and all map products must meet State certification requirements.

*Evaluation Criteria.* Evaluation will be based on the following criteria:

(1) The continued maintenance (funded/supported by the CTP) for existing and/or future processes or systems in place to support mapping or data collection activities that contribute to flood hazard identification, e.g., continued data collection for changing flood hazards and related development, continued upgrades to data collection or mapping capabilities to incorporate new technologies, preparation of multi-year mapping or data collection plans, etc.;

(2) The demonstrated commitment by the CTP for existing and continued support of flood hazard identification and mapping activities conducted with and by FEMA;

(3) Adherence to timeliness and completeness of performance and financial report to the Regional Office;

(4) Adherence to timeliness and completeness of map products to the Regional Office;

(5) Quality of product(s) submitted to the Regional Office; and

(6) Ability to cooperate and coordinate with the Regional Office, FEMA Risk Identification Branch of the Mitigation Division in Washington, and/or the FEMA Flood Map Production

Coordination Contractor during all phases of the mapping activity as needed.

We will evaluate the performance of each CTP throughout the project and upon completion of the period of performance for each Mapping Activity Statement. This evaluation will determine the adequacy of the performance by the CTP and the eligibility for future Mapping Activity Statements to be initiated. Insufficient performance by the CTP may result in cancellation of FEMA funding at any point during the period of performance for a Mapping Activity Statement.

*Cooperating Technical Partners Regional Contacts.*

The FEMA Regional Office contacts for the CTP programs are:

- Region I (Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, Vermont): Dean Savramis, 99 High Street, 6th Floor, Boston, MA 02110, telephone: (978) 461-5323, e-mail: [dean.savramis@dhs.gov](mailto:dean.savramis@dhs.gov).

- Region II (New Jersey, New York, Puerto Rico, U.S. Virgin Islands): Paul Weberg, 26 Federal Plaza, Room 1337, New York, NY 10278-0002, telephone:

(212) 680-363, e-mail:  
paul.weberg@dhs.gov.

- Region III (Delaware, District of Columbia, Maryland, Pennsylvania, Virginia, West Virginia): Nikki Roberts, One Independence Mall, 615 Chestnut Street, 6th Floor, Philadelphia, PA 19106-4404, telephone: (215) 931-5575 for Nikki Roberts, e-mail: nikki.roberts@dhs.gov.

- Region IV (Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina, Tennessee): Laura Algeo, 3003 Chamblee Tucker Road, Atlanta, GA 30341, telephone: (770) 220-5515, e-mail: laura.algeo@dhs.gov.

- Region V (Illinois, Indiana, Michigan, Minnesota, Ohio, and Wisconsin): Ken Hinterlong, Team Lead, 536 South Clark Street, 6th Floor, Chicago, IL 60605, telephone: (312) 408-5529, e-mail: ken.hinterlong@dhs.gov.

Mary Jo Mullen (Indiana, Michigan, and Ohio), 536 South Clark Street, 6th Floor, Chicago, IL 60605, telephone: (312) 408-5541, e-mail: maryjo.mullen@dhs.gov.

Lee Traeger (Illinois, Minnesota, and Wisconsin) 536 South Clark Street, 6th Floor, Chicago, IL 60605, telephone: (312) 408-5538 e-mail: lee.traeger@dhs.gov

- Region VI (Arkansas, Louisiana, New Mexico, Oklahoma, Texas): Gary Zimmerer (Arkansas and Louisiana), Federal Regional Center, 800 North Loop 288, Room 206, Denton, TX 76210-3698, telephone: (940) 898-5161, e-mail: gary.zimmerer@dhs.gov.

Jim Orwat (New Mexico and Oklahoma), Federal Regional Center, 800 North Loop 288, Room 206, Denton, TX 76210-3698, telephone: (940) 898-5302, e-mail: james.orwat@dhs.gov.

Jack Quarles (Texas), Federal Regional Center, 800 North Loop 288, Room 206, Denton, TX 76210-3698, telephone: (940) 898-5156, e-mail: jack.quarles@dhs.gov.

- Region VII (Iowa, Kansas, Missouri, Nebraska), Bob Franke, 2323 Grand Avenue, Suite 900, Kansas City, MO 64108-2670, telephone: (816) 283-7073, e-mail: bob.franke@dhs.gov.

- Region VIII (Colorado, Montana, North Dakota, South Dakota, Utah, Wyoming): John Liou or Marijo Camrud, Denver Federal Center, Bldg. 710, Box 25267, Denver, CO 80225-0267, telephone: (303) 235-4836, telephone: (303) 235-4835, e-mail: john.liou@dhs.gov, e-mail: marijo.camrud@dhs.gov.

- Region IX (Arizona, California, Hawaii, Nevada, American Samoa, Guam, Marshall Islands and Northern Mariana Islands): Les Sakumoto

(Northern California and Nevada), 1111 Broadway, Suite 1200, Oakland, CA 94607, telephone: (510) 627-7183, e-mail: leslie.sakumoto@dhs.gov.

Ray Lenaburg (Southern California, Arizona, Hawaii, American Samoa, Guam, Marshall Islands and Northern Mariana Islands) 1111 Broadway, Suite 1200, Oakland, CA 94607, telephone: (510) 627-7181, e-mail: raymond.lenaburg@dhs.gov.

- Region X (Alaska, Idaho, Oregon, Washington): Dave Carlton, Federal Regional Center, 130 228th Street SW., Bothell, WA 98021-9796, telephone: (425) 487-4703, e-mail: david.carlton@dhs.gov.

Dated: January 10, 2005.

**David I. Maurstad,**

*Acting Mitigation Division Director,  
Emergency Preparedness and Response  
Directorate.*

[FR Doc. 05-869 Filed 1-14-05; 8:45 am]

**BILLING CODE 6718-04-P**

**INTER-AMERICAN FOUNDATION**

**Sunshine Act Meeting; Draft Agenda  
for Board of Directors Meeting,  
January 21, 2005, 9 a.m.–12:30 p.m.**

The meeting will be held at the Office of Entergy Corporation, 101 Constitution Avenue, NW., Suite 200 East, Washington, DC 20001.

The meeting will be closed as provided in 22 CFR 1004.4(f) to discuss matters related to the search for candidates for the position of President of the Inter-American Foundation.

9 a.m. Call to order. Begin executive session.

12 p.m. Break for lunch.

1:30 p.m. Continue executive session.

4 p.m. Close.

**Jocelyn Nieva,**

*Acting General Counsel.*

[FR Doc. 05-1023 Filed 1-13-05; 12:10 pm]

**BILLING CODE 7025-01-M**

**DEPARTMENT OF THE INTERIOR**

**Fish and Wildlife Service**

**Notice of Availability of a Technical  
Agency Draft Recovery Plan for Six  
Mobile Basin Aquatic Snails for Review  
and Comment**

**AGENCY:** Fish and Wildlife Service, Interior.

**ACTION:** Notice of document availability and public comment period.

**SUMMARY:** We, the Fish and Wildlife Service, announce the availability of the

technical agency draft recovery plan for six Mobile Basin aquatic snails. The six snails included in the recovery plan are: the endangered cylindrical lioplax (*Lioplax cyclostomaformis*), flat pebblesnail (*Lepyriam showalteri*), and plicate rocksnail (*Leptoxis ampla*); and the threatened painted rocksnail (*Leptoxis taeniata*), round rocksnail (*Leptoxis ampla*), and lacy elimia (*Elimia crenatella*). All are endemic to the Mobile River Basin (Basin) where they inhabit shoals, rapids and riffles of large streams and rivers above the Fall Line. All six species have disappeared from more than 90 percent of their historic ranges as a result of impoundment, channelization, mining, dredging, and pollution from point and non-point sources. The technical agency draft recovery plan includes specific recovery objectives and criteria to be met in order to reclassify (downlist) the cylindrical lioplax, flat pebblesnail, and plicate rocksnail to threatened species and for the eventual delisting of all six species under the Endangered Species Act of 1973, as amended (Act). We solicit review and comment on this technical agency draft recovery plan from local, State, and Federal agencies, and the public.

**DATES:** In order to be considered, we must receive comments on the technical agency draft recovery plan on or before March 21, 2005.

**ADDRESSES:** If you wish to review this technical agency draft recovery plan, you may obtain a copy by contacting the Jackson, Mississippi Field Office, U.S. Fish and Wildlife Service, 6578 Dogwood View Parkway, Jackson, MS 39213 (telephone (601) 965-4900), or by visiting our recovery plan Web site at <http://endangered.fws.gov/recovery/index.html#plans>. If you wish to comment, you may submit your comments by any one of several methods:

1. You may submit written comments and materials to the Field Supervisor, at the above address.

2. You may hand-deliver written comments to our Jackson, Mississippi Field Office, at the above address, or fax your comments to (601) 965-4900.

3. You may send comments by e-mail to [Paul\\_Hartfield@fws.gov](mailto:Paul_Hartfield@fws.gov). For directions on how to submit electronic filing of comments, see the "Public Comments Solicited" section.

Comments and materials received are available for public inspection on request, by appointment, during normal business hours at the above address.

**FOR FURTHER INFORMATION CONTACT:** Paul Hartfield (Telephone 601-321-1125).

**SUPPLEMENTARY INFORMATION:**