

proposed Order or to modify their terms in any way.

By direction of the Commission.

**Donald S. Clark,**

*Secretary.*

[FR Doc. 03-20371 Filed 8-8-03; 8:45 am]

BILLING CODE 6750-01-P

## GENERAL SERVICES ADMINISTRATION

### Privacy Act of 1974; Proposed Revisions to a Privacy Act System of Records

**AGENCY:** General Services  
Administration.

**ACTION:** Notice of proposed revision to  
an existing Privacy Act system of  
records.

**SUMMARY:** The General Services  
Administration (GSA) proposes to revise  
the system of records, Credentials,  
Passes, and Licenses (GSA/HRO-8). The  
purpose of the system is to assemble in  
one system information on passes and  
credentials for identification and  
security purposes. The system is being  
revised to cover new categories of  
individuals, consisting of Federal  
tenants and contractors, to provide  
greater security and control access to  
Federal buildings and systems. In  
addition, administrative enhancements  
to improve system effectiveness and  
operation include an upgrade in  
electronic capabilities through the use  
of Smart Card technology, and updates  
to agency forms, organizational  
responsibilities, and office addresses.

**DATES:** Interested persons may submit  
written comments on this proposal. The  
revision will become effective without  
further notice on September 10, 2003,  
unless comments received on or before  
that date require changes to the  
proposal.

**ADDRESSES:** Comments should be  
submitted to the GSA Privacy Act  
Officer (CI), Office of the Chief People  
Officer, General Services  
Administration, 1800 F Street, NW.,  
Washington DC 20405.

**FOR FURTHER INFORMATION CONTACT:** The  
GSA Privacy Act Officer at the above  
address, or call 202-501-1452.

Dated: July 31, 2003.

**Fred Alt,**

*Chief Information Officer, Office of the Chief  
People Officer.*

### GSA/HRO-8

#### SYSTEM NAME:

Credentials, Passes, and Licenses  
(GSA/HRO-8).

#### SYSTEM LOCATION:

This system of records is operated and  
maintained by the Office of the Chief  
Information Officer (CIO) for GSA's  
Services, Staff Offices, and regions,  
which are responsible for ensuring the  
integrity of the data in the system.  
System records are located in Central  
Office at 1800 F Street, NW.,  
Washington DC, and in the regional  
offices listed in the *Appendix*.

#### CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

GSA associates, Federal tenants,  
contractors, and other persons assigned  
responsibilities that require the issuance  
of credentials for identification and  
security purposes, including individuals  
participating in identification methods  
using the latest technologies, such as  
biometrics (e.g., electronic  
fingerprinting).

#### CATEGORIES OF RECORDS IN THE SYSTEM:

Passes, licenses, and identification  
credentials, which may contain name,  
Social Security Number, photograph,  
office and home addresses and phone  
numbers, signature, identification serial  
number, next of kin name and phone  
number, medical information, and  
biometric identification information.  
The following GSA forms and  
associated databases will be used  
agency-wide:

- a. GSA Form 277, Employee  
Identification and Authorization  
Credential (Revised 2003);
- b. GSA Form 277U, Temporary Pass;
- c. GSA Form 277V, Visitor Pass;
- d. OF 7, Property Pass;
- e. GSA Form 2941, Parking  
Application; and
- f. Biometric information, such as  
fingerprints, collected electronically.

#### AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

The Federal Property and  
Administrative Services Act of 1949 (63  
Stat. 377) as amended.

#### PURPOSE:

To assemble in one system  
information pertaining to passes and  
credentials for identification and  
security purposes; to facilitate the  
issuance and control of cards, parking  
permits, building passes, licenses, and  
similar credentials; and to ensure only  
authorized access to secure areas and  
systems.

#### ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:

Information from this system may be  
disclosed as a routine use:

- a. To the Federal, State, or local  
agency responsible for investigating,

prosecuting, enforcing, or implementing  
a statute, rule, regulation, or order,  
where the General Services  
Administration becomes aware of a  
violation or potential violation of civil  
or criminal law or regulation.

b. To a member of Congress or a  
congressional staff member in response  
to an inquiry from that congressional  
office made at the request of the  
individual who is the subject of a  
record.

c. To another Federal agency or to a  
court when the government is party to  
a judicial proceeding before the court.

d. To a Federal agency, on request, in  
connection with the hiring and  
retention of an employee, the issuance  
of a security clearance, the conducting  
of a security or suitability investigation  
of an individual, the classifying of a job,  
the letting of a contract, or the issuance  
of license, grant, or other benefit by the  
requesting agency, to the extent that the  
information is relevant and necessary to  
the requesting agency's decision.

e. By the Office of Personnel  
Management in the production of  
summary descriptive statistics in  
support of the function for which the  
records are collected and maintained, or  
for related workforce studies.

f. To the Office of Management and  
Budget in connection with the review of  
private relief legislation as set forth in  
OMB Circular No. A-19 at any stage of  
the legislative coordination and  
clearance process.

g. To officials of the Merit Systems  
Protection Board, including the Office of  
Special Counsel; the Federal Labor  
Relations Authority and its General  
Counsel; or the Equal Employment  
Opportunity Commission when  
requested in the performance of their  
authorized duties.

h. To an authorized appeal or  
grievance examiner, formal complaints  
examiner, equal employment  
opportunity investigator, arbitrator, or  
other duly authorized official engaged  
in investigation or settlement of a  
grievance, complaint, or appeal filed by  
an employee to whom the information  
pertains.

i. To the Office of Personnel  
Management in accordance with the  
agency's responsibility for evaluation of  
Federal personnel management.

j. To the extent that official personnel  
records in the custody of GSA are  
covered within the systems or records  
published by the Office of Personnel  
Management as Government-wide  
records, they will be considered a part  
of that government-wide system. Other  
official personnel records covered by  
notices published by GSA and  
considered to be separate systems of

records may be transferable to the Office of Personnel Management in accordance with official personnel programs and activities as a routine use.

k. To an expert, consultant, or a contractor of GSA to the extent necessary to further the performance of a Federal duty.

l. To medical personnel in the event of a medical emergency.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:**

**STORAGE:**

Information is collected electronically and stored in Smart Card chips on the individual's identification cards, and in associated automated data systems.

**RETRIEVABILITY:**

Name, SSN, and identification and badge serial numbers.

**SAFEGUARDS:**

When not in use by an authorized person, the records are stored in an electronic data system. Electronic records are protected by a password and may also have a personal identification number (PIN) as a second level of protection.

**RETENTION AND DISPOSAL:**

Disposition of records is according to the National Archives and Records Administration (NARA) guidelines, as set forth in the handbook, GSA Records Maintenance and Disposition System (OAD P 1820.2) and authorized GSA records schedules.

**SYSTEM MANAGERS AND ADDRESS:**

Director, Office of Infrastructure Operations (IO), Office of the Chief Information Officer, General Services Administration, 1800 F Street, NW., Washington DC 20405. The IO operates and maintains the database containing system information for GSA Services, Staff Offices, and regions.

**NOTIFICATION PROCEDURE:**

Individuals will be able to access, review, and update their own personal information in the system. Individuals may determine whether the system contains their records by submitting a request to the System Manager or the appropriate regional Credentialing Office listed in the Appendix.

**RECORD ACCESS PROCEDURES:**

Individuals whose records are in the system will be provided access to their own information.

**CONTESTING RECORD PROCEDURES:**

Individuals wishing to request amendment of their records should

contact the System Manager or the appropriate Credentialing Office listed in the Appendix.

**RECORD SOURCE CATEGORIES:**

Information is provided by individuals being issued credentials and by the issuing officials.

**Appendix: GSA Regional Credentialing Office Addresses:**

New England Region (includes Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, and Vermont): General Services Administration, 10 Causeway Street, Boston, MA 02222.

Northeast and Caribbean Region (includes New Jersey, New York, Puerto Rico, and Virgin Islands): General Services Administration, 26 Federal Plaza, New York, NY 10278.

Mid-Atlantic Region (includes Delaware, Maryland, Pennsylvania, Virginia and West Virginia, (but excludes the National Capital Region): General Services Administration, The Strawbridge Building, 20 North Eighth Street, Philadelphia, PA 19107-3191.

Southeast Sunbelt Region (includes Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina, and Tennessee): General Services Administration, Summit Building, 401 West Peachtree Street, Atlanta, GA 30365-2550.

Great Lakes Region (includes Illinois, Indiana, Michigan, Ohio, Minnesota, and Wisconsin): General Services Administration, 230 South Dearborn Street, Chicago, IL 60604-1696.

The Heartland Region (includes Iowa, Kansas, Missouri, and Nebraska) General Services Administration: 1500 East Bannister Road, Kansas City, MO 64131-3088.

Greater Southwest Region (includes Arkansas, Louisiana, Oklahoma, New Mexico, and Texas), General Services Administration, 819 Taylor Street, Fort Worth, TX 76102.

Rocky Mountain Region (includes Colorado, Montana, North Dakota, South Dakota, Utah, and Wyoming): General Services Administration, Denver Federal Center, Bldg 41, Lakewood, CO 80011.

Pacific Rim Region (includes Arizona, California, Hawaii, and Nevada) General Services Administration: 450 Golden Gate Avenue, San Francisco, CA 94102-3488.

Northwest/Arctic Region (includes Alaska, Idaho, Oregon, and Washington) General Services Administration: 400 15th Street, SW., Auburn, WA 98001-6599.

National Capital Region (includes the District of Columbia; the counties of Montgomery and Prince George's in Maryland; the city of Alexandria, Virginia; and the counties of Arlington, Fairfax, Loudoun, and Prince William in Virginia): General Services Administration, 7th and D Streets, SW., Washington, DC 20407.

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**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Office of the Secretary**

**Notice of Interest Rate on Overdue Debts**

Section 30.13 of the Department of Health and Human Services' claims collection regulations (45 CFR part 30) provides that the Secretary shall charge an annual rate of interest as fixed by the Secretary of the Treasury after taking into consideration private consumer rates of interest prevailing on the date that HHS becomes entitled to recovery. The rate generally cannot be lower than the Department of Treasury's current value of funds rate or the applicable rate determined from the "Schedule of Certified Interest Rates with Range of Maturities." This rate may be revised quarterly by the Secretary of the Treasury and shall be published quarterly by the Department of Health and Human Services in the **Federal Register**.

The Secretary of the Treasury has certified at rate of 12 $\frac{3}{8}$ % for the quarter ended June 30, 2003. This interest rate will remain in effect until such time as the Secretary of the Treasury notifies HHS of any changes.

Dated: August 1, 2003.

**George Strader,**

*Deputy Assistant Secretary, Finance.*

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**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Centers for Disease Control and Prevention**

**[60Day-03-105]**

**Proposed Data Collections Submitted for Public Comment and Recommendations**

In compliance with the requirement of Section 3506(c)(2)(A) of the Paperwork Reduction Act of 1995 for opportunity for public comment on proposed data collection projects, the Centers for Disease Control and Prevention (CDC) will publish periodic summaries of proposed projects. To request more information on the proposed projects or to obtain a copy of the data collection plans and instruments, call the CDC Reports Clearance Officer on (404)498-1210.

*Comments are invited on:* (a) Whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including