

**Title:** Lykes/Libra Slot Charter Agreement.

**Parties:** Companhia Libra de Navegacao, Lykes Lines Limited, LLC.

**Synopsis:** The subject agreement modification deletes from Article 5.1(a)(ii) the restrictions on the use of space by Libra to move cargo to/from ports in the Dominican Republic and Venezuela. Consequently, these countries are being added to the geographic scope. The modification also clarifies that the agreement is intended to cover the trade between the U.S. and Mexico. The parties request expedited review.

*Agreement No.:* 011849.

**Title:** CAT/Maersk Sealand Space Charter Agreement.

**Parties:** Hamburg-Süd d/b/a Crowley American Transport, A.P. Moller Maersk Sealand.

**Synopsis:** The agreement authorizes Hamburg-Süd to charter space to Maersk Sealand in the trade between Atlantic Coast ports of Florida and ports in Aruba, Bonaire, Curacao, the Dominican Republic, Colombia, and Venezuela.

*Agreement No.:* 201101-003.

**Title:** Tampa/Tampa Bay Wharfage Incentive Terminal Agreement.

**Parties:** Tampa Port Authority, Tampa Bay International Terminals.

**Synopsis:** This amendment revises the wharfage incentives provided under the agreement.

By Order of the Federal Maritime Commission.

Dated: April 10, 2003.

**Bryant L. VanBrakle,**

Secretary.

[FR Doc. 03-9214 Filed 4-14-03; 8:45 am]

**BILLING CODE 6730-01-P**

## GENERAL SERVICES ADMINISTRATION

[OMB Control No. 3090-0228]

### Office of Civil Rights; Nondiscrimination in Federal Financial Assistance Programs

**AGENCY:** Office of Civil Rights, GSA.

**ACTION:** Notice of reinstatement and request for public comments of OMB clearance number 3090-0228.

**SUMMARY:** Under the provisions of the Paperwork Reduction Act of 1995 (44 U.S.C. Chapter 35), the General Services Administration has submitted to the Office of Management and Budget (OMB) a request to review and approve an information collection regarding nondiscrimination in Federal financial assistance programs. A request for

public comments was published at 67 FR 78806, December 26, 2002. No comments were received. This information is needed to facilitate nondiscrimination in GSA's Federal Financial Assistance Programs, consistent with Federal civil rights laws and regulations that apply to recipients of Federal financial assistance.

Public comments are particularly invited on: Whether this collection of information is necessary and whether it will have practical utility; whether our estimate of the public burden of this collection of information is accurate, and based on valid assumptions and methodology; ways to enhance the quality, utility, and clarity of the information to be collected.

**DATES:** Submit comments on or before: May 15, 2003.

**FOR FURTHER INFORMATION CONTACT:** K. Evelyn Britton, Office of Civil Rights, (202) 501-4347.

**ADDRESSES:** Submit comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Ms. Jeanette Thornton, GSA Desk Officer, OMB, Room 10236, NEOB, Washington, DC 20503, and a copy to General Services Administration, Regulatory and Federal Assistance Publications Division (MVA), 1800 F Street, NW., Room 4035, Washington, DC 20405. Please cite OMB Control Number 3090-0228.

### SUPPLEMENTARY INFORMATION:

#### A. Purpose

The General Services Administration (GSA) has mission responsibilities related to monitoring and enforcing compliance with Federal civil rights laws and regulations that apply to Federal Financial Assistance programs administered by GSA. Specifically, those laws provide that no person on the ground of race, color, national origin, disability, sex or age shall be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program in connection with which Federal financial assistance is extended under laws administered in whole or in part by GSA. These mission responsibilities generate the requirement to request and obtain certain data from recipients of Federal surplus property for the purpose of determining compliance, such as the number of individuals, based on race and ethnic origin, of the recipient's eligible and actual serviced population; race and national origin of those denied participation in the recipient's program(s); non-English languages

encountered by the recipient's program(s) and how the recipient is addressing meaningful access for individuals that are Limited English Proficient; whether there has been complaints or lawsuits filed against the recipient based on prohibited discrimination and whether there has been any findings; and whether the recipient's facilities are accessible to qualified individuals with disabilities.

#### B. Annual Reporting Burden

**Respondents:** 500.

**Responses Per Respondent:** 1.

**Total Responses:** 500.

**Hours Per Response:** 2.

**Total Burden Hours:** 1000.

**Obtaining Copies of Proposals:**

Requesters may obtain a copy of the information collection documents from the General Services Administration, Regulatory and Federal Assistance Publications Division (MVA), 1800 F Street, NW., Room 4035, Washington, DC, 20405, telephone (202) 208-7312, or by faxing your request to (202) 501-4067. Please cite OMB Control No. 3090-0228, Nondiscrimination in Federal Financial Assistance Programs, in all correspondence.

Dated: April 7, 2003.

**Michael W. Carleton,**

*Chief Information Officer.*

[FR Doc. 03-9107 Filed 4-14-03; 8:45 am]

**BILLING CODE 6820-34-P**

## GENERAL SERVICES ADMINISTRATION

### Privacy Act of 1974; Republication of a System of Records Notice

**AGENCY:** General Services Administration.

**ACTION:** Notice of an updated system of records subject to the Privacy Act of 1974.

**SUMMARY:** The General Services Administration (GSA) is updating and republishing a notice for the existing system of records, Personnel Information Resources System (PIRS), GSA/PPFM-8, which is being renamed the Comprehensive Human Resources Integrated System (CHRIS) and updated to reflect organizational and address changes and upgraded automated processes. The revisions are minor in nature and do not meet the criteria of the Office of Management and Budget (OMB) for a revised system of records requiring an advance period for public comment as described in OMB Circular A-130, Appendix 1.

**DATES:** The notice is effective April 15, 2003.

**FOR FURTHER INFORMATION CONTACT:** The GSA Privacy Act Officer. *Telephone:* (202) 501-1452. *Address:* Office of the Chief People Officer (C), General Services Administration, 1800 F Street NW., Washington DC 20405.

Dated: April 2, 2003.

**Daniel K. Cooper,**  
*Director, Information, Management Division.*

**GSA/PPFM-8**

**SYSTEM NAME:**

Comprehensive Human Resources Integrated System (CHRIS).

**SYSTEM LOCATION:**

The record system is located on a web-based application used by GSA Services and Staff Offices, commissions, and small agencies serviced by GSA, at the addresses below:

- GSA Central Office, 1800 F Street NW, Washington DC 20405.
- National Capital Region, 7th & D Streets SW, Washington, DC 20407.
- New England Region, 10 Causeway Street, Boston MA 02222.
- Northeast and Caribbean Region, 26 Federal Plaza, New York NY 10278.
- Mid-Atlantic Region, 20 N. Eighth Street, Philadelphia PA 19107.
- Southeast Sunbelt Region, 401 West Peachtree Street, Atlanta GA 30365.
- Great Lakes Region, 230 South Dearborn Street, Chicago IL 60604.
- The Heartland Region, 1500 East Bannister Road, Kansas City MO 64131.
- Greater Southwest Region, 819 Taylor Street, Fort Worth TX 76102.
- Pacific Rim Region, 450 Golden Gate Avenue, San Francisco CA 95102.

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

Current and former employees of GSA and of commissions, committees, and small agencies serviced by GSA, including persons in intern, youth employment, and work-study programs.

**CATEGORIES OF RECORDS IN THE SYSTEM:**

The system contains personnel records. The records include information collected by operating officials and personnel officials administering programs for or about employees. The system has data needed to update the Central Personnel Data File (CPDF) at the Office of Personnel Management (OPM) and to process and document personnel actions. It may include, but is not limited to, the data maintained in each employee's Official Personnel Folder, including:

- a. Employee's name, Social Security Number, date of birth, gender, work schedule, type of appointment, education, veteran's preference, military service, and race or national origin.

b. Employee's service computation date for leave, date probationary period began, and date of performance rating.

c. Pay data such as pay plan, occupational series, grade, step, salary, and organizational location.

d. Performance rating and types and amounts of awards.

e. Position description number, special employment program, and target occupational series and grade.

**AUTHORITY FOR MAINTAINING THE SYSTEM:**

5 U.S.C., pt. III, is the authority for maintaining personnel information. Authorities for recording Social Security Numbers are E.O. 9397, 26 CFR 31.6011(b)2, and 26 CFR 31.6109-1.

**PURPOSE(S):**

To maintain a computer-based information system supporting the day-to-day operating needs of human resources operations and management. The system is designed to meet information and statistical needs of all types of Government organizations and provides a number of outputs.

For the Office of the Chief People Officer, the system produces personnel actions, organization rosters, retention registers, retirement calculations, reports of Federal civilian employment, employee master record printouts, length-of-service lists, award lists, etc. It also provides reports for monitoring personnel actions to determine the impact of GSA policies and practices on minorities, women, and disabled persons and analyzing their status in the work force; and for establishing affirmative action goals and timetables.

The system also provides management data for administrative and staff offices.

**ROUTINE USES OF THE RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

The information in the system is used by GSA associates in the performance of their official duties as authorized by law and regulation and for the following routine uses:

a. To disclose information to the Office of Personnel Management (OPM) for the Central Personnel Data File (CPDF).

b. To disclose information to sources outside GSA including other agencies and persons for employees seeking employment elsewhere; and for documenting adverse actions, conducting counseling sessions, and preparing biographical sketches on employees for release to other agencies and persons.

c. To disclose information in the personnel file to GSA's Office of the Chief People Officer.

d. To disclose information to agency staff and administrative offices who may restructure the data for management purposes.

e. To disclose information to a Federal, State, local, or foreign agency responsible for investigating, prosecuting, enforcing, or carrying out a statute, rule, regulation, or order, where GSA becomes aware of a violation or potential violation of civil or criminal law or regulation.

f. To disclose information to a requesting Federal agency in connection with hiring or retaining an employee, issuing a security clearance, reporting an employee investigation, clarifying a job, letting a contract, or issuing a license, grant, or other benefit by the requesting agency where the information is needed for a decision.

g. To disclose information to a congressional office in response to a request from the person who is the subject of the record.

h. To disclose information to the Office of Management and Budget for reviewing private relief legislation during the clearance process.

i. To disclose information to OPM under the agency's responsibility for evaluating Federal personnel management.

j. To disclose information under the routine uses listed in the OPM record system OPM/GOVT-1. When official personnel records in the custody of GSA are covered in a system of records published by OPM as Governmentwide records, they are considered part of that system. Other official personnel records covered by notices published by GSA are considered separate systems of records and may be transferred to OPM under official personnel programs and activities as a routine use.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, REVIEWING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:**

**STORAGE:**

Computer records are stored in a secure server and accessed over the web using encryption software. Paper records, when created, are kept in file folders and cabinets in secure rooms.

**RETRIEVABILITY:**

Records are retrieved by name or by Social Security Number.

**SAFEGUARDS:**

Computer records are protected by a password system. Paper output is stored in locked metal containers or in secured rooms when not in use. Information is released to authorized officials based on their need to know.

**RETENTION AND DISPOSAL:**

Records are disposed of by shredding or burning as scheduled in the handbook, GSA Records Maintenance and Disposition System (OAD P 1820.2).

**SYSTEM MANAGER(S) AND ADDRESS:**

CHRIS Program Manager (CID), Office of the Chief Information Officer, Office of the Chief People Officer, General Services Administration, 1800 F Street NW., Washington DC 20405.

**NOTIFICATION PROCEDURE:**

Address inquiries to: Director of Human Resources (CP), Office of the Chief People Officer, General Services Administration, 1800 F Street NW., Washington DC 20405; or, for regional personnel records, to the regional Human Resources Officer at the addresses listed above under System Location.

**RECORDS ACCESS PROCEDURES:**

Address requests to view or copy a record to one of the officials listed in the notification procedure above. For written requests, provide full name, Social Security Number, address, telephone number, and approximate date and place of employment.

**CONTESTING RECORD PROCEDURES:**

Rules for contesting the content of a record and appealing a decision are contained in 41 CFR 105-64.

**RECORD SOURCE CATEGORIES:**

The sources for the system information are the individuals themselves, other employees, supervisors, management officials, officials of other agencies, and record systems GSA/HRO-37, OPM/GOVT-1, and EEOC/GOVT-1.

[FR Doc. 03-9141 Filed 4-14-03; 8:45 am]

**BILLING CODE 6820-34-P**

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## DEPARTMENT OF HEALTH AND HUMAN SERVICES

**Office of the Secretary**

[Document Identifier: OS-0990-NEW-SCHIP]

**Agency Information Collection Activities: Submission for OMB Review; Comment Request**

**AGENCY:** Office of the Secretary, HHS.

In compliance with the requirement of section 3506(c)(2)(A) of the Paperwork Reduction Act of 1995, the Office of the Secretary, Department of Health and Human Services, is publishing the following summary of proposed collections for public

comment. Interested persons are invited to send comments regarding this burden estimate or any other aspect of this collection of information, including any of the following subjects: (1) The necessity and utility of the proposed information collection for the proper performance of the agency's functions; (2) the accuracy of the estimated burden; (3) ways to enhance the quality, utility, and clarity of the information to be collected; and (4) the use of automated collection techniques or other forms of information technology to minimize the information collection burden.

*Type of Information Collection Request:* New Collection.

*Title of Information Collection:* Survey of SCHIP State Administrators.

*Form/OMB No.:* OS-0990-NEW-SCHIP.

*Use:* The Survey of SCHIP Administrators will provide information about the broader context in which state programs operate, including the political and social context, policy discussions, lessons learned, and key issues facing the program in the next one or two years. This survey will complement our case studies of 10 states.

*Frequency:* One Time.

*Affected Public:* State, Local or Tribal Governments.

*Annual Number of Respondents:* 56.

*Total Annual Responses:* 56.

*Average Burden Per Response:* 59 minutes.

*Total Annual Hours:* 3,320.

To obtain copies of the supporting statement and any related forms for the proposed paperwork collections referenced above, or E-mail your request, including your address, phone number, OS document identifier, to *John.Burke@hhs.gov*, or call the Reports Clearance Office on (202) 690-8356.

Written comments and recommendations for the proposed information collections must be mailed within 30 days of this notice directly to the OMB desk officer: OMB Human Resources and Housing Branch, *Attention: Allison Eydt (OMB #0990-NEW-SCHIP)*, New Executive Office Building, Room 10235, Washington, DC 20503.

Dated: April 7, 2003.

**John P. Burke III,**

*Paperwork Reduction Act Reports Clearance Officer, Office of the Secretary, Department of Health and Human Services.*

[FR Doc. 03-9113 Filed 4-14-03; 8:45 am]

**BILLING CODE 4150-04-P**

## DEPARTMENT OF HEALTH AND HUMAN SERVICES

**Office of the Secretary**

[Document Identifier: OS-0990-0238]

**Agency Information Collection Activities: Proposed Collection; Comment Request**

**AGENCY:** Office of the Secretary, HHS.

In compliance with the requirement of section 3506(c)(2)(A) of the Paperwork Reduction Act of 1995, the Office of the Secretary (OS), Department of Health and Human Services, is publishing the following summary of proposed collections for public comment. Interested persons are invited to send comments regarding this burden estimate or any other aspect of this collection of information, including any of the following subjects: (1) The necessity and utility of the proposed information collection for the proper performance of the agency's functions; (2) the accuracy of the estimated burden; (3) ways to enhance the quality, utility, and clarity of the information to be collected; and (4) the use of automated collection techniques or other forms of information technology to minimize the information collection burden.

*1. Type of Information Collection Request:* Extension of a currently approved collection.

*Title of Information Collection:*

Patient Follow-up Survey for the Multi-Site Evaluation of the Welfare-to-Work Grant Program.

*Form/OMB No.:* OS-0990-0238.

*Use:* This data collection will support the Office of the Assistant Secretary for Planning and Evaluation in its efforts to further document the status of Welfare-to-Work formula and competitive grantees and provide information on implementation issues as part of the Congressionally mandated evaluation of the Welfare-to-Work grants program.

*Frequency:* On occasion.

*Affected Public:* Individuals, State, Local or Tribal Governments, Non-profit Institutions.

*Annual Number of Respondents:* 4,164.

*Total Annual Responses:* 4,164.

*Average Burden Per Response:* 27 minutes.

*Total Annual Hours:* 1,879.

*2. Type of Information Collection Request:* New Collection.

*Title of Information Collection:*

National Community Centers of Excellence (CCOE) in Women's Health Evaluation: Survey for CCOE Center Directors, Program Coordinators, and Patients.