

Subpart E—Safety Promotion

§ 5.91 Competencies and training.

Any person required to have an SMS under this part must provide training to each individual identified in § 5.23 of this part to ensure the individuals attain and maintain the competencies necessary to perform their duties relevant to the operation and performance of the SMS.

[Doc. No. FAA-2021-0419, Amdt. 5-2, 89 FR 33108, Apr. 26, 2024]

§ 5.93 Safety communication.

Any person required to have an SMS under this part must develop and maintain means for communicating safety information that, at a minimum:

- (a) Ensures that employees are aware of the SMS policies, processes, and tools that are relevant to their responsibilities.
- (b) Conveys hazard information relevant to the employee's responsibilities.
- (c) Explains why safety actions have been taken.
- (d) Explains why safety procedures are introduced or changed.

[Doc. No. FAA-2009-0671, Amdt. 5-1, 80 FR 1326, Jan. 8, 2015, as amended by Amdt. 5-2, 89 FR 33108, Apr. 26, 2024]

Subpart F—SMS Documentation and Recordkeeping

§ 5.95 SMS documentation.

Any person required to have an SMS under this part must develop and maintain the following SMS documentation:

- (a) Safety policy.
- (b) SMS processes and procedures.

[Doc. No. FAA-2009-0671, Amdt. 5-1, 80 FR 1326, Jan. 8, 2015, as amended by Amdt. 5-2, 89 FR 33108, Apr. 26, 2024]

§ 5.97 SMS records.

Any person required to have an SMS under this part must:

- (a) Maintain records of outputs of safety risk management processes as described in subpart C of this part. Such records must be retained for as long as the control remains relevant to the operation.
- (b) Maintain records of outputs of safety assurance processes as described in subpart D of this part. Such records must be retained for a minimum of 5 years.
- (c) Maintain a record of all training provided under § 5.91 for each individual. Such records must be retained for as long as the individual is employed by the person.
- (d) Retain records of all communications provided under § 5.93 or § 5.57 for a minimum of 24 consecutive calendar months.

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