

117TH CONGRESS  
2D SESSION

**S. 4577**

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**AN ACT**

To improve plain writing and public experience, and for  
other purposes.

1       *Be it enacted by the Senate and House of Representa-*  
2       *tives of the United States of America in Congress assembled,*

1 **SECTION 1. SHORT TITLE.**

2       This Act may be cited as the “Clear and Concise Con-  
3 tent Act of 2022”.

4 **SEC. 2. DEFINITIONS.**

5       In this Act:

6           (1) **AGENCY.**—The term “agency” means an  
7 executive agency and a military department, as such  
8 terms are defined in sections 105 and 102 of title  
9 5, United States Code, respectively.

10          (2) **COVERED CONTENT.**—The term “covered  
11 content”—

12           (A) means any content that—

13               (i) is necessary for obtaining any ben-  
14 efit or service from the Federal Govern-  
15 ment or for filing taxes; or

16               (ii) provides information about—

17                   (I) any benefit or service from  
18 the Federal Government;

19                   (II) any operations, policies, or  
20 guidance of an agency that are of ma-  
21 terial importance to the agency and  
22 are posted publicly by the agency, in-  
23 cluding any explanation of how to  
24 comply with a requirement the Fed-  
25 eral Government administers or en-  
26 forces;

1 (III) how to interact with or pro-  
2 vide feedback to an agency regarding  
3 the operations, policies, or guidance of  
4 the agency; or

5 (IV) how to navigate or interact  
6 with any agency website, digital serv-  
7 ice, or office;

8 (B) includes—

9 (i) (whether in paper or electronic  
10 form) a letter, publication, form, notice,  
11 guidance, policy, instruction, or official  
12 correspondence of an agency;

13 (ii) all content necessary for public  
14 understanding, interaction, and use of an  
15 agency digital service or website; and

16 (iii) instructions on how to submit  
17 comments, feedback, or information in re-  
18 sponse to a regulation during any portion  
19 of the rulemaking or implementation proc-  
20 ess for a regulation; and

21 (C) subject to subparagraph (B)(iii), does  
22 not include a regulation.

23 (3) DIRECTOR.—The term “Director” means  
24 the Director of the Office of Management and Budg-  
25 et.

1           (4) OPEN GOVERNMENT DATA ASSET.—The  
2           term “open Government data asset” has the mean-  
3           ing given that term in section 3502 of title 44,  
4           United States Code.

5           (5) PLAIN WRITING.—The term “plain writing”  
6           means writing that is clear, concise, well-organized,  
7           and follows other best practices appropriate to the  
8           subject or field and intended audience, including an  
9           audience who may be disabled, may not be proficient  
10          in English, or may otherwise be disadvantaged or  
11          traditionally underserved.

12 **SEC. 3. RESPONSIBILITIES OF THE DIRECTOR.**

13          (a) IN GENERAL.—Not later than 180 days after the  
14          date of enactment of this Act, the Director shall rescind  
15          outdated guidance and issue new guidance for the cre-  
16          ation, maintenance, and use of covered content at agen-  
17          cies.

18          (b) REQUIREMENTS.—The guidance required under  
19          subsection (a) shall—

20               (1) establish procedures under which an agency  
21               shall review any content in use on the date of enact-  
22               ment of this Act to determine if it is covered con-  
23               tent;

24               (2) establish policies for an agency to ensure  
25               that any content of the agency that is covered con-

1 tent, including any content created or updated after  
2 the date of enactment of this Act that is determined  
3 to be covered content, is drafted in plain writing;

4 (3) establish qualitative and quantitative  
5 metrics by which an agency shall be measured for  
6 compliance with the requirements to identify covered  
7 content, draft covered content in plain writing, and  
8 solicit and incorporate public feedback and data to  
9 improve public engagement and interaction with the  
10 agency;

11 (4) prescribe processes by which agencies shall  
12 submit agency reports required by the Director, in  
13 an appropriate manner and form, to support the  
14 governmentwide reports required under subsection  
15 (c); and

16 (5) require an agency to solicit public feedback,  
17 collect data, and routinely test the creation or modi-  
18 fication of covered content of the agency.

19 (c) REPORTS TO CONGRESS.—

20 (1) IN GENERAL.—Not later than 1 year after  
21 the date of enactment of this Act, and annually  
22 thereafter, the Director shall submit to the Com-  
23 mittee on Homeland Security and Governmental Af-  
24 fairs of the Senate and the Committee on Oversight  
25 and Reform of the House of Representatives a re-

1 port on implementation of this Act by agencies, in-  
2 cluding the progress of agencies towards the metrics  
3 established under subsection (b)(3) and any other  
4 information or data determined by the Director to  
5 inform Congress and the public on implementation  
6 of plain writing in covered content by agencies.

7 (2) PUBLIC WEBSITE.—

8 (A) IN GENERAL.—The Director may  
9 make the reports submitted under paragraph  
10 (1) available on a public website determined by  
11 the Director.

12 (B) FORM.—If the Director makes reports  
13 available under subparagraph (A), the reports  
14 shall be maintained as open Government data  
15 assets.

16 (3) FEDERAL GOVERNMENT AND AGENCY PER-  
17 FORMANCE PLANS.—

18 (A) FEDERAL GOVERNMENT.—The Direc-  
19 tor shall ensure that the information regarding  
20 the Federal Government performance plan and  
21 agency performance plans required to be made  
22 available under subsection (a) or (b) of section  
23 1115 of title 31, United States Code, is treated  
24 as covered content and published (whether in  
25 paper or electronic form) using plain writing.

1 (B) AGENCY PERFORMANCE PLANS.—Sec-  
 2 tion 1115(b) of title 31, United States Code, is  
 3 amended—

4 (i) in paragraph (9)(C), by striking  
 5 “and” at the end;

6 (ii) in paragraph (10), by striking the  
 7 period at the end and inserting “; and”;  
 8 and

9 (iii) by adding at the end the fol-  
 10 lowing:

11 “(11) incorporate the metrics established under  
 12 section 3(b)(3) of the Clear and Concise Content Act  
 13 of 2022.”.

14 **SEC. 4. AGENCY RESPONSIBILITIES.**

15 (a) IN GENERAL.—The head of each agency shall en-  
 16 sure compliance with this Act, including through the des-  
 17 ignation of a senior officer at the agency (not lower than  
 18 an Assistant Secretary or equivalent) to oversee implemen-  
 19 tation by the agency, including all bureaus, offices, or  
 20 other subordinate components of the agency.

21 (b) REQUIREMENT TO USE PLAIN LANGUAGE IN  
 22 COVERED CONTENT.—Except as provided in the amend-  
 23 ments made by section 5(1), on and after the date that  
 24 is 1 year after the date of enactment of this Act, each  
 25 agency shall use plain writing in all covered content made

1 available by the agency, consistent with the guidance  
 2 issued by the Director under section 3(a).

3 (c) REQUIREMENT FOR FEEDBACK FROM CUS-  
 4 TOMERS.—The head of each agency shall ensure that  
 5 there are opportunities and mechanisms in place (whether  
 6 in paper or electronic form) that incorporate plain writing  
 7 instructions for feedback from individuals or entities ob-  
 8 taining services from or engaging in transactions with the  
 9 agency.

10 (d) PUBLIC FEEDBACK.—The head of each agency  
 11 shall maintain an accessible form, survey tool, or other  
 12 portion of a website of the agency to solicit feedback from  
 13 the public on compliance with this Act by the agency and  
 14 to collect the feedback and data required under section  
 15 3(b)(5).

16 **SEC. 5. AMENDMENTS TO THE 21ST CENTURY IDEA ACT.**

17 Section 3 of the 21st Century Integrated Digital Ex-  
 18 perience Act (44 U.S.C. 3501 note) is amended—

19 (1) in subsection (a)—

20 (A) in the matter preceding paragraph (1),  
 21 by striking “Not later” and inserting “Except  
 22 as provided in paragraph (9), not later”;

23 (B) in paragraph (7), by striking “and” at  
 24 the end;



1 (C) in paragraph (8), by striking the pe-  
 2 riod at the end and inserting “; and”; and

3 (D) by adding at the end the following:

4 “(9) is drafted using plain writing (as defined  
 5 in section 2 of the Clear and Concise Content Act  
 6 of 2022), as is required under section 4 of such Act  
 7 for covered content (as defined in section 2 of such  
 8 Act), by not later than 180 days after the date of  
 9 enactment of such Act.”; and

10 (2) in subsection (b)—

11 (A) in the matter preceding paragraph (1),  
 12 by striking “Not later” and inserting “Except  
 13 as provided in paragraph (2), not later”; and

14 (B) by striking paragraph (2) and insert-  
 15 ing the following:

16 “(2) by not later than 1 year after the date of  
 17 enactment of the Clear and Concise Content Act of  
 18 2022, comply with the requirements under sub-  
 19 section (a).”.

20 **SEC. 6. LIMITATION ON JUDICIAL ENFORCEABILITY.**

21 (a) JUDICIAL REVIEW.—No court shall have jurisdic-  
 22 tion over any claim related to any act or omission arising  
 23 out of any provision of this Act.

24 (b) ENFORCEABILITY.—No provision of this Act shall  
 25 be construed to create any right or benefit, substantive

1 or procedural, enforceable by any administrative or judi-  
2 cial action.

3 **SEC. 7. REPEAL.**

4 Effective on the date that is 1 year after the date  
5 of enactment of this Act, the Plain Writing Act of 2010  
6 (5 U.S.C. 301 note) is repealed.

Passed the Senate December 7, 2022.

Attest:

*Secretary.*



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