

108TH CONGRESS  
2D SESSION

# S. 2356

To require the Director of the Office of Management and Budget to issue guidance for, and provide oversight of, the management of micropurchases made with Governmentwide commercial purchase cards, and for other purposes.

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## IN THE SENATE OF THE UNITED STATES

APRIL 28, 2004

Ms. COLLINS (for herself and Mr. FEINGOLD) introduced the following bill;  
which was read twice and referred to the Committee on Governmental Affairs

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## A BILL

To require the Director of the Office of Management and Budget to issue guidance for, and provide oversight of, the management of micropurchases made with Governmentwide commercial purchase cards, and for other purposes.

1       *Be it enacted by the Senate and House of Representa-*  
2       *tives of the United States of America in Congress assembled,*

3       **SECTION 1. SHORT TITLE.**

4       This Act may be cited as the “Purchase Card Waste  
5       Elimination Act of 2004”.

1 **SEC. 2. REQUIREMENT FOR GUIDANCE.**

2 (a) OFFICE OF MANAGEMENT AND BUDGET POLICY  
3 GUIDANCE.—Not later than 180 days after the date of  
4 the enactment of this Act, the Director of the Office of  
5 Management and Budget shall issue guidelines to assist  
6 the heads of executive agencies in improving the manage-  
7 ment of the use of the Governmentwide commercial pur-  
8 chase card for making micropurchases. The Director shall  
9 include guidelines on the following matters:

10 (1) Analysis of purchase card expenditures to  
11 identify opportunities for achieving savings through  
12 micropurchases made in economical volumes.

13 (2) Negotiation of discount agreements with  
14 major vendors accepting the purchase card.

15 (3) Establishment of communication programs  
16 to ensure that purchase card holders receive infor-  
17 mation pertaining to the availability of discounts, in-  
18 cluding programs for the training of purchase card  
19 holders on the availability of discounts.

20 (4) Assessment of cardholder purchasing prac-  
21 tices.

22 (5) Collection and dissemination of best prac-  
23 tices and successful strategies for achieving savings  
24 in micropurchases.

25 (b) GENERAL SERVICES ADMINISTRATION.—The Ad-  
26 ministrator of General Services shall direct the purchase

1 card program manager of the General Services Adminis-  
2 tration—

3 (1) to continue efforts to improve reporting by  
4 financial institutions that issue the Governmentwide  
5 commercial purchase card so that the General Serv-  
6 ices Administration has the data needed to identify  
7 opportunities for achieving savings; and

8 (2) to ensure that the acquisition center con-  
9 tracting officers of the General Services Administra-  
10 tion actively pursue point-of-sale discounts with  
11 major vendors accepting the purchase card so that  
12 any Federal Government purchaser using the pur-  
13 chase card can benefit from such point-of-sale dis-  
14 counts.

15 (c) AGENCY REPORTING REQUIREMENT.—The pur-  
16 chase card program manager for each executive agency  
17 shall, as directed by the Director of the Office of Manage-  
18 ment and Budget, submit to the Director periodic reports  
19 on the actions taken in such executive agency pursuant  
20 to the guidelines issued under subsection (a).

21 (d) CONGRESSIONAL OVERSIGHT.—Not later than  
22 December 31 of the year following the year in which this  
23 Act is enacted, and December 31 of each of the ensuing  
24 three years, the Director of the Office of Management and  
25 Budget shall submit to the Committee on Governmental

1 Affairs of the Senate and the Committee on Government  
2 Reform of the House of Representatives a report summa-  
3 rizing the progress made during the fiscal year ending in  
4 the year in which such report is due—

5 (1) in improving the management of the use of  
6 the Governmentwide commercial purchase card for  
7 making micropurchases; and

8 (2) in achieving savings in micropurchases  
9 made with such card, expressed in terms of savings  
10 achieved by each executive agency and the total sav-  
11 ings achieved Governmentwide.

12 (e) DEFINITIONS.—In this section:

13 (1) The term “executive agency” has the mean-  
14 ing given such term in section 4 of the Office of  
15 Federal Procurement Policy Act (41 U.S.C. 403).

16 (2) The term “micropurchase” means a pur-  
17 chase in an amount not in excess of the micropur-  
18 chase threshold, as defined in section 32 of such Act  
19 (41 U.S.C. 428).

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