Businesses looking for assistance from the Federal Government should feel like they are interacting with one entity, rather than a number of separate, albeit linked, components. This means adopting a “No Wrong Door” policy that uses technology to quickly connect businesses to the services and information relevant to them, regardless of which agency’s website, call center, or field office they go to for help.

In addition, a business’s interactions with the Federal Government should be individualized and efficient. If the private sector can allow consumers to customize interactions so that they receive only the information they want, in the form they want it, so can the Federal Government.

Today, I am directing a first wave of changes focused on both small businesses and businesses of all sizes that want to begin or increase exporting (exporters), because those businesses help drive economic growth and have the most to gain from Federal assistance. We plan to use the resulting improvements as a model for future reforms so that, in time, all businesses and all citizens receive the highest level of customer service when they interact with the Federal Government.

Accordingly, I direct the following:

(1) All executive departments and agencies (agencies) shall work with a Steering Committee co-chaired by the Federal Chief Information Officer, Assistant to the President and Chief Technology Officer, and Chief Performance Officer (the Co-Chairs) to carry out the directives in this memorandum within 90 days of the date of this memorandum, unless a provision of this memorandum expressly states otherwise. The Steering Committee shall include senior policy and technical representatives, appointed by the heads of their respective agencies, from the Departments of State, Defense, Agriculture, Commerce, and Veterans Affairs, the Small Business Administration (SBA), the General Services Administration (GSA), the Export-Import Bank, and other agencies designated by the Co-Chairs. The Co-Chairs and representatives from the Department of Commerce and SBA shall serve as the Executive Committee of the Steering Committee, which shall coordinate the strategy, design, development, launch, and operation of BusinessUSA, a common, open, online platform with dedicated resources that will, as a first step, disseminate core information regarding the Federal Government’s programs and services relevant to small businesses and exporters.

(2) Agencies shall work with the Steering Committee to develop and launch an introductory version of BusinessUSA. BusinessUSA shall be designed, tested, and built with the active feedback of U.S. businesses and relevant online communities. To the extent appropriate, practicable, and permitted by law, the BusinessUSA platform shall integrate related State and local government services as well as those of private sector partners.

(3) Agencies shall make information regarding their small businesses and export programs and services accessible through BusinessUSA. To accomplish this in a uniform fashion, the Steering Committee shall develop a common set of standards for content available through BusinessUSA, which shall identify the types of programs and services to be included initially on BusinessUSA and a structure for organizing and presenting such information. These standards shall be used by all agencies in the creation, presentation, and delivery of information regarding their programs and services, to the extent practicable and permitted by law.

(4) Agencies shall also work with the Steering Committee to develop new content for BusinessUSA that synthesizes information available across agencies to better serve small businesses and exporters. Among other things, agencies shall work together to aggregate on the BusinessUSA platform statistical, demographic, and other raw Government datasets of particular interest to small businesses and exporters, making Government data more easily accessible and spurring innovative uses of the data through business-oriented web or mobile applications.

(5) Agencies shall integrate BusinessUSA, including ready access to the BusinessUSA website, into their current websites, call centers, and field offices to ensure that small businesses and exporters have access to the wide range of Government programs and services at each entry point into the Federal Government. During the year following the date of this memorandum, agencies shall work with GSA and the Office of Management and Budget to enhance the centralized call center for responding to public questions about Federal programs and services (1-800-FED-INFO) to add expertise with Government programs and services for small businesses and exporters.

(6) (a) Nothing in this memorandum shall be construed to impair or otherwise affect:

(i) authority granted by law or Executive Order to an agency, or the head thereof; or

(ii) functions of the Director of the Office of Management and Budget relating to budgetary, administrative, or legislative proposals.

(b) BusinessUSA shall be operated by a single hosting agency under the Executive Committee’s coordination. To the extent permitted by law, agencies shall reimburse the hosting agency for the cost of establishing, maintaining, and operating BusinessUSA.

(c) This memorandum shall be implemented consistent with applicable law and subject to the availability of appropriations.

(d) This memorandum is not intended to, and does not, create any right or benefit, substantive or procedural, enforceable against the United States, its departments, agencies, or entities, its officers, employees, or agents, or any other person.

(7) The Director of the Office of Management and Budget is authorized and directed to publish this memorandum in the Federal Register.

Barack Obama.

§ 3502. Definitions

As used in this subchapter—

(1) the term “agency” means any executive department, military department, Government corporation, Government controlled corporation, or other establishment in the executive branch of the Government (including the Executive Office of the President), or any independent regulatory agency, but does not include—

(A) the Government Accountability Office;

(B) Federal Election Commission;

(C) the governments of the District of Columbia and of the territories and possessions of the United States, and their various subdivisions; or

(D) Government-owned contractor-operated facilities, including laboratories engaged in national defense research and production activities;

(2) the term “burden” means time, effort, or financial resources expended by persons to generate, maintain, or provide information to or for a Federal agency, including the resources expended for—

(A) reviewing instructions;

(B) acquiring, installing, and utilizing technology and systems;

(C) adjusting the existing ways to comply with any previously applicable instructions and requirements;

(D) searching data sources;

(E) completing and reviewing the collection of information; and

(F) transmitting, or otherwise disclosing the information;
(3) the term "collection of information"—
   (A) means the obtaining, causing to be ob-
   tained, soliciting, or requiring the disclosure
to third parties or the public, of facts or opinions by or for an agency, regardless of form or format, calling for either—
   (i) answers to identical questions posed to, or identical reporting or recordkeeping requirements imposed on, ten or more per-
sons, other than agencies, instrumental-
ities, or employees of the United States; or
   (ii) answers to questions posed to agen-
cies, instrumentalities, or employees of
   the United States which are to be used for
general statistical purposes; and
   (B) shall not include a collection of infor-
mation described under section 3518(c)(1);

(4) the term "Director" means the Director
   of the Office of Management and Budget;

(5) the term "independent regulatory agen-
cy" means the Board of Governors of the Fed-
eral Reserve System, the Commodity Futures
Trading Commission, the Consumer Product
Safety Commission, the Federal Communica-
tions Commission, the Federal Deposit Insur-
ance Corporation, the Federal Energy Regu-
latory Commission, the Federal Housing Fi-
ance Agency, the Federal Maritime Commis-
sion, the Federal Trade Commission, the Inter-
state Commerce Commission, the Mine
Enforcement Safety and Health Review Com-
mission, the Nuclear Regulatory Commission, the Oc-
cupational Safety and Health Review Comis-
sion, the Postal Regulatory Commission, the Se-
curities and Exchange Commission, the Bu-
reau of Consumer Financial Protection, the
Office of Financial Research, Office of the
Comptroller of the Currency, and any other
similar agency designated by statute as a Fed-
eral independent regulatory agency or com-
mision;

(6) the term "information resources" means
information and related resources, such as
personnel, equipment, funds, and information
technology;

(7) the term "information resources manage-
ment" means the process of managing infor-
mation resources to accomplish agency mis-
tions and to improve agency performance, in-
cluding through the reduction of information
collection burdens on the public;

(8) the term "information system" means a
discrete set of information resources organized
for the collection, processing, maintenance, use,
sharing, dissemination, or disposition of infor-
mation;

(9) the term "information technology" has
the meaning given that term in section 1101
of title 40 but does not include national secu-
rit systems as defined in section 11003 of title
40;

(10) the term "person" means an individual,
partnership, association, corporation, business
trust, or legal representative, an organized
group of individuals, a State, territorial, trib-
al, or local government or branch thereof, or a
political subdivision of a State, territory, trib-
al, or local government or a branch of a politi-
cal subdivision;

(11) the term "practical utility" means the
ability of an agency to use information, par-
ticularly the capability to process such infor-
mation in a timely and useful fashion;

(12) the term "public information" means
any information, regardless of form or format,
that an agency discloses, disseminates, or
makes available to the public;

(13) the term "recordkeeping requirement"
means a requirement imposed by or for an
agency on persons to maintain specified
records, including a requirement to—
   (A) retain such records;
   (B) notify third parties, the Federal Gov-
   ernment, or the public of the existence of
   such records;
   (C) disclose such records to third parties,
the Federal Government, or the public; or
   (D) report to third parties, the Federal
   Government, or the public regarding such
   records; and

(14) the term "penalty" includes the imposi-
tion by an agency or court of a fine or other
punishment; a judgment for monetary dam-
ges or equitable relief; or the revocation, sus-
pension, reduction, or denial of a license,
privilege, right, grant, or benefit.

105–85, div. A, title X, § 1073(h)(5)(A), Nov. 18,
title X, § 1064(b)], Oct. 30, 2000, 114 Stat. 1654,

Prior Provisions

4, 1984, 98 Stat. 1706; Pub. L. 99–500, § 101(m) [title VIII,
L. 99–591, § 101(m) [title VIII, § 812], Oct. 30, 1986, 100
Stat. 1783–10, defined terms used in this chapter prior to the
general amendment of this chapter by Pub. L. 104–13.

Another prior section 3502, Pub. L. 90–630, Oct. 22,
16, 1973, 87 Stat. 593, defined "Federal agency", "per-
son", and "information", prior to the general amend-
ment of this chapter by Pub. L. 96–311.

Amendments

2010—Par. (5). Pub. L. 111–203, § 1100D(a), which di-
rected amendment of section 2(5) of the Paperwork Re-
duction Act (44 U.S.C. 3502(5)) by inserting "the Bureau of Consumer Financial Protection, the Office of Financial Research," after "the Securities and Exchange Commission," was executed to this section to reflect the probable intent of Congress.

Pub. L. 111–203, § 315, inserted "Office of the Com-
ptroller of the Currency," after "the Securities and Ex-
change Commission.".

2008—Par. (5). Pub. L. 110–289 substituted "Federal Housing Finance Agency" for "Federal Housing Fi-
cance Board".

2006—Par. (5). Pub. L. 109–435 substituted "Postal Regulatory Commission" for "Postal Rate Com-
mission".
§ 3503. Office of Information and Regulatory Affairs

(a) There is established in the Office of Management and Budget an office to be known as the Office of Information and Regulatory Affairs.

(b) There shall be at the head of the Office an Administrator who shall be appointed by the President, by and with the advice and consent of the Senate. The Director shall delegate to the Administrator the authority to administer all functions under this subchapter, except that any such delegation shall not relieve the Director of responsibility for the administration of such functions. The Administrator shall serve as principal adviser to the Director on Federal information resources management policy.


PRIOR PROVISIONS


AMENDMENTS


Effective Date of 2000 Amendment


§ 3504. Authority and functions of Director

(a) The Director shall oversee the use of information resources to improve the efficiency and effectiveness of governmental operations to serve agency missions, including burden reduction and service delivery to the public. In performing such oversight, the Director shall—

(A) develop, coordinate and oversee the implementation of Federal information resources management policies, principles, standards, and guidelines; and