4. Capitalization Examples

A
A-bomb
abstract B, I, etc.
Academy:
   Air Force; the Academy
   Andover; the academy
   Coast Guard; the Academy
   Merchant Marine; the Academy
   Military; the Academy
   National Academy of Sciences; the
   Academy of Sciences; the academy
   Naval; the Academy
   but service academies
accord, Paris peace (see Agreement)
accords, Helsinki
Act (Federal, State, or foreign), short or
   popular title or with number; the act:
   Appropriations
   Classification
   Clear Skies
   Economy
   Flood Control
   Military Selective Service
   No Child Left Behind
   Organic Act of Virgin Islands
   Panama Canal
   PATRIOT
   Revenue
   Sarbanes-Oxley
   Stockpiling
   Tariff
   Trademark
   Walsh-Healey Act; but Walsh-Healey
   law (or bill)
act, labor-management relations
Acting, if part of capitalized title
Active Duty
Adjutant General, the (see The)
Administration, with name; capitalized
   standing alone if Federal unit:
   Farmers Home
   Food and Drug
   Maritime
   Transportation Security
   but Bush administration;
   administration bill, policy, etc.
Administrative Law Judge Davis; Judge
   Davis; an administrative law judge
Admiralty, British, etc.
Admiralty, Lord of the
Adobe Acrobat Reader
Adviser, Legal (Department of State)
Adviser, Legal (Department of State)
Africa:
   east
   East Coast
   north
   South
   South-West (Territory of)
   West Coast
African-American (see Black; Negro)
Agency, if part of name; capitalized
   standing alone if referring to
   Federal unit:
   Central Intelligence; the Agency
   Chippewa (Indian); the agency
   agent orange
Age(s):
   Age of Discovery
   Dark Ages
   Elizabethan Age
   Golden Age (of Pericles only)
   Middle Ages
   but atomic age; Cambrian age; copper
   age; ice age; missile age; rocket age;
   space age; stone age; etc.
Agreement, with name; the agreement:
   General Agreement on Tariffs and
   Trade (GATT); the general agreement
International Wheat Agreement; the wheat agreement; the coffee agreement
North American Free-Trade Agreement (NAFTA)
Status of Forces; but status-of-forces agreements
United States-Canada Free-Trade Agreement; the free-trade agreement but the Geneva agreement; the Potsdam agreement; Paris peace agreement
Air Force:
Air National Guard (see National)
Base (with name); Air Force base (see Base; Station)
Civil Air Patrol; Civil Patrol; the patrol Command (see Command)
One (Presidential plane)
Reserve
Reserve Officers’ Training Corps
Airport: La Guardia; Reagan National; the airport
Al Jazeera
Alaska Native (collective term for Aleuts, Eskimos, Inuits, and Indians of Alaska):
the Native; but Ohio native, a native of Alaska, etc.
Alliance, Farmers’, etc.; the alliance alliances and coalitions (see also powers):
Allied Powers; the powers (World Wars I and II)
Atlantic alliance
Axis, the; Axis Powers; the powers
Benelux (Belgium, Netherlands, Luxembourg)
Big Four (European); of the Pacific
Big Three
Central Powers; the powers (World War I)
Coalition of the Willing
European Economic Community
Fritalux (France, Italy, Benelux countries)
North Atlantic Treaty Organization (see Organization)
Western Powers
Allied (World Wars I and II):
armies
Governments
Nations
peoples
Powers; the powers; but European powers
Supreme Allied Commander
Allies, the (World Wars I and II); also members of Western bloc (political entity); but our allies; weaker allies, etc.
Al Qaeda
Alzheimer’s disease
Ambassador:
British, etc.; the Ambassador; the Senior Ambassador; His Excellency
Extraordinary and Plenipotentiary; the Ambassador; Ambassador at Large; an ambassador
amendment:
Baker amendment
Social Security Amendments of 1983; 1983 amendments; the Social Security amendments; the amendments to the Constitution (U.S.); but First Amendment, 14th Amendment, etc.; the Amendment
American:
Federation of Labor and Congress of Industrial Organizations (AFL–CIO); the federation
Gold Star Mothers, Inc.; Gold Star Mothers; a Mother
Legion (see Legion)
National Red Cross; the Red Cross
Veterans of World War II (AMVETS)
War Mothers; a Mother
AmeriCorps Program
Amtrak (National Railroad Passenger Corporation)
Ancient Free and Accepted Masons; a Mason; a Freemason
Annex, if part of name of building; the annex
Antarctic Ocean (see Arctic; Ocean)
appendix I, A, II, etc.; the appendix; but Appendix II, when part of title: Appendix II: ¹ Education Directory
appropriation bill (see also bill):
deficiency
Department of Agriculture
for any governmental unit
independent offices
aquaculture; acquiculture
Arab States
Arabic numerals
Arboretum, National; the Arboretum
Archipelago, Philippine, etc.; the archipelago
Architect of the Capitol; the Architect
Archivist of the United States; the Archivist
Arctic:
Circle
Current (see Current)
Ocean
zone
but subarctic
arctic (descriptive adjective):
clothing
conditions
fox
grass
night
seas
Area, if part of name; the area:
Cape Hatteras Recreational
White Pass Recreation; etc.
but area 2; free trade area; Metropolitan
Washington area; bay area;
nonsmoking area
Arlington:
Memorial Amphitheater; the Memorial

¹The colon is preferred; a dash is permissible; but a comma is too weak.
General Staff; the Staff
Headquarters, 1st Regiment
Headquarters of the; the headquarters
Regiment, 1st, etc.; the regiment
Regular Army officer; a Regular
Revolutionary (American, British,
French, etc.)
service
Surgeon General, the (see Surgeon
General)
Volunteer; the Volunteers; a Volunteer
army:
Lee’s army; but Clark’s 5th Army
mobile
mule, shoe, etc.
of occupation; occupation army
Red
Arsenal, Rock Island, etc.; the arsenal
article 15; but Article 15, when part of title:
Article 15: Uniform Code of
Military Justice
Articles:
of Confederation (U.S.)
of Impeachment; the articles
Asian (see Orient, the; oriental)
Assembly (see United Nations)
Assembly of New York; the assembly (see
also Legislative Assembly)
Assistant, if part of capitalized title; the
assistant
assistant, Presidential (see Presidential)
Assistant Secretary (see Secretary)
Associate Justice (see Supreme Court)
Association, if part of name; capitalized
standing alone if referring to
Federal unit:
American Association for the
Advancement of Science; the
association
Federal National Mortgage (Fannie
Mae); the Association
Young Women’s Christian; the
association
Astrophysical Observatory (see
Observatory)
Atlantic (see also Pacific):
Charter (see Charter)
coast
Coast States
community
Destroyer Flotilla; the destroyer flotilla;
the flotilla
Fleet (see Fleet)
mid-Atlantic
North
seaboard
slope
South
time, standard time (see time)
but cisatlantic; transatlantic
Attorney General (U.S. or foreign country);
but attorney general of Maine, etc.
attorney, U.S.
Authority, capitalized standing alone if
referring to Federal unit:
National Shipping; the Authority
Port Authority of New York and New
Jersey; the port authority; the
authority
St. Lawrence Seaway Authority of
Canada; the authority
Tennessee Valley; the Authority
Auto Train (Amtrak)
autumn
Avenue, Constitution, etc.; the avenue
Award:
Academy
Distinguished Service
Merit
Mother of the Year
the award (see also decorations, etc.)
Axis, the (see alliances)
Ayatollah; an ayatollah

B
Badlands (SD and NE)
Balkan States (see States)
Baltic States (see States)
Band, if part of name; the band:
   Army, Marine, Navy
   Eastern, etc. (of Cherokee Indians)
Bank, if part of name; the bank; capitalized
   standing alone if referring to
   international bank:
   Export-Import Bank of the United States;
   Ex-Im Bank; the Bank
   Farm Loan Bank of Dallas; Dallas Farm
   Loan Bank; farm loan bank; farm loan
   bank at Dallas
Farmers & Mechanics, etc.
Federal Land Bank of Louisville;
   Louisville Federal Land Bank; land
   bank at Louisville; Federal land bank
Federal Reserve Bank of New York;
   Richmond Federal Reserve Bank;
   but Reserve bank at Richmond;
   Federal Reserve bank; Reserve
   bank; Reserve city
First National, etc.
German Central; the Bank
International Bank for Reconstruction
   and Development; the Bank
   but blood bank, central reserve, soil bank
Bar, if part of name; Maryland (State) Bar
   Association; Maryland (State) bar; the
   State bar; the bar association
Barracks, if part of name; the barracks:
   Carlisle
   Disciplinary (Leavenworth)
   Marine (District of Columbia)
   but A barracks; barracks A; etc.
Base, Andrews Air Force; Air Force base;
   the base (see also Naval); but Sandia
   Base
Basin (see geographic terms)
Battery, the (New York City)
Battle, if part of name; the battle:
   of Gettysburg; but battle at Gettysburg;
   etc.
   of the Bulge; of the Marne; of the
   Wilderness; of Waterloo; etc.
battlefield, Bull Run, etc.
battleground, Manassas, etc.
Bay, San Francisco Bay area; the bay area
Belt, if part of name; the belt:
   Bible
   Farm
   Rust
   Sun
   but money belt
Beltway, capitalized with name; the beltway
Bench (see Supreme Bench)
Benelux (see alliances)
Bible; Biblical; Scriptures; Ten
   Commandments; etc. (see also book)
bicentennial
   bill, Kiess; Senate bill 217; House bill 31 (see
   also appropriation bill)
   Bill of Rights (historic document); but GI
   bill of rights
   Bizona; bizonal; bizone
   Black (see African-American; Negro)
   Black Caucus (see Congressional)
   bloc (see Western)
   block (grants)
   Bluegrass region, etc.
   B’nai B’rith
Board, if part of name; capitalized standing
   alone only if referring to Federal or
   international board:
   Employees’ Compensation Appeals
   Federal Reserve (see Federal)
   Military Production and Supply
   (NATO)
   National Labor Relations
   of Directors (Federal unit); but board of
   directors (nongovernmental)
   of Health of Montgomery County;
   Montgomery County Board of Health;
   the board of health; the board
   of Regents (Smithsonian)
   of Visitors (Military and Naval
   Academies)
   on Geographic Names
   Railroad Retirement
bond:
  Government
  savings
  series EE
  Treasury
book:
  books of the Bible
  First Book of Samuel; etc.
  Good Book (synonym for Bible)
book 1, I, etc.; but Book 1, when part of title:
  Book 1: The Golden Legend
Boolean:
  logic
  operator
  search
border, United States-Mexican
Borough, if part of name: Borough of the
  Bronx; the borough
Botanic Garden (National); the garden (not
  Botanical Gardens)
Bowl, Dust, Rose, Super, etc.; the bowl
Boy Scouts (the organization); a Boy Scout;
  a Scout; Scouting; Eagle Scout;
  Explorer Scout
Branch, if part of name; capitalized
  standing alone only if referring to a
  Federal unit:
  Accounts
  Public Buildings
  but executive, judicial, or legislative
  branch
Bridge, if part of name; the bridge:
  Arlington Memorial; Memorial;
  Francis Scott Key; Key
  but Baltimore & Ohio Railroad bridge
Brother(s) (adherent of religious order)
budget:
  department
  estimate
  Federal
  message
  performance-type
  President’s

Budget of the United States Government,
  the Budget (publication)
Building, if part of name; the building:
  Capitol (see Capitol Building)
  Colorado
  House (or Senate) Office
  Investment
  New House (or Senate) Office
  Old House Office
  Pentagon
  the National Archives; the Archives
  Treasury; Treasury Annex
Bulletin 420; Farmers’ Bulletin No. 420
Bureau, if part of name; capitalized
  standing alone if referring to Federal
  or international unit:
  of Customs (name changed to U.S.
  Customs and Border Protection)
  of Engraving and Printing
  of Indian Affairs

C

C–SPAN
Cabinet, American or foreign, if part of
  name or standing alone (see also
  foreign cabinets):
  British Cabinet; the Cabinet
  the President’s Cabinet; the Cabinet;
  Cabinet officer, member
Calendar, if part of name; the calendar:
  Consent; etc.
  House
  No. 99; Calendars Nos. 1 and 2
  of Bills and Resolutions
  Private
  Senate
  Unanimous Consent
  Union
  Wednesday (legislative)
Cambrian age (see Ages)
Camp Lejeune; David, etc.; the camp
Canal, with name; the canal:
  Cross-Florida Barge
Isthmian Panama
Cape (see geographic terms)
Capital, Capital City, National Capital
(Washington, DC); but the capital
(State)
Capitol Building (with State name); the
capitol
Capitol, the (Washington, DC):
Architect of
Building
caucus room
Chamber
Cloakroom
dome
Grounds
Halls (House and Senate)
Halls of Congress
Hill; the Hill
Police (see Police)
Power Plant
Prayer Room
Press Gallery, etc.
rotunda
Senate wing
stationery room
Statuary Hall
the well (House or Senate)
west front
catch-22
Caucasian (see White)
caucus: Republican; but Congressional
Black Caucus (incorporated name);
Sun Belt Caucus
CD–ROM
Cemetery, if part of name: Arlington
National; the cemetery
Census:
Twenty-third Decennial (title);
Twenty-third (title); the census
2000 census
2000 Census of Agriculture; the census
of agriculture; the census
the 23d and subsequent decennial
censuses
Center, if part of name; the Center
(Federal); the center (non-Federal):
Agricultural Research, etc.; the Center
(Federal)
Kennedy Center for the Performing
Arts; the Kennedy Center; the
Center (Federal)
the Lincoln Center; the center (non-
Federal)
central Asia, etc.
Central America
Central Europe
Central States
central time (see time)
century, first, 21st, etc.
Chair, the, if personified
Chairman, Chairwoman, Chair:
of the Board of Directors; the
Chairman (Federal); but chairman of
the board of directors (non-Federal)
of the Committee of the Whole House;
the Chairman
of the Federal Trade Commission; the
Chairman
Vice
chairman, chairwoman, chair
(congressional):
of the Appropriations Committee
of the Subcommittee on Banking
but Chairman Davis, Chairwoman
Landrieu
Chamber of Commerce; the chamber:
of Ada; Ada Chamber of Commerce;
the chamber of commerce
of the United States; U.S. Chamber of
Commerce; the chamber of
commerce; national chamber
Chamber, the (Senate or House)
channel 3 (TV); the channel
Chaplain (House or Senate); but Navy
chaplain
Chapter 5, II, etc.; but Chapter 5, when part of title: Chapter 5: Research and Development; Washington chapter, Red Cross
Chargé d’Affaires, British, etc.; the Chargé d’Affaires; the Chargé
chart 2, A, II, etc.; but Chart 2, when part of legend: Chart 2.—Army strength
Chapter, capitalized with name; the charter:
Atlantic
United Nations
cheese: Camembert, Cheddar, Parmesan, Provolone, Roquefort, etc.
Chief, if referring to head of Federal unit; the Chief:
Clerk
Forester (see Forester)
Intelligence Office
Judge
Justice (U.S. Supreme Court); but chief justice (of a State)
Magistrate (the President)
of Division of Publications
of Engineers (Army)
of Naval Operations
of Staff
Christian; Christendom; Christianity; Christianize; but christen
court and state
court calendar:
Christmas
Easter
Lent
Pentecost (Whitsuntide)
Church, if part of name of organization or building
Circle, if part of name; the circle:
Arctic
Logan
but great circle
Circular 420
cities, sections of, official or popular names:
East Side
French Quarter (New Orleans)
Latin Quarter (Paris)
North End
Northwest Washington, etc. (District of Columbia); the Northwest; but northwest (directional)
the Loop (Chicago)
City, if part of corporate or popular name; the city:
Kansas City; the two Kansas Citys
Mexico City
New York City; but city of New York
Twin Cities
Washington City; but city of Washington
Windy City (Chicago)
but Reserve city (see Bank)
civil action No. 46
civil defense
Civil War (see War)
Clan, if part of tribal name; Clan MacArthur; the clan
class 2, A, II, etc.; but Class 2 when part of title: Class 2: Leather Products
Clerk, the, of the House of Representatives;
of the Supreme Court of the United States
clerk, the, of the Senate
client
client/server
coal sizes: pea, barley, buckwheat, stove, etc.
coalition; coalition force; coalition members, etc.
coast: Atlantic, east, gulf, west, etc.
Coast Guard, U.S.; the Coast Guard;
Costguardsman Smith; but a costguardsman; a guardsman;
Reserve
Coastal Plain (Atlantic and Gulf)
Code (in shortened title of a publication); the code:
District
Federal Criminal
Internal Revenue (also Tax Code)
International (signal)
of Federal Regulations
Penal; Criminal; etc.
Pennsylvania State
Radio
Television
Uniform Code of Military Justice
United States
ZIP Code (copyrighted)
but civil code; flag code; Morse code
codel (congressional delegation)
collection, Brady, etc.; the collection
collector of customs
College, if part of name; the college:
    Armed Forces Staff
    Command and General Staff
    Gettysburg
    National War
    of Bishops
    but electoral college
college degrees: bachelor of arts, master's,
etc.
Colonials (American Colonial Army); but
colonial times, etc.
Colonies, the:
    Thirteen
    Thirteen American
    Thirteen Original
    but 13 separate Colonies
colonists, the
Command, capitalize with name; the
command:
    Air Force Materiel
    Army
    Central (CENCOM)
    Naval Space
    Zone of Interior
Commandant, the (Coast Guard or Marine
Corps only)
Commandos, the; Commando raid; a
commando
Commission (if part of name; capitalized
standing alone if referring to Federal
or international commission):
International Boundary, United States
and Canada
of Fine Arts
Public Buildings
Commissioner, if referring to Federal or
international commission; the
Commissioner:
Land Bank; but land bank
commissioner loans
of Customs and Border Protection
U.S. (International Boundary
Commission, etc.)
but a U.S. commissioner
Committee (or Subcommittee) (if part of
name; the Committee, if referring to
international or noncongressional
Federal committee or to the
Committee of the Whole, the
Committee of the Whole House, or
the Committee of the Whole House on
the state of the Union):
American Medical Association
Committee on Education; the
committee on education; the
committee
Appropriations, etc.; the committee;
Subcommittee on Appropriations; the
subcommittee; subcommittee of the
Appropriations Committee
Democratic National; the national
committee; the committee;
Democratic national committeeman
Democratic policy committee; the
committee
Joint Committee on Printing; the Joint
Committee; the committee; but a joint
committee
of Defense Ministers (NATO); the
Committee (see also Organization,
North Atlantic Treaty)
of One Hundred, etc.; the committee
on Finance; the committee
President’s Advisory Committee on
Management; the Committee
Republican National; the national
committee; the committee;
Republican national committeeman
Republican policy committee; the
committee
Senate policy committee
Subcommittee on Immigration; the
subcommittee
but Baker committee
ad hoc committee
conference committee
Committee Print No. 32; Committee Prints
Nos. 8 and 9; committee print
Common Cause
Commonwealth:
British Commonwealth; the
Commonwealth
of Australia
of Kentucky
of Massachusetts
of Pennsylvania
of Virginia
Communist Party; a Communist
compact, U.S. marine fisheries, etc.; the
compact
Company, if part of name; capitalized
standing alone if referring to unit of
Federal Government:
Panama Canal Railway Company; the
Company
Procter & Gamble Co.; the company
Comptroller of the Currency; the
Comptroller
Comptroller General (U.S.); the
Comptroller
Comsat
Concord
Confederacy (of the South)
Confederate:
Army
flag
Government
soldier
States
Confederation, Articles of
Conference, if referring to governmental
(U.S.) or international conference:
Bretton Woods; the Conference
Judicial Conference of the United
States; U.S. Judicial Conference;
Judicial Conference; the Conference
Tenth Annual Conference of the
United Methodist Churches; the
conference
Congress (convention), if part of name;
capitalized standing alone if referring
to international congress:
Library of
of Industrial Organizations
of Parents and Teachers, National; the
congress
Congress (legislature), if referring to
national congress:
of Bolivia, etc.; the Congress
of the United States; First, Second,
10th, 103d, etc.; the Congress
Congressional:
Black Caucus; the Black Caucus; the
caucus
Directory, the directory
District, First, 10th, etc.; the First
District; the congressional district; the
district
Medal of Honor (see decorations)
but congressional action, committee, etc.
Congressman; Congresswoman;
Congressman at Large; Member of
Congress; Member; membership
Conservative Party; a Conservative
Constitution, with name of country;
capitalized standing alone when
referring to a specific national
constitution; but New York State
Constitution; the constitution
constitutional
consul, British, general, etc.
consulate, British, etc.
Consumer Price Index (official title); the price index; the index; but a consumers’ price index (descriptive)

Continent, only if following name;
North American Continent; the continent; but the Continent (continental Europe)

Continental:
Army; the Army
Congress; the Congress
Divide (see Divide)
Outer Continental Shelf
Shelf; the shelf; a continental shelf
continental Europe, United States, etc.

Continents (Revolutionary soldiers)
Convention, governmental (U.S.),
international, or national political; the convention:
89th National Convention of the American Legion
Constitutional (United States, 1787); the Convention
Democratic National; Democratic Genocide (international)
on International Civil Aviation
Republican National; Republican
Universal Postal Union; Postal Union
also International Postal; Warsaw

Copper age (see Ages)

Corporation, if part of name; the Corporation, if referring to unit of Federal Government:
Commodity Credit
Federal Deposit Insurance
National Railroad Passenger (Amtrak) Rand Corp.; the corporation
St. Lawrence Seaway Development Union Carbide Corp.; the corporation
Virgin Islands

Corps, if part of name; the corps, all other uses:
Adjutant General’s Army Reserve

Chemical
diplomatic
Finance
Foreign Service Officer (see Foreign Service)
Job
Judge Advocate General’s
Marine (see Marine Corps)
Medical
Military Police
Nurse
of Cadets (West Point)
of Engineers; Army Engineers; the Engineers; but Army engineer; the corps
Ordnance
Peace; Peace Corpsman; the corpsman
Quartermaster
Reserve Officers’ Training (ROTC)
VII Corps, etc.
Signal
Transportation
Youth
but diplomatic corps
corpsman; hospital corpsman
corridor, Northeast
Council, if part of name; capitalized standing alone if referring to Federal or international unit (see also United Nations):
Boston City; the council
Choctaw, etc.; the council
Her Majesty’s Privy Council; the Privy Council; the Council
National Security; the Council of Foreign Ministers (NATO); the Council
of the Organization of American States; the Council
Philadelphia City; the council
counsel; general counsel
County, Prince George’s; county of Prince George’s; County Kilkenny, etc.;
Loudoun and Fairfax Counties; the county
Court (of law) capitalized if part of name; capitalized standing alone if referring to the Supreme Court of the United States, to the Court of Impeachment (U.S. Senate), or to an international court:
Circuit Court of the United States for the Tenth Circuit; Circuit Court for the Tenth Circuit; the circuit court; the court; the tenth circuit
Court of Appeals for the State of North Carolina, etc.; the Tenth Circuit Court of Appeals; the court of appeals; the court
Court of Claims; the court
Court of Impeachment, the Senate; the Court
District Court of the United States for the Eastern District of Missouri; the district court; the court
International Court of Justice; the Court
Permanent Court of Arbitration; the Court
Superior Court of the District of Columbia; the superior court; the court
Supreme Court of the United States (see Supreme Court)
Supreme Court of Virginia, etc.; the supreme court; the court
Tax Court; the court
U.S. Court of Appeals for the District of Columbia; the court
Covenant, League of Nations; the covenant
Creed, Apostles’; the Creed
Crown, if referring to a ruler; but crown colony, lands, etc.
cruise missile
Current, if part of name; the current: Arctic
Humboldt

Japan
North Equatorial
customhouse; customs official
czar; czarist

D
Dalai Lama
Dalles, The; but the Dalles region
Dark Ages (see Ages)
Daughters of the American Revolution; a Daughter
daylight saving time
Declaration, capitalized with name: of Independence; the Declaration of Panama; the declaration
decorations, medals, etc., awarded by United States or any foreign national government; the medal, the cross, the ribbon (see also Award):
Air Medal
Bronze Star Medal
Commendation Ribbon
Congressional Medal of Honor
Croix de Guerre
Distinguished Flying Cross
Distinguished Service Cross
Distinguished Service Medal
Good Conduct Medal
Legion of Merit
Medal for Merit
Medal of Freedom
Medal of Honor
Mother of the Year
Purple Heart
Silver Star Medal
Soldier’s Medal
Victoria Cross
Victory Medal
but oakleaf cluster
also Carnegie Medal; Olympic Gold Medal; but gold medal
Decree (see Executive); Royal Decree
Deep South
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<td>Democratic Party; a Democrat</td>
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<td>Department, if part of name; capitalized standing alone if referring to a Federal or international unit: of Agriculture</td>
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<td>Yale University Department of Economics; the department of economics; the department</td>
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<td>derivatives of proper names:</td>
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<td>diplomatic corps (see also Corps; service)</td>
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Director, if referring to head of Federal or international unit; the Director:
District Director of Internal Revenue of Fish and Wildlife Service of National Geodetic Survey of the Mint Office of Management and Budget but director, board of directors (nongovernmental) Director General of Foreign Service; the Director General; the Director
diseases and related terms:
AIDS (acquired immunodeficiency syndrome)
Alzheimer’s disease
cerebral palsy
Down syndrome
German measles
HIV (human immunodeficiency virus)
Hodgkin’s disease
Lyme disease
Marfan’s syndrome
Ménière’s syndrome
myasthenia gravis
Parkinson’s disease
Reye’s syndrome
spina bifida
Distinguished Service Medal, etc. (see decorations)
District, if part of name; the district:
Alexandria School District No. 4; school district No. 4
Congressional (with number)
Federal (see Federal)
Los Angeles Water; the water district but customs district No. 2; first assembly district; public utility district
District of Columbia; the District:
Anacostia Flats; the flats
Arlington Memorial Bridge; the Memorial Bridge; the bridge
Children’s Hospital; the hospital
District jail; the jail; DC jail
Ellipse, the
Mall, The National; The Mall
Mayor (when pertaining to the District of Columbia only)
Metropolitan Police; Metropolitan policeman; the police
police court
Public Library; the library
Reflecting Pool; the pool
Tidal Basin; the basin
Washington Channel; the channel
Divide, Continental (Rocky Mountains); the divide
Divine Father; but divine guidance, divine providence, divine service
Division, Army, if part of name: 1st Cavalry Division; 1st Air Cavalry Division; the division
Division, if referring to Federal governmental unit; the Division:
Buick Division; the division; a division of General Motors
Passport; the Division but Trinity River division (reclamation); the division
Dixie
docket No. 66; docket Nos. 76 and 77
Doctrine, Monroe; the doctrine; but
Truman, Eisenhower doctrine
doctrine, fairness
Document, if part of name; the document:
Document No. 130
Document Numbered One Hundred Thirty
draconian
drawing II, A, 3, etc.; but Drawing 2 when part of title: Drawing 2.—
Hydroelectric Power Development
Dust Bowl (see Bowl)

E
Earth (planet)
East:
Coast (Africa)
Middle, Mideast (Asia)
Near (Balkans)
Side of New York
South Central States
the East (section of United States)
east:
  Africa
cost (U.S.)
  Pennsylvania
Eastern:
  Gulf States
  Middle, Mideastern (Asia)
  North Central States
  Shore (Chesapeake Bay)
  States
  United States
eastern:
  France
  seaboard
  Wisconsin
easterner
EE-bond
electoral college; the electors
Elizabethan Age (see Ages)
email (lowercase within a sentence)
Email (uppercase “E” to start a sentence)
Emancipation Proclamation (see
  Proclamation)
Embassy, British, etc.; the Embassy
Emperor, Japanese, etc.; the Emperor
Empire, Roman; the empire
Engine Company, Bethesda; engine
  company No. 6; No. 6 engine
company; the company
Engineer officer, etc. (of Engineer Corps); the Engineers
Engineers, Chief of (Army)
Engineers, Corps of (see Corps)
Envoy Extraordinary and Minister
  Plenipotentiary; the Envoy; the
  Minister
Equator, the; equatorial
Establishment, if part of name; the
  establishment:
  Army

Army Field
Defense
Federal
Military
Naval; but naval establishment;
  Naval Establishments Regs
Navy
Postal
Regular
Reserve
Shore
  but civil establishment; legislative
  establishment
Estate, Girard (a foundation); the estate
estate, third (the commons); fourth
  (the press); tax; etc.
Eurodollar, euro
Excellency, His, Her; Their Excellencies
Exchange, New York Stock; the stock
  exchange; the exchange
Executive (President of United States):
  Chief
  Decree No. 100; Decree 100; but
  Executive decree; direction
  Mansion; the mansion; the White House
  Office; the Office
  Order No. 34; Order 34; but Executive
  order
  power
executive:
  agreement
  branch
  communication
  department
  document
  paper
  privilege
exhibit 2, A, II, etc.; but Exhibit 2, when
  part of title: Exhibit 2: Capital
  Expenditures, 1935–49
Expedition, Byrd; Lewis and Clark; the
  expedition
Exposition, California-Pacific
  International, etc.; the exposition
F

Fair Deal
Fair, World’s, etc.; the fair; Texas State Fair
fall (season)
Falls, Niagara; the falls
Far East, Far Eastern; Far West (U.S.); but
far western
Farm, if part of name; the farm:
Johnson Farm; but Johnson’s farm
San Diego Farm
Wild Tiger Farm
Fascist; fascism
Father of his Country (Washington)
Fed, the (no period)
Federal (synonym for United States or other
sovereign power):
Depository Library Program but Federal
depository library, libraries
District (Mexico)
Establishment
Government (of any national
government)
grand jury; the grand jury
land bank (see Bank)
Register (publication); the Register
Reserve Board, the Board; also Federal
Reserve System, the System; Federal
Reserve Board Regulation W, but
regulation W
but a federal form of government
federally
fellow, fellowship (academic)
Field, Byrd, Stewart, etc.; the field
figure 2, A, II, etc. (illustration); but Figure
2, when part of legend: Figure 2.—
Market scenes
firewall
firm names:
ACDelco
America Online (AOL)
Bausch & Lomb Inc.
BP
Bristol-Myers Squibb
Carson, Pirie, Scott & Co.
Coldwell Banker
Colgate-Palmolive Co.
Comcast
Dow Jones & Co., Inc.
Dun & Bradstreet
eBay
E.I. du Pont de Nemours & Co.
FedEx
GlaxoSmithKline
Great Atlantic & Pacific Tea Co. (A&P)
Hamilton Beach/Proctor Silex, Inc.
Hartmarx Corp.
Hewlett-Packard
Houghton Mifflin Co.
Ingersoll-Rand Co.
Intel Corp.
J.C. Penney Co., Inc.
Johns-Manville Corp.
Kennecott Exploration Co.
Kmart
Libbey-Owens-Ford Co.
Macmillan Co.
Merck & Co., Inc.
Merrill Lynch
Microsoft
Pfizer Inc.
Phelps Dodge Corp.
PricewaterhouseCoopers
Procter & Gamble Co.
Rand McNally & Co.
Rolls-Royce
Sun Microsystems
3M
Underwriters Laboratories, Inc.
US Airways
Wal-Mart
Weyerhaeuser Co.
Xerox Corp.
First Family (Presidential)
First Lady (wife of President)
First World War (see War)
flag code
flag, U.S.:
Old Flag, Old Glory
Stars and Stripes
Star-Spangled Banner
flags, foreign:
  Tricolor (French)
  Union Jack (British)
  United Nations
Fleet, if part of name; the fleet:
  Atlantic
  Channel
  Grand
  High Seas
  Marine Force
  Naval Reserve
  Pacific, etc. (naval)
  6th Fleet, etc.
  U.S.
  flex fuel
floor (House or Senate)
flyway; Canadian flyway, etc.
Force(s), if part of name; the force(s):
  Active Forces
  Active-Duty
  Air (see also Air Force)
  All-Volunteer
  Armed Forces (synonym for overall
    U.S. Military Establishment)
  Army Field Forces; the Field Forces
  Fleet Marine
  Navy Battle (see Navy)
  Navy Scouting (see Navy); Reserve Force
  Rapid Deployment
  Task Force 70; the task force; but task
    force report
  United Nations Emergency; the
    Emergency Force; the Force; but
    United Nations police force
foreign cabinets:
  Minister of Foreign Affairs; Foreign
  Minister; the Minister
  Ministry of Foreign Affairs; the Ministry
  Office of Foreign Missions; the Office
  Minister Plenipotentiary
  Premier
  Prime Minister
Foreign Legion (French); the legion
Foreign Service; the Service:
  officer
  Officer Corps; the corps
  Reserve officer; the Reserve officer
  Reserve Officer Corps; the Reserve
    Corps; the corps
  Staff officer; the Staff officer
  Staff Officer Corps; the Staff Corps; the
    corps
Forest, if part of name; the national forest;
  the forest:
  Angeles National
  Black
  Coconino and Prescott National Forests
  but State and National forests (see
    System)
Forester (Chief of Forest Service); the Chief;
  also Chief Forester
form 2, A, II, etc.; but Form 2, when part of
  title: Form 1040: Individual Income
  Tax Return; but withholding tax form
Fort McHenry, etc.; the fort
Foundation, if part of name; capitalized
  standing alone if referring to Federal
  unit:
  Chemical; the foundation
  Ford; the foundation
  National Science; the Foundation
  Russell Sage; the foundation
  Founding Fathers; Founders/Founder (of
    this Nation, Country)
  four freedoms
  Framers (of the U.S. Constitution; of the
    Bill of Rights)
  free world
Frisco (for San Francisco; no apostrophe)
Fritalux (see alliances)
Fund, if part of name; capitalized standing
  alone if referring to international or
  United Nations fund:
  Democracy (United Nations); the Fund
  International Monetary; the Fund
  but civil service retirement fund;
highway trust fund; mutual security fund; national service life insurance fund; revolving fund

G

Gadsden Purchase
Gallery of Art, National (see National)
Gallup Poll; the poll
GAO (Government Accountability Office)
Geiger counter
General Order No. 14; General Orders No. 14; a general order
General Schedule
gentile
Geographer, the (State Department)

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<th>Geographic Terms</th>
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<td>Basin, Upper (Lower)</td>
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<td>Colorado River, etc. (legal entity)</td>
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<td>but Hansen</td>
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<td>flood-control basin</td>
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<td>Missouri River basin (drainage); upper Colorado River storage project</td>
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<td>Canal; the canal (Panama)</td>
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<td>Keys (Florida only)</td>
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<td>Summit</td>
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<td>Waterway</td>
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<td>Woods</td>
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</table>

Geological Survey (see Survey)

GI bill of rights

Girl Scouts (organization); a Girl Scout; a Scout; Scouting

G-man

Gold Star Mothers (see American)

Golden Age (see Ages)

Golden Rule

Gospel, if referring to the first four books of the New Testament; but gospel music

Government:

British, etc.; the Government

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2 List compiled with cooperation of the U.S. Board on Geographic Names.
Capitalization Examples

department, officials, -owned, publications, etc. (U.S. Government)
National and State Governments
Printing Office (see Office)
U.S.; National; Federal
Government information product
government:
Churchill
Communist
District (of Columbia)
European governments
Federal, State, and municipal governments
insular; island
military
seat of
State
State and Provincial governments
Territorial
governmental
Governor:
of Louisiana, etc.; the Governor; a Governor; State Governor(s);
Governors’ conference
of Puerto Rico; the Governor
of the Federal Reserve Board; the Governor
Governor General of Canada; the Governor General
GPO Access
grand jury (see Federal)
Grange, the (National)
grant, Pell
graph 2, A, II, etc.; but Graph 2, when part of title: Graph 2.—Production levels
Great:
Basin
Depression
Divide
Lakes; the lakes; lake(s) traffic
Plains; but southern Great Plains
Seal (any nation)
Society
War (see War)
White Way (New York City)
great circle (navigation)
Greater Los Angeles, Greater New York
gross national product (GNP)
Group:
G8 (Group of 8) (representatives of the eight leading industrial nations)
Helsinki Monitoring; the group
Military Advisory Group; the group
Standing (see Organization)
World Bank
group 2, II, A, etc.; but Group 2, when part of title: Group II: List of Counties by States
Guard, National (see National)
guardsman (see Coast Guard; National Guard)
Gulf:
Coast States; but gulf coast
of Mexico; the gulf
States
Stream; the stream
H
Hall (U.S. Senate or House)
Halls of Congress
H-bomb; H-hour
Headquarters:
Alaskan Command; the command headquarters
4th Regiment Headquarters; regimental headquarters
32d Division Headquarters; the division headquarters
hearing examiner
Heaven (religious); heaven (place)
Heimlich maneuver
hell (place)
Hells (no apostrophe) Canyon
Hemisphere, Eastern; Western; etc.; the hemisphere
<table>
<thead>
<tr>
<th>Hezbollah</th>
<th>Hudson's Bay Co.</th>
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<tbody>
<tr>
<td>High Church</td>
<td>Hurricane Andrew, Katrina, Rita, etc.</td>
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<tr>
<td>High Commissioner</td>
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<td>High Court (see Supreme Court)</td>
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<tr>
<td><em>high definition</em></td>
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<td>High School, if part of name: Western; the high school</td>
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<td>Highway No. 40; Route 40; State Route 9; the highway</td>
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<td>Hill (the Capitol)</td>
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<td>Hispanic</td>
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<td>Holocaust, the (World War II); a holocaust</td>
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<td>Holy Scriptures; Holy Writ (Bible)</td>
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<td>home page</td>
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<td>Hospice, if part of name</td>
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<td>Hospital, if part of name; the hospital: Howard University</td>
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<td>St. Elizabeths (no apostrophe)</td>
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<tr>
<td><em>but</em> naval (marine or Army) hospital</td>
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<tr>
<td>hospital corpsman (see corpsman)</td>
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<td>House, if part of name:</td>
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<td>Blair</td>
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<td>Johnson house (private residence)</td>
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<td>of Representatives; the House (U.S.)</td>
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<td>Office Building (see Building)</td>
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<td>Ohio (State); the house</td>
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<tr>
<td><em>but</em> both Houses; lower (or upper) House (Congress)</td>
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<tr>
<td>House of Representatives (U.S.), titles of officers standing alone capitalized: Chairman (Committee of the Whole)</td>
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<td>Chaplain</td>
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<td>Clerk; <em>but</em> legislative clerk, etc.</td>
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<td>Doorkeeper</td>
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<td>Official Reporter(s) of Debates</td>
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<td>Parliamentarian</td>
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<td>Postmaster</td>
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<td>post office</td>
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<td>Sergeant at Arms</td>
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<td>Speaker pro tempore</td>
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<td>Speaker; speakership</td>
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<tr>
<td>HUD (Department of Housing and Urban Development)</td>
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</tbody>
</table>

**I**

ice age (see Ages)
imam

Independent Party; an Independent

Indians:
  - Absentee Shawnee
  - Alaska (see Native)
  - Eastern (or Lower) Band of Cherokee; the band
  - Five Civilized Tribes; the tribes
  - Native Americans
  - Shawnee Tribe; the tribe
  - Six Nations (Iroquois Confederacy)

Initiative, Caribbean Basin; *but* strategic defense initiative

Inquisition, Spanish; the Inquisition

inspector general

Institute, if part of name; capitalized standing alone if referring to Federal or international organization:
  - National Cancer; the Cancer Institute; the Institute
  - National Institutes of Health; the Institutes
  - of International Law; the Institute Woman's; the institute

Institution, if part of name; capitalized standing alone if referring to Federal unit:
  - Brookings; the institution
  - Carnegie; the institution
  - Smithsonian; the Institution

insular government; island government

intercoastal waterway (see waterway)

interdepartmental interface

International Court of Justice; the Court international:
  - banks (see Bank)
  - boundary
dateline
law
Morse code (see Code)
Internet, Intranet
Interstate 95; I−95; the interstate
Intracoastal Waterway; the waterway (see also waterway)
intrastate
Irish potato
Iron Curtain; the curtain
Islam; Islamic
Isthmian Canal (see Canal)
Isthmus of Panama; the isthmus

J
Japan Current (see Current)
Java (computer language)
Jersey cattle
Job Corps
Joint Chiefs of Staff; Chiefs of Staff
Joint Committee on Printing (see Committee)
Journal clerk; the clerk
Journal (House or Senate)
Judge Advocate General, the judge; chief judge; circuit judge; district judge; but Judge Judy
judiciary, the Justice; Justice Stevens, etc.

K
kaffiyeh (Arabic headdress)
King of England, etc.; the King
Koran, the; Koranic
Krugerrand

L
Laboratory, if part of name; capitalized standing alone if referring to Federal unit: Forest Products; the Laboratory; but laboratory (non-Federal)
Lake: Erie, of the Woods, Great Salt; the lake
Lane, if part of name: Maiden; the lane

Latter-day Saints
law, copyright law; Ohm’s, etc.
League, Urban; the league
Legion:
American; the Legion; a Legionnaire;
French Foreign; the legion
Legislative Assembly, if part of name:
of New York; of Puerto Rico, etc.; the legislative assembly; the assembly legislative branch, clerk, session, etc.
Legislature:
National Legislature (U.S. Congress);
the Legislature
Ohio Legislature; Legislature of Ohio;
the State legislature; the legislature
Letters Patent No. 378,964; but patent No. 378,964; letters patent
Liberal Party; a Liberal
Libertarian Party; a Libertarian
Liberty Bell; Liberty ship
Librarian of Congress; the Librarian
Library:
Army; the library
Harry S. Truman; the library of Congress; the Library
Hillsborough Public; the library
Lieutenant Governor of Idaho, etc.; the Lieutenant Governor
Light, if part of name; the light:
Boston
Buffalo South Pier Light 2; but light No. 2; light 2
but Massachusetts Bay lights
Lighthouse (see Light Station)
Lightship, if part of name; the lightship:
Grays Reef
North Manitou Shoal
Light Station, if part of name; the light station; the station:
Minots Ledge
Watch Hill
Line(s), if part of name; the line(s):
Greyhound (bus)
Holland-America (steamship)
Maginot (fortification)

line:
Mason-Dixon line or Mason and Dixon’s line
State listserv
Local:
Columbia Typographical Union,
Local 101
International Brotherhood of Electrical Workers Local 180; but local No. 180
local time, local standard time (see time)
locator service
Loop, the (see cities)
Louisiana Purchase
Low Church
Lower, if part of name:
California (Mexico)
Colorado River Basin
Egypt
Peninsula (of Michigan)
lower:
48 (States)
House of Congress
Mississippi

M
Madam:
Chair
Chairman
Chairwoman
Magna Carta
Majesty, His, Her, Your; Their Majesties
Majority Leader Reid; Majority Leader Hoyer; but the majority leader (U.S. Congress)
Mall, The National; The Mall (District of Columbia)
Mansion, Executive (see Executive)
map 3, A, II, etc.; but Map 2, when part of title: Map 2.—Railroads of Middle Atlantic States

mariculture
Marine Corps; the corps:
Marines (the corps); but marines (individuals)
Reserve; the Reserve
also a marine; a woman marine; the women marines (individuals); soldiers, sailors, coastguardsmen, and marines
Maritime Provinces (Canada) (see Province)
Marshal (see Supreme Court)
marshal (U.S.)
medals (see Supreme Court)
Medicaid
MediCal
Medicare Act; Medicare plan
Medicare Plus
Medicare Program
Medigap
Member, if referring to Senator,
Representative, Delegate, or Resident Commissioner of U.S. Congress; also
Member at Large; Member of Parliament, etc.; but membership;
member of U.S. congressional committee
Memorial:
Jefferson
Lincoln
Vietnam
WWII
Korean
Franklin D. Roosevelt etc.; the memorial
Merchant Marine Reserve; the Reserve;
but U.S. merchant marine; the merchant marine
Metroliner
Metropolitan Washington, etc.; but
Washington metropolitan area
midcontinent region
Middle Ages (see Ages)
Middle Atlantic States
Middle East; Mideast; Mideastern; Middle Eastern (Asia)
Midwest (section of United States); Midwestern States; but midwestern farmers, etc.

Military Academy (see Academy)

Military Establishment (see Establishment)
milkshed, Ohio, etc. (region)
millennium

Minister Plenipotentiary; the Minister; Minister Without Portfolio (see also foreign cabinets)

Ministry (see foreign cabinets)

Minority Leader McConnell; Minority Leader Boehner; but the minority leader (U.S. Congress)

Mint, Philadelphia, etc.; the mint

minutemen (colonial)

missiles: capitalize such missile names as Hellfire, Sparrow, Tomahawk, Scud, Trident, etc.; but cruise missile, air-to-air missile, surface-to-air missile, etc.

Mission, if part of name; the mission:
Gospel
but diplomatic mission; military mission; Jones mission

Monument:
Bunker Hill; the monument

Grounds; the grounds (Washington Monument)

National (see National)
Washington; the monument (District of Columbia)

Mountain States
mountain time, mountain standard time (see time)

Moving Pictures Experts Group (MPEG)

Mr. Chairman; Mr. Secretary; etc.

Mujahedeen

mullah

Museum, capitalize with name; the museum:

Field

National

National Air and Space; the Air Museum

National Museum of the American Indian

N

Nation (synonym for United States); but a nation; nationwide; also French nation, Balkan nations

Nation, Creek; Osage; etc.; the nation nation, in general, standing alone

National, in conjunction with capitalized name:

Academy of Sciences (see Academy) and State institutions, etc.

Archives and Records Administration Capital (Washington); the Capital; but national capital area

Endowment for the Arts; the Endowment

Gallery of Art; the National Gallery; the gallery

Grange; the Grange

Guard, Ohio, etc.; Air National; the National Guard; the Guard; a guardsman; Reserve; but a National Guard man; National Guardsman

Institute (see Institute)

Legislature (see Legislature)

Muir Woods National Monument etc.; the national monument; the monument

Museum (see Museum)

Naval Medical Center (Bethesda, MD)

Park, Yellowstone, etc.; Yellowstone Park; the national park; the park

Treasury; the Treasury

War College

Woman's Party

Zoological Park (see Zoological)

national:
agency check (NAC)

anthem, customs, spirit, etc.

British, Mexican, etc.

defense agencies
stockpile
water policy
Native: Alaska; American; but Ohio native, etc. (see Alaska)
Naval, if part of name:
Academy (see Academy)
Air Station (NAS) Patuxent River; Pensacola; etc.
Base, Guam Naval; the naval base
Establishment (see Establishment)
Observatory (see Observatory)
Reserve; the Reserve; a reservist
Reserve Force; the force
Reserve officer; a Reserve officer
Shipyard (if preceding or following name):
Brooklyn Naval Shipyard; Naval Shipyard, Brooklyn; but the naval shipyard
Volunteer Naval Reserve
War College; the War College; the college
naval, in general sense:
command (see Command)
expenditures, maneuvers, officer, service, stores, etc.
petroleum reserves; but Naval Petroleum Reserve No. 2 (Buena Vista Hills Naval Reserve); reserve No. 2
navel orange
Navy, American or foreign, if part of name; capitalized standing alone only if referring to U.S. Navy:
Admiral of the; the admiral
Battle Force; the Battle Force; the force
Establishment; the establishment
Hospital Corps; hospital corpsman; the corps
Regular
Seabees (construction battalion); a Seabee
navy yard
Nazi; nazism
Near East (Balkans, etc.)

Negro (see African-American; Black)
network
New Deal; anti-New Deal
New England States
New Federalism
New Frontier
New World; but new world order
North:
Atlantic
Atlantic States
Atlantic Treaty (see Treaty)
Atlantic Treaty Organization (NATO) (see Organization)
Equatorial Current (see Current)
Korea
Pole
Slope (Alaska)
Star (Polaris)
the North (section of United States)
north:
Africa
Ohio, Virginia, etc.
north-central region, etc.
Northeast corridor
northern Ohio
Northern States
northerner
Northwest Pacific
Northwest Territory (1799)
Northwest, the (section of the United States)
Northwest Washington (see cities)
Northwestern:
States
United States
numbers capitalized if spelled out as part of a name:
Air Force One (Presidential plane)
Charles the First
Committee of One Hundred
Twenty-third Census (see Census)

O
Observatory, capitalized with name:
Astrophysical; the Observatory
Lick; the observatory
(nongovernmental)
Naval; the Observatory
Occident, the; occidental
Ocean, if part of name; the ocean:
Antarctic
Arctic
Atlantic
North Atlantic, etc.
Pacific
South Pacific, etc.
Southwest Pacific, etc.
Oceanographer (the Hydrographer), Navy
Office, if referring to unit of Federal
Government; the Office:
Executive
Foreign and Commonwealth (U.K.)
Government Printing; the Printing
Office; the Office
Naval Oceanographic
of Chief of Naval Operations
of General Counsel
of Management and Budget
of Personnel Management
of the Secretary (Defense); Secretary’s
Office
Patent and Trademark
but New York regional office (including
branch, division, or section therein);
the regional office; the office
officer:
Army
Marine; but naval and marine officers
Navy; Navy and Marine officers
Regular Army; Regular; a Regular
Reserve
Old Dominion (Virginia)
Old South
Old World
Olympic Games; Olympiad; XXIX Olympic
Games
ombudsman, Maryland (State)
online

Operation Iraqi Freedom, Desert Storm
Order of Business No. 56 (congressional
calendar)
Ordnance:
Corps (see Corps)
Department; the Department
Organization, if part of name; capitalized
standing alone if referring to
international unit:
International Labour (ILO)
North Atlantic Treaty (NATO):
Chiefs of Staff
Committee of Defense Ministers
Council
Council of Foreign Ministers
Defense Committee
Military Committee
of American States (OAS)
Pact
Regional Planning Group; the Group
Standing Group; the Group
United Nations Educational, Scientific,
and Cultural Organization UNESCO)
Orient, the; oriental (see Asian)
Osama bin Laden
Outer Continental Shelf (see Continental)

P
Pacific (see also Atlantic):
Basin
coast
Coast (or slope) States
Northwest
rim
seaboard
slope
South
States
time, Pacific standard time (see time)
but cisPacific; transPacific
pan-American games; but Pan American
Day
Pan American Union (renamed; see
Organization of American States)
Panel, the Federal Service Impasses (Federal), etc.; the Panel
Panhandle of Texas; Texas Panhandle; the panhandle; etc.
papers, Woodrow Wilson, etc.; the papers; but white paper
Parish, Caddo, etc.; but parish of Caddo (Louisiana civil division); the parish
Park, Fairmount, etc.; the park (see also National)
Park Police, U.S.; park policeman
Park, Zoological (see Zoological)
Parkway, George Washington Memorial; the memorial parkway; the parkway
Parliament, Houses of; the Parliament
Parliamentarian (U.S. Senate or House) part 2, A, II, etc.; but Part 2, when part of title: Part 2: Iron and Steel Industry
Party, if part of name; the party
Pass, Brenner, capitalized if part of name; the pass
patent (see Letters Patent)
Peninsula Upper (Lower) (Michigan); the peninsula
Penitentiary, Atlanta, etc.; the penitentiary
petrodollar phase 2; phase I
Philippines, Republic of the Pilgrim Fathers (1620); the Pilgrims; a Pilgrim
Place, if part of name: Jefferson Place; the place
Plains (Great Plains), the plan:
   Colombo controlled materials
   5-year
   Marshall (European Recovery Program)
Planetarium, Fels, Hayden; the planetarium
Plant, Picatinny Arsenal; the plant; but United States Steel plant
plate 2, A, II, etc.; but Plate 2, when part of title: Plate 2.—Rural Structures
Plaza, Union Station (Washington, DC); the plaza
Pledge of Allegiance; the pledge
Pole: North, South; the pole; subpolar
Pole Star (Polaris); polar star
Police, if part of name; the police:
   Capitol
   Park, U.S.
   White House
political action committee (PAC)
political parties and adherents (see specific political party)
Pool, Northwest Power, etc.; the pool
Pope; but papal, patriarch, pontiff, primate
Port, if part of name; Port of Norfolk; Norfolk Port; the port (see Authority)
Post Office, Chicago, etc.; the post office
P.O. Box (with number); but post office box (in general sense)
Postmaster General
PostScript; but a postscript
Powers, if part of name; the powers (see also alliances):
   Allied (World Wars I and II)
   Axis (World War I)
   Western but European powers
precinct; first, 10th precinct
Premier (see foreign cabinets)
Preserve, Sullys Hill, National Game
Presidency (office of the head of Government)
President:
   of the United States; the Executive; the Chief Magistrate; the Commander in Chief; the President-elect; ex-President; former President; also preceding name
   of any other country; the President of Federal or international unit
   but president of the Norfolk Southern Railroad; president of the Federal Reserve Bank of New York
Presidential assistant, authority, order, proclamation, candidate, election, timber, year, etc.
Prime Minister (see foreign cabinets)
Prison, New Jersey State; the prison
Privy Council, Her Majesty’s (see Council)
Prize, Nobel, Pulitzer, etc.; the prize
Proclamation, Emancipation; Presidential Proclamation No. 24; Proclamation No. 24; the proclamation; but Presidential proclamation
Program, if part of name:
European Recovery
Food for Peace
Fulbright
Head Start
Mutual Defense Assistance
Social Security
but universal military training;
government bailout
Progressive Party; a Progressive Project:
Gutenberg
Manhattan
Vote Smart
Proposition 13
Prosecutor; Special Prosecutor (Federal)
Province, Provincial, if referring to an administrative subdivision: Ontario Province; Province of Ontario; Maritime Provinces (Canada); the Province
Proving Ground, Aberdeen, etc.; the proving ground
Public Law; Public Law 110–161, etc.
Public Printer; the Government Printer; the Printer
public utility district (see District)
Pueblo, Santa Clara; the pueblo
Purchase, Gadsden, Louisiana, etc.
Puritan; puritanical
Pyrrhic victory

Q
Quad Cities (Davenport, Rock Island, Moline, East Moline, and Bettendorf)
query
queue

R
Radio Free Europe/Radio Liberty
Railroad, Alaska; the Railroad
Ranch, King, etc.; the ranch
Range, Cascade, etc. (mountains); the range
Rebellion, if part of name; the rebellion:
Boxer
Whisky
Reconstruction period (post-Civil War)
Red army
Red Cross, American (see American)
Reds, the; a Red (political)
Reformatory, Michigan; the reformatory
Refuge, Blackwater National Wildlife, etc.; Blackwater Refuge; the refuge
region, north-central, etc.; first region, 10th region; region 7; midcontinent
Regular Army, Navy; a Regular (see also officer)
regulation:
greenhouse gas
W (see also Federal Reserve Board)
but Veterans Entitlements Regulations
religious terms:
Baha’i
Baptist
Brahman
Buddhist
Catholic; Catholicism; but catholic (universal)
Christian
Christian Science
Evangelical United Brethren
Hindu; Hinduism
Islam; Islamic
Jewish
Latter-day Saints
Muslim: Shiite; Sunni
New Thought
Protestant; Protestantism
Scientology
Seventh-day Adventists
Seventh-Day Baptists
Sikh
Zoroastrian

Renaissance, the (era)

Report, if part of name (with date or number); the annual report; the report:
2007 Report of the Chief of the Forest Service
9/11 Commission Report
Annual Report of the Secretary of Defense for the year ended September 30, 2008
Grace Commission report
President’s Economic Report; the Economic Report
Railroad Retirement Board Annual Report, 2007; but annual report of the Railroad Retirement Board
Report No. 31
United States Reports (publication)
Reporter, the (U.S. Supreme Court)
Representative; Representative at Large (U.S. Congress); U.N.

Republic, capitalized if part of name; capitalized standing alone if referring to a specific government:
Czech
French
Irish
of Bosnia and Herzegovina
of Panama
of the Philippines
Slovak (Slovakia)
United States
also the American Republics; South American Republics; the Latin American Republics; the Republics Republican Party; a Republican

Reservation (forest, military, or Indian), if part of name; the reservation:
Hill Military
Standing Rock
Reserve, if part of name; the Reserve (see also Air Force; Army Corps; Coast Guard; Foreign Service; Marine Corps; Merchant Marine; Naval; National Guard):
Active
Air Force
Army
bank (see Bank)
Board, Federal (see Federal)
city (see Bank)
components
Enlisted
Establishment
Inactive
Naval
officer
Officers’ Training Corps
Ready
Retired
Standby
Strategic

Reserves, the; reservist
Resolution, with number; the resolution:
House Joint Resolution 3
Senate Concurrent Resolution 18
War Powers Resolution (short title)
but Tonkin resolution

Revised Statutes (U.S.); Supplement to the Revised Statutes; the statutes; Statutes at Large (U.S.)

Revolution, Revolutionary (if referring to the American, French, or English Revolution) (see also War)

rim; the Pacific rim

Road, if part of name: Benning; the road

Roman numerals, common nouns used with, not capitalized:
book II; chapter II; part II; etc.
**but** Book II: Modern Types (complete heading); Part XI: Early Thought  
(complete heading)  
Route 66, State Route 9 (highways)  
rule 21; rule XXI; **but** Rule 21, when part of title: Rule 21: Renewal of Motion  
Rules:  
of the House of Representatives; **but** rules of the House; House rule X  
Standing Rules of the Senate  
(publication); **but** rules of the Senate  
(also Commission rules)  

**S**  
Sabbath; Sabbath Day  
savings bond (**see** bond)  
schedule 2, A, II, etc.; **but** Schedule 2, when part of title; Schedule 2: Open and Prepay Stations  
School, if part of name; the school:  
any school of U.S. Armed Forces  
Hayes  
Pawnee Indian  
Public School 13; P.S. 13  
school district (**see** District)  
Scriptures; Holy Scriptures (the Bible)  
Seabees (**see** Navy)  
seaboard, Atlantic, eastern, etc.  
seasons:  
autumn (fall)  
spring  
summer  
winter  
seaway (**see** geographic terms; Authority; Corporation)  
Second World War (**see** War)  
Secretariat (**see** United Nations)  
Secretaries of the Army and the Navy; **but**  
Secretaries of the military departments; secretaryship  
Secretary, head of national governmental unit:  
of Defense; of State; etc.; the Secretary  
of State for Foreign Affairs (British); for the Commonwealth, etc.; the Secretary  
of the Smithsonian Institution; the Secretary  
(also the Assistant Secretary; the Executive Secretary)  
Secretary General; the Secretary General:  
Organization of American States  
United Nations  
section 2, A, II, etc.; **but** Section 2, when part of title: Section 2: Test Construction Theory  
Selective Service (**see** Service; System)  
Senate (U.S.), titles of officers standing alone capitalized:  
Chaplain  
Chief Clerk  
Doorkeeper  
Official Reporter(s)  
Parliamentarian  
Postmaster  
President of the  
President pro tempore  
Presiding Officer  
Secretary  
Sergeant at Arms  
Senate, Ohio (State); the senate  
Senator (U.S. Congress); **but** lowercased if referring to a State senator, unless preceding a name  
(senatorial)  
Sergeant at Arms (U.S. Senate or House)  
Sermon on the Mount  
server  
Service, if referring to Federal unit; the Service:  
Extension  
Federal Mediation and Conciliation  
Fish and Wildlife  
Foreign (**see** Foreign Service)  
Forest  
Internal Revenue
Marshals
National Park
Natural Resources Conservation
Postal
Secret (Homeland Security)
Selective (see also System); but selective
service, in general sense; selective
service classification 1–A, 4–F, etc.
Senior Executive
service:
airmail
Army
city delivery
consular
customs
diplomatic
employment (State)
extension (State)
general delivery
naval
Navy
parcel post
postal field
rural free delivery; rural delivery; free
delivery
special delivery
star route
Shelf, Continental (see Continental)
ship of state (unless personified)
Sister(s) (adherent of religious order)
Six Nations (see Indians)
Smithsonian Institution (see Institution)
Social Security Administration (U.S.),
application, check, number, pension,
trust fund, system, etc.
Socialist Party; a Socialist
Society, if part of name; the society:
American Cancer Society, Inc.
of the Cincinnati
soil bank
soil orders:
Alfisols
Andisols
Histosols
Inceptisols
Mollisols
Oxisols
Spodosols
Ultisols
Vertisols
Soldiers’ Home; the soldiers’ home; (see
Armed Forces Retirement Home)
Solicitor for the Department of Labor, etc.;
the Solicitor
Solicitor General (Department of Justice)
Son of Man (Christ)
Sons of the American Revolution
(organization); a Son; a Real Son
South:
American Republics (see Republic)
American States
Atlantic
Atlantic States
Deep South (U.S.)
Korea
Midsouth (U.S.)
Pacific
Pole
the South (section of United States);
Southland
Southeast Asia
southern California, southeastern
California, etc.
Southern States
Southern United States
southerner
Southwest, the (section of United States)
space shuttle; the shuttle
space station
Spanish-American War (see War)
Speaker of the House of Representatives;
the Speaker
special agent
specialist
Special Order No. 12; Special Orders, No.
12; a special order
Spirit of ’76 (painting); but spirit of ’76 (in
general sense)
Sputnik
Square, Lafayette, etc.; the square
Staff, Foreign Service (see Foreign Service); Air (U.K.)
standard time (see time)
Star of Bethlehem
Star-Spangled Banner (see flag)
State:
Champion
government
legislature (see Legislature)
line, Iowa; Ohio-Indiana, etc.
New York
of Israel
of Maryland
of the Union Message/Address
of Veracruz
out-of-State (adjective); but out-of-stater
prison
Vatican City
state:
church and
of the art: state-of-the-art technology
welfare
also downstate, instate, multistate,
statehood, statehouse, stateside,
statewide, substate, tristate, upstate
State’s attorney
state’s evidence
states’ rights
States:
Arab
Balkan
Baltic
East North Central
East South Central
Eastern; but eastern industrial States
Eastern Gulf
Eastern North Central, etc.
Far Western
Gulf, Gulf Coast
Lake
Latin American
lower 48
Middle
Middle Atlantic
Middle Western
Midwestern
Mountain
New England
North Atlantic
Northwestern, etc.
Organization of American
Pacific
Pacific Coast
rights
South American
South Atlantic
Southern
the six States of Australia; a foreign state
Thirteen Original; original 13 States
Western; but western Gulf; western
farming States
Station, if part of name; the station; not
capitalized if referring to surveying
or similar work:
Air Force base
Grand Central
Naval Air Engineering
television station WSYR–TV
Union; Union Depot; the depot
WAMU station; station WMAL; radio
station WSM; broadcasting station
WJSV
station 9; substation A
Statue of Liberty; the statue
Statutes at Large (U.S.) (see also Revised
Statutes)
Stealth: bomber, fighter
Stockpile, Strategic National
stone age (see Ages)
storage facility
Stream, Gulf (see Gulf; geographic terms)
Street, if part of name; the street:
I Street (not Eye Street)
110th Street
U Street (not You Street)
subcommittee (see Committee)
subtropical, subtropic(s) (*see* tropical)
summit meeting; Earth summit
Sun; a sun
Super Bowl
Superfund; the fund
Superintendent, if referring to head of
Federal unit; the Superintendent:
of Documents (Government Printing
Office)
of the Naval (or Military) Academy
Supplement to the Revised Statutes (*see*
Revised Statutes)
Supreme Bench; the Bench; *also* High
Bench; High Tribunal
Supreme Court (U.S.); the Court; *also* High
Court; titles of officers standing alone
capitalized:
Associate Justice
Chief Justice
Clerk
Marshal
Reporter
*but* Ohio Supreme Court; the supreme
court
Surgeon General, the (Air Force, Army,
Navy, and Public Health Service)
Survey, if part of name of Federal unit; the
Survey: Geodetic; Geological
System, if referring to Federal unit; the
System:
Federal Home Loan Bank; the System
Federal Reserve; the System
National Forest; the System
National Highway; Interstate Highway;
the System
National Park; the System
National Trails; the System
National Wild and Scenic Rivers; the
System
Regional Metro System; Metro system
Selective Service (*see* also Service)
State and National forests
*but* Amtrak railway system; Amtrak
system; the system

*also* Federal land bank system

**T**
table 2, II, A, etc.; *but* Table 2, when part of
title: Table 2: Degrees of Land
Deterioration
task force (*see* Force)
Team, USAREUR Technical Assistance,
etc.; the team
television station (*see* Station)
Telnet
Ten Commandments
Territorial, if referring to a political
subdivision
Territory:
Northwest (1799); the territory
Trust Territory of the Pacific Islands;
Pacific Islands Trust Territory; the trust
territory; the territory
Yukon, Northwest Territories; the
Territory(ies), Territorial (Canada)
*but* territory of: American Samoa, Guam,
Virgin Islands
The, part of name, capitalized:
The Dalles; The Gambia; The Hague;
The Weirs; *but* the Dalles Dam; the
Dalles region; the Federal Bulletin
Board; the Hague Conference; the
Weirs streets
*but* the Adjutant General; the National
Archives; the Archives; the Times; the
Mermaid; the Federal Express
Third World
Thirteen American Colonies, etc. (*see*
Colonies)
Thirteen Original States
Thruway, New York State; the thruway
time:
Alaska, Alaska standard
Atlantic, Atlantic standard
central, central standard
eastern, eastern daylight, eastern daylight
saving (no s), eastern standard
Greenwich mean time (GMT)
Hawaii-Aleutian standard
local, local standard
mountain, mountain standard
Pacific, Pacific standard
universal
title 2, II, A, etc.; but Title 2, when part of
title: Title 2: General Provisions
Tomb:
Grant's; the tomb
of the Unknowns; of the Unknown
Soldier; Unknown Soldier's Tomb;
the tomb (see also Unknown Soldier)
Tower, Eiffel, etc.; the tower
Township, Union; township of Union
trade names and trademarks:
Blu-Ray TiVo
Coca-Cola U-Haul
Dr Pepper UNIX
Hershey park VISA
iPod WebTV
iTunes Yahoo!
MasterCard ZIP Code (Postal)
Trade Representative (U.S.)
transatlantic; transpacific; trans-Siberian,
etc.; but Transjordan; Trans-Alaska
Treasurer, Assistant, of the United States;
the Assistant Treasurer; but assistant
treasurer at New York, etc.
Treasurer of the United States; the Treasurer
Treasury notes; Treasuries
Treasury, of the United States; General;
National; Public
Treaty, if part of name; the treaty:
Jay Treaty
North Atlantic; North Atlantic Defense
of Versailles
but treaty of 1919
triad
tribe (see Indians)
Tribunal, standing alone capitalized only in
minutes and official reports of a
specific arbitration; also High
Tribunal; the Tribunal (Supreme
Court)
Tropic of Cancer, of Capricorn; the Tropics
tropical; neotropic, neotropical, sub-
tropic(s), subtropical
Trust, Power, etc.
trust territory (see Territory)
Tunnel, Lincoln, etc.; the tunnel; but
irrigation, railroad, etc., tunnel
Turnpike, Pennsylvania, etc.; the turnpike
Twin Cities (Minneapolis and St. Paul)

U
U-boat
Under Secretary, if referring to officer of
Federal Government; the Under
Secretary:
of Agriculture
of State
of the Treasury
Uniform Code of Military Justice (see Code)
Union (if part of proper name; capitalized
standing alone if synonym for United
States or if referring to international
unit):
Columbia Typographical
European
Pan American (former name; see
Organization of American States)
Station; but union passenger station;
union freight station
Teamsters Union; the Teamsters; the
union; also the Auto Workers, etc.
Universal Postal; the Postal Union
Western (see alliances)
Woman's Christian Temperance
but a painters union; printers union
United Nations:
Charter; the charter
Educational, Scientific, and Cultural
Organization (UNESCO) (see
Organization)
Food and Agriculture Organization
(FAO)
General Assembly; the Assembly
International Children's Emergency Fund (UNICEF)
International Court of Justice; the Court
Permanent Court of Arbitration (see Court)
Secretariat, the
Secretary General
Security Council; the Council
World Employment Conference
World Health Organization (WHO); the Organization
universal:
military training (see Program)
time (see time)
University, if part of name: Stanford; the university
Unknown Soldier; Unknown of World War II; World War II Unknown; Unknown of Korea; Korea Unknown; the Unknowns (see also Tomb)
Upper, if part of name:
Colorado River Basin
Egypt
Peninsula (of Michigan)
but upper House of Congress
U.S.S.R. (former Union of Soviet Socialist Republics)

V
Valley, Shenandoah, etc.; the valley; but the valleys of Virginia and Maryland
V–E Day; V–J Day; V-chip
veteran, World War II; Vietnam Veterans Affairs, Department of (see Department)
Vice Chairman, etc. (same as Chairman)
vice consul, British, etc.
Vice President (same as President)
Voice of America; the Voice
volume 2, A, II, etc.; but Volume 2, when part of title; Volume 2: Five Rivers in America's Future

W
War, if part of formal name:
Between the States
Civil
First World War; World War I; World War; Great War; Second World War; World War II
for Independence (1776)
French and Indian (1754–63)
Mexican
of 1812
of the Rebellion; the rebellion
on Crime
on Drugs
on Poverty
on Terrorism, Global
Revolutionary; of the Revolution; the Revolution
Seven Years' Six-Day (Arab-Israeli)
Spanish-American
the two World Wars
also post-World War II
war, descriptive or undeclared:
cold, hot
European
French and Indian wars
Indian
Korean
Persian Gulf; gulf
third world; world war III
Vietnam
with Mexico
War College, National (see College)
War Mothers (see American)
ward 1, 2, etc.; first, 11th, etc.
Washington's Farewell Address
water district (see District)
waterway, inland, intercoastal, etc.; but Intracoastal Waterway
Web:
page
site
Week, Fire Prevention; etc.
welfare state
West:
Bank (Jordan)
Coast (Africa); but west coast (U.S.)
End, etc. (section of city)
Europe (political entity)
Far West; Far Western States
Florida (1763–1819)
Middle (United States); Midwest
South Central States, etc.
the West (section of United States; also
world political entity)
west, western Pennsylvania
Western:
bloc
civilization
countries
Europe(an) (political entity)
Hemisphere; the hemisphere
ideas
Powers
States
United States
World
but far western; western farming States
(U.S.)
westerner
Whip, Majority; Minority
Whisky Rebellion (see Rebellion)
White (see Caucasian)
White House:
Blue Room
East Room
Oval Office
Police (see Police)
Red Room
Rose Garden
State Dining Room
white paper, British, etc.
Wilderness, capitalized with name; San
Joaquin Wilderness, CA; the

wilderness; but the Wilderness
(Virginia battlefield)
Wood, if part of name:
Belleau
County
Fort Leonard
World: New, Old, Third; but free world
World Bank; the Bank
World Series
World War (see War)
World War II veteran
World Wide Web (WWW), the Web

X
x ray (note: no hyphen)

Y
year, calendar, fiscal
Your Excellency; Your Honor; Your
Majesty; etc.
Youth Corps; the Corps

Z
ZIP Code number; ZIP+4
Z39.50
Zone, if part of name; the zone:
British (in Germany)
Canal (Panama)
Eastern, Western (Germany)
Frigid
Hot (infectious area)
of Interior (see Command)
Temperate, Torrid; the zone
U.S. Foreign Trade; Foreign
Trade Zone; but the foreign trade
zone, free trade zone
zone:
Arctic
eastern standard time
no-fly
polar
tropical
Zoological Park (National); the zoo;
the park