Six Steps for Properly Cleaning and Disinfecting Your School

Protect Your School Against COVID-19

Properly cleaning and disinfecting surfaces and objects can help safely and effectively reduce the spread of disease in your school or facility.

✓ **Always wear gloves and other personal protective equipment (PPE)** appropriate for the chemicals being used.

✓ **Cleaning and disinfection products should not be used by or near students.**

✓ **Make sure that there is adequate ventilation (air flow) when using chemical products** to prevent yourself or others from inhaling toxic fumes.

1. **Use an EPA-approved disinfectant against COVID-19.** Visit epa.gov/listn or scan the QR code with your smart phone to check EPA's list of approved disinfectants.

2. **Always follow the directions on the label.** Check "use sites" and "surface types" to find out where the product can be used. Pay close attention to "precautionary statements."

3. **Clean surfaces and determine how areas will be disinfected.** Clean surfaces with soap and water prior to disinfection. Routinely clean and disinfect frequently touched surfaces at least daily.

4. **Follow the specified contact time.** Apply the product (e.g., spray or wipe a surface) and allow it to dry according to the specified contact time on the label.

5. **Wear gloves and wash your hands with soap and water.** Discard disposable gloves after each cleaning and disinfection. For reusable gloves, dedicate a pair to disinfecting surfaces to prevent the spread of COVID-19. After removing gloves, wash your hands with soap and water for at least 20 seconds.

6. **Store chemicals in a secure location.** Keep product lids closed tightly and store products in a location away from students' reach and sight.

cdc.gov/coronavirus