Revised March 14, 2011

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On the cover: This edition of The United States Government Manual marks the 75th anniversary of the Federal Register and celebrates its role as the official journal of the rules and regulations, notices, and Presidential documents of the Federal government of the United States of America. The cover features the majestic stone eagle from the National Archives Building in Washington, DC, designed by noted architect John Russell Pope. Symbolic of protection, the eagle serves as a reminder of the National Archives and Records Administration’s role as guardian of this Nation’s records, and thus served as the inspiration for NARA’s new agency logo. On the back, the design incorporates text from the very first document published in the Federal Register.

Before the advent of the Federal Register, American citizens had no single, authoritative source of information about their legal rights and responsibilities under Federal agency programs. Since, March 14, 1936, the Federal Register has been published, every Federal business day, to provide public notice of the regulatory activities and official documents of the Federal executive branch agencies and the President. Final rules published in the Federal Register are ultimately codified in the Code of Federal Regulations, a related publication of the Office of the Federal Register, which is part of the National Archives.

With the aid of rapidly changing technology, on its 75th anniversary, the Federal Register has transformed itself from a print-only publication to include the online publication known as Federal Register 2.0 (FR 2.0). On July 26, 2010, the National Archives Office of the Federal Register and the Government Printing Office launched FR 2.0 on FederalRegister.gov. The FR 2.0 web site is similar to a daily web newspaper. The site displays individual news sections for the topics of money, environment, world, science and technology, business and industry, and health and public welfare. FR 2.0 takes advantage of social media and integrates seamlessly with Regulations.gov and the Unified Agenda to make it easy for users to submit comments directly into the official e-Rulemaking docket and view the history of rulemaking activity through a regulatory timeline. The next phase in its evolution is the development of a mobile application for displaying the Federal Register on smartphones and tablet devices.

We extend special thanks to the Creative and Digital Media Services at the Government Printing Office for its artistic contributions in designing the cover.
Preface

As the official handbook of the Federal Government, The United States Government Manual provides comprehensive information on the agencies of the legislative, judicial, and executive branches. The Manual also includes information on quasi-official agencies; international organizations in which the United States participates; and boards, commissions, and committees.

A typical agency description includes a list of principal officials, a summary statement of the agency's purpose and role in the Federal Government, a brief history of the agency, including its legislative or executive authority, a description of its programs and activities, and a "Sources of Information" section. This last section provides information on consumer activities, contracts and grants, employment, publications, and many other areas of public interest.

The Manual is also currently available and periodically updated on its own website. The U.S. Government Manual website (usgovernmentmanual.gov) is jointly administered by the Office of the Federal Register (OFR)/Government Printing Office (GPO) partnership. The website offers three ways to find information about Government agencies and organizations by entering a term in the keyword search box, browsing categories, or using "The Government of the United States" site map for an overview of the Government.

The 2011 Manual was prepared by the Presidential and Legislative Publications Unit, Office of the Federal Register. Alfred W. Jones was Managing Editor; Matthew R. Regan was Chief Editor, assisted by Heather McDaniel, Lois Davis, Joseph Frankovic, Martin Franks, Joshua Liberatore, and Joseph Vetter.

The Federal Register and Its Special Editions

The Manual is published as a special edition of the Federal Register (see 1 CFR 9.1). Its focus is on programs and activities. Persons interested in detailed organizational structure, the regulatory documents of an agency, or Presidential documents should refer to the Federal Register or one of its other special editions, described below.

Issued each Federal working day, the Federal Register provides a uniform system for publishing Presidential documents, regulatory documents with general applicability and legal effect, proposed rules, notices, and documents required to be published by statute.

The Code of Federal Regulations is an annual codification of the general and permanent rules published in the Federal Register. The Code is divided into 50 titles that represent broad areas subject to Federal regulation. The Code is kept up to date by the individual issues of the Federal Register.

The Compilation of Presidential Documents serves as a timely, up-to-date reference source for the public policies and activities of the President. It contains remarks, news conferences, messages, statements, and other Presidential material of a public nature issued by the White House. The Compilation of Presidential Documents collection is composed of the Daily Compilation of Presidential Documents and its predecessor, the Weekly Compilation of Presidential Documents.

A companion publication to the Compilation of Presidential Documents is the Public Papers of the Presidents, which contains public Presidential documents and speeches in convenient book form. Volumes of the Public Papers have been published
for every President since Herbert Hoover, with the exception of Franklin D. Roosevelt, whose papers were published privately.

OTHER OFFICE OF THE FEDERAL REGISTER PUBLICATIONS

The Office of the Federal Register publishes slip laws, which are pamphlet prints of each public and private law enacted by Congress. Slip laws are compiled annually as the United States Statutes at Large. The Statutes volumes contain all public and private laws and concurrent resolutions enacted during a session of Congress; recommendations for executive, legislative, and judicial salaries; reorganization plans; proposed and ratified amendments to the Constitution; and Presidential proclamations. Included with many of these documents are sidenotes, U.S. Code and statutes citations, and a summary of their legislative histories.

ELECTRONIC SERVICES

The Office of the Federal Register maintains an Internet site for public law numbers, the Federal Register’s public inspection list, and information on the Office and its activities at www.archives.gov/federal-register. This site also contains links to the texts of The United States Government Manual, public laws, the Compilation of Presidential Documents, the Federal Register, and the Code of Federal Regulations (both as officially published on a quarterly basis and a new unofficial, daily updated version, the e-CFR) in electronic format through the GPO’s Federal Digital System (FDsys) at www.fdsys.gov. For more information, contact the GPO Customer Contact Center, U.S. Government Printing Office. Phone, 202–512–1800, or 866–512–1800 (toll-free). Email, gpo@custhelp.com.

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For inquiries concerning The United States Government Manual and other publications of the Office of the Federal Register, call 202–741–6000, write to the Director, Office of the Federal Register, National Archives and Records Administration, Washington, DC 20408, or email fedreg.info@nara.gov.

SALES

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Action of Second Continental Congress, July 4, 1776

IN CONGRESS, JULY 4, 1776.

THE UNANIMOUS DECLARATION of the thirteen united STATES OF AMERICA,

WHEN in the Course of human events, it becomes necessary for one people to
dissolve the political bands which have connected them with another, and to assume
among the powers of the earth, the separate and equal station to which the Laws of
Nature and of Nature’s God entitle them, a decent respect to the opinions of mankind
requires that they should declare the causes which impel them to the separation.

We hold these truths to be self-evident, that all men are created equal, that they are
endowed by their Creator with certain unalienable Rights, that among these are Life,
Liberty and the pursuit of Happiness.—That to secure these rights, Governments are
instituted among Men, deriving their just powers from the consent of the governed,—
That whenever any Form of Government becomes destructive of these ends, it is
the Right of the People to alter or to abolish it, and to institute new Government,
laying its foundation on such principles and organizing its powers in such form,
as to them shall seem most likely to effect their Safety and Happiness. Prudence,
indeed, will dictate that Governments long established should not be changed for
light and transient causes; and accordingly all experience hath shewn, that mankind
are more disposed to suffer, while evils are sufferable, than to right themselves by
abolishing the forms to which they are accustomed. But when a long train of abuses
and usurpations, pursuing invariably the same Object evinces a design to reduce
them under absolute Despotism, it is their right, it is their duty, to throw off such
Government, and to provide new Guards for their future security.—Such has been the
patient sufferance of these Colonies; and such is now the necessity which constrains
them to alter their former Systems of Government. The history of the present King
of Great Britain is a history of repeated injuries and usurpations, all having in direct
object the establishment of an absolute Tyranny over these States. To prove this, let
Facts be submitted to a candid world.—He has refused his Assent to Laws, the most
wholesome and necessary for the public good.—He has forbidden his Governors to
pass Laws of immediate and pressing importance, unless suspended in their operation
till his Assent should be obtained; and when so suspended, he has utterly neglected
to attend to them.—He has refused to pass other Laws for the accommodation of large
districts of people, unless those people would relinquish the right of Representation
in the Legislature, a right inestimable to them and formidable to tyrants only.—He
has called together legislative bodies at places unusual, uncomfortable, and distant
from the depository of their public Records, for the sole purpose of fatiguing them into
compliance with his measures.—He has dissolved Representative Houses repeatedly,
for opposing with manly firmness his invasions on the rights of the people.—He has
refused for a long time, after such dissolutions, to cause others to be elected; whereby
the Legislative powers, incapable of Annihilation, have returned to the People at large
for their exercise; the State remaining in the mean time exposed to all the dangers of
invasion from without, and convulsions within.—He has endeavoured to prevent the
population of these States; for that purpose obstructing the Laws for Naturalization of
Foreigners; refusing to pass others to encourage their migrations hither, and raising the
conditions of new Appropriations of Lands.—He has obstructed the Administration of
Justice, by refusing his Assent to Laws for establishing Judiciary powers.—He has made
Judges dependent on his Will alone, for the tenure of their offices, and the amount
and payment of their salaries.—He has erected a multitude of New Offices, and sent
hither swarms of Officers to harrass our people, and eat out their substance.—He
has kept among us, in times of peace, Standing Armies without the Consent of our
legislatures.—He has affected to render the Military independent of and superior to
the Civil power.—He has combined with others to subject us to a jurisdiction foreign
to our constitution, and unacknowledged by our laws; giving his Assent to their Acts
of pretended Legislation:—For Quartering large bodies of armed troops among us:—
For protecting them, by a mock Trial, from punishment for any Murders which they
should commit on the Inhabitants of these States:—For cutting off our Trade with all
parts of the world:—For imposing Taxes on us without our Consent:—For depriving
us in many cases, of the benefits of Trial by Jury:—For transporting us beyond Seas to
be tried for pretended offences.—For abolishing the free System of English Laws in a
neighbouring Province, establishing therein an Arbitrary government, and enlarging
its Boundaries so as to render it at once an example and fit instrument for introducing
the same absolute rule into these Colonies:—For taking away our Charters, abolishing
our most valuable Laws, and altering fundamentally the Forms of our Governments:—
For suspending our own Legislatures, and declaring themselves invested with power
to legislate for us in all cases whatsoever.—He has abdicated Government here, by
declaring us out of his Protection and waging War against us.—He has plundered our
seas, ravaged our Coasts, burnt our towns, and destroyed the lives of our people.—
He is at this time transporting large Armies of foreign Mercenaries to compleat the
works of death, desolation and tyranny, already begun with circumstances of Cruelty
& perfidy scarcely paralleled in the most barbarous ages, and totally unworthy the
Head of a civilized nation.—He has constrained our fellow Citizens taken Captive
on the high Seas to bear Arms against their Country, to become the executioners
of their friends and Brethren, or to fall themselves by their Hands.—He has excited
domestic insurrections amongst us, and has endeavoured to bring on the inhabitants
of our frontiers, the merciless Indian Savages, whose known rule of warfare, is an
undistinguished destruction of all ages, sexes and conditions.—In every stage of these
Oppressions We have Petitioned for Redress in the most humble terms: Our repeated
Petitions have been answered only by repeated injury. A Prince whose character
is thus marked by every act which may define a Tyrant, is unfit to be the ruler of a
free people.—Nor have We been wanting in attentions to our Brittish brethren. We
have warned them from time to time of attempts by their legislature to extend an
unwarrantable jurisdiction over us. We have reminded them of the circumstances
of our emigration and settlement here. We have appealed to their native justice and
magnanimity, and we have conjured them by the ties of our common kindred to
disavow these usurpations, which, would inevitably interrupt our connections and
correspondence. They too have been deaf to the voice of justice and of consanguinity.
We must, therefore, acquiesce in the necessity, which denounces our Separation, and
hold them, as we hold the rest of mankind, Enemies in War, in Peace Friends.

WE, THEREFORE, the Representatives of the UNITED STATES OF AMERICA, in General
Congress, Assembled, appealing to the Supreme Judge of the world for the rectitude
of our intentions, do, in the Name, and by Authority of the good People of these
Colonies, solemnly publish and declare, That these United Colonies are, and of Right
ought to be FREE AND INDEPENDENT STATES; that they are Absolved from all Allegiance
to the British Crown, and that all political connection between them and the State of
Great Britain, is and ought to be totally dissolved; and that as Free and Independent
States, they have full Power to levy War, conclude Peace, contract Alliances, establish Commerce, and to do all other Acts and Things which Independent States may of right do. And for the support of this Declaration, with a firm reliance on the protection of divine Providence, we mutually pledge to each other our Lives, our Fortunes and our sacred Honor.

The 56 signatures on the Declaration appear in the positions indicated:

**Column 1**

**Georgia:**
- Button Gwinnett
- Lyman Hall
- George Walton

**Column 2**

**North Carolina:**
- William Hooper
- Joseph Hewes
- John Penn

**South Carolina:**
- Edward Rutledge
- Thomas Heyward, Jr.
- Thomas Lynch, Jr.
- Arthur Middleton

**Column 3**

**Massachusetts:**
- John Hancock

**Maryland:**
- Samuel Chase
- William Paca
- Thomas Stone
- Charles Carroll of Carrollton

**Virginia:**
- George Wythe
- Richard Henry Lee
- Thomas Jefferson
- Benjamin Harrison
- Thomas Nelson, Jr.
- Francis Lightfoot Lee
- Carter Braxton

**Column 4**

**Pennsylvania:**
- Robert Morris
- Benjamin Rush
- Benjamin Franklin
- John Morton
- George Clymer
- James Smith
- George Taylor
- James Wilson
- George Ross

**Delaware:**
- Caesar Rodney
- George Read
- Thomas Mckean

**Column 5**

**New York:**
- William Floyd
- Philip Livingston
- Francis Lewis
- Lewis Morris

**New Jersey:**
- Richard Stockton
- John Witherspoon
- Francis Hopkinson
- John Hart
- Abraham Clark

**Column 6**

**New Hampshire:**
- Josiah Bartlett
- William Whipple

**Massachusetts:**
- Samuel Adams
- John Adams
- Robert Treat Paine
- Elbridge Gerry

**Rhode Island:**
- Stephen Hopkins
- William Ellery

**Connecticut:**
- Roger Sherman
- Samuel Huntington
- William Williams
- Oliver Wolcott

**New Hampshire:**
- Matthew Thornton

For more information on the Declaration of Independence and the Charters of Freedom, see http://archives.gov/exhibits/charters/declaration.html
Constitution of the United States

Note: The following text is a transcription of the Constitution in its original form. Items that are underlined have since been amended or superseded.

Preamble

WE THE PEOPLE of the United States, in order to form a more perfect union, establish justice, insure domestic tranquility, provide for the common defense, promote the general welfare, and secure the blessings of liberty to ourselves and our posterity, do ordain and establish this Constitution for the United States of America.

Article I

Section 1. All legislative powers herein granted shall be vested in a Congress of the United States, which shall consist of a Senate and House of Representatives.

Section 2. The House of Representatives shall be composed of members chosen every second year by the people of the several states, and the electors in each state shall have the qualifications requisite for electors of the most numerous branch of the state legislature.

No person shall be a Representative who shall not have attained to the age of twenty-five years, and been seven years a citizen of the United States, and who shall not, when elected, be an inhabitant of that state in which he shall be chosen.

Representatives and direct taxes shall be apportioned among the several states which may be included within this union, according to their respective numbers, which shall be determined by adding to the whole number of free persons, including those bound to service for a term of years, and excluding Indians not taxed, three-fifths of all other Persons. The actual Enumeration shall be made within three years after the first meeting of the Congress of the United States, and within every subsequent term of ten years, in such manner as they shall by law direct. The number of Representatives shall not exceed one for every thirty thousand, but each state shall have at least one Representative; and until such enumeration shall be made, the state of New Hampshire shall be entitled to chuse three, Massachusetts eight, Rhode Island and Providence Plantations one, Connecticut five, New York six, New Jersey four, Pennsylvania eight, Delaware one, Maryland six, Virginia ten, North Carolina five, South Carolina five, and Georgia three.

When vacancies happen in the Representation from any state, the executive authority thereof shall issue writs of election to fill such vacancies.
The House of Representatives shall choose their speaker and other officers; and shall have the sole power of impeachment.

Section 3. The Senate of the United States shall be composed of two Senators from each state, chosen by the legislature thereof, for six years; and each Senator shall have one vote. Immediately after they shall be assembled in consequence of the first election, they shall be divided as equally as may be into three classes. The seats of the Senators of the first class shall be vacated at the expiration of the second year, of the second class at the expiration of the fourth year, and the third class at the expiration of the sixth year, so that one third may be chosen every second year; and if vacancies happen by resignation, or otherwise, during the recess of the legislature of any state, the executive thereof may make temporary appointments until the next meeting of the legislature, which shall then fill such vacancies.

No person shall be a Senator who shall not have attained to the age of thirty years, and been nine years a citizen of the United States and who shall not, when elected, be an inhabitant of that state for which he shall be chosen.

The Vice President of the United States shall be President of the Senate, but shall have no vote, unless they be equally divided.

The Senate shall choose their other officers, and also a President pro tempore, in the absence of the Vice President, or when he shall exercise the office of President of the United States.

The Senate shall have the sole power to try all impeachments. When sitting for that purpose, they shall be on oath or affirmation. When the President of the United States is tried, the Chief Justice shall preside: And no person shall be convicted without the concurrence of two thirds of the members present.

Judgment in cases of impeachment shall not extend further than to removal from office, and disqualification to hold and enjoy any office of honor, trust or profit under the United States: but the party convicted shall nevertheless be liable and subject to indictment, trial, judgment and punishment, according to law.

Section 4. The times, places and manner of holding elections for Senators and Representatives, shall be prescribed in each state by the legislature thereof; but the Congress may at any time by law make or alter such regulations, except as to the places of choosing Senators.

The Congress shall assemble at least once in every year, and such meeting shall be on the first Monday in December, unless they shall by law appoint a different day.

Section 5. Each House shall be the judge of the elections, returns and qualifications of its own members, and a majority of each shall constitute a quorum to do business; but a smaller number may adjourn from day to day, and may be authorized to compel the attendance of absent members, in such manner, and under such penalties as each House may provide.

Each House may determine the rules of its proceedings, punish its members for disorderly behavior, and, with the concurrence of two thirds, expel a member.

Each House shall keep a journal of its proceedings, and from time to time publish the same, excepting such parts as may in their judgment require secrecy; and the yeas and nays of the members of either House on any question shall, at the desire of one fifth of those present, be entered on the journal.

Neither House, during the session of Congress, shall, without the consent of the other, adjourn for more than three days, nor to any other place than that in which the two Houses shall be sitting.

Section 6. The Senators and Representatives shall receive a compensation for their services, to be ascertained by law, and paid out of the treasury of the United States. They shall in all cases, except treason, felony and breach of the peace, be privileged from arrest during their attendance at the session of their respective Houses, and in
going to and returning from the same; and for any speech or debate in either House, they shall not be questioned in any other place.

No Senator or Representative shall, during the time for which he was elected, be appointed to any civil office under the authority of the United States, which shall have been created, or the emoluments whereof shall have been increased during such time: and no person holding any office under the United States, shall be a member of either House during his continuance in office.

Section 7. All bills for raising revenue shall originate in the House of Representatives; but the Senate may propose or concur with amendments as on other Bills.

Every bill which shall have passed the House of Representatives and the Senate, shall, before it become a law, be presented to the President of the United States; if he approve he shall sign it, but if not he shall return it, with his objections to that House in which it shall have originated, who shall enter the objections at large on their journal, and proceed to reconsider it. If after such reconsideration two thirds of that House shall agree to pass the bill, it shall be sent, together with the objections, to the other House, by which it shall likewise be reconsidered, and if approved by two thirds of that House, it shall become a law. But in all such cases the votes of both Houses shall be determined by yeas and nays, and the names of the persons voting for and against the bill shall be entered on the journal of each House respectively. If any bill shall not be returned by the President within ten days (Sundays excepted) after it shall have been presented to him, the same shall be a law, in like manner as if he had signed it, unless the Congress by their adjournment prevent its return, in which case it shall not be a law.

Every order, resolution, or vote to which the concurrence of the Senate and House of Representatives may be necessary (except on a question of adjournment) shall be presented to the President of the United States; and before the same shall take effect, shall be approved by him, or being disapproved by him, shall be repassed by two thirds of the Senate and House of Representatives, according to the rules and limitations prescribed in the case of a bill.

Section 8. The Congress shall have power to lay and collect taxes, duties, imposts and excises, to pay the debts and provide for the common defense and general welfare of the United States; but all duties, imposts and excises shall be uniform throughout the United States;

To borrow money on the credit of the United States;

To regulate commerce with foreign nations, and among the several states, and with the Indian tribes;

To establish a uniform rule of naturalization, and uniform laws on the subject of bankruptcies throughout the United States;

To coin money, regulate the value thereof, and of foreign coin, and fix the standard of weights and measures;

To provide for the punishment of counterfeiting the securities and current coin of the United States;

To establish post offices and post roads;

To promote the progress of science and useful arts, by securing for limited times to authors and inventors the exclusive right to their respective writings and discoveries;

To constitute tribunals inferior to the Supreme Court;

To define and punish piracies and felonies committed on the high seas, and offenses against the law of nations;

To declare war, grant letters of marque and reprisal, and make rules concerning captures on land and water;

To raise and support armies, but no appropriation of money to that use shall be for a longer term than two years;

To provide and maintain a navy;

To make rules for the government and regulation of the land and naval forces;
To provide for calling forth the militia to execute the laws of the union, suppress
insurrections and repel invasions;

To provide for organizing, arming, and disciplining, the militia, and for governing
such part of them as may be employed in the service of the United States, reserving to
the states respectively, the appointment of the officers, and the authority of training the
militia according to the discipline prescribed by Congress;

To exercise exclusive legislation in all cases whatsoever, over such District (not
exceeding ten miles square) as may, by cession of particular states, and the acceptance
of Congress, become the seat of the government of the United States, and to exercise
like authority over all places purchased by the consent of the legislature of the state in
which the same shall be, for the erection of forts, magazines, arsenals, dockyards, and
other needful buildings;—And

To make all laws which shall be necessary and proper for carrying into execution
the foregoing powers, and all other powers vested by this Constitution in the
government of the United States, or in any department or officer thereof.

Section 9. The migration or importation of such persons as any of the states now
existing shall think proper to admit, shall not be prohibited by the Congress prior to
the year one thousand eight hundred and eight, but a tax or duty may be imposed on
such importation, not exceeding ten dollars for each person.

The privilege of the writ of habeas corpus shall not be suspended, unless when in
cases of rebellion or invasion the public safety may require it.

No bill of attainder or ex post facto Law shall be passed.

No capitation, or other direct, tax shall be laid, unless in proportion to the census or
enumeration herein before directed to be taken.

No tax or duty shall be laid on articles exported from any state.

No preference shall be given by any regulation of commerce or revenue to the ports
of one state over those of another: nor shall vessels bound to, or from, one state, be
obliged to enter, clear or pay duties in another.

No money shall be drawn from the treasury, but in consequence of appropriations
made by law; and a regular statement and account of receipts and expenditures of all
public money shall be published from time to time.

No title of nobility shall be granted by the United States: and no person holding
any office of profit or trust under them, shall, without the consent of the Congress,
accept of any present, emolument, office, or title, of any kind whatever, from any king,
prince, or foreign state.

Section 10. No state shall enter into any treaty, alliance, or confederation; grant letters
of marque and reprisal; coin money; emit bills of credit; make anything but gold and
silver coin a tender in payment of debts; pass any bill of attainder, ex post facto law, or
law impairing the obligation of contracts, or grant any title of nobility.

No state shall, without the consent of the Congress, lay any imposts or duties
on imports or exports, except what may be absolutely necessary for executing it's
inspection laws: and the net produce of all duties and imposts, laid by any state on
imports or exports, shall be for the use of the treasury of the United States; and all such
laws shall be subject to the revision and control of the Congress.

No state shall, without the consent of Congress, lay any duty of tonnage, keep
troops, or ships of war in time of peace, enter into any agreement or compact with
another state, or with a foreign power, or engage in war, unless actually invaded, or in
such imminent danger as will not admit of delay.
Article II

Section 1. The executive power shall be vested in a President of the United States of America. He shall hold his office during the term of four years, and, together with the Vice President, chosen for the same term, be elected, as follows:

Each state shall appoint, in such manner as the Legislature thereof may direct, a number of electors, equal to the whole number of Senators and Representatives to which the State may be entitled in the Congress: but no Senator or Representative, or person holding an office of trust or profit under the United States, shall be appointed an elector.

The electors shall meet in their respective states, and vote by ballot for two persons, of whom one at least shall not be an inhabitant of the same state with themselves. And they shall make a list of all the persons voted for, and of the number of votes for each; which list they shall sign and certify, and transmit sealed to the seat of the government of the United States, directed to the President of the Senate. The President of the Senate shall, in the presence of the Senate and House of Representatives, open all the certificates, and the votes shall then be counted. The person having the greatest number of votes shall be the President, if such number be a majority of the whole number of electors appointed; and if there be more than one who have such majority, and have an equal number of votes, then the House of Representatives shall immediately choose by ballot one of them for President; and if no person have a majority, then from the five highest on the list the said House shall in like manner choose the President. But in choosing the President, the votes shall be taken by States, the representation from each state having one vote; A quorum for this purpose shall consist of a member or members from two thirds of the states, and a majority of all the states shall be necessary to a choice. In every case, after the choice of the President, the person having the greatest number of votes of the electors shall be the Vice President. But if there should remain two or more who have equal votes, the Senate shall choose from them by ballot the Vice President.

The Congress may determine the time of choosing the electors, and the day on which they shall give their votes; which day shall be the same throughout the United States.

No person except a natural born citizen, or a citizen of the United States, at the time of the adoption of this Constitution, shall be eligible to the office of President; neither shall any person be eligible to that office who shall not have attained to the age of thirty five years, and been fourteen Years a resident within the United States.

In case of the removal of the President from office, or of his death, resignation, or inability to discharge the powers and duties of the said office, the same shall devolve on the Vice President, and the Congress may by law provide for the case of removal, death, resignation or inability, both of the President and Vice President, declaring what officer shall then act as President, and such officer shall act accordingly, until the disability be removed, or a President shall be elected.

The President shall, at stated times, receive for his services, a compensation, which shall neither be increased nor diminished during the period for which he shall have been elected, and he shall not receive within that period any other emolument from the United States, or any of them.

Before he enter on the execution of his office, he shall take the following oath or affirmation:—“I do solemnly swear (or affirm) that I will faithfully execute the office of President of the United States, and will to the best of my ability, preserve, protect and defend the Constitution of the United States.”

Section 2. The President shall be commander in chief of the Army and Navy of the United States, and of the militia of the several states, when called into the actual service of the United States; he may require the opinion, in writing, of the principal officer in each of the executive departments, upon any subject relating to the duties.
of their respective offices, and he shall have power to grant reprieves and pardons for offenses against the United States, except in cases of impeachment.

He shall have power, by and with the advice and consent of the Senate, to make treaties, provided two thirds of the Senators present concur; and he shall nominate, and by and with the advice and consent of the Senate, shall appoint ambassadors, other public ministers and consuls, judges of the Supreme Court, and all other officers of the United States, whose appointments are not herein otherwise provided for, and which shall be established by law; but the Congress may by law vest the appointment of such inferior officers, as they think proper, in the President alone, in the courts of law, or in the heads of departments.

The President shall have power to fill up all vacancies that may happen during the recess of the Senate, by granting commissions which shall expire at the end of their next session.

Section 3. He shall from time to time give to the Congress information of the state of the union, and recommend to their consideration such measures as he shall judge necessary and expedient; he may, on extraordinary occasions, convene both Houses, or either of them, and in case of disagreement between them, with respect to the time of adjournment, he may adjourn them to such time as he shall think proper; he shall receive ambassadors and other public ministers; he shall take care that the laws be faithfully executed, and shall commission all the officers of the United States.

Section 4. The President, Vice President and all civil officers of the United States, shall be removed from office on impeachment for, and conviction of, treason, bribery, or other high crimes and misdemeanors.

Article III

Section 1. The judicial power of the United States, shall be vested in one Supreme Court, and in such inferior courts as the Congress may from time to time ordain and establish. The judges, both of the supreme and inferior courts, shall hold their offices during good behaviour, and shall, at stated times, receive for their services, a compensation, which shall not be diminished during their continuance in office.

Section 2. The judicial power shall extend to all cases, in law and equity, arising under this Constitution, the laws of the United States, and treaties made, or which shall be made, under their authority;—to all cases affecting ambassadors, other public ministers and consuls;—to all cases of admiralty and maritime jurisdiction;—to controversies to which the United States shall be a party;—to controversies between two or more states;—between a state and citizens of another state;—between citizens of different states;—between citizens of the same state claiming lands under grants of different states, and between a state, or the citizens thereof, and foreign states, citizens or subjects.

In all cases affecting ambassadors, other public ministers and consuls, and those in which a state shall be party, the Supreme Court shall have original jurisdiction. In all the other cases before mentioned, the Supreme Court shall have appellate jurisdiction, both as to law and fact, with such exceptions, and under such regulations as the Congress shall make.

The trial of all crimes, except in cases of impeachment, shall be by jury; and such trial shall be held in the state where the said crimes shall have been committed; but when not committed within any state, the trial shall be at such place or places as the Congress may by law have directed.

Section 3. Treason against the United States, shall consist only in levying war against them, or in adhering to their enemies, giving them aid and comfort. No person shall
be convicted of treason unless on the testimony of two witnesses to the same overt act, or on confession in open court.

The Congress shall have power to declare the punishment of treason, but no attainder of treason shall work corruption of blood, or forfeiture except during the life of the person attainted.

Article IV

Section 1. Full faith and credit shall be given in each state to the public acts, records, and judicial proceedings of every other state. And the Congress may by general laws prescribe the manner in which such acts, records, and proceedings shall be proved, and the effect thereof.

Section 2. The citizens of each state shall be entitled to all privileges and immunities of citizens in the several states.

A person charged in any state with treason, felony, or other crime, who shall flee from justice, and be found in another state, shall on demand of the executive authority of the state from which he fled, be delivered up, to be removed to the state having jurisdiction of the crime.

No person held to service or labor in one state, under the laws thereof, escaping into another, shall, in consequence of any law or regulation therein, be discharged from such service or labor, but shall be delivered up on claim of the party to whom such service or labor may be due.

Section 3. New states may be admitted by the Congress into this union; but no new states shall be formed or erected within the jurisdiction of any other state; nor any state be formed by the junction of two or more states, or parts of states, without the consent of the legislatures of the states concerned as well as of the Congress.

The Congress shall have power to dispose of and make all needful rules and regulations respecting the territory or other property belonging to the United States; and nothing in this Constitution shall be so construed as to prejudice any claims of the United States, or of any particular state.

Section 4. The United States shall guarantee to every state in this union a republican form of government, and shall protect each of them against invasion; and on application of the legislature, or of the executive (when the legislature cannot be convened) against domestic violence.

Article V

The Congress, whenever two thirds of both houses shall deem it necessary, shall propose amendments to this Constitution, or, on the application of the legislatures of two thirds of the several states, shall call a convention for proposing amendments, which, in either case, shall be valid to all intents and purposes, as part of this Constitution, when ratified by the legislatures of three fourths of the several states, or by conventions in three fourths thereof, as the one or the other mode of ratification may be proposed by the Congress; provided that no amendment which may be made prior to the year one thousand eight hundred and eight shall in any manner affect the first and fourth clauses in the ninth section of the first article; and that no state, without its consent, shall be deprived of its equal suffrage in the Senate.
Article VI

All debts contracted and engagements entered into, before the adoption of this Constitution, shall be as valid against the United States under this Constitution, as under the Confederation.

This Constitution, and the laws of the United States which shall be made in pursuance thereof; and all treaties made, or which shall be made, under the authority of the United States, shall be the supreme law of the land; and the judges in every state shall be bound thereby, anything in the Constitution or laws of any State to the contrary notwithstanding.

The Senators and Representatives before mentioned, and the members of the several state legislatures, and all executive and judicial officers, both of the United States and of the several states, shall be bound by oath or affirmation, to support this Constitution; but no religious test shall ever be required as a qualification to any office or public trust under the United States.

Article VII

The ratification of the conventions of nine states, shall be sufficient for the establishment of this Constitution between the states so ratifying the same.

Signers

Done in convention by the unanimous consent of the states present the seventeenth day of September in the year of our Lord one thousand seven hundred and eighty seven and of the independence of the United States of America the twelfth. In witness whereof We have hereunto subscribed our Names,

G° Washington—Presidt
and deputy from Virginia

New Hampshire    John Langdon
                 Nicholas Gilman

Massachusetts    Nathaniel Gorham
                 Rufus King

Connecticut      Wm: Saml Johnson
                 Roger Sherman

New York         Alexander Hamilton

New Jersey       Wil: Livingston
                 David Brearly
                 Wm Paterson
                 Jona: Dayton

Pennsylvania     B. Franklin
                 Thomas Mifflin
                 Robt Morris
                 Geo. Clymer
Amendments

Note: The first ten Amendments were ratified December 15, 1791, and form what is known as the Bill of Rights.

Amendment 1

Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.

Amendment 2

A well regulated militia, being necessary to the security of a free state, the right of the people to keep and bear arms, shall not be infringed.
Amendment 3

No soldier shall, in time of peace be quartered in any house, without the consent of the owner, nor in time of war, but in a manner to be prescribed by law.

Amendment 4

The right of the people to be secure in their persons, houses, papers, and effects, against unreasonable searches and seizures, shall not be violated, and no warrants shall issue, but upon probable cause, supported by oath or affirmation, and particularly describing the place to be searched, and the persons or things to be seized.

Amendment 5

No person shall be held to answer for a capital, or otherwise infamous crime, unless on a presentment or indictment of a grand jury, except in cases arising in the land or naval forces, or in the militia, when in actual service in time of war or public danger; nor shall any person be subject for the same offense to be twice put in jeopardy of life or limb; nor shall be compelled in any criminal case to be a witness against himself, nor be deprived of life, liberty, or property, without due process of law; nor shall private property be taken for public use, without just compensation.

Amendment 6

In all criminal prosecutions, the accused shall enjoy the right to a speedy and public trial, by an impartial jury of the state and district wherein the crime shall have been committed, which district shall have been previously ascertained by law, and to be informed of the nature and cause of the accusation; to be confronted with the witnesses against him; to have compulsory process for obtaining witnesses in his favor, and to have the assistance of counsel for his defense.

Amendment 7

In suits at common law, where the value in controversy shall exceed twenty dollars, the right of trial by jury shall be preserved, and no fact tried by a jury, shall be otherwise reexamined in any court of the United States, than according to the rules of the common law.

Amendment 8

Excessive bail shall not be required, nor excessive fines imposed, nor cruel and unusual punishments inflicted.
Amendment 9

The enumeration in the Constitution, of certain rights, shall not be construed to deny or disparage others retained by the people.

Amendment 10

The powers not delegated to the United States by the Constitution, nor prohibited by it to the states, are reserved to the states respectively, or to the people.

Amendment 11

(Ratified February 7, 1795)

The judicial power of the United States shall not be construed to extend to any suit in law or equity, commenced or prosecuted against one of the United States by citizens of another state, or by citizens or subjects of any foreign state.

Amendment 12

(Ratified July 27, 1804)

The electors shall meet in their respective states and vote by ballot for President and Vice-President, one of whom, at least, shall not be an inhabitant of the same state with themselves; they shall name in their ballots the person voted for as President, and in distinct ballots the person voted for as Vice-President, and they shall make distinct lists of all persons voted for as President, and of all persons voted for as Vice-President, and of the number of votes for each, which lists they shall sign and certify, and transmit sealed to the seat of the government of the United States, directed to the President of the Senate;—The President of the Senate shall, in the presence of the Senate and House of Representatives, open all the certificates and the votes shall then be counted;—the person having the greatest number of votes for President, shall be the President, if such number be a majority of the whole number of electors appointed; and if no person have such majority, then from the persons having the highest numbers not exceeding three on the list of those voted for as President, the House of Representatives shall choose immediately, by ballot, the President. But in choosing the President, the votes shall be taken by states, the representation from each state having one vote; a quorum for this purpose shall consist of a member or members from two-thirds of the states, and a majority of all the states shall be necessary to a choice. And if the House of Representatives shall not choose a President whenever the right of choice shall devolve upon them, before the fourth day of March next following, then the Vice-President shall act as President, as in the case of the death or other constitutional disability of the President. The person having the greatest number of votes as Vice-President, shall be the Vice-President, if such number be a majority of the whole number of electors appointed, and if no person have a majority, then from the two highest numbers on the list, the Senate shall choose the Vice-President; a quorum for the purpose shall consist of two-thirds of the whole number of Senators, and a majority of the whole number shall be necessary to a choice. But no person
constitutionally ineligible to the office of President shall be eligible to that of Vice-
President of the United States.

Amendment 13

(Ratified December 6, 1865)

Section 1. Neither slavery nor involuntary servitude, except as a punishment for crime
whereof the party shall have been duly convicted, shall exist within the United States,
or any place subject to their jurisdiction.

Section 2. Congress shall have power to enforce this article by appropriate legislation.

Amendment 14

(Ratified July 9, 1868)

Section 1. All persons born or naturalized in the United States, and subject to the
jurisdiction thereof, are citizens of the United States and of the state wherein they
reside. No state shall make or enforce any law which shall abridge the privileges or
immunities of citizens of the United States; nor shall any state deprive any person of
life, liberty, or property, without due process of law; nor deny to any person within its
jurisdiction the equal protection of the laws.

Section 2. Representatives shall be apportioned among the several states according
to their respective numbers, counting the whole number of persons in each state,
excluding Indians not taxed. But when the right to vote at any election for the choice
of electors for President and Vice President of the United States, Representatives
in Congress, the executive and judicial officers of a state, or the members of the
legislature thereof, is denied to any of the male inhabitants of such state, being twenty-
one years of age, and citizens of the United States, or in any way abridged, except for
participation in rebellion, or other crime, the basis of representation therein shall be
reduced in the proportion which the number of such male citizens shall bear to the
whole number of male citizens twenty-one years of age in such state.

Section 3. No person shall be a Senator or Representative in Congress, or elector of
President and Vice President, or hold any office, civil or military, under the United
States, or under any state, who, having previously taken an oath, as a member of
Congress, or as an officer of the United States, or as a member of any state legislature,
or as an executive or judicial officer of any state, to support the Constitution of the
United States, shall have engaged in insurrection or rebellion against the same, or
given aid or comfort to the enemies thereof. But Congress may by a vote of two-thirds
of each House, remove such disability.

Section 4. The validity of the public debt of the United States, authorized by
law, including debts incurred for payment of pensions and bounties for services
in suppressing insurrection or rebellion, shall not be questioned. But neither the
United States nor any state shall assume or pay any debt or obligation incurred in
aid of insurrection or rebellion against the United States, or any claim for the loss or
emancipation of any slave; but all such debts, obligations and claims shall be held
illegal and void.

Section 5. The Congress shall have power to enforce, by appropriate legislation, the
provisions of this article.
Amendment 15

(Ratified February 3, 1870)

Section 1. The right of citizens of the United States to vote shall not be denied or abridged by the United States or by any state on account of race, color, or previous condition of servitude.

Section 2. The Congress shall have power to enforce this article by appropriate legislation.

Amendment 16

(Ratified February 3, 1913)

The Congress shall have power to lay and collect taxes on incomes, from whatever source derived, without apportionment among the several states, and without regard to any census or enumeration.

Amendment 17

(Ratified April 8, 1913)

The Senate of the United States shall be composed of two Senators from each state, elected by the people thereof, for six years; and each Senator shall have one vote. The electors in each state shall have the qualifications requisite for electors of the most numerous branch of the state legislatures.

When vacancies happen in the representation of any state in the Senate, the executive authority of such state shall issue writs of election to fill such vacancies: Provided, that the legislature of any state may empower the executive thereof to make temporary appointments until the people fill the vacancies by election as the legislature may direct.

This amendment shall not be so construed as to affect the election or term of any Senator chosen before it becomes valid as part of the Constitution.

Amendment 18

(Ratified January 16, 1919. Repealed December 5, 1933 by Amendment 21)

Section 1. After one year from the ratification of this article the manufacture, sale, or transportation of intoxicating liquors within, the importation thereof into, or the exportation thereof from the United States and all territory subject to the jurisdiction thereof for beverage purposes is hereby prohibited.

Section 2. The Congress and the several states shall have concurrent power to enforce this article by appropriate legislation.

Section 3. This article shall be inoperative unless it shall have been ratified as an amendment to the Constitution by the legislatures of the several states, as provided in the Constitution, within seven years from the date of the submission hereof to the states by the Congress.
Amendment 19

(Ratified August 18, 1920)

The right of citizens of the United States to vote shall not be denied or abridged by the United States or by any state on account of sex. Congress shall have power to enforce this article by appropriate legislation.

Amendment 20

(Ratified January 23, 1933)

Section 1. The terms of the President and Vice President shall end at noon on the 20th day of January, and the terms of Senators and Representatives at noon on the 3d day of January, of the years in which such terms would have ended if this article had not been ratified; and the terms of their successors shall then begin.

Section 2. The Congress shall assemble at least once in every year, and such meeting shall begin at noon on the 3d day of January, unless they shall by law appoint a different day.

Section 3. If, at the time fixed for the beginning of the term of the President, the President elect shall have died, the Vice President elect shall become President. If a President shall not have been chosen before the time fixed for the beginning of his term, or if the President elect shall have failed to qualify, then the Vice President elect shall act as President until a President shall have qualified; and the Congress may by law provide for the case wherein neither a President elect nor a Vice President elect shall have qualified, declaring who shall then act as President, or the manner in which one who is to act shall be selected, and such person shall act accordingly until a President or Vice President shall have qualified.

Section 4. The Congress may by law provide for the case of the death of any of the persons from whom the House of Representatives may choose a President whenever the right of choice shall have devolved upon them, and for the case of the death of any of the persons from whom the Senate may choose a Vice President whenever the right of choice shall have devolved upon them.

Section 5. Sections 1 and 2 shall take effect on the 15th day of October following the ratification of this article.

Section 6. This article shall be inoperative unless it shall have been ratified as an amendment to the Constitution by the legislatures of three-fourths of the several states within seven years from the date of its submission.

Amendment 21

(Ratified December 5, 1933)

Section 1. The eighteenth article of amendment to the Constitution of the United States is hereby repealed.

Section 2. The transportation or importation into any state, territory, or possession of the United States for delivery or use therein of intoxicating liquors, in violation of the laws thereof, is hereby prohibited.
Section 3. This article shall be inoperative unless it shall have been ratified as an amendment to the Constitution by conventions in the several states, as provided in the Constitution, within seven years from the date of the submission hereof to the states by the Congress.

Amendment 22

(Ratified February 27, 1951)

Section 1. No person shall be elected to the office of the President more than twice, and no person who has held the office of President, or acted as President, for more than two years of a term to which some other person was elected President shall be elected to the office of the President more than once. But this article shall not apply to any person holding the office of President when this article was proposed by the Congress, and shall not prevent any person who may be holding the office of President, or acting as President, during the term within which this article becomes operative from holding the office of President or acting as President during the remainder of such term.

Section 2. This article shall be inoperative unless it shall have been ratified as an amendment to the Constitution by the legislatures of three-fourths of the several states within seven years from the date of its submission to the states by the Congress.

Amendment 23

(Ratified March 29, 1961)

Section 1. The District constituting the seat of government of the United States shall appoint in such manner as the Congress may direct:

A number of electors of President and Vice President equal to the whole number of Senators and Representatives in Congress to which the District would be entitled if it were a state, but in no event more than the least populous state; they shall be in addition to those appointed by the states, but they shall be considered, for the purposes of the election of President and Vice President, to be electors appointed by a state; and they shall meet in the District and perform such duties as provided by the twelfth article of amendment.

Section 2. The Congress shall have power to enforce this article by appropriate legislation.

Amendment 24

(Ratified January 23, 1964)

Section 1. The right of citizens of the United States to vote in any primary or other election for President or Vice President, for electors for President or Vice President, or for Senator or Representative in Congress, shall not be denied or abridged by the United States or any state by reason of failure to pay any poll tax or other tax.

Section 2. The Congress shall have power to enforce this article by appropriate legislation.
Amendment 25

(Ratified February 10, 1967)

Section 1. In case of the removal of the President from office or of his death or resignation, the Vice President shall become President.

Section 2. Whenever there is a vacancy in the office of the Vice President, the President shall nominate a Vice President who shall take office upon confirmation by a majority vote of both Houses of Congress.

Section 3. Whenever the President transmits to the President pro tempore of the Senate and the Speaker of the House of Representatives his written declaration that he is unable to discharge the powers and duties of his office, and until he transmits to them a written declaration to the contrary, such powers and duties shall be discharged by the Vice President as Acting President.

Section 4. Whenever the Vice President and a majority of either the principal officers of the executive departments or of such other body as Congress may by law provide, transmit to the President pro tempore of the Senate and the Speaker of the House of Representatives their written declaration that the President is unable to discharge the powers and duties of his office, the Vice President shall immediately assume the powers and duties of the office as Acting President. Thereafter, when the President transmits to the President pro tempore of the Senate and the Speaker of the House of Representatives his written declaration that no inability exists, he shall resume the powers and duties of his office unless the Vice President and a majority of either the principal officers of the executive department or of such other body as Congress may by law provide, transmit within four days to the President pro tempore of the Senate and the Speaker of the House of Representatives their written declaration that the President is unable to discharge the powers and duties of his office. Thereupon Congress shall decide the issue, assembling within forty-eight hours for that purpose if not in session. If the Congress, within twenty-one days after receipt of the latter written declaration, or, if Congress is not in session, within twenty-one days after Congress is required to assemble, determines by two-thirds vote of both Houses that the President is unable to discharge the powers and duties of his office, the Vice President shall continue to discharge the same as Acting President; otherwise, the President shall resume the powers and duties of his office.

Amendment 26

(Ratified July 1, 1971)

Section 1. The right of citizens of the United States, who are 18 years of age or older, to vote, shall not be denied or abridged by the United States or any state on account of age.

Section 2. The Congress shall have the power to enforce this article by appropriate legislation.
Amendment 27

(Ratified May 7, 1992)

No law, varying the compensation for the services of the Senators and Representatives, shall take effect, until an election of Representatives shall have intervened.

For more information on the Constitution of the United States and the Charters of Freedom, see http://archives.gov/exhibits/charters/constitution.html
Legislative Branch
The Congress of the United States was created by Article I, section 1, of the
Constitution, adopted by the Constitutional Convention on September 17, 1787,
providing that “All legislative Powers herein granted shall be vested in a Congress of
the United States, which shall consist of a Senate and House of Representatives.”

The first Congress under the Constitution met on March 4, 1789, in the Federal
Hall in New York City. The membership then consisted of 20 Senators and 59
Representatives.1

Congressional Record
Proceedings of Congress are published in the Congressional Record, which is issued
each day when Congress is in session. Publication of the Record began March
4, 1873. It was the first record of debate officially reported, printed, and published
directly by the Federal Government. The Daily Digest of the Congressional Record,
printed in the back of each issue of the Record, summarizes the proceedings
of that day in each House and each of their committees and subcommittees,
respectively. The Digest also presents the legislative program for each day and, at
the end of the week, gives the program for the following week. Its publication
was begun March 17, 1947.

Sessions
Section 4 of Article I of the Constitution makes it mandatory that
“The Congress shall assemble at least once in every Year. . . .” Under this
provision, also, the date for convening Congress was designated originally as
the first Monday in December, “unless they shall by Law appoint a different
Day.” Eighteen acts were passed, up to 1820, providing for the meeting of
Congress on other days of the year. From 1820 to 1934, however, Congress
met regularly on the first Monday in December. In 1934 the 20th amendment
changed the convening of Congress to January 3, unless Congress “shall by law
appoint a different day.” In addition, the President, according to Article II,
section 3, of the Constitution “may, on extraordinary Occasions, convene both
Houses, or either of them, and in Case of Disagreement between them, with
Respect to the Time of Adjournment, he may adjourn them to such Time as he
shall think proper. . . .”

Powers of Congress
Article I, section 8, of the Constitution defines the powers of Congress. Included are the powers
to assess and collect taxes—called the chief power; to regulate commerce, both
interstate and foreign; to coin money; to establish post offices and post roads; to
establish courts inferior to the Supreme Court; to declare war; and to raise and
maintain an army and navy. Congress is further empowered “To provide for
calling forth the Militia to execute the Laws of the Union, suppress Insurrections
and repel Invasions;” and “To make all Laws which shall be necessary and
proper for carrying into Execution the foregoing Powers, and all other Powers

1 New York ratified the Constitution on July 26,
1788, but did not elect its Senators until July 15
and 16, 1789. North Carolina did not ratify the
Constitution until November 21, 1789; Rhode Island
ratified it on May 29, 1790.
vested by this Constitution in the Government of the United States, or in any Department or Officer thereof."

Amendments to the Constitution
Another power vested in the Congress is the right to propose amendments to the Constitution, whenever two-thirds of both Houses shall deem it necessary. Should two-thirds of the State legislatures demand changes in the Constitution, it is the duty of Congress to call a constitutional convention. Proposed amendments shall be valid as part of the Constitution when ratified by the legislatures or by conventions of three-fourths of the States, as one or the other mode of ratification may be proposed by Congress.

Prohibitions Upon Congress Section 9 of Article I of the Constitution also imposes prohibitions upon Congress. “The Privilege of the Writ of Habeas Corpus shall not be suspended, unless when in Cases of Rebellion or Invasion the public Safety may require it.” A bill of attainder or an ex post facto law cannot be passed. No export duty can be imposed. Ports of one State cannot be given preference over those of another State. “No money shall be drawn from the Treasury, but in Consequence of Appropriations made by Law. . . .” No title of nobility may be granted.

Rights of Members According to section 6 of Article I, Members of Congress are granted certain privileges. In no case, except in treason, felony, and breach of the peace, can Members be arrested while attending sessions of Congress “and in going to and returning from the same. . . .” Furthermore, the Members cannot be questioned in any other place for remarks made in Congress. Each House may expel a Member of its body by a two-thirds vote.

Enactment of Laws In order to become law, all bills and joint resolutions, except those proposing a constitutional amendment, must pass both the House of Representatives and the Senate and either be signed by the President or be passed over the President’s veto by a two-thirds vote of both Houses of Congress. Section 7 of Article I states: “If any Bill shall not be returned by the President within ten Days (Sundays excepted) after it shall have been presented to him, the Same shall be a Law, in like Manner as if he had signed it, unless the Congress by their Adjournment prevent its Return, in which Case it shall not be a Law.” When a bill or joint resolution is introduced in the House, the usual procedure for its enactment into law is as follows: assignment to House committee having jurisdiction; if favorably considered, it is reported to the House either in its original form or with recommended amendments; if the bill or resolution is passed by the House, it is messaged to the Senate and referred to the committee having jurisdiction; in the Senate committee the bill, if favorably considered, may be reported in the form as received from the House, or with recommended amendments; the approved bill or resolution is reported to the Senate, and if passed by that body, is returned to the House; if one body does not accept the amendments to a bill by the other body, a conference committee comprised of Members of both bodies is usually appointed to effect a compromise; when the bill or joint resolution is finally approved by both Houses, it is signed by the Speaker (or Speaker pro tempore) and the Vice President (or President pro tempore or acting President pro tempore) and is presented to the President; and once the President’s signature is affixed, the measure becomes a law. If the President vetoes the bill, it cannot become a law unless it is re-passed by a two-thirds vote of both Houses.
The Senate
The Capitol, Washington, DC 20510

President of the Senate (Vice President of the United States)  JOSEPH R. BIDEN, JR.
President pro tempore  DANIEL K. INOUYE
Majority Leader  HARRY REID
Minority Leader  MITCH MCCONNELL
Secretary of the Senate  NANCY ERICKSON
Sergeant at Arms  TERRANCE GAINER
Secretary for the Majority  LULA JOHNSON DAVIS
Secretary for the Minority  DAVID J. SCHIAPPA
Chaplain  BARRY BLACK

The Senate is composed of 100 Members, 2 from each State, who are elected to serve for a term of 6 years. Senators were originally chosen by the State legislatures. This procedure was changed by the 17th amendment to the Constitution, adopted in 1913, which made the election of Senators a function of the people. There are three classes of Senators, and a new class is elected every 2 years.

Senators must be residents of the State from which they are chosen. In addition, a Senator must be at least 30 years of age and must have been a citizen of the United States for at least 9 years.

Officers  The Vice President of the United States is the Presiding Officer of the Senate. In the Vice President's absence, the duties are taken over by a President pro tempore, elected by that body, or someone designated by the President pro tempore.

The positions of Senate Majority and Minority Leader have been in existence only since the early years of the 20th century. Leaders are elected at the beginning of each new Congress by a majority vote of the Senators in their political party. In cooperation with their party organizations, Leaders are responsible for the design and achievement of a legislative program. This involves managing the flow of legislation, expediting noncontroversial measures, and keeping Members informed regarding proposed action on pending business. Each Leader serves as an ex officio member of his party's policymaking and organizational bodies and is aided by an assistant floor leader (whip) and a party secretary.

The Secretary of the Senate, elected by vote of the Senate, performs the duties of the Presiding Officer of the Senate in the absence of the Vice President and pending the election of a President pro tempore. The Secretary is the custodian of the seal of the Senate, draws requisitions on the Secretary of the Treasury for moneys appropriated for the compensation of Senators, officers, and employees, and for the contingent expenses of the Senate, and is empowered to administer oaths to any officer of the Senate and to any witness produced before it. The Secretary's executive duties include certification of extracts from the Journal of the Senate; the attestation of bills and joint, concurrent, and Senate resolutions; in impeachment trials, issuance, under the authority of the Presiding Officer, of all orders, mandates, writs, and precepts authorized by the Senate; and certification to the President of the United States of the advice and consent of the Senate to ratification of treaties and the names of persons confirmed or rejected upon the nomination of the President.

The Sergeant at Arms, elected by vote of the Senate, serves as the executive, chief law enforcement, and protocol officer and is the principal administrative manager for most support services in the Senate. As executive officer, the Sergeant
at Arms has custody of the Senate gavel; enforces Senate rules and regulations as they pertain to the Senate Chamber, the Senate wing of the Capitol, and the Senate Office Buildings; and subject to the Presiding Officer, maintains order on the Senate floor, Chamber, and galleries. As chief law enforcement officer of the Senate, the Sergeant at Arms is authorized to maintain security in the Capitol and all Senate buildings, as well as to protect Senators; to arrest and detain any person violating Senate rules; and to locate absentee Senators for a quorum. The Sergeant at Arms serves as a member of the Capitol Police Board and as its chairman each odd year. As protocol officer, the Sergeant at Arms escorts the President and other heads of state or official guests of the Senate who are attending official functions in the Capitol; makes arrangements for funerals of Senators who die in office; and assists in planning the inauguration of the President and organizing the swearing-in and orientation programs for newly elected Senators.

Committees The work of preparing and considering legislation is done largely by committees of both Houses of Congress. There are 16 standing committees in the Senate. The standing committees of the Senate are shown in the list below. In addition, there are two select committees in each House and various congressional commissions and joint committees composed of Members of both Houses. Each House may also appoint special investigating committees. The membership of the standing committees of each House is chosen by a vote of the entire body; members of other committees are appointed under the provisions of the measure establishing them.

Each bill and resolution is usually referred to the appropriate committee, which may report a bill out in its original form, favorably or unfavorably, recommend amendments, report original measures, or allow the proposed legislation to die in committee without action.

Standing Committees of the Senate

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<td>Appropriations</td>
<td>S–128</td>
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<td>Armed Services</td>
<td>SR–228</td>
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<td>Veterans' Affairs</td>
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*Room numbers preceded by S are in the Senate wing of the Capitol Building; those preceded by SD are in the Dirksen Office Building; those preceded by SR are in the Russell Office Building; and those preceded by SH are in the Hart Office Building.

Special Powers of the Senate Under the Constitution, the Senate is granted certain powers not accorded to the House of Representatives. The Senate approves or disapproves certain Presidential appointments by majority vote, and treaties must be concurred in by a two-thirds vote.
# Senators

[Democrats (57); Republicans (41); Independents (2); total, 100]. Members who have died or resigned appear in brackets []. Room numbers preceded by SR are in the Russell Office Building (Delaware and Constitution Avenues); those preceded by SRCY are in the Russell Office Building Courtyard; those preceded by SD are in the Dirksen Office Building (First Street and Constitution Avenue); and those preceded by SH are in the Hart Office Building (Second and C Streets). The most current listing of Senators can be found on the Internet at www.senate.gov. Members' offices may be reached by phone at 202–224–3121. Internet, http://www.senate.gov.

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<th>Name</th>
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Senators—Continued

[Democrats (57); Republicans (41); Independents (2); total, 100]. Members who have died or resigned appear in brackets [ ]. Room numbers preceded by SR are in the Russell Office Building (Delaware and Constitution Avenues); those preceded by SRCY are in the Russell Office Building Courtyard; those preceded by SD are in the Dirksen Office Building (First Street and Constitution Avenue); and those preceded by SH are in the Hart Office Building (Second and C Streets). The most current listing of Senators can be found on the Internet at www.senate.gov. Members’ offices may be reached by phone at 202–224–3121. Internet, http:// www.senate.gov.

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Sources of Information

Electronic Access  Specific information and legislation can be found on the Internet at http://thomas.loc.gov or www.senate.gov.


The House of Representatives

The Capitol, Washington, DC 20515

The Speaker  JOHN A. BOEHNER
Clerk  KAREN L. HAAS
Sergeant at Arms  WILSON L. LIVINGOOD
Chief Administrative Officer  DANIEL J. STRODEL
Chaplain  REV. DANIEL P. COUGHLIN

The House of Representatives comprises 435 Representatives. The number representing each State is determined by population, but every State is entitled to at least one Representative. Members are elected by the people for 2-year terms, all terms running for the same period. Representatives must be residents of the State from which they are chosen. In addition, a Representative must be at least 25 years of age and must have been a citizen for at least 7 years.

A Resident Commissioner from Puerto Rico (elected for a 4-year term) and Delegates from American Samoa, the District of Columbia, Guam, and the Virgin Islands complete the composition of the Congress of the United States. Delegates are elected for a term of 2 years. The Resident Commissioner and Delegates may take part in the floor discussions but have no vote in the full House. They do, however, vote in the committees to which they are assigned and in the Committee of the Whole House on the State of the Union.

Officers  The Presiding Officer of the House of Representatives, the Speaker, is elected by the House. The Speaker may designate any Member of the House to act in the Speaker’s absence.

The House leadership is structured essentially the same as the Senate, with the Members in the political parties responsible for the election of their respective leader and whips.

The elected officers of the House of Representatives include the Clerk, the Sergeant at Arms, the Chief Administrative Officer, and the Chaplain.

The Clerk is custodian of the seal of the House and administers the primary legislative activities of the House. These duties include accepting the credentials of the Members-elect and calling the Members to order at the commencement of the first session of each Congress; keeping the Journal; taking all votes and certifying the passage of bills; and processing all legislation. Through various departments, the Clerk is also responsible for floor and committee reporting services; legislative information and reference services; the administration of House reports pursuant to House rules and certain legislation including the Ethics in Government Act and the Lobbying Disclosure Act of 1995; the distribution of House documents; and administration of the House Page Program. The Clerk is also charged with supervision of the offices vacated by Members due to death, resignation, or expulsion.
The Sergeant at Arms maintains the order of the House under the direction of the Speaker and is the keeper of the Mace. As a member of the U.S. Capitol Police Board, the Sergeant at Arms is the chief law enforcement officer for the House and serves as Board Chairman each even year. The ceremonial and protocol duties parallel those of the Senate Sergeant at Arms and include arranging the inauguration of the President of the United States, Joint Sessions of Congress, visits to the House of heads of state, and funerals of Members of Congress. The Sergeant at Arms enforces the rules relating to the privileges of the Hall of the House, including admission to the galleries, oversees garage and parking security of the House, and distributes all House staff identification cards.

Committees  The work of preparing and considering legislation is done largely by committees of both Houses of Congress. There are 19 standing committees in the House of Representatives. The standing committees of the House of Representatives are shown in the list below. In addition, there are two select committees in the House and various congressional commissions and joint committees composed of Members of both Houses. Each House may also appoint special investigating committees. The membership of the standing committees of each House is chosen by a vote of the entire body; members of other committees are appointed under the provisions of the measure establishing them.

Each bill and resolution is usually referred to the appropriate committee, which may report a bill out in its original form, favorably or unfavorably, recommend amendments, report original measures, or allow the proposed legislation to die in committee without action.

### Standing Committees of the House of Representatives

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<th>Committee</th>
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<td>Oversight and Government Reform</td>
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*Room numbers with three digits are in the Cannon House Office Building, four digits beginning with 1 are in the Longworth House Office Building, and four digits beginning with 2 are in the Rayburn House Office Building. Room numbers preceded by H or HT are in the House wing of the Capitol Building. Rooms preceded by LA are in the John Adams Building of the Library of Congress.

Special Powers of the House of Representatives  The House of Representatives is granted the power of originating all bills for the raising of revenue. Both Houses of Congress act in impeachment proceedings, which, according to the Constitution, may be instituted against the President,
Vice President, and all civil officers of the United States. The House of Representatives has the sole power of impeachment, and the Senate has the sole power to try impeachments.

### Representatives, Delegates, and Resident Commissioners

[Republicans (241); Democrats (193); vacancies (1); total, 435 Members; 5 Delegates; 1 Resident Commissioner]. Members who have resigned appear in bold brackets [ ]. Room numbers with three digits are in the Cannon House Office Building (New Jersey and Independence Avenues), four digits beginning with 1 are in the Longworth House Office Building (between South Capitol Street and New Jersey Avenue on Independence Avenue), and four digits beginning with 2 are in the Rayburn House Office Building (between First and South Capitol Streets on Independence Avenue). Members’ offices may be reached by phone at 202-225-3121. The most current listing of House Members can be found on the Internet at http://clerk.house.gov.

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Representatives, Delegates, and Resident Commissioners—Continued

[Republicans (241); Democrats (193); vacancies (1); total, 435 Members; 5 Delegates; 1 Resident Commissioner]. Members who have resigned appear in bold brackets [ ].

Room numbers with three digits are in the Cannon House Office Building (New Jersey and Independence Avenues), four digits beginning with 1 are in the Longworth House Office Building (between South Capitol Street and New Jersey Avenue on Independence Avenue), and four digits beginning with 2 are in the Rayburn House Office Building (between First and South Capitol Streets on Independence Avenue). Members’ offices may be reached by phone at 202–225–3121. The most current listing of House Members can be found on the Internet at http://clerk.house.gov.

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## Representatives, Delegates, and Resident Commissioners—Continued

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Representatives, Delegates, and Resident Commissioners—Continued

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**Sources of Information**

**Electronic Access** Specific information and legislation can be found on the Internet at http://thomas.loc.gov or http://clerk.house.gov.


The Architect of the Capitol maintains the U.S. Capitol and the buildings and grounds of the Capitol complex.

In addition to the Capitol, the Architect is responsible for the upkeep of all of the congressional office buildings, the Library of Congress buildings, the U.S. Supreme Court building, the Thurgood Marshall Federal Judiciary Building, the Capitol Power Plant, the Capitol Police headquarters, and the Robert A. Taft Memorial. The Architect performs his duties in connection with the Senate side of the Capitol and the Senate office buildings subject to the approval of the Senate Committee on Rules and Administration. In matters of general policy in connection with the House office buildings, his activities are subject to the approval and direction of the House Office Building Commission. The Architect is under the direction of the Speaker in matters concerning the House side of the Capitol. He is subject to the oversight of the Committee on House Administration with respect to many administrative matters affecting operations on the House side of the Capitol complex. In addition, the Architect of the Capitol serves as the Acting Director of the U.S. Botanic Garden under the Joint Committee on the Library.

The position of Architect of the Capitol was historically filled by Presidential appointment for an indefinite term. Legislation enacted in 1989 provides that the Architect is to be appointed for a term of 10 years by the President, with the advice and consent of the Senate, from a list of three candidates recommended by a congressional commission. Upon confirmation by the Senate, the Architect becomes an official of the legislative branch as an officer of Congress. He is eligible for reappointment after completion of his term.

Projects carried out by the Architect of the Capitol include operating the...
Capitol Visitor Center; conservation of murals and decorative paintings in the Capitol; improvement of speech-reinforcement, electrical, and fire-protection systems in the Capitol and congressional office buildings; work on security improvements within the Capitol complex; renovation, restoration, and modification of the interiors and exteriors of the Thomas Jefferson and John Adams Buildings of the Library of Congress and provision of off-site book storage facilities for the Library; and facility management of the Thurgood Marshall Federal Judiciary Building.


UNITED STATES BOTANIC GARDEN
Office of Executive Director, 245 First Street, SW., Washington, DC 20024
Conservatory, 100 Maryland Avenue, SW., Washington, DC 20001
Phone, 202–226–8333.
Production Facility, 4700 Shepherd Parkway, SW., Washington, DC 20032
Phone, 202–226–4780.

Director (Architect of the Capitol) STEPHEN T. AYERS, Acting
Executive Director HOLLY H. SHIMIZU

The United States Botanic Garden informs visitors about the importance and value of plants to the well-being of humankind and earth's ecosystems.

The United States Botanic Garden (USBG) is one of the oldest botanic gardens in North America. The Garden highlights the diversity of plants worldwide, as well as their aesthetic, cultural, economic, therapeutic, and ecological significance. The USBG encourages plant appreciation and the growth of botanical knowledge through artistic plant displays, exhibits, educational programs, and curation of a large collection of plants. It fosters plant conservation by serving as a repository for endangered species. Uniquely situated at the heart of the U.S. Government, the Garden seeks to promote the exchange of ideas and information relevant to its mission among national and international visitors and policymakers.

The Garden's collections include orchids, epiphytes, bromeliads, carnivorous plants, ferns, cycads, cacti, succulents, medicinal plants, rare and endangered plants, and plants valued as sources of food, beverages, fibers, cosmetics, and industrial products.

The U.S. Botanic Garden's facilities include the Conservatory, the National Garden, Bartholdi Park, an administration building, and an off-site production facility. The Conservatory, one of the largest structures of its kind in this country, reopened on December 11, 2001, after undergoing major renovation that required more than 4 years to complete. In addition to upgraded amenities for visitors, it features 12 exhibit and plant display areas.

The National Garden opened on October 1, 2006. Located on three acres adjacent to the west side of the Conservatory, the National Garden comprises a First Ladies Water Garden, a Butterfly Garden, a Rose Garden celebrating our national flower, a Lawn Terrace, a Regional Garden of native Mid-Atlantic plants, and an amphitheater where visitors may relax and enjoy the stunning views of the U.S. Capitol.

Outdoor plantings are also showcased in Bartholdi Park, a home-landscape demonstration area located across from the Conservatory. Each of the displays
is sized and scaled for suitability in an urban or suburban setting. The gardens display ornamental plants that perform well in this region arrayed in a variety of styles and themes. Also located in this park is Bartholdi Fountain, created by Frederic Auguste Bartholdi (1834–1904), sculptor of the Statue of Liberty. After undergoing extensive restoration and modifications to save both energy and water, Bartholdi Fountain was re-installed in 2010.

The U.S. Botanic Garden's staff is organized into horticulture, operations, administration, and public programs divisions. Programs for the public are listed in a quarterly calendar of events and also on the Garden’s Web site. A horticultural hotline and e-mail address are available to answer questions from the public.

The U.S. Botanic Garden was founded in 1820 under the auspices of the Columbian Institute for the Promotion of Arts and Sciences, an organization that was the outgrowth of an association known as the Metropolitan Society, which received its charter from Congress on April 20, 1818. The Garden continued under the direction of the Institute until 1837, when the Institute ceased to exist as an active organization.

In June 1842, the U.S. Exploring Expedition under the command of Captain Charles Wilkes returned from its 4-year voyage with a wealth of information, artifacts, pressed-plant specimens, and living plants from around the world. The living plants were temporarily placed on exhibit on a lot behind the old Patent Office under the care of William D. Brackenridge, the Expedition's botanist. By November 1842, the plants were moved into a greenhouse built there with funds appropriated by Congress. Subsequently, the greenhouse was expanded with two additions and a small growing area to care for the burgeoning collection. In 1843, stewardship of the collection was placed under the direction and control of the Joint Committee on the Library, which had also assumed responsibility for publication of the results of the Expedition. Expansion of the Patent Office in 1849 necessitated finding a new location for the botanical collections.

The act of May 15, 1850 (9 Stat. 427), provided for the relocation of the Botanic Garden under the direction of the Joint Committee on the Library. The site selected was on the National Mall at the west end of the Capitol Grounds, practically the same site the Garden occupied during the period it functioned under the Columbian Institute. This site was later enlarged, and the main area continued to serve as the principal Garden site from 1850 to 1933, when the Garden was relocated to its present site.

Although the Government had assumed responsibility for the maintenance and stewardship of the plant collection in 1842, the two functions were divided between the Commissioner of Public Buildings and the Joint Committee on the Library, respectively. In 1856, in recognition of their increasing stature, the collections and their associated operations and facilities were officially named the United States Botanic Garden, and the Joint Committee on the Library assumed jurisdiction over both its direction and maintenance (11 Stat. 104). An annual appropriation has been provided by Congress since 1856.

Presently, the Joint Committee on the Library has supervision over the U.S. Botanic Garden through the Architect of the Capitol, who has held the title of Acting Director since 1934.

GOVERNMENT ACCOUNTABILITY OFFICE

441 G Street NW, Washington, DC 20548

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Chief Administrative Officer
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Chief Human Capital Officer
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The Government Accountability Office is the investigative arm of the Congress and is charged with examining all matters relating to the receipt and disbursement of public funds.
The Government Accountability Office (GAO) is an independent, nonpartisan Agency that works for Congress. GAO is often called the “congressional watchdog” because it investigates how the Federal Government spends taxpayer dollars. The GAO was established as the General Accounting Office by the Budget Accounting Act of 1921 (31 U.S.C. 702). It was renamed the Government Accountability Office pursuant to the GAO Capital Reform Act of 2004 (31 U.S.C. 702 note).

Activities
GAO gathers information to help Congress determine how effectively executive branch agencies are doing their jobs. GAO’s work routinely answers such basic questions as whether Government programs are meeting their objectives or providing good service to the public. Ultimately, GAO ensures that Government is accountable to the American people.

To help Senators and Representatives arrive at informed policy decisions, GAO provides them with information that is accurate, timely, and balanced. The Office supports congressional oversight by evaluating how well Government policies and programs are working; auditing Agency operations to determine whether Federal funds are being spent efficiently, effectively, and appropriately; investigating allegation of illegal and improper activities; and issuing legal decisions and opinions.

With virtually the entire Federal Government subject to its review, GAO issues a steady stream of products—more than 1,000 reports and hundreds of testimonies by GAO officials each year. GAO’s familiar “blue book” reports meet short-term immediate needs for information on a wide range of Government operations. These reports also help Congress better understand issues that are newly emerging, long term in nature, and with more far-reaching impacts. GAO’s work translates into a wide variety of legislative actions, improvements in Government operations, and billions of dollars in financial benefits for the American people.

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Activities
Headquartered in Washington, DC, with a total employment of approximately 2,200, GPO is responsible for the production and distribution of information products and services for all three branches of the Federal Government. GPO is the Federal Government’s primary centralized resource for producing, procuring, cataloging, indexing, authenticating, disseminating and preserving the official information products of the U.S. Government in digital and tangible forms.

While many of our Nation’s most important products, such as the Congressional Record and Federal Register, are produced at GPO’s main plant, the majority of the Government’s printing needs are met through a longstanding partnership with America’s printing industry. GPO procures 75 percent of all printing orders through private sector vendors across the country, competitively buying products and services from thousands of private sector companies in all 50 States. The contracts cover the entire spectrum of printing and publishing services and are available to fit almost any firm from the largest to the smallest.

GPO disseminates Federal information products through a sales program, distribution network of more than 1,200 Federal libraries nationwide, and via GPO’s Federal Digital System (FDsys). More than 286,000 Federal Government document titles are available to the public at www.fdsys.gov.

Printed copies of many documents, ranging from Supreme Court opinions to reports from the Bureau of Labor Statistics, may also be purchased as follows:

To order in person, please visit the GPO Main Bookstore at 710 North Capitol Street NW., Washington, DC, (corner of North Capitol and H Streets) from 8 a.m. to 4 p.m., eastern standard time. To order online, visit the GPO Online Bookstore at bookstore.gpo.gov. To order by phone or inquire about an order, call 866–512–1800 or, in the Washington, DC, metro area, call
202–512–1800 from 8 a.m. to 5:30 p.m., eastern standard time. To order by fax, dial 202–512–2104. To order by email, send inquiries to contactcenter@gpo.gov. To order by mail, write to Superintendent of Documents, P.O. Box 979050, St. Louis, MO 63197–9000. All orders require prepayment by VISA, MasterCard, American Express, or Discover/NOVUS credit cards, check, or SOD deposit account.

Sources of Information


Regional Offices For a complete list of Government Printing Office regional offices, go to www.gpo.gov/customers/offices.htm.


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The Library of Congress is the national library of the United States, offering diverse materials for research including the world's most extensive collections in many areas such as American history, music, and law.

The Library of Congress was established by Act of April 24, 1800 (2 Stat. 56), appropriating $5,000 “for the purchase of such books as may be necessary for the use of Congress . . . .” The Library's scope of responsibility has been widened by subsequent legislation (2 U.S.C. 131–168d). The Librarian, appointed by the President with the advice and consent of the Senate, directs the Library. The Library's first responsibility is service to Congress. As the Library has developed, its range of service has expanded to include the entire governmental establishment and the public at large, making it a national library for the United States and a global resource through its Web site at www.loc.gov.

**Activities**

**Collections** The Library’s extensive collections are universal in scope. They include books, serials, and pamphlets on every subject and in a multitude of languages and research materials in many formats, including maps, photographs, manuscripts, motion pictures, and sound recordings. Among them are the most comprehensive collections of Chinese, Japanese, and Russian language books outside Asia and the former Soviet Union; volumes relating to science and legal materials outstanding for American and foreign law; the world's largest collection of published aeronautical literature; and the most extensive collection in the Western Hemisphere of books printed before 1501 A.D.

The manuscript collections relate to manifold aspects of American history and civilization and include the personal papers of most of the Presidents from George Washington through Calvin Coolidge. The music collections contain volumes and pieces—manuscript and published—from classic works to the newest popular compositions. Other materials available for research include maps and views; photographic records from the daguerreotype to the latest news photo; recordings, including folksongs and other music, speeches, and poetry readings; prints, drawings, and posters; government documents, newspapers, and periodicals from all over the world; and motion pictures, microforms, audio and video tapes, and digital products.

**Reference Resources** Admission to the various research facilities of the Library is free. No introduction or credentials are required for persons over high school age. Readers must register by presenting valid photo identification with a current address, and for certain collections there are additional requirements. As demands for service to Congress and Federal Government agencies increase, reference service available through correspondence has become limited. The Library must decline some requests and refer correspondents to a library within their area that can provide satisfactory assistance. While priority is given to inquiries pertaining to its holdings of special materials or to subjects in which its resources are unique, the Library does attempt to provide helpful responses to all inquirers. Online reference service is also available through the “Ask a Librarian” site, at www.loc.gov/rr/askalib.

**Copyrights** With the enactment of the second general revision of the U.S. copyright law by Act of July 8, 1870 (16 Stat. 212–217), all activities relating to copyright, including deposit and registration, were centralized in the Library of Congress. The Copyright Act of 1976 (90 Stat. 2541) brought all forms of copyrightable authorship, both published and unpublished, under a single statutory system which gives authors protection immediately upon creation of their works. Exclusive rights granted to authors under the statute include the right to reproduce and prepare derivative works, distribute copies or phonorecords, perform and display the work publicly, and in the case of sound recordings, to perform the work publicly by means of a digital audio transmission. Works
eligible for copyright include literary works (books and periodicals), musical works, dramatic works, pantomimes and choreographic works, pictorial, graphic, and sculptural works, motion pictures, sound recordings, vessel hull designs, mask works, and architectural works. Serving in its capacity as a national registry for creative works, the Copyright Office registers more than 500,000 claims to copyright annually (representing more than 800,000 works) and is a major source of acquisitions for the universal collections of the Library of Congress. Most of the information available on paper is also accessible online, at www.loc.gov/copyright.

**Extension of Service** The Library extends its service through the following: an interlibrary loan system; the photoduplication, at reasonable cost, of books, manuscripts, maps, newspapers, and prints in its collections; the sale of sound recordings, which are released by its Recording Laboratory; the exchange of duplicates with other institutions; the sale of CD–ROM cataloging tools and magnetic tapes and the publication in book format or microform of cumulative catalogs, which make available the results of the expert bibliographical and cataloging work of its technical personnel; a centralized cataloging program whereby the Library of Congress acquires material published all over the world, catalogs it promptly, and distributes cataloging information in machine-readable form and other means to the Nation’s libraries; a cooperative cataloging program whereby the cataloging of data, by name authority and bibliographic records, prepared by other libraries becomes part of the Library of Congress database and is distributed through the Cataloging Distribution Service; a cataloging-in-publication program in cooperation with American publishers for printing cataloging information in current books; the National Serials Data Program, a national center that maintains a record of serial titles to which International Standard Serial Numbers have been assigned and serves, with this file, as the United States Register; and the development of general schemes of classification (Library of Congress and Dewey Decimal), subject headings, and cataloging, embracing the entire field of printed matter.

Furthermore, the Library provides for the following: the preparation of bibliographical lists responsive to the needs of Government and research; the maintenance and the publication of cooperative publications; the publication of catalogs, bibliographical guides, and lists, and of texts of original manuscripts and rare books in the Library of Congress; the circulation in traveling exhibitions of items from the Library’s collections; the provision of books in Braille, electronic access to Braille books on the Internet, “talking books,” and books on tape for the blind and the physically handicapped through 134 cooperating libraries throughout the Nation; the distribution of its electronic materials via the Internet; and the provision of research and analytical services on a fee-for-service basis to agencies in the executive and judicial branches.

**American Folklife Center** The Center was established in the Library of Congress by Act of January 2, 1976 (20 U.S.C. 2102 et seq.). It supports, preserves, and presents American folklife by receiving and maintaining folklife collections, scholarly research, field projects, performances, exhibitions, festivals, workshops, publications, and audiovisual presentations. The Center has conducted projects in many locations across the country, such as the ethnic communities of Chicago, IL; southern Georgia; a ranching community in northern Nevada; the Blue Ridge Parkway in southern Virginia and northern North Carolina; and the States of New Jersey, Rhode Island, and Montana. The projects have provided large collections of recordings and photographs for the Archive of Folk Culture. The Center administers the Federal Cylinder Project, which is charged with preserving and disseminating music and oral traditions recorded on wax cylinders dating from the late 1800s to the early 1940s. A cultural conservation study was developed at the Center, in cooperation with the Department of the Interior,
pursuant to a congressional mandate. Various conferences, workshops, and symposia are given throughout the year.

The American Folklife Center maintains and administers the Archive of Folk Culture, an extensive collection of ethnographic materials from this country and around the world. It is the national repository for folk-related recordings, manuscripts, and other unpublished materials. The Center administers the Veterans History Project, which records and preserves the first-person accounts of war veterans. It also participates in StoryCorps, a program to record and collect oral histories from people from all walks of life. This collection also resides in the American Folklife Center. The Center’s reading room contains over 3,500 books and periodicals; a sizable collection of magazines, newsletters, unpublished theses, and dissertations; field notes; and many textual and some musical transcriptions and recordings.

The Folklife Center News, a quarterly newsletter, and other informational publications are available upon request. Many Center publications and a number of collections are available online through the Internet, at www.loc.gov/ folklife.

For further information, call 202–707–5510.

**Center for the Book** The Center was established in the Library of Congress by an Act of October 13, 1977 (2 U.S.C. 171 et seq.), to stimulate public interest in books, reading, and libraries, and to encourage the study of books and print culture. The Center is a catalyst for promoting and exploring the vital role of books, reading, and libraries, nationally and internationally. As a partnership between the Government and the private sector, the Center for the Book depends on tax-deductible contributions from individuals and corporations to support its programs.

The Center’s activities are directed toward the general public and scholars. The overall program includes reading promotion projects with television and radio networks, symposia, lectures, exhibitions, special events, and publications. More than 80 national educational and civic organizations participate in the Center’s annual reading promotion campaign.

All 50 States, the District of Columbia, and the U.S. Virgin Islands have established statewide book centers that are affiliated with the Center for the Book in the Library of Congress. State centers plan and fund their own projects, involving members of the State’s “community of the book,” including authors, readers, prominent citizens, and public officials who serve as honorary advisers.

The Center also administers the position of the National Ambassador for Young People’s Literature in collaboration with the Children’s Book Council. For more information on the Center and the Library’s literacy promotion activities, go to www.Read.gov.

For further information, contact the Center for the Book. Phone, 202–707–5221. Fax, 202–707–0269. Email, cfbook@loc.gov.

**National Film Preservation Board** The National Film Preservation Board, established by the National Film Preservation Act of 1992 (2 U.S.C. 179) and reauthorized by the National Film Preservation Act of 2005 (2 U.S.C. 179n), serves as a public advisory group to the Librarian of Congress. The Board works to ensure the survival, conservation, and increased public availability of America’s film heritage, including advising the Librarian on the annual selection of films to the National Film Registry and counseling the Librarian on development and implementation of the national film preservation plan. Key publications are Film Preservation 1993: A Study of the Current State of American Film Preservation; Redefining Film Preservation: A National Plan; and Television and Video Preservation 1997: A Study of the Current State of American Television and Video Preservation.

For further information, call 202–707–5912.

**National Sound Recording Preservation Board** The National Sound Recording Preservation Board, established by the National Recording Preservation Act of 2000 (2 U.S.C. 1701 note), includes three major components: a National
Recording Preservation Advisory Board, which brings together experts in the field, a National Recording Registry, and a fundraising foundation, all of which are conducted under the auspices of the Library of Congress. The purpose of the Board is to implement a national plan for the long-term preservation and accessibility of the Nation’s audio heritage. It also advises the Librarian on the selection of culturally, aesthetically, or historically significant sound recordings to be included on the National Recording Registry. The national recording preservation program will set standards for future private and public preservation efforts and will be conducted in conjunction with the Library’s Packard Campus for Audio-Visual Conservation in Culpeper, VA.

For further information, call 202–707–5856.

Preservation The Library provides technical information related to the preservation of library and archival material. A series of handouts on various preservation and conservation topics has been prepared by the Preservation Office. Information and publications are available from the Office of the Director for Preservation, Library of Congress, Washington, DC 20540–4500. Phone, 202–707–1840.

Sources of Information

Books for the Blind and Physically Handicapped Talking and Braille books and magazines are distributed through 134 regional and subregional libraries to blind and physically handicapped residents of the United States and its territories. Qualified users can also register for Web-Braille, an Internet-based service. Information is available at public libraries throughout the United States and from the headquarters office, National Library Service for the Blind and Physically Handicapped, Library of Congress, 1291 Taylor Street NW., Washington, DC 20542–4960. Phone, 202–707–5100.


Contracts Persons seeking information about conducting business with the Library of Congress should visit the Library’s Web site at www.loc.gov/about/business.

Copyright Services Information about the copyright law (title 17 of the U.S. Code), the method of securing copyright, and copyright registration procedures may be obtained by writing to the Copyright Office, Library of Congress, 101 Independence Avenue SE, Washington, DC 20559–6000. Phone, 202–707–3000. Copyright information is also available through the Internet at www.loc.gov/copyright. Registration application forms may be ordered by calling the forms hotline at 202–707–9100. Copyright records may be researched and reported by the Copyright Office for a fee; for an estimate, call 202–707–6850. Members of the public may use the copyright card catalog in the Copyright Office without charge. The database of Copyright Office records cataloged from January 1, 1978, to the present is available through the Internet at www.loc.gov/copyright/rb.html. The Copyright Information Office is located in Room LM–401, James Madison Memorial Building, 101 Independence Avenue SE, Washington, DC 20559–6000. It is open to the public Monday through Friday, 8:30 a.m. to 5 p.m., except for Federal holidays.

Employment Employment inquiries should be directed to Human Resources Services, Library of Congress, 101 Independence Avenue SE,


Exhibitions  Throughout the year, the Library offers free exhibitions featuring items from its collections. The new interactive Library of Congress Experience may be viewed Monday through Saturday, 8:30 a.m. to 4:30 p.m., in the Thomas Jefferson Building. For more information, call 202–707–4604. To view current and past exhibitions, go to www.myloc.gov.

Publications  Library of Congress publications are available through the Internet at www.loc.gov/shop. The Library of Congress Information Bulletin is published 11 times a year and may be viewed online at www.loc.gov/loc/lcib/. The calendar of public events is also available online at www.loc.gov/events and is available by mail to persons within 100 miles of Washington, DC. Send request to be added to the mailing list to Office Systems Services, Mail and Distribution Management Section, Library of Congress, 101 Independence Avenue SE., Washington, DC 20540–9441 or email pao@loc.gov.


Visiting the Library of Congress  Guided tours of the Library are offered to the public Monday through Friday at 10:30 and 11:30 a.m. and 1:30, 2:30, and 3:30 p.m. and on Saturday at 10:30 and 11:30 a.m. and 1:30 and 2:30 p.m. For more information about scheduling tours for groups of 10 or more, contact the Visitor Services Office at 202–707–0919.

Congressional Research Service
101 Independence Avenue SE., Washington, DC 20540

Director, Congressional Research Service  DANIEL P. MULHOLLAN

The Congressional Research Service (CRS) provides confidential and nonpartisan policy analysis exclusively to the United States Congress. CRS assists Congress in the legislative process by identifying and clarifying current policy problems, exploring potential implications of proposed policies, monitoring and assessing program implementation and oversight, and helping congressional staff understand legislative procedures and processes.

For further information, call 202–707–5700.

CONGRESSIONAL BUDGET OFFICE
Second and D Streets SW., Washington, DC 20515

Director  DOUGLASS W. ELMENDORF
Deputy Director  ROBERT A. SUNSHINE
Associate Director for Communications  MELISSA MERSON
Associate Director of Economic Analysis  JEFFREY KLING
Associate Director for Legislative Affairs  EDWARD DAVIS
General Counsel  MARK P. HADLEY
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Assistant Director for National Security  DAVID Mosopher
Assistant Director for Tax Analysis  FRANK SAMMARTINO

The Congressional Budget Office provides the Congress with economic and budgetary analyses and with information and estimates required for the Congressional budget process.

The Congressional Budget Office (CBO) was established by the Congressional Budget Act of 1974 (2 U.S.C. 601), which also created a procedure by which the United States Congress considers and acts upon the annual Federal budget. This process enables the Congress to have an overview of the Federal budget and to make overall decisions regarding spending and taxing levels and the deficit or surplus these levels incur.

Activities
The Congressional Budget Office’s chief responsibility under the Budget Act is to assist the Congressional budget committees with drafting and enforcing the annual budget resolution, which serves as a blueprint for total levels of Government spending and revenues in a fiscal year. Once completed, the budget resolution guides the action of other Congressional committees in drafting
subsequent spending and revenue legislation within their jurisdiction.

To support this process, the Congressional Budget Office prepares reports that provide budgetary and economic projections, analyze the proposals set forth in the President's budget request, and detail alternative spending and revenue options for lawmakers to consider. CBO also provides estimates of the costs of bills approved by Congressional committees and tracks the progress of spending and revenue legislation in a “scorekeeping” system. CBO's cost estimates and scorekeeping system help the budget committees determine whether the budgetary effects of individual proposals are consistent with the most recent spending and revenue targets.

Upon Congressional request, CBO also produces reports analyzing specific policy and program issues that are significant for the budget. In keeping with the agency’s nonpartisan role, its analyses do not present policy recommendations and routinely disclose their underlying assumptions and methods. This open and nonpartisan stance has been instrumental in preserving the credibility of the agency’s analyses.

Baseline Budget Projections and Economic Forecasts Each year, the Congressional Budget Office prepares a report on the budget and economic outlook for a specific planning horizon, typically a span of 10 years, to provide the Congress with a baseline against which to measure the effects of proposed changes in spending and tax laws. This baseline represents CBO’s best judgments about how the economy and other factors will affect spending under existing laws and policies. To construct this baseline, CBO creates its own economic forecasts, which cover major economic variables such as gross domestic product, unemployment, inflation, and interest rates, as well as other important economic indicators. CBO draws this information from an ongoing analysis of daily economic events and data, comparison with major commercial forecasting services, consultation with economists both within and outside the Federal Government, and the advice of the CBO Panel of Economic Advisers. Analysis of the President's Budget Each year, the Congressional Budget Office provides an independent “reestimate” of the budgetary impact of the President's budget proposals using CBO’s economic assumptions and estimating techniques. This allows the Congress to compare the administration’s spending and revenue proposals to CBO’s baseline projections and to other proposals using a consistent set of economic and technical assumptions.

Cost Estimates for Bills The Budget Act requires CBO to produce a cost estimate for every bill “reported out” by a Congressional committee, showing how the legislation would affect spending or revenues over the next 5 years or more. CBO also frequently prepares cost estimates for use in formulating floor amendments and working out the final form of legislation in conference committees.

Scorekeeping One of the Congressional Budget Office’s most important functions is to keep track of all spending and revenue legislation considered each year so that the Congress can know whether it is acting within the levels set by the budget resolution, in a process known as “scorekeeping.” CBO’s scorekeeping system keeps track of all bills affecting the budget from the time they are reported out of committee to the time they are enacted into law, providing the budget and appropriations committees with frequent tabulations of Congressional action on both spending and revenue bills.

Federal Mandates As required by the Unfunded Mandates Reform Act of 1995, the Congressional Budget Office provides committees (with the exception of the appropriations committees) with a statement regarding the costs of Federal mandates in reported legislation and how they might affect State, local, and tribal governments, as well as the private sector. If the 5-year direct costs of an intergovernmental or private-sector mandate exceed specified thresholds, CBO must provide an estimate of those costs (if feasible) and the basis of the
estimate. CBO generally includes both intergovernmental and private-sector mandate statements with its cost estimate for each committee-approved bill.

Budgetary and Economic Policy Issues
The Congressional Budget Office also analyzes specific program and policy issues that affect the Federal budget and the economy. Generally, requests for these analyses come from the Chairman or Ranking Member of a committee or subcommittee or from the leadership of either party in the House or Senate.

Judicial Branch
JUDICIAL BRANCH

THE SUPREME COURT OF THE UNITED STATES

United States Supreme Court Building, One First Street NE., Washington, DC 20543

Members
Chief Justice of the United States
John G. Roberts, Jr.
Associate Justices
Antonin Scalia, Anthony M. Kennedy, Clarence Thomas, Ruth Bader Ginsburg, Stephen G. Breyer, Samuel A. Alito, Jr., Sonia Sotomayor, Elena Kagan

Officers
Counselor to the Chief Justice
Jeffrey P. Minear
Clerk
William K. Suter
Legal Officer
Scott S. Suter
Curator
Catherine E. Fitts
Director of Data Systems
(vacancy)
Librarian
Judith Gaskell
Marshal
Pamela Talkin
Public Information Officer
Kathleen L. Arberg
Reporter of Decisions
Frank D. Wagner

Article III, section 1, of the Constitution of the United States provides that “[t]he judicial Power of the United States, shall be vested in one supreme Court, and in such inferior Courts as the Congress may from time to time ordain and establish.”

The Supreme Court of the United States was created in accordance with this provision and by authority of the Judiciary Act of September 24, 1789 (1 Stat. 73). It was organized on February 2, 1790. Article III, section 2 of the Constitution defines the jurisdiction of the Supreme Court.

The Supreme Court is comprised of the Chief Justice of the United States and such number of Associate Justices as may be fixed by Congress, which is currently fixed at eight (28 U.S.C. 1). The President nominates the Justices with the advice and consent of the Senate. Article III, section 1, of the Constitution further provides that “[t]he Judges, both of the supreme and inferior Courts, shall hold their Offices during good Behaviour, and shall, at stated Times, receive for their Services, a Compensation, which shall not be diminished during their Continuance in Office.”

Court officers assist the Court in the performance of its functions. They include the Counselor to the Chief Justice, the Clerk, the Reporter of Decisions, the Librarian, the Marshal, the Legal Officer, the Curator, the Director of Data Systems, and the Public Information Officer.

Appellate Jurisdiction
Appellate jurisdiction has been conferred upon the Supreme Court by various statutes.
under the authority given Congress by the Constitution. The basic statute effective at this time in conferring and controlling jurisdiction of the Supreme Court may be found in 28 U.S.C. 1251, 1253, 1254, 1257–1259, and various special statutes. Congress has no authority to change the original jurisdiction of this Court.

**Rulemaking Power** Congress has from time to time conferred upon the Supreme Court power to prescribe rules of procedure to be followed by the lower courts of the United States.

**Court Term** The term of the Court begins on the first Monday in October and lasts until the first Monday in October of the next year. Approximately 8,000–10,000 cases are filed with the Court in the course of a term, and some 1,000 applications of various kinds are filed each year that can be acted upon by a single Justice.

**Access to Facilities** The Supreme Court is open to the public from 9 a.m. to 4:30 p.m., Monday through Friday, except on Federal holidays. Unless the Court or Chief Justice orders otherwise, the Clerk’s office is open from 9 a.m. to 5 p.m., Monday through Friday, except on Federal legal holidays. The library is open to members of the bar of the Court, attorneys for the various Federal departments and agencies, and Members of Congress.

For further information concerning the Supreme Court, contact the Public Information Office, United States Supreme Court Building, One First Street NE., Washington, DC 20543. Phone, 202–479–3211. Internet, http://www.supremecourt.gov.

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**LOWER COURTS**

Article III of the Constitution declares, in section 1, that the judicial power of the United States shall be invested in one Supreme Court and in “such inferior Courts as the Congress may from time to time ordain and establish.” The Supreme Court has held that these constitutional courts “… share in the exercise of the judicial power defined in that section, can be invested with no other jurisdiction, and have judges who hold office during good behavior, with no power in Congress to provide otherwise.”

**United States Courts of Appeals**

The courts of appeals are intermediate appellate courts created by act of March 3, 1891 (28 U.S.C. ch. 3), to relieve the Supreme Court of considering all appeals in cases originally decided by the Federal trial courts. They are empowered to review all final decisions and certain interlocutory decisions (18 U.S.C. 3731; 28 U.S.C. 1291, 1292) of district courts. They also are empowered to review and enforce orders of many Federal administrative bodies. The decisions of the courts of appeals are final except as they are subject to review on writ of certiorari by the Supreme Court.

The United States is divided geographically into 12 judicial circuits, including the District of Columbia. Each circuit has a court of appeals (28 U.S.C. 41, 1294). Each of the 50 States is assigned to one of the circuits. The territories and the Commonwealth of Puerto Rico are assigned variously to the first, third, and ninth circuits. There is also a Court of Appeals for the Federal Circuit, which has nationwide jurisdiction defined by subject matter. At present each court of appeals has from 6 to 28 permanent circuit judgeships (179 in all), depending upon the amount of judicial work in the circuit. Circuit judges hold their offices during good behavior as provided by Article III, section 1, of the Constitution. The judge senior in commission who is under 70 years of age (65 at inception of term), has been
in office at least 1 year, and has not previously been chief judge, serves as the chief judge of the circuit for a 7-year term. One of the Justices of the Supreme Court is assigned as circuit justice for each of the 13 judicial circuits. Each court of appeals normally hears cases in panels consisting of three judges but may sit en banc with all judges present.

The judges of each circuit (except the Federal Circuit) by vote determine the size of the judicial council for the circuit, which consists of the chief judge and an equal number of circuit and district judges. The council considers the state of Federal judicial business in the circuit and may “make all necessary and appropriate orders for [its] effective and expeditious administration . . .” (28 U.S.C. 332).

The chief judge of each circuit may summon periodically a judicial conference of all judges of the circuit, including members of the bar, to discuss the business of the Federal courts of the circuit (28 U.S.C. 333). The chief judge of each circuit and a district judge elected from each of the 12 geographical circuits, together with the chief judge of the Court of International Trade, serve as members of the Judicial Conference of the United States, over which the Chief Justice of the United States presides. This is the governing body for the administration of the Federal judicial system as a whole (28 U.S.C. 331).

To obtain a complete list of judges, court officials, and official stations of the United States Courts of Appeals for the Federal Circuit, as well as information on opinions and cases before the court, consult the Judicial Circuit Web sites listed below.

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United States Court of Appeals for the Federal Circuit

This court was established under Article III of the Constitution pursuant to the Federal Courts Improvement Act of 1982 (28 U.S.C. 41, 44, 48), as successor to the former United States Court of Customs and Patent Appeals and the United States Court of Claims. The jurisdiction of the court is nationwide (as provided by 28 U.S.C. 1295) and includes appeals from the district courts in patent cases; appeals from the district courts in contract, and certain other civil actions in which the United States is a defendant; and appeals from final decisions of the U.S. Court of International Trade, the U.S. Court of Federal Claims, and the U.S. Court of Appeals for Veterans Claims. The jurisdiction of the court also includes the review of administrative rulings by the Patent and Trademark Office, U.S. International Trade Commission, Secretary of Commerce, agency boards of contract appeals, and the Merit Systems Protection Board, as well as rulemaking of the Department of Veterans Affairs; review of decisions of the U.S. Senate Committee on Ethics concerning discrimination claims of
Senate employees; and review of a final order of an entity to be designated by the President concerning discrimination claims of Presidential appointees.

The court consists of 12 circuit judges. It sits in panels of three or more on each case and may also hear or rehear a case en banc. The court sits principally in Washington, DC, and may hold court wherever any court of appeals sits (28 U.S.C. 48).

To obtain a complete list of judges and court officials of the United States Courts of Appeals for the Federal Circuit, as well as information on opinions and cases before the court, consult the following Web site: http://www.cafc.uscourts.gov.

United States District Courts

The district courts are the trial courts of general Federal jurisdiction. Each State has at least one district court, while the larger States have as many as four. There are 89 district courts in the 50 States, plus the one in the District of Columbia. In addition, the Commonwealth of Puerto Rico has a district court with jurisdiction corresponding to that of district courts in the various States.

At present, each district court has from 2 to 28 Federal district judgeships, depending upon the amount of judicial work within its territory. Only one judge is usually required to hear and decide a case in a district court, but in some limited cases it is required that three judges be called together to comprise the court (28 U.S.C. 2284). The judge senior in commission who is under 70 years of age (65 at inception of term), has been in office for at least 1 year, and has not previously been chief judge, serves as chief judge for a 7-year term. There are 645 permanent district judgeships in the 50 States and 15 in the District of Columbia. There are seven district judgeships in Puerto Rico. District judges hold their offices during good behavior as provided by Article III, section 1, of the Constitution. However, Congress may temporary judgeships for a court with the provision that when a future vacancy occurs in that district, such vacancy shall not be filled. Each district court has one or more United States magistrate judges and bankruptcy judges, a clerk, a United States attorney, a United States marshal, probation officers, court reporters, and their staffs. The jurisdiction of the district courts is set forth in title 28, chapter 85, of the United States Code and at 18 U.S.C. 3231.

Cases from the district courts are reviewable on appeal by the applicable court of appeals.

Territorial Courts

Pursuant to its authority to govern the Territories (Art. IV, sec. 3, clause 2, of the Constitution), Congress has established district courts in the territories of Guam and the Virgin Islands. The District Court of the Canal Zone was abolished on April 1, 1982, pursuant to the Panama Canal Act of 1979 (22 U.S.C. 3601 note). Congress has also established a district court in the Northern Mariana Islands, which presently is administered by the United States under a trusteeship agreement with the United Nations. These Territorial courts have jurisdiction not only over the subjects described in the judicial article of the Constitution but also over many local matters that, within the States, are decided in State courts. The District Court of Puerto Rico, by contrast, is established under Article III, is classified like other “district courts,” and is called a “court of the United States” (28 U.S.C. 451). There is one judge each in Guam and the Northern Mariana Islands, and two in the Virgin Islands. The judges in these courts are appointed for terms of 10 years.
United States Court of International Trade

This court was originally established as the Board of United States General Appraisers by act of June 10, 1890, which conferred upon it jurisdiction theretofore held by the district and circuit courts in actions arising under the tariff acts (19 U.S.C. ch. 4). The act of May 28, 1926 (19 U.S.C. 405a), created the United States Customs Court to supersede the Board; by acts of August 7, 1939, and June 25, 1948 (28 U.S.C. 1582, 1583), the court was integrated into the United States court structure, organization, and procedure. The act of July 14, 1956 (28 U.S.C. 251), established the court as a court of record of the United States under Article III of the Constitution. The Customs Court Act of 1980 (28 U.S.C. 251) constituted the court as the United States Court of International Trade.

The Court of International Trade has jurisdiction over any civil action against the United States arising from Federal laws governing import transactions. This includes classification and valuation cases, as well as authority to review certain agency determinations under the Trade Agreements Act of 1979 (19 U.S.C. 2501) involving antidumping and countervailing duty matters. In addition, it has exclusive jurisdiction of civil actions to review determinations as to the eligibility of workers, firms, and communities for adjustment assistance under the Trade Act of 1974 (19 U.S.C. 2101). Civil actions commenced by the United States to recover customs duties, to recover on a customs bond, or for certain civil penalties alleging fraud or negligence are also within the exclusive jurisdiction of the court.

The court is composed of a chief judge and eight judges, not more than five of whom may belong to any one political party. Any of its judges may be temporarily designated and assigned by the Chief Justice of the United States to sit as a court of appeals or district court judge in any circuit or district. The court has a clerk and deputy clerks, a librarian, court reporters, and other supporting personnel. Cases before the court may be tried before a jury. Under the Federal Courts Improvement Act of 1982 (28 U.S.C. 1295), appeals are taken to the U.S. Court of Appeals for the Federal Circuit, and ultimately review may be sought in appropriate cases in the Supreme Court of the United States.

The principal offices are located in New York, NY, but the court is empowered to hear and determine cases arising at any port or place within the jurisdiction of the United States.

For further information, contact the Clerk, United States Court of International Trade, One Federal Plaza, New York, NY 10278–0001. Phone, 212–264–2814.

Judicial Panel on Multidistrict Litigation

The Panel, created by act of April 29, 1968 (28 U.S.C. 1407), and consisting of seven Federal judges designated by the Chief Justice from the courts of appeals and district courts, is authorized to temporarily transfer to a single district, for coordinated or consolidated pretrial proceedings, civil actions pending in different districts that involve one or more common questions of fact.

SPECIAL COURTS

United States Court of Federal Claims
717 Madison Place NW, Washington, DC 20005–1086

The U.S. Court of Federal Claims has jurisdiction over claims seeking money judgments against the United States. A claim must be founded upon the United States Constitution; an act of Congress; the regulation of an executive department; an express or implied-in-fact contract with the United States; or damages, liquidated or unliquidated, in cases not sounding in tort. Judges in the U.S. Court of Federal Claims are appointed by the President for 15-year terms, subject to Senate confirmation. Appeals are to the U.S. Court of Appeals for the Federal Circuit.


United States Court of Appeals for the Armed Forces
450 E Street NW, Washington, DC 20442–0001

This court was established under Article I of the Constitution of the United States pursuant to act of May 5, 1950, as amended (10 U.S.C. 867). Subject only to certiorari review by the Supreme Court of the United States in a limited number of cases, the court serves as the final appellate tribunal to review court-martial convictions of all the Armed Forces. It is exclusively an appellate criminal court, consisting of five civilian judges who are appointed for 15-year terms by the President with the advice and consent of the Senate.

The court is called upon to exercise jurisdiction to review the record in all cases extending to death; certified to the court by a Judge Advocate General of an armed force or by the General Counsel of the Department of Transportation, acting for the Coast Guard; or petitioned by accused who have received a sentence of confinement for 1 year or more, and/or a punitive discharge.

The court also exercises authority under the All Writs Act (28 U.S.C. 1651(a)).

In addition, the judges of the court are required by law to work jointly with the senior uniformed lawyer from each armed force, the Chief Counsel of the Coast Guard, and two members of the public appointed by the Secretary of Defense, to make an annual comprehensive survey and to report annually to the Congress on the operation and progress of the military justice system under the Uniform Code of Military Justice, and to recommend improvements wherever necessary.

The United States Tax Court is a court of record under Article I of the Constitution of the United States (26 U.S.C. 7441). The court was created as the United States Board of Tax Appeals by the Revenue Act of 1924 (43 Stat. 336). The name was changed to the Tax Court of the United States by the Revenue Act of 1942 (56 Stat. 957). The Tax Reform Act of 1969 (83 Stat. 730) established the court under Article I and then changed its name to the United States Tax Court.

The court comprises 19 judges who are appointed by the President to 15-year terms and subject to Senate confirmation. The court also has varying numbers of both senior judges (who may be recalled by the chief judge to perform further judicial duties) and special trial judges (who are appointed by the chief judge and may hear and decide a variety of cases). The court's jurisdiction is set forth in various sections of title 26 of the U.S. Code.

The offices of the court and its judges are in Washington, DC. However, the court has national jurisdiction and schedules trial sessions in more than 70 cities in the United States. Each trial session is conducted by one judge, senior judge, or special trial judge. Court proceedings are open to the public and are conducted in accordance with the court's Rules of Practice and Procedure and the rules of evidence applicable in trials without a jury in the U.S. District Court for the District of Columbia. A fee of $60 is charged for the filing of a petition. Practice before the court is limited to practitioners admitted under the court's Rules of Practice and Procedure.

Decisions entered by the court, other than decisions in small tax cases, may be appealed to the regional courts of appeals and, thereafter, upon the granting of a writ of certiorari, to the Supreme Court of the United States. At the option of petitioners, simplified procedures may be used in small tax cases. Small tax cases are final and not subject to review by any court.


The United States Court of Appeals for Veterans Claims was established on November 18, 1988 (102 Stat. 4105, 38 U.S.C. 7251) pursuant to Article I of the Constitution, and given exclusive jurisdiction to review decisions of the Board of Veterans Appeals. The court was renamed the United States Court of Appeals for Veterans Claims by the Veterans Programs Enhancement Act of 1998 (38 U.S.C. 7251 note). The court may not review the schedule of ratings for disabilities or actions of the Secretary in adopting or revising that schedule. Decisions of the Court of Appeals for Veterans Claims may be appealed to the United States Court of Appeals for the Federal Circuit.

The court consists of seven judges appointed by the President, with the advice and consent of the Senate, for 15-year terms. One of the judges serves as chief judge.

The court's principal office is in the District of Columbia, but the court can also act at any place within the United States.

ADMINISTRATIVE OFFICE OF THE UNITED STATES COURTS

The Administrative Office of the United States Courts supports and serves the nonjudicial, administrative business of the United States Courts, including the maintenance of workload statistics and the disbursement of funds appropriated for the maintenance of the U.S. judicial system.

The Administrative Office of the United States Courts was created by act of August 7, 1939 (28 U.S.C. 601). The Office was established November 6, 1939. Its Director and Deputy Director are appointed by the Chief Justice of the United States after consultation with the Judicial Conference.

Administering the Courts The Director is the administrative officer of the courts of the United States (except the Supreme Court). Under the guidance of the Judicial Conference of the United States the Director is required, among other things, to supervise all administrative matters relating to the offices of clerks and other clerical and administrative personnel of the courts; to examine the state of the dockets of the courts, secure information as to the courts' need of assistance, and prepare and transmit quarterly to the chief judges of the circuits statistical data and reports as to the business of the courts; to submit to the annual meeting of the Judicial Conference of the United States, at least 2 weeks prior thereto, a report of the activities of the Administrative Office and the state of the business of the courts; to fix the compensation of employees of the courts whose compensation is not otherwise fixed by law; to regulate and pay annuities to widows and surviving dependent children of judges; to disburse moneys appropriated for the maintenance and operation of the courts; to examine accounts of court officers; to regulate travel of judicial personnel; to provide accommodations and supplies for the courts and their clerical and administrative personnel; to establish and maintain programs for the certification and utilization of court interpreters and the provision of special interpretation services in the courts; and to perform such other duties as may be assigned.
by the Supreme Court or the Judicial Conference of the United States.

The Director is also responsible for the preparation and submission of the budget of the courts, which shall be transmitted by the Office of Management and Budget to Congress without change.

**Probation Officers** The Administrative Office exercises general supervision of the accounts and practices of the Federal probation offices, subject to primary control by the respective district courts that they serve. The Office publishes quarterly, in cooperation with the Bureau of Prisons of the Department of Justice, a magazine entitled Federal Probation, which is a journal “of correctional philosophy and practice.”

The Director also has responsibility with respect to the establishment of pretrial services in the district courts under the Pretrial Services Act of 1982 (18 U.S.C. 3152). These offices report to their respective courts information concerning pretrial release of persons charged with Federal offenses and supervise such persons who are released to their custody.

**Bankruptcy** The Bankruptcy Amendments and Federal Judgeship Act of 1984 (28 U.S.C. 151) provided that the bankruptcy judges for each judicial district shall constitute a unit of the district court to be known as the bankruptcy court. Bankruptcy judges are appointed by the courts of appeals in such numbers as authorized by Congress and serve for a term of 14 years as judicial officers of the district courts.

This act placed jurisdiction in the district courts over all cases under title 11, United States Code, and all proceedings arising in or related to cases under that title (28 U.S.C. 1334). The district court may provide for such cases and proceedings to be referred to its bankruptcy judges (as authorized by 28 U.S.C. 157).

The Director of the Administrative Office recommends to the Judicial Conference the official duty stations and places of holding court of bankruptcy judges, surveys the need for additional bankruptcy judgeships to be recommended to Congress, and determines the staff needs of bankruptcy judges and the clerks of the bankruptcy courts.

**Federal Magistrate Judges** The Director of the Administrative Office exercises general supervision over administrative matters in offices of U.S. magistrate judges, compiles and evaluates statistical data relating to such offices, and submits reports thereon to the Judicial Conference. The Director reports annually to Congress on the business that has come before U.S. magistrate judges and also prepares legal and administrative manuals for the use of the magistrate judges. The act provides for surveys to be conducted by the Administrative Office of the conditions in the judicial districts in order to make recommendations as to the number, location, and salaries of magistrate judges, which are determined by the Judicial Conference subject to the availability of appropriated funds.

**Federal Defenders** The Criminal Justice Act (18 U.S.C. 3006A) establishes the procedure for the appointment of private panel attorneys in Federal criminal cases for individuals who are unable to afford adequate representation, under plans adopted by each district court. The act also permits the establishment of Federal public defender or Federal community defender organizations by the district courts in districts where at least 200 persons annually require the appointment of counsel. Two adjacent districts may be combined to reach this total.

Each defender organization submits to the Director of the Administrative Office an annual report of its activities along with a proposed budget or, in the case of community defender organizations, a proposed grant for the coming year. The Director is responsible for the submission of the proposed budgets and grants to the Judicial Conference for approval. The Director also makes payments to the defender organizations out of appropriations in accordance with the approved budgets and grants, as well as compensating private counsel appointed to defend criminal cases in the United States courts.
**Sources of Information**


Defender Services Division. Phone, 202–502–3030.

General Counsel. Phone, 202–502–1100.


Legislative Affairs Office. Phone, 202–502–1700.


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**FEDERAL JUDICIAL CENTER**

*Thurgood Marshall Federal Judiciary Building, One Columbus Circle NE., Washington, DC 20002–8003*


Director
Deputy Director
Director, Education Division
Director, Systems Innovation and Development Office
Director, Research Division
Director, International Judicial Relations Office
Director, Federal Judicial History Office
Director, Communications Policy and Design Office

**Barbara J. Rothstein**

**John S. Cooke**

**Bruce M. Clarke**

**Ted E. Coleman**

**James B. Eaglin**

**Mira Gur-Arie**

**Bruce A. Ragsdale**

**Sylvan A. Sobel**

The Federal Judicial Center is the judicial branch’s agency for policy research and continuing education.

The Federal Judicial Center was created by act of December 20, 1967 (28 U.S.C. 620), to further the development and adoption of improved judicial administration in the courts of the United States.

The Center’s basic policies and activities are determined by its Board, which is composed of the Chief Justice of the United States, who is permanent Chair of the Board by statute, and two judges of the U.S. courts of appeals, three judges of the U.S. district courts, one bankruptcy judge, and one magistrate judge, all of whom are elected for 4-year terms by the Judicial Conference of the United States. The Director of the Administrative Office of the United States Courts is also a permanent member of the Board.

Pursuant to statute, the Center carries out the following duties: develops and administers orientation and continuing education programs for Federal judges, Federal defenders, and nonjudicial court personnel, including probation officers, pretrial services officers, and clerks’ office employees; conducts empirical and exploratory research and evaluation on Federal judicial processes, court management, and sentencing and its consequences, usually for the committees of the Judicial Conference.
or the courts themselves; produces research reports, training manuals, satellite broadcasts, video programs, computer based training, and periodicals about the Federal courts; provides guidance and advice and maintains data and records to assist those interested in documenting and conserving the history of the Federal courts; and cooperates with and assists other agencies and organizations in providing advice to improve the administration of justice in the courts of foreign countries.

Sources of Information
For general information about the Federal Judiciary Center, including a directory of telephone and fax numbers for its component offices and divisions, visit: www.fjc.gov/public/home.nsf/pages/104.

Electronic Access
Selected Federal Judicial Center publications, Federal judicial history databases, and various educational resources are available at www.fjc.gov.

Publications


UNITED STATES SENTENCING COMMISSION
Suite 2–500, South Lobby, One Columbus Circle NE., Washington, DC 20002–8002

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WILLIAM K. SESSIONS, III

Vice Chairs
WILLIAM B. CARR, JR., RUBEN CASTILLO, KETANJI BROWN JACKSON

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General Counsel
LISA A. RICH

Public Affairs Officer
GLENN R. SCHMITT

Director of Administration and Planning

Director of Legislative and Public Affairs

Director of Research and Data

The United States Sentencing Commission develops sentencing guidelines and policies for the Federal court system.


The Commission is composed of seven voting members appointed by the President with the advice and consent of the Senate for 6-year terms, and two nonvoting members. One of the voting members is appointed Chairperson.

The Commission evaluates the effects of the sentencing guidelines on the
criminal justice system, advises Congress regarding the modification or enactment of statutes relating to criminal law and sentencing matters, establishes a research and development program on sentencing issues, and performs other related duties.

In executing its duties, the Commission promulgates and distributes to Federal courts and to the U.S. probation system guidelines to be consulted in determining sentences to be imposed in criminal cases, general policy statements regarding the application of guidelines, and policy statements on the appropriate use of probation and supervised release revocation provisions. These sentencing guidelines and policy statements are designed to further the purposes of just punishment, deterrence, incapacitation, and rehabilitation; provide fairness in meeting the purposes of sentencing; avoid unwarranted disparity; and reflect advancement in the knowledge of human behavior as it relates to the criminal justice process.

In addition, the Commission provides training, conducts research on sentencing-related issues, and serves as an information resource for Congress, criminal justice practitioners, and the public.

Sources of Information

Electronic Access  Commission information and materials may be obtained through the Internet at www.ussc.gov.


Executive Branch
EXECUTIVE BRANCH: THE PRESIDENT

THE PRESIDENT

THE PRESIDENT OF THE UNITED STATES

Barack Obama

Article II, section 1, of the Constitution provides that “[t]he executive Power shall be vested in a President of the United States of America. He shall hold his Office during the Term of four Years, . . . together with the Vice President, chosen for the same Term . . . .” In addition to the powers set forth in the Constitution, the statutes have conferred upon the President specific authority and responsibility covering a wide range of matters (United States Code Index).

The President is the administrative head of the executive branch of the Government, which includes numerous agencies, both temporary and permanent, as well as the 15 executive departments.

The Cabinet

The Cabinet, a creation of custom and tradition dating back to George Washington’s administration, functions at the pleasure of the President. Its purpose is to advise the President upon any subject, relating to the duties of the respective offices, on which he requests information (pursuant to Article II, section 2, of the Constitution).

The Cabinet is composed of the Vice President and the heads of the 15 executive departments—the Secretaries of Agriculture, Commerce, Defense, Education, Energy, Health and Human Services, Homeland Security, Housing and Urban Development, Interior, Labor, State, Transportation, Treasury, and Veterans Affairs, and the Attorney General. Additionally, in the Obama administration, Cabinet-level rank has been accorded to the Chief of Staff to the President; the Administrator, Environmental Protection Agency; the Chair, Council of Economic Advisers; the Director, Office of Management and Budget; the U.S. Permanent Representative to the United Nations; and the U.S. Trade Representative.

THE VICE PRESIDENT

THE VICE PRESIDENT

Joseph R. Biden, Jr.

Article II, section 1, of the Constitution provides that the President “shall hold his Office during the Term of four Years, . . . together with the Vice President . . . .” In addition to his role as President of the Senate, the Vice President is empowered to succeed to the Presidency, pursuant to Article II and the 20th and 25th amendments to the Constitution.

The executive functions of the Vice President include participation in Cabinet meetings and, by statute, membership on the National Security Council and the Board of Regents of the Smithsonian Institution.
THE EXECUTIVE OFFICE OF THE PRESIDENT

Under authority of the Reorganization Act of 1939 (5 U.S.C. 133–133r, 133t note), various agencies were transferred to the Executive Office of the President by the President’s Reorganization Plans I and II of 1939 (5 U.S.C. app.), effective July 1, 1939. Executive Order 8248 of September 8, 1939, established the divisions of the Executive Office and defined their functions. Subsequently, Presidents have used Executive orders, reorganization plans, and legislative initiatives to reorganize the Executive Office to make its composition compatible with the goals of their administrations.

White House Office

1600 Pennsylvania Avenue NW, Washington, DC 20500

Assistant to the President and Chief of Staff
Assistant to the President and Deputy Chief of Staff for Operations
Assistant to the President and Deputy Chief of Staff for Policy
Assistant to the President and Senior Advisor Counselor to the President
National Security Advisor
Assistant to the President and Deputy National Security Advisor
Assistant to the President for Homeland Security and Counterterrorism
Assistant to the President and Cabinet Secretary
Assistant to the President and Counsel to the President
Assistant to the President and Director, Office of Legislative Affairs
Assistant to the President and Director of Political Affairs
Assistant to the President and Director of Scheduling and Advance
Assistant to the President and Director of Speechwriting
Assistant to the President and Press Secretary
Assistant to the President and Staff Secretary
Assistant to the President and Director of Communications
Assistant to the President for Energy and Climate Change
Senior Advisor and Assistant to the President for Intergovernmental Affairs and Public Engagement
Assistant to the President for Special Projects
Assistant to the President for Management and Administration
Assistant to the President, Chief of Staff to the First Lady and Counsel

WILLIAM M. DALEY
JAMES A. MESSINA
MONA K. SUTPHEN
DAVID PLOUFFE
PETER M. ROUSE
THOMAS E. DONILON
DENIS R. MCDONOUGH
JOHN O. BRENNAN
CHRISTOPHER P. LU
ROBERT F. BAUER
PHILIP M. SCHIROTO
PATRICK H. GASPARD
ALYSSA M. MASTROMONACO
JONATHAN E. FAVREAU
JAMES “JAY” CARNEY
ELIZABETH M. BROWN
H. DANIEL PFEIFFER
CAROL M. BROWNER
VALERIE B. JARRETT
STEPHANIE CUTTER
BRADLEY J. KILEY
SUSAN S. SHER
Deputy Assistant to the President and Chief of Staff for National Security Operations
MARK W. LIPPERT

Deputy Assistant to the President and Deputy Cabinet Secretary
ELIZABETH S. SMITH

Deputy Assistant to the President and Deputy Counsel to the Presidents
SUSAN M. DAVIES, MARY B. DEROSA, KATHRYN RUEMMLER

Deputy Assistant to the President and Deputy Director of Communications
JENNIFER R. PSAKI

Deputy Assistant to the President and Deputy Staff Secretary
PETER F. RUNDLET

Deputy Assistant to the President and Director of Advance and Operations
EMMETT S. BELIVEAU

Deputy Assistant to the President and Director of Communications
DANIELLE M. CRUTCHFIELD

Deputy Assistant to the President and Deputy of Appointments and Scheduling
CECILIA MUNOZ

Deputy Assistant to the President and Director of Intergovernmental Affairs
JOCELYN C. FRYE

Deputy Assistant to the President and Director of Policy and Projects for the First Lady
CHRISTINA M. TCHEN

Deputy Assistant to the President and Director of the Office of Public Engagement
ADOLFO CARRION, JR

Deputy Assistant to the President and Director, Office of Urban Affairs
DENIS R. MCDONOUGH

Deputy Assistant to the President and National Security Council Chief of Staff
DANIEL J. MELTZER

Deputy Assistant to the President and Principal Deputy Counsel to the President
HEATHER R. ZICHAL

Deputy Assistant to the President for Energy and Climate Change
NANCY D. HOGAN

Deputy Assistant to the President for Presidential Personnel
LISA M. KONWINSKI

Deputy Assistant to the President for Legislative Affairs
DANIEL A. TURTON

Deputy Assistant to the President for Legislative Affairs and House Liaison
SHAWN P. MAHER

Deputy Assistant to the President for Legislative Affairs and Senate Liaison
HENRY F. DE SIO, JR.

Deputy Assistant to the President for Management and Administration

The White House Office serves the President in the performance of the many detailed activities incident to his immediate office.

The President’s staff facilitates and maintains communication with the Congress, the heads of executive agencies, the press and other information media, and the general public. The various Assistants to the President aid the President in such matters as he may direct.

Office of the Vice President
Eisenhower Executive Office Building, Washington, DC 20501
Phone, 202–456–7549.

Assistant to the President and Chief of Staff to the Vice President
RON KLAIN
Deputy Assistant to the President and Deputy Chief of Staff to the Vice President  
ALAN HOFFMAN

Deputy Assistant to the President and National Security Affairs Advisor to the Vice President  
TONY BLINKEN

Deputy Assistant to the President and Domestic Policy Advisor to the Vice President  
TERRELL MCSWEENEY

Deputy Assistant to the President and Economic Advisor to the Vice President  
JARED BERNSTEIN

Special Assistant to the President and Intergovernmental Affairs Advisor to the Vice President  
EVAN RYAN

Assistant to the Vice President and Counsel to the Vice President  
CYNTHIA HOGAN

Assistant to the Vice President for Communications  
SHAILAGH MURRAY

Press Secretary for the Vice President  
ELIZABETH ALEXANDER

Assistant to the Vice President for Legislative Affairs  
SUDAFI HENRY

Assistant to the Vice President for Management and Administration  
DENISE MAES

Assistant to the Vice President and Director of Scheduling  
ELISABETH HIRE

Assistant to the Vice President and Director of Advance  
PETE SELFRIDGE

Chief of Staff to Dr. Jill Biden  
CATHY RUSSELL

Executive Assistant to the Vice President  
MICHIELE SMITH

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The Office of the Vice President serves the Vice President in the performance of the many detailed activities incident to his immediate office.

Council of Economic Advisers

1800 G Street NW., Washington, DC 20502  

The Council of Economic Advisers performs an analysis and appraisal of the national economy for the purpose of providing policy recommendations to the President.


The Council consists of three members appointed by the President with the advice and consent of the Senate. One of the members is designated by the President as Chairman.

The Council analyzes the national economy and its various segments; advises the President on economic developments; appraises the economic programs and policies of the Federal Government; recommends to the President policies for economic growth and stability; assists in the preparation of the economic reports of the President to the Congress; and prepares the Annual Report of the Council of Economic Advisers.
Council on Environmental Quality
722 Jackson Place NW, Washington, DC 20503

Chair
Deputy Director and General Counsel
Senior Counsel
Chief of Staff
Associate Director for Climate Change
Associate Director for Communications
Associate Director for Communities,
Environmental Protection and Green Jobs
Associate Director for Lands and Water Ecosystems
Associate Director for Legislative Affairs
Associate Director for NEPA Oversight
Associate Director for Policy Outreach

NANCY H. SUTLEY
GARY GUZY
EDWARD A. BOLING
JON CARSON
JASON BORDOFF
CHRISTINE GLUNZ
NICOLE BUFFA
MICHAEL BOOTS
JESSICA MAHER
HORST GRECZMIEL
AMELIA SALZMAN

The Council on Environmental Quality formulates and recommends national policies and initiatives to improve the environment.

The Council on Environmental Quality (CEQ) was established within the Executive Office of the President by the National Environmental Policy Act of 1969 (NEPA) (42 U.S.C. 4321 et seq.). The Environmental Quality Improvement Act of 1970 (42 U.S.C. 4371 et seq.) established the Office of Environmental Quality (OEQ) to provide professional and administrative support for the Council. The Council and OEQ are collectively referred to as the Council on Environmental Quality, and the CEQ Chair, who is appointed by the President and confirmed by the Senate, serves as the Director of OEQ.

The Council develops policies which bring together the Nation’s social, economic, and environmental priorities, with the goal of improving Federal decisionmaking. As required by NEPA, CEQ evaluates, coordinates, and mediates Federal activities. It advises and assists the President on both national and international environmental policy matters. CEQ also oversees Federal agency and department implementation of NEPA.


National Security Council
Eisenhower Executive Office Building, Washington, DC 20504

Members
The President
The Vice President
The Secretary of State
The Secretary of Defense

BARACK OBAMA
JOSEPH R. BIDEN, JR.
HILLARY RODHAM CLINTON
ROBERT M. GATES
Statutory Advisers
Director of National Intelligence
Police: JAMES R. CLAPPER, JR.
Chairman, Joint Chiefs of Staff
Police: ADM. MICHAEL G. MULLEN, USN

Standing Participants
The Secretary of the Treasury
Police: TIMOTHY F. GEITHNER
Chief of Staff to the President
Police: PETER M. ROUSE, Acting
Counsel to the President
Police: ROBERT F. BAUER
National Security Advisor
Police: THOMAS E. DONILON
Assistant to the President for Economic Policy
Police: LAWRENCE H. SUMMERS

Officials
Assistant to the President for National Security Affairs
Police: THOMAS E. DONILON
Assistant to the President for National Security Affairs and Deputy National Security Adviser
Police: DENIS R. MCDONOUGH

The National Security Council was established by the National Security Act of 1947, as amended (50 U.S.C. 402). The Council was placed in the Executive Office of the President by Reorganization Plan No. 4 of 1949 (5 U.S.C. app.). The National Security Council is chaired by the President. Its statutory members, in addition to the President, are the Vice President and the Secretaries of State and Defense. The Chairman of the Joint Chiefs of Staff is the statutory military adviser to the Council, and the Director of National Intelligence is its intelligence adviser. The Secretary of the Treasury, the U.S. Representative to the United Nations, the Assistant to the President for National Security Affairs, the Assistant to the President for Economic Policy, and the Chief of Staff to the President are invited to all meetings of the Council. The Attorney General and the Director of National Drug Control Policy are invited to attend meetings pertaining to their jurisdictions; other officials are invited, as appropriate.

The Council advises and assists the President in integrating all aspects of national security policy as it affects the United States—domestic, foreign, military, intelligence, and economic—in conjunction with the National Economic Council.


Office of Administration
Eisenhower Executive Office Building, 1650 Pennsylvania Avenue, NW., Washington, DC 20503

Director
Police: CAMERON MOODY
Deputy Director
Police: (VACANCY)
Chief Financial Officer
Police: ALLYSON LAACKMAN
Chief Information Officer
Police: BROOK COLANGELO
Chief Procurement and Contract Management Officer
Police: ALTHEA KIREILIS
Director for Equal Employment Opportunity
Police: CLARA PATTERSON
Director for Office of Security and Emergency Preparedness
Police: JOHN GILL
General Counsel
Police: DENISE MAES

The Office of Administration was formally established within the Executive Office of the President by Executive Order 12028 of December 12, 1977. The Office provides administrative support services to all units within the Executive
Office of the President. The services provided include information, personnel, technology, and financial management; data processing; library and research services; security; legislative liaisons; and general office operations such as mail, messenger, printing, procurement, and supply services.


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Office of Management and Budget

New Executive Office Building, Washington, DC 20503

Director
JACOB J. LEW
Deputy Director
ROB NABORS, Acting
Deputy Director for Management
JEFFREY D. ZIENTS
Chief of Staff
MELISSA GREEN
Administrator, Office of Federal Procurement Policy
DANIEL GORDON
Administrator, Office of Information and Regulatory Affairs
CASS R. SUNSTEIN
Assistant Director for Management and Operations
LAUREN E. WRIGHT
Assistant Director for Budget
COURTNEY TIMBERLAKE
Assistant Director for Legislative Reference
JAMES J. JUKES
Associate Director for Communications
KENNETH BAER
Associate Director for Economic Policy
ALEXANDRE MAS
Associate Director for Education, Income Maintenance and Labor
ROBERT GORDON
Associate Director for General Government Programs
XAVIER BRIGGS
Associate Director for Information Technology and E–Government
VIVEK KUNDRA
Associate Director for Legislative Affairs
KATHERINE ELTRICH
Associate Director for National Security Programs
STEVE KOSIAK
Associate Director for Natural Resource Programs
SALLY ERICSSON
Controller, Office of Federal Financial Management
DANIEL I. WERFEL
General Counsel
PREETA D. BANSAL
Associate Director for Health
KEITH FONTENOT
Executive Associate Director
JEFFREY LIEBMAN

The Office of Management and Budget evaluates, formulates, and coordinates management procedures and program objectives within and among Federal departments and agencies. It also controls the administration of the Federal budget, while routinely providing the President with recommendations regarding budget proposals and relevant legislative enactments.

The Office of Management and Budget (OMB), formerly the Bureau of the Budget, was established in the Executive Office of the President pursuant to Reorganization Plan No. 1 of 1939 (5 U.S.C. app.). The Office’s primary functions are: to assist the President in developing and maintaining effective government by
reviewing the organizational structure and management procedures of the executive branch to ensure that the intended results are achieved; to assist in developing efficient coordinating mechanisms to implement Government activities and to expand interagency cooperation; to assist the President in preparing the budget and in formulating the Government’s fiscal program; to supervise and control the administration of the budget; to assist the President by clearing and coordinating departmental advice on proposed legislation and by making recommendations effecting Presidential action on legislative enactments, in accordance with past practice; to assist in developing regulatory reform proposals and programs for paperwork reduction, especially reporting burdens of the public; to assist in considering, clearing, and, where necessary, preparing proposed Executive orders and proclamations; to plan and develop information systems that provide the President with program performance data; to plan, conduct, and promote evaluation efforts that assist the President in assessing program objectives, performance, and efficiency; to keep the President informed of the progress of activities by Government agencies with respect to work proposed, initiated, and completed, together with the relative timing of work between the several agencies of the Government, all to the end that the work programs of the several agencies of the executive branch of the Government may be coordinated and that the moneys appropriated by the Congress may be expended in the most economical manner, barring overlapping and duplication of effort; and to improve the economy, efficiency, and effectiveness of the procurement processes by providing overall direction of procurement policies, regulations, procedures, and forms.

Sources of Information

Employment  Delegated examining is used for filling positions, such as economist, program examiners, and program analyst. Inquiries on employment should be directed to the Human Resources Division, Office of Administration, Washington, DC 20500. Phone, 202–395–1088.


EDITORIAL NOTE: The Office of National Drug Control Policy did not meet the publication deadline for submitting updated information of its activities, functions, and sources of information as required by the automatic disclosure provisions of the Freedom of Information Act (5 U.S.C. 552(a)(1)(A)).

Office of National Drug Control Policy

Executive Office of the President, Washington, DC 20503

Director
R. GIL KERLIKOWSKE
Deputy Director
A. THOMAS MCLELLAN
Deputy Director for Demand Reduction
DAVID K. MINETA
Deputy Director for State, Local, and Tribal Affairs
BENJAMIN B. TUCKER
Deputy Director for Supply Reduction
PATRICK M. WARD, Acting
Associate Director, Performance and Budget
JON E. RICE
Associate Director, Legislative Affairs
DEBORAH J. WALKER, Acting
Associate Director, Management and Administration
MICHÈLE C. MARX
Associate Director, Public Affairs
RAFAEL LEMAITRE, Acting
General Counsel
DANIEL R. PETERSEN, Acting
Chief Scientist, Counter-Drug Technology Assessment Center
DAVID W. MURRAY
Associate Director, National Youth Anti-Drug Media Campaign
ROBERT W. DENNISTON

The Office of National Drug Control Policy assists the President in establishing policies, priorities, and objectives in the National Drug Control Strategy. It also provides budget, program, and policy recommendations on the efforts of National Drug Control Program agencies.


The Director of National Drug Control Policy is appointed by the President with the advice and consent of the Senate. The Director is assisted by a Deputy Director, a Deputy Director for Demand Reduction, a Deputy Director for Supply Reduction, and a Deputy Director for State, Local, and Tribal Affairs.

The Director is responsible for establishing policies, objectives, priorities, and performance measurements for the National Drug Control Program, as well as for annually promulgating drug control strategies and supporting reports and a program budget, which the President submits to Congress. The Director advises the President regarding necessary changes in the organization, management, budgeting, and personnel allocation of Federal agencies enforcing drug activities. The Director also notifies Federal agencies if their policies do not comply with their responsibilities under the National Drug Control Strategy. Additionally, the Office has direct programmatic responsibility for the Drug-Free Communities Program, the National Youth Anti-Drug Media Campaign, the various programs under the Counter-Drug Technology Assessment Center, and the High Intensity Drug Trafficking Areas Program.
Sources of Information

Employment Inquiries regarding employment should be directed to the Personnel Section, Office of National Drug Control Policy. Phone, 202–395–6695.


Office of Policy Development

The Office of Policy Development is comprised of the Domestic Policy Council and the National Economic Council, which are responsible for advising and assisting the President in the formulation, coordination, and implementation of domestic and economic policy. The Office of Policy Development also provides support for other policy development and implementation activities as directed by the President.

Domestic Policy Council

Room 469, Eisenhower Executive Office Building, Washington, DC 20502

Assistant to the President and Director of the Domestic Policy Council MELODY C. BARNES
Deputy Assistant to the President and Deputy Director of the Domestic Policy Council HEATHER A. HIGGINBOTTOM
Deputy Assistant to the President and Director, Office of Social Innovation and Civic Participation SONAL R. SHAH

The Domestic Policy Council was established August 16, 1993, by Executive Order 12859. The Council oversees development and implementation of the President's domestic policy agenda and ensures coordination and communication among the heads of relevant Federal offices and agencies.

National Economic Council

Room 235, Eisenhower Executive Office Building, Washington, DC 20502

Assistant to the President for Economic Policy and Director of the National Economic Council LAWRENCE H. SUMMERS
Deputy Assistant to the President for Economic Policies DIANA FARRELL, JASON L. FURMAN

The National Economic Council was created January 25, 1993, by Executive Order 12835, to coordinate the economic policymaking process and provide economic policy advice to the President. The Council also ensures that
economic policy decisions and programs are consistent with the President’s stated goals, and monitors the implementation of the President’s economic goals.

Office of Science and Technology Policy

New Executive Office Building, 725 17th Street NW., Washington, DC 20502

Director
JOHN P. HOLDREN

Chief of Staff
JIM KOHLENBERGER

Deputy Chief of Staff and Assistant Director for Policy
TED WACKLER

Deputy Director for Policy
TOM KALIL

Assistant Director At-Large
STEVE FETTER

General Counsel
RACHAEL LEONARD

Assistant Director, Federal Research and Development
KEI KOIZUMI

Assistant Director, Strategic Communicators / Senior Policy Analyst
RICK WEISS

Assistant Director, International Relations
JOAN ROLF

Assistant Director, Legislative Affairs
DONNA PIGNATELLI

Assistant Director, Social and Behavioral Science
DIANE DIEULIIS, Acting

Assistant Director, Physical Sciences and Engineering
STEPHEN MERKOWITZ

Assistant Director, Life Sciences
DIANE DIEULIIS

Assistant Director, Biotechnology
MIKE STEBBINS

Associate Director and Chief Technology Officer
ANEESH CHOPRA

Deputy Chief Technology Officer, Open Government
BETH NOVECK

Deputy Chief Technology Officer, Internet Policy
ANDREW MCLAUGHLIN

Deputy Chief Technology Officer, Telecommunications
SCOTT DEUTCHMAN

Assistant Director, Nanotechnology
TRAVIS EARLES

Assistant Director, Information Technology Research and Development
CHRIS GREER

Assistant Director, Space and Aeronautics
DAMON WELLS

Assistant Director, Energy Research and Development
KEVIN HURST

Assistant Director, National Security and Emergency Preparedness
MARK LEBLANC

Assistant Director, Defense Programs
ARUN SERAPHIN

Associate Director, Environment
SHERE ABBOTT

Assistant Director, Climate Adaptation and Assessment
KATHY JACOBS

Executive Director, President’s Council of Advisors on Science and Technology
DEBORAH STINE

Co-Chair, President’s Council of Advisors on Science and Technology
ERIC LANDER

Executive Director, National Science and Technology Council
CHRISTYL JOHNSON

Director, National Coordination Office for the National Nanotechnology Initiative
CLAYTON TEAGUE
The Office of Science and Technology Policy was established within the Executive Office of the President by the National Science and Technology Policy, Organization, and Priorities Act of 1976 (42 U.S.C. 6611).

The Office serves as a source of scientific, engineering, and technological analysis and judgment for the President with respect to major policies, plans, and programs of the Federal Government. In carrying out this mission, the Office advises the President of scientific and technological considerations involved in areas of national concern, including the economy, national security, health, foreign relations, and the environment; evaluates the scale, quality, and effectiveness of the Federal effort in science and technology; provides advice and assistance to the President, the Office of Management and Budget, and Federal agencies throughout the Federal budget development process; and assists the President in providing leadership and coordination for the research and development programs of the Federal Government.

EDITORIAL NOTE: The Office of the United States Trade Representative did not meet the publication deadline for submitting updated information of its activities, functions, and sources of information as required by the automatic disclosure provisions of the Freedom of Information Act (5 U.S.C. 552(a)(1)(A)).

Office of the United States Trade Representative

600 Seventeenth Street NW, Washington, DC 20508

United States Trade Representative
Deputy U.S. Trade Representative (Washington)
Deputy U.S. Trade Representative (Geneva)
Chief of Staff
General Counsel
Senior Counsel
Assistant U.S. Trade Representative for Administration
Assistant U.S. Trade Representative for Agricultural Affairs
Assistant U.S. Trade Representative for Southeast Asia and the Pacific
Assistant U.S. Trade Representative for Congressional Affairs
Assistant U.S. Trade Representative for Economic Affairs
Assistant U.S. Trade Representative for Environment and Natural Resources
Assistant U.S. Trade Representative for Europe and the Middle East
Assistant U.S. Trade Representative for Small Business, Market Access & Industrial Competitiveness
Assistant U.S. Trade Representative for Intergovernmental Affairs and Public Engagement
Assistant U.S. Trade Representative for Japan, Korea, and Asia Pacific Economic Cooperation Affairs
Assistant U.S. Trade Representative for China Affairs
Assistant U.S. Trade Representative for South Asia
Assistant U.S. Trade Representative for Monitoring and Enforcement
Assistant U.S. Trade Representative for Africa
Assistant U.S. Trade Representative for Policy Coordination
Assistant U.S. Trade Representative for Services and Investment
Assistant U.S. Trade Representative for Intellectual Property and Innovation
Assistant U.S. Trade Representative for Labor

RONALD KIRK
DEMETRIOS MARANTIS
MICHAEL PUNKE
LISA GARCIA
TIMOTHY REIF
PETER COWHEY
FRED AMES

ISLAM SIDDIQUI
BARBARA WEISEL
LUIS JIMENEZ

WILLIAM SHPIECE, Acting
MARK LINSCLOTT
DANIEL MULLANEY
JAMES SANFORD
MYESHA WARD
WENDY CUTLER

CLAIRE READE
MICHAEL J. DELANEY
STEVEN FABRY
FLORIZELLE LISER
CARMEN SURO-BREDIE
CHRISTINE BLISS
STANFORD MCCOY
LEWIS KARESH
The United States Trade Representative is responsible for directing all trade negotiations of and formulating trade policy for the United States.

The Office of the United States Trade Representative was created as the Office of the Special Representative for Trade Negotiations by Executive Order 11075 of January 15, 1963. The Trade Act of 1974 (19 U.S.C. 2171) established the Office as an agency of the Executive Office of the President charged with administering the trade agreements program.

The Office is responsible for setting and administering overall trade policy. It also provides that the United States Trade Representative shall be chief representative of the United States for the following: all activities concerning the General Agreement on Tariffs and Trade; discussions, meetings, and negotiations in the Organization for Economic Cooperation and Development when such activities deal primarily with trade and commodity issues; negotiations in the U.N. Conference on Trade and Development and other multilateral institutions when such negotiations deal primarily with trade and commodity issues; other bilateral and multilateral negotiations when trade, including East-West trade, or commodities is the primary issue; negotiations under sections 704 and 734 of the Tariff Act of 1930 (19 U.S.C. 1671c and 1673c); and negotiations concerning direct investment incentives and disincentives and bilateral investment issues concerning barriers to investment.

The Omnibus Trade and Competitiveness Act of 1988 codified these prior authorities and added additional authority, including the implementation of section 301 actions (regarding enforcement of U.S. rights under international trade agreements).

The Office is headed by the United States Trade Representative, a Cabinet-level official with the rank of Ambassador, who is directly responsible to the President. There are three Deputy United States Trade Representatives, who also hold the rank of Ambassador, two located in Washington and one in Geneva. The Chief Agricultural Negotiator also holds the rank of Ambassador.

The United States Trade Representative serves as an ex officio member of the Boards of Directors of the Export-Import Bank and the Overseas Private Investment Corporation and serves on the National Advisory Council for International Monetary and Financial Policy.

SECRETARY OF AGRICULTURE

1400 Independence Avenue SW, Washington, DC 20250

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
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<tbody>
<tr>
<td>Secretary of Agriculture</td>
<td>THOMAS J. VILSACK</td>
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<tr>
<td>Deputy Secretary</td>
<td>KATHLEEN MERRIGAN</td>
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<tr>
<td>Director, Office of Communications</td>
<td>CHRIS MATHER</td>
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<tr>
<td>Inspector General</td>
<td>PHYLIS K. FONG</td>
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<tr>
<td>General Counsel</td>
<td>STEVE SILVERMAN, Acting</td>
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<tr>
<td>Assistant Secretary for Congressional Relations</td>
<td>KRISTA HARDEN</td>
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<tr>
<td>Assistant Secretary for Administration</td>
<td>PEARLIE REED</td>
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<td>Assistant Secretary for Civil Rights</td>
<td>JOE LEONARD</td>
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<td>Chief Information Officer</td>
<td>CHRIS SMITH</td>
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<td>Chief Financial Officer</td>
<td>JON HOLLADAY, Acting</td>
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<tr>
<td>Chief Economist</td>
<td>JOSEPH GLAUBER</td>
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<tr>
<td>Under Secretary for Natural Resources and Environment</td>
<td>HARRIS SHERMAN</td>
</tr>
<tr>
<td>Chief, Forest Service</td>
<td>THOMAS TIDWELL</td>
</tr>
<tr>
<td>Chief, Natural Resources Conservation Service</td>
<td>DAVID WHITE</td>
</tr>
<tr>
<td>Under Secretary for Farm and Foreign Agricultural Services</td>
<td>JAMES MILLER</td>
</tr>
<tr>
<td>Administrator, Farm Service Agency</td>
<td>JONATHAN COPPES</td>
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<tr>
<td>Administrator, Foreign Agricultural Service</td>
<td>JOHN BREWER</td>
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<tr>
<td>Administrator, Risk Management Agency</td>
<td>WILLIAM MURPHY</td>
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<tr>
<td>Under Secretary for Rural Development</td>
<td>DALLAS TONSAGER</td>
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<tr>
<td>Administrator, Rural Business-Cooperative Service</td>
<td>JUDY CANALES</td>
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<tr>
<td>Administrator, Rural Housing Service</td>
<td>TAMMYE TREVINO</td>
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<tr>
<td>Administrator, Rural Utilities Service</td>
<td>JONATHAN ADELSTEIN</td>
</tr>
<tr>
<td>Under Secretary for Food, Nutrition, and Consumer Services</td>
<td>KEVIN CONCANNON</td>
</tr>
<tr>
<td>Administrator, Food and Nutrition Service</td>
<td>JULIE PARADIS</td>
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<tr>
<td>Director, Center for Nutrition Policy and Promotion</td>
<td>RAJ ANAND</td>
</tr>
<tr>
<td>Under Secretary for Food Safety</td>
<td>JERALD MANDE, Acting</td>
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<tr>
<td>Administrator, Food Safety and Inspection Service</td>
<td>ALFRED V. ALMANZA</td>
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<tr>
<td>Under Secretary for Research, Education, and Economics</td>
<td>MOLLY JAHN</td>
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<tr>
<td>Administrator, Agricultural Research Service</td>
<td>EDWARD B. KNIPLING</td>
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<tr>
<td>Director, National Institute of Food and Agriculture</td>
<td>ROGER N. BEACHY</td>
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The Department of Agriculture provides leadership on food, agricultural, and environmental issues by developing agricultural markets, fighting hunger and malnutrition, conserving natural resources, and ensuring standards of food quality through safeguards and inspections.

The Department of Agriculture (USDA) was created by act of May 15, 1862 (7 U.S.C. 2201).

In carrying out its work in the program mission areas, USDA relies on the support of departmental administration staff, as well as the Office of the Chief Financial Officer, Office of the Chief Information Officer, Office of Communications, Office of Congressional and Intergovernmental Relations, Office of the Inspector General, and the Office of the General Counsel.

Rural Development

USDA's rural development mission is to increase the economic opportunities of rural Americans and improve their quality of life. To accomplish this, USDA works to foster new cooperative relationships among government, industry, and communities. As a capital investment bank, USDA provides financing for rural housing and community facilities, business and cooperative development, telephone and high-speed Internet access, electric, water, and sewer infrastructure. Approximately 800 rural development field offices, staffed by 7,000 employees, provide frontline delivery of rural development loan and grant programs at the local level.

Rural Business-Cooperative Programs

To meet business credit needs in underserved areas, USDA rural development business programs are usually leveraged with commercial, cooperative, or other private sector lenders. USDA's rural development business programs are listed below.

Business and Industry Guaranteed Loans This program generates jobs and stimulates rural economies by providing financial backing for rural businesses. Loan proceeds may be used for working capital, machinery and equipment, buildings and real estate, and certain types of debt refinancing.

Business Enterprise These grants help public bodies, nonprofit corporations, and federally recognized Indian tribal groups finance and facilitate development of small and emerging private business enterprises located in rural areas. Grant funds can pay for the acquisition and development of land and the construction of buildings, plants, equipment, access streets and roads, parking areas, utility and service extensions, refinancing, and fees for professional services, as well as technical assistance and related training, startup costs and working capital, financial assistance to a third party, production of television programs targeted to rural residents, and rural distance learning networks.

Business Opportunities This program promotes sustainable economic
development in rural communities with exceptional needs. Funds are provided for technical assistance, training, and planning activities that improve economic conditions. Applicants must be located in rural areas.

**Renewable Energy and Efficiency Loans and Grants** This program encourages agricultural producers and small rural businesses to develop renewable and energy-efficient systems.

**Cooperative Development** These grants finance the establishment and operation of centers for cooperative development. The primary purpose of this program is to enhance the economic condition of rural areas through the development of new cooperatives and improving operations of existing cooperatives and encourage the development of value-added ventures.

**Cooperative Opportunities and Problems Research** This program encourages research, funded through cooperative agreements, on critical issues vital to the development and sustainability of agricultural and other rural cooperatives as a means of improving the quality of life in America’s rural communities.

**Cooperative Program** This program helps farmers and rural communities become self-reliant through the use of cooperative organizations. Studies are conducted to support cooperatives that market farm products, purchase production supplies, and perform related business services. These studies concentrate on the financial, organizational, legal, social, and economic aspects of cooperative activity. Technical assistance and research is provided to improve cooperative performance in organizing new cooperatives, merging existing cooperatives, changing business structures, and developing strategies for growth. Applied research is conducted to give farmers and rural communities expert assistance pertaining to their cooperatives. The program also collects and publishes statistics regarding the role and scope of cooperative activity in U.S. agriculture. A bimonthly magazine, Rural Cooperatives, reports current developments and research for cooperative management leadership.

**Economic Development** These loans and grants finance economic development and job creation projects based on sound economic plans in rural areas. Loans and grants are available to any eligible USDA electric or telecommunications borrower to assist in developing rural areas from an economic standpoint, to generate new job opportunities, and to help retain existing employment. Loans at zero interest are made primarily to finance business startup ventures and business expansion projects. Grants are made to eligible telephone and electric utilities to establish revolving loan programs operated at the local level. The revolving loan program provides capital to nonprofit entities and municipal organizations to finance business or community facilities that promote job creation in rural areas, for facilities that extend or improve medical care to rural residents, and for facilities that promote education and training to enhance marketable job skills for rural residents.

**Intermediary Relending** These loans finance business facilities and community development projects in rural areas. The Service lends these funds to intermediaries, which in turn provide loans to recipients who are developing business facilities or community development projects.

**Sheep Industry** The National Sheep Industry Improvement Center promotes strategic development activities to strengthen and enhance the production and marketing of sheep and goat products in the United States. It works to improve infrastructure and business development, market and environmental research, and designs unique responses to the needs of the industries for their long-term sustainable development. The Center’s board of directors oversees its activities and operates a revolving fund for loans and grants.

**Technology Transfer** This program provides information to farmers and other rural users on a variety of sustainable agricultural practices that include both cropping and livestock operations. It
offers reliable, practical information on production techniques and practices that reduce costs and that are environmentally friendly. Farmers can request such information by telephone at 800–346–9140.

**Rural Housing Programs** Rural Development provides affordable rental housing, homeownership opportunities, and essential community facilities to rural Americans through a broad array of direct loan, guarantee, and grant programs. Rural residents and communities may inquire about any of these programs through local and State rural development offices. It also provides financial and management assistance through the following services: guaranteed single-family housing (SFH) loans which guarantee loans made by commercial lenders to moderate-income rural residents with sufficient income and acceptable credit, who may lack the downpayment to secure a loan without assistance; direct SFH loans made available to people with incomes less than 80 percent of area median, to build, purchase, and repair rural homes; home improvement and repair loans and grants for owner-occupants to remove health and safety hazards from a home; mutual self-help housing technical assistance grants for nonprofit organizations and public bodies to help groups of six to eight lower income families to build their own homes by providing “sweat equity,” which reduces the families’ mortgages; rural housing site loans for private or public nonprofit organizations to purchase sites for the development of housing for lower income families; direct and guaranteed multifamily housing loans for private nonprofit corporations, consumer cooperatives, State or local public agencies, and individuals or organizations operating on a nonprofit or limited profit basis to provide rental or cooperative housing in rural areas for persons of very low, low, and moderate income; farm labor housing loans and grants enabling farmers, public or private nonprofit organizations, or units of local government to build, buy, or rehabilitate farm labor housing; housing preservation grants made to a public body or public or private nonprofit organization to provide assistance to homeowners and landlords to repair and rehabilitate housing for lower income families in rural areas; housing for the homeless, SFH real estate-owned (REO) property to nonprofit organizations or public bodies for transitional housing for the homeless and to the Federal Emergency Management Agency to house families affected by natural disasters; and community program loans, direct and guaranteed loans, and grants for public and quasi-public bodies, nonprofit associations, and Indian tribes for essential community facilities such as health care centers, public safety buildings and vehicles, and child care centers.

**Rural Utilities Programs** Rural Development helps finance rural electric and telecommunications utilities in obtaining financing and administers a nationwide water and waste loan and grant program to improve the quality of life and promote economic development in rural America. A total of 890 rural electric and 800 rural telecommunications utilities in 47 States, Puerto Rico, the Virgin Islands, Guam, the Republic of the Marshall Islands, the Northern Mariana Islands, and the Federated States of Micronesia have received financial assistance. It also provides assistance through the programs that are mentioned here. The electric program provides loans for improving electric service to persons in rural areas, including construction of electric generating plants and transmission and distribution lines to provide reliable electric service. The telecommunications program provides loans and grants to improve telecommunications service and high-speed Internet access in rural areas. The water and waste direct and guaranteed loan program provides assistance to develop water and wastewater systems, including solid waste disposal and storm drainage in rural areas, cities, and towns. Water and waste disposal grants assist in reducing water and waste disposal costs to a reasonable level for users of the system. Emergency community water assistance grants provide assistance to rural
communities experiencing a significant decline in quantity or quality of drinking water. Technical assistance and training grants are available to nonprofit organizations to provide rural water and waste system officials with technical assistance and training on a wide range of issues relating to the delivery of water and waste service to rural residents. Solid waste management grants are available for nonprofit organizations and public bodies to provide technical assistance and training to rural areas and towns to reduce or eliminate pollution of water resources and improve planning and management of solid waste facilities. The rural water circuit rider technical assistance program provides technical assistance to rural water systems to solve operational, financial, and management challenges. The distance learning and telemedicine program provides financing to help rural schools and health care providers purchase or improve telecommunications facilities and equipment to bring educational and medical resources to rural areas that otherwise might be unavailable. Rural Development also guarantees loans from the Department of the Treasury’s Federal Financing Bank (FFB), which lends to borrowers, primarily for large-scale electric and telecommunication facilities. It may also guarantee electric and telecommunications loans from private sources.

For further information, contact the Rural Development Legislative and Public Affairs Staff, Department of Agriculture, Stop 0705, 1400 Independence Avenue SW., Washington, DC 20250–0320. Phone, 202–720–4323.

Marketing and Regulatory Programs

This mission area includes marketing and regulatory programs other than those concerned with food safety.  

**Agricultural Marketing Service** The Agricultural Marketing Service (AMS) was established by the Secretary of Agriculture on April 2, 1972, under the authority of Reorganization Plan No. 2 of 1953 (5 U.S.C. app.) and other authorities. The Service administers standardization, grading, certification, market news, marketing orders, research and promotion, and regulatory programs.  

**Market News** The Service provides current, unbiased information to producers, processors, distributors, and others to assist them in the orderly marketing and distribution of farm commodities. Information is collected on supplies, shipments, prices, location, quality, condition, and other market data on farm products in specific markets and marketing areas. The data is disseminated nationally via the Internet and other electronic means and is shared with several countries. The Service also assists other countries in developing their own marketing information systems.

**Standardization, Grading, and Classing** Nearly 600 grade standards have been established for some 230 agricultural commodities to help buyers and sellers trade on agreed-upon quality levels. Standards are developed with the benefit of views from those in the industries directly affected and others interested. The Service also participates in developing international commodity standards to facilitate trade.

Grading and classing services are provided to certify the grade and quality of products. These grading services are provided to buyers and sellers of live cattle, swine, sheep, meat, poultry, eggs, rabbits, fruits, vegetables, tree nuts, peanuts, dairy products, and tobacco. Classing services are provided to buyers and sellers of cotton and cotton products. These services are mainly voluntary and are provided upon request and for a fee. The Service is also responsible for testing seed.

**Laboratory Testing** The Service provides microbiological, chemical, and other scientific laboratory support to its commodity and food procurement programs, testing peanuts for aflatoxin and seeds for germination and purity. The Agency also carries out quality assurance and safety oversight activities for its milk market laboratories, resident grading programs, and State and private laboratory programs.

The Service also administers the Pesticide Data Program, which, in cooperation with States, samples and
analyses 33 agricultural commodities for pesticides residue. It shares residue test results with the Environmental Protection Agency and other public agencies.

**Food Quality Assurance** Under a Governmentwide quality assurance program, AMS is responsible for the development and revision of specifications used by Federal agencies in procuring food for military and civilian uses. The Service coordinates and approves certification programs designed to ensure that purchased products conform to the specification requirements.

**Regulatory Programs** The Service administers several regulatory programs designed collectively to protect producers, handlers, and consumers of agricultural commodities from financial loss or personal injury resulting from careless, deceptive, or fraudulent marketing practices. Such regulatory programs encourage fair trading practices in the marketing of fruits and vegetables, require truth in seed labeling and in advertising. The Service provides voluntary laboratory analyses of egg products and monitors the disposition of restricted shell eggs, a potential health hazard.

**Marketing Agreements and Orders**

The Service administers marketing agreements and orders to establish and maintain orderly marketing conditions for certain commodities. Milk marketing orders establish minimum prices that handlers or distributors are required to pay producers. Programs for fruits, vegetables, and related specialty crops like nuts and spearmint oil promote product quality control and help stabilize supplies and market prices. In some cases, they also authorize research and market development activities, including advertising supported by assessments that handlers pay. Through the orderly marketing of commodities facilitated by these programs, the interests of both producers and consumers are protected.

**Plant Variety Protection Program**

The Service administers a program that provides for the issuance of certificates of plant variety protection. These certificates afford developers of novel varieties of sexually reproduced plants exclusive rights to sell, reproduce, import, or export such varieties, or use them in the production of hybrids or different varieties for a period of 20 years for nonwoody plants and 25 years for woody plants.

**Research and Promotion Programs**

The Service monitors certain industry-sponsored research, promotion, and information programs authorized by Federal laws. These programs provide farmers and processors with a means to finance and operate various research, promotion, and information activities for agricultural products including cotton, potatoes, soybeans, sorghum, peanuts, popcorn, mushrooms, blueberries, avocados, mangoes, watermelon, honey, eggs, milk and dairy products, beef, pork, and lamb.

**Transportation Programs**

The Service is also responsible for the promotion of an efficient transportation system for rural America that begins at the farm gate and moves agricultural and other rural products through the Nation's highways, railroads, airports, and waterways, and into the domestic and international marketplace. To accomplish this, AMS conducts economic studies and analyses of these systems and represents agricultural and rural transportation interests in policy and regulatory forums. To provide direct assistance to the transportation community, AMS supplies research and technical information to producers, producer groups, shippers, exporters, rural communities, carriers, governmental agencies, and universities.

**National Organic Program**

Through the National Organic Program, the Service develops, implements, and administers national production, handling, and labeling standards for organic food production. Organic production integrates cultural, biological, and mechanical practices to foster cycling of resources, promote ecological balance, and conserve biodiversity.

**Farmers Markets and Local Food Marketing**

The Service also helps to facilitate the distribution of U.S. agricultural products by designing marketing facilities, improving farmers
markets and other direct-to-consumer marketing activities, researching and developing marketing channels, and providing educational information.

**Microbiological Data Program and Pesticide Data Program** These programs manage the collection, analysis, and reporting of foodborne pathogens and pesticides on agricultural commodities in the U.S. food supply.

**Pesticide Recordkeeping Program** The Agricultural Marketing Service manages the Pesticide Recordkeeping Program in coordination with State agencies, the National Agricultural Statistics Service, and the Environmental Protection Agency. The Service has developed educational programs and works with State agencies in inspecting applicator records.

For further information, contact the Public Affairs Staff, Agricultural Marketing Service, Department of Agriculture, Room 2532, South Agriculture Building, Stop 0273, Washington, DC 20250. Phone, 202–720–8998, or visit the Web site at www.ams.usda.gov.

**Animal and Plant Health Inspection Service** [For the Animal and Plant Health Inspection Service statement of organization, see the Code of Federal Regulations, Title 7, Part 371]

The Animal and Plant Health Inspection Service was reestablished by the Secretary of Agriculture on March 14, 1977, pursuant to authority contained in 5 U.S.C. 301 and Reorganization Plan No. 2 of 1953 (5 U.S.C. app.).

The Service was established to conduct regulatory and control programs to protect and improve animal and plant health for the benefit of man and the environment. In cooperation with State governments, the agency administers Federal laws and regulations pertaining to animal and plant health and quarantine, humane treatment of animals, and the control and eradication of pests and diseases. Regulations to prevent the introduction or interstate spread of certain animal or plant pests or diseases are also enforced by the Service. It also carries out research and operational activities to reduce crop and livestock predation caused by birds, rodents, and predators.

**Biotechnology Regulatory Services** Biotechnology regulatory officials are responsible for regulating the importation, movement, and field release of genetically engineered plants, insects, microorganisms, and any other known organism or potential plant pest.

Biotechnology regulations are designed to ensure that genetically engineered organisms, such as herbicide-tolerant cotton or virus-resistant papayas, are just as safe for agriculture and the environment as traditionally bred crop varieties. In regulating biotechnology, the Service works in concert with the Environmental Protection Agency and the Food and Drug Administration, agencies that also play important roles in protecting agriculture, a safe food supply, and the environment. Its involvement begins when a person or organization wishes to import, move across a State line, or field-test a genetically engineered plant. These activities are subject to the Service’s permitting and notification system.

**Plant Protection and Quarantine** Plant protection officials are responsible for programs to control or eradicate plant pests and diseases. These programs are carried out in cooperation with the States involved, other Federal agencies, farmers, and private organizations. Pest control programs use a single tool or a combination of pest control techniques, both chemical and nonchemical, which are both effective and safe.

Plant protection officials develop Federal regulations and policies that prohibit or restrict the entry of foreign pests and plants, plant products, animal products and byproducts, and other materials that may harbor pests or diseases. These regulations and policies help protect agricultural production and natural resources from pests and diseases. The Service continues to take regulatory action on prohibited or restricted products.

**Veterinary Services** Animal health officials are responsible for programs to protect and improve the health, quality, and marketability of U.S. animals and animal products. The programs are carried out through cooperative
links with States, foreign governments, livestock producers, and other Federal agencies.

Service officials exclude, control, and eradicate animal pests and diseases by carrying out eradication and control programs for certain diseases, providing diagnostic services, and gathering and disseminating information regarding animal health in the United States through land, air, and ocean ports. They also certify as to the health status of animals and animal products being exported to other countries and respond to animal disease incursions or epidemics that threaten the health status of U.S. livestock and poultry.

The Service also administers a Federal law intended to ensure that all veterinary biological products, whether developed by conventional or new biotechnological procedures, used in the diagnosis, prevention, and treatment of animal disease are safe, pure, potent, and effective. The Service regulates firms that manufacture veterinary biological products subject to the act, including licensing the manufacturing establishment and its products, inspecting production facilities and production methods, and testing products under a surveillance program.

**Animal Care** The Service administers Federal laws concerned with the humane care and handling of all warm-blooded animals bought, sold, and transported in commerce and used or intended for use as pets at the wholesale level or used or intended for use in exhibitions or for research purposes. The agency also enforces the Horse Protection Act of 1970, which prohibits the soring of horses at shows and sales.

**International Services** Service activities in the international arena include conducting cooperative plant and animal pest and disease control, eradication, and surveillance programs in foreign countries. These programs provide a first line of defense for the United States against threats such as screwworm, medfly, foot-and-mouth disease, and other exotic diseases and pests. The Service also provides international representation concerning sanitary and phytosanitary technical trade issues and manages programs for overseas preclearance of commodities, passengers, and U.S. military activities.

**Wildlife Services** Wildlife services officials cooperate with States, counties, local communities, and agricultural producer groups to reduce crop and livestock depredations caused by birds, rodents, and predators. Using methods and techniques that are biologically sound, environmentally acceptable, and economically feasible, they participate in efforts to educate and advise farmers and ranchers on proper uses of control methods and techniques; suppress serious nuisances and threats to public health and safety caused by birds, rodents, and other wildlife in urban and rural communities; and work with airport managers to reduce risks of bird strikes. In addition, they conduct research into predator-prey relationships, new control methods, and more efficient and safe uses of present methods such as toxicants, repellants and attractants, biological controls, scare devices, and habitat alteration.


**Grain Inspection, Packers, and Stockyards Administration** The Grain Inspection, Packers, and Stockyards Administration (GIPSA) was established in 1994 to facilitate the marketing of livestock, poultry, meat, cereals, oilseeds, and related agricultural products and to promote fair and competitive trading practices for the overall benefit of consumers and American agriculture. The Agency’s mission is carried out in two different segments of American agriculture. The Federal Grain Inspection Service provides the U.S. grain market with Federal quality standards and a uniform system for applying them. The Packers and Stockyards Programs (P&SP) enforces the Packers and Stockyards Act of 1921 (P&S Act), 7 U.S.C. 181 et seq., to promote fair and competitive marketing environments for the livestock, meat, and poultry industries. GIPSA also certifies State central filing systems.
for notification of liens against farm products. GIPSA is responsible for establishing official U.S. standards for grain and other assigned commodities and for administering a nationwide official inspection and weighing system.

**Inspection** The United States Grain Standards Act requires most U.S. export grain to be officially inspected. At export port locations, inspection is performed by GIPSA or by State agencies that have been delegated export inspection authority by the Administrator. For domestic grain marketed at inland locations, the Administrator designates private and State agencies to provide official inspection services upon request. Both export and domestic services are provided on a fee-for-service basis.

**Weighing** Official weighing of U.S. export grain is performed at port locations by GIPSA or by State agencies that have been delegated export weighing authority by the Administrator. For domestic grain marketed at inland locations, the weighing services may be provided by GIPSA or by designated private or State agencies. Upon request, weighing services are provided on a fee-for-service basis.

**Standardization** The Administration is responsible for establishing, maintaining, and revising official U.S. standards for corn, wheat, rye, oats, barley, flaxseed, sorghum, soybeans, triticale, sunflower seed, canola, and mixed grain. It is authorized to perform applied research to develop methods to improve accuracy and uniformity in grading grain. It is also responsible for standardization and inspection activities for rice, dry beans, peas, lentils, hay, straw, hops, and related processed grain commodities. Although standards no longer exist for hay, straw, and hops, GIPSA maintains inspection procedures for and retains authority to inspect these commodities.

**Methods Development** The Administration’s methods development activities include applied research or tests that produce new or improved techniques for measuring grain quality. Examples include new knowledge gained through study of how to establish the framework for real-time grain inspection and develop reference methods to maintain consistency and standardization in the grain inspection system and the comparison of different techniques for evaluation of end-use quality in wheat.

**Packers and Stockyards Activities** Through the administration of the Packers and Stockyards Act, GIPSA prohibits unfair, deceptive, and unjust discriminatory practices by market agencies, dealers, stockyards, packers, swine contractors, and live poultry dealers in the livestock, meat packing, and poultry industries. GIPSA fosters fair competition and ensures payment protection for growers and farmers. To this end, the agency performs various regulatory functions, including investigating alleged violations of the Act, auditing regulated entities, verifying the accuracy of scales, and monitoring industry trends to protect consumers and members of the livestock, meat, and poultry industries.

The agency also is responsible for the Truth-in-Lending Act and the Fair Credit Reporting Act as each relates to persons and firms subject to the Packers and Stockyards Act. GIPSA carries out the Secretary’s responsibilities under section 1324 of the Food Security Act of 1985 pertaining to State-established central filing systems to prenotify buyers, commission merchants, and selling agents of security interests against farm products. GIPSA administers the section of the statute commonly referred to as the “Clear Title” provision and certifies qualifying State systems.

For further information, contact the Grain Inspection, Packers, and Stockyards Administration, Department of Agriculture, Washington, DC 20250. Phone, 202–720–0219.

**Food Safety**

**Food Safety and Inspection Service** The Food Safety and Inspection Service (FSIS) was established by the Secretary of Agriculture on June 17, 1981, pursuant to authority contained in 5 U.S.C. 301 and Reorganization Plan No. 2 of 1953 (5 U.S.C. app.). FSIS is responsible for ensuring that the Nation’s commercial supply of meat, poultry, and egg products...
is safe, wholesome, and correctly labeled and packaged.

**Meat, Poultry, and Egg Products Inspection**

FSIS sets public health performance standards for food safety by carrying out inspection and enforcement activities for all raw and processed meat, poultry, and egg products, including imported products; ensuring the food supply is safe for use as human food; and working to better understand, predict, and prevent contamination of meat, poultry, and egg products to improve consumer health.

FSIS conducts mandatory inspections in Federal facilities for meat, poultry, and egg production, including cattle, swine, goats, sheep, horses and other equines, chickens, turkeys, ducks, geese, and guinea fowl, and also provides voluntary inspection for animals not covered under mandatory inspection regulations such as buffalo, rabbit, and deer. The Service tests samples of meat, poultry, and egg products for microbial and chemical contaminants to monitor trends for enforcement purposes and conducts food defense activities to protect against contamination.

FSIS also monitors meat, poultry, and egg products throughout storage, distribution, and retail channels and ensures regulatory compliance to protect the public, including detention of products, voluntary product recalls, court-ordered seizures of products, administrative suspension and withdrawal of inspection, and referral of violations for criminal and civil prosecution. FSIS monitors State inspection programs that inspect meat and poultry products sold only within the State in which they were produced.

FSIS administers a program designed to provide that humane methods are employed in the slaughtering of livestock and in the handling of livestock in connection with slaughter.

FSIS maintains a toll-free meat and poultry hotline (phone, 888–674–6854; TTY, 800–256–7072) to answer questions in English and Spanish about the safe handling of meat, poultry, and egg products. The hotline’s hours are Monday through Friday, from 10 a.m. to 4 p.m., eastern standard time, year round. An extensive selection of food safety messages in English and Spanish is available at the same number 24 hours a day.

“Ask Karen,” a Web-based virtual representative tool providing answers to consumer questions about food safety, may be accessed at www.askkaren.gov.

For further information, contact the Director, Food Safety Education Staff, Food Safety and Inspection Service, Department of Agriculture, Beltsville, Maryland 20705. Phone, 301–344–4755. Fax, 301–504–0203. Email, MPHotline.fsis@usda.gov. Internet, http://www.fsis.usda.gov.

**Food, Nutrition, and Consumer Services**

The mission of Food, Nutrition, and Consumer Services is to reduce hunger and food insecurity, in partnership with cooperating organizations, by providing access to food, a healthful diet, and nutrition education to children and needy people in a manner that supports American agriculture.

**Food and Nutrition Service**

The Food and Nutrition Service (FNS) administers the USDA food assistance programs. These programs, which serve one in six Americans, represent our Nation’s commitment to the principle that no one in this country should fear hunger or experience want. They provide a Federal safety net to people in need. The goals of the programs are to provide needy persons with access to a more nutritious diet, to improve the eating habits of the Nation’s children, and to help America’s farmers by providing an outlet for distributing foods purchased under farmer assistance authorities.

The Service works in partnership with the States in all its programs. State and local agencies determine most administrative details regarding distribution of food benefits and eligibility of participants, and FNS provides commodities and funding for additional food and to cover administrative costs. FNS administers the following food assistance programs:

- The Food Stamp Program provides food benefits through State and local welfare agencies to needy persons to increase
their food purchasing power. The benefits are used by program participants to buy food in retail stores approved by the Food and Nutrition Service to accept and redeem the benefits.

The Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) improves the health of low-income pregnant, breastfeeding, and nonbreastfeeding postpartum women, and infants and children up to 5 years of age by providing them with specific nutritious food supplements, nutrition education, and health care referrals.

The WIC Farmers’ Market Nutrition Program provides WIC participants with increased access to fresh produce. WIC participants receive coupons to purchase fresh fruits and vegetables from authorized farmers.

The Commodity Supplemental Food Program provides a package of foods monthly to low-income pregnant, postpartum, and breastfeeding women, their infants and children under age 6, and the elderly. Nutrition education is also provided through this program.

The National School Lunch Program supports nonprofit food services in elementary and secondary schools and in residential childcare institutions. More than half of the meals served through these institutions are free or at reduced cost.

The School Breakfast Program supplements the National School Lunch Program by supporting schools in providing needy children with free or low-cost breakfasts that meet established nutritional standards.

The Special Milk Program for Children provides milk for children in those schools, summer camps, and childcare institutions that have no federally supported meal programs.

The Child and Adult Care Food Program provides cash and commodities for meals for preschool and school-age children in childcare facilities and for functionally impaired adults in facilities that provide nonresidential care for such individuals.

The Summer Food Service Program for Children helps various organizations get nutritious meals to needy preschool and school-age children during the summer months and during school vacations.

The Emergency Food Assistance Program provides State agencies with commodities for distribution to food banks, food pantries, soup kitchens, and other charitable institutions throughout the country, with administrative funds to assist in distribution.

The Food Distribution Program on Indian Reservations and the Trust Territories provides an extensive package of commodities monthly to low-income households on or near Indian reservations in lieu of food stamps. This program is administered at the local level by Indian tribal organizations or State agencies.

The Nutrition Program for the Elderly provides cash and commodities to States for meals for senior citizens. The food is delivered through senior citizen centers or meals-on-wheels programs.

The Nutrition Assistance Programs for Puerto Rico and the Northern Marianas are block grant programs that replace the Food Stamp Programs in these two territories and provide cash and coupons to resident participants.

The Nutrition Education and Training Program grants funds to States for the development and dissemination of nutrition information and materials to children and for training of food service and teaching personnel.


Center for Nutrition Policy and Promotion The Center coordinates nutrition policy in USDA and provides overall leadership in nutrition education for the American public. It also coordinates with the Department of Health and Human Services in the review, revision, and dissemination of the Dietary Guidelines for Americans, the Federal Government’s statement of nutrition policy formed by a consensus of scientific and medical professionals.

Farm and Foreign Agricultural Services

Farm Service Agency   The Farm Service Agency (FSA) administers farm commodity, disaster, and conservation programs for farmers and ranchers, and makes and guarantees farm emergency, ownership, and operating loans through a network of State and county offices.

Farm Commodity Programs   FSA manages commodity programs such as the direct and countercyclical program, commodity and livestock disaster programs, marketing assistance loan programs, noninsured crop disaster assistance programs, and the tobacco transition payment program. It administers commodity loan programs for wheat, rice, corn, grain sorghum, barley, oats, oilseeds, peanuts, upland and extra-long-staple cotton, and sugar. FSA provides operating personnel for the Commodity Credit Corporation (CCC), a Government-owned and -operated organization. CCC provides short-term loans using the commodity as collateral. These loans provide farmers with interim financing and facilitate orderly marketing of farm commodities throughout the year.

Farm Loan Programs   FSA makes and guarantees loans to family farmers and ranchers to purchase farmland and finance agricultural production. These programs help farmers who are temporarily unable to obtain private commercial credit. These may be beginning farmers who have insufficient net worth to qualify for commercial credit, who have suffered financial setbacks from natural disasters, or who have limited resources with which to establish and maintain profitable farming operations.

Noninsured Crop Disaster Assistance Program (NAP)   NAP provides catastrophic crop loss protection for crops not covered by Federal crop insurance. Crops that are eligible include commercial crops grown for food and fiber, floriculture, ornamental nursery products, Christmas tree crops, turfgrass sod, seed crops, aquaculture (including ornamental fish such as goldfish), and industrial crops. Losses resulting from natural disasters not covered by the crop insurance policy may also be eligible for NAP assistance. NAP does not include trees grown for wood, paper, or pulp products.

Other Emergency Assistance   There are FSA programs to assist farmers who encounter natural disasters from drought, flood, freeze, tornadoes, and other calamities. Eligible producers can be compensated for crop losses, livestock feed losses, and tree damage and for the cost of rehabilitating eligible farmlands damaged by natural disaster. Low-interest loans for eligible farmers can help cover production and physical losses in counties declared disaster areas.

The largest component of USDA disaster assistance is the Crop Disaster Program (CDP), which has provided more than $3 billion in financial relief to farmers, ranchers, foresters, and other agricultural producers who incurred losses because of recent adverse weather conditions.

Conservation Programs   FSA’s conservation programs include enhancement of wildlife habitat and water and air quality. The Conservation Reserve Program is the Federal Government’s single-largest environmental improvement program on private lands. It safeguards millions of acres of topsoil from erosion, improves air quality, increases wildlife habitat, and protects ground and surface water by reducing water runoff and sedimentation. In return for planting a protective cover of grass or trees on vulnerable property, the owner receives a rental payment each year of a multiyear contract. Cost-share payments are also available to help establish permanent areas of grass, legumes, trees, windbreaks, or plants that improve water quality and give shelter and food to wildlife.

Commodity Operations   FSA’s commodity operations system facilitates the storage, management, and disposition of commodities used to meet humanitarian needs abroad. It administers the United States Warehouse Act (USWA), which authorizes the Secretary of Agriculture to license warehouse operators who store agricultural products. Warehouse
operators that apply must meet the USDA standards established within the USWA and its regulations. Under the milk price support program, the Commodity Credit Corporation buys surplus butter, cheese, and nonfat dry milk from processors at announced prices to support the price of milk. These purchases help maintain market prices at the legislated support level, and the surplus commodities are used for hunger relief both domestically and internationally. FSA’s commodity operations system also coordinates with other Government agencies to provide surplus commodities for various programs and also purchases commodities for the National School Lunch Program and other domestic feeding programs.


Commodity Credit Corporation The Commodity Credit Corporation (CCC) stabilizes, supports, and protects farm income and prices, assists in maintaining balanced and adequate supplies of agricultural commodities and their products, and facilitates the orderly distribution of commodities.

CCC carries out assigned foreign assistance activities, such as guaranteeing the credit sale of U.S. agricultural commodities abroad. Major emphasis is also being directed toward meeting the needs of developing nations. Agricultural commodities are supplied and exported to combat hunger and malnutrition and to encourage economic development in developing countries. In addition, under the Food for Progress Program, CCC supplies commodities to provide assistance to developing democracies.


Risk Management Agency The Risk Management Agency (RMA), via the Federal Crop Insurance Corporation (FCIC), oversees and administers the crop insurance program under the Federal Crop Insurance Act.

Crop insurance is offered to qualifying producers through 16 private sector crop insurance companies. Under the new Standard Reinsurance Agreement (SRA), RMA provides reinsurance, pays premium subsidies, reimburses insurers for administrative and operating costs and oversees the financial integrity and operational performance of the delivery system. RMA bears much of the noncommercial insurance risk under the SRA, allowing insurers to retain commercial insurance risks or reinsure those risks in the private market.

In 2006, the Federal crop insurance program provided producers with more than $44 billion in protection on approximately 246 million acres through about 1.2 million policies. There are 22 insurance plans available and 26 active pilot programs in various stages of development.

RMA also works closely with the private sector to find new and innovative ways to provide expanded coverage. This includes risk protection for specialty crops, livestock and forage, and rangeland and pasture. Thus, RMA is able to reduce the need for ad hoc disaster bills and available coverage caused by long-term production declines that result from extended drought in many areas.

Additional information about RMA can be found on its Web site, www.rma.usda.gov, including agency news, State profiles, publications, announcements on current issues, summaries of insurance sales, pilot programs, downloadable crop policies, and agency-sponsored events. The site also features online tools, calculators, and applications.


Foreign Agriculture Service The Foreign Agricultural Service (FAS) works to improve foreign market access for U.S. products, to build new markets, to improve the competitive position of U.S. agriculture in the global marketplace, and to provide food aid and technical assistance to foreign countries.
FAS has the primary responsibility for USDA’s activities in the areas of international marketing, trade agreements and negotiations, and the collection and analysis of international statistics and market information. It also administers the USDA’s export credit guarantee and food aid programs. FAS helps increase income and food availability in developing nations by mobilizing expertise for agriculturally led economic growth.

FAS also enhances U.S. agricultural competitiveness through a global network of agricultural economists, marketing experts, negotiators, and other specialists. FAS agricultural counselors, attaches, trade officers, and locally employed staff are stationed in over 90 countries to support U.S. agricultural interests and cover 140 countries.

In addition to agricultural affairs offices in U.S. embassies, agricultural trade offices also have been established in a number of key foreign markets and function as service centers for U.S. exporters and foreign buyers seeking market information.

Reports prepared by our overseas offices cover changes in policies and other developments that could affect U.S. agricultural exports. FAS staff in U.S. embassies around the world assess U.S. export marketing opportunities and respond to the daily informational needs of those who develop, initiate, monitor, and evaluate U.S. food and agricultural policies and programs.

In addition to data collection, FAS also maintains a worldwide agricultural reporting system based on information from U.S. agricultural traders, remote sensing systems, and other sources. Analysts in Washington, DC, prepare production forecasts, assess export marketing opportunities, and track changes in policies affecting U.S. agricultural exports and imports.

FAS programs help U.S. exporters develop and maintain markets for hundreds of food and agricultural products, from bulk commodities to brand name items. Formal market promotion activities are carried out chiefly in cooperation with agricultural trade associations, State-regional trade groups, small businesses, and cooperatives that plan, manage, and contribute staff resources and funds to support these efforts. FAS also provides guidance to help exporters locate buyers and provides assistance through a variety of other methods. This includes supporting U.S. participation in several major trade shows and a number of single-industry exhibitions each year.


Research, Education, and Economics

This mission area’s main focus is to create, apply, and transfer knowledge and technology to provide affordable food and fiber, ensure food safety and nutrition, and support rural development and natural resource needs of people by conducting integrated national and international research, information, education, and statistical programs and services that are in the national interest.

Agricultural Research Service

The Agricultural Research Service (ARS) conducts research to develop and transfer solutions to agricultural problems of high national priority. It provides information access and dissemination to ensure high-quality safe food and other agricultural products; assess the nutritional needs of Americans; sustain a competitive agricultural economy; enhance the natural resource base and the environment; and provide economic opportunities for rural citizens, communities, and society as a whole.

Research activities are carried out at 103 domestic locations (including Puerto Rico and the U.S. Virgin Islands) and 5 overseas locations. Much of this research is conducted in cooperation with partners in State universities and experiment stations, other Federal agencies, and private organizations. National Programs, headquartered in Beltsville, MD, is the focal point in the overall planning and coordination of ARS’s research programs. Day-to-day management of the respective...
programs for specific field locations is assigned to eight area offices.

ARS also includes the National Agricultural Library (NAL), which is the primary resource in the United States for information about food, agriculture, and natural resources and serves as an electronic gateway to a widening array of scientific literature, printed text, and agricultural images. NAL serves USDA and a broad customer base including policymakers, agricultural specialists, research scientists, and the general public. NAL works with other agricultural libraries and institutions to advance open and democratic access to information about agriculture and the Nation’s agricultural knowledge.


Cooperative State Research, Education, and Extension Service The Cooperative State Research, Education, and Extension Service (CSREES) links the research and education resources and activities of USDA and works with academic and land-grant institutions throughout the Nation. In cooperation with its partners and customers, CSREES advances a global system of research, extension, and higher education in the food and agricultural sciences and related environmental and human sciences to benefit people, communities, and the Nation.

CSREES’s programs increase and provide access to scientific knowledge; strengthen the capabilities of land-grant and other institutions in research, extension, and higher education; increase access to and use of improved communication and network systems; and promote informed decisionmaking by producers, consumers, families, and community leaders to improve social conditions in the United States and around the world. These conditions include improved agricultural and other economic enterprises; safer, cleaner water, food, and air; enhanced stewardship and management of natural resources; healthier, more responsible and more productive individuals, families, and communities; and a stable, secure, diverse, and affordable national food supply.

CSREES provides research, extension, and education leadership through programs in plant and animal systems; natural resources and environment; economic and community systems; families, 4–H, and nutrition; competitive research and integrated research, education, and extension programs and awards management; science and education resources development; and information systems and technology management.

CSREES’s partnership with the land-grant universities is critical to the effective shared planning, delivery, and accountability for research, higher education, and extension programs.


Economic Research Service The mission of the Economic Research Service (ERS) is to inform and enhance public and private decisionmaking on economic and policy issues related to agriculture, food, the environment, and rural development.

Activities to support this mission and the following goals involve research and development of economic and statistical indicators on a broad range of topics including, but not limited to, global agricultural market conditions, trade restrictions, agribusiness concentration, farm and retail food prices, foodborne illnesses, food labeling, nutrition, food assistance programs, worker safety, agrichemical usage, livestock waste management, conservation, sustainability, genetic diversity, technology transfer, rural infrastructure, and rural employment.

Research results and economic indicators on such important agricultural, food, natural resource, and rural issues are fully disseminated to public and private decisionmakers through published and electronic reports and
articles; special staff analyses, briefings, presentations, and papers; databases; and individual contacts. Through such activities, ERS provides public and private decisionmakers with economic and related social science information and analysis in support of the Department’s goals of enhancing economic opportunities for agricultural producers; supporting economic opportunities and quality of life in rural America; enhancing the protection and safety of U.S. agriculture and food; improving U.S. nutrition and health; and enhancing the natural resource base and environment. More information on ERS’s program is available at www.ers.usda.gov.


National Agricultural Statistics Service

The National Agricultural Statistics Service (NASS) prepares estimates and reports on production, supply, price, chemical use, and other items necessary for the orderly operation of the U.S. agricultural economy.

The reports include statistics on field crops, fruits and vegetables, dairy, cattle, hogs, sheep, poultry, aquaculture, and related commodities or processed products. Other estimates concern farm numbers, farm production expenditures, agricultural chemical use, prices received by farmers for products sold, prices paid for commodities and services, indexes of prices received and paid, parity prices, farm employment, and farm wage rates.

The Service prepares these estimates through a complex system of sample surveys of producers, processors, buyers, and others associated with agriculture. Information is gathered by mail, telephone, personal interviews, and field visits.

NASS is responsible for conducting the Census of Agriculture. The Census of Agriculture is taken every 5 years and provides comprehensive data on the agricultural economy down to the county level. Periodic reports are also issued on aquacultures, irrigation, and horticultural specialties.

The Service performs reimbursable survey work and statistical consulting services for other Federal and State agencies and provides technical assistance for developing agricultural data systems in other countries.


Natural Resources and Environment

This mission area is responsible for fostering sound stewardship of 75 percent of the Nation’s total land area. Ecosystems are the underpinning for the Department’s operating philosophy in this area in order to maximize stewardship of our natural resources. This approach ensures that products, values, services, and uses desired by people are produced in ways that sustain healthy, productive ecosystems.

Forest Service

[For the Forest Service statement of organization, see the Code of Federal Regulations, Title 36, Part 200.1]

The Forest Service was created by the Transfer Act of February 1, 1905 (16 U.S.C. 472), which transferred the Federal forest reserves and the responsibility for their management from the Department of the Interior to the Department of Agriculture. The mission of the Forest Service is to achieve quality land management under the sustainable, multiple-use management concept to meet the diverse needs of people. Its objectives include: advocating a conservation ethic in promoting the health, productivity, diversity, and beauty of forests and associated lands; listening to people and responding to their diverse needs in making decisions; protecting and managing the national forests and grasslands to best demonstrate the sustainable, multiple-use management concept; providing technical and financial assistance to State and private forest landowners, encouraging them toward active stewardship and quality land management in meeting their specific objectives; providing technical and financial assistance to cities and
communities to improve their natural environment by planting trees and caring for their forests; providing international technical assistance and scientific exchanges to sustain and enhance global resources and to encourage quality land management; assisting States and communities in using the forests wisely to promote rural economic development and a quality rural environment; developing and providing scientific and technical knowledge, improving our capability to protect, manage, and use forests and rangelands; and providing work, training, and education to the unemployed, underemployed, elderly, youth, and the disadvantaged.

National Forest System The Service manages 155 national forests, 20 national grasslands, and 8 land utilization projects on over 191 million acres in 44 States, the Virgin Islands, and Puerto Rico under the principles of multiple-use and sustained yield. The Nation's tremendous need for wood and paper products is balanced with the other vital, renewable resources or benefits that the national forests and grasslands provide: recreation and natural beauty, wildlife habitat, livestock forage, and water supplies. The guiding principle is the greatest good to the greatest number in the long run.

These lands are protected as much as possible from wildfire, epidemics of disease and insect pests, erosion, floods, and water and air pollution. Burned areas get emergency seeding treatment to prevent massive erosion and stream siltation. Roads and trails are built where needed to allow for closely regulated timber harvesting and to give the public access to outdoor recreation areas and provide scenic drives and hikes. Picnic, camping, water sports, skiing, and other areas are provided with facilities for public convenience and enjoyment. Timber harvesting methods are used that will protect the land and streams, assure rapid renewal of the forest, provide food and cover for wildlife and fish, and have minimum impact on scenic and recreation values. Local communities benefit from the logging and milling activities. These lands also provide needed oil, gas, and minerals.

Rangelands are improved for millions of livestock and game animals. The national forests provide a refuge for many species of endangered birds, animals, and fish. Some 34.6 million acres are set aside as wilderness and 175,000 acres as primitive areas where timber will not be harvested.

For information on the National Forest System Regions or State and Private Forestry Areas, visit our Web site at www.fs.fed.us.

Forest Research The Service performs basic and applied research to develop the scientific information and technology needed to protect, manage, use, and sustain the natural resources of the Nation's forests and rangelands. The Service's forest research strategy focuses on three major program components: understanding the structure and functions of forest and range ecosystems; understanding how people perceive and value the protection, management, and use of natural resources; and determining which protection, management, and utilization practices are most suitable for sustainable production and use of the world's natural resources.

For information on Forest Research Stations in your area, visit our Web site at http://www.fs.fed.us/research/climate/usfs-cc-research.shtml.

Natural Resources Conservation Service [For the Natural Resources Conservation Service statement of organization, see the Code of Federal Regulations, Title 7, Parts 601 and 601]

The Natural Resources Conservation Service (NRCS), formerly the Soil Conservation Service, has national responsibility for helping America's farmers, ranchers, and other private landowners develop and carry out voluntary efforts to conserve and protect our natural resources.

Conservation Technical Assistance This is the foundation program of NRCS. Under this program, NRCS provides technical assistance to land users and units of government for the purpose of sustaining agricultural productivity and protecting and enhancing the natural resource base. This assistance is based on the voluntary cooperation of private
landowners and involves comprehensive approaches to reduce soil erosion, improve soil and water quantity and quality, improve and conserve wetlands, enhance fish and wildlife habitat, improve air quality, improve pasture and range condition, reduce upstream flooding, and improve woodlands.

**Emergency Watershed Protection Program**  This program provides emergency assistance to safeguard lives and property in jeopardy due to sudden watershed impairment by natural disasters. Emergency work includes quickly establishing a protective plant cover on denuded land and stream banks; opening dangerously restricted channels; and repairing diversions and levees. An emergency area need not be declared a national disaster area to be eligible for help under this program.

**Environmental Quality Incentive Program**  This program assists producers with environmental and natural resource conservation improvements on their agricultural lands. One-half of the available funds are for conservation activities related to livestock production. Technical assistance, cost-share payments, incentive payments, and education focus on priority areas and natural resource concerns identified in cooperation with State technical committees, including such areas as nutrient management, pest management, and grazing land management.

**Farmland Protection Program**  This program protects soil by encouraging landowners to limit conversion of their farmland to nonagricultural uses. States, Indian tribes, or local governments administer all aspects of acquiring lands that are in the program, except when it is more effective and efficient for the Federal Government to do so.

**Forestry Incentives Program**  This program helps to increase the Nation's supply of products from nonindustrial private forest lands. This also ensures more effective use of existing forest lands and, over time, helps to prevent shortages and price increases for forest products. The program shares the cost incurred by landowners for tree planting and timberstand improvement.

**National Cooperative Soil Survey**  The National Cooperative Soil Survey provides the public with local information on the uses and capabilities of their soils. The published soil survey for a county or other designated area includes maps and interpretations that are the foundation for farm planning and other private land use decisions as well as for resource planning and policy by Federal, State, and local governments. The surveys are conducted cooperatively with other Federal, State, and local agencies and land-grant universities. The Service is the national and world leader in soil classification and soil mapping, and is now expanding its work in soil quality.

**Plant Materials Program**  At 26 plant materials centers across the country, NRCS tests, selects, and ensures the commercial availability of new and improved conservation plants for erosion reduction, wetland restoration, water quality improvement, streambank and riparian area protection, coastal dune stabilization, biomass production, carbon sequestration, and other needs. The Plant Materials Program is a cooperative effort with conservation districts, other Federal and State agencies, commercial businesses, and seed and nursery associations.

**Resource Conservation and Development Program**  This is a locally driven program, an opportunity for civic-oriented groups to work together sharing knowledge and resources in solving common problems facing their region. The program offers aid in balancing the environmental, economic, and social needs of an area. A USDA coordinator helps each designated RC&D council plan, develop, and carry out programs for resource conservation, water management, community development, and environmental enhancement.

**Rural Abandoned Mine Program**  This program helps protect people and the environment from the adverse effects of past coal-mining practices and promotes the development of soil and water resources on unreclaimed mine land. It provides technical and financial assistance to land users who voluntarily
enter into 5- to 10-year contracts for the reclamation of eligible land and water.

**Small Watersheds Program** The program helps local sponsoring groups to voluntarily plan and install watershed protection projects on private lands. These projects include flood prevention, water quality improvement, soil erosion and sediment reduction, rural and municipal water supply, irrigation water management, fish and wildlife habitat enhancement, and wetlands restoration. The Service helps local community groups, government entities, and private landowners working together using an integrated, comprehensive watershed approach to natural resource planning.

**Snow Survey and Water Supply Forecasting Program** This program collects snowpack moisture data and forecasts seasonal water supplies for streams that derive most of their water from snowmelt. It helps farm operators, rural communities, and municipalities manage water resources through water supply forecasts. It also provides hydrometeorological data for regulating reservoir storage and managing streamflow. The Snow Supply Program is conducted in the Western States and Alaska.

**Watershed Surveys and Planning** This program assists Federal, State, and local agencies and tribal governments in protecting watersheds from damage caused by erosion, floodwater, and sediment and conserves and develops water and land resources. Resource concerns addressed by the program include water quality, water conservation, wetland and water storage capacity, agricultural drought problems, rural development, municipal and industrial water needs, upstream flood damages, and water needs for fish, wildlife, and forest-based industries. Types of surveys and plans include watershed plans, river basin surveys and studies, flood hazard analysis, and flood plain management assistance. The focus of these plans is to identify solutions that use land treatment and nonstructural measures to solve resource problems.

**Wetlands Reserve Program** Under this program, USDA purchases easements from agricultural landowners who voluntarily agree to restore and protect wetlands. Service employees help these owners develop plans to retire critical wetland habitat from crop production. The primary objectives are to preserve and restore wetlands, improve wildlife habitat, and protect migratory waterfowl.

**Wildlife Habitat Incentives Program** This program provides financial incentives to develop habitats for fish and wildlife on private lands. Participants agree to implement a wildlife habitat development plan, and USDA agrees to provide cost-share assistance for the initial implementation of wildlife habitat development practices. USDA and program participants enter into a cost-share agreement for wildlife habitat development, which generally lasts a minimum of 10 years from the date that the contract is signed.

For further information, contact the Management Services Division, Natural Resources Conservation Service, Department of Agriculture, P.O. Box 2890, Washington, DC 20013. Phone, 202–690–4811.

**Sources of Information**

**Consumer Activities** Educational, organizational, and financial assistance is offered to consumers and their families in such fields as rural housing and farm operating programs, improved nutrition, family living and recreation, food stamp, school lunch, donated foods, and other food programs.

**Contracts and Small Business Activities** To obtain information about contracting or subcontracting opportunities, attending small business outreach activities, or how to do business with USDA, contact the Office of Small and Disadvantaged Business Utilization. Phone, 202–720–7117. Internet, http://www.usda.gov/da/smallbus.

**Employment** Most jobs in the Department are in the competitive service and are filled by applicants who have established eligibility under an appropriate examination administered by the Office of Personnel Management or Department Special Examining Units. General employment information is available at www.usajobs.opm.gov.
Whistleblower Hotline  Persons wishing to register complaints of alleged improprieties concerning the Department should contact one of the regional offices or the Inspector General's whistleblower hotline. Phone, 800–424–9121 (toll free, outside Washington, DC); 202–690–1622 (within the Washington, DC, metropolitan area); or 202–690–1202 (TDD). Fax, 202–690–2474.

Reading Rooms  Reading Rooms are located at the headquarters of each USDA agency. Use the contact information provided in the “For further information” sections in the program description text above to inquire about locations, hours, and availability.

Speakers  Contact the nearest Department of Agriculture office or county Extension agent. In the District of Columbia, contact the Office of Public Liaison, Office of Communications, Department of Agriculture, Washington, DC 20250. Phone, 202–720–2798.


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Graduate School
600 Maryland Avenue SW., Suite 300, Washington, DC 20024–2520
Phone, 888–744–4723.

Executive Director
Deputy Executive Director

JERRY ICE
LYNN EDWARDS

The Graduate School was established by act of May 15, 1862 (7 U.S.C. 2201). It is a continuing education school offering career-related training to adults. Courses are planned with the assistance of Government professionals and specialists. The Graduate School’s objective is to improve Government services by providing needed continuing education and training opportunities for Government employees and agencies.

The faculty is mostly part-time and is drawn from throughout Government and the community at large. They are selected because of their professional and specialized knowledge and experience and thus bring a practicality and experience to their classrooms.

The School does not grant degrees, but does provide planned sequences of courses leading to certificates of accomplishment in a number of occupational and career fields important to government. Training areas include management, auditing, computer science, communications, foreign language, procurement, financial management, and others.

For further information, contact the Communications Office, Graduate School, Room 270, 600 Maryland Avenue SW., Washington, DC 20024. Phone, 888–744–4723.
DEPARTMENT OF COMMERCE
Fourteenth Street and Constitution Avenue NW., Washington, DC 20230

Secretary of Commerce
Deputy Secretary
Chief of Staff
Senior Advisor and Deputy Chief of Staff
Deputy Chief of Staff
Assistant Secretary for Legislative and Intergovernmental Affairs
Chief Financial Officer and Assistant Secretary for Administration
Chief Information Officer
General Counsel
Inspector General
Director, Office of Business Liaison
Director, Office of Policy and Strategic Planning
Director, Office of Public Affairs
Director, Executive Secretariat
Director, Office of White House Liaison

Gary F. Locke
Dennis F. Hightower
Ellen Moran
Rick Wade
Jay Reich
April S. Boyd
Scott Quehl
Suzanne E. Hilding
Cameron F. Kerry
Todd J. Zinser
N. Anne Olaimey
Travis Sullivan
Kevin Griffis
Tene Dolphin
John C. Connor

The Department of Commerce promotes the Nation’s domestic and international trade, economic growth, and technological advancement by fostering a globally competitive free enterprise system, supporting fair trade practices, compiling social and economic statistics, protecting Earth’s physical and oceanic resources, granting patents and registering trademarks, and providing assistance to small and minority-owned businesses.

The Department was designated as such by act of March 4, 1913 (15 U.S.C. 1501), which reorganized the Department of Commerce and Labor, created by act of February 14, 1903 (15 U.S.C. 1501), by transferring all labor activities into a new, separate Department of Labor.

Office of the Secretary
Secretary The Secretary is responsible for the administration of all functions and authorities assigned to the Department of Commerce and for advising the President on Federal policy and programs affecting the industrial and commercial segments of the national economy. The Secretary is served by the offices of Deputy Secretary, Inspector General, General Counsel, and the Assistant Secretaries of Administration, Legislative and Intergovernmental Affairs, and Public Affairs. Other offices whose public purposes are widely administered are detailed below.

Business Liaison The Office of Business Liaison directs the business community to the offices and policy experts who can best respond to their needs by promoting proactive, responsive, and effective outreach programs and relationships with the business community. It also informs the Secretary and Department officials of the critical issues facing the business community, informs the business community of Department and administration initiatives and priorities, as well as information regarding Department resources, policies, and programs,
and provides general assistance to the business community.

For further information, call 202–482–1360.

Sources of Information

Age and Citizenship  Age search and citizenship information is available from the Personal Census Search Unit, Bureau of the Census, National Processing Center, P.O. Box 1545, Jeffersonville, IN 47131. Phone, 812–218–3046.

Economic Development Information Clearinghouse  The EDA will host on its Web site the Economic Development Information Clearinghouse, an online depository of information on economic development (Internet, www.doc.gov/eda).


Environment  The National Oceanic and Atmospheric Administration conducts research and gathers data about the oceans, atmosphere, space, and Sun, and applies this knowledge to science and service in ways that touch the lives of all Americans, including warning of dangerous weather, charting seas and skies, guiding our use and protection of ocean and coastal resources, and improving our understanding and stewardship of the environment which sustains us all. For further information, contact the Office of Public and Constituent Affairs, National Oceanic and Atmospheric Administration, Room 6013, Fourteenth Street and Constitution Avenue NW., Washington, DC 20230. Phone, 202–482–6090. Fax, 202–482–3154. Internet, http://www.noaa.gov.


Publications  The titles of selected publications are printed below with the operating units responsible for their issuance. These and other publications dealing with a wide range of business, economic, environmental, scientific, and technical matters are announced in the weekly Business Service Checklist, which may be purchased from the Superintendent of Documents, Government Printing Office, Washington, DC 20402. Phone, 202–512–1800.


Bureau of Industry and Security

*Department of Commerce, Washington, DC 20230

Under Secretary for Industry and Security  **ERIC HIRSCHHORN**
Deputy Under Secretary  **DANIEL O. HILL**
The mission of the Bureau of Industry and Security (BIS) is to advance U.S. national security, foreign policy, and economic objectives by ensuring an effective export control and treaty compliance system and promoting continued U.S. strategic technology leadership. BIS activities include regulating the export of sensitive goods and technologies in an effective and efficient manner; enforcing export control, antiboycott, and public safety laws; cooperating with and assisting other countries on export control and strategic trade issues; assisting U.S. industry to comply with international arms control agreements; and monitoring the viability of the U.S. defense industrial base and seeking to ensure that it is capable of satisfying U.S. national and homeland security needs.

**Export Administration** The Office of the Assistant Secretary for Export Administration is responsible for export licenses, treaty compliance, treaty obligations relating to weapons of mass destruction, and the defense industrial and technology base. The Office regulates the export of dual-use items requiring licenses for national security, nonproliferation, foreign policy, and short supply; ensures that approval or denial of license applications is consistent with economic and security concerns; promotes an understanding of export control regulations within the business community; represents the Department in interagency and international forums relating to export controls, particularly in multilateral regimes; monitors the availability of industrial resources of national defense; analyzes the impact of export controls on strategic industries; and assesses the security consequences of certain foreign investments.

**Export Enforcement** The Office of the Assistant Secretary for Export Enforcement enforces dual-use export controls. This enables exporters to take advantage of legal export opportunities while ensuring that illegal exports will be detected and either prevented or investigated and sanctioned. The Office also ensures prompt, aggressive action against restrictive trade practices; reviews visa applications of foreign nationals to prevent illegal technology transfers; and conducts cooperative enforcement activities on an international basis.

For information on the Export Enforcement field offices, visit our Web site at www.bis.doc.gov/about/programoffices.htm.

### Management and Policy Coordination

The Management and Policy Coordination (MPC) unit establishes and evaluates the Bureau’s overall policy agenda, priorities, goals, unit objectives, and key metrics. MPC performs oversight of program operations and expenditures; executes or supervises the President’s Management Agenda; and adjudicates appeals of licensing and enforcement decisions as part of an extended legal process involving administrative law judges and the Office of General Counsel. MPC provides guidance and coordination for the Bureau’s participation in the Export Control and Related Border Security Assistance Program, which provides technical assistance to strengthen the export and transit control systems of nations that are identified as potential locations for the exporting of weapons of mass destruction, missile delivery systems, or the commodities, technologies, and equipment that can be used to design and build them.

### Sources of Information

The Bureau’s Web site (Internet, www.bis.doc.gov) provides information for the U.S. business community, including export news, general, subject and policy fact sheets, updates to the Export Administration regulations, Bureau program information, e-FOIA information, and export seminar event.
Economic Development Administration

Department of Commerce, Washington, DC 20230

Assistant Secretary for Economic Development
Deputy Assistant Secretary
Chief Financial Office and Director of Administration

JOHN FERNANDEZ  BRIAN MCGOWAN  SANDRA WALTERS

The Economic Development Administration (EDA) was created in 1965 under the Public Works and Economic Development Act (42 U.S.C. 3121) as part of an effort to target Federal resources to economically distressed areas and to help develop local economies in the United States. It was mandated to assist rural and urban communities that were outside the mainstream economy and that lagged in economic development, industrial growth, and personal income.

EDA provides grants to States, regions, and communities across the Nation to help wealth and minimize poverty by promoting a favorable business environment to attract private capital investment and higher skill, higher wage jobs through capacity building, planning, infrastructure, research grants, and strategic initiatives. Through its grant program, EDA utilizes public sector resources to facilitate an environment where the private sector risks capital and job opportunities are created.

Public works and development facilities grants support infrastructure projects that foster the establishment or expansion of industrial and commercial businesses, supporting the retention and creation of jobs.

Planning grants support the design and implementation of effective economic development policies and programs, by local development organizations, in States and communities. EDA funds a network of over 350 planning districts throughout the country.

Technical assistance provides for local feasibility and industry studies, management and operational assistance, natural resource development, and export promotion. In addition, EDA funds a network of university centers that provides technical assistance.

Research, evaluation, and demonstration funds are used to support studies about the causes of economic distress and to seek solutions to counteract and prevent such problems.

Economic adjustment grants help communities adjust to a gradual erosion or sudden dislocation of their local economic structure. This assistance provides funding for both planning and implementation to address economic change.
The Trade Adjustment Assistance program helps U.S. firms and industries injured as the result of economic globalization. A nationwide network of Trade Adjustment Assistance Centers offers low-cost, effective professional assistance to certified firms to develop and implement recovery strategies.

For information on the EDA's regional offices, visit http://www.eda.gov/AboutEDA/Regions.xml.


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**Economic and Statistics Administration**

*Department of Commerce, Washington, DC 20230*


Under Secretary for Economic Affairs
Deputy Under Secretary
Associate Under Secretary for Management
Chief Economist
Director, Bureau of the Census
Director, Bureau of Economic Analysis

REBECCA M. BLANK
NANCY POTOK
KIM WHITE
MARK E. DOMS
ROBERT GROVES
J. STEVEN LANDELFIELD

The Economics and Statistics Administration (ESA) provides broad and targeted economic data, analyses, and forecasts for use by Government agencies, businesses, and others, as well as develops domestic and international economic policy. The Under Secretary is the chief economic adviser to the Secretary and provides leadership and executive management of the Bureau of the Census and the Bureau of Economic Analysis.

ESA provides key business, economic, and international trade information products that American business and the public can use to make informed decisions through www.stat-usa.gov.

**Bureau of the Census**

[For the Bureau of the Census statement of organization, see the Federal Register of Sept. 16, 1975, 40 FR 42765]

The Bureau of the Census was established as a permanent office by act of March 6, 1902 (32 Stat. 51). The major functions of the Census Bureau are authorized by the Constitution, which provides that a census of population shall be taken every 10 years, and by laws codified as title 13 of the United States Code. The law also provides that the information collected by the Census Bureau from individual persons, households, or establishments be kept strictly confidential and be used only for statistical purposes.

The Census Bureau is responsible for the decennial censuses of population and housing; the quinquennial censuses of State and local governments, manufacturers, mineral industries, distributive trades, construction industries, and transportation; current surveys that provide information on many of the subjects covered in the censuses at monthly, quarterly, annual, or other intervals; compilation of current statistics on U.S. foreign trade, including data on imports, exports, and shipping; special censuses at the request and expense of State and local government units; publication of estimates and projections of the population; publication of current data on population and housing characteristics; and current reports on manufacturing, retail and wholesale trade, services, construction, imports and exports, State and local government finances and employment, and other subjects.

The Census Bureau makes available statistical results of its censuses, surveys, and other programs to the public through printed reports, CD–ROMs and DVDs, the Internet and other media, and prepares special tabulations sponsored and paid for by data users. It also produces statistical compendia, catalogs, guides, and directories that are useful in
locating information on specific subjects. Upon request, the Bureau makes searches of decennial census records and furnishes certificates to individuals for use as evidence of age, relationship, or place of birth. A fee is charged for searches.

For information on the Census Bureau regional offices, visit http://www.census.gov/regions.


Bureau of Economic Analysis

[For the Bureau of Economic Analysis statement of organization, see the Federal Register of Dec. 29, 1980, 45 FR 85496]

The Bureau of Economic Analysis (BEA) promotes a better understanding of the U.S. economy by providing the most timely, relevant, and accurate economic accounts data in an objective and cost-effective manner. BEA's economic statistics are closely watched and provide a comprehensive picture of the U.S. economy. BEA prepares national, regional, industry, and international accounts that present essential information on such issues in the world economy.

BEA's national economic statistics provide a comprehensive look at U.S. production, consumption, investment, exports and imports, and income and saving. The international transactions accounts provide information on trade in goods and services (including the balance of payments and trade), investment income, and government and private finances. In addition, the accounts measure the value of U.S. international assets and liabilities and direct investment by multinational companies.

The regional accounts provide data on total and per capita personal income by region, State, metropolitan area, and county, and on gross State product. The industry economic account provides a detailed view of the interrelationships between U.S. producers and users and the contribution to production across industries.


Sources of Information


Census Electronic Analysis Employment opportunities, data highlights, large data files, access tools, and other material are available on the World Wide Web. Internet, www.census.gov. Email, webmaster@census.gov.


International Trade Administration

Department of Commerce, Washington, DC 20230

Under Secretary for International Trade
Deputy Under Secretary

FRANCISCO SANCHEZ
MICHELLE O’NEILL
The International Trade Administration (ITA) was established on January 2, 1980, by the Secretary of Commerce to promote world trade and to strengthen the international trade and investment position of the United States.

ITA is headed by the Under Secretary for International Trade, who coordinates all issues concerning trade promotion, international commercial policy, market access, and trade law enforcement. The Administration is responsible for nonagricultural trade operations of the U.S. Government and supports the trade policy negotiation efforts of the U.S. Trade Representative.

**Import Administration** The Office of Import Administration defends American industry against injurious and unfair trade practices by administering efficiently, fairly, and in a manner consistent with U.S. international trade obligations the antidumping and countervailing duty laws of the United States. The Office ensures the proper administration of foreign trade zones and advises the Secretary on establishment of new zones; oversees the administration of the Department's textiles program; and administers programs governing watch assemblies, and other statutory import programs.

**Market Access and Compliance**

The Office of Market Access and Compliance advises on the analysis, formulation, and implementation of U.S. international economic policies and carries out programs to promote international trade, improve access by U.S. companies to overseas markets, and strengthen the international trade and investment position of the United States. The Office analyzes and develops recommendations for region- and country-specific international economic, trade, and investment policy strategies and objectives. In addition, the Office is responsible for implementing, monitoring, and enforcing foreign compliance with bilateral and multilateral trade agreements.

**Manufacturing and Services**

The Manufacturing and Services unit advises on domestic and international trade and investment policies affecting the competitiveness of U.S. industry and carries on a program of research and analysis on manufacturing and services. Based on this analysis and interaction with U.S. industry, the unit Secretary develops strategies, policies, and programs to strengthen the competitive position of U.S. industries in the United States and world markets. The unit manages an integrated program that includes both industry and economic analysis, trade policy development and multilateral, regional, and bilateral trade agreements for manufactured goods and services; administers trade arrangements (other than those involving AD/CVD proceedings) with foreign governments in product and service areas; and develops and provides business information and assistance to the United States on its rights and opportunities under multilateral and other agreements.

**Trade Promotion and U.S. and Foreign Commercial Service**

The Trade Promotion and U.S. and Foreign Commercial Service advises on domestic and international trade and investment policies affecting the competitiveness of U.S. industry and carries on a program of research and analysis on manufacturing and services. Based on this analysis and interaction with U.S. industry, the unit Secretary develops strategies, policies, and programs to strengthen the competitive position of U.S. industries in the United States and world markets. The unit manages an integrated program that includes both industry and economic analysis, trade policy development and multilateral, regional, and bilateral trade agreements for manufactured goods and services; administers trade arrangements (other than those involving AD/CVD proceedings) with foreign governments in product and service areas; and develops and provides business information and assistance to the United States on its rights and opportunities under multilateral and other agreements.
Commercial Service unit directs ITA’s export promotion programs, develops and implements a unified goal-setting and evaluation process to increase trade assistance to small- and medium-sized businesses, directs a program of international trade events, market research, and export-related trade information products and services; and directs programs to aid U.S. firms to compete successfully for major projects and procurements worldwide. ITA provides a comprehensive platform of export assistance services to support U.S. firms who enter or expand their presence in overseas markets, including counseling, trade events, and outreach services through 109 export assistance centers located in the United States and 158 posts located in 83 countries throughout the world. For a complete listing of ITA’s export assistance centers, both in the United States and abroad, consult the Web site at www.export.gov/eac or call the Trade Information Center at 1–800–872–8723.

Sources of Information

Electronic Access The Administration maintains a Web site, (Internet, www.trade.gov) which offers the single best place for individuals or firms seeking reports, documents, import case/regulations, texts of international agreements like NAFTA and GATT, market research, and points of contact for assistance in exporting, obtaining remedies from unfair trading practices, or receiving help with market access problems. Customers are able to review comprehensive information on how to export, search for trade information by either industry or by country, learn how to petition against unfairly priced imports, and obtain information on a number of useful international trade-related products like overseas trade leads and agent distributor reports. The Web site also features email addresses and locations for trade contacts in Washington, overseas, in major exporting centers in the United States, and in other parts of the Federal Government.


Minority Business Development Agency

Department of Commerce, Washington, DC 20230

National Director, Minority Business Development Agency DAVID HINSON
Deputy Director (VACANCY)
Associate Director for Management EDITH J. MCCLOUD

[For the Minority Business Development Agency statement of organization, see the Federal Register of Mar. 17, 1972, 37 FR 5650, as amended]

The Minority Business Development Agency was established by Executive order in 1969. The Agency develops and coordinates a national program for minority business enterprise.

The Agency was created to assist minority businesses in achieving effective and equitable participation in the American free enterprise system and in overcoming social and economic disadvantages that have limited their participation in the past. The Agency provides national policies and leadership in forming and strengthening a partnership of business, industry, and government with the Nation’s minority businesses.

Business development services are provided to the minority business community through three vehicles: the minority business opportunity committees, which disseminate information on business opportunities; the minority business development
centers, which provide management and technical assistance and other business development services; and electronic commerce, which includes a Web site that shows how to start a business and use the service to find contract opportunities.

The Agency promotes and coordinates the efforts of other Federal agencies in assisting or providing market opportunities for minority business. It coordinates opportunities for minority firms in the private sector. Through such public and private cooperative activities, the Agency promotes the participation of Federal, State, and local governments, and business and industry in directing resources for the development of strong minority businesses.

Sources of Information

Publications  Copies of Minority Business Today and the BDC Directory may be obtained by contacting the Office of Business Development. Phone, 202–482–6022. Comprehensive information about programs, policy, centers, and access to the job matching database is available through the Internet at www.mbdagov.


National Oceanic and Atmospheric Administration

Department of Commerce, Washington, DC 20230

Under Secretary for Oceans and Atmosphere and Administrator
JANE LUBCHENCO

Assistant Secretary for Oceans and Atmosphere and Deputy Administrator
(VACANCY)

Deputy Under Secretary for Oceans and Atmosphere
MARY M. GLACKIN

Deputy Assistant Secretary for Oceans and Atmosphere
(VACANCY)

Deputy Assistant Secretary for International Affairs
JAMES M. TURNER

General Counsel
LOIS SCHIFFER

Chief Administrative Officer
WILLIAM F. BROGLIE

Chief Financial Officer
MAUREEN E. WYLIE

Chief Information Officer
JOE KLIMAVICZ

Director, Office of Communications
JUSTIN KENNEY

Director, Office of Education
LOUISA KOCH

Director, Office of Legislative Affairs
JOHN GRAY

Director, Office of Program Analysis & Evaluation
STEVE AUSTIN

Director, Workforce Management Office
EDUARDO RIBAS

[For the National Oceanic and Atmospheric Administration statement of organization, see the Federal Register of Feb. 13, 1978, 43 FR 6128]

The National Oceanic and Atmospheric Administration (NOAA) was formed on October 3, 1970, by Reorganization Plan No. 4 of 1970 (5 U.S.C. app.).

NOAA's mission entails environmental assessment, prediction, and stewardship. It is dedicated to monitoring and assessing the state of the environment in order to make accurate and timely forecasts to protect life, property, and natural resources, as well as to promote the economic well-being of the United States and to enhance its environmental security. NOAA is committed to
protecting America’s ocean, coastal, and living marine resources while promoting sustainable economic development.

For a complete listing of NOAA facilities and activities in your State or Territory, visit www.legislative.noaa.gov/NIYS/index.html.

**National Weather Service** The National Weather Service (NWS) provides weather, water and climate warnings, forecasts and data for the United States, its territories, adjacent waters, and ocean areas. NWS data and products form a national information database and infrastructure used by Government agencies, the private sector, the public, and the global community to protect life and property and to enhance the national economy. Working with partners in Government, academic and research institutions and private industry, NWS strives to ensure their products and services are responsive to the needs of the American public. NWS data and information services support aviation and marine activities, wildfire suppression, and many other sectors of the economy. NWS supports national security efforts with long- and short-range forecasts, air quality and cloud dispersion forecasts, and broadcasts of warnings and critical information over the 800-station NOAA Weather Radio network.


**National Environmental Satellite, Data, and Information Service** The National Environmental Satellite, Data, and Information Service (NESDIS) operates the Nation’s civilian geostationary and polar-orbiting environmental satellites. It also manages the largest collection of atmospheric, climatic, geophysical, and oceanographic data in the world. From these sources, NESDIS develops and provides, through various media, environmental data for forecasts, national security, and weather warnings to protect life and property. This data is also used to assist in energy distribution, the development of global food supplies, the management of natural resources, and in the recovery of downed pilots and mariners in distress.


**National Marine Fisheries Service** The National Marine Fisheries Service (NMFS) supports the management, conservation, and sustainable development of domestic and international living marine resources and the protection and restoration of healthy ecosystems. NMFS is involved in the stock assessment of the Nation’s multi-billion-dollar marine fisheries, protecting marine mammals and threatened species, habitat conservation operations, trade and industry assistance, and fishery enforcement activities.


**National Ocean Service** The National Ocean Service (NOS) works to balance the Nation’s use of coastal resources through research, management, and policy. NOS monitors the health of U.S. coasts by examining how human use and natural events impact coastal ecosystems. Coastal communities rely on NOS for information about natural hazards so they can more effectively reduce or eliminate the destructive effects of coastal hazards. NOS assesses the damage caused by hazardous material spills and works to restore or replace the affected coastal resources. Through varied programs, NOS protects wetlands, water quality, beaches, and wildlife. In addition, NOS provides a wide range of navigational products and data that assist vessels’ safe movement through U.S. waters and provides the basic set of information that establishes the latitude, longitude, and elevation framework necessary for the Nation’s surveying, navigation, positioning, and mapping activities.

Office of Oceanic and Atmospheric Research  The Office of Oceanic and Atmospheric Research (OAR) carries out research on weather, air quality and composition, climate variability and change, and ocean, coastal, and Great Lakes ecosystems. OAR conducts and directs its research programs in coastal, marine, atmospheric, and space sciences through its own laboratories and offices, as well as through networks of university-based programs across the country.


Office of Marine and Aviation Operations  The Office of Marine and Aviation Operations maintains a fleet of ships and aircraft, and manages several safety programs. Ships and aircraft are used for operational data collection and research in support of NOAA's mission, the Global Earth Observation System, and the Integrated Ocean Observing System. This includes flying “hurricane hunter” aircraft into nature's most turbulent storms to collect data critical to hurricane research.

For further information, contact Office of Marine and Aviation Operations, Suite 500, 8403 Colesville Rd., Silver Spring, MD 20910. Phone, 301–713–1045.

Sources of Information


National Telecommunications and Information Administration

Department of Commerce, Washington, DC 20230

Assistant Secretary for Communications and Information  LAWRENCE STRICKLIN
Deputy Assistant Secretary  ANNA M. GOMEZ
Chief Counsel  KATHY D. SMITH
Associate Administrator for Spectrum Management  KARL NEBBIA
Associate Administrator for Policy Analysis and Development  DANIEL J. WEITZNER
Associate Administrator for International Affairs  FIONA ALEXANDER
Associate Administrator for Telecommunications and Information Applications  BERNADETTE A. MCGUIRE-RIVERA
Director, Institute for Telecommunication Sciences  ALAN VINCENT

[For the National Telecommunications and Information Administration statement of organization, see the Federal Register of June 5, 1978, 43 FR 24348]
and Executive Order 12046 of March 27, 1978 (3 CFR, 1978 Comp., p. 158), by combining the Office of Telecommunications Policy of the Executive Office of the President and the Office of Telecommunications of the Department of Commerce to form a new agency reporting to the Secretary of Commerce. NTIA operates under the authority of the National Telecommunications and Information Administration Organization Act (47 U.S.C. 901).

NTIA's principal responsibilities and functions include serving as the principal executive branch adviser to the President on telecommunications and information policy; developing and presenting U.S. plans and policies at international communications conferences and related meetings; prescribing policies for and managing Federal use of the radio frequency spectrum; serving as the principal Federal telecommunications research and engineering laboratory, through NTIA's Institute for Telecommunication Sciences, headquartered in Boulder, CO; administering Federal programs to assist telecommunication facilities, public safety organizations, and the general public with the transition to digital broadcasting; providing grants through the Broadband Technology Opportunities Program to increase broadband accessibility in underserved areas of the United States; and providing grants through the Public Telecommunications Facilities Program to extend delivery or public telecommunications services to U.S. citizens, to increase ownership and management by women and minorities, and to strengthen the capabilities of existing public broadcasting stations to provide telecommunications services.

Sources of Information

Publications Since 1970, several hundred technical reports and memoranda, special publications, contractor reports, and other information products have been published by NTIA or its predecessor agency. The publications are available from the National Telecommunications and Information Administration, Department of Commerce, Washington, DC 20230 (phone, 202–482–1551); or the National Telecommunications and Information Administration, Institute for Telecommunication Sciences, Department of Commerce, Boulder, CO 80302 (phone, 303–497–3572). More information can be obtained by visiting the Web site at www.ntia.doc.gov.


National Institute of Standards and Technology

100 Bureau Drive, Gaithersburg, MD 20899

Director PATRICK D. GALLAGHER
Deputy Director (VACANCY)
Chief Financial Officer DAVID ROBINSON
Chief Scientist KATHARINE GEBBIE, Acting

The National Institute of Standards and Technology (NIST) operates under the authority of the National Institute of Standards and Technology Act (15 U.S.C. 271), which amends the Organic Act of March 3, 1901 (ch. 872), that created the National Bureau of Standards (NBS) in 1901. In 1988, Congress renamed NBS as NIST and expanded its activities and responsibilities.

NIST is a nonregulatory Federal agency within the Commerce Department. Its mission is to promote measurement science, standards, and technology to enhance productivity, facilitate trade, and improve the quality of life. NIST
carries out its mission through the NIST laboratories, which conduct research to advance the U.S. technological infrastructure; the Baldrige National Quality Program, which helps U.S. businesses and other organizations improve the performance and quality of their operations; the Hollings Manufacturing Extension Partnership, which helps smaller firms adopt new manufacturing and management technologies; and the Technology Innovative Program, which provides cost-shared awards to industry and other institutions for high-risk, high-reward research in areas of critical national need.

Sources of Information


For further information, contact the National Institute of Standards and Technology, 100 Bureau Drive, Gaithersburg, MD. Phone, 301–975–6478. Fax, 301–926–1630. Email, inquiries@nist.gov. Internet, http://www.nist.gov.

National Technical Information Service Administration

5301 Shawnee Road, Alexandria, VA 22312

Director
BRUCE BORZINO
Deputy Director
(VACANCY)
Chief Financial Officer
MARY HOUFF
Chief Information Officer
KEITH SINNER

The National Technical Information Service (NTIS) operates a central clearinghouse of scientific and technical information that is useful to U.S. business and industry. NTIS collects scientific and technical information; catalogs, abstracts, indexes, and permanently archives the information; disseminates products in the forms and formats most useful to its customers; develops electronic and other media to disseminate information; and provides information processing services to other Federal agencies. NTIS receives no appropriations. Its revenue comes from two sources: the sale of technical reports to business and industry, schools and universities, State and local government offices, and the public at large and from services to Federal agencies that help them communicate more effectively with their employees and constituents.

The NTIS collection of approximately 2.5 million works covers a broad array of subjects and includes reports on the results of research and development and scientific studies on manufacturing processes, current events, and foreign and domestic trade; business and management studies; social, economic, and trade statistics; computer software and databases; health care reports, manuals, and data; environmental handbooks, regulations, economic studies, and applied technologies; directories to Federal laboratory and technical resources; and global competitive intelligence. The collection also includes audiovisual training materials in such areas as foreign languages, workplace safety and health, law enforcement, and fire services.

The NTIS Bibliographic Database is available online through commercial vendors and on CD-ROM from NTIS. Database

Sources of Information

Products and Services  For general inquiries, to place an order, or to request the Catalog of NTIS Products and Services, contact the NTIS Sales Desk from 8 a.m. to 6 p.m. (eastern standard time). Phone, 800–553–6847. TDD, 703–487–4639. Fax, 703–605–6900. Email, info@ntis.gov. Internet, www.ntis.gov. To inquire about NTIS information services for other Federal agencies, call 703–605–6540.

For further information, contact the National Technical Information Service Administration, 5301 Shawnee Road, Arlington, VA 22312. Phone, 703–605–6050, or 888–584–8332. Internet, http://www.ntis.gov.

United States Patent and Trademark Office

600 Dulany Street, Arlington, VA 22313

Under Secretary for Intellectual Property and Director  DAVID KAPPOS
Deputy Under Secretary for Intellectual Property and Deputy Director  SHARON BARNER
Commissioner for Patents  ROBERT STOLL
Commissioner for Trademarks  LYNNE G. BERESFORD

[For the Patent and Trademark Office statement of organization, see the Federal Register of Apr. 14, 1975, 40 FR 16707]

The United States Patent and Trademark Office (USPTO) was established by the act of July 19, 1952 (35 U.S.C. 1) to promote the progress of science and the useful arts by securing for limited times to inventors the exclusive right to their respective discoveries for a certain period of time (Article I, Section 8 of the United States Constitution). The registration of trademarks is based on the commerce clause of the U.S. Constitution.

USPTO examines and issues patents. There are three major patent categories: utility patents, design patents, and plant patents. USPTO also issues statutory invention registrations and processes international patent applications.

Through the registration of trademarks, USPTO assists businesses in protecting their investments, promoting goods and services, and safeguarding consumers against confusion and deception in the marketplace. A trademark includes any distinctive word, name, symbol, device, or any combination thereof adopted and used or intended to be used by a manufacturer or merchant to identify his goods or services and distinguish them from those manufactured or sold by others. Trademarks are examined by the Office for compliance with various statutory requirements to prevent unfair competition and consumer deception.

In addition to the examination of patent and trademark applications, issuance of patents, and registration of trademarks, USPTO advises and assists government agencies and officials in matters involving all domestic and global aspects of intellectual property. USPTO also promotes an understanding of intellectual property protection.

USPTO provides public access to patent, trademark, and related scientific and technical information. Patents and trademarks may be freely reviewed and searched online at www.uspto.gov or at designated Patent and Trademark Depository Libraries. There are 80 Patent and Trademark Depository Libraries located within the United States and the territory of Puerto Rico. Additionally, USPTO’s Scientific and Technical Information Center in Alexandria, VA, houses over 120,000 volumes of scientific and technical books in various languages; 90,000 bound volumes of periodicals devoted to science and
technology; the official journals of 77 foreign patent organizations; and over 40 million foreign patents on paper, microfilm, microfiche, and CD–ROM.

**Sources of Information**

**Patents** The United States Patent and Trademark Office has priority programs for advancement of examination of certain patent applications where the invention could materially enhance the quality of the environment of mankind. For further information, contact the Commissioner for Patents, Office of Petitions, Washington, DC 20231. Phone, 703–305–9282.


The Department of Defense is responsible for providing the military forces needed to deter war and protect the security of our country. The major elements of these forces are the Army, Navy, Marine Corps, and Air Force, consisting of about 1.3 million men and women on active duty. They are backed, in case of emergency, by the 825,000 members of the Reserve and National Guard. In addition, there are about 600,000 civilian employees in the Defense Department. Under the President, who is also Commander in Chief, the Secretary of Defense exercises authority, direction, and control over the Department, which includes the separately organized military departments of Army, Navy, and Air Force, the Joint Chiefs of Staff providing
military advice, the combatant commands, and defense agencies and field activities established for specific purposes.

The National Security Act Amendments of 1949 redesignated the National Military Establishment as the Department of Defense and established it as an executive department (10 U.S.C. 111) headed by the Secretary of Defense.

**Structure** The Department of Defense is composed of the Office of the Secretary of Defense; the military departments and the military services within those departments; the Chairman of the Joint Chiefs of Staff and the Joint Staff; the combatant commands; the defense agencies; DOD field activities; and such other offices, agencies, activities, and commands as may be established or designated by law or by the President or the Secretary of Defense.

Each military department is separately organized under its own Secretary and functions under the authority, direction, and control of the Secretary of Defense. The Secretary of each military department is responsible to the Secretary of Defense for the operation and efficiency of his department. Orders to the military departments are issued through the Secretaries of these departments or their designees, by the Secretary of Defense, or under authority specifically delegated in writing by the Secretary of Defense or provided by law.

The commanders of the combatant commands are responsible to the President and the Secretary of Defense for accomplishing the military missions assigned to them and exercising command authority over forces assigned to them. The operational chain of command runs from the President to the Secretary of Defense to the commanders of the combatant commands. The Chairman of the Joint Chiefs of Staff functions within the chain of command by transmitting the orders of the President or the Secretary of Defense to the commanders of the combatant commands.

**Office of the Secretary of Defense**

**Secretary of Defense** The Secretary of Defense is the principal defense policy adviser to the President and is responsible for the formulation of general defense policy and policy related to DOD and for the execution of approved policy. Under the direction of the President, the Secretary exercises authority, direction, and control over the Department of Defense.

**Acquisition, Technology, and Logistics**
The Under Secretary of Defense for Acquisition, Technology, and Logistics is the principal staff assistant and adviser to the Secretary of Defense for all matters relating to the DOD Acquisition System; research and development; modeling and simulation; systems engineering; advanced technology; developmental test and evaluation; production; systems integration; logistics; installation management; military construction; procurement; environment, safety, and occupational health management; utilities and energy management; business management modernization; document services; and nuclear, chemical, and biological defense programs.

**Intelligence**
The Under Secretary of Defense for Intelligence is the principal staff assistant and adviser to the Secretary and Deputy Secretary of Defense for intelligence, intelligence-related matters, counterintelligence, and security. The Under Secretary of Defense for Intelligence supervises all intelligence and intelligence-related affairs of DOD.

**Networks and Information Integration**
The Assistant Secretary of Defense (Networks and Information Integration) is the principal staff assistant and adviser to the Secretary and Deputy Secretary of Defense for achieving and maintaining information superiority in support of DOD missions, while exploiting or denying an adversary’s ability to do the same. The Assistant Secretary of Defense also serves as the Chief Information Officer.

**Personnel and Readiness** The Under Secretary of Defense for Personnel and Readiness is the principal staff assistant and adviser to the Secretary of Defense for policy matters relating to
the structure and readiness of the total force. Functional areas include readiness; civilian and military personnel policies, programs, and systems; civilian and military equal opportunity programs; health policies, programs, and activities; Reserve component programs, policies, and activities; family policy, dependents’ education, and personnel support programs; mobilization planning and requirements; language capabilities and programs; and the Federal Voting Assistance Program. The Under Secretary of Defense (Personnel and Readiness) also serves as the Chief Human Capital Officer.

**Policy**  The Under Secretary of Defense for Policy is the principal staff assistant and adviser to the Secretary of Defense for policy matters relating to overall international security policy and political-military affairs and represents the Department at the National Security Council and other external agencies regarding national security policy. Functional areas include homeland defense; NATO affairs; foreign military sales; arms limitation agreements; international trade and technology security; regional security affairs; special operations and low-intensity conflict; stability operations; integration of departmental plans and policies with overall national security objectives; drug control policy, requirements, priorities, systems, resources, and programs; and issuance of policy guidance affecting departmental programs.

**Additional Staff**  In addition, the Secretary and Deputy Secretary of Defense are assisted by a special staff of assistants, including the Assistant Secretary of Defense for Legislative Affairs; the General Counsel; the Inspector General; the Assistant Secretary of Defense for Public Affairs; the Assistant to the Secretary of Defense (Intelligence Oversight); the Director of Administration and Management; the Under Secretary of Defense (Comptroller)/Chief Financial Officer; the Director of Operational Test and Evaluation; Director, Business Transformation; Director, Net Assessment; Director, Program Analysis and Evaluation; and such other officers as the Secretary of Defense establishes to assist him in carrying out his duties and responsibilities.

**Joint Chiefs of Staff**  The Joint Chiefs of Staff consist of the Chairman; the Vice Chairman; the Chief of Staff of the Army; the Chief of Naval Operations; the Chief of Staff of the Air Force; and the Commandant of the Marine Corps. The Chairman of the Joint Chiefs of Staff is the principal military adviser to the President, the National Security Council, and the Secretary of Defense. The other members of the Joint Chiefs of Staff are military advisers who may provide additional information upon request from the President, the National Security Council, or the Secretary of Defense. They may also submit their advice when it does not agree with that of the Chairman. Subject to the authority of the President and the Secretary of Defense, the Chairman of the Joint Chiefs of Staff is responsible for assisting the President and the Secretary of Defense in providing strategic direction and planning for the Armed Forces; making recommendations for the assignment of responsibilities within the Armed Forces; comparing the capabilities of American and allied Armed Forces with those of potential adversaries; preparing and reviewing contingency plans that conform to policy guidance; preparing joint logistic and mobility plans; and recommending assignment of logistic and mobility responsibilities.

The Chairman, while so serving, holds the grade of general or admiral and outranks all other officers of the Armed Forces.

The Vice Chairman of the Joint Chiefs performs duties assigned by the Chairman, with the approval of the Secretary of Defense. The Vice Chairman acts as Chairman when there is a vacancy in the office of the Chairman or in the absence or disability of the Chairman. The Vice Chairman, while so serving, holds the grade of general or admiral and outranks all other officers of the Armed Forces except the Chairman of the Joint Chiefs of Staff.
Joint Staff  The Joint Staff, under the Chairman of the Joint Chiefs of Staff, assists the Chairman and the other members of the Joint Chiefs of Staff in carrying out their responsibilities. The Joint Staff is headed by a Director who is selected by the Chairman in consultation with the other members of the Joint Chiefs of Staff and with the approval of the Secretary of Defense. Officers assigned to serve on the Joint Staff are selected by the Chairman in approximate equal numbers from the Army, Navy, Marine Corps, and Air Force.

Combatant Commands  The combatant commands are military commands with broad continuing missions maintaining the security and defense of the United States against attack; supporting and advancing the national policies and interests of the United States and discharging U.S. military responsibilities in their assigned areas; and preparing plans, conducting operations, and coordinating activities of the forces assigned to them in accordance with the directives of higher authority. The operational chain of command runs from the President to the Secretary of Defense to the commanders of the combatant commands. The Chairman of the Joint Chiefs of Staff serves as the spokesman for the commanders of the combatant commands, especially on the administrative requirements of their commands.

For a complete listing of the combatant commands, including a map of each command’s geographic area of responsibility and links to command Web sites, visit http://www.defense.gov/specials/unifiedcommand/.

Field Activities  Counterintelligence Field Activity  The DOD Counterintelligence Field Activity was established in 2002 to build a Defense counterintelligence (CI) system that is informed by national goals and objectives and supports the protection of DOD personnel and critical assets from foreign intelligence services, foreign terrorists, and other clandestine or covert threats. The desired end is a transformed Defense CI system that integrates and synchronizes the counterintelligence activities of the military departments, defense agencies, Joint Staff, and combatant commands.

For further information, contact the Department of Defense Counterintelligence Field Activity, Crystal Square 5, Suite 1200, 1755 Jefferson Davis Highway, Arlington, VA 22202–3537. Phone, 703–699–7799.

Defense Technical Information Center  The Defense Technical Information Center (DTIC) is a field activity in the Office of the Under Secretary of Defense (Acquisition, Technology, and Logistics). It operates under the authority, direction, and control of the Director, Defense Research and Engineering. DTIC provides defense scientific and technical information, offers controlled access to defense information, and designs and hosts more than 100 DOD Web sites. DTIC’s collections include technical reports, summaries of research in progress, independent research and development material, defense technology transfer agreements, and DOD planning documents.


Defense Technology Security Administration  The Defense Technology Security Administration (DTSA) is the central DOD point of contact for development and implementation of technology security policies governing defense articles and services and dual-use commodities. DTSA administers the development and implementation of DOD technology security policies on international transfers of defense-related goods, services, and technologies to ensure that critical U.S. military technological advantages are preserved; transfers that could prove detrimental to U.S. security interests are controlled and limited; proliferation of weapons of mass destruction and their means of delivery is prevented; diversion of defense-related goods to terrorists is prevented; legitimate defense
cooperation with foreign friends and allies is supported; and the health of the defense industrial base is assured.


**Education Activity** The Department of Defense Education Activity (DODEA) was established in 1992. It consists of two subordinate organizational entities: the Department of Defense Dependents Schools (DODDS) and the Department of Defense Domestic Dependent Elementary and Secondary Schools (DDESS). DODEA formulates, develops, and implements policies, technical guidance, and standards for the effective management of Defense dependents education activities and programs. It also plans, directs, coordinates, and manages the education programs for eligible dependents of U.S. military and civilian personnel stationed overseas and stateside; evaluates the programmatic and operational policies and procedures for DODDS and DDESS; and provides education activity representation at meetings and deliberations of educational panels and advisory groups.


**Human Resources Field Activity** The Department of Defense Human Resources Activity (DODHRA) enhances the operational effectiveness and efficiency of a host of dynamic and diverse programs supporting the Office of the Under Secretary of Defense for Personnel and Readiness. The Field Activity supports policy development, performs cutting-edge research and expert analysis, supports readiness and reengineering efforts, manages the largest automated personnel data repositories in the world, prepares tomorrow’s leaders through robust developmental programs, supports recruiting and retaining the best and brightest, and delivers both benefits and critical services to warfighters and their families.


**TRICARE Management Activity** The TRICARE Management Activity (TMA) was formed in 1998 from the consolidation of the TRICARE Support Office (formerly Civilian Health and Medical Program of the Uniformed Services (CHAMPUS) headquarters), the Defense Medical Programs Activity, and the integration of health management program functions formerly located in the Office of the Assistant Secretary of Defense for Health Affairs. The mission of TMA is to manage TRICARE; manage the Defense Health Program appropriation; provide operational direction and support to the Uniformed Services in the management and administration of the TRICARE program; and administer CHAMPUS.


**Test Resource Management** The Test Resource Management Center (TRMC) is a DOD Field Activity under the authority, direction, and control of the Under Secretary of Defense for Acquisition, Technology, and Logistics. The Center develops policy, plans for, and assesses the adequacy of the major range and test facility base to provide adequate testing in support of development, acquisition, fielding, and sustainment of defense systems. TRMC develops and maintains the test and evaluation resources strategic plan, reviews the proposed DOD test and evaluation budgets, and certifies the adequacy of the proposed budgets and whether they provide balanced support of the strategic plan. TRMC manages the Central Test and Evaluation Investment Program, the Test and Evaluation Science and Technology Program, and the Joint Mission Environment Test Capability Program.

**Defense Prisoner of War/Missing Personnel Office** The Defense Prisoner of War/Missing Personnel Office (DPMO) was established in 1993 to provide centralized management of prisoner of war and missing personnel activities.
war/missing personnel affairs within the DOD. DPMO’s primary responsibilities include leadership for and policy oversight over all efforts to account for Americans still missing from past conflicts and the recovery of and accounting for those who may become isolated in hostile territory in future conflicts. The Office also provides administrative and logistical support to the U.S.-Russia Joint Commission on POW/MIA; conducts research and analysis to help resolve cases of those unaccounted for; examines DOD documents for possible public disclosure; and, through periodic consultations and other appropriate measures, maintains viable channels of communications on POW/MIA matters between DOD and Congress, the families of the missing, and the American public.


Office of Economic Adjustment The Office of Economic Adjustment (OEA) assists communities that are adversely affected by base closures, expansions, or realignments and Defense contract or program cancellations. OEA provides technical and financial assistance to those communities and coordinates other Federal agencies’ involvement through the Defense Economic Adjustment Program.

For further information, contact the Office of Economic Adjustment, Department of Defense, Suite 200, 400 Army Navy Drive, Arlington, VA 22202–4704. Phone, 703–604–6020.

Washington Headquarters Services Washington Headquarters Services (WHS), established as a DOD Field Activity on October 1, 1977, is under the authority, direction, and control of the Director of Administration and Management. WHS provides a wide range of administrative and operational services to the Office of the Secretary of Defense, specified DOD components, Federal Government activities, and the general public. This support includes contracting and procurement; Defense facilities management; Pentagon renovation and construction; directives and records management; financial management; library service; human resource services for executive, political, military, and civilian personnel; personnel security services; support for advisory boards and commissions; legal services and advice; information technology and data systems support; enterprise information technology infrastructure services; and planning and evaluation functions.


Defense Media Activity Defense Media Activity (DMA) gathers and reports Defense news and information from all levels in the Department to the DOD family worldwide through the Armed Forces Radio and Television Network, the Internet, and printed publications. DMA reports news about individual soldiers, sailors, marines, airmen, and Defense civilian employees to the American public through the Hometown News Service. DMA provides World Wide Web infrastructure and services for DOD organizations. It collects, processes, and stores DOD imagery products created by the Department and makes them available to the American public. It trains the Department’s public affairs and visual information military and civilian professionals. DMA also operates Stars and Stripes, a news and information organization, free of Government editorial control and censorship for military audiences overseas.


Sources of Information News Organizations Newspapers and radio and television stations may subscribe to receive news releases about individual military members and Defense Department civilian employees at no cost. Phone, 210–925–6541. Email, hometown@dama.mil. Internet, www1.dmsa.dama.mil/hometown/. Official
news releases and transcripts of press conferences can be found on the Internet at www.defense.gov.

Audiovisual Products  Certain Department of Defense productions on film and videotapes, CD–ROMs, and other audiovisual products such as stock footage and still photographs are available to the public. For an up-to-date, full-text, searchable listing of the Department’s inventory of photographs and films of operations, exercises, and historical events or for interactive training materials, contact the Defense Imagery Management Center. Phone, 888–743–4662. Email, askdimoc@dma.mil. Internet, http://www.defenseimagery.mil.


Electronic Access Information about the following offices is available as listed below:


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DEPARTMENT OF DEFENSE

EDITORIAL NOTE: The Department of the Air Force did not meet the publication deadline for submitting updated information of its activities, functions, and sources of information as required by the automatic disclosure provisions of the Freedom of Information Act (5 U.S.C. 552(a)(1)(A)).

Department of the Air Force
1690 Air Force Pentagon, Washington, DC 20330–1670

Secretary of the Air Force
Chief of Staff
Vice Chief of Staff
Chief Master Sergeant
Administrative Assistant
Auditor General
Acquisition
Financial Management and Comptroller
General Counsel
International Affairs
Installations, Environment and Logistics
Inspector General
Legislative Liaison
Manpower and Reserve Affairs
Public Affairs
Small Business Programs
Warfighting Integration and Chief Information Officer
Manpower and Personnel
Intelligence, Surveillance and Reconnaissance
Air, Space and Information Operations, Plans and Requirements
Logistics, Installation and Mission Support
Strategic Plans and Programs
Analyses, Assessments and Lessons Learned
Strategic Deterrence and Nuclear Integration Office
Chief of Chaplains
Air Force Historian
Judge Advocate General
Chief, Air Force Reserve
Safety
Surgeon General
Chief Scientist
Test and Evaluation
Chief, National Guard Bureau
Director, Air National Guard

Michael B. Donley
GEN. Norton A. Schwartz
GEN. Carrol H. Chandler
CMsGT. James A. Roy
William A. Davidson
Theodore J. Williams
David M. Van Buren, Acting
Jamie M. Morin
Charles A. Blanchard
Terry A. Yorks
Lt. Gen. Marc E. Rogers
MAJ. Gen. Robin Rand
Daniel B. Ginsberg
Col. Les A. Kodlick
Ronald A. Poussard
Lt. Gen. William L. Shelton
Lt. Gen. Richard Y. Newton, III
Lt. Gen. David A. Deptula
Lt. Gen. Daniel J. Darnell
Lt. Gen. Loren M. Reno
Lt. Gen. Christopher D. Miller
Jacqueline R. HenningSEN
MAJ. Gen. Williams A. Chambers
MAJ. Gen. Cecil R. Richardson
Clarence R. Anderegg
Lt. Gen. Richard C. Harding
MAJ. Gen. Frederick F. Roggero
Lt. Gen. Charles B. Green
Werner J.A. Dahm
John T. Manclark
GEN. Craig R. McKinley
Lt. Gen. Harry M. Wyatt, III

The Department of the Air Force is responsible for defending the United States through control and exploitation of air and space.

The Department of the Air Force (USAF) was established as part of the National Military Establishment by the National Security Act of 1947 (61 Stat. 502) and came into being on September 18, 1947. The National Security Act Amendments
of 1949 redesignated the National Military Establishment as the Department of Defense, established it as an executive department, and made the Department of the Air Force a military department within the Department of Defense (63 Stat. 578). The Department of the Air Force is separately organized under the Secretary of the Air Force. It operates under the authority, direction, and control of the Secretary of Defense (10 U.S.C. 8010). The Department consists of the Office of the Secretary of the Air Force, the Air Staff, and field organizations.

**Secretary**  The Secretary is responsible for matters pertaining to organization, training, logistical support, maintenance, welfare of personnel, administrative, recruiting, research and development, and other activities prescribed by the President or the Secretary of Defense.

**Air Staff**  The mission of the Air Staff is to furnish professional assistance to the Secretary, the Under Secretary, the Assistant Secretaries, and the Chief of Staff in executing their responsibilities.

**Field Organizations**  The major commands, field operating agencies, and direct reporting units together represent the field organizations of the Air Force. These are organized primarily on a functional basis in the United States and on an area basis overseas. These commands are responsible for accomplishing certain phases of the worldwide activities of the Air Force. They also are responsible for organizing, administering, equipping, and training their subordinate elements for the accomplishment of assigned missions.

**Major Commands: Continental U.S. Commands**

**Air Combat Command**  This Command operates Air Force bombers and CONUS-based, combat-coded fighter and attack aircraft. It organizes, trains, equips, and maintains combat-ready forces for rapid deployment and employment while ensuring strategic air defense forces are ready to meet the challenges of peacetime air sovereignty and wartime air defense.

**Air Force Materiel Command**  This Command advances, integrates, and uses technology to develop, test, acquire, and sustain weapons systems. It also performs single-manager continuous product and process improvement throughout a product’s life cycle.

**Air Mobility Command**  This Command provides airlift, air refueling, special air mission, and aeromedical evacuation for U.S. forces. It also supplies forces to theater commands to support wartime tasking.

**Air Force Reserve Command**  This Command supports the Air Force mission of defending the Nation through control and exploitation of air and space. It plays an integral role in the day-to-day Air Force mission and is not a force held in reserve for possible war or contingency operations.

**Air Force Space Command**  This Command operates space and ballistic missile systems, including ballistic missile warning, space control, spacelift, and satellite operations.

**Air Force Special Operations Command**  This Command provides the air component of U.S. Special Operations Command, deploying specialized air power and delivering special operations combat power.

**Air Education and Training Command**  This Command recruits, assesses, commissions, educates, and trains Air Force enlisted and officer personnel. It provides basic military training, initial and advanced technical training, flying training, and professional military and degree-granting professional education. The Command also conducts joint, medical service, readiness, and Air Force security assistance training.

**Major Commands: Overseas Commands**

**Pacific Air Forces**  The Command is responsible for planning, conducting, and coordinating offensive and defensive air operations in the Pacific and Asian theaters.

**United States Air Forces in Europe**  The Command plans, conducts, controls, coordinates, and supports air and space operations to achieve United States national and NATO objectives.
For a list of active Major Commands, go to http://www.af.mil/publicwebsites/index.asp.

**Field Activities**

**Air National Guard** The Center performs the operational and technical tasks associated with manning, equipping, and training Air National Guard units to required readiness levels.

**Base Closures** The Agency serves as the Federal real property disposal agent and provides integrated executive management for Air Force bases in the United States as they are closed under the delegated authorities of the Base Closure and Realignment Act of 1988 and the Defense Base Closure and Realignment Act of 1990.

**Communications** The Agency ensures that command, control, communications, and computer systems used by USAF warfighters are integrated and interoperable. It develops and validates C4 architectures, technical standards, technical reference codes, policies, processes and procedures, and technical solutions, supporting information superiority through technical excellence.

**Emergency Preparedness** The Office is responsible for Air Force-related national security emergency preparedness functions, including military support to civil authorities, civil defense, and law enforcement agencies and planning for continuity of operations during emergencies.

**Engineering** The Agency maximizes Air Force civil engineers’ capabilities in base and contingency operations by providing tools, practices, and professional support for readiness, training, technical support, management practices, automation support, vehicles and equipment, and research, development, and acquisition consultation.

**Environmental Quality** The Center provides the Air Force with services in environmental remediation, compliance, planning, and pollution prevention, as well as construction management and facilities design.

**Flight Standards** The Agency performs worldwide inspection of airfields, navigation systems, and instrument approaches. It provides flight standards to develop Air Force instrument requirements and certifies procedures and directives for cockpit display and navigation systems. It also provides air traffic control and airlift procedures and evaluates air traffic control systems and airspace management procedures.

**Historic Publications** The Office researches, writes, and publishes books and other studies on Air Force history and provides historical support to Air Force headquarters.

**Historical Research** The Agency serves as a repository for Air Force historical records and provides research facilities for scholars and the general public.

**Intelligence** The Agency provides intelligence services to support Air Force operations through flexible collection, tailored air and space intelligence, weapons monitoring, and information warfare products and services.

**Medical Operations** The Agency assists the USAF Surgeon General in developing plans, programs, and policies for the medical service, aerospace medicine, clinical investigations, quality assurance, health promotion, family advocacy, bioenvironmental engineering, military public health, and radioactive material management.

**Modeling and Simulation** The Agency implements policies and standards and supports field operations in the areas of modeling and simulation.

**News** The Agency gathers information and packages and disseminates electronic and printed news and information products. It manages and operationally controls Air Force Internal Information, the Army and Air Force Hometown News Service, the Air Force Broadcasting Service, and the Air Force Armed Forces Radio and Television outlets worldwide; operates the Air Force hotline; and provides electronic information through the Air Force bulletin board and the Internet.

**Nuclear Weapons Monitoring** The Air Force Technical Applications Center monitors compliance with various nuclear treaties. It provides real-time reporting of nuclear weapons tests and operates a global network of sensors and
analytical laboratories to monitor foreign nuclear activity. It conducts research and development of proliferation detection technologies for all weapons of mass destruction.

**Real Estate** The Agency acquires, manages, and disposes of land for the Air Force worldwide and maintains a complete land and facilities inventory.

**Weather Services** The Service provides centralized weather services to the Air Force, Army joint staff, designated unified commands, and other agencies, ensuring standardization of procedures and interoperability within the USAF weather system and assessing its technical performance and effectiveness.

**Direct Reporting Units**

**Air Force Communication and Information Center** The Center applies information technology to improve operations processes and manages all Air Force information technology systems.

**Air Force District of Washington** The Air Force District of Washington (AFDW) provides support for Headquarters Air Force and other Air Force units in the National Capital Region.

**Curtis E. LeMay Center for Doctrine Development and Education** The LeMay Center leads in the development of Air Force operational-level doctrine and establishes the Air Force’s position in Joint and multinational doctrine. The Center assists in the development, analysis, and wargaming of air, space, and cyberspace power concepts, doctrine, and strategy. Through wargames and military education, it also educates Air Force, Joint Defense, and multinational communities on warfighting doctrine.

**Air Force Operational Test and Evaluation Center** The Center plans and conducts test and evaluation procedures to determine operational effectiveness and suitability of new or modified USAF systems and their capacity to meet mission needs.

**Air Force Security Forces Center** The Center ensures quick and effective security responses to protect U.S. personnel around the globe.

**U.S. Air Force Academy** The Academy provides academic and military instruction and experience to prepare future USAF career officers. Graduates receive Bachelor of Science degrees in 1 of 26 academic majors and commissions as second lieutenants.

For a list of active direct reporting units and field operating agencies, go to http://www.afhra.af.mil/organizationalrecords/druandfoa.asp.


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**Department of the Army**

*The Pentagon, Washington, DC 20310*


Secretary of the Army: JOHN M. McHUGH
Under Secretary of the Army: JOSEPH W. WESTPHAL
Assistant Secretary of the Army (Acquisition, Logistics, and Technology): MALCOLM ROSS O’NEILL
Assistant Secretary of the Army (Civil Works): JO-ELLEN DARCY
Assistant Secretary of the Army (Financial Management): MARY SALLY MATIELLA
Assistant Secretary of the Army (Installations and Environment): (VACANCY)
Assistant Secretary of the Army (Manpower and Reserve Affairs): THOMAS R. LAMONT
General Counsel: (VACANCY)
Administrative Assistant to the Secretary of the Army
Chief Information Officer, G–6
Inspector General
Auditor General
Deputy Under Secretary of the Army
Deputy Under Secretary of the Army (Business Transformation)
Chief of Legislative Liaison
Chief of Public Affairs
Director, Small Business Programs

Office of the Chief of Staff
Chief of Staff, United States Army
Vice Chief of Staff
Director of the Army Staff
Vice Director of the Army Staff

Army Staff
Deputy Chief of Staff, G–1
Deputy Chief of Staff, G–2
Deputy Chief of Staff, G–3/5/7
Deputy Chief of Staff, G–4
Deputy Chief of Staff, G–8
Chief, Army Reserve
Chief, National Guard Bureau
Chief of Engineers

Surgeon General
Assistant Chief of Staff for Installation Management
Chief of Chaplains
Provost Marshal General
Judge Advocate General
Director, Army National Guard

Commands
Commanding General, U.S. Army Forces Command
Commanding General, U.S. Army Training and Doctrine Command
Commanding General, U.S. Army Materiel Command

Army Service Component Commands
Commanding General, U.S. Army Central
Commanding General, U.S. Army North
Commanding General, U.S. Army South
Commanding General, U.S. Army Europe
Commanding General, U.S. Army Pacific
Commanding General, Eighth U.S. Army
Commanding General, U.S. Army Special Operations Command
Commanding General, U.S. Army Military Surface Deployment and Distribution Command

JOYCE E. MORROW
LT. GEN. JEFFREY A. SORENSON
LT. GEN. R. STEVEN WHITCOMB
RANDALL EXLEY
JOYCE E. MORROW, Acting
(VACANCY)
MAJ. GEN. JAMES C. MCCONVILLE
BRIG. GEN. LEWIS M. BOONE
TRACEY L. PINSON
GEN. GEORGE W. CASEY, JR.
GEN. PETER W. CHIARELLI
LT. GEN. DAVID H. HUNTOON
JAMES B. GUNLICKS
LT. GEN. THOMAS P. BOSTICK
LT. GEN. RICHARD P. ZAHNER
LT. GEN. DANIEL P. BOLGER
LT. GEN. MITCHELL H. STEVENSON
LT. GEN. ROBERT P. LENNOX
LT. GEN. JACK C. STULTZ
GEN. CRAIG R. MCKINLEY
LT. GEN. ROBERT L. VAN ANTWERP, JR.
LT. GEN. ERIC B. SCHOOKMAKER
LT. GEN. RICK LYNCH
MAJ. GEN. DOUGLAS L. CARVER
BRIG. GEN. COLLEEN L. MCGUIRE
LT. GEN. DANA K. CHIPMAN
MAJ. GEN. RAYMOND CARPENTER, Acting
GEN. JAMES D. THURMAN
GEN. MARTIN E. DEMPSEY
GEN. ANN E. DUNWOODY
LT. GEN. WILLIAM G. WEBSTER
LT. GEN. GUY C. SWAN, III
MAJ. GEN. KEITH M. HUBER
GEN. CARTER F. HAM
LT. GEN. BENJAMIN R. MIXON
LT. GEN. JOSEPH F. FIL, JR.
LT. GEN. JOHN F. MULHOLLAND, JR.
MAJ. GEN. JAMES L. HODGE
Army Service Component Commands
Commanding General, U.S. Army Space and Missile Defense Command/Army Strategic Command
LT. GEN. KEVIN T. CAMPBELL

Direct Reporting Units
Commanding General, U.S. Army Network Enterprise Technology Command/9th Signal Command
MAJ. GEN. SUSAN S. LAWRENCE

Commanding General, U.S. Army Medical Command
LT. GEN. ERIC B. SCHOOMAKER

Commanding General, U.S. Army Intelligence and Security Command
MAJ. GEN. MARY A. LÉGERE

Commanding General, U.S. Army Criminal Investigation Command
BRIG. GEN. COLEEN L. MCGUIRE

Commanding General, U.S. Army Corps of Engineers
LT. GEN. ROBERT L. VAN ANTWERP, JR.

Commanding General, U.S. Army Military District of Washington
MAJ. GEN. KARL R. HORST

Commanding General, U.S. Army Test and Evaluation Command
MAJ. GEN. ROGER A. NADEAU

Superintendent, U.S. Military Academy
LT. GEN. FRANKLIN L. HAGENBECK

Commanding General, U.S. Army Reserve Command
LT. GEN. JACK C. STULTZ

Director, U.S. Army Acquisition Support Center
CRAIG SPIKAS

Commanding General, U.S. Army Installation Management Command
LT. GEN. RICK LYNCH

The mission of the Department of the Army is to organize, train, and equip active duty and Reserve forces for the preservation of peace, security, and the defense of our Nation. As part of our national military team, the Army focuses on land operations; its soldiers must be trained with modern arms and equipment and be ready to respond quickly. The Army also administers programs aimed at protecting the environment, improving waterway navigation, controlling floods and beach erosion, and developing water resources. It provides military assistance to Federal, State, and local government agencies, including natural disaster relief assistance.

The American Continental Army, now called the United States Army, was established by the Continental Congress on June 14, 1775, more than a year before the Declaration of Independence. The Department of War was established as an executive department at the seat of government by act approved August 7, 1789 (1 Stat. 49). The Secretary of War was established as its head. The National Security Act of 1947 (50 U.S.C. 401) created the National Military Establishment, and the Department of War was designated the Department of the Army. The title of its Secretary became Secretary of the Army (5 U.S.C. 171). The National Security Act Amendments of 1949 (63 Stat. 578) provided that the Department of the Army be a military department within the Department of Defense.

Secretary

The Secretary of the Army is the senior official of the Department of the Army. Subject to the direction, authority, and control of the President as Commander in Chief and of the Secretary of Defense, the Secretary of the Army is responsible for and has the authority to conduct all affairs of the Department of the Army, including its organization, administration, operation, efficiency, and such other activities as may be prescribed by the President or the Secretary of Defense as authorized by law.

For further information, call 703–695–2422.
Army Staff
Presided over by the Chief of Staff, the Army Staff is the military staff of the Secretary of the Army. It is the duty of the Army Staff to perform the following functions: prepare for deployment of the Army and for such recruiting, organizing, supplying, equipping, training, mobilizing, and demobilizing of the Army as will assist the execution of any power, duty, or function of the Secretary or the Chief of Staff; investigate and report upon the efficiency of the Army and its preparation for military operations; act as the agent of the Secretary of the Army and the Chief of Staff in coordinating the action of all organizations of the Department of the Army; and perform such other duties not otherwise assigned by law as may be prescribed by the Secretary of the Army.

Program Areas
Civil Functions Civil functions of the Department of the Army include the Civil Works Program, the Nation’s major Federal water resources development activity involving engineering works such as major dams, reservoirs, levees, harbors, waterways, locks, and many other types of structures; the administration of Arlington and the U.S. Soldiers’ and Airmen’s Home National Cemeteries; and other related matters.

History This area includes advisory and coordination service provided on historical matters, including historical properties; formulation and execution of the Army Historical Program; and preparation and publication of histories required by the Army.

Installations This area consists of policies, procedures, and resources for the management of installations to ensure the availability of efficient and affordable base services and infrastructure in support of military missions. It includes the review of facilities requirements and stationing, identification and validation of resource requirements, and program and budget development and justification. Other activities include support for base operations; morale, welfare, and recreation; real property maintenance and repair; environmental programs; military construction; housing; base realignment and closure; and competitive sourcing.

Intelligence This area includes management of Army intelligence with responsibility for policy formulation, planning, programming, budgeting, evaluation, and oversight of intelligence activities. The Army Staff is responsible for monitoring relevant foreign intelligence developments and foreign disclosure; imagery, signals, human, open-source, measurement, and signatures intelligence; counterintelligence; threat models and simulations; and security countermeasures.

Medical This area includes management of health services for the Army and as directed for other services, agencies, and organizations; health standards for Army personnel; health professional education and training; career management authority over commissioned and warrant officer personnel of the Army Medical Department; medical research, materiel development, testing and evaluation; policies concerning health aspects of Army environmental programs and prevention of disease; and planning, programming, and budgeting for Army-wide health services.

Military Operations and Plans This includes Army forces strategy formation; mid-range, long-range, and regional strategy application; arms control, negotiation, and disarmament; national security affairs; joint service matters; net assessment; politico-military affairs; force mobilization and demobilization; force planning, programming structuring, development, analysis, requirements, and management; operational readiness; overall roles and missions; collective security; individual and unit training; psychological operations; information operations; unconventional warfare; counterterrorism; operations security; signal security; special plans; equipment development and approval; nuclear and chemical matters; civil affairs; military support of civil defense; civil disturbance; domestic actions; command and control;
automation and communications programs and activities; management of the program for law enforcement, correction, and crime prevention for military members of the Army; special operations forces; foreign language and distance learning; and physical security. **Reserve Components** This area includes management of individual and unit readiness and mobilization for Reserve Components, comprising the Army National Guard and U.S. Army Reserve. **Religious** This area includes management of religious and moral leadership and chaplain support activities throughout the Department; religious ministrations, religious education, pastoral care, and counseling for Army military personnel; liaison with ecclesiastical agencies; chapel construction requirements and design approval; and career management of clergymen serving in the Chaplains Corps. **Army Commands** **U.S. Army Forces Command** U.S. Army Forces Command (FORSCOM) trains, mobilizes, deploys, sustains, transforms, and reconstitutes conventional forces, providing relevant and ready land power to combatant commanders worldwide in defense of the Nation at home and abroad.


**U.S. Army Training and Doctrine Command** Headquartered in Fort Monroe, Virginia, U.S. Army Training and Doctrine Command (TRADOC) prepares the Army’s soldiers and civilian leaders for joint warfighting through recruitment, training, and education, building a campaign-capable, expeditionary force.


**U.S. Army Materiel Command** U.S. Army Materiel Command (AMC) is the Army’s principal materiel developer. AMC’s missions include the development of weapon systems, advanced research on future technologies, and maintenance and distribution of spare parts and equipment. AMC works closely with program executive offices, industry, academia, and other military services and Government agencies to develop, test, and acquire equipment that soldiers and units need to accomplish their missions.

For further information, contact AMC. Phone, 703–806–8010. Internet, www.amc.army.mil.

**Army Service Component Commands** **U.S. Army Central** U.S. Army Central (USARCENT) conducts operations to attack, disrupt, and defeat terrorism; deter and defeat adversaries; deny access to weapons of mass destruction; ensure regional access; strengthen regional stability; build the self-reliance of partner nations’ security forces; and protect the vital interests of the United States.

For further information, contact the USARCENT Public Affairs Office. Phone, 813–827–5895. Email, pao@centcom.mil. Internet, www.arcent.army.mil.

**U.S. Army North** U.S. Army North (USARNORTH) was established to support U.S. Northern Command. USARNORTH provides training to all units in the country and helps maintain readiness to support homeland defense and civil support missions.

For further information, contact USARNORTH Public Affairs Office. Phone, 210–221–0015. Email, 5aopao@arnorth.army.mil. Internet, www.arnorth.army.mil.

**U.S. Army South** U.S. Army South (USARSO) is a major subordinate command of U.S. Army Forces Command, Fort McPherson, Georgia, and is the Army Service Component Command of U.S. Southern Command. USARSO executes and is responsible for all Army operations within the U.S. Southern Command’s area of responsibility (Central and South America and the Caribbean Islands). USARSO seeks to build regional cooperative security and increase hemispheric cooperation by planning and executing multilateral exercises and carrying out humanitarian aid, peacekeeping, engineering, and medical assistance exercises. USARSO maintains a deployable headquarters at Fort Sam
Houston, Texas, where they conduct strategic and operational planning.

For further information, contact the USARSO Public Affairs Office. Phone, 210–295–6388. Email, usarsowebmaster@samhouston.army.mil. Internet, www.usarso.army.mil.

U.S. Army Europe  U.S. Army Europe provides the principal land component for U.S. European Command (EUCOM). U.S. Army Europe (USAREUR) forms, trains, and projects expeditionary forces and joint task force-capable headquarters to prosecute joint and combined operations throughout a 91-country area. As the U.S. Army’s largest forward-deployed expeditionary force, USAREUR supports NATO and U.S. bilateral, multinational, and unilateral objectives. It supports U.S. Army forces in the European command area; receives and assists in the reception, staging, and onward movement and integration of U.S. forces; establishes, operates, and expands operational lines of communication; ensures regional security, access, and stability through presence and security cooperation; and supports U.S. combatant commanders and joint and combined commanders.


U.S. Army Pacific  U.S. Army Pacific (USARPAC) provides trained and ready forces in support of military operations and peacetime engagements in the Asia Pacific area. USARPAC carries out a cooperative engagement strategy known as the Theater Security Cooperation Program with the 43 Asian and Pacific nations within or bordering its area of responsibility. These countries include the Philippines, Thailand, Vietnam, Japan, Mongolia, Russia, China, South Korea, India, Bangladesh, Australia, New Zealand, Marshall Islands, and Papua New Guinea.

For further information, contact USARPAC. Phone, 808–438–1393. Internet, www.usarpac.army.mil.

Eighth U.S. Army  Eighth U.S. Army provides forces to the commander of the U.S. Forces Korea, who in turn provides them to the commander of the Republic of Korea/U.S. Combined Forces Command.


U.S. Army Special Operations Command  U.S. Army Special Operations Command (USASOC) trains, equips, deploys, and sustains Army special operations forces for worldwide special operations supporting regional combatant commanders and country ambassadors. USASOC soldiers deploy to numerous countries conducting missions such as peacekeeping, humanitarian assistance, demining, and foreign internal defense. USASOC includes special forces, rangers, civil affairs, psychological operations, special operations aviation, and signal and support.


U.S. Army Military Surface Deployment and Distribution Command  The U.S. Army Military Surface Deployment and Distribution Command (SDDC) provides global surface deployment command and control and distribution operations to meet national security objectives for the Department of Defense (DOD). This requires a presence in 24 ports worldwide as DOD’s single-port manager, transportation, traffic-management services, deployment planning and engineering, and development of new technologies. SDDC is also the link between DOD shippers and the commercial surface transportation industry.

For further information, contact SDDC. Phone, 703–428–3207. Internet, www.sddc.army.mil.

U.S. Army Space and Missile Defense Command/Army Strategic Command  U.S. Army Space and Missile Defense Command (SMDC/ARSTRAT) serves as the Army’s specified proponent for space and national missile defense and operational integrator for theater missile defense. SMDC/ARSTRAT coordinates, integrates, and/or executes combat development, materiel development, technology, and advanced research and development for missile defense and
space programs. It also serves as the Army service component command, the primary land component in support of U.S. Strategic Command missions (strategic deterrence, integrated missile defense, space operations, and cyberspace operations). In addition, SMDC/ARSTRAT conducts mission-related research and development.

For further information, contact SMDC. Phone, 703–607–1873. Internet, www.smdc.army.mil.

Sources of Information


Civilian Employment For information, visit the Army civilian personnel Web site (Internet, www.cpol.army.mil) or contact the civilian personnel advisory center at the desired Army installation.

Contracts Contract procurement policies and procedures are the responsibility of the Deputy for Procurement, Office of the Assistant Secretary of the Army (Acquisition, Logistics and Technology), The Pentagon, Washington, DC 20310–0103. Phone, 703–692–9892.


Freedom of Information and Privacy Act Requests Requests should be addressed to the Information Management Officer of the Army installation or activity responsible for the requested information.

Military Surface Deployment and Distribution Command Information concerning military transportation news and issues is available electronically through the Internet, www.sddc.army.mil/Public/Home.

Public Affairs and Community Relations For official Army information and community relations, contact the Office of the Chief of Public Affairs, Department of the Army, Washington, DC 20310–1508. Phone, 703–697–5081. During nonoffice hours, call 703–697–4200.

Publications Requests should be addressed to either the proponent listed on the title page of the document or the Information Management Officer of the Army activity that publishes the requested publication. Official texts published by Headquarters, Department of the Army, are available from the National Technical Information Service, Department of Commerce, Attn: Order Preprocessing Section, 5285 Port Royal Road, Springfield, VA 22161–2171. Phone, 703–487–4600. Internet, www.ntis.gov. (If it is uncertain which Army activity published the document, forward the request to the Publishing Division, Army Publishing Directorate, Room 1050, 2461 Eisenhower Avenue, Alexandria, VA 22331–0301. Phone, 703–325–6291. Internet, www.apd.army.mil.)

Research Information on long-range research and development plans concerning future materiel requirements and objectives may be obtained from the Commander, U.S. Army Research Development and Engineering Command, Attn: AMSRD–PA, Bldg. E5101, 5183 Blackhawk Road, Aberdeen Proving Ground, MD 21010–5424.
Small Business Activities  Assistance for small businesses and minority educational institutions to enhance their ability to participate in the Army contracting program is available through the Office of Small Business Programs, Office of the Secretary of the Army, 106 Army Pentagon, Washington, DC 20310–0106. Phone, 703–697–2868.

Speakers  Civilian organizations desiring an Army speaker may contact a nearby Army installation or write or call the Community Relations Division, Office of the Chief of Public Affairs, Department of the Army, Washington, DC 20310–1508. Phone, 703–695–6547. Requests for Army Reserve speakers may be addressed to HQDA (DAAR–PA), Washington, DC 20310–2423, or the local Army Reserve Center. Organizations in the Washington, DC, area desiring chaplain speakers may contact the Chief of Chaplains, Department of the Army, Washington, DC 20310–2700. Phone, 703–601–1140. Information on speakers may be obtained by contacting the Public Affairs Office, Office of the Chief of Engineers, Washington, DC 20314, or the nearest Corps of Engineer Division or District Office.

Military Career and Training Opportunities  Information on all phases of Army enlistments and specialized training is available by writing to the U.S. Army Recruiting Command, 1307 Third Avenue, Fort Knox, KY 40121–2725. For information about career and training opportunities, contact one of the offices that are listed below.


Department of the Navy

The Pentagon, Washington, DC 20350

Secretary of the Navy  RAYMOND E. MABUS
Under Secretary of the Navy  ROBERT O. WORK
Auditor General
Chief of Information
Chief Information Officer
Chief of Legislative Affairs

General Counsel
Naval Inspector General
Judge Advocate General

Assistant Secretary (Energy, Installations and Environment)
Assistant Secretary (Financial Management and Comptroller)
Assistant Secretary (Manpower and Reserve Affairs)
Assistant Secretary (Research, Development, and Acquisition)

Naval Operations
Chief of Naval Operations
Vice Chief of Naval Operations

Master Chief Petty Officer of the Navy
Director, Naval Criminal Investigative Service
Director, Naval Intelligence
Director, Naval Nuclear Propulsion Program
Director, Navy Staff

Chief of Chaplains of the Navy

Chief of Naval Research/Director, Test and Evaluation and Technology Requirements
Chief of Naval Reserve
Assistant Chief, Next Generation Enterprise Network System Program Office
Deputy Chief of Naval Operations, Integration of Capabilities and Resources
Deputy Chief of Naval Operations, Intelligence Dominance
Deputy Chief of Naval Operations, Manpower, Personnel, Education, and Training
Deputy Chief of Naval Operations, Fleet Readiness and Logistics
Deputy Chief of Naval Operations, Operations, Plans and Strategy
Oceanographer and Navigator of the Navy
Surgeon General of the Navy

Shore Establishment
Chief, Naval Personnel

Chief, Bureau of Medicine and Surgery

DEPARTMENT OF DEFENSE

RICHARD A. LEACH
REAR ADM. DENNIS J. MOYNIHAN, USN
ROBERT J. CAREY
REAR ADM. MICHAEL H. MILLER, USN
PAUL L. OOSTBURG SANZ
VICE ADM. ANTHONY L. WINNS, USN
VICE ADM. JAMES W. HOUCK, JAGC, USN
JACKALYNE PFANNENSTIEL

GLADYS J. COMMONS

JUAN M. GARCIA, III

SEAN J. STACKLEY

ADM. GARY ROUGHEAD, USN
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MCPO RICK D. WEST, USN
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VICE ADM. JOHN C. HARVEY, JR., USN
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VICE ADM. MARK E. FERGUSON, III, USN
VICE ADM. MICHAEL K. LOOSE, USN
VICE ADM. WILLIAM D. CROWDER, USN
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VICE ADM. ADAM M. ROBINSON, JR., MC, USN

VICE ADM. MARK E. FERGUSON, III, USN
VICE ADM. ADAM M. ROBINSON, JR., MC, USN
Shore Establishment
Commander, Naval Air Systems Command
Commander, Naval Education and Training Command
Commander, Naval Facilities Engineering Command
Commander, Naval Legal Service Command
Commander, Naval Meteorology and Oceanography
Commander, Naval Network Warfare Command
Commander, Naval Sea Systems Command
Commander, Naval Supply Systems Command
Commander, Naval Warfare Development Command
Commander, Office of Naval Intelligence
Commander, Space and Naval Warfare Systems Command
Director, Strategic Systems Program
Superintendent, U.S. Naval Academy

Operating Forces
Commander, Atlantic Fleet
Commander, Pacific Fleet
Commander, Military Sealift Command
Commander, Naval Forces Central Command
Commander, Naval Forces Europe
Commander, Navy Installations Command
Commander, Naval Reserve Forces Command
Commander, Naval Special Warfare Command
Commander, Operational Test and Evaluation Force

[For the Department of the Navy statement of organization, see the Code of Federal Regulations, Title 32, Part 700]

The primary mission of the Department of the Navy is to protect the United States, as directed by the President or the Secretary of Defense, by the effective prosecution of war at sea including, with its Marine Corps component, the seizure or defense of advanced naval bases; to support, as required, the forces of all military departments of the United States; and to maintain freedom of the seas.

The United States Navy was founded on October 13, 1775, when Congress enacted the first legislation creating the Continental Navy of the American Revolution. The Department of the Navy and the Office of Secretary of the Navy were established by act of April 30, 1798 (10 U.S.C. 5011, 5031). For 9 years prior to that date, by act of August 7, 1789 (1 Stat. 49), the conduct of naval affairs was under the Secretary of War.

The National Security Act Amendments of 1949 provided that the Department of
Systems commands and SSP report to ASN (RDA) for acquisition matters only.  
Also includes other Echelon 2 commands and subordinate activities under the command or supervision of the designated organizations. 
Additional duty for Commander, U.S. Atlantic Fleet. 
For Interdeployment Training Cycle purposes, Commander, Fleet Forces Command Controls LANFLT and PACFLT assets.
the Navy be a military department within the Department of Defense (63 Stat. 578).

The Secretary of the Navy is appointed by the President as the head of the Department of the Navy and is responsible to the Secretary of Defense for the operation and efficiency of the Navy (10 U.S.C. 5031). The Department of the Navy includes the U.S. Coast Guard when it is operating as a Service in the Navy.

Secretary  The Secretary of the Navy is the head of the Department of the Navy, responsible for the policies and control of the Department of the Navy, including its organization, administration, functioning, and efficiency. The members of the Secretary’s executive administration assist in the discharge of the responsibilities of the Secretary of the Navy.

Legal  The Office of the Judge Advocate General provides all legal advice and related services throughout the Department of the Navy, except for the advice and services provided by the General Counsel. It also provides legal and policy advice to the Secretary of the Navy on military justice, ethics, administrative law, claims, environmental law, operational and international law and treaty interpretation, and litigation involving these issues. The Judge Advocate General provides technical supervision for the Naval Justice School at Newport, RI.

For further information, contact the Office of the Judge Advocate General, Department of the Navy, Washington Navy Yard, Suite 3000, 1322 Patterson Avenue SE., Washington, DC 20374–5066. Phone, 202–685–5190.

Criminal Investigations  The Naval Criminal Investigative Service provides criminal investigative, counterintelligence, law enforcement and physical security, and information and personnel security support to Navy and Marine Corps organizations and personnel worldwide, both ashore and afloat. The Naval Criminal Investigative Service is comprised of law enforcement professionals who are investigators, crime laboratory technicians, technical investigative specialists, security specialists, and administrative support personnel.

For further information, contact the Director, Naval Criminal Investigative Service, Department of the Navy, 716 Sicard Street SE., Building 111, Washington Navy Yard, Washington, DC 20388–5000 (phone, 202–433–8800) or the Operations Control Center/Headquarters Duty Officer (phone, 202–433–9323).

Research  The Office of Naval Research encourages, promotes, plans, initiates, and coordinates naval research; coordinates naval research and development conducted by other agencies and offices of the Department of the Navy; and supervises, manages, and controls activities within or for the Department of the Navy relating to patents, inventions, trademarks, copyrights, and royalty payments.

For further information, contact the Public Affairs Office, Office of Naval Research, Ballston Tower One, 800 North Quincy Street, Arlington, VA 22217–5660. Phone, 703–696–5031.

Operating Forces  The operating forces of the Navy are responsible for naval operations necessary to carry out the Department of the Navy’s role in upholding and advancing the national policies and interests of the United States. The operating forces of the Navy include the several fleets, seagoing forces, fleet marine forces, and other assigned Marine Corps forces, the Military Sealift Command, Naval Reserve forces, and other forces and activities as may be assigned by the President or the Secretary of the Navy. The Chief of Naval Operations is responsible for the command and administration of the operating forces of the Navy.

The Atlantic Fleet is composed of ships, submarines, and aircraft that operate throughout the Atlantic Ocean and Mediterranean Sea.

The Naval Forces Europe includes forces assigned by the Chief of Naval Operations or made available from either the Pacific or Atlantic Fleet to operate in the European theater.

The Pacific Fleet is composed of ships, submarines, and aircraft operating throughout the Pacific and Indian Oceans.

The Military Sealift Command provides ocean transportation for personnel and cargo of all components of the Department of Defense and, as
authorized, for other Federal agencies; operates and maintains underway replenishment ships and other vessels providing mobile logistic support to elements of the combatant fleets; and operates ships in support of scientific projects and other programs for Federal agencies.

Other major commands of the operating forces of the Navy are the Naval Forces Central Command, Operational Test and Evaluation Force, Naval Special Warfare Command, and Naval Reserve Force.

Activities

Air Systems The Naval Air Systems Command provides material support to the Navy and Marine Corps for aircraft, airborne weapons systems, avionics, related photographic and support equipment, ranges, and targets.

For further information, contact the Commander, Naval Air Systems Command, 47123 Buse Road, Patuxent River, MD 20670–1547. Phone, 301–757–1487.

Coast Guard The Commandant of the Coast Guard reports to the Secretary of the Navy and the Chief of Naval Operations when the Coast Guard is operating as a service in the Navy and represents the Coast Guard before the Joint Chiefs of Staff. During such service, Coast Guard operations are integrated and uniform with Department of the Navy operations to the maximum extent possible. The Commandant of the Coast Guard organizes, trains, prepares, and maintains the readiness of the Coast Guard for the performance of national defense missions as directed. The Commandant also maintains a security capability; enforces Federal laws and regulations on and under the high seas and waters subject to the jurisdiction of the United States; and develops, establishes, maintains, and operates aids to maritime navigation and ice-breaking and rescue facilities, with due regard to the requirements of national defense.

Computers and Telecommunications

The Naval Network and Space Operations Command (NNSOC) was formed in July 2002 by the merger of elements of Naval Space Command and Naval Network Operations Command. The command operates and maintains the Navy’s space and global telecommunications systems and services, directly supports warfighting operations and command and control of naval forces, and promotes innovative technological solutions to warfighting requirements. NNSOC enables naval forces to use information and space technologies and expertise to achieve and maintain knowledge superiority essential for dominating the battle space.

For further information, contact the Commander, Naval Network and Space Operations Command, 5280 Fourth Street, Dahlgren, VA 22448–5300. Phone, 540–653–6100.

Education and Training The Naval Education and Training Command provides shore-based education and training for Navy, certain Marine Corps, and other personnel; develops specifically designated education and training afloat programs for the fleet; provides voluntary and dependents education; and participates with research and development activities in the development and implementation of the most effective teaching and training systems and devices for optimal education and training.

For further information, contact the Commander, Naval Education and Training Command, Department of the Navy, Naval Air Station Pensacola, 250 Dallas Street, Pensacola, FL 32508–5220. Phone, 850–452–2713.

Facilities The Naval Facilities Engineering Command provides material and technical support to the Navy and Marine Corps for shore facilities, real property and utilities, fixed ocean systems and structures, transportation and construction equipment, energy, environmental and natural resources management, and support of the naval construction forces.


Intelligence The Office of Naval Intelligence ensures the fulfillment of the intelligence requirements and
responsibilities of the Department of the Navy.

For further information, contact the Commander, Office of Naval Intelligence, Department of the Navy, 4251 Suitland Road, Washington, DC 20395–5720. Phone, 301–669–3001.

**Manpower** The Bureau of Naval Personnel directs the procurement, distribution, administration, and career motivation of the military personnel of the regular and reserve components of the U.S. Navy to meet the quantitative and qualitative manpower requirements determined by the Chief of Naval Operations.

For further information, contact the Bureau of Naval Personnel, Department of the Navy, Federal Office Building 2, Washington, DC 20370–5000. Phone, 703–614–2000.

**Medicine** The Bureau of Medicine and Surgery directs the provision of medical and dental services for Navy and Marine Corps personnel and their dependents; administers the implementation of contingency support plans and programs to provide effective medical and dental readiness capability; provides professional and technical medical and dental service to the fleet, fleet marine force, and shore activities of the Navy; and ensures cooperation with civil authorities in matters pertaining to public health disasters and other emergencies.

For further information, contact the Bureau of Medicine and Surgery, Department of the Navy, 2300 E Street NW., Washington, DC 20373–5300. Phone, 202–766–3211.

**Oceanography** The Naval Meteorology and Oceanography Command and the Naval Observatory are responsible for the science, technology, and engineering operations that are essential to explore the ocean and the atmosphere and to provide astronomical data and time for naval and related national objectives. To that end, the naval oceanographic program studies astrometry, hydrography, meteorology, oceanography, and precise time.


**Sea Systems** The Naval Sea Systems Command provides material support to the Navy and Marine Corps and to the Departments of Defense and Transportation for ships, submarines, and other sea platforms, shipboard combat systems and components, other surface and undersea warfare and weapons systems, and ordnance expendables not specifically assigned to other system commands.


**Space and Naval Warfare** The Space and Naval Warfare Systems Command provides technical and material support to the Department of the Navy for space systems; command, control, communications, and intelligence systems; and electronic warfare and undersea surveillance.

For further information, contact the Commander, Space and Naval Warfare Systems Command, 4301 Pacific Highway, San Diego, CA 92110–3127. Phone, 619–524–3428.

**Strategic Systems** The Office of Strategic Systems Programs provides development, production, and material support to the Navy for fleet ballistic missile and strategic weapons systems, security, training of personnel, and the installation and direction of necessary supporting facilities.

For further information, contact the Director, Strategic Systems Programs, Department of the Navy, Nebraska Avenue Complex, 287 Somers Court NW., Suite 10041, Washington, DC 20393–5446. Phone, 202–764–1608.

**Supply Systems** The Naval Supply Systems Command provides supply management policies and methods and administers related support service systems for the Navy and Marine Corps.

For further information, contact the Commander, Naval Supply Systems Command, 5450 Carlisle Pike, P.O. Box 2050, Mechanicsburg, PA 17055–0791. Phone, 717–605–3565.
Warfare Development  The Navy Warfare Development Command plans and coordinates experiments employing emerging operational concepts; represents the Department of the Navy in joint and other service laboratories and facilities and tactical development commands; and publishes and disseminates naval doctrine.

For further information, contact the Commander, Navy Warfare Development Command, 686 Cushing Road, Sims Hall, Newport, RI 02841. Phone, 401–841–2833.

Sources of Information

Civilian Employment  Information about civilian employment with the Department of the Navy can be obtained from the Office of the Deputy Assistant Secretary of the Navy for Civilian Human Resources Web site, www.donhr.navy.mil. Information about civilian employment opportunities in the Washington, DC, metropolitan area can be obtained from the Secretariat/Headquarters Human Resources Office, Navy Annex, Room 2510, Washington, DC 20370–5240. Phone, 703–693–0888.

Consumer Activities  Research programs of the Office of Naval Research cover a broad spectrum of scientific fields, primarily for the needs of the Navy, but much information is of interest to the public. Inquiries on specific research programs should be directed to the Office of Naval Research (Code 10), 800 North Quincy Street, Arlington, VA 22217–5660. Phone, 703–696–5031.

Contracts and Small Business Activities  Information about small businesses, minority-owned businesses, and labor surplus activities can be obtained from the Office of Small and Disadvantaged Business Utilization (SADBU), 720 Kennon Street SE., Room 207, Washington Navy Yard, DC 20374–5015. Phone, 202–685–6485.

Environment  For information on environmental protection and natural resources management programs of the Navy and Marine Corps, contact the Assistant Secretary of the Navy (Installations and Environment), Environment and Safety, 1000 Navy Pentagon, Room 4A686, Washington, DC 20350–1000. Phone, 703–693–5080.

General Inquiries  Navy recruiting offices and installation commanders are available to answer general inquiries concerning the Navy and its community and public information programs. The Department of the Navy Office of Information provides accurate and timely information about the Navy so that the general public, the press, and Congress may understand and assess the Navy's programs, operations, and needs. The Office also coordinates Navy participation in community events and supervises the Navy's internal information programs. For general inquiries, contact the Navy Office of Information, 1200 Navy Pentagon, Room 4B463, Washington, DC 20350–1200. Phone, 703–695–0965.

Speakers and Films  Information can be obtained on speakers, films, and the Naval Recruiting Exhibit Center. For information on the above Navy items, contact the Office of Information, Department of the Navy, 1200 Navy Pentagon, Room 4B463, Washington, DC 20350–1200. Phone, 703–695–0965.

Tours  To broaden the understanding of the mission, functions, and programs of the U.S. Naval Observatory, regular night tours and special group day tours are conducted. The night tours are by reservation only and are given on alternating Monday nights. Information concerning activities of the observatory and public tours may be obtained by writing to the Superintendent, U.S. Naval Observatory, 3450 Massachusetts Avenue NW, Washington, DC 20392–5420. Phone, 202–762–1438.

### United States Marine Corps

**Commandant of the Marine Corps**, Headquarters, U.S. Marine Corps, 2 Navy Annex (Pentagon 5D773), Washington, DC 20380–1775  
*Phone, 703–614–1034. Internet, [http://www.usmc.mil](http://www.usmc.mil).*

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
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<tbody>
<tr>
<td>Commandant of the Marine Corps</td>
<td><strong>GEN. JAMES T. CONWAY, USMC</strong></td>
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<tr>
<td>Assistant Commandant of the Marine Corps</td>
<td><strong>GEN. JAMES AMOS, USMC</strong></td>
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<tr>
<td>Sergeant Major of the Marine Corps</td>
<td><strong>SGT. MAJ. CARLTON KENT, USMC</strong></td>
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<tr>
<td>Director, Marine Corps Staff</td>
<td><strong>BRIG. GEN. WILLIE J. WILLIAMS, USMC</strong></td>
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<tr>
<td>Director, Command, Control, Communications, and Computers</td>
<td><strong>BRIG. GEN. GEORGE ALLEN, USMC</strong></td>
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<tr>
<td>Deputy Commandant for Aviation</td>
<td><strong>LT. GEN. GEORGE J. TRAUTMAN, USMC</strong></td>
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<tr>
<td>Deputy Commandant for Installations and Logistics</td>
<td><strong>LT. GEN. FRANK A. PANTER, JR., USMC</strong></td>
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<tr>
<td>Deputy Commandant for Manpower and Reserve Affairs</td>
<td><strong>LT. GEN. RICHARD C. ZILMER, USMC</strong></td>
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<tr>
<td>Deputy Commandant for Plans, Policies, and Operations</td>
<td><strong>LT. GEN. THOMAS D. WALDHAUSER, USMC</strong></td>
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<tr>
<td>Deputy Commandant for Programs and Resources</td>
<td><strong>LT. GEN. DUANE THISEN, USMC</strong></td>
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<tr>
<td>Counsel for the Commandant</td>
<td><strong>ROBERT D. HOGUE</strong></td>
</tr>
<tr>
<td>Director of Administration and Resource Management</td>
<td><strong>ALBERT A. WASHINGTON</strong></td>
</tr>
<tr>
<td>Director of Marine Corps History and Museums</td>
<td><strong>CHARLES P. NEIMEYER</strong></td>
</tr>
<tr>
<td>Director of Public Affairs</td>
<td><strong>COL. BRIAN F. SALAS, USMC</strong></td>
</tr>
<tr>
<td>Director, Special Projects Directorate</td>
<td><strong>TOM DAWSON</strong></td>
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<tr>
<td>Legislative Assistant to the Commandant</td>
<td><strong>BRIG. GEN. RICHARD L. SIMCOCK, II, USMC</strong></td>
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<tr>
<td>Chaplain of the Marine Corps</td>
<td><strong>REAR ADM. MARK TIDD, CHC, USN</strong></td>
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<tr>
<td>Marine Corps Dental Officer</td>
<td><strong>KENNETH R. WRIGHT</strong></td>
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<tr>
<td>Medical Officer of the Marine Corps</td>
<td><strong>REAR ADM. RICHARD R. JEFFRIES, USN</strong></td>
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<tr>
<td>President, Permanent Marine Corps Uniform Board</td>
<td><strong>BRIG. GEN. LEIF H. HENDRICKSON, USMC</strong></td>
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<tr>
<td>Commanding General, Marine Corps Recruiting Command</td>
<td><strong>MAJ. GEN. ROBERT E. MILSTEAD, JR., USMC</strong></td>
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<tr>
<td>Commanding General, Marine Corps Combat Development Command</td>
<td><strong>LT. GEN. GEORGE FLYNN, USMC</strong></td>
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<tr>
<td>Commander, Marine Corps Systems Commands</td>
<td><strong>BRIG. GEN. MICHAEL BROGAN, USMC</strong></td>
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<tr>
<td>Commander, Marine Corps Base Quantico</td>
<td><strong>COL. DANIEL J. CHOIKE, USMC</strong></td>
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The United States Marine Corps was established on November 10, 1775, by resolution of the Continental Congress. Marine Corps composition and functions are detailed in 10 U.S.C. 5063. The Marine Corps, which is part of the Department of the Navy, is the smallest of the Nation’s combat forces and is the only service specifically tasked by Congress to be able to fight in the air, on land, and at sea. Although marines fight in each of these dimensions, they are primarily a maritime force, inextricably linked with the Navy to move from the sea to fight on land. The Marine Corps conducts entry-level training for its enlisted marines at two bases, Marine Corps Recruit Depot, Parris Island, SC, and Marine Corps Recruit Depot, San Diego, CA. Officer candidates...
are evaluated at Officer Candidate School at Marine Corps Combat Development Command, Quantico, VA. Marines train to be first on the scene to respond to attacks on the United States or its interests, acts of political violence against Americans abroad, disaster relief, humanitarian assistance, or evacuation of Americans from foreign countries.

For a complete list of Marine Corps units, go to http://www.marines.mil/news/Pages/UnitDirectory.aspx.

Sources of Information

General Inquiries  Marine Corps recruiting offices, installation commanders, and Commanding Officers of Marine Corps Districts are available to answer general inquiries concerning the Marine Corps and its community and public information programs.


Marine Corps Military Career and Training Opportunities  The Marine Corps conducts enlisted personnel and officer training programs; provides specialized skill training; participates in the Naval Reserve Officers Training Corps Program for commissioning officers in the Marine Corps; provides the Platoon Leaders Class program for commissioning officers in the Marine Corps Reserve to college freshmen, sophomores, or juniors and the Officer Candidate Class program for college graduates or seniors. Information about these programs is available at most civilian educational institutions and Navy and Marine Corps recruiting stations. Interested persons also may write directly to the Marine Corps Recruiting Command, 3280 Russell Road, Quantico, VA 22134–5103. Phone, 703–784–9454. Information about Marine Corps Reserve opportunities can be obtained from local Marine Corps recruiting stations or Marine Corps Reserve drill centers. Interested persons may also write directly to the Director, Reserve Affairs, 3280 Russell Road, Suite 507, Quantico, VA 22134–5103. Phone, 703–784–9100.


United States Naval Academy

Annapolis, MD 21402–5018

Superintendent  VICE ADM. MICHAEL H. MILLER, USN
Commandant of Midshipmen  CAPT. ROBERT E. CLARK, II, USN

The U.S. Naval Academy is the undergraduate college of the Naval Service. Through its comprehensive 4-year program, which stresses excellence in academics, physical education, professional training, conduct, and honor, the Academy prepares young men and women morally, mentally, and physically to be professional officers in the Navy and Marine Corps. All graduates receive a bachelor of science degree in 1 of 19 majors.

For further information concerning the U.S. Naval Academy, contact the Superintendent, U.S. Naval Academy, 121 Blake Road, Annapolis, MD 21402–5018. Internet, http://www.usna.edu.
Defense Agencies

Defense Advanced Research Projects Agency
3701 North Fairfax Drive, Arlington, VA 22203–1714

Director
REGINA E. DUGAN
Deputy Director
ROBERT LEHENY

The Defense Advanced Research Projects Agency is a separately organized agency within Department of Defense and is under the authority, direction, and control of the Under Secretary of Defense (Acquisition, Technology and Logistics). The Agency serves as the central research and development organization of the Department of Defense with a primary responsibility to maintain U.S. technological superiority over potential adversaries. It pursues imaginative and innovative research and development projects and conducts demonstration projects that embody technology appropriate for joint programs, programs in support of deployed forces, or selected programs of the military departments. To this end, the Agency arranges, manages, and directs the performance of work connected with assigned advanced projects by the military departments, other Government agencies, individuals, private business entities, and educational or research institutions, as appropriate.


Defense Business Transformation Agency
1851 South Bell Street, Suite 1000, Arlington, VA 22240

Director
DAVID M. FISHER
Deputy Director
DOULGAS W. WEBSTER

The Defense Business Transformation Agency (BTA) was established on October 7, 2005. BTA’s mission is to guide the transformation of business operations throughout DOD and to deliver enterprise-level capabilities that align to warfighter needs. BTA directs improvement in business operations across DOD.


Defense Commissary Agency
1300 E Avenue, Fort Lee, VA 23801

Director and Chief Executive Officer
PHILIP E. SAKOWITZ, JR.
Chief Operating Officer
THOMAS E. MILKS

The Defense Commissary Agency (DeCA) was established in 1990 and is under the authority, direction, and control of the Under Secretary of Defense for Personnel and Readiness and the operational supervision of the Defense Commissary Agency Board of Directors. DeCA provides an efficient and effective worldwide system of commissaries that sell quality groceries.
and household supplies at low prices to members of the Armed Services community. This benefit satisfies customer demand for quality products and delivers exceptional savings while enhancing the military community's quality of life. DeCA works closely with its employees, customers, and civilian business partners to satisfy its customers and to promote the commissary benefit. The benefit fosters recruitment, retention, and readiness of skilled and trained personnel.

Sources of Information
Employment information is available at www.commissaries.com or by calling the following telephone numbers: employment (703–603–1600); small business activities (804–734–8000, extension 4–8015/4–8529); contracting for resale items (804–734–8000, extension 4–8884/4–8885); and contracting for operations support and equipment (804–734–8000, extension 4–8391/4–8830).


Defense Contract Audit Agency
8725 John J. Kingman Road, Suite 2135, Fort Belvoir, VA 22060–6219

Director
APRIL STEPHENSON
Deputy Director
FRANCIS P. SUMMERS, JR.

The Defense Contract Audit Agency (DCAA) was established in 1965 and is under the authority, direction, and control of the Under Secretary of Defense (Comptroller)/Chief Financial Officer. DCAA performs all necessary contract audit functions for DOD and provides accounting and financial advisory services to all Defense components responsible for procurement and contract administration. These services are provided in connection with the negotiation, administration, and settlement of contracts and subcontracts to ensure taxpayer dollars are spent on fair and reasonable contract prices. They include evaluating the acceptability of costs claimed or proposed by contractors and reviewing the efficiency and economy of contractor operations. Other Government agencies may request the DCAA's services under appropriate arrangements.

DCAA manages its operations through five regional offices responsible for approximately 104 field audit offices throughout the United States and overseas. Each region is responsible for the contract auditing function in its assigned area. Point of contact information for DCAA regional offices is available at www.dcaa.mil.


Defense Contract Management Agency
6350 Walker Lane, Alexandria, VA 22310–3241

Director
CHARLES E. WILLIAMS, JR., Acting
Deputy Director
JIM RUSSELL

The Defense Contract Management Agency (DCMA) was established by the Deputy Secretary of Defense in 2000 and is under the authority, direction, and control of the Under Secretary of Defense (Acquisition, Technology, and Logistics). DCMA is responsible for DOD contract management in support of the military
departments, other DOD components, the National Aeronautics and Space Administration, other designated Federal and State agencies, foreign governments, and international organizations, as appropriate.


Defense Finance and Accounting Service
Crystal Mall 3, Room 920, Arlington, VA 22240–5291

Director
Principal Deputy Director

Teresa A. McKay
Richard Gustafson

The Defense Finance and Accounting Service (DFAS) was established in 1991 under the authority, direction, and control of the Under Secretary of Defense (Comptroller)/Chief Financial Officer to strengthen and reduce costs of financial management and operations within DOD. DFAS is responsible for all payments to servicemembers, employees, vendors, and contractors. It provides business intelligence and finance and accounting information to DOD decisionmakers. DFAS is also responsible for preparing annual financial statements and the consolidation, standardization, and modernization of finance and accounting requirements, functions, processes, operations, and systems for DOD.


Defense Information Systems Agency
P.O. Box 4502, Arlington, VA 22204–4502

Director
Vice Director

Lt. Gen. Carroll F. Pollett, USA
Rear Adm. Elizabeth Hight, USN

The Defense Information Systems Agency (DISA), established originally as the Defense Communications Agency in 1960, is under the authority, direction, and control of the Assistant Secretary of Defense (Networks and Information Integration). DISA is a combat support agency responsible for planning, engineering, acquiring, fielding, operating, and supporting global net-centric solutions to serve the needs of the President, Vice President, Secretary of Defense, and other DOD components.


Defense Intelligence Agency
The Pentagon, Washington, DC 20340–5100

Director
Deputy Director

Lt. Gen. Ronald L. Burgess, Jr., USA
Letitia A. Long
The Defense Intelligence Agency (DIA) was established in 1961 and is under the authority, direction, and control of the Under Secretary of Defense for Intelligence. DIA provides timely, objective, and cogent military intelligence to warfighters, force planners, and defense and national security policymakers. DIA obtains and reports information through its field sites worldwide and the Defense Attache System; provides timely intelligence analysis; directs Defense Human Intelligence programs; operates the Joint Intelligence Task Force for Combating Terrorism and the Joint Military Intelligence College; coordinates and facilitates Measurement and Signature Intelligence activities; manages and plans collection from specialized technical sources; manages secure DOD intelligence networks; and coordinates required intelligence support for the Secretary of Defense, Joint Chiefs of Staff, Combatant Commanders, and Joint Task Forces.


Defense Legal Services Agency
The Pentagon, Washington, DC 20301–1600

Director (General Counsel)  JEH CHARLES JOHNSON
Deputy Director (Deputy General Counsel)  ROBERT S. TAYLOR

The Defense Legal Services Agency (DLSA) was established in 1981 and is under the authority, direction, and control of the General Counsel of the Department of Defense, who also serves as its Director. DLSA provides legal advice and services for specified DOD components and adjudication of personnel security cases for DOD and other assigned Federal agencies and departments. It also provides technical support and assistance for development of the Department's legislative program; coordinates positions on legislation and Presidential Executive orders; provides a centralized legislative and congressional document reference and distribution point for the Department; maintains the Department's historical legislative files; and administers programs governing standards of conduct and alternative dispute resolution.


Defense Logistics Agency
8725 John J. Kingman Road, Fort Belvoir, VA 22060–6221

Director  VICE ADM. ALAN S. THOMPSON, USN
Vice Director  MAJ. GEN. ARTHUR B. MORRILL, III, USAF

The Defense Logistics Agency (DLA) is under the authority, direction, and control of the Under Secretary of Defense for Acquisition, Technology, and Logistics. DLA supports both the logistics requirements of the military services and their acquisition of weapons and other materiel. It provides logistics support and technical services to all branches of the military and to a number of Federal agencies. DLA supply centers consolidate the requirements of the military services and procure the supplies in sufficient quantities to meet their projected needs. DLA manages supplies in eight commodity areas: fuel, food, clothing,
Sources of Information

Employment For the Washington, DC, metropolitan area, all inquiries and applications concerning job recruitment programs should be addressed to Human Resources, Customer Support Office, 3990 East Broad Street, Building 11, Section 3, Columbus, OH, 43213–0919. Phone, 877–352–4762.

Environmental Program For information concerning the environmental program, contact the Staff Director, Environmental and Safety, Defense Logistics Agency, Attn: DSS–E, 8725 John J. Kingman Road, Fort Belvoir, VA 22060–6221. Phone, 703–767–6278.


Surplus Sales Program Questions concerning this program should be addressed to DOD Surplus Sales, International Sales Office, 74 Washington Avenue North, Battle Creek, MI 49017–3092. Phone, 877–352–2255.


Defense Security Cooperation Agency
2800 Defense Pentagon, Washington, DC 20301–2800

Director
Deputy Director

VICE ADM. JEFFREY WIERINGA, USN
RICHARD MILLIES

The Defense Security Cooperation Agency (DSCA) was established in 1971 and is under the authority, direction, and control of the Under Secretary of Defense (Policy). DSCA provides traditional security assistance functions such as military assistance, international military education and training, and foreign military sales. DSCA also has program management responsibilities for humanitarian assistance, demining, and other DOD programs.


Defense Security Service
1340 Braddock Place, Alexandria, VA 22314–1651

Director
Deputy Director

KATHLEEN WATSON
(VACANCY)

The Defense Security Service (DSS) is under the authority, direction, and control of the Under Secretary of Defense for Intelligence. DSS ensures the safeguarding of classified information used by contractors on behalf of the DOD and 22 other executive branch agencies under the National Industrial Security Program. It oversees the protection of conventional arms, munitions, and explosives in the custody of DOD contractors; evaluates the protection of selected private sector critical assets and infrastructures (physical and cyber-based systems) and recommends measures needed
to maintain operations identified as vital to DOD. DSS makes clearance determinations for industry and provides support services for DOD Central Adjudicative Facilities. It provides security education, training, and proactive awareness programs for military, civilian, and cleared industry to enhance their proficiency and awareness of DOD security policies and procedures. DSS also has a counterintelligence office to integrate counterintelligence principles into security countermeasures missions and to support the national counterintelligence strategy. Information on DSS operating locations and centers is available at http://www.dss.mil/isp/dss_oper_loc.html.


Defense Threat Reduction Agency
8725 John J. Kingman Road, MS 6201, Fort Belvoir, VA 22260–5916

Director
Deputy Director
JAMES A. TEGNELIA
MAJ. GEN. RANDAL R. CASTRO, USA

The Defense Threat Reduction Agency (DTRA) was established in 1998 and is under the authority, direction, and control of the Under Secretary of Defense for Acquisition, Technology, and Logistics. DTRA’s mission is to reduce the threat posed by weapons of mass destruction (WMD). DTRA covers the full range of WMD threats (chemical, biological, nuclear, radiological, and high explosive), bridges the gap between the warfighters and the technical community, sustains the nuclear deterrent, and provides both offensive and defensive technology and operational concepts to the warfighters. DTRA reduces the threat of WMD by implementing arms control treaties and executing the Cooperative Threat Reduction Program. It uses combat support, technology development, and chemical-biological defense to deter the use and reduce the impact of such weapons. DTRA also prepares for future threats by developing the technology and concepts needed to counter new WMD threats and adversaries.


Missile Defense Agency
The Pentagon, Washington, DC 20301–7100

Director
Deputy Director
Executive Director
Chief of Staff
LT. GEN. PATRICK J. O’REILLY, USA
REAR ADM. JOSEPH A. HORN, JR., USN
DAVID ALTVEGG
COL. DAVID BAGNATI, USA

The Missile Defense Agency’s (MDA) mission is to establish and deploy a layered ballistic missile defense system to intercept missiles in all phases of their flight and against all ranges of threats. This capability will provide a defense of the United States, deployed forces, allies, and friends. MDA is under the authority, direction, and control of the Under Secretary of Defense for Acquisition, Technology, and Logistics. MDA manages and directs DOD’s ballistic missile defense acquisition programs and enables the Services to
field elements of the overall system as soon as practicable. MDA develops and tests technologies and, if necessary, uses prototype and test assets to provide early capability. Additionally, MDA improves the effectiveness of deployed capabilities by implementing new technologies as they become available or when the threat warrants an accelerated capability.


National Geospatial-Intelligence Agency
4600 Sangamore Road, Bethesda, MD 20816–5003

Director
VICE ADM. ROBERT B. MURRETT,
USN
LLOYD B. ROWLAND

Deputy Director

The National Geospatial-Intelligence Agency (NGA), formerly the National Imagery and Mapping Agency, was established in 1996 and is under the authority, direction, and control of the Under Secretary of Defense for Intelligence. NGA is a DOD combat support agency and a member of the national intelligence community. NGA’s mission is to provide timely, relevant, and accurate geospatial intelligence in support of our national security.

Geospatial intelligence means the use and analysis of imagery to describe, assess, and visually depict physical features and geographically referenced activities on the Earth. Headquartered in Bethesda, MD, NGA has major facilities in the Washington, DC, Northern Virginia, and St. Louis, MO, areas with NGA support teams worldwide.

For further information, contact the Public Affairs Office, National Geospatial-Intelligence Agency, 4600 Sangamore Road, Bethesda, MD 20816–5003. Phone, 301–227–2057. Fax, 301–227–3920.

National Security Agency / Central Security Service
Fort George G. Meade, MD 20755–6248

Director
LT. GEN. KEITH B. ALEXANDER, USA
Deputy Director
JOHN C. INGLIS

The National Security Agency (NSA) was established in 1952 and the Central Security Service (CSS) was established in 1972. NSA/CSS is under the authority, direction, and control of the Under Secretary of Defense for Intelligence. As the Nation’s cryptologic organization, NSA/CSS employs the Nation’s premier codemakers and codebreakers. It ensures an informed, alert, and secure environment for U.S. warfighters and policymakers. The cryptologic resources of NSA/CSS unite to provide U.S. policymakers with intelligence information derived from America’s adversaries while protecting U.S. Government signals and information systems from exploitation by those same adversaries.

Pentagon Force Protection Agency
Washington, DC 20301

Director
Deputy Director

The Pentagon Force Protection Agency (PFPA) was established in May 2002 in response to the events of September 11, 2001, and subsequent terrorist threats facing the DOD workforce and facilities in the National Capital Region (NCR). PFPA is under the authority, direction, and control of the Director, Administration and Management, in the Office of the Secretary of Defense. PFPA provides force protection, security, and law enforcement for the people, facilities, infrastructure, and other resources at the Pentagon and for DOD activities and facilities within the NCR that are not under the jurisdiction of a military department. Consistent with the national strategy on combating terrorism, PFPA addresses threats, including chemical, biological, and radiological agents, through a strategy of prevention, preparedness, detection, and response to ensure that the DOD workforce and facilities in the NCR are secure and protected.


Joint Service Schools

Defense Acquisition University
Fort Belvoir, VA 22060–5565

President

The Defense Acquisition University (DAU), established pursuant to the Defense Acquisition Workforce Improvement Act of 1990 (10 U.S.C. 1701 note), serves as the DOD center for acquisition, technology, and logistics training; performance support; continuous learning; and knowledge sharing. DAU is a unified structure with five regional campuses and the Defense Systems Management College-School of Program Managers, which provides executive and international acquisition training. DAU’s mission is to provide the training, career management, and services that enable the acquisition, technology, and logistics community to make smart business decisions and deliver timely and affordable capabilities to warfighters.


National Defense Intelligence College
Defense Intelligence Analysis Center, Washington, DC 20340–5100

President

The National Defense Intelligence College, formerly the Joint Military Intelligence College, was established in 1962. The College is a joint service interagency
National Defense University

300 Fifth Avenue, Building 62, Fort McNair, Washington, DC 20319–5066

The National War College: 300 D Street, Building 61, Fort McNair, Washington, DC 20319–5078

Industrial College of the Armed Forces: 408 Fourth Avenue, Building 59, Fort McNair, Washington, DC 20319–5062

Joint Forces Staff College: Norfolk, VA 23511–1702

Information Resources Management College: 300 Fifth Avenue, Building 62, Fort McNair, Washington, DC 20319–5066

College of International Security Affairs: 260 Fifth Avenue, Fort McNair, Washington, DC 20319–5066

President, National Defense University

Commandant, National War College

Commandant, Industrial College of the Armed Forces

Commandant, Joint Forces Staff College

Director, Information Resources Management College

Director, College of International Security Affairs

VICE ADM. ANN E. RONDEAU, USN
MAJ. GEN. ROBERT STEEL, USAF
REAR ADM. GARRY HALL, USN
BRIG. GEN. KATHERINE P. KASUN, USA
ROBERT D. CHILDS
R. JOSEPH DESUTTER

National Defense University

The mission of the National Defense University is to prepare military and civilian leaders from the United States and other countries to evaluate national and international security challenges through multidisciplinary educational and research programs, professional exchanges, and outreach.

The National Defense University was established in 1976 and incorporates the following colleges and programs: the Industrial College of the Armed Forces, the National War College, the Joint Forces Staff College, the Information Resources Management College, the College of International Security Affairs, the Institute for National Strategic Studies, the Center for the Study of Weapons of Mass Destruction, the Center for Technology and National Security Policy, the International Student Management Office, the Joint Reserve Affairs Center, CAPSTONE, the Security of Defense
Corporate Fellows Program, the NATO Education Center, the Institute for National Security Ethics and Leadership, the Center for Joint Strategic Logistics Excellence, the Center for Applied Strategic Leaders, and the Center for Complex Operations.


**National War College**
The National War College provides education in national security policy to selected military officers and career civil service employees of Federal departments and agencies concerned with national security. It is the only senior service college with the primary mission of offering a course of study that emphasizes national security policy formulation and the planning and implementation of national strategy. Its 10-month academic program is an issue-centered study in U.S. national security. The elective program is designed to permit each student to tailor his or her academic experience to meet individual professional development needs.


**Industrial College of the Armed Forces**
The Industrial College of the Armed Forces is an educational institution that prepares selected military and civilians for strategic leadership and success in developing our national security strategy and in evaluating, marshalling, and managing resources in the execution of that strategy. The College offers an education in the understanding of the importance of industry to our national security strategy, and more importantly, the resource component of national security. The rigorous, compressed curriculum, completed in two semesters, leads to a master of science degree in national resource strategy.


**Joint Forces Staff College**
The Joint Forces Staff College (JFSC) is an intermediate- and senior-level joint college in the professional military education system dedicated to the study of the principles, perspectives, and techniques of joint operational-level planning and warfare. The mission of JFSC is to educate national security professionals in the planning and execution of joint, multinational, and interagency operations in order to instill a primary commitment to joint, multinational, and interagency teamwork, attitudes, and perspectives. The College accomplishes this mission through four schools: the Joint Advanced Warfighters School, the Joint and Combined Warfighting School, the Joint Continuing and Distance Education School, and the Joint Command, Control, and Information Operations School.


**Information Resources Management College**
The Information Resources Management College provides graduate-level courses in information resources management. The College prepares leaders to direct the information component of national power by leveraging information and information technology for strategic advantage. The College’s primary areas of concentration include policy, strategic planning, leadership/management, process improvement, capital planning and investment, performance- and results-based management, technology assessment, architecture, information assurance and security, acquisition, domestic preparedness, transformation, e-Government, and information operations.

The College of International Security Affairs (CISA) is one of NDU's five colleges. CISA educates students from across the international, interagency, and interservice communities. CISA's primary areas of concentration include counterterrorism, conflict management of stability of operations, homeland security, and defense and international security studies. CISA is also home to NDU's International Counterterrorism Fellowship Program.


Uniformed Services University of the Health Sciences
4301 Jones Bridge Road, Bethesda, MD 20814–4799

President
CHARLES L. RICE

Authorized by act of September 21, 1972 (10 U.S.C. 2112), the Uniformed Services University of the Health Sciences was established to educate career-oriented medical officers for the Military Departments and the Public Health Service. The University currently incorporates the F. Edward Hebert School of Medicine (including graduate and continuing education programs) and the Graduate School of Nursing.

Students are selected by procedures recommended by the Board of Regents and prescribed by the Secretary of Defense. The actual selection is carried out by a faculty committee on admissions and is based upon motivation and dedication to a career in the uniformed services and an overall appraisal of the personal and intellectual characteristics of the candidates without regard to sex, race, religion, or national origin. Applicants must be U.S. citizens.

Medical school matriculants will be commissioned officers in one of the uniformed services. They must meet the physical and personal qualifications for such a commission and must give evidence of a strong commitment to serving as a uniformed medical officer. The graduating medical student is required to serve a period of obligation of not less than 7 years, excluding graduate medical education.

Students of the Graduate School of Nursing must be commissioned officers of the Army, Navy, Air Force, or Public Health Service prior to application. Graduate nursing students must serve a commitment determined by their respective service.

For further information, contact the President, Uniformed Services University of the Health Sciences, 4301 Jones Bridge Road, Bethesda, MD 20814–4799. Phone, 301–295–3770. Internet, http://www.usuhs.mil.
The Department of Education establishes policy for, administers, and coordinates most Federal assistance to education. Its mission is to ensure equal access to education and to promote educational excellence throughout the Nation.

The Department of Education was created by the Department of Education Organization Act (20 U.S.C. 3411) and is administered under the supervision and direction of the Secretary of Education. 

Secretary  
The Secretary of Education advises the President on education plans, policies, and programs of the Federal Government and serves as the chief executive officer of the Department, supervising all Department activities, providing support to States and localities, and focusing resources to ensure equal access to educational excellence throughout the Nation.

Activities  

Institute of Education Sciences  
The Institute of Education Sciences was formally established by the Education Sciences Reform Act of 2002 (20 U.S.C. 9501 note). The Institute includes national education centers focused on research, special education, statistics, and evaluation and is the mechanism through which the Department supports the research activities needed to improve education policy and practice.

Elementary and Secondary Education  
The Office of Elementary and Secondary Education directs, coordinates, and formulates policy relating to early childhood, elementary, and secondary education. Included are grants and contracts to State educational agencies and local school districts, postsecondary schools, and nonprofit organizations for disadvantaged, migrant, and Indian children; enhancement of State student achievement assessment systems; improvement of reading instruction; economic impact aid; technology; and after-school learning programs. The Office also focuses on improving K–12 education, providing children with language and cognitive development, early reading, and other readiness skills, and improving the quality of teachers and other instructional staff.

English Language Acquisition  
The Office of English Language Acquisition, Language Enhancement, and Academic Achievement for Limited English Proficient Students helps children who are limited in their English, including immigrant children and youth, attain English proficiency, develop high levels of academic attainment in English, and meet the same challenging State academic content and student academic achievement standards that all children are expected to meet.

Federal Student Aid  
Federal Student Aid partners with postsecondary schools and financial institutions to deliver programs and services that help students finance their education beyond high school. This includes administering postsecondary student financial assistance programs authorized under Title IV of the Higher Education Act of 1965, as amended.

Innovation and Improvement  
The Office of Innovation and Improvement (OII) oversees competitive grant programs that support innovations in the educational system and disseminates the lessons learned from these innovative practices. OII administers, coordinates, and recommends programs and policy for improving the quality of activities designed to support and test innovations throughout the K–12 system in areas such as parental choice, teacher quality, use of technology in education, and arts in education. OII encourages the establishment of charter schools through planning, start-up funding, and approaches to credit enhancement for charter school facilities. OII also serves as the Department’s liaison and resource to the nonpublic education community.

Postsecondary Education  
The Office of Postsecondary Education (OPE) formulates Federal postsecondary education policy and administers programs that address critical national needs in support of the mission to increase access to quality postsecondary education. OPE develops policy for Federal student financial programs and
support programs that reach out to low-income, first-generation college students and communities. OPE also supports programs that strengthen the capacity of colleges and universities serving a high percentage of disadvantaged students and improve teacher quality. OPE recognizes accredit ing agencies that monitor academic quality, promote innovation in higher education, and expand American educational resources for international studies and services.

**Safe and Drug-Free Schools** The Office of Safe and Drug-Free Schools (OSDFS) administers, coordinates, and recommends policy for improving drug and violence prevention programs. OSDFS, in partnership with State and local educational agencies and public and private nonprofit organizations, supports and provides funding for efforts to promote safe schools, respond to crises, prevent drug and alcohol abuse, ensure the health and well-being of students, and teach students good citizenship and character. OSDFS participates in the formulation and development of program policy, legislative proposals, and administration policies related to violence and drug prevention. OSDFS also administers the Department’s character, citizenship, and civic education programs.

**Special Education and Rehabilitative Services** The Office of Special Education and Rehabilitative Services (OSERS) provides leadership and resources to help ensure that people with disabilities have equal opportunities to learn, work, and live as fully integrated and contributing members of society. OSERS has three components: The Office of Special Education Programs administers the Individuals with Disabilities Education Act legislation, which helps States meet the early intervention and educational needs of infants, toddlers, children, and youth with disabilities. The Rehabilitation Services Administration supports State vocational rehabilitation, independent living, and assistive technology programs that provide people with disabilities the services, technology, and job training and placement assistance they need to gain meaningful employment and lead independent lives. The National Institute on Disability and Rehabilitation Research supports research and development programs that improve the ability of individuals with disabilities to work and live in a barrier-free, inclusive society. OSERS also supports Gallaudet University, the National Technical Institute for the Deaf, the American Printing House for the Blind, and the Helen Keller National Center.

**Vocational and Adult Education** The Office of Vocational and Adult Education (OVAE) administers grant, contract, and technical assistance programs for vocational-technical education and for adult education and literacy. OVAE promotes programs that enable adults to acquire the basic literacy skills necessary to function in today’s society. OVAE also helps students acquire challenging academic and technical skills and prepare for high-skill, high-wage, and high-demand occupations in the 21st-century global economy. OVAE provides national leadership and works to strengthen the role of community colleges in expanding access to postsecondary education for youth and adults in advancing workforce development.

**Regional Offices** Each regional office serves as a center for the dissemination of information and provides technical assistance to State and local educational agencies and other institutions and individuals interested in Federal educational activities. Offices are located in Boston, MA; New York, NY; Philadelphia, PA; Atlanta, GA; Chicago, IL; Dallas, TX; Kansas City, MO; Denver, CO; San Francisco, CA; and Seattle, WA.

**Sources of Information**

Inquiries on the following categories may be directed to the specified office, Department of Education, 400 Maryland Avenue SW., Washington, DC 20202.

**Contracts and Small Business Activities**

Call or write the Office of Small and Disadvantaged Business Utilization. Phone, 202–245–6301.

**Employment**

Inquiries and applications for employment and inquiries regarding
the college recruitment program should be directed to the Human Capital and Client Services. Phone: 202–401–0553.


For further information, contact the Information Resources Center, Department of Education, Room 5E248 (FB–6), 400 Maryland Avenue SW, Washington, DC 20202. Phone, 800–USA–LEARN. Internet, http://www.ed.gov.

Federally Aided Corporations

American Printing House for the Blind
P.O. Box 6085, Louisville, KY 40206

President
Chairman of the Board
TUCK TINSLEY, III
W. JAMES LINTNER, JR.

Founded in 1858 as a nonprofit organization, the American Printing House for the Blind (APH) received its Federal charter in 1879 when Congress passed the Act to Promote Education of the Blind. This Act designates APH as the official supplier of educational materials adapted for students who are legally blind and who are enrolled in formal educational programs below the college level. Materials produced and distributed by APH include textbooks in Braille and large type, educational tools such as Braille typewriters and computer software and hardware, teaching aides such as tests and performance measures, and other special supplies. The materials are distributed through allotments to the States to programs serving individuals who are blind.


Gallaudet University
800 Florida Avenue NE, Washington, DC 20002

President, Gallaudet University
Chair, Board of Trustees
T. ALAN HURWITZ
BENJAMIN J. SOUKUP, JR.

Gallaudet University received its Federal charter in 1864 and is currently authorized by the Education of the Deaf Act of 1986, as amended. Gallaudet is a private, nonprofit educational institution providing elementary, secondary, undergraduate, and continuing education programs for persons who are deaf. The University offers a traditional liberal arts curriculum for students who are deaf and graduate programs in fields related to deafness for students who are deaf and students who are hearing. Gallaudet also conducts a wide variety of basic and applied deafness research and provides public service programs for persons who are deaf and for professionals who work with persons who are deaf.

Gallaudet University is accredited by a number of organizations, among which are the Middle States Association of Colleges and Secondary Schools, the National Council for Accreditation of Teacher Education, and the Conference of Educational Administrators of Schools and Programs for the Deaf.

Laurent Clerc National Deaf Education Center Gallaudet’s Laurent Clerc National Deaf Education Center operates elementary and secondary
education programs on the main campus of the University. These programs are authorized by the Education of the Deaf Act of 1986 (20 U.S.C. 4304, as amended) for the primary purpose of developing, evaluating, and disseminating model curricula, instructional strategies, and materials to serve individuals who are deaf or hard of hearing. The Education of the Deaf Act requires the programs to include students preparing for postsecondary opportunities other than college and students with a broad spectrum of needs, such as students who are academically challenged, come from non-English-speaking homes, have secondary disabilities, are members of minority groups, or are from rural areas.

Model Secondary School for the Deaf
The school was established by act of October 15, 1966 (20 U.S.C. 693), which was superseded by the Education of the Deaf Act of 1986. The school provides day and residential facilities for secondary-age students from across the United States from grades 9 to 12, inclusively.

Kendall Demonstration Elementary School
The school became the Nation’s first demonstration elementary school for the deaf by act of December 24, 1970 (20 U.S.C. 695). This act was superseded by the Education of the Deaf Act of 1986. The school is a day program for students from the Washington, DC, metropolitan area from the age of onset of deafness to age 15, inclusively, but not beyond the eighth grade or its equivalent.


Howard University
2400 Sixth Street NW, Washington, DC 20059

President
SIDNEY A. RIBEAU

Howard University was established by act of March 2, 1867 (14 Stat. 438). It offers instruction in 12 schools and colleges, as follows: the colleges of arts and sciences; dentistry; engineering, architecture, and computer sciences; medicine; pharmacy, nursing, and allied health sciences; the graduate school; the schools of business; communications; divinity; education; law; and social work. In addition, Howard University has research institutes, centers, and special programs in the following areas: cancer, child development, computational science and engineering, international affairs, sickle cell disease, and the national human genome project.


National Institute for Literacy
1775 I Street NW, Suite 730, Washington, DC 20006

Director
DANIEL J. MILLER, Acting

The National Institute for Literacy provides leadership on literacy issues, including the improvement of reading instruction for children, youth, and adults. The Institute serves as a national resource on current and comprehensive literacy research, practice, and policy.
National Technical Institute for the Deaf / Rochester Institute of Technology

52 Lomb Memorial Drive, Rochester, NY 14623

President, Rochester Institute of Technology
William W. Destler

Vice President, National Technical Institute for the Deaf
James J. DeCaro

The National Technical Institute for the Deaf (NTID) was established by act of June 8, 1965 (20 U.S.C. 681) to promote the employment of persons who are deaf, by providing technical and professional education. The National Technical Institute for the Deaf Act was superseded by the Education of the Deaf Act of 1986 (20 U.S.C. 4431, as amended). The U.S. Department of Education maintains a contract with the Rochester Institute of Technology (RIT) for the operation of a residential facility for postsecondary technical training and education for individuals who are deaf. The purpose of the special relationship with the host institution is to give NTID’s faculty and students access to more facilities, institutional services, and career preparation options than could be otherwise provided by a national technical institute for the deaf operating independently.

NTID offers a variety of technical programs at the certificate, diploma, and associate degree levels. Degree programs include majors in business, engineering, science, and visual communications. In addition, NTID students may participate in approximately 200 educational programs available through RIT. Students are provided a wide range of support services and special programs to assist them in preparing for their careers, including tutoring, counseling, interpreting, specialized educational media, cooperative work experience, and specialized job placement. RIT and NTID are both accredited by the Middle States Association of Colleges and Secondary Schools.

NTID also conducts applied research in occupational- and employment-related aspects of deafness, communication assessment, demographics of NTID’s target population, and learning processes in postsecondary education. In addition, NTID conducts training workshops and seminars related to deafness. These workshops and seminars are offered to professionals throughout the Nation who employ, work with, teach, or otherwise serve persons who are deaf.

The Department of Energy’s mission is to advance the national, economic, and energy security of the United States; to promote scientific and technological innovation in support of that mission; and to ensure the environmental cleanup of the national nuclear weapons complex.

The Department of Energy (DOE) was established by the Department of Energy Organization Act (42 U.S.C. 7131), effective October 1, 1977, pursuant to Executive Order 12009 of September 13, 1977. The act consolidated the major Federal energy functions into one Cabinet-level Department

Secretary. The Secretary decides major energy policy and planning issues; acts as the principal spokesperson for the Department; and ensures the effective communication and working relationships with Federal, State, local, and tribal governments and the public. The Secretary is the principal adviser to the President on energy policies, plans, and programs.

Intelligence and Counterintelligence. The Office of Intelligence and Counterintelligence ensures that all departmental intelligence information requirements are met and that the Department’s technical, analytical, and research expertise is made available to support U.S. intelligence efforts. The Office develops and implements programs to identify, neutralize, and deter foreign government or industrial intelligence activities directed at or involving Department programs, personnel, facilities, technologies, classified information, and sensitive information. The Office ensures effective use of the U.S. Government’s intelligence apparatus in support of DOE’s need for information on foreign energy situations and hostile threats, information on global nuclear weapons development, nonproliferation, and foreign hydrocarbon, nuclear, and other energy production and consumption. The Office formulates all DOE intelligence and counterintelligence policy and coordinates all investigative matters with the Federal Bureau of Investigation.

For further information, contact the Office of Intelligence and Counterintelligence. Phone, 202–586–2610.

Health, Safety and Security. The Office of Health, Safety, and Security develops policies to protect national security and other critical assets entrusted to the Department of Energy. It also manages security operations for departmental facilities in the national capital area.

For further information, contact the Office of Health, Safety, and Security. Phone, 301–903–3777.

Energy Programs

Renewable Energy. The Office of Energy Efficiency and Renewable Energy is responsible for formulating and directing programs designed to increase the production and utilization of renewable energy (solar, biomass, wind, geothermal, alcohol fuels, etc.) and hydrogen and improving the energy efficiency of the transportation, buildings, industrial, and utility sectors through support of research and development and technology transfer activities. It also has responsibility for administering programs that provide financial assistance for State energy planning; the weatherization of housing owned by the poor and disadvantaged; implementing State and local energy conservation programs; and the promotion of energy efficient construction and renovation of Federal facilities.
* The Deputy Secretary also serves as the Chief Operating Officer.
Energy Information  The Energy Information Administration is responsible for collecting, processing, publishing, and distributing data in the areas of energy resource reserves, energy production, demand, consumption, distribution, and technology. It performs analyses of energy data to assist government and nongovernment users in understanding energy trends.

For further information, contact the Director, National Energy Information Center. Phone, 202–586–6537.

Electricity Delivery and Energy Reliability  The Office of Electricity Delivery and Energy Reliability leads a national effort to modernize and expand America’s electricity delivery system. The Office is responsible for the enhanced security and reliability of the energy infrastructure and facilitates the recovery from disruptions to energy supply.

For further information, contact the Office of the Director. Phone, 202–586–1411.

Advanced Research Projects Agency–Energy  The Advanced Research Projects Agency–Energy (ARPA–E) works to overcome the long-term and high-risk challenges in the development of energy technologies. ARPA–E creates and implements research and development initiatives to enhance the economic security of the United States through the development of energy technologies that reduce energy imports, improve energy efficiency, and reduce energy-related emissions. Additionally, ARPA–E ensures that the United States maintains global leadership in developing and deploying advanced energy technologies.

For further information, contact the Office of the Director. Phone, 202–287–1004.

Office of the American Recovery and Reinvestment Act  The Office of the American Recovery and Reinvestment Act promotes economic recovery by assisting individuals, organizations, and businesses most impacted by the recession. Working to foster job creation and preservation, the Office strengthens the economy by investing in technological advances in science, health, transportation, environmental

For further information, contact the Director, Corporate Communications and External Affairs. Phone, 301–903–1636.
protection, and other infrastructure. This assistance provides long-term economic benefits and stabilizes State and local government budgets, preventing tax increases and reductions in essential services.

For further information, contact the Office of the Director. Phone, 202–586–1989.

Nuclear Security Programs

Nuclear Security  The National Nuclear Security Administration (NNSA) was created by Congress through the National Defense Authorization Act for Fiscal Year 2000 (113 Stat. 512) to bring focus to the management of the Nation’s defense nuclear security programs. Three existing organizations within the Department of Energy—Defense Programs, Defense Nuclear Nonproliferation, and Naval Reactors—were combined into a new, separately organized and managed agency within DOE, headed by an Administrator who reports to the Secretary. NNSA is responsible for strengthening United States security through military application of nuclear energy and by reducing the global threat from terrorism and weapons of mass destruction.

NNSA’s service center and eight site offices (nnsa.energy.gov/about/sites.htm) provide operations oversight and contract administration for NNSA site activities, acting as the agency’s risk acceptance for the site. The site offices are responsible for the following functions: the safe and secure operation of facilities under the purview of NNSA; supporting NNSA programs to ensure their success in accordance with their expectations; and ensuring the long-term viability of the site to support NNSA programs and projects.

For further information, contact the Associate Administrator for Management and Administration. Phone, 202–586–5753.

Defense Activities  The Office of the Deputy Administrator for Defense Programs directs the Nation’s nuclear weapons research, development, testing, production, and surveillance program. It is also responsible for the production of the special nuclear materials used by the weapons program within the Department and the management of defense nuclear waste and byproducts. The Office ensures the technology base for the surety, reliability, military effectiveness, and credibility of the nuclear weapon stockpile. It also manages research in inertial confinement fusion.

For further information, contact the Associate Administrator for Management and Administration. Phone, 202–586–5753.

Nuclear Nonproliferation  The Office of the Deputy Administrator for Defense Nuclear Nonproliferation directs the development of the Department’s policy, plans, procedures, and research and development activities relating to arms control, nonproliferation, export controls, international nuclear safety and safeguard, and surplus fissile materials inventories elimination activities.

For further information, contact the Associate Administrator for Management and Administration. Phone, 202–586–5753.

Environmental Quality Programs

Civilian Radioactive Waste Management  The Office of Civilian Radioactive Waste Management is responsible for implementation of the Nuclear Waste Policy Act of 1982, as amended (42 U.S.C. 10101 et seq.), which provides for the development of a permanent, safe geologic repository for disposal of spent nuclear fuel and high-level radioactive waste.

For further information, contact the Director for Human Capital Division Resources. Phone, 202–586–8839.

Environmental Management  The Office of the Assistant Secretary for Environmental Management manages
safe cleanup and closure of sites and facilities; directs a safe and effective waste management program, including storage and disposal of transuranic and mixed low- and high-level waste; and develops and implements an applied research program to provide innovative technologies that yield permanent cleanup solutions at reduced costs.

For further information, contact the Director of Communication/External Affairs. Phone, 202–287–5591.

Legacy Management  The Office of Legacy Management manages the Department’s post-closure responsibilities and ensures the future protection of human health and the environment. The Office has control and custody of legacy land, structures, and facilities and is responsible for maintaining them at levels suitable for long-term use.

For further information, contact the Director of Business Operations. Phone, 202–586–7388.

Science Program

The Office of Science supports basic research that underpins DOE missions in national security, energy, and environment; constructs and operates large scientific facilities for the U.S. scientific community; and provides the infrastructure support for 10 national laboratories and an integrated support center (www.sc.doe.gov/Field_Offices/index.htm). In terms of basic research, the Office of Science provides over 40 percent of Federal support to the physical sciences (including 90 percent of Federal support for high energy and nuclear physics), the sole support to sub-fields of national importance, such as nuclear medicine, heavy element chemistry, and magnetic fusion, and support for the research of scientists and graduate students located in universities throughout the Nation. Office of Science support for major scientific user facilities, including accelerators, synchrotron light sources, and neutron sources, means that more than 18,000 scientists per year are able to use these state-of-the-art facilities to conduct research in a wide range of fields, including biology, medicine, and materials.

For further information, contact the Director of Human Resources. Phone, 301–903–5705.

Operations and Field Offices

The vast majority of the Department’s energy and physical research and development, environmental restoration, and waste management activities are carried out by contractors who operate Government-owned facilities. Management and administration of Government-owned, contractor-operated facility contracts are the major responsibility of the Department’s five operations offices and three field offices.

Department operations offices provide a formal link between Department headquarters and the field laboratories and other operating facilities. They also manage programs and projects as assigned from lead headquarters program offices. Routine management guidance, coordination, oversight of the operations, field and site offices (www.energy.gov/organization/opsoffices.htm), and daily specific program direction for the operations offices is provided by the appropriate assistant secretary, office director, or program officer.

Power Administrations

The marketing and transmission of electric power produced at Federal hydroelectric projects and reservoirs is carried out by the Department’s four Power Administrations. Management oversight of the Power Administrations is the responsibility of the Deputy Secretary.

Bonneville Power Administration  The Administration markets power produced by the Federal Columbia River Power System at the lowest rates, consistent with sound business practices, and gives preference to public entities. In addition, the Administration is responsible for energy conservation, renewable resource development, and fish and wildlife enhancement under the provisions of the Pacific Northwest Electric Power Planning and Conservation Act of 1980 (16 U.S.C. 839 note).

For further information, contact the Bonneville Power Administration, 905 Eleventh Avenue NE., Portland, OR 97232–4169. Phone, 503–230–3000.
Southeastern Power Administration
The Administration is responsible for the transmission and disposition of surplus electric power and energy generated at reservoir projects in the States of West Virginia, Virginia, North Carolina, South Carolina, Georgia, Florida, Alabama, Mississippi, Tennessee, and Kentucky.

The Administration sets the lowest possible rates to consumers, consistent with sound business principles, and gives preference in the sale of such power and energy to public bodies and cooperatives.

For further information, contact the Southeastern Power Administration, 1166 Athens Tech Road, Elberton, GA 30635–4578. Phone, 706–213–3800.

Southwestern Power Administration
The Administration is responsible for the sale and disposition of electric power and energy in the States of Arkansas, Kansas, Louisiana, Missouri, Oklahoma, and Texas.

The Administration transmits and disposes of the electric power and energy generated at Federal reservoir projects, supplemented by power purchased from public and private utilities, in such a manner as to encourage the most widespread and economical use. The Administration sets the lowest possible rates to consumers, consistent with sound business principles, and gives preference in the sale of power and energy to public bodies and cooperatives.

The Administration also conducts and participates in the comprehensive planning of water resource development in the Southwest.

For further information, contact the Southwestern Power Administration, Suite 1600, Williams Center Tower One, One West Third Street, Tulsa, OK 74103–3532. Phone, 918–595–6600.

Western Area Power Administration
The Administration is responsible for the Federal electric power marketing and transmission functions in 15 Central and Western States, encompassing a geographic area of 1.3 million square miles. The Administration sells power to cooperatives, municipalities, public utility districts, private utilities, Federal and State agencies, and irrigation districts. The wholesale power customers, in turn, provide service to millions of retail consumers in the States of Arizona, California, Colorado, Iowa, Kansas, Minnesota, Montana, Nebraska, Nevada, New Mexico, North Dakota, South Dakota, Texas, Utah, and Wyoming.

The Administration is responsible for the operation and maintenance of transmission lines, substations, and various auxiliary power facilities in the aforementioned geographic area and also for planning, construction, and operation and maintenance of additional Federal transmission facilities that may be authorized in the future.

For further information, contact the Western Area Power Administration, 12155 West Alameda Parkway, Lakewood, CO 80228–1213. Phone, 720–962–7000.

Sources of Information

Consumer Information
For information on the consumer impact of Department policies and operations and for other DOE consumer information, call 202–586–1908.

Contracts and Small and Disadvantaged Business Utilization Activities
Information on business opportunities with the Department and its contractors is available electronically through the Internet at www.pr.doe.gov. For information on existing DOE awards, call 202–586–9051.

Electronic Access
Information concerning the Department is available through the Internet at www.energy.gov.

Employment
Most jobs in the Department are in the competitive service. Positions are filled through hiring individuals with Federal civil service status, but may also be filled using lists of competitive eligibles from the Office of Personnel Management or the Department's special examining units. Contact the Office of Human Capital Management. Phone, 202–586–1234.

Freedom of Information Act
To obtain administrative and technical support in matters involving the Freedom of Information, Privacy, and Computer Matching Acts, call 202–586–5955 or email FOIA–Central@hq.doe.gov.

Inspector General Hotline
Persons who wish to raise issues of concern regarding departmental operations, processes,
or practices or who may be aware of
or suspect illegal acts or noncriminal
violations should contact the hotline.
Phone, 202–586–4073 or 800–541–
1625. Email, ighotmail@hq.doe.gov.

**Public Information Issuances, Press
Releases, and Publications**
For media contacts, call 202–586–5575.

**Public Reading Room**
For information materials on DOE and public access to

**Scientific and Technical Information**
The Office manages a system for the
centralized collection, announcement,
and dissemination of and historical
reference to the Department's scientific
and technical information and worldwide
energy information. Contact the Office
of Scientific and Technical Information,
175 Oak Ridge Turnpike, Oak Ridge, TN

**Whistleblower Assistance**
Federal or
DOE contractor employees wishing to
make complaints of alleged wrongdoing
against the Department or its contractors
should call 202–586–4034.

For further information, contact the Office of Public Affairs, Department of Energy, 1000 Independence

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**Federal Energy Regulatory Commission**

888 First Street NE., Washington, DC 20426

**Chairman**
**Commissioners**

JOHN WELLINGHOFF
PHILIP D. MOELLER, JOHN R.
NORRIS, MARC L. SPITZER,
(VACANCY)

The Federal Energy Regulatory
Commission (FERC) is an independent
agency within the Department of
Energy which regulates the interstate
transmission of electricity, natural
gas, and oil. FERC has retained many
of the functions of the Federal Power
Commission, such as setting rates and
charges for the transportation and sale
of natural gas and the transportation of
oil by pipelines, as well as the valuation
of such pipelines. FERC also reviews
proposals to build liquefied natural
gas terminals and interstate natural
gas pipelines as well as licensing
hydropower projects. FERC is composed
of five members appointed by the
President of the United States with the
advice and consent of the Senate. FERC
Commissioners serve 5-year terms and
have an equal vote on regulatory matters.
One member is designated by the
President to serve as both Chairman and
FERC's administrative head.

For further information, contact the Office of External Affairs. Phone, 202–502–8004 or 866–208–3372. Fax,
The Department of Health and Human Services (HHS) was created as the Department of Health, Education, and Welfare on April 11, 1953 (5 U.S.C. app.).

**Secretary**  The Secretary of Health and Human Services advises the President on health, welfare, and income security plans, policies, and programs of the Federal Government and directs Department staff in carrying out the approved programs and activities of the Department and promotes general public understanding of the Department’s goals, programs, and objectives.

For information on the HHS regional offices, visit our Web site at http://www.hhs.gov/about.

**Office of Intergovernmental Affairs**  The Office of Intergovernmental Affairs (IGA) serves the Secretary as the primary liaison between the Department and State, local, and tribal governments. The mission of the Office is to facilitate communication regarding HHS initiatives as they relate to State, local, and tribal governments. IGA serves the dual role of representing the State and tribal perspective in the Federal policymaking process as well as clarifying the Federal perspective to State and tribal representatives.


**Office of Consumer Information and Insurance Oversight**  The Office of Consumer Information and Insurance Oversight (OCIO) is responsible for ensuring compliance with health insurance market rules, such as prohibitions on termination due to preexisting conditions in children. OCIO oversees medical loss ratio rules and assists States in reviewing insurance rates. OCIO also provides guidance and oversight for the State-based insurance exchanges, administers the preexisting conditions insurance plans and the early retiree reinsurance programs, and compiles and maintains data for a Web site providing information on insurance options.


**Office of the Assistant Secretary for Preparedness and Response**  The Office of the Assistant Secretary for Preparedness and Response (ASPR) was established under the Pandemic and All Hazards Preparedness Act of 2006. ASPR leads the Nation in prevention, preparation, and response efforts related to the adverse health effects of public health emergencies, natural or man-made disasters, and bioterrorism. ASPR collaborates with Federal, State, local, tribal, and international officials as well as professionals in the private health care sector to ensure a unified and strategic approach to the challenges of public health emergencies.

For further information, contact the Office of the Assistant Secretary for Preparedness and Response, Room 638–G, 200 Independence Avenue SW.,
Office of Public Health and Science

The Office of Public Health and Science (OPHS) comprises 13 offices and 9 Presidential and secretarial advisory committees. The Assistant Secretary for Health heads the Office and serves as the Secretary’s senior public health advisor. OPHS provides assistance in implementing and coordinating secretarial decisions for the Public Health Service and coordination of population-based health clinical divisions; provides oversight of research conducted or supported by the Department; implements programs that provide population-based public health services; and provides direction and policy oversight, through the Office of the Surgeon General, for the Public Health Service Commissioned Corps. OPHS administers a wide array of interdisciplinary programs related to disease prevention, health promotion, the reduction of health disparities, women’s and minority health, HIV/AIDS, vaccine programs, physical fitness and sports, bioethics, population affairs, blood supply, research integrity, and human research protections.


Administration on Aging

The mission of the Administration on Aging (AOA) is to help elderly individuals maintain their independence and dignity in their homes and communities through comprehensive, coordinated, and cost-effective systems of long-term care and livable communities across the United States. The agency develops policies, plans, and programs designed to advance the concerns and interests of older people and their caregivers. AOA works in partnership with the National Aging Network to promote the development of all-inclusive structures and home- and community-based long-term care that is responsive to the needs and preferences of older people.


Administration for Children and Families

The Administration for Children and Families (ACF) administers programs and provides advice to the Secretary on issues pertaining to children, youth, and families; child support enforcement; community services; developmental disabilities; family assistance; Native American assistance; refugee resettlement; and legalized aliens.


Agency for Healthcare Research and Quality

The Agency for Healthcare Research and Quality (AHRQ) is charged with improving the quality, safety, efficiency, and effectiveness of health care for all Americans. AHRQ supports health services research that will improve the quality of health care and promote evidence-based decisionmaking.


Agency for Toxic Substances and Disease Registry

The Agency for Toxic Substances and Disease Registry, as part of the Public Health Service, is charged with the prevention of exposure to toxic substances and the prevention of the adverse health effects and diminished quality of life associated with exposure to hazardous substances from wastesites, unplanned releases, and other sources of pollution present in the environment.

Centers for Disease Control and Prevention

The Centers for Disease Control and Prevention (CDC), as part of the Public Health Service, is charged with protecting the public health of the Nation by providing leadership and direction in the prevention of and control of diseases and other preventable conditions and responding to public health emergencies. Within the CDC, the following seven centers, institutes, and offices lead prevention, diagnosis, and treatment efforts for public health concerns.

For further information, contact the Centers for Disease Control and Prevention, 1600 Clifton Road, Atlanta, GA 30333. Phone, 800–232–4636. TTY, 888–232–6348. Internet, http://www.cdc.gov.

For further information, contact the Centers for Disease Control and Prevention, 1600 Clifton Road, Atlanta, GA 30333. Phone, 800–232–4636. TTY, 888–232–6348. Internet, http://www.cdc.gov.

Center for Global Health The Center leads CDC’s global health strategy, working in partnership with foreign governments and international organizations to help countries around the world to effectively plan, manage, and evaluate global health care programs. The Center works to eradicate chronic diseases and life-threatening injuries, expanding global health care programs to address the leading causes of disability, morbidity, and mortality.

National Institute for Occupational Safety and Health The Institute plans, directs, and coordinates a national program to develop and establish recommended occupational safety and health standards and to conduct research, training, technical assistance, and related activities to assure safe and healthy working conditions for every working person.

Office of Infectious Diseases The Office facilitates research, programs, and policies to reduce the national and international burden of infectious diseases. The Office includes the following organizational components: the National Center for HIV/AIDS, Viral Hepatitis, STD and TB Prevention; the National Center for Immunization and Respiratory Diseases; and the National Center for Emerging and Zoonotic Infectious Diseases.

Office of Noncommunicable Diseases, Injury, and Environmental Health The Office provides strategic direction and leadership for the prevention of noncommunicable diseases, injuries, disabilities, and environmental health hazards. The Office includes the following organizational components: the National Center on Birth Defects and Developmental Disabilities; the National Center for Chronic Disease Prevention and Health Promotion; the National Center for Environmental Health; and the National Center for Injury Prevention and Control.

Office of Public Health Preparedness and Response The Office helps the Nation prepare for and respond to urgent public health threats by providing strategic direction, coordination, and support for CDC’s terrorism preparedness and emergency response activities.

Office of State, Tribal, Local, and Territorial Support The Office provides guidance, strategic direction, oversight, and leadership in support of State, local, territorial, and tribal public health agencies, initiatives, and priorities to improve the capacity and performance of a comprehensive public health system.

Office of Surveillance, Epidemiology, and Laboratory Services The Office provides scientific services, knowledge, and resources to promote public health, preparing for potential health threats and preventing disease, disability, and injury. The Office includes the following organizational components: the National Center for Health Statistics; the Laboratory Science, Policy and Practice Program Office; the Public Health Informatics and Technology Program Office; the Public Health Surveillance Program Office; the Epidemiology and Analysis Program Office; and the Scientific Education and Professional Development Program Office.
Centers for Medicare and Medicaid Services

The Centers for Medicare and Medicaid Services, formerly known as the Health Care Financing Administration, was created to administer the Medicare, Medicaid, and related Federal medical care programs.


Food and Drug Administration

The Food and Drug Administration (FDA) is responsible for protecting the public health by ensuring the safety, efficacy, and security of human and veterinary drugs, biological products, medical devices, the Nation’s food supply, cosmetics, and products that emit radiation. FDA is also responsible for advancing the public health by accelerating innovations to make medicines more effective and providing the public with accurate, science-based information on medicines and food to improve their health. FDA plays a significant role in addressing the Nation’s counterterrorism capability and ensuring the security of the food supply.

For further information, contact the Food and Drug Administration, 10903 New Hampshire Avenue, Silver Spring, MD 20993–0002. Phone, 888–463–6332. Internet, http://www.fda.gov.

Health Resources and Services Administration

The Health Resources and Services Administration (HRSA) improves access to health care services for people who are uninsured, isolated, or medically vulnerable. Comprising 6 bureaus and 13 offices, HRSA provides leadership and financial support to health care providers in every State and U.S. Territory. HRSA grantees provide health care to uninsured people, people living with HIV/AIDS, and pregnant women, mothers, and children. HRSA trains health professionals, improves systems of care in rural communities, and oversees organ, bone marrow, and cord blood donation. HRSA also supports programs that prepare for bioterrorism, compensates individuals harmed by vaccination, and maintains databases that protect against health care malpractice and abuse.

For further information, contact the Office of Communications, Health Resources and Services Administration, 5600 Fishers Lane, Rockville, MD 20857. Phone, 301–443–3376. Internet, http://www.hrsa.gov.

Indian Health Service

The Indian Health Service, as part of the Public Health Service, provides a comprehensive health services delivery system for American Indians and Alaska Natives. It assists Native American tribes in developing their health programs; facilitates and assists tribes in coordinating health planning, obtaining and utilizing health resources available through Federal, State, and local programs, operating comprehensive health programs, and evaluating health programs; and provides comprehensive health care services including hospital and ambulatory medical care, preventive and rehabilitative services, and development of community sanitation facilities.


National Institutes of Health

The National Institutes of Health (NIH) supports biomedical and behavioral research domestically and abroad, conducts research in its own laboratories and clinics, trains research scientists, and develops and disseminates credible, science-based health information to the public.

For further information, contact the National Institutes of Health, 1 Center Drive, Bethesda, MD 20892. Phone, 301–496–4000. Internet, http://www.nih.gov.

Aging

The Institute conducts and supports research on the aging process, age-related diseases, and other special problems and needs of older Americans. It also provides information about aging to the scientific community, health care providers, and the public.

Alcohol Abuse and Alcoholism The Institute leads the national effort to reduce alcohol-related problems by conducting and supporting biomedical and behavioral research into the causes, consequences, prevention, and treatment of alcohol-use disorders.


Allergy and Infectious Diseases The Institute conducts and supports research to study the causes of infectious diseases and immune-mediated diseases and to develop better means of preventing, diagnosing, and treating these diseases.

For further information, contact the National Institute of Allergy and Infectious Diseases. Phone, 866–284–4107, or 301–496–5717. Internet, http://www.niaid.nih.gov.

Arthritis and Musculoskeletal and Skin Diseases The Institute supports research into the causes, treatment, and prevention of arthritis and musculoskeletal and skin diseases; the training of basic and clinical scientists to carry out this research; and the dissemination of information on research progress in these diseases.


Biomedical Imaging and Bioengineering The Institute conducts, coordinates, and supports research, training, dissemination of health information, and other programs with respect to biomedical imaging, biomedical engineering, and associated technologies and modalities with biomedical applications.


Cancer The Institute coordinates the National Cancer Program and conducts and supports research, training, and public education with regard to the cause, diagnosis, prevention, and treatment of cancer.


Center for Information Technology The Center provides, coordinates, and manages information technology to advance computational science.


Child Health and Human Development The Institute conducts and supports basic, translational, clinical, and epidemiological research on the reproductive, rehabilitative, neurobiologic, developmental, and behavioral processes that determine, maximize, and maintain the health of children, adults, families, and populations.


Clinical Center The NIH Clinical Center is the clinical research hospital for NIH. Through clinical research, physician investigators translate laboratory discoveries into better treatments, therapies, and interventions to improve the Nation’s health. The Center conducts clinical and laboratory research and trains future clinical investigators. More than 400,000 patients from across the Nation have participated in clinical research studies since the Center opened in 1953. About 1,500 clinical research studies are currently in progress.


Complementary and Alternative Medicine The Center is dedicated to exploring complementary and alternative healing practices in the context of rigorous science; educating and training complementary and alternative medicine researchers; and disseminating authoritative information to the public and professionals. Through its programs, the Center seeks to facilitate the integration of safe and effective complementary and alternative practices into conventional medicine.
Deafness and Other Communication Disorders  The Institute conducts and supports biomedical and behavioral research and research training on normal and disordered processes of hearing, balance, smell, taste, voice, speech, and language, and provides health information, based on scientific discovery, to the public. The Institute conducts diverse research performed in its own laboratories and funds a program of research and research grants.

For further information, contact the National Institute on Deafness and Other Communication Disorders. Phone, 301–496–7243. Internet, http://www.nidcd.nih.gov.

Dental and Craniofacial Research  The Institute conducts and supports research and research training into the causes, prevention, diagnosis, and treatment of craniofacial, oral, and dental diseases and disorders.


Diabetes and Digestive and Kidney Diseases  The Institute conducts, fosters, and supports basic and clinical research into the causes, prevention, diagnosis, and treatment of diabetes, endocrine and metabolic diseases, digestive diseases and nutrition, kidney and urologic diseases, and blood diseases.


Drug Abuse  The Institute’s primary mission is to lead the Nation in bringing the power of science to bear on drug abuse and addiction through the strategic support and conduct of research across a broad range of disciplines and the rapid and effective dissemination and use of the results of that research to significantly improve drug abuse and addiction prevention, treatment, and policy.


Environmental Health Sciences  The Institute reduces the burden of human illnesses and disability by understanding how the environment influences the development and progression of human disease. To have the greatest impact on preventing disease and improving human health, the Institute focuses on basic science, disease-oriented research, global environmental health, and multidisciplinary training for researchers.


Fogarty International Center  The Center addresses global health challenges through innovative and collaborative research and training programs. It also supports and advances the NIH mission through international partnerships.


General Medical Sciences  The Institute supports basic biomedical research and research training in areas ranging from cell biology, chemistry, and biophysics to genetics, pharmacology, and systemic response to trauma.


Heart, Lung, and Blood Diseases  The Institute provides leadership for a global program in diseases of the heart, blood vessels, lung, and blood; sleep disorders; and blood resources. It conducts, fosters, and supports an integrated and coordinated program of basic research, clinical investigations and trials, observational studies, and demonstration and education projects.


Human Genome Research  The Institute, which helped lead the Human Genome Project, leads and supports a broad range of initiatives and studies aimed at understanding the structure and function of the human genome and its role in health and disease.
For further information, contact the National Human Genome Research Institute. Phone, 301–496–0844. Internet, http://www.genome.gov.

Medical Library The National Library of Medicine is the world’s largest library of the health sciences. It serves as the Nation’s chief medical information source, providing medical library services and extensive web-based information resources, such as PubMed, MedlinePlus, and Toxline, for both the scientific community and the general public.


Mental Health The National Institute of Mental Health works to transform the understanding and treatment of mental illnesses through basic and clinical research to further the prevention, recovery, and cure of disabling mental conditions that affect millions of Americans.


Minority Health and Health Disparities The Institute promotes minority health and works to reduce and, ultimately, eliminate health disparities. The Institute conducts and supports basic, clinical, social, and behavioral research, strengthening related infrastructure and training, fostering emerging programs and initiatives, disseminating information and resources to the public, and providing outreach to minority and other health disparate communities.


Neurological Disorders and Stroke The Institute’s mission is to reduce the burden of neurological diseases. It conducts, fosters, coordinates, and guides research and training on the causes, prevention, diagnosis, and treatment of neurological disorders and stroke, and supports basic, translational, and clinical research in related scientific areas.

For further information, contact the Brain Resources and Information Network of the National Institute of Neurological Disorders and Stroke, P.O. Box 5801, Bethesda, MD 20824. Phone, 800–352–9424. Internet, http://www.ninds.nih.gov.

Nursing Research The Institute supports clinical and basic research to build the scientific foundation for clinical practice, prevent disease and disability, manage and eliminate symptoms caused by illness, and enhance end-of-life and palliative care. The Institute addresses current workforce challenges by training the next generation of scientists and faculty.


Ophthalmological Diseases The Institute conducts, fosters, and supports research on the causes, natural history, prevention, diagnosis, and treatment of disorders of the eye and visual system. It also directs the National Eye Health Education Program.


Research Resources The Center provides laboratory scientists and clinical investigators with the tools and training to understand, detect, treat, and prevent a wide range of diseases. Through this support, scientists engage in basic laboratory research, translate these findings to animal-based studies, and apply them to patient-oriented research. Through partnerships and other collaborations, the Center supports all aspects of research, connecting researchers, patients, and communities across the Nation.


Scientific Review The Center for Scientific Review (CSR) organizes the peer review groups that evaluate the majority of grant applications submitted to NIH. These groups include experienced and respected researchers from across the country and abroad. Since 1946, CSR has ensured that NIH grant applications receive fair, independent, expert, and timely reviews—free from inappropriate influences—so NIH can fund the most
promising research. CSR also receives all incoming applications and assigns them to the NIH Institutes and Centers that fund grants.


Substance Abuse and Mental Health Services Administration

The Substance Abuse and Mental Health Services Administration (SAMHSA) works to reduce the impact of substance abuse and mental illness in America’s communities. In collaboration with Federal, State, local and tribal organizations, SAMHSA promotes research and practices to foster prevention, treatment, and recovery for individuals struggling with mental and substance abuse disorders.

For further information, contact the Substance Abuse and Mental Health Services Administration, 1 Choke Cherry Road, Rockville, MD 20857. Phone, 240–276–2130. Internet, http://www.samhsa.gov.

Sources of Information


Contracts and Small Business Activities For information concerning programs, contact the Director, Office of Small and Disadvantaged Business Utilization. Phone, 202–690–7300.


Locator For inquiries about the location and telephone numbers of HHS offices, call 202–690–6343.


Program Support Center The Program Support Center provides support services to all components of the Department and Federal agencies worldwide. For information concerning fee-for-service activities in the areas of acquisitions, occupational health, information technology support and security, human resource systems, financial management, and administrative operations, contact the Program Support Center, 5600 Fishers Lane, Rockville, MD 20857. Phone, 301–443–0034. Internet, http://www.psc.gov.


Administration on Aging Direct inquiries to the Administration on Aging,

Elder Care Services Contact the Elder Care Locator. Phone, 800–677–1116.
Agency for Toxic Substances and Disease Registry Information regarding programs and activities is available electronically through the Internet at www.atsdr.cdc.gov.
Centers for Disease Control and Prevention Direct inquiries to the appropriate office at the Centers for Disease Control and Prevention, Department of Health and Human Services, 1600 Clifton Road NE., Atlanta, GA 30333.
Electronic Access Information regarding programs, films, publications, employment, and activities is available electronically through the Internet at www.cdc.gov.
Employment The majority of scientific and technical positions are filled through the Commissioned Corps of the Public Health Service, a uniformed service of the U.S. Government.
Food and Drug Administration Direct inquiries to the appropriate office, Food and Drug Administration, 10903 New Hampshire Avenue, Silver Spring, MD 20993–0002.
Electronic Access Information on FDA is available through the Internet at www.fda.gov.
Employment FDA uses various civil service examinations and registers in its recruitment for positions. For more information, visit the Department’s Web site at www.hhs.gov/careers.
Health Resources and Services Administration Direct inquiries to the appropriate office, Health Resources and Services Administration, 5600 Fishers Lane, Rockville, MD 20857. Internet, http://www.hrsa.gov.
Employment The majority of positions are in the Federal civil service. Some health professional positions are filled through the Commissioned Corps of the Public Health Service, a uniformed service of the U.S. Government.
Indian Health Service Direct inquiries to the appropriate office, Indian Health Service, 801 Thompson Avenue, Rockville, MD 20852.
Electronic Access Information on IHS is available through the Internet at www.ihs.gov.
National Institutes of Health Direct inquiries to the appropriate office, National Institutes of Health, 1 Center Drive, Bethesda, MD 20892. Phone, 301–496–4000. Internet, http://www.nih.gov.
Employment Information about employment opportunities is available at the National Institutes of Health employment Web site at www.jobs.nih.gov.
Public Health Service Commissioned Corps Officer Program Information on the Commissioned Corps Officer programs is available at NIH’s Public Health Service Commissioned Corps Officer Web site at http://hr.od.nih.gov/corps/default.htm.
Substance Abuse and Mental Health Services Administration Direct inquiries to the appropriate office, Substance
Abuse and Mental Health Services Administration, 1 Choke Cherry Road, Rockville, MD 20857.


EDITORIAL NOTE: The Department of Homeland Security did not meet the publication deadline for submitting updated information of its activities, functions, and sources of information as required by the automatic disclosure provisions of the Freedom of Information Act (5 U.S.C. 552(a)(1)(A)).

DEPARTMENT OF HOMELAND SECURITY
Washington, DC 20528

Secretary of Homeland Security
Deputy Secretary
Chief of Staff for Policy
Executive Secretary
General Counsel
Under Secretary, Management
Under Secretary, National Protection and Programs Directorate
Assistant Secretary, Office of Cyber Security and Communications
Assistant Secretary, Infrastructure Protection
Director, Federal Protective Service
Under Secretary, Science and Technology
Under Secretary, Office of Intelligence and Analysis
Assistant Secretary, Office of Policy
Assistant Secretary, Office of International Affairs
Assistant Secretary, Office of Policy Development
Assistant Secretary, Private Sector Office
Assistant Secretary, State and Local Law Enforcement
Assistant Secretary, Office of Intergovernmental Affairs
Director, U.S. Citizenship and Immigration Services
Commandant, U.S. Coast Guard
Commissioner, U.S. Customs and Border Protection
Assistant Secretary, U.S. Immigration and Customs Enforcement
Administrator, Federal Emergency Management Agency
Director, U.S. Secret Service
Administrator, Transportation Security Administration

JANET NAPOLITANO
JANE HOLL LUTE
NOAH KROLOFF
PHILIP A. McNAMARA
IVAN K. FONG
RAFAEL BORRAS
RAND BEERS
GREG SCHAFFER
TODD KEIL
PAUL DURETTE, Acting
TARA O’TOOLE
CARYN WAGNER
DAVID HEYMAN
MARIKO SILVER
ARIF ALIKHAN
DOUGLAS SMITH
CHARLES F. DINE
JULIETTE N. KAYYEM
ALEJANDRO MAYORKAS
ADM. ROBERT J. PAPP, JR., USCG
ALAN D. BERSIN
JOHN T. MORTON
W. CRAIG FUGATE
MARK J. SULLIVAN
JOHN S. PISTOLE
The Department of Homeland Security leads the unified national effort to secure America. It will prevent and deter terrorist attacks and protect against and respond to threats and hazards to the Nation. The Department will ensure safe and secure borders, welcome lawful immigrants and visitors, and promote the free flow of commerce.

The Department of Homeland Security (DHS) was established by the Homeland Security Act of 2002 (6 U.S.C. 101 note). The Department came into existence on January 24, 2003, and is administered under the supervision and direction of the Secretary of Homeland Security.

Office of the Secretary

Secretary The Secretary is charged with developing and coordinating a comprehensive national strategy to strengthen the United States against terrorist threats or attacks. In fulfilling this effort, the Secretary will advise the President on strengthening U.S. borders, providing for intelligence analysis and infrastructure protection, improving the use of science and technology to counter weapons of mass destruction, and creating a comprehensive response and recovery division.

The Office of the Secretary oversees activities with other Federal, State, local, and private entities as part of a collaborative effort to strengthen our borders, provide for intelligence analysis and infrastructure protection, improve the use of science and technology to counter weapons of mass destruction, and to a comprehensive response and recovery system. Within the Office, there are multiple offices that contribute to the overall homeland security mission.

Directorates

Federal Emergency Management Agency Federal Emergency Management Agency (FEMA) is responsible for leading the effort to prepare the Nation for all hazards and effectively manage Federal response and recovery efforts following any national incident. FEMA also initiates proactive mitigation activities, trains first responders, and manages the National Flood Insurance Program.

Management Directorate The Directorate for Management is responsible for budget, appropriations, expenditure of funds, accounting and finance; procurement; human resources and personnel; information technology systems; facilities, property, equipment, and other material resources; and identification and tracking of performance measurements relating to the responsibilities of the Department.

The Directorate for Management ensures that the Department’s employees have well-defined responsibilities and that managers and their employees have effective means of communicating with one another, with other governmental
and nongovernmental bodies, and with the public they serve.

**National Protection and Programs Directorate** The Directorate for National Protection and Programs safeguards our critical information systems, borders, seaports, bridges, and highways by working with State, local, and private sector partners to identify threats, determine vulnerabilities, and target resources toward the greatest risks. Its functions include strengthening national risk management efforts for critical infrastructure and defining and advancing homeland security protection initiatives.

**Policy Directorate** The Policy Directorate develops and integrates policies, planning, and programs in order to better coordinate the Department’s prevention, protection, response, and recovery missions. It is also responsible for coordinating departmentwide policies, programs, and planning; developing and communicating policies across multiple components of the homeland security network; and providing the basis and direction for departmentwide strategic planning and budget priorities.

**Science and Technology Directorate**
The Directorate for Science and Technology is the primary research and development arm of the Department. The Directorate provides Federal, State, and local officials with the technology and capabilities to protect the homeland. Its strategic objectives are to develop and deploy systems to prevent, detect, and mitigate the consequences of chemical, biological, radiological, nuclear, and explosive attacks; develop equipment, protocols, and training procedures for response to and recovery from those attacks; enhance the Department’s and other Federal, State, local, and tribal agencies’ technical capabilities to fulfill their homeland security-related functions; and develop technical standards and establish certified laboratories to evaluate homeland security and emergency responder technologies for SAFETY Act certification.

**Components**

**United States Citizenship and Immigration Services** United States Citizenship and Immigration Services is responsible for the administration of immigration and naturalization adjudication functions and establishing immigration policies and priorities.

**Citizenship and Immigration Services Ombudsman** The Ombudsman provides recommendations for resolving individual and employer problems with United States Citizenship and Immigration Services in order to ensure national security and the integrity of the legal immigration system, increase efficiencies in administering citizenship and immigration services, and improve customer service.

**Office for Civil Rights and Civil Liberties**
The Office provides legal and policy advice to Department leadership on civil rights and civil liberties issues, investigates and resolves complaints, and provides leadership to DHS Equal Employment Opportunity Programs.

**United States Coast Guard** The Coast Guard protects the public, the environment, and U.S. economic interests in the Nation’s ports and waterways, along the coast, on international waters, or in any maritime region, as required, to support national security.

**Office of Counternarcotics Enforcement**
The Office coordinates Federal policy and operations on interdicting the entry of illegal drugs into the United States and tracking and severing connections between illegal drug trafficking and terrorism.

**United States Customs and Border Protection** United States Customs and Border Protection is responsible for protecting our Nation’s borders in order to prevent terrorists and terrorist weapons from entering the United States, while facilitating the flow of legitimate trade and travel.

**Domestic Nuclear Detection Office**
The Office is responsible for developing a global nuclear detection architecture and acquiring and supporting the deployment of a domestic nuclear detection system to report any attempt to use nuclear or radiological material against the
United States. The office also works to enhance the nuclear detection efforts of Federal, State, territorial, tribal, and local governments and the private sector to ensure a coordinated response to such threats.

Executive Secretariat The Executive Secretariat supports the Office of the Secretary, disseminates information and written communications within the Department, and develops, implements, and manages business processes for written communications and briefing materials. It also facilitates and manages communications with Federal agencies, the Homeland Security Council, the National Security Council, and other White House executive offices.

Federal Law Enforcement Training Center The Center provides career-long training to law enforcement professionals from 81 Federal agencies and State, local, and international law enforcement agencies to help them fulfill their responsibilities safely and proficiently.

Chief Financial Officer The Chief Financial Officer oversees all financial management activities relating to the programs and operations of DHS, develops and maintains an integrated accounting and financial management system, and is responsible for financial reporting and internal controls.

Office of General Counsel The Office of General Counsel provides legal services for homeland security-related matters and ensures that DHS activities comply with all legal requirements.

Office of the Federal Coordinator for Gulf Coast Rebuilding The Office assists the Gulf Coast region with long-term planning and coordinates the Federal Government's response to rebuild the Gulf Coast region devastated by Hurricanes Katrina and Rita.

Office of Health Affairs The Office is responsible for providing incident management guidance, coordinates the Department's bio defense activities, and ensures a unified approach to medical preparedness. The Office also develops and maintains workforce protection and occupational health standards for DHS employees.

United States Immigration and Customs Enforcement Immigration and Customs Enforcement is the largest investigative arm of DHS. It is responsible for identifying and shutting down vulnerabilities on the Nation's border and for economic, transportation, and infrastructure security.

Office of Inspector General The Inspector General is responsible for conducting and supervising audits, investigations, and inspections relating to the Department's programs and operations. It also recommends ways for the Department to carry out its responsibilities in the most effective, efficient, and economical manner possible.

Office of Intelligence and Analysis The Office is responsible for using information and intelligence from multiple sources to identify and assess current and future threats to the United States.

Office of Legislative Affairs The Office serves as the primary liaison to Members of Congress and their staffs, the White House and executive branch, and to other Federal agencies and governmental entities that have roles in assuring national security.

Senior Military Advisor The Senior Military Advisor is responsible for providing counsel to the Secretary and department components relating to the facilitation, coordination, and execution of policy, procedures, and preparedness activities and operations between DHS and the Department of Defense.

Office of Operations Coordination The Office coordinates operational issues throughout the Department, integrates internal and external operations, conducts incident management, and facilitates staff planning and execution.

Chief Privacy Officer The Privacy Officer works to minimize the impact on the individual's privacy, particularly the individual's personal information and dignity, while achieving the Department's mission.

Office of Public Affairs The Office develops and implements a communications strategy and advises the Secretary and other DHS officials on how
to effectively communicate issues and priorities of public interest.

**United States Secret Service**  The Secret Service protects the President and other high-level officials and investigates counterfeiting and other financial crimes, including financial institution fraud, identity theft, and computer fraud and computer-based attacks on our Nation’s financial, banking, and telecommunications infrastructure.

**Transportation Security Administration**
The Transportation Security Administration protects the Nation’s transportation systems to ensure freedom of movement for people and commerce.

**Sources of Information**

**Electronic Access**  Additional information about the Department of Homeland Security is available electronically through the Internet at www.dhs.gov.

DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT

451 Seventh Street SW., Washington, DC 20410

Secretary of Housing and Urban Development
Deputy Secretary
Chief of Staff
General Counsel
Inspector General
Assistant Secretary for Community Planning and Development
Assistant Secretary for Congressional and Intergovernmental Relations
Assistant Secretary for Fair Housing and Equal Opportunity
Assistant Secretary for Housing/Federal Housing Commissioner
Assistant Secretary for Policy Development and Research
Assistant Secretary for Public and Indian Housing
Assistant Deputy Secretary for Field Policy and Management
Chief Information Officer
Chief Financial Officer
Chief Procurement Officer
Director, Center for Faith-Based and Community Initiatives
Director, Office of Healthy Homes and Lead Hazard Control
Director, Office of Departmental Operations and Coordination
Director, Office of Departmental Equal Employment Opportunity
General Deputy Assistant Secretary for Administration/Chief Human Capital Officer
General Deputy Assistant Secretary for Public Affairs
President, Government National Mortgage Association

SHAUN DONOVAN
ROY SIMS
LAUREL A. BLATCHFORD
HELEN R. KANOVSKY
KENNETH M. DONOHUE, SR.
MERCEDES M. MARQUEZ
PETER KOVAR
JOHN TRASVINA
DAVID STEVENS
RAPHAEL W. BOSTIC, Acting
SANDRA B. HENRIQUEZ
PATRICIA HOBAN MOORE, Acting
JERRY E. WILLIAMS
DOUGLAS A. CRISCITELLO, Acting
DAVE WILLIAMSON, Acting
MARK LINTON
JON GANT
INEZ BANKS-DUBOSE
LINDA BRADFORD-WASHINGTON
JANIE PAYNE, Acting
NEILL COLEMAN
JOSEPH J. MURIN

The Department of Housing and Urban Development is the principal Federal agency responsible for programs concerning the Nation’s housing needs, fair housing opportunities, and improvement and development of the Nation’s communities.

The Department of Housing and Urban Development (HUD) was established in 1965 by the Department of Housing and Urban Development Act (42
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

U.S.C. 3532–3537). It was created to administer the principal programs which provide assistance for housing and for the development of the Nation’s communities; to encourage the solution of housing and community development problems through States and localities; and to encourage the maximum contributions that may be made by vigorous private homebuilding and mortgage lending industries to housing, community development, and the national economy.

Although HUD administers many programs, its six major functions are insuring mortgages for single-family and multifamily dwellings and extending loans for home improvement and for the purchasing of mobile homes; channeling funds from investors to the mortgage industry through the Government National Mortgage Association; making direct loans for construction or rehabilitation of housing projects for the elderly and the handicapped; providing Federal housing subsidies for low- and moderate-income families; providing grants to States and communities for community development activities; and for promoting and enforcing fair housing and equal housing opportunity.

Secretary The Secretary formulates recommendations for basic policies in the fields of housing and community development; encourages private enterprise participation in housing and community development; promotes the growth of cities and States and the efficient and effective use of housing and community and economic development resources by stimulating private sector initiatives, public/private sector partnerships, and public entrepreneurship; ensures equal access to housing and affirmatively prevents discrimination in housing; and provides general oversight for the Federal National Mortgage Association.

Program Areas

Community Planning and Development

The Office administers grant programs to help communities plan and finance their growth and development, increase their capacity to govern, and to provide shelter and services for homeless people. The Office is responsible for the implementation of Community Development Block Grant (CDBG) programs for entitlement communities; the State- and HUD-administered Small Cities Program; community development loan guarantees; special purpose grants for insular areas and historically black colleges and universities; Appalachian Regional Commission grants; the Home Investment in Affordable Housing Program, which provides Federal assistance for housing rehabilitation, tenant-based assistance, first-time homebuyers, and new construction for when a jurisdiction is determined to need new rental housing; the Department’s programs to address homelessness; the John Heinz Neighborhood Development Program; community outreach partnerships; the joint community development plan to assists institutions of higher education working in concert with State and local governments to undertake activities under the CDBG program; community adjustment and economic diversification planning grants; the YouthBuild Program, which provides opportunities and assistance to very low income high school dropouts, ages 16 to 24; empowerment zones and enterprise communities; efforts to improve the environment; community planning and development efforts of other departments and agencies, public and private organizations, private industry, financial markets, and international organizations.

For further information, contact the Office of Community Planning and Development. Phone, 202–708–2690.

Fair Housing and Equal Opportunity

The Office administers fair housing laws and regulations prohibiting discrimination in public and private housing; equal opportunity laws and regulations prohibiting discrimination in HUD-assisted housing and community development programs; the fair housing assistance grants program to provide financial and technical assistance to State and local government agencies to implement local fair housing laws and ordinances; and the Community Housing Resources Boards program to provide
grants for fair housing activities such as outreach and education, identification of institutional barriers to fair housing, and complaint telephone hotlines.

For further information, contact the Office of Fair Housing and Equal Opportunity. Phone, 202–708–4252.

Federal Housing Enterprise Oversight
The Office oversees the financial safety and soundness of the Federal National Mortgage Association (Fannie Mae) and the Federal Home Loan Mortgage Corporation (Freddie Mac) to ensure that they are adequately capitalized and operating safely.

For further information, contact the Office of Federal Housing Enterprise Oversight. Phone, 202–414–3800.

Government National Mortgage Association (GNMA)
The mission of this Government corporation, also known as Ginnie Mae, is to support expanded affordable housing by providing an efficient Government-guaranteed secondary market vehicle to link the capital markets with Federal housing markets. Ginnie Mae guarantees mortgage-backed securities composed of FHA-insured or VA-guaranteed mortgage loans that are issued by private lenders and guaranteed by GNMA with the full faith and credit of the United States. Through these programs, Ginnie Mae increases the overall supply of credit available for housing by providing a vehicle for channeling funds from the securities market into the mortgage market.


Housing
The Office of Housing is responsible for the Department’s housing functions and oversees aid for construction and financing of new and rehabilitated housing and for preservation of existing housing. The Office underwrites single-family, multifamily, property improvement, and manufactured home loans; administers special purpose programs designed specifically for the elderly, the handicapped, and the chronically mentally ill; administers assisted housing programs for low-income families who are experiencing difficulties affording standard housing; administers grants to fund resident ownership of multifamily house properties; and protects consumers against fraudulent practices of land developers and promoters.

For further information, contact the Office of Housing. Phone, 202–708–3600.

Healthy Homes and Lead Hazard Control
This Office is responsible for lead hazard control policy development, abatement, training, regulations, and research. Activities of the Office include increasing public and building industry awareness of the dangers of lead-based paint poisoning and the options for detection, risk reduction, and abatement; encouraging the development of safer, more effective, and less costly methods for detection, risk reduction, and abatement; and encouraging State and local governments to develop lead-based paint programs covering contractor certification, hazard reduction, financing, enforcement, and primary prevention, including public education.

For further information, contact the Office of Healthy Homes and Lead Hazard Control. Phone, 202–755–1785.

Public and Indian Housing
The Office administers public and Indian housing programs; provides technical and financial assistance in planning, developing, and managing low-income projects; provides operating subsidies for public housing agencies (PHAs) and Indian housing authorities (IHAs), including procedures for reviewing the management of public housing agencies; administers the comprehensive improvement assistance and comprehensive grant programs for modernization of low-income housing projects to upgrade living conditions, correct physical deficiencies, and achieve operating efficiency and economy; administers programs for resident participation, resident management, home ownership, economic development and supportive services, and drug-free neighborhood programs; protects tenants from the hazards of lead-based paint poisoning by requiring PHAs and IHAs
to comply with HUD regulations for the testing and removal of lead-based paint from low-income housing units; implements and monitors program requirements related to program eligibility and admission of families to public and assisted housing, and tenant income and rent requirements pertaining to continued occupancy; administers the HOPE VI and vacancy reduction programs; administers voucher and certificate programs and the Moderate Rehabilitation Program; coordinates all departmental housing and community development programs for Indian and Alaskan Natives; and awards grants to PHAs and IHAAs for the construction, acquisition, and operation of public and Indian housing projects, giving priority to projects for larger families and acquisition of existing units.

For further information, contact the Office of Public and Indian Housing. Phone, 202–708–0950.

For a complete list of Department of Housing and Urban Development regional offices, go to http://portal.hud.gov/portal/page/portal/HUD/localoffices.

Sources of Information

Inquiries on the following subjects should be directed to the nearest regional office or to the specified headquarters office, Department of Housing and Urban Development, 451 Seventh Street SW., Washington, DC 20410. Phone, 202–708–0614. TDD, 202–708–1455.


Employment Inquiries and applications should be directed to the headquarters’ Office of Human Resources (phone, 202–708–0408) or to the Personnel Division at the nearest regional office.

Freedom of Information Act (FOIA) Requests Persons interested in inspecting documents or records under the Freedom of Information Act should contact the Freedom of Information Officer. Phone, 202–708–3054. Written requests should be directed to the Director, Executive Secretariat, Department of Housing and Urban Development, Room 10139, 451 Seventh Street SW., Washington, DC 20410.


Program Information Center The Center provides viewing facilities for information regarding departmental activities, functions, and publications and other literature to headquarters visitors. Phone, 202–708–1420.

Property Disposition For single-family properties, contact the Property Disposition Division (phone, 202–708–0614) or the Chief Property Officer at the nearest HUD regional office. For multifamily properties, contact the Property Disposition Division (phone, 202–708–0614) or the Regional Housing Director at the nearest HUD regional office.

DEPARTMENT OF THE INTERIOR
1849 C Street NW, Washington, DC 20240

Secretary of the Interior
Deputy Secretary
Chief Information Officer
Inspector General
Solicitor
Special Trustee for American Indians
Assistant Secretary for Fish and Wildlife and Parks
Assistant Secretary for Indian Affairs
Assistant Secretary for Insular Areas
Assistant Secretary for Land and Minerals Management
Assistant Secretary for Policy, Management, and Budget
Assistant Secretary for Water and Science
Director, Office of Insular Affairs

KENNETH L. SALAZAR
DAVID HAYES
(EVANCY)
EARL E. DEVANEY
HILARY C. TOMPKINS
(EVANCY)
THOMAS STRICKLAND
LARRY ECHO HAWK
TONY BABAUTA
WILMA A. LEWIS
RHEA S. SUH
ANNE J. CASTLE
NIKOLA PULA

The Department of the Interior protects America’s natural resources and heritage, honors our cultures and tribal communities, and supplies the energy to power our future.

The Department of the Interior was created by act of March 3, 1849 (43 U.S.C. 1451), which transferred to it the General Land Office, the Office of Indian Affairs, the Pension Office, and the Patent Office. It was reorganized by Reorganization Plan No. 3 of 1950, as amended (5 U.S.C. app.).

The Department manages the Nation’s public lands and minerals, national parks, national wildlife refuges, and western water resources and upholds Federal trust responsibilities to Indian tribes and Alaska Natives. It is also responsible for migratory wildlife conservation; historic preservation; endangered species conservation; surface-mined lands protection and restoration; mapping geological, hydrological, and biological science for the Nation; and for financial and technical assistance for the insular areas.

Secretary The Secretary of the Interior reports directly to the President and is responsible for the direction and supervision of all operations and activities of the Department. Some areas in which public purposes are broadly applied are detailed below.

Fish, Wildlife, and Parks The Office of the Assistant Secretary for Fish and Wildlife and Parks has responsibility for programs associated with the use, management, and conservation of natural resources; lands and cultural facilities associated with the National Park and National Refuge Systems; and the conservation and enhancement of fish, wildlife, vegetation, and habitat. The Office represents the Department in the coordination of marine ecosystems and biological resources programs with other Federal agencies. It also exercises secretarial direction and supervision over the U.S. Fish and Wildlife Service and the National Park Service.

Indian Affairs The Office of the Assistant Secretary for Indian Affairs.
is responsible for establishing and implementing Indian policy and programs; maintaining the Federal-tribal Government-to-government relationship; assisting the Secretary of the Interior with carrying out the Department’s Federal trust responsibilities; exercising direction and supervision of the Bureau of Indian Affairs and the Bureau of Indian Education; directly supervising the Federal acknowledgment of tribes, tribal self-determination and self-governance, Indian gaming, economic development, and all administrative, financial, and information resource management activities; and maintaining liaison coordination between the Department and other Federal agencies that provide services or funding to the federally recognized tribes and to the eligible American Indians and Alaska Natives.

The Office of the Special Trustee for American Indians (OST) oversees Department-wide Indian trust reform efforts to provide more effective management of and accountability for the Secretary of the Interior’s trust responsibilities to Indians. OST also has programmatic responsibility for the management of financial trust assets, appraisals, and fiduciary trust beneficiary services.

**Insular Areas** The Office of the Assistant Secretary for Insular Areas (IN) assists the territories of American Samoa, Guam, the U.S. Virgin Islands, and the Commonwealth of the Northern Mariana Islands in developing more efficient and effective government by providing financial and technical assistance and serves as a focal point for the management of relations between the United States and the insular areas by developing and promoting appropriate Federal policies. IN also carries out the Secretary’s responsibilities that are related to the three freely associated states (the Federated States of Micronesia, the Republic of the Marshall Islands, and the Republic of Palau), the Palmyra Atoll excluded areas, and Wake Atoll’s residual administration.

**Land and Minerals Management** The Office of the Assistant Secretary for Land and Minerals Management maintains administrative oversight for the Bureau of Land Management, the Minerals Management Service, and the Office of Surface Mining Reclamation and Enforcement. These bureaus are responsible for programs associated with public land management; operations management and leasing for minerals on public lands, including the Outer Continental Shelf to the outer limits of U.S. economic jurisdiction; mineral operations management on Indian lands; surface mining reclamation and enforcement functions; and management of revenues from Federal and Indian mineral leases.

**Water and Science** The Office of the Assistant Secretary for Water and Science provides oversight to the U.S. Geological Survey, the Bureau of Reclamation and the Central Utah Project Completion Act Office. It provides policy direction and oversight in program areas related to water project operations, facility security and natural resource management as well as for geologic, hydrologic, cartographic, biologic, and technological research. It provides guidance in developing national water and science policies and environmental improvement.


**Sources of Information**

Inquiries on the following subjects should be directed to the specified office, Department of the Interior, Washington, DC 20240.

**Contracts** Contact the Office of Acquisition and Property Management, Room 2607. Phone, 202–208–6352.

**Electronic Access** Information is available electronically from the Department of the Interior. Internet, www.doi.gov (or see listings for specific Department components).

**Employment** Direct general inquiries to the Personnel Liaison Staff, 202–208–6702, the personnel office of a specific bureau or office, or visit any of the field personnel offices.

**Museum** The Interior Museum presents exhibits on the history and mission of the Department. Programs highlight bureau
management of cultural and natural resources. The museum staff coordinates tours of the art and architecture of the Interior building. For more information, contact the museum staff or visit our Web site. Phone, 202–208–4743. Internet, www.doi.gov/interiormuseum.

**Library** The Interior Library is a research-level collection that covers the broad range of matters related to the Department’s mission. Specific collections include departmental publications, a selective depository of Federal documents, a wide array of electronic information sources available through the library Web site, a comprehensive law collection, an extensive periodical collection, and a rare book collection consisting of 19th-century monographs on Native Americans, American history, and zoology. For more information, contact the library staff or visit our Web site. Phone, 202–208–5815. Internet, http://library.doi.gov.

**Reading Room** Visit the Department of the Interior Library, Main Interior Building. Phone, 202–208–5815.

**Employee Locator** To locate an employee of the Department of the Interior, call 202–208–3100.


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**United States Fish and Wildlife Service**

1849 C Street NW., Washington, DC 20240


**Director** (VACANCY)

[For the United States Fish and Wildlife Service statement of organization, see the Code of Federal Regulations, Title 50, Subchapter A, Part 2]

The U.S. Fish and Wildlife Service is the principal Federal agency dedicated to fish and wildlife conservation. The Service’s history spans nearly 140 years, dating from the establishment of its predecessor agency, the Bureau of Fisheries, in 1871. First created as an independent agency, the Bureau of Fisheries was later placed in the Department of Commerce. A second predecessor agency, the Bureau of Biological Survey, was established in 1885 in the Department of Agriculture. In 1939, the two Bureaus and their functions were transferred to the Department of the Interior. In 1940, they were consolidated into one agency and redesignated the Fish and Wildlife Service by Reorganization Plan No. 3 (5 U.S.C. app.).

The U.S. Fish and Wildlife Service is responsible for conserving, protecting, and enhancing fish, wildlife, and plants and their habitats for the continuing benefit of the American people. The Service manages the 150-million-acre National Wildlife Refuge System, which encompasses 550 units, thousands of small wetlands, and other special management areas. It also operates 70 national fish hatcheries, 64 fishery resource offices, and 81 ecological service field stations. The Service enforces Federal wildlife laws, administers the Endangered Species Act, manages migratory bird populations, restores nationally significant fisheries, conserves and restores wildlife habitat such as wetlands, and assists foreign governments with their conservation efforts. It also oversees the Sport Fish and Wildlife Restoration Programs, which collect and distribute revenues from excise taxes on fishing and hunting equipment to State fish and wildlife agencies.

The Service is responsible for improving and maintaining fish and wildlife resources by proper management of wildlife and habitat. It also helps fulfill the public demand for recreational fishing while maintaining the Nation’s
fisheries at a level and in a condition that will ensure their continued survival.

Specific wildlife and fishery resource programs provide wildlife refuge management for public lands, including population control, migration and harvest surveys, and law and gaming enforcement for migratory and nonmigratory birds and mammals. Various programs also monitor hatchery production, stocking, and fishery management and provide technical assistance for coastal anadromous, Great Lakes (in cooperation with Canada), and other inland fisheries.

The Service provides leadership in identifying, protecting, and restoring endangered species of fish, wildlife, and plants. This program develops the Federal Endangered and Threatened Species List, conducts status surveys, prepares recovery plans, and coordinates national and international efforts to operate wildlife refuges.

In the area of resource management, the Service provides leadership for the protection and improvement of land and water environments (habitat preservation) that directly benefit the living natural resources and add quality to human life. The Service administers grant programs benefiting imperiled species, provides technical and financial assistance to private landowners for habitat restoration, completes environmental impact assessments and reviews of potential threats, manages Coastal Barrier Resource System mapping, monitors potential contaminants in wildlife, and studies fish and wildlife populations.

Public use and information programs include preparing informational brochures and Web sites; coordinating environmental studies on Service lands; operating visitor centers, self-guided nature trails, observation towers, and display ponds; and providing recreational activities such as hunting, fishing, and wildlife photography.

The Service’s Office of Federal Assistance apportions funds for projects designed to conserve and enhance the Nation’s fish and wildlife resources. The funds for the projects are generated from excise taxes on sporting arms and fishing equipment.

For a complete list of Fish and Wildlife Service regional offices, go to www.fws.gov/offices.

Sources of Information

Inquiries on the following subjects should be directed to the specified office, U.S. Fish and Wildlife Service, Department of the Interior, 1849 C Street NW., Washington, DC 20240.

Congressional/Legislative Services
Congressional staffers and persons seeking information about specific legislation should call the Congressional/Legislative Services Office. Phone, 703–358–2240.

Contracts Contact the Washington, DC, headquarters Division of Contracting and General Services (phone, 703–358–1728) or any of the regional offices.

Electronic Access The Fish and Wildlife Service offers a range of information through the Internet at www.fws.gov.

Employment For information regarding employment opportunities with the U.S. Fish and Wildlife Service, contact the Headquarters Human Capital Office (phone, 703–358–1743) or the regional office within the area you are seeking employment.

Import/Export Permits To obtain CITES permits for importing and exporting wildlife, contact the Office of Management Authority. Phone, 800–358–2104, or 703–358–2104.

Law Enforcement To obtain information about the enforcement of wildlife laws or to report an infraction of those laws, contact the Division of Law Enforcement (phone, 703–358–1949) or the nearest regional law enforcement office.

National Wildlife Refuges For general information about the National Wildlife Refuge System, as well as information about specific refuges, contact the Division of Refuges (phone, 703–358–2029) or the nearest national wildlife refuge or regional refuge office.

News Media Inquiries Specific information about the U.S. Fish and Wildlife Service and its activities is available from the Office of Public Affairs (phone, 703–358–2220) or the public
The U.S. Fish and Wildlife Service has publications available on subjects ranging from the National Wildlife Refuge System to endangered species. Some publications are only available as sales items from the Superintendent of Documents, Government Printing Office, Washington, DC 20402. Further information is available from the Publications Unit, U.S. Fish and Wildlife Service, Mail Stop NCTC, Washington, DC 20240. Phone, 800–344–9453.


National Park Service
1849 C Street NW, Washington, DC 20240

Director JONATHAN JARVIS

The National Park Service was established in the Department of the Interior on August 25, 1916 (16 U.S.C. 1).

The National Park Service is dedicated to conserving unimpaired the natural and cultural resources and values of the National Park System for the enjoyment, education, and inspiration of present and future generations. There are 392 units in the National Park System, including national parks, monuments and memorials, scenic parkways, preserves, reserves, trails, riverways, wild and scenic rivers, seashores, lakeshores, recreation areas, battlefields and battlefield parks and sites, national military parks, national historic sites, and historic sites associated with important movements, events, and personalities of the American past.

The National Park Service has a Service Center in Denver that provides planning, architectural, engineering, and other professional services. The Service is also responsible for managing a great variety of national and international programs designed to help extend the benefits of natural and cultural resource conservation and outdoor recreation throughout this country and the world.

The National Park Service develops and implements park management plans and staffs the areas under its administration. It relates the natural values and historical significance of these areas to the public through talks, tours, films, exhibits, publications, and other interpretive media. It operates campgrounds and other visitor facilities and provides lodging, food, and transportation services in many areas.

The National Park Service also administers the following programs: the State portion of the Land and Water Conservation Fund, nationwide outdoor recreation coordination and information, State comprehensive outdoor recreation planning, planning and technical assistance for the national wild and scenic rivers system, the national trails system, natural area programs, the National Register of Historic Places, national historic landmarks, historic preservation, technical preservation services, the historic American buildings survey, the historic American engineering record, and interagency archeological services.

For a complete list of National Park Service regional offices, go to http://www.nps.gov/aboutus.

Sources of Information

Contracts Contact the nearest regional office; Administrative Services Division, National Park Service, 1849 C Street NW., Washington, DC 20240. Phone, 202–354–1950; or the Denver Service Center, P.O. Box 25287, 12795 West Alameda Parkway, Denver, CO 80225. Phone, 303–969–2100.
Employment Permanent and seasonal job opportunities with the National Park Service are posted on the USAJobs Web site: http://www.usajobs.gov. For more information about permanent careers, seasonal opportunities, and internship programs, please visit http://www.nps.gov/aboutus/workwithus.htm.

Grants For information on grants authorized under the Land and Water Conservation Fund, contact the National Park Service, 1849 C Street NW., Washington, DC 20240. Phone, 202–354–6900. For information on grants authorized under the Historic Preservation Fund, contact the National Park Service, 1849 C Street NW., Washington, DC 20240. Phone, 202–354–2067.


United States Geological Survey
U.S. Geological Survey, Department of the Interior, 12201 Sunrise Valley Drive, Reston, VA 20192

Director M ARCIA MCNU TT

The U.S. Geological Survey (USGS) was established by the Organic Act of March 3, 1879 (43 U.S.C. 31).

The USGS monitors and conducts scientific research on the Earth’s natural resources and environment. With specialists working in biology, geology, geography, hydrology, geospatial information, and remote sensing, the USGS studies the complex interdependent relationships between people, plants, animals, and the Earth’s natural elements. The USGS holds no regulatory or management responsibilities and contributes politically neutral scientific findings to the creation of public policy. The USGS compiles statistics, reports, analyses, maps, models, and tools that forecast the consequences of various environmental strategies, and these products, created in partnership with other governmental, academic, and private organizations, provide the basis for evaluating the effectiveness of specific policies and management actions at the Federal, State, local, and tribal levels of government.

The USGS maintains a broad scope of research activities and long-term data sets, such as information relating to natural hazards, including earthquakes, floods, tsunamis, volcanoes, landslides, and coastal erosion; energy and mineral resources; and geological processes that affect the Nation’s land and coasts. The USGS also collects information on the quality of surface and ground water resources; animal health, identifying and dealing with invasive species, biological species management, and ecosystems; and geospatial data, topographic maps, and satellite images critical to emergency response, homeland security, land-use planning, and resource management.

Every day, the USGS helps decisionmakers to minimize loss of
life and property, manage our natural resources, and protect and enhance our quality of life.

With more than 130 years of data and experience, USGS employs 9,000 science and science-support staff, in more than 400 science centers across the United States, who work on locally, regionally, and nationally scaled studies, research projects, and sampling and monitoring sites.

Sources of Information

Contracts, Grants, and Cooperative Agreements Write to the Office of Acquisition and Grants, 12201 Sunrise Valley Drive, National Center, Mail Stop 205G, Reston, VA 20192. Phone, 703–648–7485.

Employment For career information at USGS, visit http://www.usgs.gov/ohr/ or contact one of the following Personnel Offices: USGS Headquarters Human Resources Office, 12201 Sunrise Valley Drive, Mail Stop 601, Reston, VA 20192. Phone, 703–648–7405; USGS Eastern Region Human Resources Office, 12201 Sunrise Valley Drive, Mail Stop 157, Reston, VA 20192. Phone, 703–648–7470; or 3850 Holcomb Bridge Road, Suite 160, Norcross, GA 30092. Phone, 770–409–7750; USGS Central Region Human Resources Office, Mail Stop 603, Box 25046, Denver, CO 80225. Phone, 303–236–9565; USGS Western Region Human Resources Office, 3020 East State University Drive, Suite 2001, Sacramento, CA 95819. Phone, 916–278–9400.

Communications For news media and congressional inquiries, arranging interviews, and obtaining news releases and other informational products pertaining to USGS programs and activities, contact the Office of Communications at: USGS Headquarters, Office of Communications, National Center, Mail Stop 119, Reston, VA 20192. Phone, 703–648–4460; USGS Eastern Region, Office of Communications, National Center, Mail Stop 150, Reston, VA 20192. Phone, 703–648–4356; USGS Central Region, Office of Communications, Box 25046, Denver Federal Center, Denver, CO 80225. Phone, 303–202–4744; USGS Western Region, Office of Communications, 909 First Avenue, Suite 704, Seattle, WA 98104. Phone, 206–220–4573.

General Inquiries, Maps, Publications, Scientific Reports, and Water Data Contact USGS at 888–ASK–USGS, or email ASK@usgs.gov.

Publications and Thematic Maps USGS scientific publications and thematic maps are available to the public through the USGS Publications Warehouse (pubs.usgs.gov), with more than 61,000 bibliographic citations for USGS reports and thematic maps. USGS technical and scientific reports and maps and nontechnical general interest publications are described in the quarterly online periodical New Publications of the U.S. Geological Survey at pubs.usgs.gov/publications.

Maps and Reports Customers can now browse online and purchase thousands of USGS maps and reports. The USGS Store (store.usgs.gov) is an online catalog that presents thumbnail images of more than 58,000 topographic maps along with larger images of other selected maps.

Water Data Information on the availability of and access to water data acquired by the USGS and other local, State, and Federal agencies can be obtained by calling USGS. Phone, 888–ASK–USGS. Internet, http://water.usgs.gov.

Maps, Imagery, and Publications Maps, aerial photographs, and other USGS data sets and publications can be accessed and purchased via www.usgs.gov/pubprod.

The Office of Surface Mining Reclamation and Enforcement (OSM) was established in the Department of the Interior by the Surface Mining Control and Reclamation Act of 1977 (30 U.S.C. 1211).

The Office’s primary goal is to assist States in operating a nationwide program that protects society and the environment from the adverse effects of coal mining, while ensuring that surface coal mining can be done without permanent damage to land and water resources. With most coal mining States responsible for regulating coal mining and reclamation activities within their borders, OSM’s main objectives are to oversee State mining regulatory and abandoned-mine reclamation programs, assist States in meeting the objectives of surface mining law, and regulate mining and reclamation activities on Federal and Indian lands, and in those States choosing not to assume primary responsibility.

The Office establishes national policy for the surface mining control and reclamation program provided for in surface mining law, and reviews and approves amendments to previously approved State programs, and reviews and recommends approval of new State program submissions. Other activities include: managing the collection, disbursement, and accounting for abandoned-mine land reclamation fees; administering civil penalties programs; establishing technical standards and regulatory policy for reclamation and enforcement efforts; providing guidance for environmental considerations, research, training, and technology transfer for State, tribal, and Federal regulatory and abandoned-mine land reclamation programs; and monitoring and evaluating State and tribal regulatory programs, cooperative agreements, and abandoned-mine land reclamation programs.

Sources of Information


Employment For information on OSM employment opportunities throughout the United States, go to the jobs Web site, at https://jobs.quickhire.com/scripts/smart.exe.


Bureau of Indian Affairs

Department of the Interior, 1849 C Street NW., Washington, DC 20240


The Bureau of Indian Affairs (BIA) was created as part of the War Department in 1824 and transferred to the Department of the Interior when the latter was established in 1849. The mission of BIA is to fulfill its trust responsibilities and promote self-determination on behalf of federally recognized tribal governments, American Indians, and Alaska Natives. BIA provides services directly or through contracts, grants, or compacts to approximately 1.9 million American Indians and Alaska
Natives, members of 564 federally recognized Indian tribes in the 48 contiguous United States and Alaska.

The scope of BIA’s programs is extensive, covering virtually the entire range of State and local governmental services. The programs administered by either tribes or BIA include: management of natural resources on 55 million acres of trust land, fire protection, emergency natural disaster relief, economic development programs in some of the most isolated and economically depressed areas of the United States, law enforcement, administration of tribal courts and detention centers, implementation of legislated land and water claim settlements, building, repair, and maintenance of roads and bridges, repair and maintenance of high-hazard dams, and operation of irrigation systems and agricultural programs on Federal Indian lands.

BIA works with American Indian and Alaska Native tribal governments and organizations, other Federal agencies, State and local governments, and other groups interested in the development and implementation of effective programs.

For a complete listing of Bureau of Indian Affairs Regional Offices, go to www.bia.gov/whoweare/regionaloffices/index.htm.

Sources of Information
Inquiries regarding Indian Affairs programs, including those of the Bureau of Indian Affairs, may be obtained from the Office of the Assistant Secretary for Indian Affairs, Office of Public Affairs, Department of the Interior, 1849 C Street NW, MS–3658–MIB, Washington, DC 20240. Phone, 202–208–3710.


Bureau of Indian Education
Department of the Interior, 1849 C Street NW, Washington, DC 20240

Director (VACANCY)

The Bureau of Indian Education (BIE), formerly known as the Office of Indian Education Programs, provides quality educational opportunities for eligible American Indian and Alaska Native elementary, secondary, and postsecondary students from the federally recognized tribes. BIE is responsible for the direction and management of all education functions, including the formation of policies and procedures, the supervision of all program activities, and the approval of expenditure of funds appropriated for education functions.

There are 183 schools and dormitories within the BIE system serving approximately 42,000 students. Of these schools, 59 are BIE-operated and 124 are tribally controlled through BIE contracts or grants. BIE also supports 30 tribal colleges, universities, tribal technical colleges, and postsecondary schools, which includes the direct operation of Haskell Indian Nations University in Lawrence, KS, and the Southwest Indian Polytechnic Institute in Albuquerque, NM.

Sources of Information
Inquiries regarding Indian Affairs programs, including those of the Bureau of Indian Education, may be obtained from the Office of the Assistant Secretary for Indian Affairs, Office of Public Affairs, Department of the Interior, 1849 C Street NW, MS–3658–MIB, Washington, DC 20240. Phone, 202–208–3710.

Bureau of Ocean Energy Management, Regulation and Enforcement

1849 C Street NW, Washington, DC 20240

Director

MICHAEL R. BROMWICH


For a complete list of BOEMRE regional offices, go to www.boemre.gov/ooc/newweb/contactus.htm.

Sources of Information


Bureau of Land Management

Department of the Interior, 1849 C Street NW, Washington, DC 20240

Director

ROBERT V. ABBEY

The Bureau of Land Management (BLM) was established July 16, 1946, by the consolidation of the General Land Office (created in 1812) and the Grazing Service (formed in 1934).

The BLM manages more land (253 million acres) than any other Federal agency. This land, known as the National System of Public Lands, is primarily located in 12 Western States, including Alaska. The BLM, with a budget of about $1 billion, also administers 700 million acres of subsurface mineral estate throughout the Nation. The BLM’s multiple-use mission is to sustain the health and productivity of the public lands for the use and enjoyment of present and future generations. The BLM accomplishes this by managing such activities as outdoor recreation, livestock grazing, mineral development, and energy production, and by conserving natural, historical, cultural, and other resources on public lands.

Resources managed by the BLM include timber, solid minerals, oil and gas, geothermal energy, wildlife habitat, endangered plant and animal species, rangeland vegetation, recreation and cultural values, wild and scenic rivers, designated conservation and wilderness areas, and open space. BLM programs provide for the protection (including fire suppression when appropriate), orderly development, and use of the public lands and resources under principles of multiple use and sustained yield. Land-use plans are developed
with public involvement to provide orderly use and development while maintaining and enhancing the quality of the environment. The BLM also manages watersheds to protect soil and enhance water quality; develops recreational opportunities on public lands; administers programs to protect and manage wild horses and burros; and under certain conditions, makes land available for sale to individuals, organizations, local governments, and other Federal agencies when such transfer is in the public interest. Lands may be leased to State and local government agencies and to nonprofit organizations for certain purposes.

The BLM oversees and manages the development of energy and mineral leases and ensures compliance with applicable regulations governing the extraction of these resources. It is responsible for issuing rights-of-way, leases, and permits.

The BLM is also responsible for the survey of Federal lands and establishes and maintains public land records and mining claims records.

For a complete list of Bureau of Land Management field offices, go to http://www.blm.gov.

Sources of Information

Contracts The Bureau of Land Management (BLM) and the Department are now acquiring goods and services through the Internet Web site at http://ideasec.nbc.gov. To take advantage of future business opportunities with the BLM, you must: (1) obtain a valid Dun & Bradstreet number from Dun & Bradstreet at www.dnb.com, or by calling them at 800–333–0505, or (2) register your firm on the Central Contractor Registration System at www.ccr.gov. Also, for information about BLM's purchases, how to do business with the BLM, and BLM acquisition offices and contacts, visit the BLM National Acquisition Web site at www.blm.gov/natacqc. You may also view BLM's projected purchases of goods and services, known as the Advanced Procurement Plan.

Employment Inquiries should be directed to the National Operations Center Division of Human Resources Services, any Bureau of Land Management State Office, or the Human Capital Management Directorate, Department of the Interior, Washington, DC. Phone, 202–501–6723. For additional information on employment with the BLM, go to http://www.blm.gov/wo/st/en/res/blm_jobs.html.


Reading Rooms All State offices provide facilities for individuals who wish to examine status records, tract books, or other records relating to the public lands and their resources.

Small Business Activities The BLM has three major buying offices that provide contacts for small business activities: the Headquarters Office in Washington, DC (phone, 202–912–7073); the National Operations Center in Lakewood, CO (phone, 303–236–9436); and the Oregon State office (phone, 503–808–6228). The acquisition plan and procurement office contacts are available through the Internet at www.blm.gov/natacqc.

Speakers Local BLM offices will arrange for speakers to explain BLM programs upon request from organizations within their areas of jurisdiction.

Bureau of Reclamation
Department of the Interior, Washington, DC 20240–0001

Commissioner

Michael L. Connor

The Bureau of Reclamation was established pursuant to the Reclamation Act of 1902 (43 U.S.C. 371 et seq.). The Bureau is the largest wholesale water supplier and the second largest producer of hydroelectric power in the United States, with operations and facilities in the 17 Western States. Its facilities also provide substantial flood control, recreation, and fish and wildlife benefits.

For a complete list of Bureau of Reclamation offices, go to http://www.usbr.gov/main/about/addresses.html.

Sources of Information


Publications Publications for sale are available through the National Technical Information Service. Phone, 703–605–6585.

DEPARTMENT OF JUSTICE
950 Pennsylvania Avenue NW, Washington, DC 20530

Attorney General
Deputy Attorney General
Chief of Staff
Associate Attorney General
Senior Counsel, Office of Dispute Resolution
Solicitor General
Inspector General
Assistant Attorney General, Office of Legal Counsel
Assistant Attorney General, Office of Legislative Affairs
Assistant Attorney General, Office of Legal Policy
Assistant Attorney General for Administration, Justice Management Division
Assistant Attorney General, Antitrust Division
Assistant Attorney General, Civil Division
Assistant Attorney General, Civil Rights Division
Assistant Attorney General, Criminal Division
Assistant Attorney General, National Security Division
Assistant Attorney General, Environment and Natural Resources Division
Assistant Attorney General, Tax Division
Director, Office of Public Affairs
Director, Office of Information Policy
Director, Office of Intergovernmental and Public Liaison
Director, Executive Office for U.S. Attorneys
Director, Executive Office for United States Trustees
Director, Community Relations Service
Counsel, Office of Professional Responsibility
Director, Professional Responsibility Advisory Office
Pardon Attorney
Director, National Drug Intelligence Center
Trustee, Office of the Federal Detention Trustee
Director, Executive Office for Organized Crime Drug Enforcement Task Forces

ERIC H. HOLDER, JR.
GARY G. GRINDLER, Acting
KEVIN A. OHLSON
THOMAS J. PERRELLI
JOANNA M. JACOBS, Acting
NEAL KATYAL, Acting
GLENN A. FINE
DAVID BARRON, Acting

RONALD WEICH
CHRISTOPHER SCHROEDER
LEE LOFTUS
CHRISTINE A. VARNEY
D. ANTHONY WEST
THOMAS E. PEREZ
LANNY A. BREUER
DAVID KRIS
IGNACIA S. MORENO
JOHN DICICCO, Acting
MATTHEW MILLER
MELANIE ANN PUSTAY
PORTIA L. ROBERSON
H. MARSHALL JARRETT
CLIFFORD J. WHITE, III
ONDRAY T. HARRIS
MARY PATRICE BROWN, Acting
JERRI U. DUNSTON
RONALD L. RODGERS
MICHAEL F. WALThER
MICHAEL A. PEARSON
THOMAS PADDEN, Acting

[For the Department of Justice statement of organization, see the Code of Federal Regulations, Title 28, Chapter I, Part 0]
The Department of Justice serves as counsel for the citizens of the United States. It represents them in enforcing the law in the public interest. Through its thousands of lawyers, investigators, and agents, the Department plays the key role in protection against criminals and subversion, ensuring healthy business competition, safeguarding the consumer, and enforcing drug, immigration, and naturalization laws.

The Department of Justice was established by act of June 22, 1870 (28 U.S.C. 501, 503, 509 note), with the Attorney General as its head. The affairs and activities of the Department of Justice are generally directed by the Attorney General.

**Attorney General** The Attorney General represents the United States in legal matters generally and gives advice and opinions to the President and to the heads of the executive departments of the Government when so requested. The Attorney General appears in person to represent the Government before the U.S. Supreme Court in cases of exceptional gravity or importance.

**Community Relations Service** The Service offers assistance to communities in resolving disputes relating to race, color, or national origin and facilitates the development of viable agreements as alternatives to coercion, violence, or litigation. It also assists and supports communities in developing local mechanisms as proactive measures to prevent or reduce racial/ethnic tensions.

For a complete list of Community Relations Service Regional Offices, visit www.justice.gov/crs/map.htm.

For further information, contact any regional office or the Director, Community Relations Service, Department of Justice, Suite 2000, 600 E Street NW, Washington, DC 20530. Phone, 202–305–2935.

**Pardon Attorney** The Office of the Pardon Attorney assists the President in the exercise of his pardon power under the Constitution. Generally, all requests for pardon or other forms of executive clemency, including commutation of sentences, are directed to the Pardon Attorney for investigation and review. The Pardon Attorney prepares the Department’s recommendation to the President for final disposition of each application.


**Solicitor General** The Office of the Solicitor General represents the U.S. Government in cases before the Supreme Court. It decides what cases the Government should ask the Supreme Court to review and what position the Government should take in cases before the Court. It also supervises the preparation of the Government’s Supreme Court briefs and other legal documents and the conduct of the oral arguments in the Court. The Solicitor General also decides whether the United States should appeal in all cases it loses before the lower courts.

For further information, contact the Executive Officer, Office of the Solicitor General, Room 5142, 950 Pennsylvania Avenue NW, RFK Justice Building (Main), Washington, DC 20530–0001.

**U.S. Attorneys** The Executive Office for U.S. Attorneys was created on April 6, 1953, to provide liaison between the Department of Justice in Washington, DC, and the U.S. attorneys. Its mission is to provide general executive assistance to the 94 offices of the U.S. attorneys and to coordinate the relationship between the U.S. attorneys and the organization components of the Department of Justice and other Federal agencies.


**U.S. Trustee Program** The Program was established by the Bankruptcy Reform Act of 1978 (11 U.S.C. 101 et seq.) as a pilot effort in 10 regions encompassing 18 Federal judicial districts to promote the efficiency and protect the integrity of the bankruptcy system by identifying and helping to investigate bankruptcy fraud and abuse. It now operates nationwide except in Alabama and North Carolina.
The Bankruptcy Abuse Prevention and Consumer Protection Act of 2005 (11 U.S.C. 101 note) significantly expanded the Program's responsibilities and provided additional tools to combat bankruptcy fraud and abuse. The Executive Office for U.S. Trustees provides day-to-day policy and legal direction, coordination, and control.


Divisions

Antitrust Division The Assistant Attorney General in charge of the Antitrust Division is responsible for promoting and maintaining competitive markets by enforcing the Federal antitrust laws. This involves investigating possible antitrust violations, conducting grand jury proceedings, reviewing proposed mergers and acquisitions, preparing and trying antitrust cases, prosecuting appeals, and negotiating and enforcing final judgments. The Division prosecutes serious and willful violations of antitrust laws by filing criminal suits that can lead to large fines and jail sentences. Where criminal prosecution is not appropriate, the Division seeks a court order forbidding future violations of the law and requiring steps by the defendant to remedy the anticompetitive effects of past violations.

The Division also is responsible for acting as an advocate of competition within the Federal Government as well as internationally. This involves formal appearances in Federal administrative agency proceedings, development of legislative initiatives to promote deregulation and eliminate unjustifiable exemptions from the antitrust laws, and participation on executive branch policy task forces and in multilateral international organizations. The Division provides formal advice to other agencies on the competitive implications of proposed transactions requiring Federal approval, such as mergers of financial institutions.

For further information, contact the FOIA Unit, Antitrust Division, Department of Justice, 325 Seventh Street NW., Washington, DC 20530. Phone, 202–514–2692.

Civil Division The Civil Division represents the United States, its departments and agencies, Members of Congress, Cabinet officers, and other Federal employees. Its litigation reflects the diversity of Government activities involving, for example, the defense of challenges to Presidential actions; national security issues; benefit programs; energy policies; commercial issues such as contract disputes, banking, insurance, fraud, and debt collection; all manner of accident and liability claims; and violations of the immigration and consumer protection laws. The Division confronts significant policy issues, which often rise to constitutional dimensions, in defending and enforcing various Federal programs and actions. Each year, Division attorneys handle thousands of cases that collectively involve billions of dollars in claims and recoveries.

The Division litigates cases in the following areas:

Commercial litigation, litigation associated with the Government's diverse financial involvements including all monetary suits involving contracts, express or implied; actions to foreclose on Government mortgages and liens; bankruptcy and insolvency proceedings; suits against guarantors and sureties; actions involving fraud against the Government, including false or fraudulent claims for Federal insurance, loans, subsidies, and other benefits such as Medicare, false or fraudulent claims for payment under Federal contracts, whistleblower suits, and Government corruption; patent, copyright, and trademark cases and suits arising out of construction, procurement, service contracts, and claims associated with contract terminations; claims for just compensation under the Fifth Amendment; claims for salary or retirement by civilian and military personnel; cases assigned by congressional reference or special legislation; and litigation involving interests of the United States in any
foreign court, whether civil or criminal in nature.

Consumer litigation, including civil and criminal litigation and related matters arising under various consumer protection and public health statutes.

Federal programs, including constitutional challenges to statutes, suits to overturn Government policies and programs, challenges to the legality of Government decisions, allegations that the President has violated the Constitution or Federal law, suits to enforce regulatory statutes and to remedy or prevent statutory or regulatory violations.

The areas of litigation include:
Suits against the heads of Federal departments and agencies and other Government officials to enjoin official actions, as well as suits for judicial review of administrative decisions, orders, and regulations; suits involving national security, including suits to protect sensitive intelligence sources and materials; suits to prevent interference with Government operations; litigation concerning the constitutionality of Federal laws; and suits raising employment discrimination claims and Government personnel issues.

Immigration litigation, involving civil litigation under the Immigration and Nationality Act and related laws; district court litigation, habeas corpus review and general advice; petitions for removal order review and immigration-related appellate matters; cases pertaining to the issuance of visas and passports; and litigation arising under the legalization and employer sanction provisions of the immigration laws.

Torts, including the broad range of tort litigation arising from the operation of the Federal Government, constitutional tort claims against Federal Government officials throughout the Government, aviation disasters, environmental and occupational disease, and radiation and toxic substance exposure. It defends petitions filed pursuant to the Vaccine Injury Compensation Program and is responsible for administering the Radiation Exposure Compensation Program. It also handles maritime litigation and suits that seek personal monetary judgments against individual officers or employees.

Appellate, having primary responsibility for the litigation of Civil Division cases in the courts of appeal, and on occasion, State appeal courts. The Appellate Staff prepares Government briefs and presents oral arguments for these cases. Additionally, the Appellate Staff works with the Solicitor General’s office to prepare documents filed for these cases in the Supreme Court, including briefs on the merits, petitions for certiorari, and jurisdictional statements. The Appellate Staff also works with the Solicitor General’s office to obtain authorization for appellate review.

For further information, contact the Office of the Assistant Attorney General, Civil Division, Department of Justice, Tenth Street and Pennsylvania Avenue NW., Washington, DC 20530. Phone, 202–514–3301.

Civil Rights Division The Civil Rights Division, headed by an Assistant Attorney General, was established in 1957 to secure effective Federal enforcement of civil rights. The Division is the primary institution within the Federal Government responsible for enforcing Federal statutes prohibiting discrimination on the basis of race, sex, disability, religion, citizenship, and national origin. The Division has responsibilities in the following areas:

Coordination and review of various civil rights statutes that prohibit discrimination on the basis of race, color, national origin, sex, and religion in programs and activities that receive Federal financial assistance by Federal agencies.

Criminal cases involving conspiracies to interfere with federally protected rights; deprivation of rights under color of law; the use of force or threat of force to injure or intimidate someone in their enjoyment of specific rights (such as voting, housing, employment, education, public facilities, and accommodations); interference with the free exercise of religious beliefs or damage to religious property; the holding of a worker in a condition of slavery or involuntary servitude; and interference with persons
seeking to obtain or provide reproductive services.

Disability rights cases, achieving equal opportunity for people with disabilities in the United States by implementing the Americans with Disabilities Act (ADA). The section's enforcement, certification, regulatory, coordination, and technical assistance activities, combined with an innovative mediation program and a technical assistance grant program, provide an approach for carrying out the ADA's mandates. The section also carries out responsibilities under sections 504 and 508 of the Rehabilitation Act, the Help America Vote Act of 2002, the Small Business Regulatory Enforcement Fairness Act, and Executive Order 12250.

Educational opportunities litigation, involving title IV of the Civil Rights Act of 1964, the Equal Educational Opportunities Act of 1974, and title III of the Americans with Disabilities Act. In addition, the section is responsible for enforcing other statutes such as title VI of the Civil Rights Act of 1964, title IX of the Education Amendments of 1972, section 504 of the Rehabilitation Act of 1973, title II of the Americans with Disabilities Act, and the Individuals with Disabilities Education Act upon referral from other governmental agencies.

Employment litigation enforcing against State and local government employers the provisions of title VII of the Civil Rights Act of 1964, as amended, and other Federal laws prohibiting employment practices that discriminate on grounds of race, sex, religion, and national origin. The section also enforces against State and local government and private employers the provisions of the Uniformed Services Employment and Reemployment Rights Act of 1994, which prohibits employers from discriminating or retaliating against an employee or applicant for employment because of such person's past, current, or future military obligation.

Housing and Civil Enforcement statutes enforcing the Fair Housing Act, which prohibits discrimination in housing; the Equal Credit Opportunity Act, which prohibits discrimination in credit; title II of the Civil Rights Act of 1964, which prohibits discrimination in certain places of public accommodation, such as hotels, restaurants, nightclubs and theaters; title III of the Civil Rights Act of 1964, which prohibits discrimination in public facilities; and the Religious Land Use and Institutionalized Persons Act, which prohibits local governments from adopting or enforcing land use regulations that discriminate against religious assemblies and institutions or which unjustifiably burden religious exercise.

Immigration-related unfair employment practices enforcing the antidiscrimination provisions of the Immigration and Nationality Act, which protect U.S. citizens and legal immigrants from employment discrimination based upon citizenship or immigration status and national origin, unfair documentary practices relating to the employment eligibility verification process, and retaliation.

Special litigation protecting the constitutional and statutory rights of persons confined in certain institutions owned or operated by State or local governments, including facilities for individuals with mental and developmental disabilities, nursing homes, prisons, jails, and juvenile detention facilities where a pattern or practice of violations exist; civil enforcement of statutes prohibiting a pattern or practice of conduct by law enforcement agencies that violates Federal law; and protection against a threat of force and physical obstruction that injures, intimidates, or interferes with a person seeking to obtain or provide reproductive health services, or to exercise the first amendment right of religious freedom at a place of worship.

Voting cases enforcing the Voting Rights Act, the Help America Vote Act of 2002, the National Voter Registration Act, the Voting Accessibility for the Elderly and Handicapped Act, the Uniformed and Overseas Citizens Absentee Voting Act, and other Federal statutes designed to safeguard citizens' rights to vote. This includes racial and language minorities, illiterate persons, individuals with disabilities, overseas citizens, persons
who change their residence shortly before a Presidential election, and persons 18 to 20 years of age.

For further information, contact the Executive Officer, Civil Rights Division, Department of Justice, 950 Pennsylvania Avenue NW., Washington, DC 20035. Phone, 202–514–4224. Internet, http://www.usdoj.gov/crt.

Criminal Division The Criminal Division develops, enforces, and supervises the application of all Federal criminal laws, except those specifically assigned to other divisions. In addition to its direct litigation responsibilities, the Division formulates and implements criminal enforcement policy and provides advice and assistance, including representing the United States before the United States Courts of Appeal. The Division engages in and coordinates a wide range of criminal investigations and prosecutions, such as those targeting individuals and organizations that engage in international and national drug trafficking and money laundering systems or organizations and organized crime groups. The Division also approves or monitors sensitive areas of law enforcement such as participation in the Witness Security Program and the use of electronic surveillance; advises the Attorney General, Congress, the Office of Management and Budget, and the White House on matters of criminal law; provides legal advice, assistance, and training to Federal, State, and local prosecutors and investigative agencies; provides leadership for coordinating international and national law enforcement matters; and provides training and development assistance to foreign criminal justice systems. Areas of responsibility include:

Asset forfeiture and money laundering, including the prosecution of complex, sensitive, multidistrict, and international cases; formulating policy and conducting training in the money laundering and forfeiture areas; developing legislation and regulations; ensuring the uniform application of forfeiture and money laundering statutes; participating in bilateral and multilateral initiatives to develop international forfeiture and money laundering policy and promote international cooperation; adjudicating petitions for remission or mitigation of forfeited assets; distributing forfeited funds and properties to appropriate domestic and foreign law enforcement agencies and community groups within the United States; and ensuring that such agencies comply with proper usage of received funds.

Child exploitation and obscenity, including providing prosecutorial and forensic assistance to Federal prosecutors and law enforcement agents in investigating and prosecuting violators of Federal criminal statutes relating to the manufacture, distribution, receipt, or possession, of child pornography; selling, buying, or transporting women and children to engage in sexually explicit conduct; interstate or international travel to sexually abuse children; abusing children on Federal and Indian lands; transporting obscene materials in interstate or foreign commerce; international parental abduction; nonpayment of certain court-ordered child support; and contributing to the development of policy and legislative efforts related to these areas.

Computer crime and intellectual property, including cyber attacks on critical information systems, improving domestic and international infrastructure to pursue network criminals most effectively; and initiating and participating in international efforts to combat computer crime.

Enforcement, overseeing the use of the most sophisticated investigative tools at the Department's disposal; reviewing all Federal electronic surveillance requests and requests to apply for court orders permitting the use of video surveillance; authorizing or denying the entry of applicants into the Federal Witness Security Program (WSP) and coordinating and administering matters relating to all aspects of the WSP among all program components; reviewing requests for witness immunity; transfer of prisoners to and from foreign countries to serve the remainder of their prison sentences; attorney and press subpoenas; applications for S-visa status; and disclosure of grand jury information.
Fraud, including cases that focus on corporate and securities fraud schemes, financial institution fraud, insurance fraud, fraud involving Government programs such as Medicare, and international criminal activities including the bribery of foreign government officials in violation of the Foreign Corrupt Practices Act.

International affairs, including requests for international extradition and foreign evidence on behalf of Federal, State, and local prosecutors and investigators, fulfilling foreign requests for fugitives and evidence, and negotiating and implementing law enforcement treaties.

Narcotics and dangerous drugs, including statutes pertaining to controlled substances; developing and implementing domestic and international narcotics law enforcement policies and programs; developing and administering other cooperative drug enforcement strategies, such as the Bilateral Case Initiative, and projects conducted by the law enforcement and intelligence communities.

Organized crime and racketeering efforts against traditional groups and emerging groups from Asia and Europe.

Organized Crime Drug Enforcement Task Forces, combining the resources and expertise of several Federal agencies in cooperation with the Tax Division, U.S. attorneys offices, and State and local law enforcement to identify, disrupt, and dismantle major drug supply and money laundering organizations through coordinated, nationwide investigations targeting the entire infrastructure of these enterprises.

Overseas prosecutorial development, assistance, and training for prosecutors and judicial personnel in other countries to develop and sustain democratic criminal justice institutions.

Policy and legislation, developing legislative proposals and reviewing pending legislation affecting the Federal criminal justice system; reviewing and developing proposed changes to the Federal sentencing guidelines and rules; and analyzing crime policy and program issues.

Public integrity efforts to combat corruption of elected and appointed public officials at all levels of government.

Special investigations of individuals who took part in Nazi-sponsored acts of persecution abroad before and during World War II and who subsequently entered or seek to enter the United States illegally and/or fraudulently, and interagency investigation into assets looted from victims of Nazi persecution.

Terrorism, involving design, implementation, and support of law enforcement efforts, legislative initiatives, policies, and strategies relating to international and domestic terrorism.

Domestic security, enforcing Federal criminal laws relating to violent crimes, the illegal use of firearms and explosives, and alien smuggling and other immigration-related offenses.

For further information, contact the Office of the Assistant Attorney General, Criminal Division, Department of Justice, Tenth Street and Pennsylvania Avenue NW, Washington, DC 20530. Phone, 202–514–2601.

Environment and Natural Resources Division

The Environment and Natural Resources Division is the Nation’s environmental lawyer. The Division’s responsibilities include enforcing civil and criminal environmental laws that protect America’s health and environment. It also defends environmental challenges to Government activities and programs and ensures that environmental laws are implemented in a fair and consistent manner nationwide. It also represents the United States in all matters concerning the protection, use, and development of the Nation’s natural resources and public lands, wildlife protection, Indian rights and claims, and the acquisition of Federal property. To carry out this broad mission, the Division litigates in the following areas:

Environmental crimes, prosecuting individuals and corporate entities violating laws designed to protect the environment.

Civil environmental enforcement, on behalf of EPA; claims for damages to natural resources filed on behalf of the Departments of the Interior, Commerce,
and Agriculture; claims for contribution against private parties for contamination of public land; and recoupment of money spent to clean up certain oil spills on behalf of the U.S. Coast Guard.

Environmental defense, representing the United States in suits challenging the Government’s administration of Federal environmental laws including claims that regulations are too strict or lenient and claims alleging that Federal agencies are not complying with environmental standards.

Wildlife and marine resources protection, including prosecution of smugglers and black-market dealers in protected wildlife.

Use and protection of federally owned public lands and natural resources across a broad spectrum of laws.

Indian resources protection, including establishing water rights, establishing and protecting hunting and fishing rights, collecting damages for trespass on Indian lands, and establishing reservation boundaries and rights to land.

Land acquisition for use by the Federal Government for purposes ranging from establishing public parks to building Federal courthouses.

For further information, contact the Office of the Assistant Attorney General, Environment and Natural Resources Division, Department of Justice, Tenth Street and Pennsylvania Avenue NW., Washington, DC 20530. Phone, 202–514–2701.

National Security Division The National Security Division (NSD) develops, enforces, and supervises the application of all Federal criminal laws related to the national counterterrorism and counterintelligence enforcement programs, except those specifically assigned to other divisions. NSD litigates and coordinates a wide range of prosecutions and criminal investigations involving terrorism and violations of the espionage, export control, and foreign agents registration laws. It administers the Foreign Intelligence Surveillance Act and other legal authorities for national security activities; approves and monitors the use of electronic surveillance; provides legal and policy advice regarding the classification of and access to national security information; performs prepublication review of materials written by present and former DOJ employees; trains the law enforcement and intelligence communities; and advises the Department and legislative and executive branches on all areas of national security law. NSD also serves as the Department’s representative on interdepartmental boards, committees, and entities dealing with issues related to national security.

NSD also has some additional counterterrorism, counterintelligence, and intelligence oversight responsibilities as follows: to promote and oversee national counterterrorism enforcement programs; develop and implement counterterrorism strategies, legislation, and initiatives; facilitate information sharing between and among the Department and other Federal agencies on terrorism threats; share information with international law enforcement officials to assist with international threat information and litigation initiatives; liaison with the intelligence, defense, and immigration communities and foreign governments on counterterrorism issues and cases; supervise the investigation and prosecution of cases involving national security, foreign relations, the export of military and strategic commodities and technology, espionage, sabotage, neutrality, and atomic energy; coordinate cases involving the application for the Classified Information Procedures Act; enforce the Foreign Agents Registration Act of 1938 and related disclosure laws; supervise the preparation of certifications and applications for orders under the Foreign Intelligence Surveillance Act (FISA); represent the United States before the Foreign Intelligence Surveillance Court; participate in the development, implementation, and review of United States intelligence policies; evaluate existing and proposed national security-related activities to determine their consistency with relevant policies and law; monitor intelligence and counterintelligence activities of other agencies to ensure conformity with Department objectives; prepare reports evaluating domestic and foreign intelligence and counterintelligence activities; and process requests to use
FISA-derived information in criminal, civil, and immigration proceedings and to disseminate that information to foreign governments.


**Tax Division**  Tax Division ensures the uniform and fair enforcement of Federal tax laws in Federal and State courts. The Division conducts enforcement activities to deter specific taxpayers, as well as the taxpaying public at large, from conduct that deprives the Federal Government of its tax-related revenue. It represents the United States and its officers in all civil and criminal litigation arising under the internal revenue laws, other than proceedings in the U.S. Tax Court. Tax Division attorneys frequently join with assistant U.S. attorneys in prosecuting tax cases. Some criminal tax grand jury investigations and prosecutions are handled solely by Tax Division prosecutors, while others are delegated to assistant U.S. attorneys. Division attorneys evaluate requests by the Internal Revenue Service or U.S. attorneys to initiate grand jury investigations or prosecutions of tax crimes.

The Division handles a wide array of civil tax litigation, including the following: suits to enjoin the promotion of abusive tax shelters and to enjoin activities relating to aiding and abetting the understatement of tax liabilities of others; suits to enforce Internal Revenue Service administrative summonses that seek information essential to determine and collect taxpayers’ liabilities, including summonses for records of corporate tax shelters and offshore transactions; suits brought by the United States to set aside fraudulent conveyances and to collect assets held by nominees and egos; tax refund suits challenging the Internal Revenue Service’s determination of taxpayers’ Federal income, employment, excise, and estate liabilities; bankruptcy litigation raising issues of the validity, dischargeability, and priority of Federal tax claims, and the feasibility of reorganization plans; suits brought by taxpayers challenging determinations made in the collection due process proceedings before the Internal Revenue Service’s Office of Appeals; and suits against the United States for damages for the unauthorized disclosure of tax return information or for damages claimed because of alleged injuries caused by Internal Revenue Service employees in the performance of their official duties.

The Division also collects judgments in tax cases. To this end, the Division directs collection efforts and coordinates with, monitors the efforts of, and provides assistance to the various U.S. attorneys' offices in collecting outstanding judgments in tax cases. The Division also works with the Internal Revenue Service, U.S. attorneys, and other Government agencies on policy and legislative proposals to enhance tax administration and handling tax cases assigned to those offices.


**Sources of Information**


**Drugs and Crime Clearinghouse**  Phone, 800–666–3332 (toll free).

**Electronic Access**  Information concerning Department of Justice programs and activities is available electronically through the Internet at http://www.usdoj.gov.

**Employment**  The Department maintains an agency-wide job line. Phone, 202–514–3397.

Attorneys’ applications: Director, Office of Attorney Personnel Management, Department of Justice, Room 6150, Tenth Street and Constitution Avenue NW., Washington, DC 20530. Phone, 202–514–1432. Assistant U.S. attorney
applicants should apply to individual U.S. attorneys.


**Housing Discrimination Matters**
Contact the Civil Rights Division’s Housing and Civil Enforcement Section. Phone, 800–896–7743.

**Immigration-Related Employment Matters**

**Publications and Films**
The Annual Report of the Attorney General of the United States is published each year by the Department of Justice, Washington, DC 20530.

Textbooks on citizenship consisting of teacher manuals and student textbooks at various reading levels are distributed free to public schools for applicants for citizenship and are on sale to all others from the Superintendent of Documents, Government Printing Office, Washington, DC 20402. Public schools or organizations under the supervision of public schools that are entitled to free textbooks should make their requests to the appropriate Immigration and Naturalization Service Regional Office. For general information, call 202–514–3946.


FOIA (Stock No. 727–002–00000–6), published quarterly, is available free of charge to FOIA offices and other interested offices Governmentwide. This publication is also available from the Superintendent of Documents, Government Printing Office, Washington, DC 20402.


A limited number of drug educational films are available, free of charge, to civic, educational, private, and religious groups.

**Reading Rooms**
Reading rooms are located in Washington, DC, at the following locations:

- Department of Justice, Room 6505, Tenth Street and Constitution Avenue NW., Washington, DC 20530. Phone, 202–514–3775.
- Board of Immigration Appeals, Suite 2400, 5107 Leesburg Pike, Falls Church, VA 22041. Phone, 703–305–0168.

**Redress for Wartime Relocation/Internment**

**Small Business Activities**
Contract information for small businesses can be obtained from the Office of Small and Disadvantaged Business Utilization, Department of Justice, Tenth Street and Pennsylvania Avenue NW., Washington, DC 20530. Phone, 202–616–0521.

Bureaus

Federal Bureau of Investigation
935 Pennsylvania Avenue NW, Washington, DC 20535

Director  ROBERT S. MUELLER, III

The Federal Bureau of Investigation (FBI) is the principal investigative arm of the United States Department of Justice. It is primarily charged with gathering and reporting facts, locating witnesses, and compiling evidence in cases involving Federal jurisdiction. It also provides law enforcement leadership and assistance to State and international law enforcement agencies.

The FBI was established in 1908 by the Attorney General, who directed that Department of Justice investigations be handled by its own staff. The Bureau is charged with investigating all violations of Federal law except those that have been assigned by legislative enactment or otherwise to another Federal agency. Its jurisdiction includes a wide range of responsibilities in the national security, criminal, and civil fields. Priority has been assigned to areas such as counterterrorism, counterintelligence, cyber crimes, internationally and nationally organized crime/drug matters, and financial crimes.

The FBI also offers cooperative services to local, State, and international law enforcement agencies. These services include fingerprint identification, laboratory examination, police training, the Law Enforcement Online communication and information service for use by the law enforcement community, the National Crime Information Center, and the National Center for the Analysis of Violent Crime.

Sources of Information

Employment  For employment information, contact the Director, Washington, DC 20535, or any of the field offices or resident agencies whose addresses are listed in the front of most local telephone directories.


Bureau of Prisons
320 First Street NW., Washington, DC 20534

Director  HARLEY G. LAPPIN

The mission of the Bureau of Prisons is to protect society by confining offenders in the controlled environments of prisons and community-based facilities that are safe, humane, cost-efficient, and appropriately secure, and that provide work and other self-improvement opportunities to assist offenders in becoming law-abiding citizens. The Bureau has its headquarters, also known as Central Office, in Washington, DC. The Central Office is divided into nine divisions, including the National Institute of Corrections.

The Correctional Programs Division (CPD) is responsible for inmate
classification and programming, including psychology and religious services, substance abuse treatment, case management, and programs for special needs offenders. CPD provides policy direction and daily operational oversight of institution security, emergency preparedness, intelligence gathering, inmate discipline, inmate sentence computations, receiving and discharge, and inmate transportation, as well as coordinating international treaty transfers and overseeing the special security needs of inmates placed in the Federal Witness Protection Program. CPD administers contracts and intergovernmental agreements for the confinement of offenders in community-based programs, community corrections centers, and other facilities, including privately managed facilities. CPD staff is also involved in the Bureau’s privatization efforts.

The Industries, Education, and Vocational Training Division oversees Federal Prison Industries, or UNICOR, which is a wholly owned Government corporation that provides employment and training opportunities for inmates confined in Federal correctional facilities. Additionally, it is responsible for oversight of educational, occupational, and vocational training and leisure-time programs, as well as those related to inmate release preparation.

The National Institute of Corrections (NIC) provides technical assistance, training, and information to State and local corrections agencies throughout the country, as well as the Bureau. It also provides research assistance and documents through the NIC Information Center.

Sources of Information

Employment For employment information, contact the Central Office, 320 First Street NW., Washington, DC 20534 (phone, 202–307–3082) or any regional or field office.

Reading Room The reading room is located at the Bureau of Prisons, 320 First Street NW., Washington, DC 20534. Phone, 202–307–3029.

For further information, contact the Public Information Office, Bureau of Prisons, 320 First Street NW., Washington, DC 20534. Phone, 202–514–6551.

United States Marshals Service

Department of Justice, Washington, DC 20530

Director

JOHN F. CLARK

The United States Marshals Service is the Nation’s oldest Federal law enforcement agency, having served as a vital link between the executive and judicial branches of the Government since 1789. The Marshals Service performs tasks that are essential to the operation of virtually every aspect of the Federal justice system.

The Service has these responsibilities: providing support and protection for the Federal courts, including security for 800 judicial facilities and nearly 2,000 judges and magistrates, as well as countless other trial participants such as jurors and attorneys; apprehending the majority of Federal fugitives; operating the Federal Witness Security Program and ensuring the safety of endangered Government witnesses; maintaining custody of and transporting thousands of Federal prisoners annually; executing court orders and arrest warrants; managing and selling seized property forfeited to the Government by drug traffickers and other criminals and assisting the Justice Department’s asset forfeiture program; responding to emergency circumstances, including civil disturbances, terrorist incidents, and other crisis situations through its Special Operations Group; restoring order in riot and mob-violence situations; and operating the U.S. Marshals Service Training Academy.
Sources of Information

Employment For employment information, contact the Field Staffing Branch, United States Marshals Service, Department of Justice, 600 Army Navy Drive, Arlington, VA 22202–4210.


International Criminal Police Organization—United States National Central Bureau

Department of Justice, Washington, DC 20530

Director TIMOTHY A. WILLIAMS

The U.S. National Central Bureau (USNCB) is the United States representative to INTERPOL, the International Criminal Police Organization. Also known as INTERPOL—Washington, the USNCB provides an essential communications link between the U.S. police community and their counterparts in the foreign member countries. The USNCB also serves as the United States point of contact for the European Police Office (EUROPOL), the European Union’s law enforcement organization.

INTERPOL is an association of 182 countries dedicated to promoting mutual assistance among law enforcement authorities in the prevention and suppression of international crime. With no police force of its own, INTERPOL has no powers of arrest or search and seizure and therefore relies on the law enforcement authorities of its member countries. Each member country is required to have a national central bureau, such as the USNCB, to act as the primary point of contact for police matters. INTERPOL serves as a channel of communication for its member countries to cooperate in the investigation and prosecution of crime, provides a forum for discussions, working group meetings, and symposia to enable police to focus on specific areas of criminal activity affecting their countries, and issues and maintains information and databases on crime, fugitives, stolen passports and vehicles, missing persons, and humanitarian concerns, which are supplied by and can be used as a source by its member countries.

The USNCB is staffed by a permanent staff and detailed special agents from numerous Federal law enforcement agencies. The USNCB is organized into the Terrorism and Violent Crimes Division, the Economic Crimes Division, the Drug Division, the Fugitive Division, the Investigative Support Division, the Administrative Services Division, the Office of the General Counsel, and the State and Local Liaison Division (SLLD).

SLLD coordinates INTERPOL requests with 62 INTERPOL State liaison offices established in each State and the cities of New York, Boston, Chicago, Washington, Miami, San Diego, Los Angeles, San Francisco, and Seattle. The USNCB has three sub-bureaus which serve to more effectively address the law enforcement needs of U.S. territories. The sub-bureaus are located in Puerto Rico, American Samoa, and the U.S. Virgin Islands. SLLD provides the primary means of communication between foreign law enforcement authorities and domestic State and local police for the purpose of pursuing international investigations. International leads developed in criminal investigations being conducted by a State or local police entity can be pursued through their liaison office.

For further information, contact the INTERPOL–U.S. National Central Bureau, Department of Justice, Washington, DC 20530. Phone, 202–616–9000.
The Drug Enforcement Administration (DEA) is the lead Federal agency in enforcing narcotics and controlled substances laws and regulations. DEA also enforces the Federal money laundering and bulk currency smuggling statutes when the funds involved in the transactions or smuggling are derived from the sale of narcotics. It was created in July 1973 by Reorganization Plan No. 2 of 1973 (5 U.S.C. app.).

DEA enforces the provisions of the controlled substances and chemical diversion and trafficking laws and regulations of the United States, and operates on a worldwide basis. It presents cases to the criminal and civil justice systems of the United States—or any other competent jurisdiction—on those significant organizations and their members involved in cultivation, production, smuggling, distribution, laundering of proceeds, or diversion of controlled substances appearing in or destined for illegal traffic in the United States. DEA disrupts and dismantles these organizations by arresting their members, confiscating their drugs, and seizing their assets; and creates, manages, and supports enforcement-related programs—domestically and internationally—aimed at reducing the availability of and demand for illicit controlled substances.

DEA’s responsibilities include: investigation of major narcotic, chemical, drug-money laundering, and bulk currency smuggling violators who operate at interstate and international levels; seizure and forfeiture of assets derived from, traceable to, or intended to be used for illicit drug trafficking; seizure and forfeiture of assets derived from or traceable to drug-money laundering or the smuggling of bulk currency derived from illegal drugs; enforcement of regulations governing the legal manufacture, distribution, and dispensing of controlled substances; management of an intelligence program that supports drug investigations, initiatives, and operations worldwide; coordination with Federal, State, and local law enforcement authorities and cooperation with counterpart agencies abroad; assistance to State and local law enforcement agencies in addressing their most significant drug and drug-related violence problems; leadership and influence over international counterdrug and chemical policy and support for institution building in host nations; training, scientific research, and information exchange in support of drug traffic prevention and control; and education and assistance to the public community on the prevention, treatment, and dangers of drugs.

DEA maintains liaison with the United Nations, INTERPOL, and other organizations on matters relating to international narcotics control programs. It has offices throughout the United States and in 62 foreign countries.

Sources of Information

Controlled Substances Act Registration
Information about registration under the Controlled Substances Act may be obtained from the Registration Section of the Drug Enforcement Administration, P.O. Box 28083, Central Station, Washington, DC 20038. Phone, 202–307–7255.

Employment
For employment information, contact the regional offices, laboratories, or Washington Headquarters Office of Personnel.

Publications
A limited selection of pamphlets and brochures is available. The most widely requested publication is Drugs of Abuse, an identification manual intended for professional use. Single copies are free.

For further information, contact the Public Affairs Section, Drug Enforcement Administration, Department of Justice, Washington, DC 20537. Phone, 202–307–7977.
Office of Justice Programs
810 Seventh Street NW, Washington, DC 20531

Laurie Robinson

The Office of Justice Programs (OJP) was established by the
Justice Assistance Act of 1984 and
reauthorized in 1994 to provide
Federal leadership, coordination, and
assistance needed to make the Nation’s
justice system more efficient and
effective in preventing and controlling
crime. OJP is responsible for collecting
statistical data and conducting
analyses; identifying emerging criminal
justice issues; developing and testing
promising approaches to address these
issues; evaluating program results;
and disseminating these findings and
other information to State and local
governments.

The Office is comprised of the
following bureaus and offices: the Bureau
of Justice Assistance provides funding,
training, and technical assistance to
State and local governments to combat
violent and drug-related crime and help
improve the criminal justice system; the
Bureau of Justice Statistics is responsible
for collecting and analyzing data on
crime, criminal offenders, crime victims,
and the operations of justice systems at
all levels of government; the National
Institute of Justice sponsors research
and development programs, conducts
demonstrations of innovative approaches
to improve criminal justice, and develops
new criminal justice technologies;
the Office of Juvenile Justice and
Delinquency Prevention provides grants
and contracts to States to help them
improve their juvenile justice systems
and sponsors innovative research,
demonstration, evaluation, statistics,
replication, technical assistance, and
training programs to help improve the
Nation’s understanding of and response
to juvenile violence and delinquency; the
Office for Victims of Crime administers
victim compensation and assistance grant
programs and provides funding, training,
and technical assistance to victim service
organizations, criminal justice agencies,
and other professionals to improve the
Nation’s response to crime victims; the
Drug Courts Program Office supports
the development, implementation, and
improvement of drug courts through
technical assistance and training
and grants to State, local, or tribal
governments and courts; the Corrections
Program Office provides financial and
technical assistance to State and local
governments to implement corrections-
related programs including correctional
facility construction and corrections-
based drug treatment programs; the
Executive Office for Weed and Seed
helps communities build stronger, safer
neighborhoods by implementing the
weed and seed strategy, a community-
based, multidisciplinary approach to
combating crime; the Office for State
and Local Domestic Preparedness
Support is responsible for enhancing the
capacity of State and local jurisdictions
to prepare for and respond to incidents
of domestic terrorism involving chemical
and biological agents, radiological and
explosive devices, and other weapons
of mass destruction; and the Office of
the Police Corps and Law Enforcement
Education provides college educational
assistance to students who commit to
public service in law enforcement, and
scholarships with no service commitment
to dependents of law enforcement
officers who died in the line of duty.

Sources of Information

Employment For employment
information, contact 633 Indiana Avenue
NW, Washington, DC 20531. Phone,

For further information, contact the Department of Justice Response Center. Phone, 800–421–6770. Email,
Office on Violence Against Women
800 K Street NW., Washington, DC 20530
Phone, 202–307–6026.

Director

Susan B. Carbon

The Office on Violence Against Women (OVW) was established in 2005 to reduce violence against women through the implementation of the Violence Against Women Act. OVW is responsible for administering financial and technical assistance to communities that are developing programs, policies, and practices aimed at ending domestic and dating violence, sexual assault, and stalking.


Bureau of Alcohol, Tobacco, Firearms and Explosives
650 Massachusetts Avenue NW., Washington, DC 20226

Director

Kenneth E. Melson, Acting

The Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) is responsible for enforcing Federal criminal laws and regulating the firearms and explosives industries. ATF, formerly known as the Bureau of Alcohol, Tobacco, and Firearms, was initially established by Department of Treasury Order No. 221, effective July 1, 1972, which transferred the functions, powers, and duties arising under laws relating to alcohol, tobacco, firearms, and explosives from the Internal Revenue Service to ATF. The Homeland Security Act of 2002 (6 U.S.C. 531) transferred certain functions and authorities of ATF to the Department of Justice and established it under its current name. ATF works, directly and through partnerships, to investigate and reduce violent crime involving firearms and explosives, acts of arson, and illegal trafficking of alcohol and tobacco products. The Bureau provides training and support to its Federal, State, local, and international law enforcement partners and works primarily in 23 field divisions across the 50 States, Puerto Rico, the U.S. Virgin Islands, and Guam. It also has foreign offices in Mexico, Canada, Colombia, and France.


Boards

Executive Office for Immigration Review
Falls Church, VA 22041

Director

Thomas G. Snow, Acting

The Executive Office for Immigration Review, under a delegation of authority from the Attorney General, is charged with adjudicating matters brought under...
various immigration statutes to its three administrative tribunals: the Board of Immigration Appeals, the Office of the Chief Immigration Judge, and the Office of the Chief Administrative Hearing Officer.

The Board of Immigration Appeals has nationwide jurisdiction to hear appeals from certain decisions made by immigration judges and by district directors of the Department of Homeland Security (DHS). In addition, the Board is responsible for hearing appeals involving disciplinary actions against attorneys and representatives before DHS and the Board.

Decisions of the Board are binding on all DHS officers and immigration judges unless modified or overruled by the Attorney General or a Federal court. All Board decisions are subject to judicial review in Federal court. The majority of appeals reaching the Board involve orders of removal and applications for relief from removal. Other cases before the Board include the removal of aliens applying for admission to the United States, petitions to classify the status of alien relatives for the issuance of preference immigrant visas, fines imposed upon carriers for the violation of the immigration laws, and motions for reopening and reconsideration of decisions previously rendered.

The Office of the Chief Immigration Judge provides overall direction for more than 200 immigration judges located in 53 immigration courts throughout the Nation. Immigration judges are responsible for conducting formal administrative proceedings and act independently in their decisionmaking capacity. Their decisions are administratively final, unless appealed or certified to the Board.

In removal proceedings, an immigration judge determines whether an individual from a foreign country should be admitted or allowed to stay in the United States or be removed. Judges are located throughout the United States, and each judge has jurisdiction to consider various forms of relief available under the law, including applications for asylum.

The Office of the Chief Administrative Hearing Officer is responsible for the general supervision and management of administrative law judges who preside at hearings that are mandated by provisions of immigration law concerning allegations of unlawful employment of aliens, unfair immigration-related employment practices, and immigration document fraud.

For further information, contact the Office of Legislative and Public Affairs, Executive Office for Immigration Review, Department of Justice, Falls Church, VA 22041. Phone, 703–305–0289. Internet, http://www.usdoj.gov/eoir.

United States Parole Commission
5550 Friendship Boulevard, Chevy Chase, MD 20815

Chairman
ISAAC FULWOOD, JR.

The United States Parole Commission (USPC) makes parole release decisions for eligible Federal and District of Columbia prisoners; authorizes methods of release and conditions under which release occurs; prescribes, modifies, and monitors compliance with the terms and conditions governing offenders’ behavior while on parole or mandatory or supervised release; issues warrants for violation of supervision; determines probable cause for the revocation process; revokes parole, mandatory, or supervised release; releases from supervision those offenders who are no longer a risk to public safety; and promulgates the rules, regulations, and guidelines for the exercise of USPC’s authority and the implementation of a national parole policy.

USPC has sole jurisdiction over the following: Federal offenders who committed offenses before November
1, 1987; D.C. Code offenders who committed offenses before August 5, 2000; D.C. Code offenders sentenced to a term of supervised release; Uniform Code of Military Justice offenders who are in Bureau of Prison’s custody; transfer treaty cases; and State probationers and parolees in the Federal Witness Protection Program.

Sources of Information

Reading Rooms The reading room is located at 5550 Friendship Boulevard, Chevy Chase, MD 20815. Phone, 301–492–5959.

For further information, contact the U.S. Parole Commission, Department of Justice, 5550 Friendship Boulevard, Chevy Chase, MD 20815. Phone, 301–492–5990. Internet, http://www.usdoj.gov/uspc.

Office of Community Oriented Policing Services

1100 Vermont Avenue NW, Washington, DC 20530

Director BERNARD K. MELEKIAN

The Office of Community Oriented Policing Services (COPS) was established to assist law enforcement agencies in enhancing public safety through the implementation of community policing strategies. COPS does so by providing training to enhance law enforcement officers’ problem-solving and community interaction skills; encouraging law enforcement and community members to develop initiatives to prevent crime; substantially increasing the number of law enforcement officers directly interacting with the community; and supporting the development of new technologies to shift law enforcement’s focus to preventing crime and disorder within their communities.

The COPS Office includes the following program divisions:

The grants administration division is responsible for developing and designing new programs to provide resources for the hiring of new officers and to further the adoption and implementation of community policing, reviewing grant applications, and assisting grantees in the implementation of their grants.

The grants monitoring division is responsible for tracking grantees’ compliance with the conditions of their grants. The Division conducts site visits and reviews grantee files to ensure that COPS funds are properly used to hire officers and implement community policing. The Division also provides onsite technical assistance to grantees, office-based grant reviews, alleged noncompliance reviews, audit resolution, and collects and disseminates examples of successful community policing strategies.

The training and technical assistance division is responsible for coordinating the provision of training and technical assistance to advance the adoption, implementation, and sustaining of community policing in the thousands of communities served by the COPS Office.

The compliance division is responsible for the monitoring and coordination of the Office of Inspector General (OIG) audits and independent audits required by the Single Audit Act and serves as the liaison between grantees and auditors in the conduct and resolution of OIG audits.

The Foreign Claims Settlement Commission of the United States is a quasi-judicial, independent agency within the Department of Justice, which adjudicates claims of U.S. nationals against foreign governments, either under specific jurisdiction conferred by Congress or pursuant to international claims settlement agreements. The decisions of the Commission are final and are not reviewable under any standard by any court or other authority. Funds for payment of the Commission’s awards are derived from congressional appropriations, international claims settlements, or the liquidation of foreign assets in the United States by the Departments of Justice and the Treasury.

The Commission also has authority to receive, determine the validity and amount, and provide for the payment of claims by members of the U.S. Armed Services and civilians held as prisoners of war or interned by a hostile force in Southeast Asia during the Vietnam conflict or by the survivors of such service members and civilians.

The Commission is also responsible for maintaining records and responding to inquiries related to the various claims programs it has conducted against the Governments of Albania, Bulgaria, China, Cuba, Czechoslovakia, Egypt, Ethiopia, the Federal Republic of Germany, the German Democratic Republic, Hungary, Iran, Italy, Panama, Poland, Romania, the Soviet Union, Vietnam, and Yugoslavia, as well as those authorized under the War Claims Act of 1948 and other statutes.

Sources of Information

**Employment** For information of attorney positions, contact the Office of the Chief Counsel, Suite 6002, 600 E Street NW., Washington, DC 20579 (phone, 202–616–6975). For all other positions, contact the Administrative Officer, same address and phone.

**Reading Room** The reading room is located at 600 E Street NW., Washington, DC 20579. Phone, 202–616–6975.

DEPARTMENT OF LABOR
200 Constitution Avenue NW., Washington, DC 20210

Secretary of Labor
Deputy Secretary
Chief of Staff
Chief Administrative Law Judge
Chief Administrative Appeals Judge,
Administrative Review Board
Chief Administrative Appeals Judge, Benefits
Review Board
Chairman, Employees Compensation Appeals
Board
Director, Center for Faith-Based and
Community Initiatives
Director, Office of Job Corps
Executive Secretary
Ombudsman, Energy Employee Occupational
Illness Compensation Program
Administrator, Wage and Hour Division
Assistant Secretary for Administration and
Management
Assistant Secretary for Congressional and
Intergovernmental Affairs
Assistant Secretary of Disability Employment
Policy
Assistant Secretary for Employee Benefit
Security Administration
Assistant Secretary for Employment and Training
Administration
Assistant Secretary for Mine Safety and Health
Administration
Assistant Secretary for Occupational Safety and
Health Administration
Assistant Secretary for Policy
Assistant Secretary for Veterans’ Employment
and Training
Chief Economist
Chief Financial Officer
Commissioner of Labor Statistics
Deputy Under Secretary for International Affairs
Director, Office of Federal Contract Compliance
Programs
Director, Office of Labor-Management
Standards
Director, Office of Workers Compensation
Director, Pension Benefit Guaranty Corporation
Director, Women’s Bureau

HILDA L. SOLIS
SETH D. HARRIS
KATHERINE ARCHULETA
STEPHEN L. PURCELL, Acting
PAUL IGASAKI
NANCY S. DOLDER
ALEC J. KOROMILAS
PHILIP TOM
EDNA PRIMROSE
NANCY ROONEY, Acting
MALCOLM NELSON
NANCY LEPPINK, Acting
T. MICHAEL KERR
BRIAN KENNEDY
KATHLEEN MARTINEZ
PHYLLIS C. BORZI
JANE OATES
JOSEPH MAIN
DAVID MICHAELS
WILLIAM SPRIGGS
RAYMOND M. JEFFERSON
JESSE ROTHSTEIN
DAN LACEY, Acting
KEITH HALL
SANDRA POLASKI
PATRICIA A. SHIU
JOHN LUND
SHELBY HALLMARK
JOSHUA GOTBAUM
SARA MANZANO-DIAZ
The Department of Labor fosters and promotes the welfare of the job seekers, wage earners, and retirees, by improving working conditions, advancing opportunities for profitable employment, protecting retirement and health care benefits, matching workers to employers, strengthening free collective bargaining, and tracking changes in employment, prices, and other national economic measurements. The Department administers a variety of Federal labor laws to guarantee workers’ rights to fair, safe, and healthy working conditions, including minimum hourly wage and overtime pay, freedom from employment discrimination, unemployment insurance, and other income support.

The Department of Labor (DOL) was created by act of March 4, 1913 (29 U.S.C. 551). A Bureau of Labor was first created by Congress by act of June 24, 1884, in the Interior Department. The Bureau of Labor later became independent as a Department of Labor without executive rank by act of June 13, 1888. It again returned to bureau status in the Department of Commerce and Labor, which was created by act of February 14, 1903 (15 U.S.C. 1501; 29 U.S.C. 1 note).

**Secretary** The Secretary is the principal adviser to the President on the development and execution of policies and the administration and enforcement of laws relating to wage earners, their working conditions, and their employment opportunities.

**Employees’ Compensation Appeals Board** The Board is a three-member quasi-judicial body appointed by the Secretary which has been delegated exclusive jurisdiction by Congress to hear and make final decisions on Federal workers’ compensation appeals arising under the Federal Employees’ Compensation Act. The Board was created by Reorganization Plan No. 2 of 1946 (60 Stat. 1095). The Board’s decisions are not reviewable and are binding upon the Office.

For further information, call 202–693–6234.

**Benefits Review Board** The Board consists of five members appointed by the Secretary. It adjudicates appeals cases under the Longshore and Harbor Workers’ Compensation Act and the Black Lung Benefits Act. Board decisions may be appealed to the U.S. Courts of Appeals and to the U.S. Supreme Court.

For further information, call 202–693–6234.

**Office of the Ombudsman for the Energy Employees Occupational Illness Compensation Program Act** The Office was established in October 2004 under Part E of the Energy Employees Occupational Illness Compensation Program Act to administer a system of Federal payments to compensate certain nuclear workers for occupational...
illnesses caused by exposure to toxic substances. It is a small, independent office, headed by the Ombudsman, who is appointed by the Secretary of Labor. The Office provides information to claimants on the benefits available under Parts E and B of the EEOICPA and issues annual reports detailing the complaints, grievances, and requests for assistance received by the Office.

For further information, call 202–693–5890.

The Solicitor of Labor  The Office of the Solicitor provides necessary legal services to accomplish the Department’s mission and goals. The Solicitor directs a broad-scale litigation effort in the Federal courts pertaining to various labor statutes administered by the Department, ranging from workers’ compensation to employment discrimination.

For a complete listing of regional offices of the Office of the Solicitor, including addresses, telephone numbers, and key officials, visit www.dol.gov/sol/organizations/regions/main.htm.

For a reference to the national office divisions, visit www.dol.gov/sol/organizations/divisions/main.htm.

For further information, contact the Office of the Solicitor, Department of Labor, 200 Constitution Avenue NW., Washington, DC 20210. Phone, 202–693–5260.

Women’s Bureau  The Women’s Bureau is responsible for promoting the status of wage-earning women, improving their working conditions, increasing their efficiency, and advancing their opportunities for profitable employment.

For a complete listing of Regional Offices of the Women’s Bureau, including addresses, telephone numbers, and key officials, visit www.dol.gov/wb.

For further information, call 202–693–6710.

International Affairs  The Bureau of International Labor Affairs is mandated to carry out the Secretary’s international responsibilities, develop departmental policy and programs relating to international activities, and coordinate departmental international activities involving other U.S. Government agencies, intergovernmental and nongovernmental organizations.

For further information, call 202–693–3980.

Office of Inspector General  The Office of Inspector General conducts audits and investigations to review the effectiveness, efficiency, economy, and integrity of all DOL programs and operations, including those performed by its contractors and grantees. The Office is unique among Inspectors General because it conducts labor racketeering investigations in employee benefit plans, labor-management relations, and internal labor union affairs.

For further information, call 202–693–5100.

Employment and Training Administration  The Employment and Training Administration (ETA) provides quality job training, employment, labor market information, and income maintenance services primarily through State and local workforce development systems. ETA also administers programs to enhance employment opportunities and business prosperity.

For a complete listing of Regional and State Offices of the Employment and Training Administration, including addresses, telephone numbers, areas served, and key officials, visit www.doleta.gov/Regions.

Office of Workforce Investment  The Office of Workforce Investment (OWI) provides leadership, oversight, policy guidance, and technical assistance to the Nation’s workforce investment system including the One-Stop Career Center systems, the youth and adult employment and training programs, and national programs for targeted populations. OWI oversees investments in innovative workforce solutions in high-growth sectors of the economy, including providing training through community colleges. OWI also oversees the development and dissemination of tools and information related to workforce and economic data, career guidance, and workforce skills and competencies.

For further information, call 202–693–3980.

Office of Unemployment Insurance  The Office of Unemployment Insurance
U.S. GOVERNMENT MANUAL

(OUI) provides national leadership, oversight, policy guidance, and technical assistance to the Federal-State unemployment compensation system. OUI also interprets Federal legislative requirements.


Office of National Response The Office of National Response (ONR) is responsible for national leadership, oversight, policy guidance, funding allocations, and technical assistance for the National Emergency Grant programs for dislocated workers.

For more information, call 202–693–3500.

Office of Trade Adjustment Assistance The Office of Trade Adjustment Assistance (OTAA) is responsible for national leadership, oversight, policy guidance funding allocations, and technical assistance for dislocated workers seeking to participate in structured training programs.

For further information, call 202–693–3560.

Office of Apprenticeship The Office of Apprenticeship (OA) administers the National Registered Apprenticeship System. OA promotes the adoption by employers, labor, and other organizers of formalized, structured training programs. OA also enhances opportunities for women and minorities to participate in such programs.


Office of Foreign Labor Certification The Office of Foreign Labor Certification (OFLC) carries out the delegated responsibility of the Secretary of Labor under the Immigration and Nationality Act (INA), as amended, concerning the admission of foreign workers into the United States for employment.

In carrying out this responsibility, OFLC administers temporary nonimmigrant labor certification programs and the permanent labor certification program through ETA’s National Processing Centers located, respectively, in Chicago and Atlanta.

OFLC also administers nationally the issuance of employer-requested prevailing wage determinations through ETA’s National Prevailing Wage and Helpdesk Center located in Washington, DC. Prevailing wage determinations are issued for use in all nonagricultural temporary labor certification programs and the permanent labor certification program.


Office of Policy Development and Research The Office of Policy Development and Research (OPDR) supports ETA policies and investments to improve the public workforce system by analyzing, formulating, and recommending legislative changes and options for policy initiatives. OPDR coordinates ETA’s legislative and regulatory activities, maintains the ETA portion of the Department’s regulatory agenda, and provides ETA with relevant research, demonstrations, and program evaluations. OPDR also coordinates interactions with international organizations and foreign countries and disseminates advisories and publications to the Employment and Training system.

Office of Financial and Administrative Management The Office of Financial and Administrative Management (OFAM) provides leadership and direction to ensure sound management of financial resources throughout the ETA and also budget, accounting, data analysis, and technology services for the ETA. OFAM is responsible for planning, developing, promulgating, and executing policies, standards, and guidelines governing ETA management of information, budget, accounting, financial and procurement systems, personnel management, organizational analysis, technical training and life-long learning, administrative and property management services and technology. OFAM provides centralized services to ETA National Office components for procurement and for job training assistance management. The Office also plans and administers the ETA personnel and organizational management programs, which include
staffing, position classification and management, employee development and utilization, and labor management and employee relations.

For further information, call 202–693–2800.

Office of Regional Innovation and Transformation The Office of Regional Management (ORM) works to improve the administration and outcomes of ETA-funded grants and programs through the work of six regional operations of grant compliance and technical assistance. The regional offices, in Boston, Philadelphia, Atlanta, Dallas, Chicago, and San Francisco, provide grant management and technical assistance to States and other grantees of the workforce investment system. ORM is responsible for facilitating two-way communications between the national office operations and the regional offices and providing information and support directly to the regional administrators and the Office of the Assistant Secretary for Employment and Training.

For further information, call 202–693–3690.

Office of Job Corps The Office of Job Corps (OJC) works to attract young adults, teach them relevant skills they need to become employable and independent, and help them secure meaningful jobs or opportunities for further education. OJC has six regional offices responsible for monitoring and oversight of Job Corps centers, outreach and admissions, and career transition services.

For a complete listing of regional offices of the Job Corps, including addresses, telephone numbers, and areas served, visit www.jobcorps.gov/contact.aspx#regional.

For a complete listing of Job Corps centers across the country, including addresses, telephone numbers, and center Web sites, visit www.jobcorps.gov/centers.aspx.


Employee Benefits Security Administration
The Employee Benefits Security Administration (EBSA) promotes and protects the pension, health, and other benefits of the over 150 million participants and beneficiaries in over 6 million private sector employee benefit plans. In administering its responsibilities, EBSA assists workers in understanding their rights and protecting their benefits; facilitates compliance by plan sponsors, plan officials, service providers, and other members of the regulated community; encourages the growth of employment-based benefits; and deters and corrects violations of the relevant statutes. The Employee Retirement Income Security Act (ERISA) is enforced through 15 EBSA field offices nationwide and the national office in Washington, DC.

For a complete listing of Regional and District Offices of the Employee Benefits Security Administration, including addresses, telephone numbers, areas served, and key officials, visit www.dol.gov/ebsa/aboutebsa.


Office of the Assistant Secretary for Administration and Management
The Office of Small and Disadvantaged Business Utilization (OSDBU) ensures procurement opportunities for small businesses, small disadvantaged businesses, women-owned small businesses, HUBZone businesses, and businesses owned by service-disabled veterans. OSDBU serves as the Department’s Ombudsman for small businesses under the Small Business Regulatory Enforcement Fairness Act (SBREFA).


Office of Federal Contract Compliance Programs
The Office of Federal Contract Compliance Programs (OFCCP) administers and enforces three equal
opportunity mandates: Executive Order 11246, as amended; section 503 of the Rehabilitation Act of 1973, as amended; and the Vietnam Era Veterans' Readjustment Assistance Act of 1974, as amended, 38 U.S.C. 4212. These mandates prohibit Federal contractors and subcontractors from discriminating on the basis of race, color, religion, sex, national origin, disability, or veteran status. They also require Federal contractors and subcontractors to take affirmative steps to ensure equal opportunity in their employment processes. OFCCP also shares responsibility with the U.S. Equal Opportunity Employment Commission in enforcing Title I of the Americans with Disabilities Act.

For a complete listing of OFCCP offices across the country, including addresses, telephone numbers, and key officials, visit www.dol.gov/ofccp/contacts/ofnation2.htm.


**Wage and Hour Division**

The Wage and Hour Division is responsible for planning, directing, and administering programs dealing with a variety of Federal labor legislation. These programs are designed to protect low-wage incomes; safeguard the health and welfare of workers by discouraging excessively long work hours; safeguard the health and well-being of minors; prevent curtailment of employment and earnings for students, trainees, and handicapped workers; minimize losses of income and job rights caused by indebtedness; and direct a program of farm labor contractor registration designed to protect the health, safety, and welfare of migrant and seasonal agricultural workers.

For a complete listing of Wage and Hour Division offices across the country, including addresses, telephone numbers, and key officials, visit www.dol.gov/whd/americ2.htm.

For further information, contact the Office of the Administrator, Wage and Hour Division, Department of Labor, Room S–3502, 200 Constitution Avenue NW, Washington, DC 20210. Phone, 202–693–0051.

**Office of Labor-Management Standards**

The Office of Labor-Management Standards conducts criminal and civil investigations to safeguard the financial integrity of unions and to ensure union democracy and conducts investigative audits of labor unions to uncover and remedy criminal and civil violations of the Labor-Management Reporting and Disclosure Act and related statutes.

For a complete listing of Office of Labor-Management Standards Regional and District Offices, including addresses, telephone numbers, and key officials, visit www.dol.gov/olms/contacts/lmskeyp.htm.


**Office of Workers’ Compensation Programs**

The Office of Workers’ Compensation Programs is responsible for programs providing workers’ compensation for Federal employees, benefits to employees in private enterprise while engaged in maritime employment on navigable waters in the United States, and benefits to coal miners who are totally disabled due to pneumoconiosis, a respiratory disease contracted after prolonged inhalation of coal mine dust, and to their survivors when the miner’s death is due to pneumoconiosis.

For a complete listing of Office of Workers’ Compensation Programs District Offices and contacts for Longshore and Harbor Workers’, Federal Employees’, Coal Mine Workers’ and Energy Employees Occupation Illness Compensation, including addresses, telephone numbers, and key officials, visit www.dol.gov/owcp/owcpkeyp.htm.

For further information, contact the Office of the Director, Office of Workers’ Compensation Programs, Department of Labor, Room 5–3524, 200 Constitution Avenue NW, Washington, DC 20210.
Occupational Safety and Health Administration

The Occupational Safety and Health Administration (OSHA) sets and enforces workplace safety and health standards and assists employers in complying with those standards, assisting workers in exercising their rights under Federal labor laws. OSHA, created pursuant to the Occupational Safety and Health Act of 1970 (29 U.S.C. 651 et seq.) enforces workplace safety and health rules; promulgates strong, protective health and safety standards; increases outreach and help for workers and their employers in their efforts to eliminate and control workplace hazards; and partners with the States that are running their own OSHA-approved programs.

For a complete listing of OSHA Regional and Area Offices, including addresses, telephone numbers, and key officials, visit www.osha.gov/html/RAmap.html.

For further information, contact the Occupational Safety and Health Administration, Department of Labor, 200 Constitution Avenue NW, Washington, DC 20210. Phone, 202–693–1999.

Mine Safety and Health Administration

The Mine Safety and Health Administration (MSHA) is the worker protection agency focused on prevention of death, disease, and injury from mining and promotion of safe and healthful workplaces for the Nation’s miners. MSHA’s approach includes promulgating and enforcing mandatory health and safety standards through complete annual inspections of each mine; targeting the most common causes of fatal mine accidents and disasters; reducing exposure to health risks from mine dusts and other contaminants; improving training of miners including new and inexperienced miners and contractors; improving mine emergency response preparedness by MSHA and the mining industry; enhancing enforcement of miners’ rights to report hazardous conditions with protection against retaliation; and encouraging and enforcing a focus on prevention. MSHA also cooperates with and provides assistance to the States in the development of effective State mine safety and health programs and contributes to the improvement and expansion of mine safety and health research and development.

For a complete listing of MSHA District and Field Offices, including addresses, telephone numbers, and key officials, visit www.msha.gov/district/disthome.htm.

For further information, contact the Office of Programs, Education and Outreach Services, Mine Safety and Health Administration, Department of Labor, Room 2317, 1100 Wilson Boulevard, Arlington, VA 22209–3939. Phone, 202–693–9400.

Office of Disability Employment Policy

The Office of Disability Employment Policy (ODEP) provides national leadership by developing and influencing the implementation of disability employment policies and practices affecting the employment of people with disabilities. ODEP’s response to low labor force participation rates among such a large group of Americans is unique, comprehensive, and aggressive and includes the active involvement and cooperation of Federal, State, and local public and private entities, including employers.

ODEP addresses the significant barriers to employment faced by individuals with disabilities by developing and disseminating national, State, and local disability employment policy; by fostering implementation of innovative strategies and practices among employers and throughout the various systems serving people with disabilities; by conducting disability-related research to build knowledge to inform policy development; and by providing technical assistance to service delivery systems and employers to increase employment opportunities and the recruitment, retention, and promotion of people with disabilities.

Bureau of Labor Statistics

The Bureau of Labor Statistics (BLS) is the principal fact-finding agency of the Federal Government in the broad field of labor economics and statistics. The Bureau is an independent national statistical agency that collects, processes, analyzes, and disseminates essential statistical data to the American public, Congress, other Federal agencies, State and local governments, businesses, and labor. BLS also serves as a statistical resource to the Department of Labor. Data are available relating to employment, unemployment, and other characteristics of the labor force; consumer and producer prices, consumer expenditures, and import and export prices; wages and employee benefits; productivity and technological change; employment projections; occupational illness and injuries; and international comparisons of labor statistics. Most of the data are collected in surveys conducted by the Bureau, the Bureau of the Census (on a contract basis), or on a cooperative basis with State agencies.

The Bureau strives to have its data satisfy a number of criteria, including: relevance to current social and economic issues, timeliness in reflecting today’s rapidly changing economic conditions, accuracy and consistently high statistical quality, and impartiality in both subject matter and presentation.

The basic data are issued in monthly, quarterly, and annual news releases; bulletins, reports, and special publications; and periodicals. Data are also made available through an electronic news service, magnetic tape, diskettes, and microfiche, as well as on the Internet at stats.bls.gov. Regional offices issue additional reports and releases, usually presenting locality or regional detail.

For a complete listing of Bureau of Labor Statistics regional offices, including addresses, telephone numbers, and key officials, visit www.bls.gov/bls/regnhome.htm.

For further information, contact the Bureau of Labor Statistics, Room 4040, 2 Massachusetts Avenue NE., Washington, DC 20212. Phone, 202–691–7800.

Veterans’ Employment and Training Service

The Veterans’ Employment and Training Service (VETS) is responsible for administering veterans’ employment and training programs and compliance activities that help veterans and servicemembers succeed in their civilian careers. VETS administers the Jobs for Veterans State Grant program, which provides grants to States to fund personnel dedicated to serving the employment needs of veterans. VETS field staff works closely with and provides technical assistance to State employment workforce agencies to ensure that veterans receive priority of service and gain meaningful employment. VETS also administers three competitive grants programs: the Veterans Workforce Investment Program, the Homeless Veterans Reintegration Program, and the Incarcerated Veterans Transition Program.

In addition, VETS prepares separating servicemembers for the civilian labor market through its Transition Assistance Program Employment Workshops.

VETS has three distinct compliance programs: the Federal Contractor Program, Veterans’ Preference in Federal hiring and the Uniformed Services Employment and Reemployment Rights Act of 1994 (USERRA). With respect to Federal contractors, VETS promulgates regulations and maintains oversight of the program by assisting contractors to comply with their affirmative action and reporting obligations. Although the Office of Personnel Management is responsible for administering and interpreting statutes and regulations governing veterans’ preference in Federal hiring, VETS investigates allegations that veterans’ preference rights have been violated. In addition, VETS preserves servicemembers’ employment and reemployment rights through its administration and enforcement of the USERRA statute. VETS conducts thorough investigations of alleged violations and conducts an extensive USERRA outreach program.

For a complete listing of Veterans’ Employment and Training Service regional and State offices, including
addresses, telephone numbers, and key officials, visit www.dol.gov/vets/aboutvets/contacts/main.htm#regionalstatedirectory.

For further information, contact the Assistant Secretary for Veterans’ Employment and Training, Department of Labor, 200 Constitution Avenue NW., Washington, DC 20210. Phone, 202–693–4700.

Sources of Information

Contracts General inquiries may be directed to the Procurement Services Center, Room S–4307, 200 Constitution Avenue NW., Washington, DC 20210. Phone, 202–693–4570. Inquiries on doing business with the Job Corps should be directed to the Job Corps Regional Director in the appropriate Department of Labor regional office.

Electronic Access Information concerning Department of Labor agencies, programs, and activities is available at www.dol.gov.

Employment The Department of Labor’s Web site (www.dol.gov) provides detailed information about job opportunities with the Department, including the address and telephone numbers of the Department’s personnel offices in the regions and in Washington, DC.

Publications The Office of Public Affairs distributes fact sheets that describe the activities of the major agencies within the Department.

Employment and Training Administration The Employment and Training Administration issues periodicals such as Area Trends in Employment and Unemployment available by subscription through the Superintendent of Documents, Government Printing Office, Washington, DC 20402. Information about publications may be obtained from the Administration’s Information Office. Phone, 202–219–6871.

Office of Labor-Management Standards The Office of Labor-Management Standards (OLMS) publishes the text of the Labor-Management Reporting and Disclosure Act and pamphlets that explain the reporting, election, bonding, and trusteeship provisions of the act. The pamphlets and reporting forms used by persons covered by the act are available free in limited quantities from the OLMS National Office at Room N–5616, 200 Constitution Avenue NW., Washington, DC 20210, and from OLMS field offices.


Reading Rooms Department of Labor Library, Room N–2439, 200 Constitution Avenue NW., Washington, DC 20210. Phone, 202–219–6992. The Office of Labor-Management Standards maintains a Public Disclosure Room at Room N–5616, 200 Constitution Avenue NW., Washington, DC 20210. Reports filed under the Labor-Management Reporting and Disclosure Act may be examined there and purchased for 15 cents per page. Reports also may be obtained by calling the Public Disclosure Room at 202–219–7393, or by contacting an
Office field office. The Employee Benefits Security Administration maintains a Public Disclosure Room at Room N–1513, 200 Constitution Avenue NW., Washington, DC 20210. Reports filed under the Employee Retirement Income Security Act may be examined there and purchased for 15 cents per page or by calling the Public Disclosure Room at 202–693–8673.

DEPARTMENT OF STATE

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Inspector General
HAROLD KOH

Legal Adviser

United States Mission to the United Nations

United States Permanent Representative to the United Nations and Representative in the Security Council
SUSAN E. RICE

Deputy United States Representative to the United Nations
ALEJANDRO DANIEL WOLFF

United States Representative for Special Political Affairs in the United Nations
ROSEMARY DiCARLO

United States Representative on the Economic and Social Council
JOHN SAMMIS

United States Representative for United Nations Management and Reform
(VACANCY)

[For the Department of State statement of organization, see the U.S. Code of Federal Regulations, Title 22, Part 5.]
international community. To this end, the Department compiles research on American overseas interests, disseminates information on foreign policy to the public, negotiates treaties and agreements with foreign nations, and represents the United States in the United Nations and other international organizations and conferences.

The Department of State was established by act of July 27, 1789, as the Department of Foreign Affairs and was renamed Department of State by act of September 15, 1789 (22 U.S.C. 2651 note).

Secretary of State The Secretary of State is responsible for the overall direction, coordination, and supervision of U.S. foreign relations and for the interdepartmental activities of the U.S. Government abroad. The Secretary is the first-ranking member of the Cabinet, is a member of the National Security Council, and is in charge of the operations of the Department, including the Foreign Service.

Regional Bureaus Foreign affairs activities worldwide are handled by the geographic bureaus, which include the Bureaus of African Affairs, European and Eurasian Affairs, East Asian and Pacific Affairs, Near Eastern Affairs, South and Central Asian Affairs, and Western Hemisphere Affairs.

Administration The Bureau of Administration provides support programs and services to Department of State and U.S. embassies and consulates. These functions include administrative policy, domestic emergency management, and management of owned or leased facilities in the United States; procurement, supply, travel, and transportation support; diplomatic pouch, domestic mail, official records, publishing, library, and language services; support to the schools abroad that educate dependents of U.S. Government employees assigned to diplomatic and consular missions; and small and disadvantaged business utilization. Direct services to the public and other Government agencies include: authenticating documents used abroad for legal and business purposes; responding to requests under the Freedom of Information and Privacy Acts and providing the electronic reading room for public reference to State Department records; and determining use of the diplomatic reception rooms of the Harry S Truman headquarters building in Washington, DC.

For further information, contact the Bureau of Administration at 703–875–7000.

Consular Affairs The Bureau of Consular Affairs is responsible for the protection and welfare of American citizens and interests abroad; the administration and enforcement of the provisions of the immigration and nationality laws insofar as they concern the Department of State and Foreign Service; and the issuance of passports and visas and related services. Approximately 18 million passports a year are issued by the Bureau's Office of Passport Services at the processing centers in Portsmouth, NH, and Charleston, SC, and the regional agencies in Boston, MA; Chicago, IL; Aurora, CO; Honolulu, HI; Houston, TX; Los Angeles, CA; Miami, FL; New Orleans, LA; New York, NY; Philadelphia, PA; San Francisco, CA; Seattle, WA; Norwalk, CT; Detroit, MI; Minneapolis, MN; and Washington, DC. In addition, the Bureau helps secure America's borders against entry by terrorists or narcotraffickers, facilitates international adoptions, and supports parents whose children have been abducted abroad.

For further information, visit the Bureau of Consular Affairs Web site at www.travel.state.gov.

Democracy, Human Rights, and Labor The Bureau of Democracy, Human Rights, and Labor (DRL) is responsible for developing and implementing U.S. policy on democracy, human rights, labor, and religious freedom. DRL practices diplomatic engagement and advocacy to protect human rights and strengthen democratic institutions. DRL engages with governments, civil society, and in multilateral organizations to support democratic governance and human rights. DRL participates in multi-stakeholder initiatives to encourage multinational corporations
to adhere to human rights standards of conduct, including the elimination of child labor. DRL fulfills the USG reporting responsibilities on human rights and democracy, producing the annual Country Reports on Human Rights Practices, the annual International Religious Freedom report, and the Advancing Freedom and Democracy report. DRL provides targeted program assistance, through the Human Rights and Democracy Fund and other funding streams, to protect human rights and strengthen democratic institutions. DRL programs help prosecute war criminals, promote religious freedom, support workers’ rights, encourage accountability in governance, facilitate freedom of expression, and freedom to access information on the Internet. DRL carries out the Congressionally-mandated responsibility to ensure that foreign military assistance and training is not provided to gross violators of human rights. DRL leads the Secretary of State’s Task Force on Global Internet Freedom.

For further information, contact the Bureau of Democracy, Human Rights, and Labor at 202–647–2126.

Diplomatic Security The Bureau of Diplomatic Security provides a secure environment to promote U.S. interests at home and abroad. The Bureau’s mission includes protecting the Secretary of State and other senior Government officials, resident and visiting foreign dignitaries, and foreign missions in the United States; conducting criminal, counterintelligence, and personnel security investigations; ensuring the integrity of international travel documents, sensitive information, classified processing equipment, and management information systems; the physical and technical protection of domestic and overseas facilities of the Department of State; providing professional law enforcement and security training to U.S. and foreign personnel; and a comprehensive, multifaceted overseas security program serving the needs of U.S. missions and the resident U.S. citizens and business communities. Through the Office of Foreign Missions, the Bureau regulates the domestic activities of the foreign diplomatic community in the areas of taxation, real property acquisitions, motor vehicle operation, domestic travel, and customs processing.


Economic, Energy, and Business Affairs The Bureau of Economic, Energy, and Business Affairs (EEB) promotes international trade, investment, economic development, and financial stability on behalf of the American people. EEB works to build prosperity and economic security at home and abroad by implementing policy related to international development and reconstruction, intellectual property enforcement, international energy issues, terrorism financing and economic sanctions, international communications and information policy, and aviation and maritime affairs. EEB formulates and carries out U.S. foreign economic policy and works to sustain a more democratic, secure, and prosperous world.


Educational and Cultural Affairs The Bureau of Educational and Cultural Affairs administers the principal provisions of the Mutual Educational and Cultural Exchange Act (the Fulbright-Hays Act), including U.S. international educational and cultural exchange programs. These programs include the prestigious Fulbright Program for students, scholars, and teachers; the International Visitor Leadership Program, which brings leaders and future leaders from other countries to the United States for consultation with their professional colleagues; and professional, youth, sports, and cultural exchanges. Programs are implemented through cooperative relationships with U.S. nongovernmental organizations that support the Bureau’s mission.

Foreign Missions  The Office of Foreign Missions (OFM) operates the motor vehicles, tax, customs, real property, and travel programs to regulate and serve the 175 foreign missions in the United States and approximately 55,000 foreign mission members and dependents. The Office is also an advocate for improved treatment of U.S. missions and personnel abroad. It guards the U.S. public against abuses of diplomatic privilege and preserves U.S. security interests. OFM maintains regional offices in New York, Chicago, San Francisco, Los Angeles, Miami, Houston, and Honolulu.


Foreign Service Institute  The Foreign Service Institute of the Department of State is the Federal Government’s primary foreign affairs-related training institution. In addition to the Department of State, the Institute provides training for more than 47 other government agencies. The Institute’s more than 700 courses, including some 70 foreign language courses, range in length from 1 day to 2 years. The courses are designed to promote successful performance in each professional assignment, to ease the adjustment to other countries and cultures, and to enhance the leadership and management capabilities of the foreign affairs community.

For further information, contact the Foreign Service Institute. Phone, 703–302–6729. Fax, 703–302–7227.

Information Resource Management  The Bureau of Information Resource Management (IRM) provides the Department with the information technology it needs to carry out U.S. diplomacy in the information age. The IRM Bureau is led by the Department’s Chief Information Officer. IRM establishes effective information resource management planning and policies; ensures availability of information technology systems and operations, including information technology contingency planning, to support the Department’s diplomatic, consular, and management operations; exercises management responsibility for ensuring the Department’s information resources meet the business requirements of the Department and provide an effective basis for knowledge sharing and collaboration within the Department and with other foreign affairs agencies and partners; exercises delegated approving authority for the Secretary of State for development and administration of the Department’s computer and information security programs and policies.


Inspector General  The Office of Inspector General (OIG) conducts independent audits, inspections, and investigations to promote effective management, accountability, and positive change in the Department of State, the Broadcasting Board of Governors (BBG), and the foreign affairs community. OIG provides leadership to promote integrity, efficiency, effectiveness, and economy; prevent and detect waste, fraud, abuse, and mismanagement; identify vulnerabilities and recommend constructive solutions; offer expert assistance to improve Department and BBG operations; communicate timely, useful information that facilitates decisionmaking and achieves measurable gains; and keep the Department, BBG, and Congress informed.


Intelligence and Research  The Bureau coordinates the activities of U.S. intelligence agencies to ensure that their overseas activities are consistent with U.S. foreign policy objectives and interests. It also provides all-source analysis which gives the Department insights and information to foreign policy questions. It organizes seminars on topics of high interest to policymakers and the intelligence community and monitors and analyzes foreign public and media opinion on key issues.

For further information, call 202–647–1080.
International Information Programs
The Bureau of International Information Programs (IIP) informs, engages, and influences international audiences about U.S. policy and society to advance America’s interests. IIP is a leader in developing and implementing public diplomacy strategies that measurably influence international audiences through quality programs and cutting-edge technologies. IIP provides localized contact for U.S. policies and messages, reaching millions worldwide in English, Arabic, Chinese, French, Persian, Russian, and Spanish. IIP delivers America’s message to the world through a number of key products and services. These programs reach, and are created strictly for, key international audiences, such as U.S. diplomatic missions abroad, the media, government officials, opinion leaders, and the general public in more than 140 countries around the world. They include Web and print publications, speaker programs—both traveling (live) and electronic—and information resource services. IIP orchestrates the State Department’s efforts to counter anti-American disinformation/propaganda and serves as the Department’s chief link with other agencies in coordinating international public diplomacy programs.


International Narcotics and Law Enforcement
The Bureau of International Narcotics and Law Enforcement Affairs (INL) is responsible for developing policies and managing programs to combat and counter international narcotics production and trafficking, and to strengthen law enforcement and other rule of law institutional capabilities outside the United States. The Bureau also directs narcotics control coordinators at posts abroad and provides guidance on narcotics control, justice sector reform, and anticrime matters to the chiefs of missions. It supports the development of strong, sustainable criminal justice systems as well as training for police force and judicial officials. INL works closely with a broad range of other U.S. Government agencies.


International Organizations
The Bureau of International Organization Affairs provides guidance and support for U.S. participation in international organizations and conferences and formulates and implements U.S. policy toward international organizations, with particular emphasis on those organizations which make up the United Nations system. It provides direction in the development, coordination, and implementation of U.S. multilateral policy.


International Security and Nonproliferation
The Bureau of International Security and Nonproliferation (ISN), is responsible for managing a broad range of nonproliferation, counterproliferation, and arms control functions. ISN leads U.S. efforts to prevent the spread of weapons of mass destruction (nuclear, radiological, chemical, and biological weapons) related materials, and their delivery systems. It is responsible for spearheading efforts to promote international consensus on weapons of mass destruction proliferation through bilateral and multilateral diplomacy; addressing weapons of mass destruction proliferation threats posed by nonstate actors and terrorist groups by improving physical security, using interdiction and sanctions, and actively participating in the Proliferation Security Initiative; coordinating the implementation of key international treaties and arrangements, working to make them relevant to today’s security challenges; working closely with the U.N., the G–8, NATO, the Organization for the Prohibition of Chemical Weapons, the International Atomic Energy Agency, and other international institutions and organizations to reduce and eliminate the threat posed by weapons of mass destruction; and supporting efforts of
foreign partners to prevent, protect against, and respond to the threat or use of weapons of mass destruction by terrorists.


Legal Adviser The Office of the Legal Adviser advises the Secretary of State and other Department officials on all domestic and international legal matters relating to the Department of State, Foreign Service, and diplomatic and consular posts abroad. The Office's lawyers draft, negotiate, and interpret treaties, international agreements, domestic statutes, departmental regulations, Executive orders, and other legal documents; provide guidance on international and domestic law; represent the United States in international organization, negotiation, and treaty commission meetings; work on domestic and foreign litigation affecting the Department's interests; and represent the United States before international tribunals, including the International Court of Justice.


Legislative Affairs The Bureau of Legislative Affairs coordinates legislative activity for the Department of State and advises the Secretary, the Deputy, as well as the Under Secretaries and Assistant Secretaries on legislative strategy. The Bureau facilitates effective communication between State Department officials and the Members of Congress and their staffs. Legislative Affairs works closely with the authorizing, appropriations, and oversight committees of the House and Senate, as well as with individual Members that have an interest in State Department or foreign policy issues. The Bureau also manages Department testimony before House and Senate hearings, organizes Member and staff briefings, facilitates congressional travel to overseas posts for Members and staff throughout the year, and reviews proposed legislation and coordinates Statements of Administration Policy on legislation affecting the conduct of U.S. foreign policy. Legislative Affairs staff advises individual Bureaus of the Department on legislative and outreach strategies and coordinates those strategies with the Secretary's priorities.

For further information, contact the Bureau of Legislative Affairs. Phone, 202-647-1714.

Medical Services The Office of Medical Services (MED) develops, manages, and staffs a worldwide primary health care system for U.S. Government employees and their eligible dependents residing overseas. In support of its overseas operations, MED approves and monitors the medical evacuation of patients, conducts pre-employment and in-service physical clearance examinations, and provides clinical referral and advisory services. MED also provides for emergency medical response in the event of a crisis at an overseas post.

For further information, contact the Office of Medical Services. Phone, 202-663-1649. Fax, 202-663-1613.

Oceans and International Environmental and Scientific Affairs The Bureau of Oceans and International Environmental and Scientific Affairs (OES) serves as the foreign policy focal point for international oceans, environmental, and scientific efforts. OES projects, protects, and promotes U.S. global interests in these areas by articulating U.S. foreign policy, encouraging international cooperation, and negotiating treaties and other instruments of international law. The Bureau serves as the principal adviser to the Secretary of State on international environment, science, and technology matters and takes the lead in coordinating and brokering diverse interests in the interagency process, where the development of international policies or the negotiation and implementation of relevant international agreements are concerned. The Bureau seeks to promote the peaceful exploitation of outer space, develop and coordinate policy on international health issues, encourage government-to-government scientific cooperation, and prevent the destruction
and degradation of the planet’s natural resources and the global environment.


Overseas Buildings Operations The Bureau of Overseas Buildings Operations (OBO) directs the worldwide overseas buildings program for the Department of State and the U.S. Government community serving abroad under the authority of the chiefs of mission. Along with the input and support of other State Department bureaus, foreign affairs agencies, and Congress, OBO sets worldwide priorities for the design, construction, acquisition, maintenance, use, and sale of real properties and the use of sales proceeds. OBO also serves as the Single Real Property Manager of all overseas facilities under the authority of the chiefs of mission.


Political-Military Affairs The Bureau of Political-Military Affairs is the principal link between the Departments of State and Defense and is the Department of State’s lead on operational military matters. The Bureau provides policy direction in the areas of international security, security assistance, military operations, defense strategy and policy, counterpiracy measures, and defense trade. Its responsibilities include coordinating the U.S. Government’s response to piracy in the waters off the Horn of Africa, securing base access to support the deployment of U.S. military forces overseas, negotiating status of forces agreements, coordinating participation in coalition combat and stabilization forces, regulating arms transfers, directing military assistance to U.S. allies, combating illegal trafficking in small arms and light weapons, facilitating the education and training of international peacekeepers and foreign military personnel, managing humanitarian mine action programs, and assisting other countries in reducing the availability of man-portable air defense systems.


Population, Refugees, and Migration The Bureau of Population, Refugees, and Migration directs the Department’s population, refugee, and migration policy development. It administers U.S. contributions to international organizations for humanitarian assistance- and protection-related programs on behalf of refugees, conflict victims, and internally displaced persons, and provides U.S. contributions to nongovernmental organizations which provide assistance and protection to refugees abroad. The Bureau oversees the annual admissions of refugees to the United States for permanent resettlement, working closely with the Department of Homeland Security, the Department of Health and Human Services, and various State and private voluntary agencies. It coordinates U.S. international population policy and promotes its goals through bilateral and multilateral cooperation. It works closely with the U.S. Agency for International Development, which administers U.S. international population programs. The Bureau also coordinates the Department’s international migration policy through bilateral and multilateral diplomacy. The Bureau oversees efforts to encourage greater participation in humanitarian assistance and refugee resettlement on the part of foreign governments and uses humanitarian diplomacy to increase access and assistance to those in need in the absence of political solutions.


Public Affairs The Bureau of Public Affairs (PA) carries out the Secretary’s foreign policy objectives and helps American and foreign audiences understand the importance of foreign affairs. Led by the Assistant Secretary, who also serves as Department spokesman, the Bureau pursues the
State Department's mission to inform the American people and foreign audiences and to relay concerns and comments back to policymakers.

For further information, contact the Bureau of Public Affairs. Phone, 202–647–6575.

Protocol The Chief of Protocol is the principal adviser to the U.S. Government, the President, the Vice President, and the Secretary of State on matters of diplomatic protocol governed by law or international custom and practice. The Office is responsible for arranging visits of foreign chiefs of state, heads of government, and other high officials to the United States; organizing credential presentations of newly arrived Ambassadors, as presented to the President and to the Secretary of State; operating the President's guest house, Blair House; organizing delegations representing the President at official ceremonies abroad; conducting official ceremonial functions and public events; interpreting the official order of precedence; conducting outreach programs of cultural enrichment and substantive briefings of the Diplomatic Corps; accrediting of over 118,000 embassy, consular, international organization, and other foreign government personnel, members of their families, and domestics throughout the United States; determining entitlement to diplomatic or consular immunity; publishing of diplomatic and consular lists; resolving problems arising out of diplomatic or consular immunity, such as legal and police matters; and approving the opening of embassy and consular offices in conjunction with the Office of Foreign Missions.


Resource Management The Bureau of Resource Management, led by the Chief Financial Officer, integrates strategic planning, budgeting, and performance to secure departmental resources. The Bureau manages all departmental strategic and performance planning; budgeting and resource management for operation accounts; global financial services, including accounting, disbursing, and payroll; issuance of financial statements and oversight of the Department's management control program; coordination of national security resources and remediation of vulnerabilities within the Department's global critical infrastructure; and management of the International Cooperative Administrative Support Services Program.


Verification, Compliance, and Implementation The Bureau of Verification, Compliance, and Implementation is responsible for ensuring and verifying compliance with international arms control, nonproliferation, and disarmament agreements and commitments. The Bureau also leads negotiation and implementation efforts with respect to strategic arms control, most recently the new START Treaty, and conventional forces in Europe. The Bureau is the principal policy representative to the intelligence community with regard to verification and compliance matters, and uses this role to promote, preserve, and enhance key collection and analytic capabilities and to ensure that intelligence verification, compliance, and implementation requirements are met. The Bureau staffs and manages treaty implementation commissions, creating negotiation and implementation policy for agreements and commitments, and developing policy for future arms control, nonproliferation, and disarmament arrangements. It also provides support to arms control, nonproliferation, and disarmament policymaking, including information technology support and secure government-to-government communication linkages with foreign treaty partners. The Bureau is also responsible for preparing verifiability assessments on proposals and agreements, and reporting these to Congress as required. The Bureau also prepares the President's Annual Report to Congress on Adherence to and Compliance With Arms Control,
Nonproliferation, and Disarmament Agreements and Commitments, as well as the reports required by the Iran, North Korea, and Syria Nonproliferation Act.


Foreign Service To a great extent the future of our country depends on the relations we have with other countries, and those relations are conducted principally by the U.S. Foreign Service. Trained representatives stationed worldwide provide the President and the Secretary of State with much of the raw material from which foreign policy is made and with the recommendations that help shape it.

Ambassadors are the personal representatives of the President and report to the President through the Secretary of State. Ambassadors have full responsibility for implementation of U.S. foreign policy by any and all U.S. Government personnel within their country of assignment, except those under military commands. Their responsibilities include negotiating agreements between the United States and the host country, explaining and disseminating official U.S. policy, and maintaining cordial relations with that country’s government and people.

For a complete listing of Foreign Service posts, including addresses, telephone numbers, and key officials, visit www.usembassy.gov.

Sources of Information

Contracts General inquiries may be directed to the Office of Acquisitions Management (A/LM/AQM), Department of State, P.O. Box 9115, Arlington, VA 22219. Phone, 703–516–1706. Fax, 703–875–6085.

Diplomatic and Official Passports Inquirers for these types of passports should contact their respective travel offices. The U.S. Government only issues these types of passports to individuals traveling abroad in connection with official employment. For additional information, please refer to the Consular Affairs Web site. Internet, http://travel.state.gov.

Electronic Access The Department’s Bureau of Public Affairs, Office of Public Communication, coordinates the dissemination of public electronic information for the Department. The main Web site (www.state.gov) and the Secretary’s Web site (www.state.gov/secretary/) provide comprehensive, up-to-date information on foreign policy, support for U.S. businesses and careers, and the counterterrorism rewards program and much more. The Bureau of Consular Affairs Web site (www.travel.state.gov) provides travel warnings and other information designed to help Americans travel safely abroad, as well as information on U.S. passports and visas and downloadable applications. The State Department Electronic Reading Room (www.state.gov/m/a/ips/) uses new information technologies to enable access to unique historical records of international significance which have been made available to the public under the Freedom of Information Act or as a special collection.

Employment Inquiries about employment in the Foreign Service should be directed to HR/REE, Room H–518, 2401 E Street NW., Washington, DC 20522. Phone, 202–261–8888. Internet, www.careers.state.gov. Information about civil service positions in the Department of State and copies of civil service job announcements can be accessed at www.careers.state.gov. Individual questions may be directed to cspapps@state.gov. Job information staff is also available to answer questions from 8:30 a.m. to 4:30 p.m. eastern time on Federal workdays. Phone, 202–663–2176.

Freedom of Information Act and Privacy Act Requests Requests from the public for Department of State records should be addressed to the Director, Office of Information Programs and Services, Department of State, SA–2, 515 Twenty-second Street NW., Washington, DC 20522–6001. Phone, 202–261–8300. Individuals are requested to indicate on the outside of the envelope the statute under which they are requesting access:
FOIA REQUEST or PRIVACY REQUEST. A public reading room, where unclassified and declassified documents may be inspected, is located in the Department of State, SA–2, 515 Twenty-second Street NW., Washington, DC 20522–6001. Phone, 202–261–8484. Additional information about the Department’s FOIA program can be found on the FOIA electronic reading room (http://www.state.gov/m/a/ips/).


Passports Passport information is available through the Internet at http://travel.state.gov. For information on where to apply for a passport nationwide go to http://iafdb.travel.state.gov. For passport questions, travel emergencies, or to make an appointment at any Regional Passport Agency, call the National Passport Information Center at 887–4–USA–PPT (887–487–2778) (TDD/TTY: 888–874–7793). Passport information is available 24 hours, 7 days a week; customer service representatives are available Monday-Friday 8 a.m. to 10 p.m., eastern standard time, excluding Federal holidays. Correspondence can be submitted via Internet at http://travel.state.gov/passport/about or can be directed to the appropriate regional agency (Internet, http://travel.state.gov/passport/) or the Correspondence Branch, Passport Services, Room 510, 1111 Nineteenth Street NW., Washington, DC 20524.

Publications Publications that are produced on a regular basis include Background Notes and the Foreign Relations series. The Bureau of Public Affairs also occasionally publishes brochures and other publications to inform the public of U.S. diplomatic efforts. All publications are available at www.state.gov.

Small Business Information Information about doing business with the Department of State is available from the Office of Small and Disadvantaged Business Utilization. The publication, A Guide to Doing Business With the Department of State, the current Forecast of Contracting Opportunities, and small business links are available online. Phone, 703–875–6822. Internet, http://www.state.gov/m/a/sdbu/.

Telephone Directory The Department’s telephone directory can be accessed online. Internet, http://www.state.gov/m/a/gps/directory/.


Visas To obtain information on visas for foreigners wishing to enter the United States, call 202–663–1225. Internet, http://www.travel.state.gov/visa.

The Department of Transportation establishes national transportation policy for highway planning, and construction, motor carrier safety, urban mass transit, railroads, aviation, and the safety of waterways, ports, highways, and pipelines.

The Department of Transportation (DOT) was established by act of October 15, 1966, as amended (49 U.S.C. 102 and 102 note), “to assure the coordinated, effective administration of the transportation programs of the Federal Government” and to develop “national transportation policies and programs conducive to the provision of fast, safe, efficient, and convenient transportation at the lowest cost consistent therewith.” It became operational in April 1967 and was comprised of elements transferred from eight other major departments and agencies.

Secretary The Department of Transportation is administered by the Secretary of Transportation, who is the principal adviser to the President in all matters relating to Federal transportation programs.

Under Secretary The Under Secretary for Policy serves as a principal policy adviser to the Secretary and provides leadership in policy development for the Department.
Aviation and International Affairs
The Office of the Assistant Secretary for Aviation and International Affairs has principal responsibility for the development, review, and coordination of policy for international transportation, and for development, coordination, and implementation of policy relating to economic regulation of the airline industry. The Office licenses U.S. and foreign carriers to serve in international air transportation and conducts carrier fitness determinations for carriers serving the United States. The Office also participates in negotiations with foreign governments to develop multilateral and bilateral aviation and maritime policies on a wide range of international transportation and trade matters and to coordinate cooperative agreements for the exchange of scientific and technical information between nations. In addition to these responsibilities, the Office resolves complaints concerning unfair competitive practices in domestic and international air transportation, establishes international and intra-Alaska mail rates, determines the disposition of requests for approval and immunization from the antitrust laws of international aviation agreements, and administers the essential air service program.

For further information, call 202–366–8822.

Drug and Alcohol Policy and Compliance
The Office ensures that the national and international drug and alcohol policies and goals of the Secretary are developed and carried out in a consistent, efficient, and effective manner within the transportation industries. The Office provides expert advice, counsel, and recommendations to the Secretary regarding drugs and alcohol as they pertain to the Department of Transportation and testing within the transportation industry.

For further information, contact the Office of Drug and Alcohol Policy and Compliance. Phone, 202–366–3784.

Intelligence, Security, and Emergency Response
The Office ensures development, coordination, and execution of plans and procedures for the Department of Transportation to balance transportation security requirements with safety, mobility, and economic needs of the Nation through effective intelligence, security, preparedness, and emergency response programs. The Office monitors the Nation’s transportation network on a continuous basis; advises the Secretary on incidents affecting transportation systems; provides leadership on national preparedness, response, and transportation security matters; briefs the Secretary on intelligence relevant to the transportation sector; performs DOT’s National Response Framework Emergency Support Function responsibilities; coordinates DOT participation in emergency preparedness and response exercises under the National Training and Exercise Program; administers DOT’s Continuity of Government and Continuity of Operations programs; and serves as the DOT representative for emergency planning for civil aviation support to NATO and other allies.

For further information, contact the Office of Intelligence, Security, and Emergency Response. Phone, 202–366–6525.

Transportation Policy
The Office of the Assistant Secretary for Transportation Policy has principal responsibility for analysis, development, articulation, and review of policies and plans for all modes of transportation. The Office develops, coordinates, and evaluates public policy on safety, energy, and environmental initiatives which affect air, surface, marine, and pipeline transportation and maintains policy and economic oversight of regulatory programs and legislative initiatives of the Department. The Office also analyzes the economic and institutional implications of current and emerging transportation policy issues, transportation infrastructure finances, and new transportation technologies.
Sources of Information

Inquiries for information on the following subjects should be directed to the specified office, Department of Transportation, Washington, DC 20590, or to the address indicated.


Consumer Activities  For information about air travelers’ rights or for assistance in resolving consumer problems with providers of commercial air transportation services, contact the Consumer Affairs Division (phone, 202–366–2220). To report vehicle safety problems, obtain information on motor vehicle and highway safety, or to request consumer information publications, call the National Highway Traffic Safety Administration’s 24-hour auto safety hotline. Phone, 202–366–0123 or 800–424–9393.

Contracts  Contact the Office of the Senior Procurement Executive. Phone, 202–366–4263.

Employment  The principal occupations in the Department are air traffic controller, aviation safety specialist, electronics maintenance technician, engineer (civil, aeronautical, automotive, electrical, highway, and general), administrative/management, and clerical. For further information, contact the Transportation Administrative Service Center DOT Connection, Room PL–402, 1200 New Jersey Avenue SE., Washington, DC 20590. Phone, 202–366–9391 or 800–525–2878.

Environment  Inquiries on environmental activities and programs should be directed to the Assistant Secretary for Transportation Policy, Office of Transportation Policy Development, Washington, DC 20590. Phone, 202–366–4416.

Films  Many films on transportation subjects are available for use by educational institutions, community groups, private organizations, etc. Requests for specific films relating to a particular mode of transportation may be directed to the appropriate operating administration.


Publications  The Department and its operating agencies issue publications on a wide variety of subjects. Many of these publications are available from the issuing agency or for sale from the Government Printing Office and the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22151. Contact the Department or the specific agency at the addresses indicated in the text.

Reading Rooms  Contact the Department of Transportation Dockets, PL–401, 400 Seventh Street SW., Washington, DC 20590. Phone, 800–647–5527. Administrations and their regional offices maintain reading rooms for public use. Contact the specific administration at the address indicated in the text. Other reading rooms include: Department of Transportation Library, Room 2200, 1200 New Jersey Avenue SE., Washington, DC 20590 (phone, 202–366–0745); Department of Transportation/TASC Law Library, Room 2215, 1200 New Jersey Avenue SE., Washington, DC 20590 (phone, 202–366–0749); Department of Transportation Library, FB–10A Branch, Room 930, 800 Independence Avenue SW., Washington, DC 20591 (phone, 202–267–3115); and Department of Transportation Library, Traspoint Branch, B–726, 2100 Second Street SW., Washington, DC 20593 (phone, 202–267–2536).

Speakers  The Department of Transportation and its operating administrations and regional offices make speakers available for civic, labor, and community groups. Contact the specific agency or the nearest regional office at the address indicated in the text.
Surface Transportation Board  
Proceedings and Public Records  
Requests for public assistance with pending or potential proceedings of the Board should be addressed to the Office of Public Assistance, Governmental Affairs, and Compliance, Surface Transportation Board, 395 E Street SW., Washington, DC 20423–0001. Phone, 202–245–0238. Requests for access to the Board’s public records should be made to the Office of the Secretary, Surface Transportation Board, 395 E Street SW., Washington, DC 20423–0001. Phone, 202–245–0232.  

Telephone Directory  
The Department of Transportation telephone directory is available for sale by the Superintendent of Documents, Government Printing Office, Washington, DC 20402.


Federal Aviation Administration  
800 Independence Avenue SW., Washington, DC 20591  

Administrator  
RANDOLPH BABBITT  
Deputy Administrator  
J. DAVID GRIZZLE, Acting  
Chief Counsel  
J. DAVID GRIZZLE  
Chief Operating Officer, Air Traffic Organization  
HENRY P. KRAKOWSKI  
Assistant Administrator for Civil Rights  
FANNY RIVERA  
Assistant Administrator for Financial Services/Chief Financial Officer  
ramesh k. punwani  
Assistant Administrator for Government and Industry  
RODERICK D. HALL  
Assistant Administrator for Human Resource Management  
VENTRIS C. GIBSON  
Assistant Administrator for Information/Chief Information Officer  
DAVID M. BOWEN  
Assistant Administrator for International Aviation  
Di reimold, Acting  
Assistant Administrator for Policy, Planning, and Environment  
NANCY LOBUE, Acting  
Assistant Administrator for Public Affairs  
SASHA J. JOHNSON  
Assistant Administrator for Region and Center Operations  
PAULA LEWIS  
Assistant Administrator for Security and Hazardous Materials  
CLAUDIA MANNO  
Associate Administrator for Airports  
CATHERINE M. LANG, Acting  
Associate Administrator for Aviation Safety  
MARGARET GILLIGAN  
Associate Administrator for Commercial Space Transportation  
GEORGE NIELD

The Federal Aviation Administration (FAA), formerly the Federal Aviation Agency, was established by the Federal Aviation Act of 1958 (72 Stat. 731). The agency became a component of the Department of Transportation in 1967 pursuant to the Department of Transportation Act (49 U.S.C. 106). The mission of the FAA is to regulate civil aviation and U.S. commercial space transportation, maintain and operate air traffic control and navigation systems for both civil and military aircraft, and develop and administer programs relating to aviation safety and the National Airspace System.
Activities

Air Navigation Facilities  The agency is responsible for the location, construction or installation, maintenance, operation, and quality assurance of Federal visual and electronic aids to air navigation. The agency operates and maintains voice/data communications equipment, radar facilities, computer systems, and visual display equipment at flight service stations, airport traffic control towers, and air route traffic control centers.

Airport Programs  The agency maintains a national plan of airport requirements, administers a grant program for development of public use airports to assure and improve safety and to meet current and future airport capacity needs, evaluates the environmental impacts of airport development, and administers an airport noise compatibility program with the goal of reducing noncompatible uses around airports. It also develops standards and technical guidance on airport planning, design, safety, and operations and provides grants to assist public agencies in airport system and master planning and airport development and improvement.

Airspace and Air Traffic Management  The safe and efficient utilization of the navigable airspace is a primary objective of the agency. To meet this objective, it operates a network of airport traffic control towers, air route traffic control centers, and flight service stations. It develops air traffic rules and regulations and allocates the use of the airspace. It also provides for the security control of air traffic to meet national defense requirements.

Civil Aviation Abroad  Under the Federal Aviation Act of 1958 and the International Aviation Facilities Act (49 U.S.C. app. 1151), the agency encourages aviation safety and civil aviation abroad by exchanging aeronautical information with foreign aviation authorities; certifying foreign repair stations, airmen, and mechanics; negotiating bilateral airworthiness agreements to facilitate the import and export of aircraft and components; and providing technical assistance and training in all areas of the agency’s expertise. It provides technical representation at international conferences, including participation in the International Civil Aviation Organization and other international organizations.

Commercial Space Transportation  The agency regulates and encourages the U.S. commercial space transportation industry. It licenses the private sector launching of space payloads on expendable launch vehicles and commercial space launch facilities. It also sets insurance requirements for the protection of persons and property and ensures that space transportation activities comply with U.S. domestic and foreign policy.

Registration  The agency provides a system for registering aircraft and recording documents affecting title or interest in the aircraft, aircraft engines, propellers, appliances, and spare parts.

Research, Engineering, and Development  The research, engineering, and development activities of the agency are directed toward providing the systems, procedures, facilities, and devices needed for a safe and efficient system of air navigation and air traffic control to meet the needs of civil aviation and the air defense system. The agency also performs an aeromedical research function to apply knowledge gained from its research program and the work of others to the safety and promotion of civil aviation and the health, safety, and efficiency of agency employees. The agency also supports development and testing of improved aircraft, engines, propellers, and appliances.

Safety Regulation  The Administration issues and enforces rules, regulations, and minimum standards relating to the manufacture, operation, and maintenance of aircraft, as well as the rating and certification (including medical) of airmen and the certification of airports serving air carriers. It performs flight inspection of air navigation facilities in the United States and, as required, abroad.

Test and Evaluation  The agency conducts tests and evaluations of specified items such as aviation systems, subsystems, equipment, devices, materials, concepts, or procedures at any
Other Programs The agency administers the aviation insurance program under the defense materials system with respect to priorities and allocation for civil aircraft and civil aviation operations. The agency develops specifications for the preparation of aeronautical charts. It publishes current information on airways and airport service and issues technical publications for the improvement of safety in flight, airport planning and design, and other aeronautical activities. It serves as the executive administration for the operation and maintenance of the Department of Transportation automated payroll and personnel systems.

For a complete list of Federal Aviation Administration field offices, go to www.faa.gov.

Federal Highway Administration
1200 New Jersey Avenue SE, Washington, DC 20590

Administrator
Deputy Administrator
Executive Director
Chief Counsel
Chief Financial Officer
Associate Administrator for Administration
Associate Administrator for Civil Rights
Associate Administrator for Federal Lands Highway
Associate Administrator for Infrastructure
Associate Administrator for Operations
Associate Administrator for Planning, Environment, and Realty
Associate Administrator for Policy and Governmental Affairs
Associate Administrator for Public Affairs
Associate Administrator for Research, Development, and Technology
Associate Administrator for Safety

VICTOR M. MENDEZ
GREGORY NADEAU
JEFFREY F. PANIATI
KAREN J. HEDLUND
ELISSA K. KONOVE
PATRICIA A. PROSPERI
ALAN MASUDA
JOHN R. BAXTER
KING W. GEE
JEFFREY A. LINDLEY
GLORIA M. SHEPHERD
SHAILEN P. BHATT
CATHY ST. DENIS
MICHAEL F. TRENTACOSTE
JOSEPH S. TOOLE

The Federal Highway Administration (FHWA) was established as an agency of the Department of Transportation by the Department of Transportation Act (49 U.S.C. 104). Title 23 of the United States Code and other supporting legislation authorize the Administration's various activities.

FHWA's mission is to improve mobility on our Nation's highways through national leadership, innovation, and program delivery. The Administration works with Federal, State, and local agencies as well as other stakeholders and partners to preserve and improve the National Highway System, which includes the Interstate System and other roads of importance for national defense and mobility. The FHWA works to improve highway safety and minimize traffic congestion on these and other key facilities. The FHWA bears the responsibility of ensuring that America's roads and highways remain...
safe, technologically up-to-date, and environmentally-friendly.

Through surface transportation programs, innovative and traditional financing mechanisms, and new types of pavement and operational technology, FHWA increases the efficiency by which people and goods move throughout the Nation. The Administration also works to improve the efficiency of highway and road connections to other modes of transportation. The Federal-aid Highway Program’s budget is primarily divided between Federal-aid funding and the Federal Lands Highway Program.

**Programs**

**Federal-aid Highway Program**  FHWA manages the Federal-aid Highway Program, which provides financial and technical assistance to States for constructing and improving the Nation’s transportation infrastructure. The program includes the provision of engineering standards and policies, technical expertise, and other assistance related to the maintenance of highways, rural and urban roads, bridges, tunnels, hydraulic/geotechnical structures, and other engineering activities. Projects associated with the Federal-aid highway program include the National Highway System, Surface Transportation Program, Highway Bridge Program, Congestion Mitigation and Air Quality Improvement Program, Intelligent Transportation Systems Program, Transportation Infrastructure Finance and Innovation Act Program, the Emergency Relief Program, and the Federal Lands Highway Program.

**Federal Lands Highway Program**  The Federal Lands Highway Program (FLHP) funds and gives technical assistance to a coordinated program of public roads servicing the transportation needs of Federal and Indian lands. The Program provides funding for public roads and highways on Federal and tribal lands that are not a State or local government responsibility. The planning, construction, and improvement of highways and bridges in national forests and parks, other federally owned land, and tribal lands benefit from FLHP funding.

**Field and Division Offices**

The FHWA consists of a Headquarters office in Washington, DC; a Federal-aid division office in each State, the District of Columbia, and Puerto Rico; four metropolitan offices in New York City, Philadelphia, Chicago, and Los Angeles serving as extensions of the corresponding Federal-aid division offices; and three Federal Lands Highway division offices.

For a complete list of Federal Highway Administration field and division offices, go to www.fhwa.dot.gov/field.html.


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**Federal Railroad Administration**

1120 Vermont Avenue NW, Washington, DC 20590

Administrator  
Deputy Administrator  
Chief Counsel  
Associate Administrator for Financial Management and Administration/Chief Financial Officer  
Associate Administrator for Railroad Policy and Development  
Associate Administrator for Railroad Safety/Chief Safety Officer  

JOSEPH C. SZABO  
KAREN RAE  
KAREN J. HEDLUND  
MARGARET B. REID  
MARK YACHMETZ  
JO STRANG
The Federal Railroad Administration was created pursuant to section 3(e)(1) of the Department of Transportation Act of 1966 (49 U.S.C. 103). The purpose of the Administration is to promulgate and enforce rail safety regulations, administer railroad financial assistance programs, conduct research and development in support of improved railroad safety and national rail transportation policy, provide for the rehabilitation of Northeast Corridor rail passenger service, and consolidate government support of rail transportation activities.

Activities

Passenger and Freight Services  The Administration oversees and provides financial assistance to Amtrak and administers financial assistance programs to demonstrate high-speed rail technology, to reduce grade crossing hazards in high-speed rail corridors, to provide for investments in small freight railroads and other rail projects, to plan for high-speed rail projects, and to plan and deploy magnetic levitation technology.

Railroad Safety  The Administration administers and enforces the Federal laws and related regulations designed to promote safety on railroads; exercises jurisdiction over all areas of rail safety under the Rail Safety Act of 1970, such as track maintenance, inspection standards, equipment standards, and operating practices. Railroad and related industry equipment, facilities, and records are inspected and required reports reviewed. In addition, the Administration educates the public about safety at highway-rail grade crossings and the danger of trespassing on rail property.

Research and Development  The Administration’s ground transportation research and development program seeks to advance all aspects of intercity ground transportation and railroad safety pertaining to the physical sciences and engineering, in order to improve railroad safety and ensure that railroads continue to be a viable national transportation resource.

Transportation Test Center  The Administration tests and evaluates conventional and advanced railroad systems and components at the Transportation Test Center near Pueblo, CO. Private sector companies and the Governments of the United States, Canada, and Japan use the facility to explore the operation of conventional and advanced systems under controlled conditions. It is used by Amtrak for the testing of new high-speed locomotives and trains and by the Federal Transit Administration for testing urban rapid transit vehicles.

For further information, contact the Transportation Technology Center, Pueblo, CO 81001. Phone, 719–584–0507.

For a complete list of Federal Railroad Administration regional offices, go to http://www.fra.dot.gov.

National Highway Traffic Safety Administration

1200 New Jersey Avenue SE., Washington, DC 20590

Administrator  DAVID L. STRICKLAND
Deputy Administrator  RONALD L. MEDFORD
Director of Communications  JULIA PISCITELLI
Chief Counsel
Director, Office of Civil Rights
Director, Office of Intergovernmental Affairs
Senior Associate Administrator for Policy and Operations
Supervisor, Executive Secretariat
Director, Office of Human Resources
Associate Administrator for Planning, Administrative, and Financial Management
Associate Administrator, Communications and Consumer Information
Chief Information Officer
Senior Associate Administrator for Traffic Injury Control
Associate Administrator for Research and Program Development
Associate Administrator for Regional Operations and Program Delivery
Senior Associate Administrator for Vehicle Safety
Director, Strategic Planning and Domestic and Global Integration for Vehicle Safety
Associate Administrator for Rulemaking
Associate Administrator for Enforcement
Associate Administrator for Applied Vehicle Safety Research
Associate Administrator, National Center for Statistics and Analysis

O. KEVIN VINCENT
(VACANCY)
(VACANCY)
GREGORY WALTER
BERNADETTE W. MILLINGS
DARLENE PEOPLES
REBECCA PENNINGTON
SUSAN GORCOWSKI
COLEEN COGGINS
BRIAN MC LAUGHLIN
JEFFREY MICHAEL
MARLENE K. MARKISON
JOSEPH CARRA
STEPHEN R. KRATZKE
DANIEL C. SMITH
JOHN MADDOX
MARILENA AMONI

[For the National Highway Traffic Safety Administration statement of organization, see the Code of Federal Regulations, Title 49, Part 501]

The National Highway Traffic Safety Administration (NHTSA) was established by the Highway Safety Act of 1970 (23 U.S.C. 401 note) to help reduce the number of deaths, injuries, and economic losses resulting from motor vehicle crashes on the Nation's highways.

The Administration carries out programs relating to the safety performance of motor vehicles and related equipment; administers the State and community highway safety program with the FHWA; regulates the Corporate Average Fuel Economy program; investigates and prosecutes odometer fraud; carries out the National Driver Register Program to facilitate the exchange of State records on problem drivers; conducts studies and operates programs aimed at reducing economic losses in motor vehicle crashes and repairs; performs studies, conducts demonstration projects, and promotes programs to reduce impaired driving, increase seat belt use, and reduce risky driver behaviors; and issues theft prevention standards for passenger and nonpassenger motor vehicles.

Activities

Research and Development

The Administration provides a foundation for the development of motor vehicle and highway safety program standards by analyzing data and researching, developing, testing, and evaluating motor vehicles, motor vehicle equipment, and advanced technologies, and collecting and analyzing crash data. The research program covers numerous areas affecting safety and includes laboratory-testing facilities to obtain necessary basic data. NHTSA strives to encourage industry to adopt advanced motor vehicle safety designs, elevate public awareness of safety potentials, and provide a base for vehicle safety information.
Regional Operations and Program Delivery  The Administration administers State highway safety grant programs, authorized by the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users. The Highway Safety formula grant program provides funds to the States, Indian nations, and the territories each year to support safety programs, particularly in the following national priority areas: occupant protection, impaired driving, police traffic services, emergency medical services, data/traffic records, motorcycle safety, pedestrian and bicycle safety, speed control, and roadway safety. Incentive grants are also used to encourage States to implement effective impaired driving, occupant protection, motorcycle safety, and data improvement programs.

Rulemaking  The Administration issues Federal motor vehicle safety standards that prescribe safety features and levels of safety-related performance for vehicles and vehicular equipment. It conducts the New Car Assessment Program, under which passenger cars, light trucks, and vans are subjected to high-speed crashes in order to test their frontal and side impact safety performance. Separate tests are conducted to assess the vehicles’ resistance to rollovers. Results from these tests are made public in order to help consumers choose the safest motor vehicles. The Administration educates consumers on using vehicle safety features. To promote maximum feasible fuel economy, it manages a program establishing and revising fleet average fuel economy standards for passenger car and light truck manufacturers. The Administration also carries out an anti-theft program, which includes issuing rules requiring the designation of likely high-theft vehicles that must meet parts-marking requirements and calculating and publishing annual motor vehicle theft rates.

Enforcement  The Office of Enforcement identifies and investigates problems with motor vehicles and vehicular equipment. If the Office determines that a vehicle or equipment suffers from a safety-related defect or that it does not meet all applicable Federal motor vehicle safety standards, the Office will seek a recall, which requires manufacturers to notify owners and remedy the defect free of charge. The Office monitors recalls to ensure that owners are being notified in a timely manner and the scope of the recall and the remedy are adequate to correct the problem.

National Center for Statistics and Analysis  The Administration maintains a collection of scientific and technical information related to motor vehicle safety and operates the National Center for Statistics and Analysis, whose activities include the development and maintenance of national highway-crash data collection systems and related analysis efforts. These comprehensive motor vehicle safety information resources serve as documentary reference points for Federal, State, and local agencies, as well as industry, universities, and the public.

Communications and Consumer Information  The Administration develops, directs, and implements communications based on NHTSA policy and programs, including public awareness campaigns such as “Click It or Ticket” and “Over the Limit. Under Arrest.” It also manages the toll-free Motor Vehicle Auto Safety Hotline to identify safety problems in motor vehicles and equipment. Consumers can call the hotline (phone, 888–327–4236; TDD, 800–424–9153 or 202–366–7800 in the Washington, DC area) 24 hours a day, 7 days a week, to report safety-related problems. English and Spanish speaking representatives are available between 8 a.m. and 10 p.m. eastern standard time, Monday through Friday, except Federal holidays. Consumers can also reach the hotline via the Internet at www.nhtsa.dot.gov/hotline. These calls form the basis for investigations and, ultimately, recalls if safety-related defects are identified. The hotline also provides information and literature to consumers about vehicle and child-seat recalls, New Car Assessment Program test results, and a variety of other highway safety information.

For a complete list of National Highway Traffic Safety Administration Regional Offices, go to www.nhtsa.dot.gov/nhtsa/whatis/regions.
The Federal Transit Administration (FTA) (formerly the Urban Mass Transportation Administration) was established as an operating administration of the Department of Transportation by section 1 of Reorganization Plan No. 2 of 1968 (5 U.S.C. app. 1), effective July 1, 1968. FTA’s mission is to assist in developing improved mass transportation, encourage the planning and establishment of areawide mass transportation systems, and provide financial assistance to State and local governments to finance mass transportation systems and carry out national transit goals and policy.

Programs

Capital Investment  Grants are authorized to assist in financing the acquisition, construction, reconstruction, and improvement of facilities and equipment for use in mass transportation service in urban areas. There are three categories of funds available under the capital investment program: fixed guideway modernization, rolling stock renewal, safety-related improvements, and signal and power modernization; new starts funds for construction of new fixed guideway service; and bus funds for acquiring buses and rolling stock, ancillary equipment, and the construction of bus facilities.

For further information, call 202–366–2053.

Elderly and Persons With Disabilities

The program provides financial assistance to private nonprofit agencies to meet the transportation needs of elderly persons and persons with disabilities where services provided by public operators are unavailable, insufficient, or inappropriate; to public bodies approved by the State to coordinate services for elderly persons or persons with disabilities; or to public bodies which certify to the Governor that no nonprofit corporation or association is readily available in an area to provide the service. Funds are allocated by formula to the States. Local organizations apply for funding through a designated State agency.

For further information, call 202–366–2053.

Job Access and Reverse Commute

Grants  The program makes funding available to public agencies and
nonprofit organizations to pay the capital and operating costs of delivering new or expanded job access or reverse commute services, and to promote the use of transit during nontraditional work hours, as well as encourage employer-based transportation strategies and use of transit pass programs. The program provides competitive grants for job access projects implementing new or expanded transportation services for transporting welfare recipients and low-income persons to and from jobs and needed employment support services such as child care and reverse commute projects implementing new or expanded general purpose public transportation services to transport residents of urban, rural, and suburban areas to suburban employment centers.


Non-Urbanized Area Assistance The Administration provides capital and operating assistance for public transportation in non-urbanized areas. Funds are allocated to the Governor, and the program is administered at the State level by the designated transportation agency. Assistance is provided for planning, administrative, and program development activities; coordination of public transportation programs; vehicle acquisition; and other capital investments in support of transit services tailored to the needs of elderly individuals and individuals with disabilities and other individuals who depend upon transit for their basic mobility.

Planning The program provides financial assistance in meeting the transportation planning needs of metropolitan planning organizations by allocating funds to States which, in turn, they allocate to the metropolitan planning organizations. Assistance is available for transportation planning, technical assistance studies, demonstrations, management training, and cooperative research.


Research and Technology The Administration seeks to improve public transportation for America’s communities by delivering products and services that are valued by its customers and by assisting transit agencies in better meeting the needs of their customers. To accomplish these goals, it partners with the transportation industry to undertake research, development, and education that will improve the quality, reliability, and cost-effectiveness of transit in America and that leads to increases in transit ridership.

Transit research and technology efforts include joint partnership agreements with both public and private research organizations, transit providers, and industry to promote innovation in public transportation services, management, and operational practices; advanced technologies that assist the study, design, and demonstration of fixed-guideways, bus and rapid transit, fuel-cell-powered transit buses, and advanced propulsion control for rail transit; and international mass transportation programs that promote American transit products and services overseas.


Rural Transportation Assistance The Rural Transportation Assistance Program allocates funds annually to the States to provide assistance for transit research, technical assistance, training, and related support activities for transit providers serving non-urbanized areas. Additional funds are used at the national level for developing training materials, developing and maintaining a national clearinghouse on rural transit activities and information, and providing technical assistance through peer practitioners to promote exemplary techniques and practices.

For further information, call 202–366–2053.

Safety The Administration’s safety program supports State and local agencies in fulfilling their responsibility for the safety and security of urban mass transportation facilities and services, through the encouragement and sponsorship of safety and security planning, training, information collection and analysis, drug control programs, system/safety assurance reviews,
generic research, and other cooperative
government/industry activities.
For further information, call 202–366–4020.

Training and Technical Assistance
Through the National Transit Institute (NTI), the Administration develops and
offers training courses for improving
transit planning, operations, workforce
performance, and productivity. NTI
courses are conducted at sites across
the United States on a wide variety
of subjects, ranging from multimodal
planning to management development,
third-party contracting, safety, and
security. Current NTI course offerings are
available online at www.ntionline.com.
For further information, call 202–366–6635.

For a complete list of Federal Transit
Administration offices, go to www.fta.dot.
gov.

For further information, contact the Office of Communications and Congressional Affairs, Federal Transit
Administration, Department of Transportation, 1200 New Jersey Avenue SE., Washington, DC 20590. Phone,

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Maritime Administration
1200 New Jersey Avenue SE., Washington, DC 20590

Administrator
Deputy Administrator
Assistant Administrator
Associate Administrator for Administration/
Chief Information Officer
Associate Administrator for National Security
Associate Administrator for Intermodal, System
Development
Associate Administrator for Environment and
Compliance
Associate Administrator for Business and
Workforce Development
Associate Administrator for Budget and
Programs/Chief Financial Officer
Chief Counsel
Director of Congressional and Public Affairs
Director of Civil Rights
Secretary, Maritime Subsidy Board
Superintendent, United States Merchant Marine
Academy

DAVID T. MATSUDA, Acting
DAVID T. MATSUDA
JAMES E. CAPONITI
PAULA EWEN
KEVIN M. TOKARSKI
H. KEITH LESNICK
JOSEPH A. BYRNE
(VACANCY)
DAVID J. RIVAIT
DENISE KREPP
CHERON WICKER
DAVID J. ADAMS
CHRISTINE GURLAND
SASHI N. KUMAR, Acting

The Maritime Administration was established by Reorganization Plan No. 21 of 1950 (5 U.S.C. app.). The Maritime Act of 1981 (46 U.S.C. 1601) transferred the Maritime Administration to the Department of Transportation. The Administration manages programs to aid in the development, promotion, and operation of the U.S. merchant marine. It is also charged with organizing and directing emergency merchant ship operations.

The Maritime Administration administers subsidy programs to pay the difference between certain costs of operating ships under the U.S. flag and foreign competitive flags on essential services, and the difference between the costs of constructing ships in U.S. and foreign shipyards. It provides financing guarantees for the construction, reconstruction, and reconditioning of ships; and enters into capital construction fund agreements that grant tax deferrals on moneys to be used for the acquisition, construction, or reconstruction of ships.
The Administration constructs or supervises the construction of merchant-type ships for the Federal Government. It helps industry generate increased business for U.S. ships and conducts programs to develop ports, facilities, and intermodal transport, and to promote domestic shipping.

It conducts program and technical studies and administers a war risk insurance program that insures operators and seamen against losses caused by hostile action if domestic commercial insurance is not available.

Under emergency conditions the Maritime Administration charters Government-owned ships to U.S. operators, requisitions or procures ships owned by U.S. citizens, and allocates them to meet defense needs.

It maintains a national defense reserve fleet of Government-owned ships that it operates through ship managers and general agents when required in national defense interests. An element of this activity is the Ready Reserve force consisting of a number of ships available for quick-response activation.

The Administration regulates sales to aliens and transfers to foreign registry of ships that are fully or partially owned by U.S. citizens. It also disposes of Government-owned ships found nonessential for national defense.

The Administration operates the U.S. Merchant Marine Academy, Kings Point, NY, where young people are trained to become merchant marine officers, and conducts training in shipboard firefighting at Toledo, OH. It also administers a Federal assistance program for the maritime academies operated by the States of CA, ME, MA, MI, NY, and TX.

For a complete list of Maritime Administration offices, go to www.marad.dot.gov/about_us_landing_page/gateway_offices/Gateway_Presence.htm.


Saint Lawrence Seaway Development Corporation
1200 New Jersey Avenue SE., Washington, DC 20590
180 Andrews Street, Massena, NY 13662
Phone, 315–764–3200.

Washington, DC
Administrator
Deputy Administrator
Chief of Staff
Chief Counsel
Director of Budget and Programs
Director of Congressional Affairs and Public Relations
Director of Trade Development

Massena, NY
Associate Administrator
Deputy Associate Administrator
Chief Financial Officer
Human Resources Officer
Director of Engineering
Director of Lock Operations and Marine Services
Director of Maintenance

COLLISTER JOHNSON, JR.
CRAIG H. MIDDLEBROOK
ANITA K. BLACKMAN
CARRIE LAVIGNE
KEVIN P. O’MALLEY
NANCY ALCALDE
REBECCA A. MCGILL
SALVATORE L. PISANI
CAROL A. FENTON
MARSHA SIENKIEWICZ
JULIE A. KUENZLER
THOMAS A. LAVIGNE
LORI K. CURRAN
Karl J. Livingston
The Saint Lawrence Seaway Development Corporation was established by the Saint Lawrence Seaway Act of May 13, 1954 (33 U.S.C. 981–990) and became an operating administration of the Department of Transportation in 1966.

The Corporation, working cooperatively with the Saint Lawrence Seaway Management Corporation (SLSMC) of Canada, is dedicated to operating and maintaining a safe, reliable, and efficient deep draft waterway between the Great Lakes and the Atlantic Ocean. It ensures the safe transit of commercial and noncommercial vessels through the two U.S. locks and the navigation channels of the Saint Lawrence Seaway System. The Corporation works jointly with SLSMC on all matters related to rules and regulations, overall operations, vessel inspections, traffic control, navigation aids, safety, operating dates, and trade development programs.

The Great Lakes/Saint Lawrence Seaway System extends from the Atlantic Ocean to the Lake Superior ports of Duluth/Superior, a distance of 2,342 miles. The Corporation's main customers are vessel owners and operators, Midwest States and Canadian provinces, Great Lakes port communities, shippers and receivers of domestic and international cargo, and the Great Lakes/Saint Lawrence Seaway Systems maritime and related service industries. International and domestic commerce through the Seaway contributes to the economic prosperity of the entire Great Lakes region.


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Pipeline and Hazardous Materials Safety Administration

1200 New Jersey Avenue SE., Washington, DC 20590


Administrator

CYNTHIA QUARTERMAN
(VACANCY)

Deputy Administrator

CYNTHIA DOUGLAS

Assistant Administrator/Chief Safety Officer

BIZUNESH SCOTT
(VACANCY)

Chief Counsel

Associate Administrator for Management and Administration

Jeffrey Wiese

Associate Administrator for Pipeline Safety

Magdy El-Sibaie

Associate Administrator for Hazardous Materials Safety

Director, Office of Civil Rights

Director, Office of Governmental, International, and Public Affairs

Helen Hagin
(VACANCY)

The Pipeline and Hazardous Materials Safety Administration was established on February 20, 2005. It is responsible for the safe and secure transportation of hazardous materials by all modes, excluding bulk transportation by water. The regulations cover shipper and carrier operations, packaging and container specifications, and hazardous materials definitions. The Office provides training and outreach to help shippers and carriers meet the requirements of the hazardous material regulations.

Hazardous Materials

The Office of Hazardous Materials Safety develops and issues regulations...
The Office is also responsible for the enforcement of regulations other than those applicable to a single mode of transportation. The Office manages a fee-funded grant program to assist States in planning for hazardous materials emergencies and to assist States and Indian tribes with training for hazardous materials emergencies. Additionally, the Office maintains a national safety program to safeguard food and certain other products from contamination during motor or rail transportation.


Pipelines

The Office of Pipeline Safety’s (OPS) mission is to ensure the safety, security, and environmental protection of the Nation’s pipeline transportation system. The Office establishes and enforces safety and environmental standards for transportation of gas and hazardous liquids by pipeline. OPS also analyzes data, conducts education and training, promotes damage prevention, and conducts research and development for pipeline safety. Through OPS-administered grants-in-aid, States that voluntarily assume regulatory jurisdiction of pipelines can receive funding for up to 50 percent of the costs for their intrastate pipeline safety programs. OPS engineers inspect most interstate pipelines and other facilities not covered by the State programs. The Office also implements the Oil Pollution Act of 1990 by providing approval for and testing of oil pipeline spill response plans.

For further information, call 202–366–4595. For a complete list of Office of Pipeline Safety’s regional offices, go to www.phmsa.dot.gov/public/contact.

Research and Innovative Technology Administration

1200 New Jersey Avenue SE., Washington, DC 20590

The Research and Innovative Technology Administration (RITA) was created under the Norman Y. Mineta Research and Special Programs Improvement Act (49 U.S.C. 101 note). RITA coordinates, facilitates, and reviews the Department’s
research and development programs and activities; performs comprehensive transportation statistics research, analysis, and reporting; and promotes the use of innovative technologies to improve our Nation’s transportation system. RITA brings together important DOT data, research, and technology transfer assets and provides strategic direction and oversight of DOT’s Intelligent Transportation Systems Program.

RITA is composed of the staff from the Office of Research, Development, and Technology; the Volpe National Transportation Systems Center; the Transportation Safety Institute; and the Bureau of Transportation Statistics.

For further information, contact the Research and Innovative Technology Administration, Department of Transportation, 1200 New Jersey Avenue SE., Washington, DC 20590. Phone, 202–366–4180. Email, info. rita@dot.gov. Internet, http://www.rita.dot.gov.

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Federal Motor Carrier Safety Administration
1200 New Jersey Avenue SE., Washington, DC 20590

Administrator
ANNE S. FERRO
Deputy Administrator
WILLIAM A. BRONROTT
Assistant Administrator/Chief Safety Officer
ROSE A. MCMURRAY
Regulatory Ombudsman
STEVEN LAFRENIERE
Director for Administration/Chief Financial Officer
KATHLEEN O’SULLIVAN
Associate Administrator for Enforcement and Program Delivery
WILLIAM QUADE
Associate Administrator for Research and Information Technology/Chief Information Officer
TERRY SHELTON
Associate Administrator of Field Operations
(VACANCY)
Associate Administrator for Policy and Program Development
LARRY MINOR
Chief Counsel
ALAIS GRIFFIN
Director, Office of Civil Rights
KENNIE MAY
Director, Office of Communications
CANDICE TOLLIVER
Associate Director for Governmental Affairs
CURTIS L. JOHNSON

The Federal Motor Carrier Safety Administration was established within the Department of Transportation on January 1, 2000, pursuant to the Motor Carrier Safety Improvement Act of 1999 (49 U.S.C. 113).

Formerly a part of the Federal Highway Administration, the Federal Motor Carrier Safety Administration’s primary mission is to prevent commercial motor vehicle-related fatalities and injuries. Activities of the Administration contribute to ensuring safety in motor carrier operations through strong enforcement of safety regulations, targeting high-risk carriers and commercial motor vehicle drivers; improving safety information systems and commercial motor vehicle technologies; strengthening commercial motor vehicle equipment and operating standards; and increasing safety awareness.

To accomplish these activities, the Administration works with Federal, State, and local enforcement agencies, the motor carrier industry, labor safety interest groups, and others.

**Activities**

**Commercial Drivers’ Licenses** The Administration develops standards to test and license commercial motor vehicle drivers.

**Data and Analysis** The Administration collects and disseminates data on motor
carrier safety and directs resources to improve motor carrier safety.

**Regulatory Compliance and Enforcement**

The Administration operates a program to improve safety performance and remove high-risk carriers from the Nation's highways.

**Research and Technology**

The Administration coordinates research and development to improve the safety of motor carrier operations and commercial motor vehicles and drivers.

**Safety Assistance**

The Administration provides States with financial assistance for roadside inspections and other commercial motor vehicle safety programs. It promotes motor vehicle and motor carrier safety.

**Other Activities**

The Administration supports the development of unified motor carrier safety requirements and procedures throughout North America. It participates in international technical organizations and committees to help share the best practices in motor carrier safety throughout North America and the rest of the world. It enforces regulations ensuring safe highway transportation of hazardous materials and has established a task force to identify and investigate those carriers of household goods that have exhibited a substantial pattern of consumer abuse.

For a complete list of Federal Motor Carrier Safety Administration field offices, go to www.fmcsa.dot.gov/about/aboutus.htm


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**Surface Transportation Board**

395 E Street SW, Washington, DC 20423–0001


Chairman
Vice Chairman
Commissioner
Director, Office of Public Assistance,
  Governmental Affairs and Compliance
Director, Office of Economics, Environmental
  Analysis, and Administration
Director, Office of Proceedings
General Counsel

DANIEL R. ELLIOTT, III
FRANCIS P. MULVEY
CHARLES D. NOTTINGHAM
MATTHEW T. WALLEN
LELAND L. GARDNER
RACHEL D. CAMPBELL
ELLEN D. HANSON

The Surface Transportation Board was established in 1996 by the Interstate Commerce Commission (ICC) Termination Act of 1995 (49 U.S.C. 10101 et seq.) as an independent adjudicatory body organizationally housed within the Department of Transportation with jurisdiction over certain surface transportation economic regulatory matters formerly under ICC jurisdiction. The Board consists of three members, appointed by the President with the advice and consent of the Senate for 5-year terms.

The Board adjudicates disputes and regulates interstate surface transportation through various laws pertaining to the different modes of surface transportation. The Board's general responsibilities include the oversight of firms engaged in transportation in interstate and foreign commerce to the extent that it takes place within the United States, or between or among points in the contiguous United States and points in Alaska, Hawaii, or U.S. Territories or possessions. Surface transportation matters under the Board's jurisdiction in general include railroad rate and service issues, rail restructuring transactions (mergers, line sales, line construction, and line abandonments), and labor matters related thereto; certain trucking company, moving van, and noncontiguous ocean shipping company
rate matters; certain intercity passenger bus company structure, financial, and operational matters; and certain pipeline matters not regulated by the Federal Energy Regulatory Commission.

In performing its functions, the Board is charged with promoting, where appropriate, substantive and procedural regulatory reform and providing an efficient and effective forum for the resolution of disputes. Through the granting of exemptions from regulations where warranted, the streamlining of its decisionmaking process and the regulations applicable thereto, and the consistent and fair application of legal and equitable principles, the Board seeks to provide an effective forum for efficient dispute resolution and facilitation of appropriate market-based business transactions. Through rulemakings and case disposition, it strives to develop new and better ways to analyze unique and complex problems, to reach fully justified decisions more quickly, to reduce the costs associated with regulatory oversight, and to encourage private sector negotiations and resolutions to problems, where appropriate.

The Department of the Treasury serves as financial agent for the U.S. Government, manufacturing coins and currency, enforcing financial laws, and recommending economic, tax, and fiscal policies.

The Treasury Department was created by act of September 2, 1789 (31 U.S.C. 301 and 301 note). Many subsequent acts have figured in the development of the Department, delegating new duties to its charge and establishing the numerous bureaus and divisions that now comprise the Treasury.

Secretary  As a major policy adviser to the President, the Secretary has primary responsibility for recommending domestic and international financial, economic, and tax policy; formulating broad fiscal policies that have general significance for the economy; and managing the public debt. The Secretary also oversees the activities of the Department in carrying out its major law enforcement responsibility; in serving as the financial agent for the U.S. Government; and in manufacturing coins, currency, and other products for customer agencies. The Secretary also serves as the Government’s chief financial officer.
1 Assistant Secretary (Management) and Chief Financial Officer is Treasury's Chief Operating Officer.
Activities

Economic Policy  The Office of the Assistant Secretary for Economic Policy assists policymakers in the determination of economic policies. The Office analyzes domestic and international economic issues and developments in the financial markets, assists in the development of official economic projections, and works closely with Federal Government agencies to develop economic forecasts underlying the yearly budget process.

Enforcement  The Office of the Assistant Secretary for Enforcement coordinates Treasury law enforcement matters, including the formulation of policies for Treasury enforcement activities, and cooperates on law enforcement matters with other Federal agencies. It oversees the Alcohol and Tobacco Tax and Trade Bureau, charged with collecting excise taxes on alcoholic beverages and tobacco products; the Office of Financial Enforcement, assisting in implementing the Bank Secrecy Act and administering related Treasury regulations; and the Office of Foreign Assets Control, controlling assets in the United States of “blocked” countries and the flow of funds and trade to them.

Financial Institutions  The Office of the Assistant Secretary for Financial Institutions exercises policy direction and control over Department activities relating to the substance of proposed legislation pertaining to the general activities and regulation of private financial intermediaries and relating to other Federal regulatory agencies.

Fiscal Affairs  The Office of the Fiscal Assistant Secretary supervises the administration of the Government’s fiscal affairs. It manages the cash position of the Treasury and projects and monitors debt subject to limit; directs the performance of the fiscal agency functions of the Federal Reserve Banks; conducts Governmentwide accounting and cash management activities; exercises supervision over depositories of the United States; and provides management overview of investment practices for Government trusts and other accounts.

International Affairs  The Office of the Assistant Secretary for International Affairs advises and assists policymakers in the formulation and execution of policies dealing with international financial, economic, monetary, trade, investment, environmental, and energy policies and programs. The work of the Office is organized into groups responsible for monetary and financial policy; international development, debt, and environmental policy; trade and investment policy; economic and financial technical assistance; and geographical areas (Asia, the Americas, Africa, Eurasia, and Latin America). The staff offices performing these functions conduct financial diplomacy with industrial and developing nations and regions; work toward improving the structure and operations of the international monetary system; monitor developments in foreign exchange and other markets and official operations affecting those markets; facilitate structural monetary cooperation through the International Monetary Fund and other channels; oversee U.S. participation in the multilateral development banks and coordinate U.S. policies and operations relating to bilateral and multilateral development lending programs and institutions; formulate policy concerning financing of trade; coordinate policies toward foreign investments in the United States and U.S. investments abroad; and analyze balance of payments and other basic financial and economic data, including energy data, affecting world payment patterns and the world economic outlook.

Tax Policy  The Office of the Assistant Secretary for Tax Policy advises and assists the Secretary and the Deputy Secretary in the formulation and execution of domestic and international tax policies and programs. These functions include analysis of proposed tax legislation and tax programs; projections of economic trends affecting tax bases; studies of effects of alternative tax measures; preparation of official estimates of Government receipts for the President’s annual budget messages; legal advice and analysis on domestic and
international tax matters; assistance in the development and review of tax legislation and domestic and international tax regulations and rulings; and participation in international tax treaty negotiations and in maintenance of relations with international organizations on tax matters.

**Treasurer of the United States**  The Office of the Treasurer of the United States was established on September 6, 1777. The Treasurer was originally charged with the receipt and custody of Government funds, but many of these functions have been assumed by different bureaus of the Department of the Treasury. In 1981, the Treasurer was assigned responsibility for oversight of the Bureau of Engraving and Printing and the United States Mint. The Treasurer reports to the Secretary through the Assistant Secretary for Management/Chief Financial Officer.

**Treasury Inspector General**  The Treasury Inspector General for Tax Administration (TIGTA) was established in January 1999, in accordance with the Internal Revenue Service Restructuring and Reform Act of 1998, to provide independent oversight of the Internal Revenue Service programs and activities. TIGTA is charged with monitoring the Nation’s tax laws to ensure that the IRS acts with efficiency, economy, and effectiveness toward program accomplishment; ensuring compliance with applicable laws and regulations, preventing, detecting, and deterring fraud, waste, and abuse; investigating activities or allegations related to fraud, waste, and abuse by IRS personnel; and protecting the IRS against attempts to corrupt or threaten its employees.

For further information concerning the departmental offices, contact the Public Affairs Office, Department of the Treasury, 1500 Pennsylvania Avenue NW., Washington, DC 20220. Phone, 202–622–2960.

**Sources of Information**

**Contracts**  Write to the Director, Office of Procurement, Suite 400–W, 1310 G Street NW., Washington, DC 20220. Phone, 202–622–0203.

**Environment**  Environmental statements prepared by the Department are available for review in the Departmental Library. Information on Treasury environmental matters may be obtained from the Office of the Assistant Secretary of the Treasury for Management and Chief Financial Officer, Treasury Department, Washington, DC 20220. Phone, 202–622–0043.

**General Inquiries**  For general information about the Treasury Department, including copies of news releases and texts of speeches by high-level Treasury officials, write to the Office of the Assistant Secretary (Public Affairs and Public Liaison), Room 3430, Departmental Offices, Treasury Department, Washington, DC 20220. Phone, 202–622–2920.

**Inspector General**  For general information, contact the Assistant Inspector General for Management at 202–927–5200, or visit the Office of Inspector General (OIG) Web site at http://www.treas.gov/inspector-general. To report the possible existence of a Treasury activity constituting mismanagement, gross waste of funds, abuse of authority, a substantial and specific danger to the public health and safety, or a violation of law, rules, or regulations (not including the Internal Revenue Service, which reports to the Treasury Inspector General for Tax Administration), contact the OIG by phone at 800–359–3898; by fax at 202–927–5799; or by email at Hotline@oig.treas.gov; or write to Treasury OIG Hotline, Office of Inspector General, 1500 Pennsylvania Avenue NW., Washington, DC 20220. For Freedom of Information Act/Privacy Act requests, write to Freedom of Information Act Request, Treasury OIG, Office of Counsel, Suite 510, 740 15th Street NW., Washington, DC 20220.

**Reading Room**  The Reading Room is located in the Treasury Library, Room 1428, Main Treasury Building, 1500 Pennsylvania Avenue NW., Washington, DC 20220. Phone, 202–622–0990.

**Small and Disadvantaged Business Activities**  Write to the Director, Office of Small and Disadvantaged Business
Alcohol and Tobacco Tax and Trade Bureau

1310 G Street NW, Washington, DC 20220

Administrator
John Manfreda
Deputy Administrator
Mary Ryan
Assistant Administrator (Field Operations)
(Vacancy)
Assistant Administrator (Headquarters)
Bill Foster
Assistant Administrator (Information Resources/Chief Information Officer)
Robert Hughes
Assistant Administrator (Management/Chief Financial Officer)
Cheri Mitchell
Chief Counsel
Robert Tobias

The Alcohol and Tobacco Tax and Trade Bureau (TTB) administers and enforces the existing Federal laws and Tax Code provisions related to the production and taxation of alcohol and tobacco products. TTB also collects all excise taxes on the manufacture of firearms and ammunition.


Office of the Comptroller of the Currency

250 E Street SW, Washington, DC 20219

Comptroller
John C. Dugan
Chief of Staff and Public Affairs
John G. Walsh
Chief Information Officer
Bajinder N. Paul
Deputy to the Chief of Staff and Liaison to the Federal Deposit Insurance Corporation
William A. Rowe, III
Ombudsman
Larry L. Hattix
First Senior Deputy Comptroller
Julie L. Williams
Senior Deputy Comptroller for the Office of Management and Chief Financial Officer
Thomas R. Bloom
Senior Deputy Comptroller for Midsize/Community Bank Supervision
Jennifer C. Kelly
The Office of the Comptroller of the Currency (OCC) was created February 25, 1863 (12 Stat. 665), as a bureau of the Department of the Treasury. Its primary mission is to regulate national banks. The Office is headed by the Comptroller, who is appointed for a 5-year term by the President with the advice and consent of the Senate.

The Office regulates national banks by its power to examine banks; approves or denies applications for new bank charters, branches, or mergers; takes enforcement actions—such as bank closures—against banks that are not in compliance with laws and regulations; and issues rules, regulations, and interpretations on banking practices.

The Office supervises approximately 2,100 national banks, including their trust activities and overseas operations. Each bank is examined annually through a nationwide staff of approximately 1,900 bank examiners supervised in 4 district offices. The Office is independently funded through assessments of the assets of national banks.

For further information, contact the Communications Division, Office of the Comptroller of the Currency, 250 E Street SW., Mail Stop 3–2, Washington, DC 20219. Phone, 202–874–4700.

Bureau of Engraving and Printing
Fourteenth and C Streets SW., Washington, DC 20228

Director
Deputy Director
Associate Director (Chief Financial Officer)
Associate Director (Chief Information Officer)
Associate Director (Eastern Currency Facility)
Associate Director (Western Currency Facility)
Associate Director (Management)
Associate Director (Product and Technology Development)
Chief Counsel

LARRY R. FELIX
PAMELA J. GARDINER
LEONARD R. OLIJAR
PETER O. JOHNSON
JON J. CAMERON
CHARLENE WILLIAMS
SCOTT WILSON
JUDITH DIAZ MYERS
KEVIN RICE
The Bureau of Engraving and Printing operates on basic authorities conferred by act of July 11, 1862 (31 U.S.C. 303), and additional authorities contained in past appropriations made to the Bureau that are still in force. Operations are financed by a revolving fund established in 1950 in accordance with Public Law 81–656. The Bureau is headed by a Director who is selected by the Secretary of the Treasury.

The Bureau designs, prints, and finishes all of the Nation’s paper currency and many other security documents, including White House invitations and military identification cards. It also is responsible for advising and assisting Federal agencies in the design and production of other Government documents that, because of their innate value or for other reasons, require security or counterfeit-deterrence characteristics.

The Bureau also operates a second currency manufacturing plant in Fort Worth, TX (9000 Blue Mound Road, 76131). Phone, 817–231–4000.

Sources of Information
Address inquiries on the following subjects to the specified office, Bureau of Engraving and Printing.

Contracts and Small Business Activities
Information relating to contracts and small business activities may be obtained by contacting the Office of Acquisition. Phone, 202–874–2065.

Employment
Information regarding employment opportunities and required qualifications is available from the Office of Human Resources. Phone, 202–874–2633.

Freedom of Information Act Requests
Inquiries should be directed to 202–874–3733.

General Inquiries
Requests for information about the Bureau, its products, or numismatic and philatelic interests should be directed to 202–874–3019.

Mail Order Sales
Uncut sheets of currency, engraved Presidential portraits, historical engravings of national landmarks, and other souvenirs and mementos are available for purchase by phone at 800–456–3408 and the Internet at www.moneyfactory.com.

Tours
Tours of the Bureau’s facilities are provided throughout the year according to the schedules listed below. Up-to-the-minute tour information is available on the Bureau’s Web site at www.moneyfactory.com.

Washington, DC
Peak season, March through August, 9 a.m. until 10:45 a.m. and 12:30 p.m. until 2 p.m. Tickets are required for all tours. Tours begin every 15 minutes, with the last tour beginning at 2 p.m. The times between 11 a.m. and 12:15 p.m. are reserved for school and other groups. The ticket booth is located on Raoul Wallenberg Place (formerly Fifteenth Street) and opens at 8 a.m. Tour tickets are free. The ticket booth remains open for the morning and evening tours until all tickets have been distributed. Lines form early and tickets go quickly, typically by 9 a.m. during peak season. Tickets are distributed on a first-come, first-served basis. Lines organize on Raoul Wallenberg Place. Evening tours, April through August, 5 p.m. until 7 p.m. Tours are offered every 15 minutes. Non-peak season, September through February, 9 a.m. until 2 p.m. No tickets are necessary for tours during this time. Lines organize on Fourteenth Street. No tours are given on weekends, Federal holidays, or between Christmas and New Year’s Day. Information about the Washington, DC, Tour and Visitor Center can be obtained by calling 202–874–2330 or 866–874–2330.

Fort Worth, TX
Peak season, June and July, 11 a.m. until 5 p.m. Tour hours are every 30 minutes, from 11 a.m. until 5 p.m. The Tour and Visitor Center is open from 10:30 a.m. until 6:30 p.m. Non-peak season, August through May, 9 a.m. until 2 p.m. The Visitor Center is open from 8:30 a.m. until 3:30 p.m. No tours are given on weekends, Federal holidays, or between Christmas and New Year’s Day. Information about the Fort Worth Tour and Visitor Center can be obtained by calling 817–231–4000 or 866–865–1194.
Financial Management Service
401 Fourteenth Street SW, Washington, DC 20227

Commissioner
Deputy Commissioner
Director, Legislative and Public Affairs
Chief Counsel
Assistant Commissioner, Business Architecture Office (Chief Business Architect)
Assistant Commissioner, Debt Management Services
Assistant Commissioner, Federal Finance
Assistant Commissioner, Governmentwide Accounting and Agency Services
Assistant Commissioner, Information Resources (Chief Information Officer)
Assistant Commissioner, Management (Chief Financial Officer)
Assistant Commissioner, Payment Management

DAVID A. LEBRYK
WANDA J. ROGERS
MELODY BARRETT
MARGARET MARQUETTE
JOHN KOPEC
SCOTT H. JOHNSON
KRISTINE CONRATH
DAVID REBICH
CHUCK SIMPSON
KENT KUYUMJIAN, Acting
SHERYL MORROW

The Financial Management Service (FMS) provides central payment services to Federal program agencies, operates the Federal Government’s collections and deposit systems, provides Governmentwide accounting and reporting services, and manages the collection of delinquent debt owed to the Federal Government. FMS has four regional financial centers located in Austin, TX; Kansas City, MO; Philadelphia, PA; and San Francisco, CA; and one debt collection center in Alabama.

Accounting FMS gathers and publishes Governmentwide financial information that is used by the public and private sectors to monitor the Government’s financial status and establish fiscal and monetary policies. These publications include the Daily Treasury Statement, the Monthly Treasury Statement, the Treasury Bulletin, the U.S. Government Annual Report, and the Financial Report of the U.S. Government.

Collections FMS administers the world’s largest collection system, gathering nearly $2.86 trillion annually through a network of more than 9,000 financial institutions. It also manages the collection of Federal revenues such as individual and corporate income tax deposits, customs duties, loan repayments, fines, and proceeds from leases.

FMS and IRS manage the Electronic Federal Tax Payment System (www. eftps.gov), which allows individuals and businesses to pay Federal taxes through the Internet. EFTPS–OnLine also provides such features as an instant, printable acknowledgment for documenting each transaction, the ability to schedule advance payments, and access to payment history.

The Treasury Offset Program is one of the methods used to collect delinquent debt. FMS uses the program to withhold Federal payments, such as Federal income tax refunds, Federal salary payments, and Social Security benefits, to recipients with delinquent debts, including past-due child support obligations and State and Federal income tax debt.

Electronic Commerce Through its electronic money programs, FMS offers new payment and collection technologies using the Internet and card technologies to help Federal agencies modernize their
cash management activities. Examples include stored-value cards used on military bases, point-of-sale check conversion, and Internet credit card collection programs.

**Payments**  Each year, FMS disburses more than 1 billion non-Defense payments, totaling nearly $2.3 trillion, to a wide variety of recipients, such as those individuals who receive Social Security, IRS tax refunds, and veterans' benefits. For fiscal year 2009, nearly 81 percent of these payments were issued electronically. FMS issues the remainder of its payments, nearly 197 million annually, by check.

**Sources of Information**

Inquiries on the following subjects should be directed to the specified office, Financial Management Service, 401 Fourteenth Street SW., Washington, DC 20227. Fax, 202–874–7016.

**Contracts**  Director, Acquisition Management Division, Room 428. Phone, 202–874–6910.


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**Internal Revenue Service**

1111 Constitution Avenue NW., Washington, DC 20224


<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
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<tbody>
<tr>
<td>Commissioner of Internal Revenue</td>
<td>DOUGLAS H. SHULMAN</td>
</tr>
<tr>
<td>Deputy Commissioner for Operations Support</td>
<td>MARK A. ERNST</td>
</tr>
<tr>
<td>Deputy Commissioner for Services and Enforcement</td>
<td>STEVEN T. MILLER</td>
</tr>
<tr>
<td>Chief Counsel</td>
<td>WILLIAM WILKINS</td>
</tr>
<tr>
<td>Commissioner, Large and Midsize Business Division</td>
<td>HEATHER C. MALOY</td>
</tr>
<tr>
<td>Commissioner, Small Business/Self-Employed Division</td>
<td>CHRISTOPHER WAGNER</td>
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<tr>
<td>Commissioner, Tax Exempt and Government Entities Division</td>
<td>SARAH H. INGRAM</td>
</tr>
<tr>
<td>Commissioner, Wage and Investment Division</td>
<td>RICHARD E. BYRD</td>
</tr>
<tr>
<td>Chief Financial Officer</td>
<td>ALISON DOONE</td>
</tr>
<tr>
<td>Chief, Agency-Wide Shared Services</td>
<td>DAVID GRANT</td>
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<tr>
<td>Chief, Appeals</td>
<td>DIANE RYAN</td>
</tr>
<tr>
<td>Chief, Communications and Liaison</td>
<td>FRANK M. KEITH</td>
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<tr>
<td>Chief, Criminal Investigation</td>
<td>VICTOR SONG</td>
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<tr>
<td>Chief Technology Officer</td>
<td>TERRY V. MILHOLLAND</td>
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<tr>
<td>National Taxpayer Advocate</td>
<td>NINA E. OLSON</td>
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<tr>
<td>Director, Office of Research, Analysis and Statistics</td>
<td>ROSEMARY MARCUSS</td>
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<tr>
<td>Chief Human Capital Officer</td>
<td>JAMES FALCONE</td>
</tr>
<tr>
<td>Director, Privacy, Information Protection and Data Security</td>
<td>DEBORAH G. WOLF</td>
</tr>
<tr>
<td>Director, Office of Professional Responsibility</td>
<td>KAREN L. HAWKINS</td>
</tr>
<tr>
<td>Director, Whistleblower Office</td>
<td>STEVE A. WHITLOCK</td>
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</tbody>
</table>

The Office of the Commissioner of Internal Revenue was established by act of July 1, 1862 (26 U.S.C. 7802). The Internal Revenue Service (IRS) is responsible for administering and enforcing the internal revenue laws and...
related statutes, except those relating to alcohol, tobacco, firearms, and explosives. Its mission is to collect the proper amount of tax revenue, at the least cost to the public, by efficiently applying the tax law with integrity and fairness. To achieve that purpose, the IRS strives to achieve the highest possible degree of voluntary compliance in accordance with the tax laws and regulations; advises the public of their rights and responsibilities; determines the extent of compliance and the causes of noncompliance; properly administers and enforces the tax laws; and continually searches for and implements new, more efficient ways of accomplishing its mission. IRS ensures satisfactory resolution of taxpayer complaints; provides taxpayer service and education; determines, assesses, and collects internal revenue taxes; determines pension plan qualifications and exempt organization status; and prepares and issues rulings and regulations to supplement the provisions of the Internal Revenue Code.

The source of most revenues collected is the individual income tax and the social insurance and retirement taxes. Other major sources are corporate income, excise, estate, and gift taxes. Congress first received authority to levy taxes on the income of individuals and corporations in 1913, pursuant to the 16th Amendment of the Constitution.

Sources of Information

Audiovisual Materials Films providing information on the American tax system, examination and appeal rights, and the tax responsibilities of running a small business are available. Some of the films are also available in Spanish. The films can be obtained by contacting any territory office. Also available are audio and video cassette tapes that provide step-by-step instructions for preparing basic individual income tax forms. These tapes are available in many local libraries.


Customer Service The Internal Revenue Service provides year-round tax information and assistance to taxpayers, primarily through its Web site and toll-free telephone system, which also includes telephone assistance to deaf and hearing-impaired taxpayers who have access to a teletypewriter or television/phone. The toll-free numbers are listed in local telephone directories and in the annual tax form packages. Taxpayers may also visit agency offices for help with their tax problems. Individual preparation is available for handicapped or other individuals unable to use the group preparation method. Foreign language tax assistance is also available at many locations. The IRS encourages taxpayers to use the resources available at www.irs.gov for assistance with their tax questions or to locate electronic filing sources.

Educational Programs The Service provides, free of charge, general tax information publications and booklets on specific tax topics. Taxpayer information materials also are distributed to major television networks and many radio and television stations, daily and weekly newspapers, magazines, and specialized publications. Special educational materials and films are provided for use in high schools and colleges. Individuals starting a new business are given specialized materials and information at small business workshops, and community colleges provide classes based on material provided by the Service. The community outreach tax assistance program provides assistance to community groups. Through the volunteer income tax assistance program and the tax counseling for the elderly program, the Service recruits, trains, and supports volunteers who offer free tax assistance to low-income, elderly, military, and non-English-speaking taxpayers. Materials, films, and information on the educational programs can be obtained by contacting any territory office.

Employment For information, write to the recruitment coordinator at any of the territory offices.

Reading Rooms Public reading rooms are located in the national office and in each territory office.

For further information, contact the Internal Revenue Service, Department of the Treasury, 1111 Constitution Avenue NW, Washington, DC 20224. Phone, 202–622–5000.

United States Mint

801 Ninth Street NW, Washington, DC 20220

Director
Deputy Director
Chief Counsel
Associate Director, Finance
Associate Director, Information Technology
Associate Director, Manufacturing
Associate Director, Sales and Marketing
Associate Director, Protection

EDMUND C. MOY
ANDREW BRUNHART
DAN SHAVER
PATRICIA M. GREINER
ANDREW BRUNHART, Acting
RICHARD PETERSON
B.B. CRAIG
DENNIS O’CONNOR

The establishment of a mint was authorized by act of April 2, 1792 (1 Stat. 246). The Bureau of the Mint was established by act of February 12, 1873 (17 Stat. 424), and recodified on September 13, 1982 (31 U.S.C. 304, 5131). The name was changed to United States Mint by Secretarial order dated January 9, 1984.

The primary mission of the Mint is to produce an adequate volume of circulating coinage for the Nation to conduct its trade and commerce. The Mint also produces and sells numismatic coins, American Eagle gold and silver bullion coins, and national medals. In addition, the Fort Knox Bullion Depository is the primary storage facility for the Nation’s gold bullion.

The U.S. Mint maintains sales centers at the Philadelphia and Denver Mints and at Union Station in Washington, DC. Public tours are conducted, with free admission, at the Philadelphia and Denver Mints.

Sources of Information

Contracts and Employment Inquiries should be directed to the facility head of the appropriate field office or to the Director of the Mint.

Numismatic Services The United States Mint maintains public exhibit and sales areas at the Philadelphia and Denver Mints and at Union Station in Washington, DC. Brochures and order forms for official coins, medals, and other numismatic items are available through the Internet at www.usmint.gov.

Bureau of the Public Debt
799 Ninth Street NW., Washington, DC 20239–0001

Commissioner  VAN ZECK
Deputy Commissioner  ANITA SHANDOR
Chief Counsel  PAUL WOLFTEICH
Director (Public and Legislative Affairs Staff)  KIM TREAT
Executive Director (Government Securities Regulation Staff)  LORI SANTAMORENA
Assistant Commissioner (Financing)  DARA SEAMAN
Assistant Commissioner (Information Technology)  KIMBERLY A. MCCOY
Assistant Commissioner (Public Debt Accounting)  DEBRA HINES
Assistant Commissioner (Retail Securities)  JOHN R. SWALES, III
Assistant Commissioner (Management Services)  FRED PYATT
Executive Director (Administration Resource Center)  CYNTHIA Z. SPRINGER

The Bureau of the Public Debt was established on June 30, 1940, pursuant to the Reorganization Act of 1939 (31 U.S.C. 306).

The Bureau’s mission is to borrow the money needed to operate the Federal Government, account for the resulting public debt, and provide reimbursable support to Federal agencies. The Bureau fulfills its mission through five programs: wholesale securities services, Government agency investment services, retail securities services, summary debt accounting, and franchise services.

The Bureau auctions and issues Treasury bills, notes, and bonds and manages the U.S. Savings Bond Program. It issues, services, and redeems bonds through a nationwide network of issuing and paying agents. It provides daily and other periodic reports to account for the composition and size of the debt. In addition, the Bureau implements the regulations for the Government securities market. These regulations provide for investor protection while maintaining a fair and liquid market for Government securities.

Sources of Information

Electronic Access  Information about the public debt, U.S. Savings Bonds, Treasury bills, notes, and bonds, and other Treasury securities is available through the Internet at www.treasurydirect.gov. Forms and publications may be ordered electronically at the same address.

Employment  General employment inquiries should be addressed to the Bureau of the Public Debt, Division of Human Resources, Recruitment and Classification Branch, Parkersburg, WV 26106–1328. Phone, 304–480–6144.

Savings Bonds  Savings bonds are continuously on sale at more than 40,000 financial institutions and their branches in virtually every locality in the United States. Information about bonds is provided by such issuing agents. Savings bonds may also be purchased and held in an online account. Current rate information is available at www.treasurydirect.gov or by calling 800–
4US–BOND (800–487–2663). Requests for information about all series of savings bonds, savings notes, and retirement plans or individual retirement bonds should be addressed to the Bureau of the Public Debt, Department of the Treasury, 200 Third Street, Parkersburg, WV 26106–1328. Phone, 304–480–7711.

Treasury Securities Information inquiries regarding the purchase of Treasury bills, bonds, and notes should be addressed to a Treasury Direct contact center or to the Bureau of the Public Debt, 200 Third Street, Parkersburg, WV 26106–1328. Phone, 800–722–2678.


Office of Thrift Supervision

1700 G Street NW., Washington, DC 20552

Director
JOHN E. BOWMAN, Acting
THOMAS A. BARNES

Deputy Director, Examinations, Supervision and Consumer Protection
DEBORAH Dakin, Acting
HANS E. HEINDEHREICH
BARBARA L. SHYCOFF
WAYNE G. LEISS
avelino l. rodriguez

Chief Counsel
Chief Financial Officer
Managing Director, External Affairs
Chief Information Officer
Managing Director, Human Capital

The Office of Thrift Supervision (OTS) regulates Federal- and State-chartered savings institutions. Created by the Financial Institutions Reform, Recovery, and Enforcement Act of 1989, its mission is to effectively and efficiently supervise thrift institutions in a manner that encourages a competitive industry to meet housing and other credit and financial services needs and ensure access to financial services for all Americans.

OTS is headed by a Director appointed by the President, with the advice and consent of the Senate, for a 5-year term. The Director is responsible for the overall direction and policy of the agency. OTS is responsible for examining and supervising thrift institutions in the four OTS regions to ensure the safety and soundness of the industry; ensuring that thrifts comply with consumer protection laws and regulations; conducting a regional quality assurance program to ensure consistent applications of policies and procedures; developing national policy guidelines to enhance statutes and regulations and to establish programs to implement new policy and law; issuing various financial reports, including the quarterly report on the financial condition of the thrift industry; preparing regulations, bulletins, other policy documents, congressional testimony, and official correspondence on matters relating to the condition of the thrift industry, interest rate risk, financial derivatives, and economic issues; and prosecuting enforcement actions relating to thrift institutions.

Sources of Information

Electronic Access Information about OTS and institutions regulated by OTS is available through the Internet at www.ots.treas.gov.

Employment Inquiries about employment opportunities with the Office of Thrift Supervision should be directed to the Human Resources Office. Phone, 202–906–6171.

Freedom of Information Act/Privacy Act Requests For information not readily available from the Web site, please submit requests to the Office of Thrift Supervision, Dissemination Branch, 1700 G Street NW., Washington, DC 20552.
General Information  General information about OTS may be obtained by calling 202–906–6000.

Publications  Publications that provide information and guidance regarding the thrift industry are available at the “Public Information” link on the Web site.

The Department of Veterans Affairs operates programs to benefit veterans and members of their families. Benefits include compensation payments for disabilities or death related to military service; pensions; education and rehabilitation; home loan guaranty; burial; and a medical care program incorporating nursing homes, clinics, and medical centers.
The Department of Veterans Affairs (VA) was established as an executive department by the Department of Veterans Affairs Act (38 U.S.C. 201 note). It is comprised of three organizations that administer veterans programs: the Veterans Health Administration, the Veterans Benefits Administration, and the National Cemetery Administration. Each organization has field facilities and a central office component. Staff offices support the overall function of the Department and its Administrations.

Activities

Advisory Committee Management Office
The Advisory Committee Management Office serves as the coordinating office for the Department's 25 Federal advisory committees. It is responsible for establishing clear and uniform goals, standards, and procedures for advisory committee activities. It is also responsible for ensuring that VA advisory committee operations are in compliance with the provisions of the Federal Advisory Committee Act.

Office of Acquisition, Logistics, and Construction
The Office of Acquisition, Logistics, and Construction (OALC) is a multifunctional organization responsible for directing the acquisition, logistics, construction, and leasing functions within the Department of Veterans Affairs. The Executive Director, OALC, is also the Chief Acquisition Officer for the Department of Veterans Affairs.

Cemeteries
The National Cemetery Administration (NCA) is responsible for the management and oversight of more than 128 national cemeteries in the United States and Puerto Rico, as well as 33 soldiers' lots, Confederate cemeteries, and other monument sites. Burial in a national cemetery is available to eligible veterans and their spouses and dependent children. At no cost to the family, a national cemetery burial includes the gravesite, gravestones, opening and closing of the grave, headstone or marker, and perpetual care as part of a national shrine. If a veteran is buried in a private cemetery, anywhere in the world, NCA will provide a headstone or marker. NCA's State Cemetery Grants Program provides funds to State and tribal governments to establish, expand, or improve State-operated veterans' cemeteries. NCA issues Presidential Memorial Certificates to recognize the service of honorably discharged servicemembers or veterans.

Center for Minority Veterans
The Center for Minority Veterans (CMV), established by Public Law 103–446 (108 Stat. 4645), promotes the use of VA benefits, programs, and services by minority veterans. The CMV focuses on the unique and special needs of African-Americans, Hispanics, Asian-Americans, Pacific Islanders, and Native Americans, which include American Indians, Native Hawaiians, and Alaska Natives.

Center for Women Veterans
The Center for Women Veterans (CWV), established by Public Law 103–446 (108 Stat. 4645), reports to the Secretary's Office and oversees the Department's programs for women veterans. The CWV Director serves as the primary advisor to the Secretary on all matters related to policies, legislation, programs, issues, and initiatives affecting women veterans. The CWV ensures that women veterans receive benefits and services on par with male veterans; VA programs are responsive to gender-specific needs of women veterans; outreach is performed to improve women veterans' awareness of services, benefits, and eligibility criteria; and women veterans are treated with dignity and respect.

Health Services
The Veterans Health Administration provides hospital, nursing home, and domiciliary care, and outpatient medical and dental care to eligible veterans of military service in the Armed Forces. It conducts both individual medical and health-care delivery research projects and multi-hospital research programs, and it assists in the education of physicians and dentists and with training of many other health care professionals through affiliations with educational institutions and organizations.

Veterans Benefits
The Veterans Benefits Administration provides information, advice, and assistance to veterans, their dependents, beneficiaries,
representatives, and others applying for VA benefits. It also cooperates with the Department of Labor and other Federal, State, and local agencies in developing employment opportunities for veterans and referral for assistance in resolving socioeconomic, housing, and other related problems.

The Compensation and Pension Service is responsible for claims for disability compensation and pension, specially adapted housing, accrued benefits, adjusted compensation in death cases, and reimbursement for headstone or marker; allowances for automobiles and special adaptive equipment; special clothing allowances; emergency officers’ retirement pay; survivors’ claims for death compensation, dependency and indemnity compensation, death pension, and burial and plot allowance claims; forfeiture determinations; and a benefits protection program for minors and incompetent adult beneficiaries.

The Education Service administers the Montgomery GI Bill program and other programs which provide education benefits to qualified active-duty members, veterans, certain dependents of veterans, and members of the Selected and Ready Reserve. The Service also checks school records to ensure that they comply with the pertinent law, approves courses for the payment of educational benefits, and administers a work-study program. Additional details are available at www.gibill.va.gov.

The Insurance Service’s operations for the benefit of servicemembers, veterans, and their beneficiaries are available through the regional office and insurance center (phone, 800–669–8477) in Philadelphia, PA, which provides the full range of activities necessary for a national life insurance program. Activities include the complete maintenance of individual accounts, underwriting functions, life and death insurance claims awards, and any other insurance-related transactions. The Service also administers the Veterans Mortgage Life Insurance Program for those disabled veterans who receive a VA grant for specially adapted housing and supervises the Servicemembers’ Group Life Insurance Program and the Veterans’ Group Life Insurance Program.

The Loan Guaranty Service is responsible for operations that include appraising properties to establish their values; approving grants for specially adapted housing; supervising the construction of new residential properties; establishing the eligibility of veterans for the program; evaluating the ability of a veteran to repay a loan and the credit risk; making direct loans to Native American veterans to acquire a home on trust land; servicing and liquidating defaulted loans; and disposing of real estate acquired as the consequence of defaulted loans.

The Vocational Rehabilitation and Employment Service provides outreach, motivation, evaluation, counseling, training, employment, and other rehabilitation services to service-connected disabled veterans. Vocational and educational counseling, as well as the evaluation of abilities, aptitudes, and interests are provided to veterans and servicepersons. Counseling, assessment, education programs, and, in some cases, rehabilitation services are available to spouses and children of totally and permanently disabled veterans as well as surviving orphans, widows, and widowers of certain deceased veterans.

Vocational training and rehabilitation services are available to children with spina bifida having one or both parents who served in the Republic of Vietnam during the Vietnam era, or served in certain military units in or near the demilitarized zone in Korea, between September 1, 1967 and August 31, 1971.

Veterans’ Appeals The Board of Veterans’ Appeals (BVA) is responsible for entering the final appellate decisions in claims of entitlement to veterans’ benefits and for deciding certain matters concerning fees charged by attorneys and agents for representation of veterans before the VA and requests for revision of prior BVA decisions on the basis of clear and unmistakable error. Final BVA decisions are appealable to the U.S. Court of Appeals for Veterans Claims.

Field Facilities The Department’s operations are handled through the
following field facilities: cemeteries, domiciliaries, medical centers, outpatient clinics, and regional offices. Cemeteries provide burial services to veterans, their spouses, and dependent children. Domiciliaries provide the least intensive level of inpatient medical care, including necessary ambulatory medical treatment, rehabilitation, and support services, in a structured environment to veterans who are unable because of their disabilities to provide adequately for themselves in the community. Medical centers provide eligible beneficiaries with medical and other health care services equivalent to those provided by private-sector institutions, augmented in many instances by services to meet the special requirements of veterans. Outpatient clinics provide eligible beneficiaries with ambulatory care. Regional offices grant benefits and services provided by law for veterans, their dependents, and beneficiaries within an assigned territory; furnish information regarding VA benefits and services; adjudicate claims and make awards for disability compensation and pension; conduct outreach and information dissemination; provide support and assistance to various segments of the veteran population to include former prisoners of war, minority veterans, homeless veterans, women veterans and elderly veterans; supervise payment of VA benefits to incompetent beneficiaries; provide vocational rehabilitation and employment training; administer educational benefits; guarantee loans for purchase, construction, or alteration of homes; process grants for specially adapted housing; process death claims; and assist veterans in exercising rights to benefits and services.

A complete listing of the Department’s field facilities is available at www2.va.gov/directory/guide/home.asp.

Sources of Information

Audiovisuals Persons interested in the availability of VA video productions or exhibits for showing outside of VA may write to the Chief, Media Services Division (032B), Department of Veterans Affairs, 810 Vermont Avenue NW., Washington, DC 20420. Phone, 202–461–5282. Email, vacomedia-photoservices@va.gov.

Contracts Information on business opportunities with the VA can be found at www1.va.gov/oamm/oa/dbwva/index.cfm. Additional information is available at the Office of Acquisition and Material Management Web site at www1.va.gov/oamm. Information on solicitations issued by VA is available at www.va.gov/oamm/busopp/index.htm.


Veterans Business Ownership Services The Center for Veterans Enterprise assists veterans who want to open or expand a business. This Center is a component of the Office of Small and Disadvantaged Business Utilization. Phone, 866–584–2344. Internet, www.vetbiz.gov. Email, vacve@mail.va.gov.

Employment The Department of Veterans Affairs employs physicians, dentists, podiatrists, optometrists, nurses, nurse anesthetists, physician assistants, expanded-function dental auxiliaries, registered respiratory therapists, certified respiratory technicians, licensed physical therapists, occupational therapists, pharmacists, and licensed practical or vocational nurses under VA’s excepted merit system. This system does not require civil service eligibility. Other professional, technical, administrative, and clerical occupations, such as veterans claims examiners, secretaries, and management analysts, exist in VA that do require civil service eligibility. Persons interested in employment should contact the human resources services office at their nearest VA facility or search the VA Web site at www.va.gov/jobs. All qualified applicants will receive consideration for appointments without regard to race, religion, color, national origin, sex, political affiliation, or any nonmerit factor.
Freedom of Information Act Requests
Inquiries should be directed to the Assistant Secretary for Information and Technology, Freedom of Information Service (005R1C), 810 Vermont Avenue NW., Washington, DC 20420. Phone, 202–461–7450.

Inspector General Inquiries and Hotline
Publicly available documents and information on the VA Office of Inspector General are available at www.va.gov/oig. Complaints may be sent by mail to the VA Inspector General (53E), P.O. Box 50410, Washington, DC 20091–0410. Hotline phone, 800–488–8244. Email, vaoighotline@va.gov.

Medical Center (Hospital) Design, Construction, and Related Services
Construction projects for VA medical centers and other facilities in excess of $4 million are managed and controlled at the VA central office, located in Washington, DC. Projects requiring design, construction, and other related services are advertised on the FirstGov Web site at www.firstgov.gov. Submit project-specific qualifications (SF 254 and SF 255) to the Director, A/E Evaluation and Program Support Team (181A), 810 Vermont Avenue NW., Washington, DC 20420. Additional information regarding the selection process can be found on the VA Office of Facilities Management Web site at www.cf.m.va.gov. Construction projects for VA medical centers and other facilities which are less than $4 million are managed and controlled at the individual medical centers. For information regarding these specific projects, contact the Acquisition and Materiel Management Office at each individual VA medical center. Addresses and additional information on VA medical centers can be found on the VA Web site at www.va.gov/facilities.

News Media

Publications
The Annual Performance and Accountability Report may be obtained (in single copies), without charge, from the Office of Budget (041), 810 Vermont Avenue NW., Washington, DC 20420.

The 2010 VA pamphlet Federal Benefits for Veterans, Dependents and Survivors (80–98–1) is available for sale by the Superintendent of Documents, Government Printing Office, Washington, DC 20402. This publication is also available at www1.va.gov/opa/publication.

The Board of Veterans Appeals Index (I–01–1), an index to appellate decisions, is available on microfiche in annual accumulation from July 1977 through December 1994. The quarterly indexes may be purchased for $7 and annual cumulative indexes for $22.50. The VADEX/CITATOR of Appellate Research Materials is a complete printed quarterly looseleaf accumulation of research material which may be purchased for $175 with binder and for $160 without binder. The Vadex Infobase, a comput searchable version of the VADEX, is also available on diskettes for $100 per copy. These publications may be obtained by contacting Promisel and Korn, Inc. Phone, 301–986–0650. Archived BVA decisions are available at www.va.gov.

An April 2002 pamphlet entitled How Do I Appeal (01–02–02A) is available at www.bva.va.gov. Printed copies can be obtained at Mail Processing Section (014), Board of Veterans’ Appeals, 810 Vermont Avenue, NW., Washington, DC 20420. There is no charge for individual copies. A large quantity of pamphlets may be purchased from the Superintendent of Documents, Government Printing Office, Washington, DC 20402. Call 202–512–1800 or visit www.gpoaccess.gov/index.html for more information.

The VA pamphlet, A Summary of Department of Veteran Affairs Benefits (27–82–2), may be obtained without charge from any VA regional office.

Interments in VA National Cemeteries, VA NCA–IS–1, details eligibility information and contains a list of both
national and State veterans cemeteries. Copies may be obtained without charge from the National Cemetery Administration (41C1), 810 Vermont Avenue NW., Washington, DC 20420. Call 800–827–1000 or visit www.cem.va.gov for more information.

EXECUTIVE BRANCH: INDEPENDENT AGENCIES AND GOVERNMENT CORPORATIONS

ADMINISTRATIVE CONFERENCE OF THE UNITED STATES
1120 Twentieth Street NW, 7th Floor South, Washington, DC 20036

Chair
Executive Director
Director of Research and Policy
General Counsel
Deputy General Counsel

Council
Vice Chair
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PAUL R. VERKUIL
(VACANCY)

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Director of Research and Policy
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McGowan Wald

The Conference develops recommendations for improving the fairness and effectiveness of procedures by which Federal agencies administer regulatory, benefit, and other Government programs.

The Administrative Conference of the United States was established as a permanent independent agency by the Administrative Conference Act (5 U.S.C. 591–596) enacted in 1964. The Conference was the successor to two temporary Administrative Conferences during the Eisenhower and Kennedy administrations.

The Conference ceased operations on October 31, 1995, due to termination of funding by Congress. Congress reauthorized the Conference in 2004 and again in 2008. The 2004 legislation expanded its responsibilities to include specific attention to achieving more effective public participation and efficiency, reducing unnecessary litigation, and improving the use of science in the rulemaking process. Funding was approved in 2009, and the Conference was officially re-established in March 2010.
By statute the Administrative Conference has no fewer than 75 and no more than 101 members, a majority of whom are Government officials. The Chairman of the Conference is appointed by the President with the advice and consent of the Senate for a 5-year term. The Council, which acts as the executive board, consists of the Chairman and 10 other members appointed by the President for 3-year terms. Federal officials named to the Council may constitute no more than half of the total Council membership. Members representing the private sector are appointed by the Chairman, with the approval of the Council, for 2-year terms. The Chairman is the only full-time, compensated member.

The entire membership is divided into committees, each assigned a broad area of interest such as adjudication, administration, governmental processes, judicial review, regulation, or rulemaking. The membership meeting in plenary session constitutes the Assembly of the Conference, which by statute must meet at least once, and customarily meets twice, each year.

Activities
Subjects for inquiry are developed by the Chairman and approved by the Council. The committees conduct thorough studies of these subjects and propose recommendations, based on supporting reports, ordinarily prepared for the Conference by expert consultants. Recommendations are evaluated by the Council and, if ready for Assembly consideration, are distributed to the membership with the supporting reports and placed on the agenda of the next plenary session. The deliberations of the committees and Assembly are open to the public.

The Chairman is authorized to encourage the departments and agencies to adopt the recommendations of the Conference and is required to transmit to the President and to Congress an annual report and interim reports concerning the activities of the Conference, including reports on the implementation of its recommendations.

Recommendations adopted by the Conference may call for new legislation or for action on the part of affected agencies. A substantial number of recommendations were implemented prior to the termination of Conference activities in 1995.

The Chairman may make independent inquiries into procedural matters, including matters proposed by individuals inside or outside the Government. The purpose of such inquiries is to determine whether the problems should be made the subject of Conference study in the interest of developing fair and effective procedures.

Upon the request of the head of a department or agency, the Chairman is authorized to furnish advice and assistance on matters of administrative procedure. The Conference may collect information and statistics from departments and agencies and publish such reports as it considers useful for evaluating and improving administrative processes. The Conference also serves as a forum for the interchange among departments and agencies of information that may be useful in improving administrative practices and procedures.

Sources of Information
The Conference will make available, principally through the Internet, copies of its recommendations and reports, as well as information about work currently in progress.

For further information, contact the Office of the Chairman, Administrative Conference of the United States, 1120 Twentieth Street NW., 7th Floor South, Washington, DC 20036. Internet, http://www.acus.gov.
AFRICAN DEVELOPMENT FOUNDATION
1400 I Street NW, Suite 1000, Washington, DC 20005

Board of Directors
Chairman
Vice Chairman
Board Members

Staff
President
General Counsel
Chief Financial Officer and Director for Strategic Planning
Chief Information Officer
Director of Management and Administration and Chief Human Capital Officer
Director of Legislative and Public Affairs

[For the African Development Foundation statement of organization, see the Code of Federal Regulations, Title 22, Part 1501]

The African Development Foundation promotes development and empowerment in Africa and enhances and strengthens U.S. relations with Africa through effective development assistance.

The African Development Foundation was established by the African Development Foundation Act (22 U.S.C. 290h) as a Government corporation to support the self-help efforts of the poor in Africa.

The Foundation invests in private and nongovernmental organizations in Africa to promote and support innovative enterprise development, generate jobs, and increase incomes of the poor. It seeks to expand local institutional and financial capacities to foster entrepreneurship, ownership, and community-based economic development.

The Foundation also works within the United States, in African countries, and with other nation states to gather and expand resources for grassroots development. It achieves this through strategic partnerships with U.S. and international private sector corporations, African host governments, U.S. and other government agencies, and philanthropic organizations.


BROADCASTING BOARD OF GOVERNORS
330 Independence Avenue SW, Washington, DC 20237

Chairman
Board Members

(vacancy)

Joaquin F. Blaya, Blanquita Walsh Cullum, D. Jeffrey Hirschberg, Steven J. Simmons,
(4 vacancies)
The Broadcasting Board of Governors promotes freedom and democracy by broadcasting accurate, objective, and balanced news and information about the United States and the world to audiences abroad.

The Broadcasting Board of Governors (BBG) became an independent agency on October 1, 1999, by authority of the Foreign Affairs Reform and Restructuring Act of 1998 (22 U.S.C. 6501 note). It is composed of nine members. Eight members are appointed by the President and confirmed by the Senate; the ninth, an ex officio member, is the Secretary of State.

The BBG serves as the governing body for all nonmilitary U.S. broadcasting and provides programming in 56 languages via radio, television, and the Internet. The BBG broadcast services include the Voice of America, the Office of Cuba Broadcasting, Radio Free Europe/Radio Liberty, Radio Free Asia, and the Middle East Broadcasting Networks.

All BBG broadcast services adhere to the broadcasting standards and principles of the International Broadcasting Act of 1994, which include reliable, accurate, and comprehensive news; balanced and comprehensive presentations of U.S. thought, institutions, and policies, as well as discussions about those policies; information about developments throughout the world; and a variety of opinions from nations around the world.

**Activities**

**International Broadcasting Bureau**

The International Broadcasting Bureau (IBB) provides human resource, EEO, procurement, security, information technology, public affairs, administrative, research, and program evaluation services to the Voice of America and Radio/TV Marti. It also provides marketing, program placement, and transmission services for all the BBG broadcast organizations, managing a global network of transmitting sites and an extensive system of leased satellite and fiber optic circuits, along with a rapidly growing Internet delivery system.

**Voice of America**  
Voice of America (VOA) is an independent international multimedia broadcasting service of the U.S. Government. VOA broadcasts more than 1,000 hours a week, which include U.S. and international news, features, and educational and cultural programs about the United States and the world, to more than 115 million people worldwide. VOA programs are produced and broadcast in 44 languages. More than 1,200 VOA affiliate radio and television stations around the world download programs through satellite and digital audio (MP3) technology. Internet, www.voanews.com.

**Radio Free Europe/Radio Liberty**  
Radio Free Europe/Radio Liberty (RFE/RL) is an international communications service to Eastern Europe, the Caucasus, and Central and Southwestern Asia. Concentrating on domestic events and international news, RFE/RL has for more than 50 years provided its 35 million listeners with balanced and reliable information to bolster democratic development and civil society in countries struggling to overcome autocratic institutions, violations of human rights, centralized economies, ethnic and religious hostilities, regional conflicts, and controlled media. A not-for-profit corporation, RFE/RL is funded by a Federal grant from the Broadcasting Board of Governors. Internet, www.rferl.org.

**Radio Free Asia**  
Radio Free Asia (RFA) is an independent, nonprofit organization broadcasting and publishing information online in nine East Asian languages, including Burmese, Cantonese, Khmer, Korean, Lao, Mandarin, Tibetan, Uighur, and Vietnamese. RFA provides news and information related specifically to the people in East Asia who are censored from officially sanctioned domestic media. All language services are staffed and directed by native speakers and maintain Web sites which offer podcasting, syndication, and feedback options, while several services also offer regular toll-free hotlines to callers in Asia. RFA is funded by an annual grant from the Broadcasting Board of Governors. Internet, www.rfa.org.

**Middle East Broadcasting Networks**  
The Middle East Broadcasting Networks, Inc., is a nonprofit corporation that operates the Arabic language Alhurra TV and Radio Sawa networks. Alhurra TV broadcasts to 22 countries in the Middle East via satellite. Its schedule includes up-to-the-minute newscasts, documentaries, discussion programs, and other programs on a variety of subjects. Radio Sawa broadcasts on FM and AM to major Middle Eastern countries. It also seeks to reach a significant portion of the under-30 population with a combination of news, opinion features, and a blend of mainstream Western and Arabic music. Internet, www.radiosawa.com and www.alhurra.com.

**Office of Cuba Broadcasting**  
The Office of Cuba Broadcasting oversees Radio Marti and TV Marti. These two Spanish language services provide news about Cuba and the world, features, and entertainment programs aimed at Cuba. Based in Miami, these comprehensive and timely broadcasts offer Cubans the opportunity to receive unfiltered and accurate information. Radio and TV Marti are disseminated through medium wave (AM), shortwave, Internet, satellite, and special transmissions. Internet, www.martinoticias.org.

The Central Intelligence Agency collects, evaluates, and disseminates vital information on political, military, economic, scientific, and other developments abroad needed to safeguard national security.

The Central Intelligence Agency was established by the National Security Act of 1947, as amended (50 U.S.C. 401 et seq.). It now functions under that statute, Executive Order 12333 of December 4, 1981, the Intelligence Reform and Terrorism Prevention Act of 2004 (50 U.S.C. 401 note), and other laws, Executive orders, regulations, and directives.

The Central Intelligence Agency is headed by a Director, who is appointed by the President with the advice and consent of the Senate.

The Central Intelligence Agency does the following: collects intelligence from human sources and other appropriate means, but it does not carry out internal security functions nor exercise police, subpoena, or law enforcement powers; correlates, evaluates, and disseminates intelligence related to national security; provides overall direction for and coordination of intelligence collecting outside the United States by U.S. Intelligence Community elements authorized to engage in human source collection. In coordination with other departments, agencies, or authorized elements of the United States Government, it ensures that resources are used effectively and that adequate consideration is given to the risks to those involved in such collection and to the United States; carries out other intelligence-related functions and duties necessary for safeguarding national security as the President or the Director of National Intelligence (DNI) may direct; and coordinates, under the direction of the DNI and consistent with section 207 of the Foreign Service Act of 1980, relationships between elements of the U.S. Intelligence Community and the intelligence or security services of foreign governments or international organizations in matters of national security or intelligence that is acquired clandestinely.

The Commodity Futures Trading Commission protects market users and the public from fraud, manipulation, and abusive practices related to the sale of commodity futures and options, and to foster open, competitive, and financially sound commodity futures and option markets.


The Commission consists of five Commissioners who are appointed by the President, with the advice and consent of the Senate. One Commissioner is designated by the President to serve as Chairman. The Commissioners serve staggered 5-year terms, and by law no more than three Commissioners can belong to the same political party.

The Commission has six major operating components: the Divisions of Market Oversight, Clearing and Intermediary Oversight, and Enforcement and the Offices of the Executive Director, General Counsel, and Chief Economist.

Activities
The Commission regulates trading on the U.S. futures markets, which offer commodity futures and options contracts. It regulates these markets in order to ensure the operational integrity of the futures markets. The Commission regulates two tiers of markets: designated contract markets and registered derivatives transaction execution facilities. It also exercises more limited regulatory or enforcement authority over other types of markets. Additionally, the Commission regulates derivatives clearing organizations. Each board of trade that operates a designated contract market must own or have a relationship with a derivatives clearing organization that provides clearing services for each futures contract executed.

The Commission also regulates the activities of numerous commodity trading professionals, including brokerage houses (futures commission merchants), futures industry salespersons (associated persons), commodity trading advisers, commodity pool operators, and floor brokers and traders.

The Commission's regulatory and enforcement efforts are designed to foster transparent and financially sound markets, encourage market competition and efficiency, ensure market integrity, and protect market participants and the public from fraud, manipulation, and abusive practices. It oversees the rules
under which designated contract markets and derivatives clearing organizations operate and monitors enforcement of those rules. The Commission reviews the terms of futures contracts and registers firms and individuals who handle customer funds or give trading advice. It also protects the public by enforcing rules that require customer funds be kept in separate accounts, away from accounts maintained by firms for their own use or maintained on behalf of the firm, and that such customer accounts be marked to present market value at the close of trading each day.

The Commission maintains regional offices in Chicago, IL, and New York, NY, where many of the Nation’s designated contract markets are located. An additional regional office is located in Kansas City, MO.


The Consumer Product Safety Commission protects the public by reducing the risk of injuries and deaths from consumer products.

The Consumer Product Safety Commission was established as an independent regulatory agency by the Consumer Product Safety Act (15 U.S.C. 2051 et seq.) in 1973 and reauthorized by the Consumer Product Safety Improvement Act of 2008. The Commission consists of up to five members, who are appointed by the President with the advice and consent of the Senate, for 7-year terms.

Activities
To help protect the public from unreasonable risks of injury associated with consumer products, the Commission requires manufacturers to report defects in products that could present substantial hazards; requires, where appropriate, corrective action with respect to specific substantially hazardous consumer products already in commerce; collects information on consumer product-related injuries and maintains a comprehensive Injury Information Clearinghouse; conducts research on consumer product hazards; encourages and assists in the development of voluntary standards related to the safety of consumer products; establishes, where appropriate, mandatory consumer product standards; bans, where appropriate, hazardous consumer products; and conducts outreach programs for consumers, industry, and local governments.

The Commission also has a special project to reach as many Americans as possible with important, lifesaving safety information. The Neighborhood Safety Network is an effort to disseminate safety information to hard-to-reach populations by partnering with other organizations within these populations. Organizations may register for this program at www.cpsc.gov/hsn/hsn.html.

Sources of Information
Consumer Information The Commission operates a toll-free Consumer Product Safety Hotline, 800–638–2772 (English and Spanish); and a teletypewriter for the hearing-impaired, 800–638–8270 (or in Maryland only, 800–492–8140). The Commission has several Web sites where additional safety information may be obtained. Information specific to recalls can be obtained at ccess.gpo.gov/cgi-ed. All-Terrain Vehicle safety information can be obtained from East-West Highway, Bethesda, MD 20814. Phone, 301–504–7923. Internet, www.cpsc.gov.

Reading Room A public information room is maintained at the Commission’s headquarters.

EDITORIAL NOTE: The Corporation for National and Community Service did not meet the publication deadline for submitting updated information of its activities, functions, and sources of information as required by the automatic disclosure provisions of the Freedom of Information Act (5 U.S.C. 552(a)(1)(A)).

CORPORATION FOR NATIONAL AND COMMUNITY SERVICE
1201 New York Avenue NW., Washington, DC 20525

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Vice Chair
Members

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Inspector General
Chief Financial Officer
Chief Human Capital Officer
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COLLEEN CLAY

The Corporation for National and Community Service engages in community-based service and volunteering.

The Corporation was established on October 1, 1993, by the National and Community Service Trust Act of 1993 (42 U.S.C. 12651 et seq.). In addition to creating several new service programs, the Act consolidated the functions and activities of the former Commission on National and Community Service and the Federal agency ACTION.

For more than a decade, the Corporation for National and Community Service, through its Senior Corps, AmeriCorps, and Learn and Serve America programs, has mobilized a new generation of engaged citizens. This year, more than 2 million individuals of all ages and backgrounds will serve through those programs to help thousands of national and community nonprofit organizations, faith-based groups, schools, and local agencies meet local needs in education, the environment, public safety, homeland security, and other critical areas. National and community service programs work closely with traditional volunteer organizations to broaden, deepen, and strengthen the ability of America’s volunteers to contribute not only to their community, but also to our Nation.

The Corporation is a Federal corporation governed by a 15-member bipartisan Board of Directors, appointed by the President with the advice and consent of the Senate. The Board has responsibility for overall policy direction of the Corporation’s activities and has the power to make all final grant decisions, approve the strategic plan and annual budget, and advise and make...
recommendations to the President and the Congress regarding changes in the national service laws.

The Corporation for National and Community Service oversees three major service initiatives: Senior Corps, AmeriCorps, and Learn and Serve America.

**Senior Corps**  Each year Senior Corps taps the skills, talents, and experience of more than 500,000 Americans age 55 and older to meet a wide range of community challenges through three programs: Retired and Senior Volunteers Program (RSVP), Foster Grandparents, and Senior Companions. RSVP volunteers help local police departments conduct safety patrols, participate in environmental projects, provide intensive educational services to children and adults, respond to natural disasters, and recruit other volunteers. Foster Grandparents serve as tutors and mentors to young people with special needs. Senior Companions help homebound seniors and other adults maintain independence in their own homes.

**AmeriCorps**  AmeriCorps provides opportunities for more than 75,000 Americans each year to give intensive service to their communities. AmeriCorps members recruit, train, and supervise community volunteers, tutor and mentor youth, build affordable housing, teach computer skills, clean parks and streams, run after-school programs, and help communities respond to disasters and nonprofit groups to become self-sustaining. In exchange for a year of full-time service, AmeriCorps members earn an education award of $4,725 that can be used to pay for college or graduate school, or to pay back qualified student loans. Since 1994 almost 500,000 Americans have served in AmeriCorps. AmeriCorps has three main programs: AmeriCorps*State and National, AmeriCorps*NCCC, and AmeriCorps*VISTA.

AmeriCorps*State and National operates through national and local nonprofit organizations, public agencies, and faith-based and community groups. More than three-quarters of AmeriCorps grant funding goes to Governor-appointed State service commissions, which in turn award grants to nonprofit groups to respond to local needs. AmeriCorps*VISTA (Volunteers in Service to America) members serve full-time, for 1 year, in nonprofits, public agencies, and faith-based organizations to fight illiteracy, improve health services, build and expand business, increase housing opportunities, and bridge the digital divide.

**Learn and Serve America**  Learn and Serve America engages more than 1 million students in community service linked to academic achievement and the development of civic skills. This type of learning, called service learning, improves communities while preparing young people for a lifetime of responsible citizenship.

Learn and Serve America provides grants to schools, colleges, and nonprofit groups to support its efforts. Grants are awarded through the Corporation and State educational agencies and commissions, nonprofit organizations, and higher education associations. School-based programs receive grants through State educational agencies or nonprofits, while community-based programs apply for funding through the same State commissions that coordinate AmeriCorps grants or through nonprofits. Higher education institutions and associations apply directly to the Corporation for grants. In addition to providing grants, Learn and Serve America serves as a resource on service and service-learning to teachers, faculty members, schools, and community groups and promotes student service through the Presidential Freedom Scholarships.

**Other Initiatives**  Other programs and special initiatives administered by the Corporation’s umbrella include: King Day of Service Grants, which support community organizations in their efforts
to engage local citizens in service on the Martin Luther King, Jr., Federal holiday; and the President’s Council on Service and Civic Participation, which presents the President’s Volunteer Service Award to citizens of all ages and backgrounds who have demonstrated a sustained commitment to service. The Corporation also provides extensive training and technical assistance to support and assist State service commissions and local service programs.

The Corporation and its programs work with the USA Freedom Corps, established on January 29, 2002, by Executive Order 13254. USA Freedom Corps is a White House initiative to foster a culture of citizenship, service, and responsibility, and help all Americans answer the President’s call to service.

Sources of Information

Electronic Access Information regarding the Corporation’s programs and activities is available on the Internet at www.nationalservice.gov. Information for persons interested in joining AmeriCorps is available at www.americorps.gov. Information for persons interested in joining Senior Corps is at www.seniorcorps.gov. Information on the USA Freedom Corps is available at www.usafreedomcorps.gov.


Grants All notices of available funds are made through the grants.gov Web site. State program offices and commissions on national and community service are located in most States and are the best source of information on programs in specific States or communities. To contact State offices or State commissions, visit www.nationalservice.gov/contactus.html.

DEFENSE NUCLEAR FACILITIES SAFETY BOARD

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GENERAL MANAGER
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DEPUTY TECHNICAL DIRECTOR

LEGAL
GENERAL COUNSEL
DEPUTY GENERAL COUNSEL
for defense nuclear facilities of the Department of Energy (DOE); investigates any event or practice at these facilities which may adversely affect public health and safety; and reviews and monitors the design, construction, and operation of facilities. The Board makes recommendations to the Secretary of Energy concerning DOE defense nuclear facilities to ensure adequate protection of public health and safety. In the event that any aspect of operations, practices, or occurrences reviewed by the Board is determined to present an imminent or severe threat to public health and safety, the Board transmits its recommendations directly to the President.

The Environmental Protection Agency protects human health and safeguards the environment.

The Environmental Protection Agency (EPA) was established in the executive branch as an independent agency pursuant to Reorganization Plan No. 3 of 1970 (5 U.S.C. app.), effective December 2, 1970. It was created to facilitate coordinated and effective governmental action on behalf of the environment. The Agency is designed to serve as the public’s advocate for a livable environment.

Core Functions

Air and Radiation

The Office of Air and Radiation develops national programs, policies, regulations, and standards for air quality, emission standards for stationary and mobile sources, and emission standards for hazardous air pollutants; conducts research and disseminates information on indoor air pollutants; provides technical direction, support, and evaluation of regional air activities; offers training in the field of air pollution control; gives technical assistance to States and agencies having radiation protection programs, including radon mitigation programs and a national surveillance and inspection program for measuring radiation levels in the environment; and provides technical support and policy direction to international efforts to reduce global and transboundary air pollution and its effects.

For further information, call 202–564–7400.

Water

The Office of Water develops national programs, technical policies, and regulations for water pollution control and water supplies; protects ground water, drinking water, and marine and estuarine habitats; controls pollution runoff; develops water quality standards and effluent guidelines; supports regional water activities; develops programs for technical assistance and technology transfer; and offers water quality training.

For further information, call 202–564–5700.

Solid Waste and Emergency Response

The Office of Solid Waste and Emergency Response provides policy, guidance, and direction for EPA's hazardous waste and emergency response programs. It develops policies, standards, and regulations for hazardous waste treatment, storage, and disposal; develops and implements programs to prevent and detect leakage from underground storage tanks and to clean up ensuing contamination; provides technical assistance in safe waste management; administers the Brownfields program which advocates for redevelopment and reuse of contaminated land; and manages the Superfund toxic waste cleanup program to respond to hazardous waste sites and chemical and oil spill accidents.

For further information, call 202–566–0200.

Chemical Safety and Pollution Prevention

The Office of Chemical Safety and Pollution Prevention supports the public’s right to know about industrial chemicals; prevents pollution through innovative strategies; evaluates and regulates pesticides and industrial chemicals to safeguard all Americans; establishes safe levels for pesticide residues on food; formulates national strategies for control of bioaccumulative, and toxic substances; and develops scientific criteria for assessing chemical substances, standards for test protocols for chemicals, rules and procedures for industry reporting, and scientific information for the regulation of pesticides and toxic chemicals.

For further information, call 202–564–2902.

Research and Development

The Office of Research and Development (ORD)
conducts and supports high-quality research for understanding and resolving the Nation’s most serious environmental threats. ORD develops methods and technologies to reduce exposures to pollution and prevent its creation. It prepares health and ecological risk assessments and makes recommendations for sound risk management strategies in order to assure that highest risk pollution problems receive optimum remediation. ORD manages the Science To Achieve Results Program, which awards research grants to scientists in universities and environmental science students.

For further information, call 202–564–6620.

**Enforcement and Compliance Assurance**
The Office of Enforcement and Compliance Assurance (OECA) manages a national criminal enforcement, forensics, and training program. OECA also manages EPA’s regulatory, site remediation, and Federal facilities enforcement and compliance assurance programs.

For further information, call 202–564–2440.

**Regional Offices**
EPA’s 10 regional offices are committed to the development of strong local programs for pollution abatement. The Regional Administrators are responsible for accomplishing, within their regions, the Agency’s national program objectives. They develop, propose, and implement an approved regional program for comprehensive and integrated environmental protection activities.

For more information, visit our Web site at www.epa.gov/epahome/where.htm.

**Sources of Information**
Requests for information on the following subjects should be directed or sent by mail to the appropriate organization listed below. Our mailing address is 1200 Pennsylvania Avenue NW., Washington, DC 20460.

**Contracts and Procurement** Office of Acquisition Management. Phone, 202–564–4310.


**Freedom of Information Act Requests**
Freedom of Information Officer. Phone, 202–566–1667. Email, hq.foia@epa.gov.

**Information Resources** Phone, 202–564–6665.

**Telephone Directory** Directories may be purchased from the Superintendent of Documents, Government Printing Office, P.O. Box 37194, Pittsburgh, PA 15250–7954.


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**EQUAL EMPLOYMENT OPPORTUNITY COMMISSION**

131 M Street NE., Washington, DC 20507


Chair
Commissioners

Commissioner
Executive Officer
Chief Operating Officer
General Counsel

JACQUELINE BERRIEN
CONSTANCE S. BARKER, CHAI
FELDBLUM, VICTORIA A. LIPNIC

STUART J. ISHIMARU
STEPHEN LLEWELLYN

CLAUDIA WITHERS
P. DAVID LOPEZ
The Equal Employment Opportunity Commission enforces laws prohibiting employment discrimination based on race, color, gender, religion, national origin, age, disability, or genetic information.


The EEOC is a bipartisan commission comprising five members appointed by the President, with the advice and consent of the Senate, for staggered 5-year terms. The President designates a Chairman and Vice Chairman. In addition to the members of the Commission, the President appoints a General Counsel, with the advice and consent of the Senate, to support the Commission and provide direction, coordination, and supervision of the EEOC’s litigation program. The General Counsel serves for a term of 4 years.

Activities

Enforcement. The EEOC enforces its statutory, regulatory, policy, and program responsibilities through its headquarters-based Office of Field Programs, Office of General Counsel, and 53 field offices. The field offices receive charges of discrimination from the public and use a variety of resolution methods, tailored to each charge, from voluntary mediation to full-scale investigation and conciliation. The field staff is responsible for achieving a wide range of objectives that focus on the quality, timeliness, and appropriateness of individual, class, and systemic charges; for securing relief for victims of discrimination in accordance with Commission policies; for counseling individuals about their rights under the laws enforced by the EEOC; and for conducting outreach and technical assistance programs. The Office of General Counsel conducts the Commission’s litigation in U.S. District Courts and Courts of Appeal.

For information on the nearest field office, visit our Web site at www.eeoc.gov/field/index.cfm.

Complaints Against the Federal Government The EEOC establishes the procedures for Federal employees and job applicants to file complaints of employment discrimination or retaliation. The agency charged with discrimination is responsible for informal counseling and, if a complaint is filed and accepted, investigating the claims raised therein. At the conclusion of the investigation, complainants may request a hearing before an EEOC administrative judge or that the agency issue a final decision on the matter. The agency’s final decision or final action after a hearing may be appealed to the Commission.
In addition, the Office of Federal Operations provides oversight and technical assistance concerning equal employment opportunity (EEO) complaint adjudication and the maintenance of affirmative employment programs throughout the Federal Government. Using the guidance and principles contained in the EEOC’s EEO Management Directive 715, the Commission monitors and evaluates Federal agencies’ affirmative employment programs under Title VII and section 501 of the Rehabilitation Act and ensures that all Federal employees compete on a fair and level playing field.

Other Activities The Commission promotes voluntary compliance with EEO statutes through a variety of educational and technical assistance activities. The Commission’s outreach and education programs provide general information about the EEOC, its mission, rights and responsibilities under the statutes enforced by the Commission, and the charge/complaint process. EEOC representatives are available, on a limited basis, at no cost, to make presentations and participate in meetings, conferences, and seminars with employee and employer groups, professional associations, students, nonprofit entities, community organizations, and other members of the general public.

The Commission also offers more in-depth training tailored to employers for a fee. This training is available to private employers and State, local, and Federal government personnel through the EEOC Training Institute. The EEOC Training Institute provides a wide variety of training to assist in educating managers and employees on the laws enforced by the EEOC and how to prevent and eliminate discrimination in the workplace. The EEOC develops policy guidance and provides technical assistance to employers and employees and coordinates with other agencies and stakeholders regarding the statutes and regulations it enforces.

The Commission also publishes data on the employment status of minorities and women through six employment surveys covering private employers, apprenticeship programs, labor unions, State and local governments, elementary and secondary schools, and colleges and universities. This collection of data is shared with selected Federal agencies and is made available, in appropriate form, for public use.

Sources of Information

Electronic Access Information regarding the programs and activities of the Commission is available through the Internet at www.eeoc.gov. EEOC’s most popular publications may be downloaded from that site in PDF format for easy reproduction.

Employment The Commission hires in many different job categories, including information intake representatives, office automation assistants, investigators, paralegals, program analysts, attorneys, mediators, and social scientists. Employment opportunities are posted on www.usajobs.gov. Employment inquiries may also be directed to the appropriate district office or the Office of Human Resources, Equal Employment Opportunity Commission, 131 M Street NE., Washington, DC 20507. Phone, 202–663–4306.

General Inquiries A nationwide toll-free telephone number links callers with the appropriate field office where charges may be filed. Phone, 800–669–4000. TTY, 800–669–6820.

Media Inquiries Inquiries from representatives of the media should be made to the Office of Communications, Office of Communications and Legislative Affairs, 131 M Street NE., Washington, DC 20507. Phone, 202–663–4191. TTY, 202–663–4494. Email, newsroom@eeoc.gov.

Information About Survey Forms Information about EEO survey forms, no. 1–6, can be obtained from the Office of Research Information Planning, 131 M Street NE., Washington, DC 20507. Phone, 202–663–3362.


EXPORT-IMPORT BANK OF THE UNITED STATES
811 Vermont Avenue NW., Washington, DC 20571

President/Chairman  FRED P. HOCHBERG
Vice Chairman
Directors
Executive Vice President/Chief Operating Officer
Senior Vice President, Export Finance  JOHN A. MCADEMS
Senior Vice President/Chief Financial Officer  JOHN F. SIMONSON
Vice President, Treasurer  DAVID SENA
Vice President, Controller  (VACANCY)
Vice President, Asset Management  FRANCES I. NWACHUKU
Senior Vice President, Small Business  CHARLES TANSEY
Vice President, Transportation Portfolio Management  B. MICHELE DIXEY
Senior Vice President /General Counsel  JONATHAN CORDONE
Vice President, Trade Finance and Insurance  JEFFREY A. ABRAMSON
Vice President, Business Credit  PAMELA S. BOWERS
Vice President, Strategic Initiatives  RAYMOND J. ELLIS
Vice President, Structured Finance  BARBARA A. O'BOYLE
Vice President, Transportation  ROBERT A. MORIN
Vice President, Short-Term Trade Finance  WALTER KOSCIOW
Senior Vice President, Credit and Risk Management  KENNETH M. TINSLEY
Vice President, Credit Review and Compliance  WALTER HILL, JR.
Vice President, Engineering and Environment  JAMES A. MAHONEY, JR.
Vice President, Credit Underwriting  DAVID W. CARTER
Vice President, Country Risk and Economic Analysis  WILLIAM A. MARSTELLER
Vice President, Domestic Business Development  WAYNE L. GARDELLA
Senior Vice President, Resource Management  MICHAEL CUSHING
Chief Information Officer  FERNANDA F. YOUNG
Senior Vice President, Policy and Planning  JAMES C. CRUSE
Vice President, Policy Analysis  HELENE WALSH
Vice President, Operations and Data Quality  MICHELE A. KUESTER
Senior Vice President, Communications  STEPHANIE O'KEEFE
Vice President, Public Affairs  PHILLIP S. COGAN
Senior Vice President, Congressional Affairs  J. GRAY SASSER
Vice President, Congressional Affairs  WILLIAM E. HELLERT
Inspector General, Acting  OSVALDO GRATACOS
The Export-Import Bank assists in financing the export of U.S. goods and services to international markets.

The Export-Import Bank of the United States (Ex-Im Bank), established in 1934, operates as an independent agency of the U.S. Government under the authority of the Export-Import Bank Act of 1945, as amended (12 U.S.C. 635 et seq.). Its Board of Directors consists of a President and Chairman, a First Vice President and Vice Chair, and three other Directors. All are appointed by the President with the advice and consent of the Senate.

Ex-Im Bank’s mission is to help American exporters meet government-supported financing competition from other countries, so that U.S. exports can compete for overseas business on the basis of price, performance, and service, and in doing so help and sustain U.S. jobs. The Bank also fills gaps in the availability of commercial financing for creditworthy export transactions.

Ex-Im Bank is required to find a reasonable assurance of repayment for each transaction it supports. Its legislation requires it to meet the financing terms of competitor export credit agencies, but not to compete with commercial lenders. Legislation restricts the Bank’s operation in some countries and its support for military goods and services.

Activities
Ex-Im Bank is authorized to have loans, guarantees, and insurance outstanding at any one time in aggregate amount not in excess of $100 billion. It supports U.S. exporters through a range of diverse programs. These programs are offered under four broad categories of export financing: working capital guarantees, export credit insurance, loan guarantees, and direct loans.

Ex-Im Bank initiated several changes to enhance its support to small business. It created a new position, Senior Vice President for Small Business, who reports directly to the Bank’s President and Chairman. In addition, the Bank’s regional offices are now dedicated exclusively to small business outreach and support. The Bank also established a Small Business Committee to coordinate, evaluate, and make recommendations on Bank functions necessary for a successful small business strategy.

Regional Offices


FARM CREDIT ADMINISTRATION

1501 Farm Credit Drive, McLean, VA 22102–5090

Chairman/Chief Executive Officer
LELAND A. STROM
Member of the Boards

Kenneth A. Spearman, Jill Long Thompson

Secretary to the Board
Roland E. Smith

Chief Operating Officer
William J. Hoffman

Director, Office of Congressional and Public Affairs
Michael A. Stokke

General Counsel
Charles R. Rawls

Inspector General
Carl A. Clinefelter

Director, Office of Examination and Chief Examiner
Thomas G. McKenzie
The Farm Credit Administration ensures the safe and sound operation of the banks, associations, affiliated service organizations, and other entities of the Farm Credit System, and protects the interests of the public and those who borrow from Farm Credit institutions or invest in Farm Credit securities.

The Farm Credit Administration (FCA) was established as an independent financial regulatory agency in the executive branch of the Federal Government by Executive Order 6084 on March 27, 1933. FCA carries out its responsibilities by conducting examinations of the various Farm Credit lending institutions, which are Farm Credit Banks, the Agricultural Credit Bank, Agricultural Credit Associations, and Federal Land Credit Associations. FCA also examines the service organizations owned by the Farm Credit lending institutions, as well as the National Consumer Cooperative Bank.

FCA policymaking is vested in the Farm Credit Administration Board, whose three full-time members are appointed to 6-year terms by the President, with the advice and consent of the Senate. One member of the Board is designated by the President as Chairman and serves as the Administration's chief executive officer. The Board is responsible for approving rules and regulations, providing for the examination and regulation of and reporting by Farm Credit institutions, and establishing the policies under which the Administration operates. Board meetings are regularly held on the second Thursday of the month and are subject to the Government in the Sunshine Act. Public announcements of these meetings are published in the Federal Register.

The lending institutions of the Farm Credit System were established to provide adequate and dependable credit and closely related services to farmers, ranchers, and producers or harvesters of aquatic products, or federations of such associations that operate on a cooperative basis and are engaged in marketing, processing, supply, or business service functions for the benefit of their members. Initially capitalized by the United States Government, the Farm Credit lending institutions are organized as cooperatives and are completely owned by their borrowers. The loan funds provided to borrowers by these institutions are obtained primarily through the sale of securities to investors in the Nation's capital markets.

The Agricultural Credit Act of 1987, as amended (12 U.S.C. 2279aa-1), established the Federal Agricultural Mortgage Corporation (commonly known as “Farmer Mac”). The Corporation, designated as part of the Farm Credit System, is a federally chartered instrumentality of the United States and promotes the development of a secondary market for agricultural real estate and rural housing loans. Farmer Mac also provides guarantees for the timely payment of principal and interest on securities representing interests in or obligations backed by pools of agricultural real estate loans. The Administration is responsible for the examination and regulation of Farmer Mac to ensure the safety and soundness of its operations.

The Administration manages regulations under which Farm Credit institutions operate. These regulations implement the Farm Credit Act of 1971, as amended (12 U.S.C. 2001), and have the force and effect of law. Similar to the authorities of other Federal regulators of financial institutions, the Administration’s authorities include the power to issue cease-and-desist orders, to levy civil
* Reports to the Board for policy and to the Chief Executive Officer for administration.

** Maintains a confidential advisory relationship with each of the Board members.
monetary penalties, to remove officers and directors of Farm Credit institutions, and to establish financial and operating reporting requirements. Although it is prohibited from participation in routine management or operations of Farm Credit institutions, the Administration is authorized to become involved in these institutions’ management and operations when the Farm Credit Act or its regulations have been violated, when taking an action to correct an unsafe or unsound practice, or when assuming a formal conservatorship over an institution.

The Administration does not operate on funds appropriated by Congress; it derives income from assessments collected from the institutions that it regulates and examines. In addition to its headquarters in McLean, VA, the Administration maintains four field offices located in Aurora, CO; Bloomington, MN; Irving, TX; and Sacramento, CA.

Authority for the organization and activities of the Farm Credit System may be found in the Farm Credit Act of 1971, as amended.

Sources of Information

Inquiries for information on the following subjects may be directed to the specified office, Farm Credit Administration, 1501 Farm Credit Drive, McLean, VA 22102–5090.

**Contracts and Procurement** Inquiries regarding the Administration’s procurement and contracting activities should be directed in writing to the Office of Management Services. Phone, 703–883–4378. TTY, 703–883–4200. Requests for proposals, invitations for bids, and requests for quotations are posted online at www.fca.gov/about/procurement.html.

**Employment** Inquiries regarding employment should be directed to the Office of Management Services. Phone, 703–883–4135. TTY, 703–883–4200. Vacancy announcements are posted online at www.fca.gov/about/careers.html.

**Freedom of Information Requests** Requests for agency records must be submitted in writing, clearly labeled “FOIA Request” and addressed to the Office of the General Counsel. Phone, 703–883–4020 (voice and TTY). Requests may be submitted through the Internet at www.fca.gov/home/freedom_info.html.

**Publications** Publications and information on the Farm Credit Administration may be obtained by writing to the Office of Congressional and Public Affairs. Phone, 703–883–4056 (voice and TTY). Fax, 703–790–3260. Email, info-line@fca.gov. They are also posted online at www.fca.gov.

For further information, contact the Office of Congressional and Public Affairs, Farm Credit Administration, 1501 Farm Credit Drive, McLean, VA 22102–5090. Phone, 703–883–4056. Email, info-line@fca.gov. Internet, http://www.fca.gov.

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**FEDERAL COMMUNICATIONS COMMISSION**

445 Twelfth Street SW., Washington, DC 20554


Chairman
Commissioners

Managing Director
General Counsel
Inspector General
Chief, Consumer and Governmental Affairs Bureau

JULIUS GENACHOWSKI
MEREDITH A. BAKER, MIGNON CLYBURN, MICHAEL J. COPPS, ROBERT M. MCDOWell
STEVEN VANROOEKEL
AUSTIN SCHLICK
DAVID L. HUNT, Acting
JOEL GURIN
The Federal Communications Commission (FCC) was created by the Communications Act of 1934 (47 U.S.C. 151 et seq.) to regulate interstate and foreign communications by wire and radio in the public interest. The scope of FCC regulation includes radio and television broadcasting; telephone, telegraph, and cable television operation; two-way radio and radio operators; and satellite communication.

The Commission comprises five members, who are appointed by the President with the advice and consent of the Senate. One of the members is designated by the President as Chairman.

**Activities**

**Media Bureau** The Media Bureau develops, recommends, and administers policy and licensing programs for the regulation of electronic media, including cable television, multichannel video programming distribution, broadcast television and radio, and satellite services in the United States and its territories. The Bureau also conducts rulemaking proceedings, studies and analyzes electronic media services; resolves waiver petitions, declaratory rulings, and adjudications related to electronic media services; and processes applications for authorization, assignment, transfer, and renewal of media services, including AM, FM, TV, the cable TV relay service, and related matters.

For further information, contact the Media Bureau. Phone, 202–418–7200, or 888–225–5322.

**Wireline Competition Bureau** The Wireline Competition Bureau advises and makes recommendations to the FCC. The Bureau ensures choice, opportunity, and fairness in the development of wireline communications; assesses the present and future wireline communication needs of the Nation; encourages the development and widespread availability of wireline communication services; promotes investment in wireline communication infrastructure; and reviews and coordinates orders, programs, and actions initiated by other bureaus and offices in matters affecting wireline communications to ensure consistency with overall FCC policy.

For further information, contact the Wireline Competition Bureau. Phone, 202–418–1500, or 888–225–5322.

**Consumer and Governmental Affairs Bureau** The Consumer and Governmental Affairs Bureau develops and administers the FCC’s consumer and governmental affairs policies and initiatives. The Bureau facilitates public
participation in the Commission’s decisionmaking process; represents the Commission on consumer and Government committees, working groups, task forces, and conferences; works with public, Federal, State, local, and tribal agencies to develop and coordinate policies; oversees the Consumer Advisory Committee and the Intergovernmental Advisory Committee; provides expert advice and assistance regarding compliance with applicable disability and accessibility requirements, rules, and regulations; resolves informal complaints through mediation; and conducts consumer outreach and education programs.

For further information, contact the Consumer and Governmental Affairs Bureau. Phone, 202–418–1400, or 888–225–5322.

Enforcement Bureau The Enforcement Bureau serves as the FCC’s primary agency for enforcing the Communications Act, other communications statutes, and the Commission’s rules and orders. The Bureau investigates and resolves complaints regarding common carriers (wireline, wireless, and international) and noncommon carriers subject to the Commission’s jurisdiction under Title II of the Communications Act; radio frequency interference, equipment, and devices; accessibility to communications services and equipment for persons with disabilities; noncompliance with the lighting and marking of radio transmitting towers and pole attachment regulations; noncompliance with children’s television programming commercial limits; and unauthorized construction and operation of communication facilities and false distress signals.


International Bureau The International Bureau serves as the FCC’s principal representative in international organizations. It monitors compliance with the terms and conditions of authorizations and licenses granted by the Bureau and enforces them in conjunction with appropriate bureaus and offices; provides advice and technical assistance to U.S. trade officials in the negotiation and implementation of telecommunications trade agreements; and promotes the international coordination of spectrum allocation and frequency and orbital assignments in order to minimize cases of international radio interference involving U.S. licenses.

For further information, contact the International Bureau. Phone, 202–418–0437, or 888–225–5322.

Wireless Telecommunications Bureau The Wireless Telecommunications Bureau administers all domestic commercial and private wireless communication programs and rules. It addresses present and future wireless communication and spectrum needs; promotes access, efficiency, and innovation in the allocation, licensing, and use of electromagnetic spectrum; ensures choice, opportunity, and fairness in the development of wireless communication services and markets; and promotes the development and widespread availability of wireless broadband, mobile, and other wireless communication services, devices, and facilities, including through open networks. The Bureau also develops, recommends, administers, and coordinates policy for wireless communication services, including rulemaking, interpretations, and equipment standards; explains rules to and advises the public on them and provides rule-interpretation material for the Enforcement Bureau; serves as the FCC’s principal policy and administrative resource for all spectrum auctions; and processes wireless service and facility authorization applications.

For further information, contact the Wireless Telecommunications Bureau. Phone, 202–418–0600, or 888–225–5322.

Public Safety and Homeland Security Bureau The Public Safety and Homeland Security Bureau develops, recommends, and administers FCC’s policies pertaining to public safety communication. This includes 911 and E911; operability and interoperability of public safety communications; communications infrastructure protection and disaster response; and network security and reliability. The Bureau also
serves as a clearinghouse for public safety communication information, which encompasses priority emergency communication programs; alert and warning of U.S. citizens; continuity of government operations and operational planning; public safety outreach (e.g., first-responder organizations and hospitals); disaster management coordination and outreach; FCC 24/7 Communication Center; and studies and reports of public safety, homeland security, and disaster management issues.

For further information, contact the Public Safety and Homeland Security Bureau. Phone, 202–418–1300, or 888–225–5322. Email, pshsbinfo@fcc.gov.

Sources of Information

**Consumer Assistance**  For general information on FCC operations, contact the Reference Center, Room CY–B523, 445 Twelfth Street SW., Washington, DC 20554. Phone, 888–225–5322. TTY, 888–835–5322.

**Contracts and Procurement**  Direct inquiries to the Chief, Contracts and Purchasing Center. Phone, 202–418–1865.

**Electronic Access**  Information about the FCC is also available electronically through the Internet at www.fcc.gov.

**Employment and Recruitment**  Requests for employment information may be directed to the Recruitment and Staffing Service Center. Phone, 202–418–0130. To view or apply for job vacancies, visit www.fcc.gov/jobs/fccjobs.html.


**Ex-Parte Presentations**  Information concerning ex parte presentations may be directed to the Commission’s Office of General Counsel. Phone, 202–418–1720.

**Federal Advisory Committee Management**  Direct inquiries to the Office of the Managing Director. Phone, 202–418–2178.

**Fees**  Information concerning the FCC’s fee programs is available online at www.fcc.gov/fees or by contacting the Registration System/Fee Filer Help Desk at 1–877–480–3201 (option 4).

**Freedom of Information Act Requests**  Contact the FOIA Requester Service Center. Phone, 202–418–0212. Email, foia@fcc.gov.


**Licensing**  Information concerning the FCC’s licensing system is available online at www.fcc.gov/licensing.html.

**Public Inspection**  Dockets concerning rulemaking and adjudicatory matters, copies of applications for licenses and grants, and reports required to be filed by licensees and cable system operators are maintained in the FCC’s public reference rooms (some reports are held confidentially by law). The library has FCC rules and regulations on file. Phone, 202–418–0450. General information is also available from the FCC’s fax-on-demand system. Phone, 202–418–2805. Additionally, each broadcasting station makes publicly available certain information about the station’s operation, a current copy of the application filed for license, and nonconfidential FCC reports.


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**FEDERAL DEPOSIT INSURANCE CORPORATION**

550 Seventeenth Street NW., Washington, DC 20429

Chairman  SHEILA C. BAIR
Vice Chairman  MARTIN J. GRUENBERG
The Federal Deposit Insurance Corporation preserves and promotes public confidence in U.S. financial institutions by insuring bank and thrift deposits, periodically examining State-chartered banks, and liquidating assets of failed institutions.

The Federal Deposit Insurance Corporation (FDIC) was established under the Banking Act of 1933 after numerous banks failed during the Great Depression. FDIC began insuring banks on January 1, 1934. The deposit insurance coverage on certain retirement accounts at banks or savings institutions is $250,000. The basic insurance coverage for other deposit accounts is $100,000.

The FDIC is managed by a five-person Board of Directors, all of whom are appointed by the President and confirmed by the Senate, with no more than three being from the same political party.

FDIC receives no Congressional appropriations. It is funded by insurance premiums on deposits held by insured banks and savings associations and from interest on the investment of those premiums in U.S. Government securities. FDIC has authority to borrow up to $30 billion from the Treasury for insurance purposes.

Activities
The FDIC insures about $7 trillion of U.S. bank and thrift deposits. The insurance fund is composed of insurance premiums paid by banks and savings associations and the interest on the investment of those premiums in U.S. Government securities, as required by law. Premiums are determined by an institution’s level of capitalization and potential risk to the insurance fund.

The FDIC examines about 5,250 State-chartered commercial and savings banks that are not members of the Federal Reserve System, called State nonmember banks. The FDIC also has authority to examine other types of banks and savings associations.
FDIC-insured institutions for deposit insurance purposes. The two types of examinations conducted are for safety and soundness and for compliance with applicable consumer laws such as the Truth in Lending Act, the Home Mortgage Disclosure Act, the Equal Credit Opportunity Act, the Fair Housing Act, and the Community Reinvestment Act. Examinations are performed on the institution’s premises and off-site through computer data analysis.

A failed bank or savings association is generally closed by its chartering authority, and the FDIC is named receiver. The FDIC is required to resolve the closed institution in a manner that is least costly to the FDIC. Ordinarily, the FDIC attempts to locate a healthy institution to acquire the failed entity. If such an entity cannot be found, the FDIC pays depositors the amount of their insured funds, usually by the next business day following the closing. Depositors with funds that exceed the insurance limit often receive an advance dividend, which is a portion of their uninsured funds that is determined by an estimate of the future proceeds from liquidating the failed institution’s remaining assets. Depositors with funds in a failed institution that exceed the insurance limit receive a receivership certificate for those funds and partial payments of their uninsured funds as asset disposition permits.

As part of its insurance, supervisory, and receivership responsibilities, the FDIC approves or disapproves of mergers, consolidations, and acquisitions where the resulting bank is an insured State nonmember; approves or disapproves of proposals by banks to establish and operate a new branch, close an existing branch, or move its main office from one location to another; and approves or disapproves of requests to engage as principal in activities and investments that are not permissible for a national bank. It also issues enforcement actions, including cease-and-desist orders, for specific violations or practices requiring corrective action and reviews changes in ownership or control of a bank.

Sources of Information

Consumer Information

Telephone inquiries about deposit insurance and other consumer information may be directed to the Consumer Response Center at 877–275–3342, from 8 a.m. to 8 p.m., eastern standard time, Monday through Friday. For credit card complaints, call 800–378–9581, from 8:30 a.m. to 4:30 p.m., central standard time, Monday through Friday. Written inquiries may be sent to the Division of Supervision and Consumer Protection at our regional offices or to FDIC headquarters. Internet, www.fdic.gov/regulations/community/cra_contacts.html. Email inquiries may be sent from the FDIC Web site. Internet, www.fdic.gov/deposit/deposits/index.html. FDIC’s customer assistance form, for submitting an inquiry or a complaint, is available at www.fdic.gov/starsmail/index.asp. A bank’s quarterly Report of Condition may be obtained at reproduction cost from the call center or free of charge from the FDIC Web site at www.fdic.gov/Call_TFR_Rpts/.

General Inquiries

Written requests for general information may be directed to the FDIC’s Public Information Center, 3501 Fairfax Drive, Room E–1002, Arlington, VA 22226. Phone, 703–562–2200 or 877–275–3342.

Public Records

FDIC records are available on the FDIC Web site. Inquiries about other types of records available to the public, including records available under the Freedom of Information Act, should be directed to the Chief, FOIA/PA Group 550 17th Street NW., Washington, DC 20429, or any regional office.

Publications

The Federal Election Commission is an independent agency established by section 309 of the Federal Election Campaign Act of 1971, as amended (2 U.S.C. 437c). It comprises six Commissioners appointed by the President with the advice and consent of the Senate. The act also provides for three statutory officers—the Staff Director, the General Counsel, and the Inspector General—who are appointed by the Commission.

Activities

Public Funding of Presidential Elections
The Commission oversees the public financing of Presidential elections by certifying Federal payments to primary candidates, general election nominees, and national nominating conventions. It also audits recipients of Federal funds and may require repayments to the U.S. Treasury, if a committee makes nonqualified campaign expenditures.

Disclosure
The Commission ensures public disclosure of the campaign finance activities reported by political committees supporting Federal candidates. Committee reports, filed regularly, disclose where campaign money comes from and how it is spent. The Commission places reports on the public record within 48 hours after they are received and computerizes the data contained in the reports.

Sources of Information
Congressional Affairs Office This Office serves as the primary liaison with Congress and executive branch agencies. The Office is responsible for keeping Members of Congress informed about Commission decisions and, in turn, for informing the Commission on legislative developments. For further information, call 202–694–1006 or 800–424–9530.

Employment Inquiries regarding employment opportunities should be directed to the Director, Human...
Resources and Labor Relations. Phone, 202–694–1080 or 800–424–9530.

**General Inquiries** The Information Services Division provides information and assistance to Federal candidates, political committees, and the general public. This division answers questions on campaign finance laws, conducts workshops and seminars on the law, and provides publications and forms. For information or materials, call 202–694–1100 or 800–424–9530.

**Media Inquiries** The Press Office answers inquiries from print and broadcast media sources around the country, issues press releases on Commission actions and statistical data, responds to requests for information, and distributes other materials. Media representatives should direct their inquiries to the Press Office. Phone, 202–694–1220 or 800–424–9530.

**Public Records** The Office of Public Records, located at 999 E Street NW., Washington, DC, provides space for public inspection of all reports and statements relating to campaign finance since 1972. It is open weekdays from 9 a.m. to 5 p.m. and has extended hours during peak election periods. The public is invited to visit the Office or obtain information by calling 202–694–1120 or 800–424–9530.

**Reading Room** The library contains a collection of basic legal research resources on political campaign financing, corporate and labor political activity, and campaign finance reform. It is open to the public on weekdays between 9 a.m. and 5 p.m. For further information, call 202–694–1600 or 800–424–9530.

FHFA was created to ensure the security and supervision of Fannie Mae, Freddie Mac, the 12 Federal Home Loan Banks, and the Office of Finance. The Agency’s increased regulatory powers and affordable housing goals were designed to restore confidence in the 14 Government-sponsored loan enterprises, enabling these entities to provide more effective assistance to troubled mortgage markets.

Activities
FHFA practices oversight to strengthen vital components of the Nation’s secondary mortgage markets. It oversees maintenance of adequate capital and internal controls; operations that foster efficient, competitive, and resilient national housing finance markets, including activities related to home mortgages for low- and moderate-income families; compliance with the rules, regulations, guidelines, and orders issued by FHFA and the authorizing statutes; and lending practices consistent with the public interest.

Sources of Information
Employment Inquiries and employment applications should be directed to the Office of Human Resources Management, FHFA, 1625 I Street NW., Washington, DC 20006 or visit our Web site at www.fhfa.gov.
Publications Written requests for copies of publications may be addressed to the Office of External Relations, FHFA, 1700 G Street NW., Washington, DC 20552 or emailed to fhfainfo@fhfa.gov.
Public Records Many FHFA records are available on online at www.fhfa.gov. Inquiries about other records available to the public, including those available under the Freedom of Information Act, should be directed by email to the Chief FOIA Officer at foia@fhfa.gov.

The Federal Labor Relations Authority oversees labor-management relations between the Federal Government and its employees.


The Authority comprises three members who are nominated by the President and confirmed by the Senate to a 5-year term. The Chairman of the Authority serves as the chief executive and administrative officer. The Chairman also chairs the Foreign Service Labor Relations Board. The General Counsel of the Authority investigates alleged unfair labor practices, files and prosecutes unfair labor practice complaints before the Authority, and exercises such other powers as the Authority may prescribe.

Activities
The Authority adjudicates disputes arising under the Federal Labor-Management Relations Program, deciding cases concerning the negotiability of collective bargaining agreement proposals, appeals concerning unfair labor practices and representation petitions, and exceptions to grievance arbitration awards. It also assists Federal agencies and unions in understanding their rights and responsibilities under the program through training.

The Foreign Service Impasses Panel, an entity within the Authority, is assigned the function of providing assistance in resolving negotiation impasses between agencies and unions. After investigating an impasse, the Panel can either recommend procedures to the parties for the resolution of the impasse or assist the parties in resolving the impasse through whatever methods and procedures it considers appropriate, including fact finding and recommendations. If the parties do not arrive at a settlement after assistance by the Panel, the Panel may hold hearings and take whatever action is necessary to resolve the impasse.

The Foreign Service Labor Relations Board and the Foreign Service Impasse Disputes Panel administer provisions of chapter 2 of the Foreign Service Act of 1980 (22 U.S.C. 3921) concerning labor-management relations. This chapter establishes a statutory labor-management relations program for Foreign Service employees of the U.S. Government. Administrative and staff support is provided by the Federal Labor Relations Authority and the Federal Service Impasses Panel.

Sources of Information


The Federal Maritime Commission regulates the waterborne foreign commerce of the United States. It ensures that U.S. oceanborne trades are open to all on fair and equitable terms and protects against concerted activities and unlawful practices.


Activities

Agreements The Commission reviews agreements by and among ocean common carriers and/or marine terminal operators, filed under section 5 of the Shipping Act of 1984, for statutory compliance as well as for likely impact on competition. It also monitors activities under all effective agreements for compliance with the provisions of law and its rules, orders, and regulations.

Tariffs The Commission monitors and prescribes requirements to ensure accessibility and accuracy of electronic tariff publications of common carriers engaged in the foreign commerce of the United States. Special permit applications may be submitted for relief from statutory and/or Commission tariff requirements.

Service Contracts The Commission receives and reviews filings of confidential service contracts between shippers and ocean common carriers. The Commission also monitors publication of certain essential terms of those service contracts.

Non-Vessel-Operating Common Carrier Service Arrangements The Commission receives and reviews service arrangements entered into by non-vessel-operating common carriers and their customers. Cargo moving under these service arrangements are exempt from the tariff publication and adherence requirements of the Shipping Act, on the condition that the service arrangements must be filed with the Commission.

Licenses The Commission issues licenses to those persons and entities in the United States who wish to carry out the business of providing freight forwarding services and non-vessel-operating common carrier services.
Passenger Indemnity The Commission administers the passenger indemnity provisions of the act of November 6, 1966, which require shipowners and operators to obtain certificates of financial responsibility to pay judgments for personal injury or death or to refund fares in the event of nonperformance of voyages.

Complaints The Commission reviews alleged or suspected violations of the shipping statutes and rules and regulations of the Commission and may take administrative action to institute formal proceedings, to refer matters to other governmental agencies, or to bring about voluntary agreement between the parties.

Formal Adjudicatory Procedures The Commission conducts formal investigations and hearings on its own motion and adjudicates formal complaints in accordance with the Administrative Procedure Act (5 U.S.C. note prec. 551).

Alternative Dispute Resolution The Commission reviews informal complaints and attempts to assist parties in resolving disputes. Mediation and other dispute resolution services are available in order to assist parties in achieving a more acceptable resolution to a dispute at less cost than may be possible in litigation. These services are available before and after the commencement of litigation. The Commission also provides an informal process to adjudicate certain complaints involving less than $50,000 in damages.

Rulemaking The Commission promulgates rules and regulations to interpret, enforce, and ensure compliance with shipping and related statutes by common carriers and other persons subject to the Commission's jurisdiction.

Investigation and Economic Analyses The Commission prescribes and administers programs to ensure compliance with the provisions of the shipping statutes. These programs include: education and outreach activities; the collection of information relating to field investigation of activities and practices of ocean common carriers, terminal operators, agreements among ocean common carriers and/or marine terminal operators, ocean transportation intermediaries, passenger vessel operators, and other persons subject to the shipping statutes; and rate analyses, studies, and economic reviews of current and prospective trade conditions, including the extent and nature of competition in various trade areas.

International Affairs The Commission conducts investigations of foreign governmental and carrier practices that adversely affect the U.S. shipping trade. In consultation with other executive agencies, the Commission takes action to effect the elimination of discriminatory practices on the part of foreign governments against shipping in the United States foreign trade, and to achieve comity between the United States and its trading partners.

Sources of Information

Electronic Access Information about the Federal Maritime Commission is available in electronic form through the Internet at www.fmc.gov.

Electronic Reading Room Commission decisions, issued between July 1987 and the present, are currently available in electronic format and are listed on our Web site in chronological order.


Consumer Affairs and Dispute Resolution Services Phone, 202–523–5807. Email, complaints@fmc.gov.

The Federal Mediation and Conciliation Service assists labor and management in resolving disputes in collective bargaining contract negotiation through voluntary mediation and arbitration services.

The Federal Mediation and Conciliation Service (FMCS) was created by the Labor Management Relations Act, 1947 (29 U.S.C. 172). The Director is appointed by the President with the advice and consent of the Senate.

**Activities**

FMCS helps prevent disruptions in the flow of interstate commerce caused by labor-management disputes by providing mediators to assist disputing parties in the resolution of their differences. Mediators have no law enforcement authority and rely wholly on persuasive techniques.

FMCS offers its services in labor-management disputes to any industry, with employees represented by a union, which affects interstate commerce. FMCS becomes involved in disputes on its own initiative or at the request of one or more of the disputants, whenever it deems that a dispute threatens to cause a substantial interruption of commerce. The Labor Management Relations Act requires that parties to a labor contract must file a dispute notice, if agreement is not reached 30 days in advance of a contract termination or reopening date. The notice must be filed with FMCS and the appropriate State or local mediation agency. FMCS is required to avoid the mediation of disputes that would have only a minor effect on interstate commerce, if State or other conciliation services are available to the parties.

**Mediation**

Efforts of FMCS mediators are directed toward the establishment of sound and stable labor-management relations on a continuing basis, thereby helping to reduce the incidence of work stoppages. The mediator’s basic function is to encourage and promote better day-to-day relations between labor and management, so that issues arising in negotiations may be faced as problems to be settled through mutual effort rather than issues in dispute.

**Arbitration**

FMCS, on the joint request of employers and unions, will also assist in the selection of arbitrators from a roster of private citizens who are qualified as neutrals to adjudicate matters in dispute. For further information, contact the Office of Arbitration Services. Phone, 202–606–5111.


The Federal Mine Safety and Health Review Commission is an independent, adjudicative agency established by the Federal Mine Safety and Health Act of 1977 (30 U.S.C. 801 et seq.), as amended. It provides administrative trial and appellate review of legal disputes arising from enforcement actions taken by the Department of Labor.

The Commission consists of five members who are appointed by the President with the advice and consent of the Senate and who serve staggered 6-year terms. The Chairman is appointed from among the Commissioners by the President.

The Commission and its Office of Administrative Law Judges are charged with deciding cases brought before it by the Mine Safety and Health Administration, mine operators, and miners or their representatives. These cases generally involve review of the Administration’s enforcement actions, including citations, mine-closure orders, and proposals for civil penalties issued for violations of the act or the mandatory safety and health standards promulgated by the Secretary of Labor. The Commission also has jurisdiction over discrimination complaints filed by miners or their representatives in connection with their safety and health, complaints for compensation filed on behalf of miners idled as a result of mine closure orders issued by the Administration, and disputes over mine emergency response plans.

Cases brought before the Commission are assigned to the Office of Administrative Law Judges, and hearings are conducted pursuant to the requirements of the Administrative Procedure Act (5 U.S.C. 554, 556) and the Commission’s procedural rules (29 CFR 2700).

A judge’s decision becomes a final but nonprecedential order of the Commission 40 days after issuance unless the Commission has directed the case for review in response to a petition or on its own motion. If a review is conducted, a decision of the Commission becomes final 30 days after issuance unless a party adversely affected seeks review in the U.S. Circuit Court of Appeals for the District of Columbia or the Circuit within which the mine subject to the litigation is located.

As far as practicable, hearings are held at locations convenient to the affected mines. In addition to its Washington, DC, offices, the Office of Administrative Law Judges maintains an office in the Colonnade Center, Room 280, 1244 Speer Boulevard, Denver, CO 80204.

Sources of Information

Commission decisions are published bimonthly and are available through the Superintendent of Documents, U.S. Government Printing Office, Washington, DC 20402. The Commission’s Web site includes recent decisions, a searchable database of previous decisions, procedural rules, audio recordings of recent public meetings, and other pertinent information.

Requests for Commission records should be submitted in accordance with the Commission’s Freedom of Information Act regulations. Other information, including Commission rules of procedure and brochures explaining the Commission’s functions, is available from the Executive Director, Federal Mine Safety and Health Review Commission, 601 New Jersey Avenue NW., Suite 9500, Washington, DC 20001–2021. Internet, www.fmshrc.gov. Email, fmshrc@fmshrc.gov.
FEDERAL RESERVE SYSTEM

Twentieth Street and Constitution Avenue NW, Washington, DC 20551

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Inspector General
ELIZABETH A. COLEMAN

The Federal Reserve System, the central bank of the United States, administers and formulates the Nation's credit and monetary policy.

The Federal Reserve System (FRS) was established by the Federal Reserve Act (12 U.S.C. 221), approved December 23, 1913. Its major responsibility is in the execution of monetary policy. It also performs other functions, such as the transfer of funds, handling Government deposits and debt issues, supervising and regulating banks, and acting as lender of last resort.

FRS contributes to the strength and vitality of the U.S. economy. By influencing the lending and investing activities of depository institutions and the cost and availability of money and credit, the FRS promotes the full use of human and capital resources, the growth of productivity, relatively stable prices, and equilibrium in the Nation's international balance of payments.

Through its supervisory and regulatory banking functions, FRS helps maintain a commercial banking system that is responsive to the Nation's financial needs and objectives.

FRS comprises the Board of Governors; the 12 Federal Reserve Banks and their 25 branches and other facilities;
the Federal Open Market Committee; the Federal Advisory Council; the Consumer Advisory Council; the Thrift Institutions Advisory Council; and the Nation’s financial institutions, including commercial banks, savings and loan associations, mutual savings banks, and credit unions.

**Board of Governors** The Board comprises seven members appointed by the President with the advice and consent of the Senate. The Chairman of the Board of Governors is a member of the National Advisory Council on International Monetary and Financial Policies. The Board determines general monetary, credit, and operating policies for the System as a whole and formulates the rules and regulations necessary to carry out the purposes of the Federal Reserve Act. The Board’s principal duties consist of monitoring credit conditions; supervising the Federal Reserve Banks, member banks, and bank holding companies; and regulating the implementation of certain consumer credit protection laws.

The Board has the power, within statutory limitations, to fix the requirements for reserves to be maintained by depository institutions on transaction accounts or nonpersonal time deposits. The Board reviews and determines the discount rate charged by the Federal Reserve Banks. For the purpose of preventing excessive use of credit for the purchase or carrying of securities, the Board is authorized to regulate the amount of credit that may be initially extended and subsequently maintained on any security (with certain exceptions).

**Supervision of Federal Reserve Banks** The Board is authorized to make examinations of the Federal Reserve Banks, to require statements and reports from such Banks, to supervise the issue and retirement of Federal Reserve notes, to require the establishment or discontinuance of branches of Reserve Banks, and to exercise supervision over all relationships and transactions of those Banks with foreign branches.

**Supervision of Bank Holding Companies** The Federal Reserve supervises and regulates bank holding companies. Its objective is to maintain the separation between banking and commerce by controlling the expansion of bank holding companies, preventing the formation of banking monopolies, restraining certain trade practices in banking, and limiting the nonbanking activities of bank holding companies. A company that seeks to become a bank holding company must obtain the prior approval of the Federal Reserve. Any company that qualifies as a bank holding company must register and file reports with the FRS.

**Supervision of Banking Organizations** The Federal Reserve supervises and regulates domestic and international activities of U.S. banking organizations. It supervises State-chartered banks that are members of the System, all bank holding companies, and Edge Act and agreement corporations (corporations chartered to engage in international banking).

The Board has jurisdiction over the admission of State banks and trust companies to membership in the FRS, membership termination for these banks, the establishment of branches by these banks, and the approval of bank mergers and consolidations where the resulting institution will be a State member bank. It receives copies of condition reports submitted to the Federal Reserve Banks. It has power to examine all member banks and the affiliates of member banks and to require condition reports from them. It has authority to require periodic and other public disclosure of information with respect to an equity security of a State member bank that is held by 500 or more persons. It establishes minimum standards with respect to installation, maintenance, and operation of security devices and procedures by State member banks. It can issue cease-and-desist orders in connection with violations of law or unsafe or unsound banking practices by State member banks and to remove directors or officers of such banks in certain circumstances. It also can suspend member banks from use of the Federal Reserve System’s credit facilities for using bank credit for speculation or other purposes inconsistent with the maintenance of sound credit conditions.
The Board may grant authority to member banks to establish branches in foreign countries or dependencies or insular possessions of the United States, to invest in the stocks of banks or corporations engaged in international or foreign banking, or to invest in foreign banks. It also charters, regulates, and supervises certain corporations that engage in foreign or international banking and financial activities.

The Board is authorized to issue general regulations permitting interlocking relationships in certain circumstances between member banks and organizations dealing in securities or between member banks and other banks.

The Board prescribes regulations to ensure a meaningful disclosure by lenders of credit terms so that consumers will be able to compare more readily the various credit terms available and will be informed about rules governing credit cards, including their potential liability for unauthorized use.

The Board has authority to impose reserve requirements and interest rate ceilings on branches and agencies of foreign banks in the United States, to grant loans to them, to provide them access to Federal Reserve services, and to limit their interstate banking activities.

Federal Open Market Committee The Federal Open Market Committee comprises the Board of Governors and five of the presidents of the Reserve Banks. The Chairman of the Board of Governors is traditionally the Chairman of the Committee. The president of the Federal Reserve Bank of New York serves as a permanent member of the Committee. Four of the twelve Reserve Bank presidents rotate annually as members of the Committee.

Open market operations of the Reserve Banks are conducted under regulations adopted by the Committee and pursuant to specific policy directives issued by the Committee, which meets in Washington, DC, at frequent intervals. Purchases and sales of securities in the open market are undertaken to supply bank reserves to support the credit and money needed for long-term economic growth, to offset cyclical economic swings, and to accommodate seasonal demands of businesses and consumers for money and credit. These operations are carried out principally in U.S. Government obligations, but they also include purchases and sales of Federal agency obligations. All operations are conducted in New York, where the primary markets for these securities are located; the Federal Reserve Bank of New York executes transactions for the Federal Reserve System Open Market Account in carrying out these operations.

Under the Committee’s direction, the Federal Reserve Bank of New York also undertakes transactions in foreign currencies for the Federal Reserve System Open Market Account. The purposes of these operations include helping to safeguard the value of the dollar in international exchange markets and facilitating growth in international liquidity in accordance with the needs of an expanding world economy.

Federal Reserve Banks The 12 Federal Reserve Banks are located in Atlanta, GA; Boston, MA; Chicago, IL; Cleveland, OH; Dallas, TX; Kansas City, MO; Minneapolis, MN; New York, NY; Philadelphia, PA; Richmond, VA; San Francisco, CA; and St. Louis, MO. Branch banks are located in Baltimore, MD; Birmingham, AL; Buffalo, NY; Charlotte, NC; Cincinnati, OH; Denver, CO; Detroit, MI; El Paso, TX; Helena, MT; Houston, TX; Jacksonville, FL; Little Rock, AR; Los Angeles, CA; Louisville, KY; Memphis, TN; Miami, FL; Nashville, TN; New Orleans, LA; Oklahoma City, OK; Omaha, NE; Pittsburgh, PA; Portland, OR; Salt Lake City, UT; San Antonio, TX; and Seattle, WA.

Reserves on Deposit The Reserve Banks receive and hold on deposit the reserve or clearing account deposits of depository institutions. These banks are permitted to count their vault cash as part of their required reserve.

Extensions of Credit The Federal Reserve is required to open its discount window to any depository institution that is subject to its reserve requirements on transaction accounts or nonpersonal time deposits. Discount window credit provides for Federal Reserve lending to
eligible depository institutions under two basic programs. One is the adjustment credit program; the other supplies more extended credit for certain limited purposes.

Short-term adjustment credit is the primary type of Federal Reserve credit. It is available to help borrowers meet temporary requirements for funds. Borrowers are not permitted to use adjustment credit to take advantage of any spread between the discount rate and market rates.

Extended credit is provided through three programs designed to assist depository institutions in meeting longer term needs for funds. One provides seasonal credit—for periods running up to 9 months—to smaller depository institutions that lack access to market funds. A second program assists institutions that experience special difficulties arising from exceptional circumstances or practices involving only that institution. Finally, in cases where more general liquidity strains are affecting a broad range of depository institutions—such as those whose portfolios consist primarily of longer term assets—credit may be provided to address the problems of particular institutions being affected by the general situation.

**Currency Issue** The Reserve Banks issue Federal Reserve notes, which constitute the bulk of money in circulation. These notes are obligations of the United States and are a prior lien upon the assets of the issuing Federal Reserve Bank. They are issued against a pledge by the Reserve Bank with the Federal Reserve agent of collateral security including gold certificates, paper discounted or purchased by the Bank, and direct obligations of the United States.

**Other Powers** The Reserve Banks are empowered to act as clearinghouses and as collecting agents for depository institutions in the collection of checks and other instruments. They are also authorized to act as depositories and fiscal agents of the United States and to exercise other banking functions specified in the Federal Reserve Act. They perform a number of important functions in connection with the issue and redemption of United States Government securities.

**Sources of Information**

**Employment** Written inquiries regarding employment should be addressed to the Director, Division of Personnel, Board of Governors of the Federal Reserve System, Washington, DC 20551.

**Procurement** Firms seeking business with the Board should address their inquiries to the Director, Division of Support Services, Board of Governors of the Federal Reserve System, Washington, DC 20551.

**Publications** Among the publications issued by the Board are The Federal Reserve System—Purposes and Functions, and a series of pamphlets including Guide to Business Credit and the Equal Credit Opportunity Act; Consumer Handbook; Making Deposits: When Will Your Money Be Available; and When Your Home Is On the Line: What You Should Know About Home Equity Lines of Credit. Copies of these pamphlets are available free of charge. Information regarding publications may be obtained in Room MP–510 (Martin Building) of the Board’s headquarters. Phone, 202–452–3244.

**Reading Room** A reading room where persons may inspect public records is located in Room B–1122 at the Board’s headquarters, Twentieth Street and Constitution Avenue NW., Washington, DC 20551. Information regarding the availability of records may be obtained by calling 202–452–3684.

FEDERAL RETIREMENT THRIFT INVESTMENT BOARD
1250 H Street NW., Washington, DC 20005

Chairman
ANDREW M. SAUL
Members
TERRENCE A. DUFFY, DANA K. BILYEU, ALEJANDRO M. SANCHEZ, MICHAEL D. KENNEDY
Executive Director
GREGORY T. LONG
Chief Investment Officer
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Participant Services Director
PAMELA-JEANNE MORAN
Director of External Affairs
THOMAS J. TRABUCCO
General Counsel
THOMAS K. EMSWILER
Chief Information Officer
MARK A. HAGERTY
Chief Financial Officer
JAMES B. PETRICK
Director of Research and Strategic Planning
RENEE WILDER

The Federal Retirement Thrift Investment Board administers the Thrift Savings Plan, which provides Federal employees the opportunity to save for additional retirement security.

The Federal Retirement Thrift Investment Board was established as an independent agency by the Federal Employees' Retirement System Act of 1986 (5 U.S.C. 8351 and 8401–79). The act vests responsibility for the agency in six named fiduciaries: the five Board members and the Executive Director. The five members of the Board, one of whom is designated as Chairman, are appointed by the President with the advice and consent of the Senate and serve on the Board on a part-time basis. The members appoint the Executive Director, who is responsible for the management of the agency and the Plan.

Activities
The Thrift Savings Plan is a tax-deferred, defined contribution plan that was established as one of the three parts of the Federal Employees' Retirement System. For employees covered under the System, savings accumulated through the Plan make an important addition to the retirement benefits provided by Social Security and the System's Basic Annuity. Civil Service Retirement System employees and members of the Uniformed Services may also take advantage of the Plan to supplement their annuities.

The Board operates the Thrift Savings Plan and manages the investments of the Thrift Savings Fund solely for the benefit of participants and their beneficiaries. As part of these responsibilities, the Board maintains an account for each Plan participant, makes loans, purchases annuity contracts, and provides for the payment of benefits.


FEDERAL TRADE COMMISSION
600 Pennsylvania Avenue NW., Washington, DC 20580

Chairman
JON LEIBOWITZ
The Federal Trade Commission promotes consumer protections and enforces the laws that prohibit anticompetitive, deceptive, or unfair business practices.

The Federal Trade Commission (FTC) was established in 1914 by the Federal Trade Commission Act (15 U.S.C. 41–58). The Commission comprises five members appointed by the President, with the advice and consent of the Senate, for a term of 7 years. No more than three of the Commissioners may be members of the same political party. One Commissioner is designated by the President as Chairman of the Commission and is responsible for its administrative management.

Activities

FTC promotes competition and prevents general trade restraints such as price-fixing agreements, boycotts, illegal combinations of competitors, and other unfair methods of competition; prevents corporate mergers, acquisitions, or joint ventures that lessen competition or build a monopoly; and prevents pricing discrimination, exclusive dealing, tying arrangements, discrimination among competing customers by sellers, and interlocking directorates or officers’ positions that may restrain competition.

FTC acts on behalf of consumers to protect them. It prevents and combats false or deceptive advertising of consumer products and services as well as other unfair or deceptive practices; promotes electronic commerce by fighting fraud on the Internet and working with other domestic and foreign agencies to develop and promote policies to safeguard online privacy of personal information; protects the privacy of consumers’ personal information to prevent illegal or unwanted use of financial or other data; exposes fraudulent telemarketing schemes and protects consumers from abusive, deceptive, or unwanted telephone tactics; and enforces the National Do Not Call Registry; ensures truthful labeling of textile, wool, and fur products; requires creditors to disclose in writing certain cost information, such as the annual percentage rate, before consumers enter into credit transactions, as required by the Truth in Lending Act; protects consumers against circulation of inaccurate or obsolete credit reports and ensures that credit bureaus, consumer reporting agencies, credit grantors, and bill collectors exercise their responsibilities in a manner that is fair and equitable; educates consumers and businesses about their rights and responsibilities under Commission rules and regulations; and gathers factual data concerning economic and business
conditions and makes it available to the Congress, the President, and the public.

**Competition** FTC encourages competition in the American economy. It seeks to prevent unfair practices that undermine competition and attempts to prevent mergers or acquisitions of companies if the result may be to lessen competition. Under some circumstances, companies planning to merge must first give notice to the FTC and the Department of Justice’s Antitrust Division and provide certain information concerning the operations of the companies involved.

**Consumer Protection** FTC promotes consumer protection across broad sectors of the economy. It works to increase the usefulness of advertising by ensuring that it is truthful and not misleading; reduce instances of fraudulent, deceptive, or unfair marketing practices; prevent creditors from using unlawful practices when granting credit, maintaining credit information, collecting debts, and operating credit systems; obtain redress for consumers harmed by deceptive or unfair practices; and educate businesses and the public about Commission activities.

FTC has issued rules and guidance in areas important to consumers, including health and nutrition claims in advertising, environmental advertising and labeling, children’s online privacy, funeral services, telemarketing and electronic commerce, business opportunity, franchise and investment fraud, and mortgage lending and discrimination. It also has authority to bring actions to enforce its rules and certain Federal statutes.

**Competition and Consumer Advocacy** FTC advocates consumer interest in a competitive marketplace by encouraging courts, legislatures, and Government administrative bodies to consider efficiency and consumer welfare as important elements in their deliberations. It uses these opportunities to support procompetitive means of regulating the Nation’s economy, including the elimination of anticompetitive restrictions that reduce consumer choice and the implementation of regulatory programs that protect the public and preserve competitive markets.

**Compliance Activities** FTC works to ensure compliance with its administrative and Federal court orders. Defendants against whom such orders have been issued are required to file reports with the FTC to substantiate their compliance. In the event compliance is not obtained, or if an order is subsequently violated, the FTC may institute contempt or civil penalty proceedings.

**Cooperative Procedures** FTC makes extensive use of voluntary and cooperative procedures. Through these procedures, business and industry may obtain authoritative guidance and a substantial measure of certainty as to what they may do under the laws administered by the FTC.

FTC issues, in plain language, administrative interpretations of laws enforced by the FTC. Guides provide the basis for compliance by members of a particular industry or by an industry in general. Failure to comply with the guides may result in corrective action by the FTC under applicable statutory provisions.

**Enforcement** FTC’s law enforcement work covers actions to foster voluntary compliance with the law and formal administrative or Federal court litigation leading to mandatory orders against offenders.

Compliance may be obtained through voluntary and cooperative action by private companies in response to nonbinding staff advice, formal advisory opinions by the FTC, and guides and policy statements delineating legal requirements as to particular business practices.

Formal litigation is instituted either by issuing an administrative complaint or by filing a Federal district court complaint charging a person, partnership, or corporation with violating one or more of the statutes enforced by the FTC. If the charges are not contested or are found to be true after an administrative hearing or Federal court trial in a contested case, an administrative law judge or Federal court judge may issue an order requiring discontinuance of the unlawful practices.
Also, the FTC may request that a U.S. district court issue a preliminary or permanent injunction to halt the use of allegedly unfair or deceptive practices, to prevent an anticompetitive merger or unfair methods of competition from taking place or to prevent violations of any statute enforced by the FTC. In Federal court, the FTC may obtain other relief, including monetary redress.

**Investigations** FTC investigations may originate through complaint by a consumer or competitor, the Congress, or from Federal, State, or municipal agencies. The FTC may also initiate an investigation into possible violations. Complaints may be submitted by letter or phone and should give the facts in detail accompanied by all supporting evidence. FTC also maintains electronic complaint systems that are accessible through its Web site. It is FTC policy not to disclose the identity of any complainant, except as required by law or FTC rules.

An order issued after an administrative or Federal court proceeding that requires the respondent to cease and desist or take other corrective action may be appealed. The appeals process may go as far as the Supreme Court.

**Reports** The Commission prepares marketplace studies. Such reports have provided the basis for significant legislation and have also led to voluntary changes in the conduct of business, with resulting benefits to the public.


**Sources of Information**


**Employment** For most positions, individuals must apply online through the Office of Personnel Management’s application system, USAJOBS.

**General Inquiries** To obtain general information or reach a variety of offices, contact the Federal Trade Commission at 202–326–2222. To submit a consumer complaint or to obtain free copies of all FTC consumer education materials, visit www.ftc.gov.


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**GENERAL SERVICES ADMINISTRATION**

1800 F Street NW., Washington, DC 20405

Administrator
Deputy Administrator
Senior Counselor to the Administrator
Chief of Staff
Assistant Administrator
Associate Administrator
White House Liaison
Chairman, Civilian Board of Contract Appeals
Inspector General
General Counsel

MARTHA N. JOHNSON
SUSAN F. BRITA
STEPHEN R. LEEDS
MICHAEL J. ROBERTSON
CATHLEEN C. KRONOPOLUS
ANTHONY E. COSTA
MICHAEL J. ROBERTSON
STEPHEN M. DANIELS
BRIAN D. MILLER
KRIS E. DURMER
The General Services Administration establishes policy for and provides management of Government property and records, including construction and operation of buildings; procurement and distribution of supplies; utilization and disposal of real and personal property; transportation, travel, fleet, and communications management; and management of the Governmentwide automatic data processing resources program.

The General Services Administration (GSA) was established by section 101 of the Federal Property and Administrative Services Act of 1949 (40 U.S.C. 751).

Civilian Board of Contract Appeals The Civilian Board of Contract Appeals is

responsible for resolving disputes arising out of contracts between contractors and executive agencies, excluding the Defense Department, Postal Service, Postal Rate Commission, National Aeronautics and Space Administration,
and Tennessee Valley Authority. The Board also hears and decides requests for review of transportation audit rate determinations; claims by Federal civilian employees regarding travel and relocation expenses; claims for the proceeds of the sale of property of certain Federal civilian employees; cases involving the Indian Self-Determination and Education Assistance Act and the Federal Crop Insurance Corporation; and requests for arbitration to resolve disputes between applicants and the Federal Emergency Management Agency over funding for public assistance applications arising from the damage caused by Hurricanes Katrina and Rita.

In addition, the Board provides alternative dispute resolution services to executive agencies in both contract disputes which are the subject of a contracting officer’s decision and other contract-related disputes. Although the Board is located within the agency, it functions as an independent tribunal.


Governmentwide Policy The Office of Governmentwide Policy (OGP) collaborates with the Federal community to develop policies and guidelines for the management of Government property, technology, and administrative services. OGP’s policymaking authority and policy support activities encompass the areas covering electronic government and information technology, acquisition, real property and the workplace, travel, transportation, personal property, aircraft, Federal motor vehicle fleet, mail, regulatory information and use of Federal Advisory Committees. OGP also provides leadership to interagency groups and facilitates Governmentwide management reform through the effective use of performance measures and best practices.

The Office of Technology Strategy provides policy guidance, architectures, uniform standards, pilots and solutions on electronic business and information technology to improve Government effectiveness and efficiency. It assists agencies on IT policy matters such as usability, accommodation, innovative technologies, security, identity management and authentication. For further information, call 202–501–0202.

The Office of Real Property Management leads in Governmentwide real property policy development and the adoption of evolving technologies and innovative practices for managing real property resources. In addition to collaborating with Federal agencies to develop regulations and bulletins for the effective and efficient stewardship of Federal real property assets, and issuing guidance to facilitate the adoption of sustainable practices and performance measures for real property management, the Office also promotes the Governmentwide use of alternative workplace arrangements to increase space utilization efficiency and reduce carbon footprint. The Office also manages the Federal Real Property Database of all Federal Government real property assets and supports the Federal Real Property Management Council in its efforts to promote effective asset management Governmentwide. For further information, call 202–501–0856.

The Office of Federal High-Performance Green Buildings is a center of leadership and expertise in interagency greening initiatives, the deployment of advanced technologies and concepts, and large-scale sustainable real property portfolio management and operations. The Office combines authoritative knowledge of Federal processes with multidisciplinary expertise in high-performance green buildings to provide leadership within GSA, the Federal Government, and the broader commercial property market on buildings-related sustainability topics. For more information, call 202–219–1522.

The Office of Travel, Transportation, and Asset Management develops Governmentwide policies to ensure the economical and efficient management of Government assets, mail, travel, transportation, and relocation allowances. It develops regulations, collects and analyzes Governmentwide data, manages interagency policy committees, and collaborates with
customers and stakeholders to address and facilitate Governmentwide improvements. For further information, call 202–501–1777.

The Regulatory Information Services Center compiles and analyzes data on Governmentwide regulatory information and activities. The principal publication of the Center is the Unified Agenda of Federal Regulatory and Deregulatory Actions, which is published in the Federal Register every spring and fall and is available online at www.reginfo.gov. For further information, call 202–482–7340.

The Office of Policy Initiatives develops and issues Governmentwide policies and management regulations governing the management of Federal Advisory Committees, promoting greater transparency and public participation within the executive branch. The Office also develops internal strategies that maximize the performance and value of OGP’s information technology assets and ensures that GSA’s internal nationwide asset management policies and guidelines are aligned with the Governmentwide policies developed by the OGP in the areas of fleet management, personal property management, sustainability, space management, and GSA’s internal directives program. The Office also provides acquisition management services to customers within GSA’s Central Office, supporting a wide range of actions. For further information, call 202–501–8880.

The Office of Acquisition manages and strengthens both Federal and GSA acquisition policies. The Office has a Governmentwide mission in managing the Federal Acquisition Regulation and the Federal Acquisition Institute. Within GSA, it is responsible for managing and developing GSA’s acquisition workforce, establishing GSA acquisition policy, providing acquisition oversight, managing and deciding agency protests, performing the ombudsman role for Indefinite Delivery Indefinite Quantity contracts and the metrication program, and operating the GSA suspension and debarment program. It also ensures compliance with applicable laws, regulations, and policies through the Procurement Management review processing and promotes accountability for acquisition decisionmaking. For further information, call 202–501–1043.

Citizen Services GSA’s citizen services are divided between two offices: the Office of Citizen Services and Innovative Technologies (OCSIT) and the Office of Communications and Marketing (OCM). Together, they serve as the central gateway for citizens, businesses, other governments, and the media to easily obtain information and services from the Federal Government on the Internet, in print, and over the telephone.

An important component of GSA’s citizen services is the Federal Citizen Information Center (FCIC). FCIC serves citizens, businesses, and other Government agencies by providing information and services via the Web at USA.gov, by phone at 1–800–333–4636, and in print publications through Pueblo, Colorado. It also develops and implements innovative technologies that improve the delivery of Government information and services to citizens. The FCIC maintains the National Contact Center, the Consumer Information Catalog, the Consumer Action Handbook, and the Government information Web sites listed below.


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## Small Business Utilization

The Office of Small Business Utilization focuses on programs, policy, and outreach to assist the small business community nationwide in doing business with GSA. For further information, contact the Office of Small Business Utilization. Phone, 202–501–1021.

## Federal Acquisition Service

The Federal Acquisition Service (FAS) provides acquisition services for Federal agencies to increase overall Government efficiency. This includes the acquisition of products, services, and full-service programs in information technology, telecommunications, professional services, supplies, motor vehicles, travel and transportation, charge cards, and personal property utilization and disposal.

FAS provides multiple channels for customers to acquire the products, services, and solutions they need. Key acquisition programs include multiple awards schedules and Governmentwide acquisition contracts that provide customers easy access to a wide range of information technology, telecommunications, and professional products and services. It also provides its customers with access to the products and services they need through online Web sites such as GSA Advantage!, e-Buy, Schedules e-Library, GSA Auctions, Transportation Management Services Solutions, and a myriad of other electronic tools.

For further information, contact the Office of the Commissioner, Federal Acquisition Service. Phone, 703–605–5400.

## Public Buildings Service

The Public Buildings Service (PBS) is the landlord for the civilian Federal Government. Its portfolio consists of 362 million square feet in over 9,600 assets across all 50 States, 6 U.S. Territories, and the District of Columbia. PBS collects rent from Federal tenants, which is deposited into the Federal Buildings Fund, the principal funding mechanism for PBS.

PBS designs, builds, leases, manages, and maintains space in office buildings, courthouses, laboratories, border stations, data processing centers, warehouses, and childcare centers. It also repairs, alters, and renovates existing facilities and disposes of surplus Government properties. PBS is a leader in energy conservation and sustainable design. It preserves and maintains 480 historic properties in the Federal Government’s inventory. PBS also commissions the country’s most talented artists to artwork for new Federal buildings and conserves a substantial inventory of artwork from the past.

For further information, contact the Office of the Commissioner, Public Buildings Service. Phone, 202–501–1100.

## Regional Offices

GSA operates 11 regional offices. For a complete list of these offices, visit www.gsa.gov/regions.

## Sources of Information

### Contracts

Individuals seeking to do business with the General Services Administration may obtain information through the Internet at www.gsa.gov.

### Electronic Access

Information about GSA is available electronically through the Internet at www.gsa.gov.

Information about the Civilian Board of Contract Appeals is available through the Internet at www.cbca.gsa.gov.

### Employment

Information regarding employment with GSA may be found at www.gsa.gov. Agency job listings are posted on www.usajobs.gov.

### Fraud and Waste

Freedom of Information Act Requests

Privacy Act Requests
Inquiries concerning policies pertaining to Privacy Act matters should be addressed to GSA Privacy Act Officer, Information Resources and Privacy Management Division (CIB), General Services Administration, Room 6224, Washington, DC 20405. Phone, 202–501–0290. Email, GSA.privacyact@gsa.gov.

Property Disposal
Inquiries about the redistribution or competitive sale of surplus real property should be directed to the Office of Real Property Disposal, Public Buildings Service, 1800 F Street NW., Washington, DC 20405. Phone, 202–501–0084.

Public and News Media Inquiries
Inquiries from both the general public and news media should be directed to the Office of Communications, General Services Administration, 1800 F Street NW., Washington, DC 20405. Phone, 202–501–1231.

Publications
Many GSA publications are available from the Government Printing Office bookstore at http://bookstore.gpo.gov. Orders and questions about publications and paid subscriptions should be directed to the Superintendent of Documents, Government Printing Office, Washington, DC 20401. Some subscriptions may be obtained free of charge or at cost from a Small Business Center or GSA’s Centralized Mailing List Service (phone, 817–334–5215). If a publication is not available through any of these sources, contact a specific GSA staff office, regional office, or service. Addresses and phone numbers may be found at www.gsa.gov.


Small Business Activities
Inquiries concerning programs to assist small businesses should be directed to the Office of Small Business Utilization. Phone, 202–501–1021.

Speakers
Inquiries and requests for speakers should be directed to the nearest regional office or the Office of Communications and Marketing, General Services Administration, Washington, DC 20405. Phone, 202–501–0705.

For further information concerning the General Services Administration, contact the Office of Citizen Services, General Services Administration, Washington, DC 20405. Phone, 202–501–0705.

INTER-AMERICAN FOUNDATION
901 North Stuart Street, Tenth Floor, Arlington, VA 22203

Chair
JOHN P. SALAZAR
Vice Chair
THOMAS J. DODD
The Inter-American Foundation supports social and economic development in Latin America and the Caribbean.

The Inter-American Foundation (IAF) was created in 1969 (22 U.S.C. 290f) as an experimental U.S. foreign assistance program. IAF is governed by a nine-person Board of Directors appointed by the President with the advice and consent of the Senate. Six members are drawn from the private sector and three from the Federal Government. The Board of Directors appoints the President of IAF.

IAF works in Latin America and the Caribbean to promote equitable, participatory, and sustainable self-help development by awarding grants directly to local organizations throughout the region. It also partners with the public and private sectors to build support and mobilize local, national, and international resources for grassroots development.

The Merit Systems Protection Board is a successor agency to the United States Civil Service Commission, established by act of January 16, 1883 (22 Stat. 403). Reorganization Plan No. 2 of 1978 (5 U.S.C. app.) redesignated part of the Commission as the Merit Systems Protection Board. The Board is comprised of three members appointed by the President with the advice and consent of the Senate.

**Activities**

The Board has responsibility for hearing and adjudicating appeals by Federal employees of adverse personnel actions, such as removals, suspensions, and demotions. It also resolves cases involving reemployment rights, denial of periodic step increases in pay, actions against administrative law judges, and charges of prohibited personnel practices, including charges in connection with whistleblowing.

The Board has the authority to enforce its decisions and to order corrective and disciplinary actions. An employee or applicant for employment involved in an appealable action that also involves an allegation of discrimination may ask the Equal Employment Opportunity Commission to review a Board decision. Final decisions and orders of the Board can be appealed to the U.S. Court of Appeals for the Federal Circuit.

The Board reviews regulations issued by the Office of Personnel Management and has the authority to require agencies to cease compliance with any regulation that could constitute a prohibited personnel practice. It also conducts special studies of the civil service and other executive branch merit systems and reports to the President and the Congress on whether the Federal work force is being adequately protected against political abuses and prohibited personnel practices.

For a complete list of Merit Systems Protection Board offices, visit www.mspb.gov/contact/contact.htm.

The mission of the National Aeronautics and Space Administration is to pioneer the future in space exploration, scientific discovery, and aeronautics research.

The National Aeronautics and Space Administration (NASA) was established by the National Aeronautics and Space Act of 1958, as amended (42 U.S.C. 2451 et seq.).
technology activities to develop the
knowledge, tools, and technologies
to support the development of future
air and space vehicles and to support
the transformation of the Nation’s air
transportation system. The Directorate’s
programs focus on cutting-edge,
fundamental research in traditional
aeronautical disciplines, as well
as emerging fields with promising
applications to aeronautics, and are
conducted in conjunction with industry,
academia, and other U.S. Government
departments and agencies, including the
Federal Aviation Administration and the
Department of Defense.

For further information, call 202–358–2047.

Space Operations Mission Directorate

The Space Operations Mission
Directorate (SOMD) provides the
foundation for NASA’s space program:
space travel for human and robotic
missions, in-space laboratories, and the
means to return data to Earth. SOMD is
responsible for many critical enabling
capabilities that make possible much of
the science, research, and exploration
achievements of the rest of NASA.
This is done through three themes:
the International Space Station, Space
Shuttle, and Space and Flight Support.

The International Space Station is a
complex of laboratories maintained to
support scientific research, technology
development, and the exploration of a
permanent human presence in Earth’s
orbit.

The Space Shuttle, first launched
in 1981, provides the only current
capability in the United States for human
access to space. The Shuttle’s focus
over the next several years will be the
assembly of the International Space
Station, after which it will be phased out
of service.

The Space and Flight Support theme
encompasses space communications,
launch services, and rocket propulsion
testing. Space communications consists
of five major elements: the Space
Network or Tracking and Data Relay
Satellite System, the Deep Space
Network, the Near Earth Network, the
NASA Integrated Services Network,
and NASA Spectrum Management.
The launch services program focuses
on acquisition of commercial launch
services for NASA’s space and Earth
science missions. The rocket propulsion
testing program supports the flight
readiness of various liquid propulsion
engines and acts as a test bed for rocket
engines of the future.

For further information, call 202–358–2015.

Science Mission Directorate

The Science Mission Directorate carries out
the scientific exploration of the Earth,
Moon, Mars, and beyond, charting the
best route of discovery. The Directorate
manages and sponsors research,
flight missions, advanced technology
development, and related activities.
It works to expand our understanding
of the Earth and the Sun and the Sun’s
effect on the solar system environments;
explore the solar system with robots to
study its origins and evolution, including
the origins of life within it; and explore
the universe beyond, from the search for
planets and life in other solar systems to
the origin, evolution, and destiny of the
universe itself.

For further information, call 202–358–3889, or visit
www.nasascience.nasa.gov.

Exploration Systems Mission Directorate

The Exploration Systems Mission
Directorate (ESMD) is responsible for
technology development that enables
sustained and affordable human and
robotic space exploration. ESMD’s
activities include developing robotic
missions to multiple destinations to scout
human exploration targets, increasing
investments in human research to prepare
for long journeys beyond Earth, and
developing U.S. commercial human
spaceflight capabilities.

For further information, call 202–358–7246.

NASA Centers

Ames Research Center

The Ames Research Center, located in California’s
Silicon Valley, provides solutions to
NASA’s exploration questions through
interdisciplinary scientific discovery
and innovative technology systems.
The Center provides leadership in
* In accordance with law or regulation, the offices of Diversity and Equal Opportunity and Small Business Programs maintain reporting relationships to the Administrator and Deputy Administrator.
astrobiology, information science, small spacecraft, advanced thermal protection systems, human factors, and the development of new tools for a safer and more efficient national airspace. It also develops unique partnerships and collaborations, exemplified by NASA's Astrobiology Institute, the NASA Research Park, and the University Affiliated Research Center.

**Dryden Flight Research Center** The Dryden Flight Research Center, located in Edwards, CA, is NASA's primary installation for flight research. Since 1946, Dryden's researchers have led the way to major advancements in the design and capabilities of many civilian and military aircraft. Its workforce expertise in aeronautics and developing flight research tools and techniques, coupled with its suite of specialized laboratories and facilities, are key to the development and maturation of new vehicles.

**Glenn Research Center** The Glenn Research Center, with two locations in Cleveland and Sandusky, Ohio, works with other NASA Centers to develop spaceflight systems and technologies to make a new, safer, and less expensive rocket system to return Americans to the Moon and help humanity explore the universe. The Center provides expertise in propulsion, power, communications, and testing for spacecraft and lunar systems. In aeronautics, its scientists and engineers develop new technologies to make airplanes safer, quieter, and more environmentally friendly.

**Goddard Space Flight Center** The Goddard Space Flight Center, located in Greenbelt, MD, expands the knowledge of Earth and its environment, the solar system, and the universe through observations from space. The Center also conducts scientific investigations, develops and operates space systems, and advances essential technologies.

**Johnson Space Center** The Lyndon B. Johnson Space Center, located in Houston, TX, leads the United States in the human exploration of space. The Center has made major advances in science, technology, engineering, and medicine and has led the Nation’s human spaceflight programs and projects. It strives to advance the Nation’s exploration of the universe with its expertise in medical, biomedical, and life sciences; lunar and planetary geosciences; crew and mission operations; crew health and safety; project management; and space systems engineering. The Center also leads worldwide research in extraterrestrial materials curation and the interaction between humans and robotics, as well as the biology and physiology of humans in space.

**Kennedy Space Center** The John F. Kennedy Space Center, located in Florida, is responsible for NASA's space launch operations and spaceport and range technologies. Home to NASA's three space shuttles and Launch Services Program, it manages the processing and launching of astronaut crews and associated payloads. The Center's management activities include the International Space Station segments, research experiments and supplies, and NASA's scientific and research spacecraft. These scientific and research spacecraft range from robotic landers to Earth observation satellites and space-based telescopes on a variety of launch vehicles.

Innovative technology experts at the Center support NASA's current programs and future exploration missions by developing new products and processes that benefit the space agency and consumers. The Center remains a leader in cutting-edge research and development in the areas of physics, chemistry, technology, prototype designing, engineering, environmental conservation, and renewable energy.

**Langley Research Center** The Langley Research Center, located in Hampton, VA, is renowned for its scientific and technological expertise in aerospace research, systems integration, and atmospheric science. Established in 1917 as an aeronautics lab, the Center also has a rich heritage in space and science technologies. It conducts critical research in materials and structures;
aerodynamics; and hypersonic, supersonic, and subsonic flight. The Center has also developed and validated technologies to improve the effectiveness, capability, comfort, and efficiency of the Nation's air transportation system. It supports the space exploration program and space operations with systems analysis and engineering, aero sciences, materials and structures, and technology and systems development and testing. The Center continues to have a principal role in understanding and protecting our planet through atmospheric measurement, instruments, missions, and prediction algorithms. Its Engineering and Safety Center has improved mission safety by performing independent engineering assessments, testing, analysis, and evaluations to determine appropriate preventative and corrective action for problems, trends, or issues across NASA programs and projects.

**Marshall Space Flight Center**  The George C. Marshall Space Flight Center, located in Huntsville, AL, develops and integrates the transportation and space systems required for NASA's exploration, operations, and scientific missions. The Center provides the engineering and scientific capabilities to deliver space transportation and propulsion systems, space systems development and integration, scientific and exploration instruments, and basic and applied research. It manages the Space Shuttle propulsion elements, life support systems and operations for scientific experiments aboard the International Space Station, the Chandra X-ray Observatory, the Lunar Quest Program, and Michoud Assembly Facility. Other programs and projects include the International Lunar Network and Discovery and New Frontiers Programs.

**Stennis Space Center**  The John C. Stennis Center, located near Bay St. Louis, MS, serves as NASA's rocket propulsion testing ground. The Center provides test services not only for America's space program, but also for the Department of Defense and private sector. Its unique rocket propulsion test capabilities will be used extensively as part of the heavy lift and propulsion technology program. The Center's Applied Science and Technology Project Office provides project management to support NASA's science and technology goals. It also supports NASA's Applied Sciences Program.

**Jet Propulsion Laboratory**  The Laboratory is managed under contract by the California Institute of Technology in Pasadena, CA. It develops spacecraft and space sensors and conducts mission operations and ground-based research in support of solar system exploration, Earth science and applications, Earth and ocean dynamics, space physics and astronomy, and information systems technology. It is also responsible for the management of the Deep Space Network in support of NASA projects.

**Sources of Information**

**Contracts and Small Business Activities**  Inquiries regarding contracting for small business opportunities with NASA should be directed to the Associate Administrator for Small Business Programs, Room 2K39, NASA Headquarters, 300 E Street SW., Washington, DC 20546. Phone, 202–358–2088.

**Employment**  Direct all general inquiries to the NASA Shared Services Center, Stennis, MS 39529. Phone, 877–677–2123. Email, nssc-contactcenter@nasa.gov.


**OIG Hotline**  An individual may report crimes, fraud, waste, and abuse in NASA programs and operations by calling the OIG Hotline (800–424–9183); by writing to the NASA Inspector General (P.O. Box 23089, L'Enfant Plaza Station, Washington, DC 20026); or by sending an electronic message from the OIG's Web site (www.hq.nasa.gov/office/oig/hq/cyberhotline.html).

**Publications, Speakers, Films, and Exhibit Services**  Several publications concerning these services can be obtained by contacting the Public Affairs
For further information, contact the Headquarters Information Center, National Aeronautics and Space Administration, Washington, DC 20546. Phone, 202–358–0000. Internet, http://www.nasa.gov.

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION

8601 Adelphi Road, College Park, MD 20740

Archivist of the United States: DAVID S. FERRIERO
Deputy Archivist of the United States: ADRIENNE C. THOMAS
Assistant Archivist for Administration: RICK JUDSON, Acting
Assistant Archivist for Information Services: MIKE WASH
Assistant Archivist for Presidential Libraries: SHARON FAWCETT
Assistant Archivist for Records Services: SHARON THIBODEAU, Acting
Assistant Archivist for Regional Records Services: DAVID WEINBERG
Chief Human Capital Officer: ANALISA ARCHER
Chief of Staff: DEBRA S. WALL
Chief Operating Officer: THOMAS E. MILLS
Director, Center for the National Archives Experience: CHARLES PIERCY
Director, Congressional Affairs: MARVIN PINKERT
Director, Information Security Oversight Office: WILLIAM CIRA, Acting
Director, Office of Government Information Services: MIRIAM NISBET
Director, Office of the Federal Register: RAYMOND A. MOSLEY
Director, Policy and Planning Staff: MARY ANN HADYKA, Acting
Executive Director, National Historical Publications and Records Commission: KATHLEEN M. WILLIAMS
Executive for Agency Services: WILLIAM J. BOSANKO
External Affairs Liaison: DAVID MCMILLENN
General Counsel: GARY M. STERN
Public Affairs Officer: SUSAN COOPER

[For the National Archives and Records Administration statement of organization, see the Federal Register of June 25, 1985, 50 FR 26278]

The National Archives and Records Administration safeguards and preserves the records of our Government, ensuring that the people can discover, use, and learn from this documentary heritage; establishes policies and procedures for managing U.S. Government records; manages the Presidential Libraries system; and publishes the laws, regulations, and Presidential and other public documents.
The National Archives and Records Administration (NARA) is the successor agency to the National Archives Establishment, which was created in 1934 and later, in 1949, incorporated into the General Services Administration as the National Archives and Records Service in 1949. NARA was established as an independent agency in the Federal Government’s executive branch of the Government by act of October 19, 1984 (44 U.S.C. 2101 et seq.), effective April 1, 1985.

Activities

Archival Program  NARA maintains the U.S. Government’s most historically valuable records, ranging from the Revolutionary War era to the recent past; arranges and preserves records and prepares finding aids to facilitate their use; makes records publicly accessible online and in its research rooms; answers requests for information contained in its holdings; and provides, for a fee, copies of records. NARA holdings include the records of the U.S. House of Representatives and Senate, which are preserved and administered by the Center for Legislative Archives. Many important records are available in microfilm and on online at www.archives.gov. Archival records are maintained in NARA facilities in the Washington, DC, area. Records of exceptional local or regional interest are maintained in NARA archives located in other parts of the country. There are also nine NARA-affiliated archives holding NARA-owned records and making them available to the public.

Records Management  To ensure proper documentation of the organization, policies, and activities of the Government, NARA develops standards and guidelines for nationwide management and disposition of recorded information. It appraises Federal records and approves disposition schedules. NARA also inspects agency records and management practices, develops records management training programs, provides guidance and assistance on records management, and stores inactive records.

Office of Records Services—Washington, DC

Modern Records Program  The Modern Records Program improves the life cycle management of Federal records in all media for Government agencies. It provides formal training in Federal records management; preserves and makes available permanent electronic records; and coordinates technical assistance to Federal agencies on records creation, management, and disposition to agencies in the Washington, DC, area.

For a complete listing of Washington area records facilities, visit www.archives.gov/dc-metro.

For further information on Records Center services in the Washington, DC, area (West Virginia, Virginia, and Maryland), contact the Washington National Records Center. Phone, 301–778–1650 (Records Management Division) or 301–778–1510 (Center Operations Division).

Office of Regional Records Services

The Office of Regional Records Services assists agencies outside the Nation’s capital. NARA serves nine regions and runs the National Personnel Records Center. Each region operates a full life-cycle records program, including records management operations, records centers, and archives. NARA maintains information about the records management programs of Federal agencies in each region; conducts inspections, evaluations, or surveys of agency records and records management programs; reports on its findings; and recommends improvements or necessary corrective actions. NARA also furnishes guidance and technical assistance to Federal agencies on records creation, management, and disposition; develops and conducts training aimed at improving agency records management and disposition practices; and appraises Federal records to determine whether the U.S. Government should preserve them.

Federal Records Centers  These Centers store and service noncurrent and some active Federal agency records. Services include storage of textual and special media records; storage for nonclassified and classified records;
retrieval of records to fulfill statutory requirements and conduct daily business; special projects in response to shifts in customer demands; expedited response to congressional inquiries, litigation, and urgent business needs; and disposition services, providing for disposal of records that have reached their required retention period or transfer of permanent records to the holdings of the National Archives.

For further information on Federal Records Centers, visit www.archives.gov/frc/about.html.

Regional Archives Archival records of exceptional regional significance are maintained in these facilities. At a Regional Archives, visitors have free access to these records, Internet resources for genealogical and historical research, and expert staff available to guide visitors. Onsite workshops teach the general public, educators, and students how to use archives for personal, professional, or academic research. Many important records, whose originals are held in NARA facilities in the Washington, DC, area, can be viewed in microform at most of these regional facilities. Archival staff arrange and preserve records and prepare finding aids to facilitate their use; make records available for use in research rooms; answer written or oral requests for information contained in NARA's holdings; and, for a fee, provide copies of records.

For a complete listing of Regional Records Services facilities, visit www.archives.gov/locations/regional-archives.html.

National Personnel Records Center The Center stores, services, and disposes of the civilian personnel, medical, and pay records of former U.S. Civil Service employees and military personnel and medical records of discharged military personnel. Including the National Archives at St. Louis, the facility provides research rooms in which the public and Federal agency personnel can reference official military personnel folders and other related records. The Center also provides Federal agencies with services and technical advice relating to records disposition, filing and classification schemes, and protection of vital civilian and military records.


Presidential Libraries Through the Presidential libraries, which are located at sites selected by the Presidents and built with private funds, NARA preserves and makes available the records and personal papers of a particular President’s administration. Each library operates research rooms and provides reference services on Presidential documents; displays the holdings of the Presidential administration; and provides public and educational programs. The records of each President since Herbert Hoover are administered by NARA. While such records were once considered personal papers, all Presidential records created on or after January 20, 1981, are declared by law to be owned and controlled by the United States and are required to be transferred to NARA at the end of the administration, pursuant to the Presidential Records Act of 1978 (44 U.S.C. 2201 et seq.).


The Office of the Federal Register The Office of the Federal Register (OFR) prepares and publishes a variety of public documents. Upon issuance, acts of Congress are published in slip law (pamphlet) form and then cumulated and published for each session of Congress in the United States Statutes at Large.

Each Federal workday, the OFR publishes the Federal Register, which contains current Presidential proclamations and Executive orders, Federal agency regulations having general applicability and legal effect, proposed agency rules, and documents required by statute to be published. All Federal regulations in force are codified annually in the Code of Federal Regulations.

Presidential speeches, news conferences, messages, and other materials released by the White
House Office of the Press Secretary are published online in the Daily Compilation of Presidential Documents and annually in the Public Papers of the Presidents. The Daily Compilation of Presidential Documents, as well as electronic versions of the previous Weekly Compilation of Presidential Documents from 1993 onward, can be accessed at www.presidentialdocuments.gov.

The United States Government Manual, published annually, serves as the official handbook of the Federal Government, providing extensive information on the legislative, judicial, and executive branches.

All of the above publications are available in both paper editions and online in electronic formats at www.ofr.gov.


National Historical Publications and Records Commission The National Historical Publications and Records Commission (NHPRC) is the grantmaking affiliate of the National Archives and Records Administration. Its mission is to promote the preservation and use of America’s documentary heritage essential to understanding our democracy, history, and culture. NHPRC grants help State and local archives, universities, historical societies, and other nonprofit organizations solve preservation problems dealing with electronic records, improve training and techniques, strengthen archival programs, preserve and process records collections, and provide access to them through the publication of finding aids and documentary editions of the papers of the Founding Era and other themes and historical figures in American history. The NHPRC works in partnership with a national network of State historical records advisory boards. It also provides Federal leadership in public policy for the preservation of, and access to, America’s documentary heritage.


Information Security Oversight Office The Information Security Oversight Office (ISOO) oversees the security classification programs in both Government and industry and reports to the President annually on their status. Executive orders 12958 and 13526 serve as the authority for ISOO. The Office receives its policy and program guidance from the National Security Council. An organizational component of the National Archives and Records Administration, ISOO’s goals are to hold classification activity to the minimum necessary to protect the national security; to ensure the safeguarding of classified national security information in both Government and industry in a cost-effective and efficient manner; and to promote declassification and public access to information as soon as national security considerations permit.


Office of Government Information Services Established under the OPEN Government Act of 2007 (5 U.S.C. 101 note), the Office of Government Information Services (OGIS) reviews Freedom of Information Act (FOIA) activities throughout the Government. OGIS serves as liaison between individuals making FOIA requests and administrative agencies, providing mediation services and resolving disputes as necessary. OGIS reviews policies and procedures of administrative agencies under FOIA, reviews agency compliance with FOIA, and recommends policy changes to Congress and the President to improve administration of FOIA.


National Archives Trust Fund Board The National Archives Trust Fund Board receives funds from the sale of reproductions of historic documents and
publications about the records, as well as from gifts and bequests. The Board invests these funds and uses income to support archival functions such as the preparation of publications that make information about historic records more widely available. Members of the Board are the Archivist of the United States, the Secretary of the Treasury, and the Chairman of the National Endowment for the Humanities.

For further information, contact the Secretary, National Archives Trust Fund Board. Phone, 301–837–3165.

Sources of Information

Calendar of Events To be added to the mailing list for the monthly National Archives Calendar of Events or for a recorded announcement of events at the National Archives locations in Washington, DC, and College Park, MD, call 202–357–5000. TDD, 301–837–0482. Internet, www.archives.gov/calendar.

Congressional Affairs The Congressional Affairs staff maintains contact with and responds to inquiries from congressional offices. Phone, 202–357–5100. Fax, 202–357–5959.

Contracts Information on business opportunities with NARA is available electronically at www.fedbizopps.gov.

Management Principles and Research-Teaching Resources Workshops NARA offers several courses on archival and records management principles and on using NARA resources for research and in the classroom. For information on public programs and workshops, contact the Center for the National Archives Experience Education Office at 202–357–5210. Fax, 202–357–5925.

Modern Archives Institute For information, contact the Modern Archives Institute, Room 301, National Archives Building, 700 Pennsylvania Avenue NW., Washington, DC 20408–0001. Phone, 202–357–5259.


Institute for the Editing of Historical Documents/Archives Leadership Institute For information about the Institute for the Editing of Historical Documents or the Archives Leadership Institute at the University of Wisconsin, Madison, or fellowships in documentary editing, contact NHPRC, National Archives and Records Administration, 700 Pennsylvania Avenue NW., Washington, DC 20408–0001. Phone, 202–357–5010. Email, nhprc@archives.gov. Internet, www.archives.gov/grants.

Electronic Access Information about NARA, its holdings and publications, and links to NARA social media sites are available electronically. Internet, www.archives.gov. Email, inquire@nara.gov.


Freedom of Information Act/Privacy Act Requests For operational records of the National Archives and Records Administration, contact the NARA Freedom of Information Act/Privacy Act Officer, General Counsel Staff, National Archives and Records Administration, 8601 Adelphi Road, College Park, MD 20740–6001. Phone, 301–837–3642. Fax, 301–837–0293. For archival records in the custody of the Office of Records Services-Washington, DC, contact the Special Access/FOIA Staff, National Archives and Records Administration,
8601 Adelphi Road, College Park, MD 20740–6001. Phone, 301–837–3190. Fax, 301–837–1864. For archival records located at a NARA archives location outside the Washington, DC, metropolitan area, contact the facility holding the records or the Office of Regional Records Services. Phone, 301–837–2950. Fax, 301–837–1617. To determine the location of records, search NARA’s online Archival Research Catalog (ARC) at www.archives.gov/research/arc. For archival records in the custody of a Presidential library, contact the library that has custody of the records. For records in the physical custody of the Washington National Records Center or the regional Records Centers, contact the Federal agency that transferred the records to the facility. Records stored in the Records Centers remain in the legal custody of the agency that created them.


Museum Programs Contact the Center for the National Archives Experience, National Archives and Records Administration, Washington, DC 20408. Phone, 202–357–5210. Fax, 202–357–5926.

Public Affairs The Public Affairs staff maintains contact with and responds to inquiries from the media, issues press releases and other literature, and maintains contact with organizations representing the archival profession, scholarly organizations, and other groups served by NARA. Phone, 202–357–5300.

Agency Publications Agency publications, including facsimiles of certain documents, finding aids to records, and Prologue, a scholarly journal published quarterly, are available from the Customer Service Center (NWCC2), Room 1000, National Archives at College Park, 8601 Adelphi Road, College Park, MD 20740–6001. Phone, 800–234–8861. Fax, 301–837–0483. Internet, www.archives.gov/publications.

Records Management Publications Most records management publications are available electronically on the NARA Web site. Limited quantities of some records management publications and posters are available in hard copy format from the Life Cycle Management Division, National Archives and Records Administration, 8601 Adelphi Road, College Park, MD 20740–6001. Phone, 301–837–3560. Fax, 301–837–3699. Email, nara.recordsmgttraining@nara.gov.


Newsletter for Research at the National Archives The Researcher News newsletter provides information needed to conduct research at the National Archives Building in Washington, DC, and the National Archives at College Park, MD. To subscribe to the electronic mailing list, send email to KYR@nara.gov.

Research Facilities Records are available for research purposes in reading rooms at the National Archives
Building, 700 Pennsylvania Avenue NW., Washington, DC (phone, 202–357–5400); at the National Archives at College Park, 8601 Adelphi Road, College Park, MD (phone, 866–272–6272); and at each Presidential Library, the National Personnel Records Center, and at NARA's 13 archives locations throughout the country. Written requests for information may be sent to any of these units, or they may be addressed to the Customer Services Division, National Archives at College Park, Room 1000, 8601 Adelphi Road, College Park, MD 20740–6001. Phone, 866–272–6272. Email, inquire@nara.gov.

**Federal Register Public Inspection Desk** The Public Inspection Desk of the Office of the Federal Register is open every Federal business day for public inspection of documents scheduled for publication in the next day's Federal Register, at Suite 700, 800 North Capitol Street NW., Washington, DC. Phone, 202–741–6000. In addition, the documents currently on public inspection may be viewed at www.ofr.gov.

**Speakers and Presentations** The National Archives conducts regular public programs featuring authors, films, symposia, and an annual genealogy fair related to National Archives holdings. For programs in the Washington, DC, area, more information is available by calling 202–357–5000. The calendar of events is also available by sending an email to reservations.nwe@nara.gov.

**Teacher Workshops and Teaching Materials** The National Archives education specialists have developed programs to train teachers in the use of primary source material in the classroom and can provide information on how to obtain documentary teaching materials for classroom use. For further information, contact the education staff of the Center for the National Archives Experience. Phone, 202–357–5210.

**Tours** Individuals or groups may request guided tours of the exhibitions at the National Archives Building. Tours are given by reservation only and subject to availability. Individuals are requested to make arrangements at least 6 weeks in advance. Tours are scheduled for 9:45 a.m., Monday through Friday. Self-guided tours are available, through reservations, Monday through Friday from 10:15 a.m. until 90 minutes before closing. Groups are limited to 100 people. For more information and reservations, contact the Call Center. Phone, 202–357–5450 or 877–444–6777. Email, visitorservices@nara.gov. Internet, www.archives.gov/nae/visit/reserved-visits.html. Tours of the National Archives at College Park, MD, are available, through reservation, Monday through Friday from 8:00 a.m. to 4:00 p.m. Guided tours are available Monday through Thursday between 10:30 a.m. and 2:30 p.m. Group size is limited to 20 people. For more information and reservations, contact the Volunteer Program staff. Phone, 301–837–3002. Email, volunteercp@nara.gov.

**Volunteer Service** Volunteer service opportunities are available at the National Archives Building and the National Archives at College Park, MD. Volunteers conduct tours, provide information in the exhibit halls, work with staff archivists in processing historic documents, and serve as research aides in the genealogical orientation room. For more information, contact the Volunteer Program staff. Phone, 202–357–5272. Fax, 202–357–5925. Email, volunteer@nara.gov. Similar opportunities exist in the Presidential Libraries and at NARA's 13 archives locations nationwide. Contact the facility closest to you for information about volunteer opportunities.
The National Capital Planning Commission is the central agency for conducting planning and development activities for Federal lands and facilities in the National Capital Region. The region includes the District of Columbia and all land areas within the boundaries of Montgomery and Prince George's Counties in Maryland and Fairfax, Loudoun, Prince William, and Arlington Counties and the City of Alexandria in Virginia.

The National Capital Planning Commission was established as a park planning agency by act of June 6, 1924, as amended (40 U.S.C. 71 et seq.). Two years later its role was expanded to include comprehensive planning. In 1952, under the National Capital Planning Act, the Commission was designated the central planning agency for the Federal and District of Columbia governments.

In 1973, the National Capital Planning Act was amended by the District of Columbia Home Rule Act, which made the mayor of the District of Columbia the chief planner for the District and gave the Commission specific authority for reviewing certain District decisions. The Commission continues to serve as the central planning agency for the Federal Government in the National Capital Region.
The Commission is composed of five appointed and seven ex officio members. Three citizen members, including the Chairman, are appointed by the President and two by the mayor of the District of Columbia. Presidential appointees include one resident each from Maryland and Virginia and one from anywhere in the United States. The two mayoral appointees must be District of Columbia residents.

EDITORIAL NOTE: The National Credit Union Administration did not meet the publication deadline for submitting updated information of its activities, functions, and sources of information as required by the automatic disclosure provisions of the Freedom of Information Act (5 U.S.C. 552(a)(1)(A)).

NATIONAL CREDIT UNION ADMINISTRATION
1775 Duke Street, Alexandria, VA 22314

Chairman
Vice Chairman
Member
Executive Director
General Counsel
Inspector General
Director, Office of Examination and Insurance
Director, Office of Corporate Credit Unions
Chief Financial Officer
Chief Information Officer
Director, Office of Small Credit Union Initiatives
Director, Office of Human Resources
Director, Public and Congressional Affairs
Director, Office of Capital Markets and Planning
Director, Office of Consumer Protection

[For the National Credit Union Administration statement of organization, see the Code of Federal Regulations, Title 12, Part 720]

The National Credit Union Administration is responsible for chartering, insuring, supervising, and examining Federal credit unions and administering the National Credit Union Share Insurance Fund.

The National Credit Union Administration (NCUA) was established by act of March 10, 1970 (12 U.S.C. 1752), and reorganized by act of November 10, 1978 (12 U.S.C. 226), as an independent agency in the executive branch of the Federal Government. It regulates and insures all Federal credit unions and insures State-chartered credit unions that apply and qualify for share insurance.

Activities
Chartering The Administration grants Federal credit union charters to groups sharing a common bond of occupation or association or groups within a well-defined neighborhood, community, or rural district. A preliminary investigation is made to determine if certain standards are met before granting a Federal charter.

Examinations The Administration regularly examines Federal credit unions to determine their solvency and compliance with laws and regulations and to assist credit union management and operations.

For further information, contact the Director, Office of Examination and Insurance. Phone, 703–518–6360.

Share Insurance The act of October 19, 1970 (12 U.S.C. 1781 et seq.), provides for a program of share insurance. The insurance is mandatory for Federal credit unions. State-chartered credit unions in many States are required to have Federal
share insurance, and it is optional for other State-chartered credit unions. Credit union members’ accounts are insured up to $100,000. The National Credit Union Share Insurance Fund requires each insured credit union to place and maintain a 1-percent deposit of its insured savings with the Fund. For further information, contact the Director, Office of Examination and Insurance. Phone, 703–518–6360.

Supervision Supervisory activities are carried out through regular examiner contacts and through periodic policy and regulatory releases from the Administration. The Administration also identifies emerging problems and monitors operations between examinations. For a complete list of National Credit Union Administration regional offices, visit www.ncua.gov/Contact.aspx.

Sources of Information
Consumer Assistance Questions about credit union insurance and other consumer matters can be directed to NCUA’s Consumer Assistance Center at 800–755–1030, from 9 a.m. to 4 p.m., eastern standard time, Monday through Friday. After business hours, consumers may leave a recorded message.

Consumer Complaints The Administration investigates the complaints of members unable to resolve problems with their Federal credit unions. Complaints should be sent to the regional office in the State where the credit union is located.

Employment Inquiries and applications for employment should be directed to the Office of Human Resources, National Credit Union Administration, 1775 Duke Street, Alexandria, VA 22314–3428.

Federally Insured Credit Unions A list of federally insured credit union names, addresses, asset levels, and number of members is available for review at NCUA’s central and regional offices. Copies of the listing are available at a nominal fee from NCUA, Publications, 1775 Duke Street, Alexandria, VA 22314–3428. Phone, 703–518–6340. A listing is also available electronically through the Internet at www.ncua.gov/indexdata.html.


Starting a Federal Credit Union Groups interested in forming a Federal credit union may obtain free information by writing to the appropriate regional office.

The National Endowment for the Arts is dedicated to supporting excellence in the arts, both new and established, bringing the arts to all Americans, and providing leadership in arts education.

Through its grants and programs, the Arts Endowment brings great art to all 50 States and 6 U.S. jurisdictions, including rural areas, inner cities, and military bases. The Arts Endowment awards competitive matching grants to nonprofit organizations, units of State or local government, and federally recognized tribal communities or tribes, for projects, programs, or activities in the fields of artist communities, arts education, dance, design, folk and traditional arts, literature, local arts agencies, media arts, museums, music, musical theater, opera, presenting, theater, and visual arts. In addition, it awards competitive nonmatching individual fellowships in literature and honorary fellowships in jazz, folk and traditional arts, and opera. Forty percent of the Arts Endowment’s grant funds go to the 56 State and jurisdictional arts agencies and their 6 regional arts organizations in support of arts projects in thousands of communities across the country.

Sources of Information


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<tr>
<th>Position</th>
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<tbody>
<tr>
<td>Director of Government Affairs</td>
<td>ANITA DECKER</td>
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<tr>
<td>AccessAbility Director</td>
<td>PAULA TERRY</td>
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<tr>
<td>Administrative Services Director</td>
<td>KATHLEEN M. EDWARDS</td>
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<tr>
<td>Arts Education Director</td>
<td>SARAH B. CUNNINGHAM</td>
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<tr>
<td>Budget Officer</td>
<td>JOHN SOTELO</td>
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<tr>
<td>Chief Information Officer</td>
<td>MICHAEL BURKE</td>
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<tr>
<td>Civil Rights, Equal Employment Opportunity</td>
<td>ANGELIA RICHARDSON</td>
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<tr>
<td>Dance Director</td>
<td>DOUGLAS SONNTAG</td>
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<td>Design Director</td>
<td>JASON SCHUPBACH</td>
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<tr>
<td>Federal Partnerships Coordinator</td>
<td>TONY TIGHE</td>
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<td>Finance Officer</td>
<td>SANDRA STUECKLER</td>
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<tr>
<td>Folk and Traditional Arts Director</td>
<td>BARRY BERGEY</td>
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<tr>
<td>General Counsel</td>
<td>KAREN ELIAS, Acting</td>
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<tr>
<td>Grants and Contracts Officer</td>
<td>NICKI JACOBS</td>
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<tr>
<td>Guidelines and Panel Operations Director</td>
<td>JILLIAN L. MILLER</td>
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<tr>
<td>Human Resources Director</td>
<td>CRAIG M. MCCORD, SR.</td>
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<tr>
<td>Inspector General</td>
<td>AUVONETT JONES, Acting</td>
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<tr>
<td>International Activities Director</td>
<td>PENNIE OJEDA</td>
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<tr>
<td>Literature Director</td>
<td>JON P. PEEDE</td>
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<td>Media Arts Director</td>
<td>TED LIBBEY</td>
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<tr>
<td>Museums and Visual Arts Director</td>
<td>ROBERT FRANKEL</td>
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<tr>
<td>Music and Opera Director</td>
<td>WAYNE BROWN</td>
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<tr>
<td>Presenting and Artists Communities Director</td>
<td>MARIO GARCIA DURHAM</td>
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<td>Public Affairs Director</td>
<td>JAMIE BENNET</td>
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<tr>
<td>Research and Analysis Director</td>
<td>SUNIL IYENGAR</td>
</tr>
<tr>
<td>State and Regional Partnerships Director</td>
<td>LAURA SCANLAN</td>
</tr>
<tr>
<td>Theater and Musical Theater Director</td>
<td>RALPH REMINGTON</td>
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The National Endowment for the Arts is dedicated to supporting excellence in the arts, both new and established, bringing the arts to all Americans, and providing leadership in arts education.
The National Endowment for the Humanities supports research, education, preservation, and public programs in the humanities.

According to the agency’s authorizing legislation, the term “humanities” includes, but is not limited to, the study of the following: language, both modern and classical; linguistics; literature; history; jurisprudence; philosophy; archeology; comparative religion; ethics; the history, criticism, and theory of the arts; and those aspects of the social sciences that employ historical or philosophical approaches.

To increase understanding and appreciation of the humanities, the Endowment makes grants to individuals, groups, or institutions: schools, colleges, universities, museums, public television stations, libraries, public agencies, and nonprofit private groups.

**Bridging Cultures Initiative**  This initiative encourages projects that explore the ways in which cultures around the globe, as well as the many subcultures within America’s borders, have influenced American society.

For further information, call 202-606-8337.

**Challenge Grants**  Nonprofit institutions interested in developing new sources of long-term support for educational, scholarly, preservation, and public programs in the humanities may be assisted in these efforts by a challenge grant.

For further information, call 202-606-8309.

**Digital Humanities**  The Office of Digital Humanities encourages and supports projects that use or study the impact
NATIONAL ENDOWMENT FOR THE HUMANITIES

CHAIRMAN

DEPUTY CHAIRMAN

CHALLENGE GRANTS
DIGITAL HUMANITIES
EDUCATION PROGRAMS
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ASSISTANT CHAIRMAN FOR PLANNING AND OPERATIONS

ASSISTANT CHAIRMAN FOR PROGRAMS
of digital technology on education, preservation, public programming, and research in the humanities.

For further information, call 202–606–8401. Email, odh@neh.gov.

Education Through grants to educational institutions and fellowships to scholars and teachers, this division strengthens sustained thoughtful study of the humanities at all levels of education.

For further information, call 202–606–8500.

Federal/State Partnership Humanities committees in each of the 50 States, the Virgin Islands, Puerto Rico, the District of Columbia, the Northern Mariana Islands, American Samoa, and Guam receive grants from the Endowment, which they in turn grant to support humanities programs at the local level.

For further information, call 202–606–8254.

Preservation and Access This division supports projects that will create, preserve, and increase the availability of resources important for research, education, and public programming in the humanities.

For further information, call 202–606–8570.

Public Programs This division strives to fulfill the Endowment’s mandate “to increase public understanding of the humanities” by supporting those institutions and organizations that develop and present humanities programming for general audiences.


Institute for Museum and Library Sciences
1800 M Street NW., Ninth Floor, Washington, DC 20036

Director MARSHA L. SEMMEL, Acting
Deputy Director for Library Services MARY L. CHUTE
Deputy Director for Museum Services MARSHA L. SEMMEL
Deputy Director for Policy, Planning, Research, and Communications MAMIE BITTNER
Chief of Staff KATE FERNSTROM
General Counsel NANCY E. WEISS
Human Resources Director ALICE Y. MACKLIN
The Institute of Museum and Library Services (IMLS) was established within the National Foundation on the Arts and the Humanities by the Museum and Library Services Act of September 30, 1996 (110 Stat. 3009), which amended the Museum Services Act (20 U.S.C. 961 et seq.). The Institute combines administration of Federal museum programs formerly carried out by the Institute of Museum Services and Federal library programs formerly carried out by the Department of Education. The Institute's Director is appointed by the President with the advice and consent of the Senate and is authorized to make grants to museums and libraries. The Director receives policy advice on museum and library programs from the National Museum and Library Services Board, which is comprised of 20 members appointed by the President, the Director, the Deputy Director for the Office of Museum Services, and the Deputy Director for the Office of Library Services.

In addition to providing distinct programs of support for museums and libraries, IMLS encourages collaboration between these community resources. It is the primary source of Federal support for the Nation's 123,000 libraries and 17,000 museums. The Institute's library programs help libraries use new technologies to identify, preserve, and share library and information resources across institutional, local, and State boundaries and to reach those for whom library use requires extra effort or special materials. Museum programs strengthen museum operations, improve care of collections, increase professional development opportunities, and enhance the community service role of museums.

IMLS awards grants to all types of museums and libraries. Eligible museums include art, history, general, children's, natural history, science and technology, as well as historic houses, zoos, and aquariums, botanical gardens and arborets, nature centers, and planetariums. Eligible libraries include public, school, academic, research, and special libraries. The Institute makes grants that improve electronic sharing of information and expand public access to an increasing wealth of information and services.

Native American Library Services This program provides small grants to tribes and Alaska Native villages for core library operations, technical assistance, and enhancement grants to promote innovative practices.

Native Hawaiian Library Services This program provides grants to nonprofit organizations that primarily serve and represent Native Hawaiians.

National Leadership Grants This program provides grants to enhance the quality of library and museum services nationwide. Awarded projects demonstrate national impact and generate results—whether new tools, research, models, services, practices, or alliances—that can be widely adapted or replicated to extend the benefit of Federal support.

Museums for America This program provides funds to aid museums in advancing their capacity to serve a wider,
Laura Bush 21st-Century Librarians Program
This program supports efforts to recruit and educate the next generation of librarians and the faculty who will prepare them for careers in library science.

21st-Century Museum Professionals
This program supports the preparation of museum professionals for the future by updating and expanding their knowledge and skills.

Native American/Native Hawaiian Museum Services
This program enables Native American tribes and organizations that primarily serve Native Hawaiians to benefit their communities and audiences through strengthened museum services in the areas of programming, professional development, and enhancement of museum services.

Conservation Project Support
This program awards matching grants to help museums identify conservation needs and priorities and perform activities to ensure the safekeeping of their collections.

Museum Grants for African American History and Culture
This program enables African American museums to gain knowledge and abilities in the areas of management, operations, programming, collections care, and other museum skills.

Museum Assessment Program
IMLS helps support the cost of the Museum Assessment Program through a cooperative agreement with the American Association of Museums. The program is designed to help museums assess their strengths and weaknesses and plan for the future.

Conservation Assessment Program
IMLS helps support the cost of the Conservation Assessment Program through a cooperative agreement with Heritage Preservation. The program is designed to support a 2-day site visit by a conservation professional to perform the assessment and up to 3 days to write the report.

National Medals for Museum and Library Service
This program recognizes outstanding museums and libraries that provide meaningful public service for their communities.

Sources of Information
Electronic Access
Information about IMLS programs, application guidelines, and lists of grantees are available electronically. Internet, www.imls.gov. Email, imlsinfo@imls.gov.

Grants, Contracts, and Cooperative Agreements
For information about applying for IMLS funding, contact the appropriate program office. Museums should contact the Office of Museum Services, Institute of Museum and Library Services, 1800 M Street NW, Ninth Floor, Washington, DC 20036. Phone, 202–653–4798. Libraries should contact the Office of Library Services, Institute of Museum and Library Services, 1800 M Street NW, Washington, DC 20036. Phone, 202–653–4700.

For further information, contact the Office of Public and Legislative Affairs, Institute of Museum and Library Services, 1800 M Street NW, Washington, DC 20036. Phone, 202–653–4757. Email, imlsinfo@imls.gov.

The National Labor Relations Board prevents and remedies unfair labor practices committed by private sector employers and unions and safeguards employees’ rights to organize and determine whether to have unions as their bargaining representative.

The National Labor Relations Board (NLRB) is an independent agency created by Congress to administer the National Labor Relations Act of 1935 (Wagner Act; 29 U.S.C. 167). The Board is authorized to designate appropriate units for collective bargaining and to conduct secret ballot elections to determine whether employees desire representation by a labor organization.

Activities

The NLRB has two principal functions: preventing and remedying unfair labor practices by employers and labor organizations or their agents and conducting secret ballot elections among employees in appropriate collective-bargaining units to determine whether or not they desire to be represented by a labor organization in bargaining with employers about their wages, hours, and working conditions. The agency also conducts secret ballot elections among employees who have been covered by a union-security agreement to determine whether or not they wish to revoke their union’s authority to make such agreements. In jurisdictional disputes between two or more unions, the Board determines which competing group of workers is entitled to perform the work involved.

The regional directors and their staffs process representation, unfair labor practice, and jurisdictional dispute cases. They issue complaints in unfair labor practice cases, seek settlement of unfair labor practice charges, obtain compliance with Board orders and court judgments, and petition district courts for injunctions to prevent or remedy unfair labor practices. The regional directors conduct hearings in representation cases, hold elections pursuant to the agreement of the parties or the decision-making authority delegated to them by the Board or pursuant to Board directions, and issue certifications of representatives when unions win or certify the results when unions lose employee elections. They process petitions for bargaining unit clarification, for amendment of certification, and for rescission of a labor organization’s authority to make a union-shop agreement. They also conduct national emergency employee referendums.

Administrative law judges conduct hearings in unfair labor practice cases, make findings of fact and conclusions of law, and recommend remedies for violations found. Their decisions can be appealed to the Board for a final agency
determination. The Board’s decisions are subject to review in the U.S. courts of appeals.

For a complete list of National Labor Relations Board field offices, visit www.nlrb.gov/about_us/locating_our_offices.

Sources of Information

Contracts   Prospective suppliers of goods and services may inquire about agency procurement and contracting practices by writing to the Chief, Acquisitions Management Branch, National Labor Relations Board, Washington, DC 20570. Phone, 202–273–4047.

Programs and Activities   Information about the Board’s programs and activities is available through the Internet at www.nlrb.gov.

Employment   The Board appoints administrative law judges from a register established by the Office of Personnel Management. The agency hires attorneys for all its offices, field examiners for its field offices, and administrative personnel for its Washington office. Inquiries regarding college and law school recruiting programs should be directed to the nearest regional office. Employment inquiries and applications may be sent to any regional office or the Washington Human Resources Office.

Publications   Anyone desiring to inspect formal case documents or read agency publications may use facilities of the Washington or field offices, or search the agency Web site at www.nlrb.gov. The Board’s offices offer free informational leaflets in limited quantities.

Speakers   To give the public and persons appearing before the agency a better understanding of the National Labor Relations Act and the Board’s policies, procedures, and services, Washington and regional office personnel participate as speakers or panel members before bar associations, labor, educational, civic, or management organizations, and other groups. Requests for speakers or panelists may be made to Washington officials or to the appropriate regional director or agency Web site at www.nlrb.gov/about_us/speakers.aspx.


NATIONAL MEDIATION BOARD

1301 K Street NW., Suite 250 East, Washington, DC 20005

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Director, Administration
JUNE KING

The National Mediation Board facilitates labor-management relations within the railroads and the airlines.

The National Mediation Board (NMB) is an independent agency established by the 1934 amendments to the Railway Labor Act of 1926 (45 U.S.C. 151–158, 160–162, 1181–1188). The Board is composed of three members, appointed by the President and confirmed by the Senate. The Board designates a Chairman on a yearly basis.
The Agency’s dispute-resolution processes are designed to resolve disputes over the negotiation of new or revised collective bargaining agreements and the interpretation or application of existing agreements. It also effectuates employee rights of self-organization where a representation dispute exists.

**Activities**

**Mediation** Following receipt of an application for mediation, the NMB assigns a mediator to assist the parties in reaching an agreement. The NMB is obligated to use its best efforts to bring about a peaceful resolution to the dispute. If such efforts do not settle the dispute, the NMB advises the parties and offers interest arbitration as an alternative approach to resolve the remaining issues. If either party rejects this offer, the NMB releases the parties from formal mediation. This release triggers a 30-day cooling off period. During this period, NMB continues to work with the parties to achieve a consensual resolution. If, however, an agreement is not reached by the end of the 30-day period, the parties are free to exercise lawful self-help, such as carrier-imposed working conditions or a strike by the union/organization.

**Alternative Dispute Resolution** In addition to traditional mediation services, NMB also provides voluntary Alternative Dispute Resolution (ADR) services. ADR services include facilitation, training, grievance mediation, and an Online Dispute Resolution component, which applies technology to the dispute resolution process. The purpose of the ADR program is to assist the parties in learning and applying more effective, less confrontational methods for resolving their disputes and to help them resolve more of their own disputes without outside intervention.

**Presidential Emergency Board** If NMB determines that a dispute threatens to substantially deprive any section of the country of essential transportation service, it notifies the President. The President may, at his discretion, establish a Presidential Emergency Board (PEB) to investigate and report back within 30 days. After the PEB has been created and for 30 days after it has made its report to the President, neither party to the dispute may exercise self-help.

There are also special emergency procedures for unresolved disputes affecting publicly funded and operated commuter railroads and their employees. If the mediation procedures are exhausted, the parties to the dispute, or the Governor of any State where the railroad operates, may request that the President establish a PEB. The President is required to establish such a board if requested. If no settlement is reached within 60 days following the creation of the PEB, NMB is required to conduct a public hearing on the dispute. If there is no settlement within 120 days after the creation of the PEB, any party, or the Governor of any affected state, may request a second, final-offer PEB. No self-help is permitted pending the exhaustion of these emergency procedures.

**Representation** When a labor organization or individual files an application with NMB to represent employees, the Agency assigns an investigator to conduct a representation investigation. Should the applicant meet the requirements, NMB continues the investigation, usually with a secret telephone or Internet election. NMB is responsible for ensuring that the requirements for a fair election process have been maintained. If the employees vote to be represented, NMB issues a certification which commences the carrier’s statutory duty to bargain with the certified representative.

**Arbitration** NMB provides both grievance arbitration and interest arbitration. Grievance arbitration is a process for resolving disputes regarding the interpretation or application of an existing collective bargaining agreement. Grievances must be handled through grievance arbitration if not otherwise resolved, and cannot be used by the parties to trigger self-help actions. NMB has significant administrative responsibilities for grievance arbitration in the railroad industry, which includes those before the National Railroad Adjustment Board (NRAB), as well as the two types of arbitration panels.
established by the labor-management parties at each railroad: public law boards (PLBs) and special boards of adjustment (SBAs). Grievance arbitration in the airline industry is accomplished at the various system boards of adjustment created jointly by labor and management at the parties’ expense. NMB furnishes panels of prospective arbitrators for the parties’ selection in both the airline and railroad industries. NMB also pays the salary and travel expenses of the arbitrators for railroad arbitration proceedings. Grievance arbitration decisions are final and binding with very limited grounds for judicial review.

Interest arbitration is a process to establish the terms of a new or modified collective bargaining agreement through arbitration, rather than through negotiations. Unlike grievance arbitration, its use is not statutorily required. NMB offers the parties the opportunity to use binding interest arbitration when the agency has determined that further mediation efforts will not be successful. In addition, the parties may directly agree to resolve their collective bargaining dispute or portions of their dispute through interest arbitration. NMB generally provides the parties with panels of potential arbitrators from which they choose an individual to resolve their dispute. In some instances, however, the parties agree to allow NMB to directly appoint an arbitrator. Interest arbitration decisions are final and binding with very narrow grounds for judicial appeal.

Sources of Information

Electronic Access Information pertaining to Board operations, including weekly case activity reports, representation determinations, press releases, and an agency directory, are available at www.nmb.gov.

NMB Knowledge Store The Knowledge Store contains over 100,000 documents in an easily searchable format, including arbitration awards, representation decisions, annual reports, PEB reports, industry contracts, and union constitutions and bylaws.

Publications The Annual Reports of the National Mediation Board are available in the Knowledge Store at www.nmb.gov. A limited supply of paper copies is also available for public distribution by calling 202–692–5031.

Virtual Reading Room Copies of collective-bargaining agreements between labor and management of various rail and air carriers and NMB Determinations (back to at least October 1, 1998) are available in the Knowledge Store at www.nmb.gov.


NATIONAL RAILROAD PASSENGER CORPORATION (AMTRAK)

60 Massachusetts Avenue NE., Washington, DC 20002

Chairman
Tom Carper

Members
Ray LaHood, Joseph H. Boardman, Donna McLean, Nancy Naples, (4 vacancies)

Officers
Vice President, General Counsel and Corporate Secretary
Eleanor D. Acheson

Vice President, Government Affairs and Corporate Communications
Joseph H. McHugh
The National Railroad Passenger Corporation provides intercity rail passenger service in the United States.

The National Railroad Passenger Corporation (Amtrak) was created by the Rail Passenger Service Act of 1970, as amended (49 U.S.C. 241), and was incorporated under the laws of the District of Columbia to provide a balanced national transportation system by developing, operating, and improving U.S. intercity rail passenger service. Amtrak operates approximately 300 trains per day, serving over 500 stations in 46 States, over a system of 21,800 route miles. Of this route system, Amtrak owns about 530 route miles in the Northeast and several other small track segments elsewhere in the country.

Amtrak owns or leases its stations and owns its own repair and maintenance facilities. The Corporation employs a total workforce of approximately 19,000 and provides all reservation, station, and onboard service staffs, as well as train and engine operating crews. Outside the Northeast Corridor, Amtrak may enter into contracts with privately or publicly owned railroads to operate over their track. These railroads are responsible for the condition of the roadbed and for coordinating the flow of traffic.

In fiscal year 2009, Amtrak transported over 27 million people with 74,000 passengers traveling on Amtrak per day. Also, Amtrak runs commuter trains under contract with several commuter agencies.

Although Amtrak’s basic route system was originally designated by the Secretary of Transportation in 1971, modifications have been made to the Amtrak system and to individual routes that have resulted in more efficient and cost-effective operations. Capital funding has increased in recent years, allowing Amtrak to make progress in bringing its network to a state of good repair and in reducing debt load.

The National Science Foundation promotes the progress of science and engineering through the support of research and education programs.
The National Science Foundation (NSF) is an independent agency created by the National Science Foundation Act of 1950, as amended (42 U.S.C. 1861–1875).

NSF purposes are to increase the Nation’s base of scientific and engineering knowledge; to strengthen its ability to conduct research in all areas of science and engineering; to develop and help implement science and engineering education programs that can better prepare the Nation for meeting the challenges of the future; and to promote international cooperation through science and engineering. In its role as a leading Federal supporter of science and engineering, the agency also has an important role in national policy planning.

The Director and the Deputy Director are appointed by the President, with the advice and consent of the Senate, to a 6-year term and an unspecified term, respectively. The Foundation’s activities are guided by the National Science Board (NSB). NSB is composed of a chairman, a vice chairman, 24 board members, and the Director ex officio. Members are appointed by the President with the advice and consent of the Senate for 6-year terms, with one-third appointed every 2 years. They are selected because of their records of distinguished service in science, engineering, education, research management, or public affairs to be broadly representative of the views of national science and engineering leadership. The Board also has a broad national policy responsibility to monitor and make recommendations to promote the health of U.S. science and engineering research and education.

The Foundation’s Office of Inspector General is responsible for conducting and supervising audits, inspections, and investigations relating to the programs and operations of the Foundation, including allegations of misconduct in science.

**Activities**

NSF initiates and supports fundamental, long-term, merit-selected research in all the scientific and engineering disciplines. This support is made through grants, contracts, and other agreements awarded to universities, colleges, academic consortia, and nonprofit and small business institutions. Most of this research is directed toward the resolution of scientific and engineering questions concerning fundamental life processes, natural laws and phenomena, fundamental processes influencing the human environment, and the forces affecting people as members of society as well as the behavior of society as a whole.

The Foundation encourages cooperative efforts by universities, industries, and government. It also promotes the application of research and development for better products and services that improve the quality of life and stimulate economic growth.

The Foundation promotes the development of research talent through support of undergraduate and graduate students, as well as postdoctoral researchers. It administers special programs to identify and encourage participation by groups underrepresented in science and technology and to strengthen research capability at smaller institutions, small businesses, undergraduate colleges, and universities.

The Foundation supports major national and international science and engineering activities, including the U.S. Antarctic Program, the Ocean Drilling Program, global geoscience studies, and others. Cooperative scientific and engineering research activities support exchange programs for American and foreign scientists and engineers, execution of jointly designed research projects, participation in the activities of international science and engineering organizations, and travel to international conferences.

Support is provided through contracts and cooperative agreements with national centers where large facilities are made available for use by qualified scientists and engineers. Among the types of centers supported by the Foundation are astronomy and atmospheric sciences, biological and engineering research,
science and technology, supercomputers, and long-term ecological research sites.

The Foundation's science and engineering education activities include grants for research and development activities directed to model instructional materials for students and teachers and the application of advanced technologies to education. Grants also are available for teacher preparation and enhancement and informal science education activities. Funding is also provided for college science instrumentation, course and curriculum improvement, faculty and student activities, and minority resource centers. In addition, studies of the status of math, science, and engineering education are supported.

NSF presents the Vannevar Bush Award annually to a person who, through public service activities in science and technology, has made an outstanding contribution toward the welfare of mankind and the Nation. It also presents the Public Service Award to an individual and to a company, corporation, or organization who, through contributions to public service in areas other than research, have increased the public understanding of science or engineering. NSF annually presents the Alan T. Waterman Award to an outstanding young scientist or engineer for support of research and study. The Foundation also provides administrative support for the President's Committee on the National Medal of Science.

Information on these awards is available through the Internet at www.nsf.gov/home/nsb/start.htm.

Sources of Information

Board and Committee Minutes
Summary minutes of the open meetings of the Board may be obtained from the National Science Board Office. Phone, 703–292–7000. Information on NSB meetings, minutes, and reports is available through the Internet at www.nsf.gov/home/nsb/start.htm.

Contracts
The Foundation publicizes contracting and subcontracting opportunities in the Commerce Business Daily and other appropriate publications. Organizations seeking to undertake contract work for the Foundation should contact either the Division of Contracts, Policy, and Oversight (phone, 703–292–8240) or the Division of Administrative Services (phone, 703–292–8190), National Science Foundation, Arlington, VA 22230.

Electronic Access
Information regarding NSF programs and services is available through the Internet at www.nsf.gov.

Employment

Fellowships
Consult the NSF Guide to Programs and appropriate announcements and brochures for postdoctoral fellowship opportunities that may be available through some Foundation divisions. Beginning graduate and minority graduate students wishing to apply for fellowships should contact the Directorate for Education and Human Resources. Phone, 703–292–8601.

Freedom of Information Act Requests
Requests for agency records should be submitted in accordance with the Foundation’s FOIA regulation at 45 CFR 612. Such requests should be clearly identified with “FOIA REQUEST” and be addressed to the FOIA Officer, Office of General Counsel, National Science Foundation, Room 1265, Arlington, VA 22230. Phone, 703–292–8060. Fax, 703–292–9041. Email, foia@nsf.gov.

Grants
Individuals or organizations who plan to submit grant proposals should refer to the NSF Guide to Programs, Grant Proposal Guide (NSF–01–2), and appropriate program brochures and announcements that may be obtained
as indicated in the Publications section. Grant information is also available through the Internet at www.nsf.gov.

**Office of Inspector General**  General inquiries may be directed to the Office of Inspector General, National Science Foundation, Room 1135, Arlington, VA 22230. Phone, 703–292–7100.

**Privacy Act Requests**  Requests for personal records should be submitted in accordance with the Foundation’s Privacy Act regulation at 45 CFR 613. Such requests should be clearly identified with “PRIVACY ACT REQUEST” and be addressed to the Privacy Act Officer, National Science Foundation, Room 1265, Arlington, VA 22230. Phone, 703–292–8060.

**Publications**  The National Science Board assesses the status and health of science and its various disciplines, including such matters as human and material resources, in reports submitted to the President for submission to the Congress. The National Science Foundation issues publications that announce and describe new programs, critical dates, and application procedures for competitions. Single copies of these publications can be ordered by writing to NSF Clearinghouse, P.O. Box 218, Jessup, MD 20794–0218. Phone, 301–947–2722. Internet, www.nsf.gov. Email, pubinfo@nsf.gov.

**Reading Room**  A collection of Foundation policy documents and staff instructions, as well as current indexes, are available to the public for inspection and copying during regular business hours, 8:30 a.m. to 5 p.m., Monday through Friday, in the National Science Foundation Library, Room 225, Arlington, VA 22230. Phone, 703–292–7830.


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**NATIONAL TRANSPORATION SAFETY BOARD**

490 L’Enfant Plaza SW., Washington, DC 20594


Chairman  DEBORAH A.P. HERSMAN
Vice Chairman  CHRISTOPHER A. HART
Members  ROBERT L. SUMWALT, (2 VACANCIES)
Managing Director  DAVID L. MAYER
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Director, Office of Research and Engineering  JOESPH M. KOLLY
Director, Office of Railroad, Pipeline, and Hazardous Materials Investigations  (VACANCY)
Director, Office of Aviation Safety  THOMAS E. HAUETER
Director, Office of Highway Safety  BRUCE MAGLADRY
Director, Office of Marine Safety  JOHN SPENCER
Chief Information Officer  ROBERT SCHERER
The National Transportation Safety Board investigates accidents, conducts studies, and makes recommendations to Government agencies, the transportation industry, and others on safety measures and practices.

The National Transportation Safety Board (NTSB) was established in 1967 and became totally independent on April 1, 1975, by the Independent Safety Board Act of 1974 (49 U.S.C. 1111).

NTSB consists of five Members appointed for 5-year terms by the President with the advice and consent of the Senate. The President designates two of these Members as Chairman and Vice Chairman of the Board for 2-year terms. The designation of the Chairman is made with the advice and consent of the Senate.

Activities

Accident Investigation  NTSB is responsible for investigating, determining probable cause, making safety recommendations, and reporting the facts and circumstances of incidents in the following areas: U.S. civil aviation and certain public-use aircraft accidents; railroad accidents in which there is a fatality or substantial property damage, or that involve a passenger train; pipeline accidents in which there is a fatality, substantial property damage, or significant injury to the environment; highway accidents, including railroad grade-crossing accidents, that the Board selects in cooperation with the States; major marine casualties and marine accidents involving a public vessel and a nonpublic vessel, in accordance with regulations prescribed jointly by the Board and the U.S. Coast Guard; certain accidents involving hazardous materials; and other transportation accidents that are catastrophic, involve problems of a recurring character, or otherwise should be investigated in the judgment of the Board.

Safety Problem Identification  NTSB makes recommendations on matters pertaining to transportation safety and is a catalyst for transportation accident prevention by conducting safety studies and special investigations; assessing techniques of accident investigation and publishing recommended procedures; establishing regulatory requirements for reporting accidents; evaluating the transportation safety consciousness and efficacy of other Government agencies in the prevention of accidents; evaluating the adequacy of safeguards and procedures concerning the transportation of hazardous materials and the performance of other Government agencies charged with ensuring the safe transportation of such materials; and reporting annually to the Congress on its activities.

Family Assistance for Aviation Disasters  NTSB coordinates the resources of the Federal Government and other organizations to support the efforts of local and State governments and airlines to meet the needs of aviation disaster victims and their families. It assists in making Federal resources available to local authorities and airlines.

Certificate, Civil Penalty, and License Appeal  On appeal, NTSB reviews the suspension, amendment, modification, revocation, or denial of certain certificates, licenses, and assessments of civil penalties issued by the Secretary of Transportation. NTSB also reviews on appeal from the orders of any administrative law judge, the decisions of the Commandant of the Coast Guard revoking, suspending, or denying certain licenses, certificates, documents, and registers.

For further contact information for National Transportation Safety Board Aviation, Highway, and Railroad Safety regional offices, visit www.ntsb.gov/Abt_NTSB/offices.htm.
Sources of Information

Contracts and Procurement  Inquiries regarding NTSB’s procurement and contracting activities should be addressed to the Contracting Officer, National Transportation Safety Board, Washington, DC 20594. Phone, 202–314–6102.

Electronic Access  Agency information, including aircraft accident data, synopses of aircraft accidents, speeches and congressional testimony given by Board members and staff, press releases, job vacancy announcements, and notices of Board meetings, public hearings, and other agency events, is available at www.ntsb.gov.

Employment  Send applications for employment to the Human Resources Division, National Transportation Safety Board, Washington, DC 20594. Phone, 202–314–6230.

Publications  Publications are provided free of charge to the following categories of subscribers: Federal, State, or local transportation agencies; international transportation organizations or foreign governments; educational institutions or public libraries; nonprofit public safety organizations; and the news media. Persons in these categories who are interested in receiving copies of Board publications should contact the Records Management Division, National Transportation Safety Board, Washington, DC 20594. Phone, 202–314–6551. All other persons interested in receiving publications must purchase them from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. Orders may be placed by telephone to the Subscription Unit at 703–487–4630 or the sales desk at 703–487–4768.

Reading Room  The Board’s Public Reference Room is available for record inspection or photocopying. It is located in Room 6500 at the Board’s Washington, DC, headquarters and is open from 8:45 a.m. to 4:45 p.m. every business day. Requests for access to public records should be made in person at Room 6500 or by writing to the Records Management Division, National Transportation Safety Board, Washington, DC 20594. Phone, 202–314–6551.


NUCLEAR REGULATORY COMMISSION

Washington, DC 20555

Chairman  GREGORY B. JACZKO
Commissioners  KRISTINE L. SVINICKI, GEORGE APOSTOLAKIS, WILLIAM D. MAGWOOD, IV, WILLIAM C. OSTENDORFF

Executive Director, Advisory Committee on Reactor Safeguards  EDWIN M. HACKETT
Chief Administrative Judge, Atomic Safety and Licensing Board Panel  E. ROY HAWKENS
Director, Office of Commission Appellate Adjudication  BROOKE D. POOLE
Director, Office of Congressional Affairs  REBECCA L. SCHMIDT
Director, Office of Public Affairs  ELIOT B. BRENNER
Inspector General  HUBERT T. BELL, JR.
Chief Financial Officer  JAMES E. DYER
General Counsel  STEPHEN G. BURNS
The Nuclear Regulatory Commission licenses and regulates civilian use of nuclear energy to protect public health and safety and the environment.

The Nuclear Regulatory Commission (NRC) was established as an independent regulatory agency under the provisions of the Energy Reorganization Act of 1974 (42 U.S.C. 5801 et seq.) and Executive Order 11834 of January 15, 1975. All licensing and related regulatory functions formerly assigned to the Atomic Energy Commission were transferred to the Commission.

The Commission’s major program components are the Office of Nuclear Reactor Regulation, the Office of New Reactors, the Office of Nuclear Material Safety and Safeguards, the Office of Federal and State Materials and Environmental Management Programs, and the Office of Nuclear Regulatory Research. Headquarters offices are located in suburban Maryland, and there are four regional offices.

The Commission ensures that the civilian uses of nuclear materials and facilities are conducted in a manner consistent with the public health and safety, environmental quality, national security, and the antitrust laws. Most of the Commission’s effort is focused on regulating the use of nuclear energy to generate electric power.

Activities

NRC is primarily responsible for the following functions: licensing the construction, operation, and closure of nuclear reactors and other nuclear facilities, such as nuclear fuel cycle facilities, low-level radioactive waste disposal sites under NRC jurisdiction, the geologic repository for high-level radioactive waste, and nonpower test and research reactors; licensing the possession, use, processing, handling, and export of nuclear material; licensing the operators of nuclear power and nonpower test and research reactors; inspecting licensed facilities and activities; conducting the U.S. Government research program on light-water reactor safety; developing and implementing rules and regulations that govern licensed nuclear activities; investigating nuclear incidents and allegations concerning any matter regulated by NRC; maintaining the NRC Incident Response Program; collecting, analyzing, and disseminating information about the operational safety of commercial nuclear power reactors and certain nonreactor activities; developing effective working relationships with the States regarding reactor operations and the regulation of nuclear material; and assuring that adequate regulatory programs are maintained by those States that exercise regulatory control over certain nuclear materials in the State.

Sources of Information

Freedom of Information Act Requests

Requests for copies of records should be directed to the FOIA/Privacy Act Officer, Mail Stop T–5 F09, Nuclear Regulatory Commission, Washington, DC 20555–0001. Phone, 301–415–7169. Fax, 301–415–5130. Requests may also
be submitted using the form at www.nrc.gov/reading-rm/foia/foia-submittal-form.html. Comments may also be emailed to nrcrep.resource@nrc.gov. Draft Regulatory Guides may also be obtained, to the extent of supply, by faxed request to 301–415–2289, by email request to distribution.resource@nrc.gov, or by written request to the Reproduction and Distribution Services Section, U.S. Nuclear Regulatory Commission, Washington, DC 20555–0001.


**Active Regulatory Guides**  Active Regulatory Guides may be obtained without charge at www.nrc.gov/reading-rm/doc-collections/reg-guides, by faxed request to 301–415–2289, by email request to distribution.resource@nrc.gov, or by written request to the Reproduction and Distribution Services Section, U.S. Nuclear Regulatory Commission, Washington, DC 20555–0001. They may also be purchased, as they are issued, on standing orders from NTIS. These Regulatory Guides are published in 10 subject areas: power reactors, research and test reactors, fuels and materials facilities, environmental and siting, materials and plant protection, products, transportation, occupational health, antitrust and financial review, and general.

**Draft Regulatory Guides**  Draft Regulatory Guides are issued for public comment. These drafts may be downloaded through the Internet at www.nrc.gov/reading-rm/doc-collections/reg-guides. They may be commented on through the Internet using the form at www.nrc.gov/public-involve/doc-comment/form.html. Comments may also be emailed to nrcrep.resource@nrc.gov.

**Reading Rooms**  The headquarters Public Document Room maintains an extensive collection of documents related to NRC licensing proceedings and other significant decisions and actions. Documents issued prior to October 1999 are available in paper or microfiche. Documents issued after October 1999 are also available from NRC's full-text document management system, which is accessible from the NRC Web site at www.nrc.gov/reading-rm/adams.html. The headquarters Public Document Room is located on the first floor at One White Flint North, 11555 Rockville Pike, Rockville, MD, and is open Monday through Friday, from 7:45 a.m. to 4:15 p.m., except on Federal holidays.

**Documents**  Documents from the collection may be reproduced, with some exceptions, on paper, microfiche, or CD-ROM for a nominal fee. For additional information regarding the Public Document Room, go to www.nrc.gov/reading-rm/pdr.html or contact the Nuclear Regulatory Commission, Public Document Room, Washington, DC 20555–0001. Phone, 301–415–4737 or 800–397–4209. Email, pdr.resource@nrc.gov. Fax, 301–415–3548.

The Occupational Safety and Health Review Commission ensures the timely and fair resolution of cases involving the alleged exposure of American workers to unsafe or unhealthy working conditions.

The Occupational Safety and Health Review Commission is an independent, quasi-judicial agency established by the Occupational Safety and Health Act of 1970 (29 U.S.C. 651–678).

The Commission rules on cases when disagreements arise over the results of safety and health inspections performed by the Department of Labor’s Occupational Safety and Health Administration (OSHA). Employers have the right to dispute any alleged job safety or health violation found during the inspection by OSHA, the penalties it proposes, and the time given to correct any hazardous situation.

The Occupational Safety and Health Act covers virtually every employer in the country. Its purpose is to reduce the incidence of personal injuries, illness, and deaths among working men and women in the United States that result from their employment. It requires employers to provide a working environment free from recognized hazards that are causing or likely to cause death or serious physical harm to the employees and to comply with occupational safety and health standards promulgated under the act.

Activities

The Commission was created to adjudicate enforcement actions initiated under the act when they are contested by employers, employees, or representatives of employees. A case arises when a citation, issued to an employer as the result of an OSHA inspection, is contested within 15 working days of receipt of the report.

There are two levels of adjudication within the Commission. All cases are first assigned to an administrative law judge. A hearing is generally held in the community or as close as possible to where the alleged violation occurred. After the hearing, the judge issues a decision, based on findings of fact and conclusions of law.

A substantial number of the judge’s decisions become final orders of the Commission. However, if a party petitions the Commission members for review of the judge’s decision and the petition is granted, Commission members will issue the final order.

After a final order is issued, any party to the case may seek a review of the decision in the United States Courts of Appeals.

The Commission’s principal office is in Washington, DC. Administrative law judges are also located in Atlanta and Denver regional offices.

Sources of Information

Publications Copies of the Commission’s publications and decisions are available from the Office of the Executive Secretary. Phone, 202–606–
EDITORIAL NOTE: The Office of the Director of National Intelligence did not meet the publication deadline for submitting updated information of its activities, functions, and sources of information as required by the automatic disclosure provisions of the Freedom of Information Act (5 U.S.C. 552(a)(1)(A)).

OFFICE OF THE DIRECTOR OF NATIONAL INTELLIGENCE
Washington, DC 20511

Director JAMES R. CLAPPER, JR.
Director of the Intelligence Staff LT. GEN. JOHN F. KIMMONS, USA
General Counsel ROBERT S. LITT
Director, National Counterterrorism Center MICHAEL LEITER
Deputy Director for Analysis PETER LAVOY
Deputy Director for Policy, Plans and Requirements DAVID R. SHEDD
Deputy Director for Collection GLENN A. GAFFNEY
Deputy Director for Future Capabilities ALDEN MUNSON
Director, National Counterproliferation Center KENNETH BRILL
Program Manager, Information Sharing Environment THOMAS E. McNAMARA
Intelligence Community Chief Information Officer PRISCILLA GUTHRIE
Chief Financial Officer MARILYN A. VACCA
Chief Human Capital Officer PAULA J. ROBERTS
Director, Intelligence Advanced Research Projects Activity LISA PORTER
Iran Mission Manager (VACANCY)
North Korea Mission Manager SYLVIA COPELAND
Cuba/Venezuela Mission Manager TIMOTHY LANGFORD
Civil Liberties Protection Officer ALEXANDER W. JOEL
Inspector General ROSLYN A. MAZER
Chancellor, National Intelligence University TERESA DOMZAL
Director, Equal Employment Opportunity and Diversity PATRICIA T. TAYLOR

The Office of the Director of National Intelligence oversees and coordinates the foreign and domestic activities of the Intelligence Community across the Federal Government.

The Director of National Intelligence (DNI) is a Cabinet-level post established by section 1011 of the Intelligence Reform and Terrorism Prevention Act of 2004 (50 U.S.C. 403). The DNI is responsible for overseeing and coordinating elements of the Intelligence Community and is the principal intelligence adviser to the President. The DNI reports directly to the President of the United States.

The DNI’s responsibilities are: coordinating collection, processing, analysis, and dissemination of intelligence information required by the President, the National Security Council, the Secretaries of State and Defense, and other executive branch officials in performing their duties and responsibilities; ensuring the sharing of intelligence information within the Intelligence Community;
establishing personnel policies and programs applicable to the Intelligence Community; and determining the annual National Intelligence Program budget and directing the expenditure of those funds.


OFFICE OF GOVERNMENT ETHICS
1201 New York Avenue NW., Suite 500, Washington, DC 20005–3917

Director
Robert I. Cusick

General Counsel
Don W. Fox

Deputy Director for the Office of International Assistance and Governance Initiatives
Jane S. Ley

Deputy Director for the Office of Agency Programs
Joseph E. Gangloff

Deputy Director for Administration
Barbara A. Mullen-Roth

Deputy General Counsel
Walter M. Shaub, Jr.

[For the Office of Government Ethics statement of organization, see the Code of Federal Regulations, Title 5, Part 2600]

The Office of Government Ethics directs executive branch policies related to preventing conflicts of interest on the part of Government employees and resolving those conflicts of interest that do occur.

The Office of Government Ethics (OGE) is an executive branch agency established under the Ethics in Government Act of 1978, as amended (5 U.S.C. app. 401). The Director of OGE is appointed by the President with the advice and consent of the Senate for a 5-year term.

Activities
The Office of Government Ethics develops appropriate ethics policies for the executive branch through the promulgation of regulations on Standards of Ethical Conduct, public and confidential financial disclosure of executive branch officials, ethics training programs, and the identification and resolution of actual and potential conflicts of interest by reviewing the financial disclosure reports submitted by nominees to, the incumbents of, and those leaving executive branch positions requiring Presidential appointment with Senate confirmation. These financial disclosure reports are also available for public inspection.

The OGE also provides education and training to 6,000 ethics officials through instructor-led and Web-based training programs; assesses the effectiveness of public and confidential financial disclosure systems maintained by over 130 executive branch agencies; maintains an extensive program to provide advice on Standards of Ethical Conduct and conflict of interest laws; conducts onsite reviews of agency ethics programs; orders corrective action on the part of agencies and employees, including orders to establish or modify an agency’s ethics program; evaluates the effectiveness of the Ethics Act, the conflict of interest laws, and other related statutes and recommending appropriate changes; and provides technical assistance in support of U.S. international anticorruption and good governance initiatives.
Sources of Information

Electronic Access  Information regarding OGE’s services and programs is available in electronic format on the Internet at www.usoge.gov.

Publications  The Office of Government Ethics periodically updates its publication, The Informal Advisory Letters and Memoranda and Formal Opinions of the United States Office of Government Ethics, available from the Government Printing Office. In addition, OGE has ethics publications and instructional resources available. Upon request, OGE also provides copies of executive branch public financial disclosure reports (SF 278s) in accordance with the Ethics Act and OGE’s regulations.


OFFICE OF PERSONNEL MANAGEMENT

1900 E Street NW., Washington, DC 20415–0001

Director  JOHN BERRY
Deputy Director  CHRISTINE M. GRIFFIN
Chief of Staff  ELIZABETH MONTOYA
Inspector General  PATRICK E. McFARLAND
General Counsel  ELAINE KAPLAN
Chief Financial Officer  NANCY H. KICHAK, Acting
Associate Director and Chief Human Capital Officer  NANCY H. KICHAK
Associate Director, Merit System Audit and Compliance  JEFFERY E. SUMBERG
Associate Director* Retirement and Benefits  BILL ZIELINSKI
Associate Director, Federal Investigative Services  KATHY DILLAMAN
Associate Director, Human Resources Solutions  KAY ELY
Director, Congressional and Legislative Affairs  TANIA SHAND
Director, Communications and Public Liaison  SEDELTA VERBLE
Director, Planning and Policy  JOHN O’BRIEN
Director, Executive Secretariat and Ombudsman  RICHARD B. LOWE
Director, Facilities, Security, and Contracting  TINA B. MCGUIRE
Director, Equal Employment Opportunity  LORNA LEWIS
Director, Internal Oversight and Compliance  MARK LAMBERT
Chief Information Officer  MATTHEW E. PERRY, Acting
Executive Director, Chief Human Capital Officer Council  KATHRYN MEDINA

[For the Office of Personnel Management statement of organization, see the Federal Register of Jan. 5, 1979, 44 FR 1501]

The Office of Personnel Management administers a merit system to ensure compliance with personnel laws and regulations and assists agencies in recruiting, examining, and promoting people on the basis of their knowledge and skills, regardless of their race, religion, sex, political influence, or other nonmerit factors.

The Office of Personnel Management (OPM) was created as an independent establishment by Reorganization Plan No. 2 of 1978 (5 U.S.C. app.), pursuant
to Executive Order 12107 of December 28, 1978. Many of the functions of the former United States Civil Service Commission were transferred to OPM.

**Activities**

**Employee Benefits** OPM manages numerous activities that directly affect the well-being of the Federal employee and indirectly enhance employee effectiveness. These include health benefits, life insurance, and retirement benefits.

**Examining and Staffing** The Office of Personnel Management is responsible for providing departments and agencies with technical assistance and guidance in examining competitive positions in the Federal civil service for General Schedule grades 1 through 15 and Federal Wage system positions. In addition, OPM is responsible for the following duties: providing testing and examination services, at the request of an agency, on a reimbursable basis; establishing basic qualification standards for all occupations; certifying agency delegated examining units to conduct examining; providing employment information for competitive service positions; and providing policy direction and guidance on promotions, reassignments, appointments in the excepted and competitive services, reinstatements, temporary and term employment, veterans preference, workforce planning and reshaping, organizational design, career transition, and other staffing provisions.

**Executive Resources** OPM leads in the selection, management, and development of Federal executives. OPM provides policy guidance, consulting services, and technical support on Senior Executive Service (SES) recruitment, selection, succession planning, mobility performance, awards, and removals. It reviews agency nominations for SES career appointments and administers the Qualifications Review Boards that certify candidates’ executive qualifications. It manages SES, senior-level, and scientific and professional space allocations to agencies, administers the Presidential Rank Awards program, and conducts orientation sessions for newly appointed executives. In addition, OPM manages three interagency residential development and training centers for executives and managers.

**Investigations** The Office of the Inspector General conducts comprehensive and independent audits, investigations, and evaluations relating to OPM programs and operations. It is responsible for administrative actions against health care providers who commit sanctionable offenses with respect to the Federal Employees’ Health Benefits Program or other Federal programs.


**Personnel Systems** OPM provides leadership and guidance to agencies on systems to support the manager’s personnel management responsibilities. These include the following: white- and blue-collar pay systems, including SES and special occupational pay systems; geographical adjustments and locality payments; special rates to address recruitment and retention problems; allowances and differentials, including recruitment and relocation bonuses, retention allowances, and hazardous duty/environmental pay; and premium pay; annual and sick leave, court leave, military leave, leave transfer and leave bank programs, family and medical leave, excused absence, holidays, and scheduling of work, including flexible and compressed work schedules; performance management, covering appraisal systems, performance pay and awards, and incentive awards for suggestions, inventions, and special acts; classification policy and standards for agencies to determine the series and grades for Federal jobs; labor-management relations, including collective bargaining, negotiability, unfair labor practices, labor-management cooperation, and consulting with unions on Governmentwide issues; systems and techniques for resolving disputes with employees; quality of worklife initiatives, such as employee health and fitness, work and family, AIDS in the workplace,
and employee assistance programs; human resources development, including leadership and administration of the Human Resources Development Council and the Government Performance and Results Act interest group; the Training and Management Assistance program, to help agencies develop training and human resources management solutions, including workforce planning and succession management strategies, e-learning applications, traditional classroom training materials, compensation and performance management systems, and other customized products; information systems to support and improve Federal personnel management decisionmaking; and Governmentwide instructions for personnel processing and recordkeeping and for release of personnel data under the Freedom of Information Act and the Privacy Act.

OPM also provides administrative support to special advisory bodies, including the Federal Prevailing Rate Advisory Committee, the Federal Salary Council, and the Presidential Advisory Committee on Expanding Training Opportunities.

Oversight OPM assesses human capital management Governmentwide and within agencies to gather information for policy development and program refinement, ensure compliance with law and regulation, and enhance agency capability for human resources management accountability. Agency accountability systems help ensure that human capital decisions are consistent with merit principles and that human capital strategies are aligned with mission accomplishment. OPM also works with agencies to find better and more strategic ways to manage Federal human capital.

Workforce Diversity OPM provides leadership, direction, and policy for Governmentwide affirmative recruiting programs for women, minorities, individuals with disabilities, and veterans. It also provides leadership, guidance, and technical assistance to promote merit and equality in systemic workforce recruitment, employment, training, and retention. In addition, OPM gathers, analyzes, and maintains statistical data on the diversity of the Federal workforce and prepares evaluation reports for Congress and others on individual agency and Governmentwide progress toward full workforce representation for all Americans in the Federal sector.

Other Personnel Programs OPM coordinates the temporary assignment of employees between Federal agencies and State, local, and Indian tribal governments, institutions of higher education, and other eligible nonprofit organizations for up to 2 years, for work of mutual benefit to the participating organizations. It administers the Presidential Management Intern Program, which provides 2-year, excepted appointments with Federal agencies to recipients of graduate degrees in appropriate disciplines. In addition, the Office of Personnel Management administers the Federal Merit System Standards, which apply to certain grant-aided State and local programs.

Federal Executive Boards Federal Executive Boards (FEBs) were established by Presidential memorandum on November 10, 1961, to improve internal Federal management practices and to provide a central focus for Federal participation in civic affairs in major metropolitan centers of Federal activity. They carry out their functions under OPM supervision and control.

FEBs serve as a means for disseminating information within the Federal Government and for promoting discussion of Federal policies and activities of importance to all Federal executives in the field. Each Board is composed of heads of Federal field offices in the metropolitan area. A chairman is elected annually from among the membership to provide overall leadership to the Board’s operations. Committees and task forces carry out interagency projects consistent with the Board’s mission.

Federal Executive Boards are located in 28 metropolitan areas that are important centers of Federal activity. These areas are as follows: Albuquerque-Santa Fe, NM; Atlanta, GA; Baltimore, MD; Boston, MA; Buffalo, NY; Chicago, IL; Cincinnati,
OH; Cleveland, OH; Dallas-Fort Worth, TX; Denver, CO; Detroit, MI; Honolulu, HI; Houston, TX; Kansas City, MO; Los Angeles, CA; Miami, FL; Minneapolis-St. Paul, MN; New Orleans, LA; New York, NY; Newark, NJ; Oklahoma City, OK; Philadelphia, PA; Pittsburgh, PA; Portland, OR; St. Louis, MO; San Antonio, TX; San Francisco, CA; and Seattle, WA.

Federal Executive Associations or Councils have been locally organized in approximately 65 other metropolitan areas to perform functions similar to the Federal Executive Boards but on a lesser scale of organization and activity.

For further information, contact the Director for Federal Executive Board Operations, Office of Personnel Management, Room 5524, 1900 E Street NW., Washington, DC 20415–0001. Phone, 202–606–1000.

**Sources of Information**


**Publications** The Chief, Publications Services Division, can provide information about Federal personnel management publications. Phone, 202–606–1822. Internet, apps.opm.gov/publications.


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**OFFICE OF SPECIAL COUNSEL**

1730 M Street NW, Suite 218, Washington, DC 20036–4505

Special Counsel
Deputy Special Counsel
Associate Special Counsel/Director of Field Operations and Alternative Dispute Resolution
Associate Special Counsel for Investigation and Prosecution Division
Outreach Director
Associate Special Counsel for Legal Counsel and Policy Division
Director of Congressional Affairs
Director of Public Affairs

WILLIAM REUKAUF, Acting (VACANCY)
WILLIAM REUKAUF
LEONARD DRIBINSKY
SHIRINE MOAZED, Acting
ERIN M. MCDONNELL
PATRICK BOULAY, Acting
DARSHAN SHETH, Acting

The Office of Special Counsel investigates allegations of certain activities prohibited by civil service laws, rules, or regulations and litigates before the Merit Systems Protection Board.

OVERSEAS PRIVATE INVESTMENT CORPORATION

as an independent investigative and prosecutorial agency within the executive branch that litigates before the Merit Systems Protection Board.

Activities
The primary role of OSC is to protect employees, former employees, and applicants for employment from prohibited personnel practices, especially reprisal for whistleblowing. Its basic areas of statutory responsibility are the following: receive and investigate allegations of prohibited personnel practices and other activities prohibited by civil service law, rule, or regulation and, if warranted, initiate corrective or disciplinary action; provide a secure channel through which information substantiating a violation of any law, rule, or regulation, gross mismanagement, gross waste of funds, abuse of authority, or substantial and specific danger to public health or safety may be disclosed without fear of retaliation and without disclosure of identity, except with the employee's consent; and enforce the provisions of the Hatch Act and the Uniformed Services Employment and Reemployment Rights Act.

Sources of Information
For a complete listing of Office of Special Counsel contacts, including field offices, media inquiries, and the whistleblower disclosure hotline, visit www.osc.gov/contacts.htm.


OVERSEAS PRIVATE INVESTMENT CORPORATION

1100 New York Avenue NW., Washington, DC 20527

President and Chief Executive Officer
EXECUTIVE VICE PRESIDENT
VICE PRESIDENT OF EXTERNAL AFFAIRS
VICE PRESIDENT OF INVESTMENT POLICY
VICE PRESIDENT OF STRUCTURED FINANCE
VICE PRESIDENT OF SMALL AND MEDIUM ENTERPRISE FINANCE
VICE PRESIDENT OF INSURANCE
VICE PRESIDENT OF INVESTMENT FUNDS
Vice President and General Counsel
Vice President and Chief Financial Officer
[For the Overseas Private Investment Corporation statement of organization, see the Code of Federal Regulations, Title 22, Chapter VII]

The Overseas Private Investment Corporation promotes economic growth in developing countries and emerging markets by encouraging U.S. private investment in those nations.

The Overseas Private Investment Corporation (OPIC) was established in 1971 as an independent agency by the Foreign Affairs Reform and Restructuring Act (112 Stat. 2681–790). OPIC helps U.S. businesses invest overseas, fosters economic development in new and emerging markets, complements the private sector in managing risks associated with foreign direct investment, and supports U.S. foreign policy. OPIC charges market-based fees for its products, and it operates on
a self-sustaining basis at no net cost to taxpayers.

OPIC helps U.S. businesses compete in emerging markets when private sector support is not available. OPIC offers up to $250 million in long-term financing and/or political risk insurance to U.S. companies investing in over 150 emerging markets and developing countries. Backed by the full faith and credit of the U.S. Government, OPIC advocates for U.S. investment, offers experience in risk management, and draws on an outstanding record of success.

OPIC mobilizes America’s private sector to advance U.S. foreign policy and development initiatives. Projects supported by OPIC expand economic development, which encourages political stability and free market reforms. Over the agency’s 35 year history, OPIC has supported $177 billion worth of investments that have helped developing countries to generate over $13 billion in host government revenues and over 800,000 host country jobs. OPIC projects have also generated $71 billion in U.S. exports and supported more than 271,000 American jobs. OPIC promotes U.S. best practices by requiring projects to adhere to international standards on the environment, worker rights, and human rights.

Activities

OPIC insures U.S. investors, contractors, exporters, and financial institutions against political violence, expropriation of assets by foreign governments, and the inability to convert local currencies into U.S. dollars. OPIC can insure up to $250 million per project and has no minimum investment size requirements. Insurance is available for investments in new ventures, expansions of existing enterprises, privatizations, and acquisitions with positive developmental benefits.

OPIC provides financing through direct loans and loan guarantees for medium- and long-term private investment. Loans range from $100,000 to $250 million for projects sponsored by U.S. companies, and financing can be provided on a project finance or corporate finance basis. In most cases, the U.S. sponsor is expected to contribute at least 25 percent of the project equity, have a track record in the industry, and have the means to contribute to the financial success of the project.

To address the lack of sufficient equity investment in emerging markets, OPIC has supported the creation of privately owned and managed investment funds that make direct equity and equity-related investments in new, expanding, or privatizing companies. These funds, which have a regional or sectoral focus, provide the long-term growth capital that can serve as a catalyst for private sector economic activity in developing countries and the creation of new markets and opportunities for American companies.

Helping America’s small businesses grow through investments in emerging markets is an important OPIC priority. Any small business with annual revenues less than $35 million is eligible for small business center programs. For businesses with annual revenues over $35 million and under $250 million, OPIC’s regular small business programs are available. OPIC provides direct loans to U.S. small businesses and offers insurance products to meet the special needs of small businesses. Other client services include streamlined applications and processing procedures and online small business resources available at www.opic.gov.

Sources of Information


Publications OPIC programs are further detailed in the Annual Report and the Program Handbook. These publications are available free of charge at www.opic.gov.

The Peace Corps helps people of interested countries meet their need for trained men and women and promotes mutual understanding between Americans and citizens of other countries.

The Peace Corps was established by the Peace Corps Act of 1961, as amended (22 U.S.C. 2501), and was made an independent agency by title VI of the International Security and Development Cooperation Act of 1981 (22 U.S.C. 2501–1).

Activities

The Peace Corps consists of a Washington, DC, headquarters, 9 area offices, and overseas operations in 77 countries, utilizing more than 7,600 volunteers. To fulfill the Peace Corps mandate, men and women are trained for a 9- to 14-week period in the appropriate local language, the technical skills necessary for their particular jobs, and the cross-cultural skills needed to adjust to a society with traditions and attitudes different from their own. Volunteers serve
* In their functions as Chief Financial Officer and Chief Information Officer, the incumbents report directly to the Director. The Office of Acquisitions and Contract Management reports to the Chief of Staff with a dotted line report to the Director.
for a period of 2 years, living among the
people with whom they work. Volunteers
are expected to become a part of the
community through their voluntary
service.

Thousands of volunteers serve
throughout the world, working in
six program areas: education, health
and HIV/AIDS, environment, youth
development, agriculture, and business
development. Community-level projects
are designed to incorporate the skills of
volunteers with the resources of host-
country agencies and other international
assistance organizations to help solve
specific development problems, often
in conjunction with private volunteer
organizations.

In the United States, the Peace Corps
is working to promote an understanding
of people in other countries. Through
its World Wise Schools Program,
volunteers are matched with elementary
and junior high schools in the United
States to encourage an exchange of
letters, pictures, music, and artifacts.
Participating students increase their
knowledge of geography, languages,
and different cultures, while gaining an
appreciation for voluntarism.

The Peace Corps offers other domestic
programs involving former volunteers,
universities, local public school systems,
and private businesses and foundations
in a partnership to help solve some of
the United States most pressing domestic
problems.

The Peace Corps Office of Private
Sector Initiatives works with schools,
civic groups, businesses, and
neighborhood and youth organizations
in the United States to facilitate their
support of Peace Corps initiatives here
and abroad.

For a complete listing of Peace
Corps area offices, including addresses,
telephone numbers, and areas served,
visit www.peacecorps.gov.

Sources of Information

Becoming a Peace Corps Volunteer
Contact the nearest area office. Phone,
peacecorps.gov.

Employment
Contact the Peace Corps,
Office of Human Resource Management,
Washington, DC 20526. Phone, 202–
gov. For recorded employment
opportunities, call 800–818–9579.

General Inquiries
Information or
assistance may be obtained by contacting
the Peace Corps Washington, DC,
headquarters or any of its area offices.

Officials
Chief Information Officer
Chief Management Officer
Director, Budget and Organizational Performance Department
Director, Facilities and Services
Director, Human Resources
Director, Procurement
Chief Operating Officer
Director, Benefits Administration and Payment
Chief Investment Officer
Chief Insurance Program Officer
Chief Counsel
Director, Insurance Supervision and Compliance
RICHARD MACY, Acting
VINCENT K. SNOWBARGER, Acting
EDGAR BENNETT
PATRICIA DAVIS
ARRIE ETHERIDGE
STEVE BLOCK, Acting
RICHARD MACY
BENNIE L. HAGANS
JOHN H. GREENBERG
TERRENCE M. DENEEN
ISRAEL GOLDOWITZ
JOSEPH HOUSE

The Pension Benefit Guaranty Corporation protects the pension benefits of nearly 44 million Americans who participate in defined-benefit pension plans sponsored by private-sector employees.

The Pension Benefit Guaranty Corporation (PBGC) is a self-financing, wholly owned Government corporation subject to the Government Corporation Control Act (31 U.S.C. 9101–9109). The Corporation, established by title IV of the Employee Retirement Income Security Act of 1974 (29 U.S.C. 1301–1461), operates in accordance with policies established by its Board of Directors, which consists of the Secretaries of Labor, Commerce, and the Treasury. The Secretary of Labor is Chairman of the Board. A seven-member Advisory Committee, composed of two labor, two business, and three public members appointed by the President, advises the agency on investment issues.

Activities
Coverage  The Corporation insures most private-sector defined-benefit pension plans, which provide a pension benefit based on factors such as age, years of service, and salary.

The Corporation administers two insurance programs, separately covering single-employer and multiemployer plans. Nearly 44 million workers and retirees participate in more than 29,000 covered plans.

Single-Employer Insurance  Under the single-employer program, the Corporation guarantees payment of basic pension benefits if an insured plan terminates without sufficient assets to pay those benefits. However, the law limits the total monthly benefit that the agency may guarantee for one individual to $4,500 per month for a 65-year-old individual in a pension plan that terminates in 2010. The law also sets other restrictions on PBGC’s guarantee, including limits on the insured amount of recent benefit increases. In certain cases, the Corporation may also pay some benefits above the guaranteed amount depending on the funding level of the plan and amounts recovered from employers.

A plan sponsor may terminate a single-employer plan in a standard termination if the plan has sufficient assets to purchase private annuities to cover all benefit liabilities. If a plan does not have sufficient assets, the sponsor may seek to transfer the pension liabilities to the PBGC by demonstrating that it meets the legal criteria for a distress termination. In either termination, the plan administrator must inform participants in writing at least 60 days prior to the date the administrator proposes to terminate the plan. Only a plan that has sufficient assets to pay all benefit liabilities may terminate in a standard termination. The Corporation also may institute termination of underfunded plans in certain specified circumstances.
Multiemployer Insurance   Under title IV, as revised in 1980 by the Multiemployer Pension Plan Amendments Act (29 U.S.C. 1001 note), which changed the insurable event from plan termination to plan insolvency, the Corporation provides financial assistance to multiemployer plans that are unable to pay nonforfeitable benefits. The plans are obligated to repay such assistance. The act also made employers withdrawing from a plan liable to the plan for a portion of its unfunded vested benefits.

Premium Collections   All defined-benefit pension plans insured by PBGC are required to pay premiums to the Corporation according to rates set by Congress. The per-participant flat-rate premium for plan years beginning in 2010 is $35.00 for single-employer plans and $9.00 for multiemployer plans. Underfunded single-employer plans must also pay an additional premium equal to $9 per $1,000 of unfunded vested benefits. A termination premium of $1,250 per participant per year applies to certain distress and involuntary plan terminations occurring on or after January 1, 2006, payable for 3 years after the termination.

Sources of Information
Access to the Pension Benefit Guaranty Corporation is available through the Internet at www.pbgc.gov. TTY/TDD users may call the Federal Relay Service toll free at 800–877–8339 and ask to be connected to 800–736–2444.


POSTAL REGULATORY COMMISSION
901 New York Avenue NW., Suite 200, Washington, DC 20268–0001

Chairman   RUTH Y. GOLDWAY
Vice Chairman   TONY HAMMOND
Commissioners   MARK ACTON, DAN G. BLAIR, NANCY E. LANGLEY
General Counsel   STEPHEN L. SHARFMAN
Director, Office of Accountability and Compliance   JOHN D. WALLER
Director, Office of Public Affairs and Government Relations   ANN FISHER
Director, Office of Secretary and Administration   SHOSHANA M. GROVE
Inspector General   JOHN F. CALLENDER

[For the Postal Regulatory Commission statement of organization, see the Code of Federal Regulations, Title 39, Part 3002]

The Postal Regulatory Commission develops and implements a modern system of postal rate regulation.

The Postal Regulatory Commission is the successor agency to the Postal Rate Commission, which was created by the Postal Reorganization Act, as amended (39 U.S.C. 101 et seq.). The Commission was established as an independent agency in the executive branch of Government by the Postal Accountability and Enhancement Act (39 U.S.C. 501). It is composed of five Commissioners, appointed by the President with the advice and consent of the Senate, one of whom is designated as Chairman.

The Commission promulgates rules and regulations, establishes procedures,
and takes other actions necessary to carry out its obligations. It considers complaints received from interested persons relating to United States Postal Service rates, regulations, and services. The Commission also has certain reporting obligations, including a report on universal postal service and the postal monopoly.

Sources of Information

Employment  The Commission’s programs require attorneys, economists, statisticians, accountants, industrial engineers, marketing specialists, and administrative and clerical personnel to fulfill its responsibilities. Requests for employment information should be directed to the Personnel Officer.

Electronic Access  Electronic access to current docketed case materials is available through the Internet at www.prc.gov. Email can be sent to the Commission at prc-admin@prc.gov and prc-dockets@prc.gov.

Reading Room  Facilities for inspection and copying of records, viewing automated daily lists of docketed materials, and accessing the Commission’s Internet site are located at Suite 200, 901 New York Avenue NW., Washington, DC. The room is open from 8 a.m. to 4:30 p.m., Monday through Friday, except legal holidays.

Rules of Practice and Procedure  The Postal Regulatory Commission’s Rules of Practice and Procedure governing the conduct of proceedings before the Commission may be found in parts 3001, 3010, 3015, 3020, 3030, 3031, and 3060 of title 39 of the Code of Federal Regulations.

The Railroad Retirement Board administers comprehensive retirement-survivor and unemployment-sickness benefit programs for the Nation’s railroad workers and their families.

The Railroad Retirement Board was originally established by the Railroad Retirement Act of 1934, as amended (45 U.S.C. 201—228z-1).


The Board is composed of three members appointed by the President with the advice and consent of the Senate: one upon recommendations of representatives of employees; one upon recommendations of carriers; and one, the Chairman, as a public member.

Activities
The Railroad Retirement Act provides for the payment of annuities to individuals who have completed at least 10 years of creditable railroad service, or 5 years if performed after 1995, and have ceased compensated service upon their attainment of specified ages, or at any age if permanently disabled for all employment. In some circumstances occupational disability annuities or supplemental annuities are provided for career employees.

A spouse’s annuity is provided, under certain conditions, for the wife or husband of an employee annuitant. Divorced spouses may also qualify.

Survivor annuities are awarded to the qualified spouses, children, and parents of deceased career employees, and various lump-sum benefits are also available under certain conditions.

Benefits based upon qualifying railroad earnings in a preceding 1-year period are provided under the Railroad Unemployment Insurance Act to individuals who are unemployed in a benefit year, but who are ready and willing to work, and to individuals who are unable to work because of sickness or injury.

The Board maintains, through its field offices, a placement service for unemployed railroad personnel.

Sources of Information

Benefit Inquiries
The Board maintains direct contact with railroad employees and railroad retirement beneficiaries through its field offices located across the country. Field personnel explain benefit rights and responsibilities on an individual basis, assist employees in applying for benefits, and answer questions related to the benefit programs. The Board also relies on railroad labor groups and employers for assistance in keeping railroad personnel informed about its benefit programs. To locate the nearest field office, individuals should check with their rail employer or local union official. Information may also be obtained by calling the Board at 877–772–5772 or by visiting the Board’s Web site at www.rrb.gov. Most offices are open to the public from 9 a.m. to 3:30 p.m., Monday through Friday.

Electronic Access
Railroad Retirement Board information is available online at www.rrb.gov.

Employment
Employment inquiries should be directed to the Bureau of Human Resources, Railroad Retirement Board, 844 North Rush Street, Chicago, IL 60611–2092. Phone, 312–751–4580. Email, recruit@rrb.gov.

Congressional and Legislative Assistance
Congressional offices making inquiries regarding constituents’ claims should contact the Office of Administration, Congressional Inquiry Section. Phone, 312–751–4970. Fax, 312–751–7154. Email, opa@rrb.gov. For information regarding legislative matters, contact the Office of Legislative Affairs, Suite 500, 1310 G Street NW., Washington, DC
The Director of Equal Opportunity reports administratively to the Director of Administration and programmatically to the Board.

* Non-voting member of the Executive Committee.

** A member of the Executive Committee is designated by the Board to serve as Senior Executive Officer.
Publications  General information pamphlets on benefit programs may be obtained from the Board’s field offices or Chicago headquarters. Requests for annual reports or statistical data should be directed to Public Affairs at the Chicago headquarters. Phone, 312–751–4777. Fax, 312–751–7154. Email, opa@rrb.gov.

Telecommunications Devices for the Deaf (TDD)  The Board provides TDD services. Phone 312–751–4701 for beneficiary inquiries or 312–751–4334 for equal opportunity inquiries.

The Securities and Exchange Commission administers Federal securities laws to provide protection for investors, to ensure that securities markets are fair and honest, and when necessary, to provide the means to enforce securities laws through sanctions.

The Securities and Exchange Commission (SEC) was created under authority of the Securities Exchange Act of 1934 (15 U.S.C. 78a-78jj) and was organized on July 2, 1934. The Commission serves as adviser to United States district courts in connection with reorganization proceedings for debtor corporations in which there is a substantial public interest. The Commission also has certain responsibilities under section 15 of the Bretton Woods Agreements Act of 1945 (22 U.S.C. 286k-1) and section 851(e) of the Internal Revenue Code of 1954 (26 U.S.C. 851(e)).

The Commission is vested with quasi-judicial functions. Persons aggrieved by its decisions in the exercise of those functions have a right of review by the United States courts of appeals.

For a complete listing of SEC regional offices, including addresses, telephone numbers, and key officials, visit www.sec.gov/contact/addresses.htm.

Activities

Full and Fair Disclosure The Securities Act of 1933 (15 U.S.C. 77a) requires issuers of securities and their controlling persons making public offerings of securities in interstate commerce or via mail to file with the Commission registration statements containing financial and other pertinent data about the issuer and the securities being offered. There are limited exemptions, such as government securities, nonpublic offerings, and intrastate offerings, as well as certain offerings not exceeding $1.5 million. The effectiveness of a registration statement may be refused or suspended after a public hearing if the statement contains material misstatements or omissions, thus barring sale of the securities until it is appropriately amended.

Regulation of Investment Advisers Persons who, for compensation, engage in the business of advising others with respect to securities must register with the Commission. The Commission is authorized to define what practices are considered fraudulent or deceptive and to prescribe means to prevent those practices.

Regulation of Mutual Funds and Other Investment Companies The Commission registers investment companies and regulates their activities to protect investors. The regulation covers sales load, management contracts, composition of boards of directors, and capital structure. The Commission must also determine the fairness of various transactions of investment companies before these actually occur.

The Commission may institute court action to enjoin the consummation of mergers and other plans of reorganization of investment companies if such plans are unfair to securities holders. It also may impose sanctions by administrative proceedings against investment company management for violations of the act and other Federal securities laws and file court actions to enjoin acts and practices of management officials involving breaches of fiduciary duty and personal misconduct and to disqualify such officials from office.

Regulation of Securities Markets The Securities Exchange Act of 1934 assigns to the Commission broad regulatory responsibilities over the securities markets, the self-regulatory organizations within the securities industry, and persons conducting a business in securities. Persons who transactions in securities generally are required to register with the Commission as broker-dealers. Securities exchanges and certain clearing agencies are required to register with the Commission, and associations of brokers
or dealers are permitted to register with
the Commission. The Act also provides
for the establishment of the Municipal
Securities Rulemaking Board to formulate
rules for the municipal securities industry.
The Commission oversees the self-
regulatory activities of the national
securities exchanges and associations,
registered clearing agencies, and the
Municipal Securities Rulemaking Board.
In addition, the Commission regulates
industry professionals, such as securities
brokers and dealers, certain municipal
securities professionals, Government
securities brokers and dealers, and
transfer agents.

Rehabilitation of Failing Corporations
In cases of corporate reorganization
proceedings administered in Federal
courts, the Commission may participate
as a statutory party. The principal
functions of the Commission are to
protect the interests of public investors
involved in such cases through efforts to
ensure their adequate representation and
to participate in legal and policy issues
that are of concern to public investors
generally.

Representation of Debt Securities
Holders The Commission safeguards
the interests of purchasers of publicly
offered debt securities issued pursuant to
trust indentures.

Enforcement Activities The
Commission’s enforcement activities
are designed to secure compliance with
the Federal securities laws administered
by the Commission and the rules and
regulations adopted thereunder. These
activities include measures to do the
following: compel compliance with the
disclosure requirements of the registration
and other provisions of the relevant
acts; prevent fraud and deception in the
purchase and sale of securities; obtain
court orders enjoining acts and practices
that operate as a fraud upon investors
or otherwise violate the laws; suspend
or revoke the registrations of brokers,
dealers, investment companies, and
investment advisers who willfully engage
in such acts and practices; suspend or bar
from association persons associated with
brokers, dealers, investment companies,
and investment advisers who have
violated any provision of the Federal
securities laws; and prosecute persons
who have engaged in fraudulent activities
or other willful violations of those laws.
In addition, attorneys, accountants,
and other professionals who violate
the securities laws face possible loss
of their privilege to practice before the
Commission.
To this end, private investigations
are conducted into complaints
or other indications of securities
violations. Evidence thus established
of law violations is used in appropriate
administrative proceedings to revoke
registration or in actions instituted in
Federal courts to restrain or enjoin such
activities. Where the evidence tends to
establish criminal fraud or other willful
violation of the securities laws, the facts
are referred to the Attorney General for
criminal prosecution of the offenders.
The Commission may assist in such
prosecutions.

Sources of Information
Inquiries regarding the following
matters should be directed to the
appropriate office, Securities and
Exchange Commission, 100 F Street NE.,
Washington, DC 20549.

Contracts Inquiries regarding SEC
procurement and contracting activities
should be directed to the Office of
Administrative Services. Phone, 202–
551–7400.

Electronic Access Information on the
Commission is available through the
Internet at www.sec.gov.

Employment With the exception of the
attorney category, positions are in the
competitive civil service, which means
applicants must apply for consideration
for a particular vacancy and go through
competitive selection procedures. The
Commission operates a college and law
school recruitment program, including
on-campus visitations for interview
purposes. Inquiries should be directed to
the Office of Human Resources. Phone,

Investor Assistance and Complaints
The Office of Investor Education and
Advocacy answers questions from
investors, assists investors with specific
problems regarding their relations with broker-dealers and companies, and advises the Commission and other offices and divisions regarding problems frequently encountered by investors and possible regulatory solutions to such problems. Phone, 202–551–6551. Consumer information line, 800–732–0330. Fax, 202–772–9295. Complaints and inquiries may also be directed to any regional or district office.

Publications  Blank copies of SEC forms and other publications are available in the Publications Unit. Phone, 202–551–4040.

Reading Rooms  The Commission maintains a public reference room in Washington, DC, where registration


SELECTIVE SERVICE SYSTEM

National Headquarters, Arlington, VA 22209–2425

Director  Lawrence G. Romo
Deputy Director  Edward T. Allard, III
Chief of Staff  Deborah H. Hubbard
General Counsel  Rudy G. Sánchez, Jr.
Associate Director for Public and Intergovernmental Affairs  Richard S. Flahavan
Associate Director for Financial Management/CFO  Carlo Verdinio
Associate Director for Information Management/CIO  Jerry Klotz, Acting
Associate Director for Operations  Ernest E. Garcia
Associate Director for Support Services  Edward A. Blackadar, Jr.

[For the Selective Service System statement of organization, see the Code of Federal Regulations, Title 32, Part 1605]

The Selective Service System provides manpower to the Armed Forces in an emergency and operates an Alternative Service Program during a draft for men classified as conscientious objectors.

The Selective Service System was established by the Military Selective Service Act (50 U.S.C. app. 451–471a). The act requires the registration of male citizens of the United States and all other male persons who are in the United States and who are ages 18 to 25. The act exempts members of the active Armed Forces and nonimmigrant aliens. Proclamation 4771 of July 20, 1980, requires male persons born on or after January 1, 1960, and who have attained age 18 but have not attained age 26 to register. Registration is conducted at post
The act imposes liability for training and service in the Armed Forces upon registrants who are ages 18 to 26, except those who are exempt or deferred. Persons who have been deferred remain liable for training and service until age 35. Aliens are not liable for training and service until they have remained in the United States for more than 1 year. Conscientious objectors who are found to be opposed to all service in the Armed Forces are required to perform civilian work in lieu of induction into the Armed Forces.

The authority to induct registrants, including doctors and allied medical specialists, expired July 1, 1973.

For a complete listing of the regional offices of the Selective Service System, visit www.sss.gov/regions.

Sources of Information

Employment  Inquiries and applications should be sent to the Director, Selective Service System, Attn: SPT/HR, Arlington, VA 22209–2425. Phone, 703–605–4056.

Procurement Inquiries should be sent to the Director, Selective Service System, Attn: STP/LO, Arlington, VA 22209–2425. Phone, 703–605–4064.


Requirements of Law  Persons seeking information concerning the requirements of the Military Selective Service Act should contact the National Headquarters of the Selective Service System. Phone, 703–605–4100.


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SMALL BUSINESS ADMINISTRATION

409 Third Street SW., Washington, DC 20416

Administrator  KAREN MILLS
Deputy Administrator  (VACANCY)
Chief Counsel for Advocacy  SUSAN WALTHALL, Acting
Chief Financial Officer  JASON CARVER
Chief Information Officer  PAUL CHRISTY, Acting
Chief of Staff  ANA MA
General Counsel  SARAH LIPSCOMB
Inspector General  PEGGY GUSTAFSON
Associate Administrator for Disaster Assistance  JAMES RIVERA
Associate Administrator for Field Operations  JESS KNOX
Assistant Administrator for Communications and Public Liaison  JONATHAN SWAIN
Assistant Administrator for Congressional and Legislative Affairs  NICHOLAS COUTSOS
Assistant Administrator for Equal Employment Opportunity and Civil Rights Compliance  MARGARETH BENNETT
Assistant Administrator for Faith Based Community Initiatives  GERALD FLAVIN
Assistant Administrator for Hearings and Appeals  DELORICE FORD
Assistant Administrator for Native American Affairs  CLARA PRATTE
Assistant Administrator for Policy and Strategic Planning  
JAMES HAMMERSLEY
Assistant Administrator for Regulatory Enforcement Fairness  
ESTHER VASSAR
Assistant Administrator for Veterans Business Development  
WILLIAM ELMORE
Associate Administrator for Capital Access  
ERIC ZARNIKOW
Director of Credit Risk Management  
BRYAN HOOPER
Director of Financial Assistance  
GRADY HEDGESPEATH
Director of International Trade  
LUZ HOPEWELL
Director of Investment  
SEAN GREENE
Director of Surety Guarantees  
FRANK LALUMIERE
Associate Deputy Administrator for Entrepreneurial Development  
PENNY PICKETT
Director of Business and Community Initiatives  
ELLEN M. THRASHER
Director of Small Business Development Centers  
ANTONIO DOSS
Director of Women's Business Ownership  
ANA HARVEY
Associate Administrator for Government Contracting and Business Development  
JOSEPH JORDAN
Director of Government Contracting  
DEAN KOPPELL
Director of Business Development  
Derek Bourchard-Hall (Vacancy)
Director of HUBZone Empowerment Contracting  
DARRYL HAIRSTON
Associate Administrator for Management and Administration  
AJAY SINHA, Acting
Chief Human Capital Officer  
KEVIN MAHONEY
Director of Executive Secretariat  
KIM BRADLEY

The Small Business Administration aids, counsels, assists, and protects the interests of small business; ensures that small-business concerns receive a fair portion of Government purchases, contracts and subcontracts, and sales of Government property; makes loans to small-business concerns, State and local development companies, and the victims of natural disasters or of certain types of economic injury; and licenses, regulates, and makes loans to small-business investment companies.


Activities

Advocacy  The Office of Advocacy is mandated by Congress to serve as an independent voice within the Federal Government for the approximately 27.2 million small businesses throughout the country. The Office is headed by the Chief Counsel for Advocacy, appointed by the President from the private sector with the advice and consent of the Senate, who advances the views, concerns, and interests of small business before the Congress, the White House, and Federal and State regulatory agencies.

The Office monitors and reports annually on Federal agency compliance with the Regulatory Flexibility Act (RFA), which requires agencies to analyze the impact of their regulations on small businesses and consider less burdensome alternatives. Small entities include small businesses, nonprofit organizations,
and governmental jurisdictions. Executive Order 13272 requires Federal agencies to take the Office’s comments into consideration before proposed regulations are finalized and requires the Office to train Federal agencies on RFA compliance.

The Office is one of the leading national sources for information on the state of small business and the issues that affect small-business success and growth. It conducts economic and statistical research into matters affecting the competitive strength of small business, jobs created by small businesses, and the impact of Federal laws, regulations, and programs on small businesses, making recommendations to policymakers for appropriate adjustments to meet the special needs of small business.

Additionally, regional advocates enhance communication between the small-business community and the Chief Counsel. As the Chief Counsel’s direct link to local business owners, State and local government agencies, State legislatures, and small-business organizations, they help identify new issues and problems of small business by monitoring the effect of Federal and State regulations and policies on the local business communities within their regions.

For further information, contact the Office of Advocacy. Phone, 202–205–6533. Email, advocacy@sba.gov.

Business and Community Initiatives

The Office of Business and Community Initiatives (OBCI) develops and cosponsors counseling, education, training, and information resources for small businesses. It has partnered with the private sector to promote entrepreneurial development. OBCI directs the national program of the Service Corps of Retired Executives (SCORE), a resource partner of SBA. SCORE provides free counseling, mentoring, training seminars, and specialized assistance to veterans and active military personnel. For more information, visit www.score.org. OBCI also offers young entrepreneurs a teen-business site at www.sba.gov/teens.

The Office of International Visitors briefs foreign delegations, business organizations, and international nongovernmental organizations (NGOs) on the SBA model.

In addition to education and training events, SBA offers an online management series on business growth and sustainability at www.sba.gov/library/pubs.

For further information, contact the Office of Business and Community Initiatives. Phone, 202–205–6665.

Capital Access

The Office of the Associate Administrator for Capital Access provides overall direction for SBA’s financial programs. It offers a comprehensive array of debt and equity programs for startup and expanding businesses. In addition to lending to businesses that sell their products and services domestically, the Office provides financial assistance programs for small-business exporters in the form of loan programs and technical assistance. The Office also oversees a surety bond guarantee program for small-business contractors and SBA’s lender oversight programs.

For further information, contact the Office of Capital Access. Phone, 202–205–6657.

Disaster Assistance

SBA serves as the Federal disaster bank for nonfarm, private sector losses. It lends money to help the victims of disasters repair or replace most disaster-damaged property. Direct loans with subsidized interest rates are made to assist individuals, homeowners, businesses of all sizes, and nonprofit organizations.

For further information, contact the Office of Disaster Assistance. Phone, 202–205–6734.

Financial Assistance

SBA provides its guarantee to lending institutions and certified development companies that make loans to small-business concerns, which in turn use the loans for working capital and financing the acquisition of land and buildings; the construction, conversion, or expansion of facilities; and the purchase of machinery and equipment.

The Administration also provides small-scale financial and technical assistance to very small businesses through loans and
grants to nonprofit organizations that act as intermediaries under SBA's microloan program.

For further information, contact the nearest Small Business Administration district office (see Field Operations below).

Government Contracting  SBA helps small businesses, including small disadvantaged businesses, women-owned small businesses, HUBZone-certified firms, and service-disabled veteran-owned small businesses obtain a fair share of Government procurement through a variety of programs and services. The contracting liaison helps small businesses secure an equitable share of natural resources sold by the Federal Government. It works closely with Federal agencies and the Office of Management and Budget to establish policy and regulations concerning small-business access to Government contracts. It assists in the formulation of small-business procurement policies as they relate to size standards, the Small Business Innovation Research Program, and the Small Business Technology Transfer Program.


International Trade  The Office of International Trade (OIT) supports small-business access to export markets and participates in broader U.S. Government activities related to trade policy and international commercial affairs to encourage an environment of trade and international economic policies favorable to small businesses. These activities are designed to facilitate both entrance and growth into the international marketplace, including educational initiatives, technical assistance programs and services, and risk management and trade finance products.

SBA's export promotion activities for small business combine financial and technical assistance through a nationwide delivery system. Export-finance products include long-term, short-term, and revolving lines of credit through SBA's 7(a) Loan Program, administered by a staff of field-based export specialists located in U.S. Export Assistance Centers (USEACs). They work with the U.S. Department of Commerce and the Export-Import Bank of the United States, and the effort is leveraged through close collaboration with commercial lenders, Small Business Development Centers, and local business development organizations.

Available financial assistance can provide a business with up to $1.25 million, with terms up to 25 years for real estate and 15 years for equipment. Export Working Capital Program loans generally provide 12 months of renewable financing. For smaller loan amounts, SBA Export Express has a streamlined, quick approval process for businesses needing up to $250,000. Technical assistance includes making available to current and potential small-business exporters export training, export legal assistance, and collaboration with the 30 Small Business Development Centers with international trade expertise and the Government's USA Trade Information Center.

SBA is required to work with the Government's international trade agencies to ensure that small business is adequately represented in bilateral and multilateral trade negotiations. OIT represents SBA and the Government on two official U.S. Government-sponsored multilateral organizations concerned with small business: the Organization for Economic Cooperation and Development and Asia-Pacific Economic Cooperation. SBA's trade policy involvement is carried out with the U.S. Trade Representative and the Commerce Department's International Trade Administration.

Private sector input on trade policy is achieved through participation with the small-business Industry Sector Advisory Committee on international trade. OIT also lends support to the Government's key trade initiatives, such as Trade Promotion Authority, the Central American Free Trade Area, and the Free Trade Area of the Americas. The Commerce and State Departments, the Agency for International Development, and the U.S. Trade Representative look to the SBA to share ideas and provide small-
business technical expertise to certain countries.

OIT's office in Washington, DC, coordinates SBA's participation/operation of USEACs, including budget, policy, and administration. It participates in a variety of interagency trade efforts and financial programs. OIT provides representations to the Cabinet-level Trade Promotion Coordinating Committee concerning trade and international economic policy. It also participates on the Industry Sector Advisory Council on Small Business International Trade and the congressionally sponsored Task Force on Small Business International Trade. SBA's Administrator is also a sitting member of the President's Export Council.

OIT's field offices provide a nationwide network of service delivery for small-business exporters. Full-time SBA export specialists staff 16 USEACs. Their outreach efforts are supplemented by the 68 SBA district offices staffed by employees with collateral duties as international trade officers.


**Venture Capital**  The Small Business Investment Company (SBIC) program was created in 1958 to fill the gap between the availability of venture capital and the needs of small businesses in startup and growth situations. The structure of the program is unique in that SBICs are privately owned and managed venture capital funds, licensed and regulated by the SBA, that use their own capital plus funds borrowed with an SBA guarantee to make equity and debt investments in qualifying small businesses. The New Markets Venture Capital (NMVC) program is a sister program focused on low-income areas, which augments the contribution made by SBICs to small businesses in the United States. In addition, NMVC companies may make technical assistance grants to potential portfolio companies.

The Government itself does not make direct investments or target specific industries in the SBIC program. Fund portfolio management and investment decisions are left to qualified private fund managers. To obtain an SBIC license, an experienced team of private equity managers must secure minimum commitments from private investors. SBICs may only invest in small businesses having net worth of less than $18 million and average aftertax income for the previous 2 years of less than $6 million.


**HUBZone Program**  The HUBZone Program provides Federal contracting assistance for qualified small businesses located in historically underutilized business zones in an effort to increase employment, capital investment, and economic development in these areas, including Indian reservations. The Office coordinates efforts with other Federal agencies and local municipal governments to leverage resources to assist qualified small businesses located in HUBZone areas. The program provides for set-asides, sole source awards, and price evaluation preferences for HUBZone small businesses and establishes goals for awards to such firms.


**Business Development**  The Office of Business Development is responsible for the 8(a) Business Development Program. The Office assists small businesses by providing access to capital and credit, business counseling, training workshops, technical guidance, and assistance with contracts and loans. Its primary business development tools are the Mentor-Protege Program and the 7(j) Management and Technical Assistance Program.


**Native American Affairs**  The Office of Native American Affairs was established to assist and encourage the creation, development, and expansion of Native American-owned small businesses by developing and implementing initiatives designed to address those difficulties encountered by Native Americans as they start, develop, and expand.
small businesses. In addition, in an effort to address the unique conditions encountered by reservation-based entrepreneurs, the Office is developing a Web-based resource entitled the “Tribal Self Assessment Tool.” It is intended to allow tribal nations to assess their vision and goals relative to their governance structure, culture, capabilities, and resources. The tool is free and will be available on the Internet.

For further information, contact the Office of Native American Affairs. Phone, 202–205–7364.

Regulatory Fairness Program Congress established the National Ombudsman and 10 Regulatory Fairness Boards in 1996 as part of the Small Business Regulatory Enforcement Fairness Act (SBREFA). The National Ombudsman’s primary mission is to assist small businesses when they experience excessive or unfair federal regulatory enforcement actions, such as repetitive audits or investigations, excessive fines, penalties, threats, retaliation or other unfair enforcement action by a Federal agency. The National Ombudsman receives comments from small-business concerns and acts as a liaison between them and Federal agencies. Comments received from small businesses are forwarded to Federal agencies for review and Federal agencies are requested to consider the fairness of their enforcement action. A copy of the agency’s response is sent to the small business owner by the Office of the National Ombudsman. In some cases, fines have been lowered or eliminated and decisions changed in favor of the small-business owner.

Each of the Regulatory Fairness Boards (RegFair) has five volunteer members who are owners, operators, or officers of small-business concerns that are appointed by the SBA Administrator for 3-year terms. Each RegFair Board meets at least annually with the Ombudsman on matters of concern to small businesses relating to the enforcement or compliance activities of Federal agencies; reports to the Ombudsman on substantiated instances of excessive enforcement; and, prior to publication, provides comment on the annual report to Congress.


Small Business Development Centers The Office of Small Business Development Centers (OSBDC) provides counseling and training to existing and prospective small-business owners at more than 950 service locations in every State, Puerto Rico, the U.S. Virgin Islands, Guam, and American Samoa. OSBDC develops national policies and goals, establishes standards for the selection and performance of its Small Business Development Centers (SBDCs), monitors compliance with applicable Office of Management and Budget circulars and laws, and implements new approaches to improve existing centers. OSBDC also oversees 63 lead centers and maintains liaison with other Federal, State, and local agencies and private organizations whose activities relate to its centers. It also assesses how the program is affected by substantive developments and policies in other SBA areas, Government agencies, and the private sector.

The Small Business Development Center Program is a cooperative effort of the private sector, the educational community, and Federal, State, and local governments. The program enhances local economic development by providing small businesses with the management and technical assistance they need to succeed. It also provides services such as development of business plans, manufacturing assistance, financial packages, procurement contracts, and international trade assistance. Special areas include ecommerce; technology transfer; IRS, EPA, and OSHA regulatory compliance; research and development; defense economic transition assistance; disaster recovery assistance; and market research. Based on client need assessments, business trends, and individual business requirements, SBDCs modify their services to meet the evolving needs of the small-business community.
Surety Bonds  Through its Surety Bond Guarantee Program, SBA helps small and emerging contractors to obtain the bonding necessary for them to bid on and receive contracts up to $5 million. SBA guarantees bonds that are issued by participating surety companies and reimburses between 70 percent and 90 percent of losses and expenses incurred should a small business default on the contract. Construction, service, or supply contractors are eligible for the program if they, together with their affiliates, meet the size standard for the primary industry in which the small business is engaged, as defined by the North American Industry Classification System (NAICS).


Technology  The Office of Technology has authority and responsibility for directing and monitoring the Governmentwide activities of the Small Business Innovation Research Program (SBIR) and the Small Business Technology Transfer Program (STTR). The Office develops and issues policy directives for the general conduct of the programs within the Federal Government and maintains a source file and information program to provide each interested and qualified small-business concern with information on opportunities to compete for SBIR and STTR program awards. The Office also coordinates with each participating Federal agency in developing a master release schedule of all program solicitations; publishes the Presolicitation Announcement quarterly online, which contains pertinent facts on upcoming solicitations; and surveys and monitors program operations within the Federal Government and reports on the progress of the programs each year to Congress.

The Office has four main objectives: to expand and improve SBIR and STTR; to increase private sector commercialization of technology developed through Federal research and development; and to improve the dissemination of information concerning SBIR and STTR, particularly with regard to participation by women-owned small-business concerns and by socially and economically disadvantaged small-business concerns.

For further information, contact the Office of Technology. Phone, 202–205–6450. Email, technology@sba.gov.

Veterans Affairs  The Office of Veterans Business Development (OVBD) is responsible for the formulation, execution, and promotion of policies and programs that provide assistance to small-business concerns owned and controlled by veterans and service-disabled veterans. This includes reserve component members of the U.S. military. Additionally, OVBD serves as an ombudsman for the full consideration of veterans in all programs of the Administration.

OVBD provides ecounseling and works with every SBA program to ensure that veterans receive special consideration in the operation of that program. OVBD also provides numerous tools, such as the Vet Gazette newsletter, Reserve and Guard business assistance kits, program design assistance, and training events. Additionally, OVBD manages five Veterans Business Outreach Centers to provide outreach, directed referrals, and tailored entrepreneurial development services such as business training, counseling, and mentoring to veterans, including service-disabled veterans, and reservists. These Centers provide an in-depth resource for existing and potential veteran entrepreneurs. The Office also coordinates SBA collaborative efforts with veterans service organizations; the Departments of Defense, Labor, and Veterans Affairs; the National Veterans Business Development Corporation; State departments of veterans affairs; the National Committee for Employer Support of the Guard and Reserve; the Department of Defense Yellow Ribbon Reintegration Program; and other public, civic, and private organizations to ensure that the entrepreneurial needs of veterans, service-disabled veterans, and self-employed members of the Reserve and National Guard are being met.
Women’s Business Ownership  The Office of Women’s Business Ownership (OWBO) provides assistance to current and potential women business owners and acts as their advocate in the public and private sectors. OWBO assists women in becoming full partners in economic development by providing business training, counseling, mentoring, and other assistance through representatives in local SBA offices, Women’s Business Centers (WBCs), and mentoring roundtables. Each WBC is tailored to meet the needs of its individual community and places a special emphasis on helping women who are socially and economically disadvantaged. Assistance covers every stage of business, from startup to going public. There are WBCs in almost every State and U.S. Territory.

OWBO works with other SBA programs, Federal agencies, and private sector organizations to leverage its resources and improve opportunities for women-owned businesses to access Federal procurement and international trade opportunities. OWBO also works with the National Women’s Business Council and the Department of Labor to maintain the most current research on women’s business ownership.

SBA has loan guaranty programs to help women access the credit and capital they need to start and grow successful businesses. The 7(a) Loan Guaranty Program offers a number of effective ways to finance business needs, including unsecured smaller loans and revolving lines of credit. The 504 Program provides long-term, fixed-rate financing for major fixed assets, such as land and buildings, through certified development programs. Equity financing is available through the Small Business Investment Company Program. The Microloan Program offers direct small loans, combined with business assistance, through SBA-licensed intermediaries nationwide. The SBA does not offer grants for small businesses.

Sources of Information


Publications  A free copy of The Resource Directory for Small Business Management, a listing of for-sale publications and videotapes, is available from any local SBA office or the SBA answer desk.
The Social Security Administration manages the retirement, survivors, and disability insurance programs commonly known as Social Security; administers the Supplemental Security Income program for the aged, blind, and disabled; assigns Social Security numbers to U.S. citizens; and maintains earnings records for workers under their Social Security numbers.


The Administration is headed by a Commissioner, appointed by the President with the advice and consent of the Senate.

In administering the programs necessary to carry out the Administration’s mission, by law the Commissioner is assisted by a Deputy Commissioner who performs duties assigned or delegated by the Commissioner, a Chief Financial Officer, a Chief Information Officer, a General Counsel, a Chief Actuary, and an Inspector General.

Programs and Activities

Old-Age, Survivors, and Disability Insurance The agency administers social insurance programs that provide monthly benefits to retired and disabled workers, their spouses and children, and survivors of insured workers. Financing is under a system of contributory social insurance, whereby employees, employers, and the self-employed pay contributions that are pooled in special trust funds. When earnings stop or are reduced because the worker retires, dies, or becomes disabled, monthly cash benefits are paid to partially replace the earnings the family has lost.
**Supplemental Security Income**  
The agency administers this needs-based program for the aged, blind, and disabled. A basic Federal monthly payment is financed out of general revenue, rather than a special trust fund. Some States, choosing to provide payments to supplement the benefits, have agreements with the Administration under which it administers the supplemental payments for those States.

**Medicare**  
While the administration of Medicare is the responsibility of the Centers for Medicare and Medicaid Services, SSA provides Medicare assistance to the public through SSA field offices and call centers and adjudicates requests for hearings and appeals of Medicare claims.

**Black Lung**  
By agreement with the Department of Labor, SSA is involved in certain aspects of the administration of the black lung benefits provisions of the Federal Coal Mine Health and Safety Act of 1969, as amended (30 U.S.C. 901).

**Regional Offices**  
Social Security Administration operations are decentralized to provide services at the local level. Each of the 10 SSA regions, under the overall direction of its Regional Commissioner, contains a network of field offices and call centers, which serve as the contacts between SSA and the public. The Administration operates approximately 1300 field offices, 37 call centers, 7 Social Security card centers, and 7 processing centers. These installations are responsible for informing the public of the purposes and provisions of Social Security programs and their rights and responsibilities; assisting with claims filed for retirement, survivors, disability, or health insurance benefits, black lung benefits, or Supplemental Security Income; developing and adjudicating claims; assisting certain beneficiaries in claiming reimbursement for medical expenses; developing cases involving earnings records, coverage, and fraud-related questions; making rehabilitation service referrals; and assisting claimants in filing appeals on SSA determinations of benefit entitlement or amount.

**Hearing Offices**  
SSA also administers a nationwide hearings and appeals program which provides a mechanism for individuals dissatisfied with determinations affecting their rights to and amounts of benefits or their participation in programs under the Social Security Act. The act allows for administrative appeals of these determinations in accordance with the requirements of the Administrative Procedure and Social Security Acts. SSA has approximately 140 hearing offices located in the 10 SSA regions.

For further information, contact the Social Security Administration. Phone, 800–772–1213. TTY, 800–325–0778.

**Sources of Information**

Inquiries on the following subjects may be directed to the appropriate office, Social Security Administration, 6401 Security Boulevard, Baltimore, MD 21235.

**Contracts and Small Business Activities**  
Contact the Office of Acquisitions and Grants. Phone, 410–965–7467.

**Electronic Access**  
Information regarding the Social Security Administration may be obtained through the Internet at www.socialsecurity.gov.

**Employment**  
For information about careers with the Social Security Administration, go to www.socialsecurity.gov/careers. For current vacancies, go to www.usajobs.opm.gov.

**General Information**  

**Inspector General**  
The Office of the Inspector General maintains a toll-free hotline that operates between the hours of 10 a.m. and 4 p.m. eastern standard time (phone, 800–269–0271; TTY, 866–501–2101) to receive allegations of fraud. Persons may submit allegations online at www.socialsecurity.gov/oig, by fax at 410–597–0118, or by mail at Social Security Fraud Hotline, P.O. Box 17768, Baltimore, MD 21235–7768.

**Publications**  
The Office of the Deputy Commissioner for Communications publishes numerous pamphlets
concerning SSA programs. SSA also collects a substantial volume of economic, demographic, and other data in furtherance of its program mission. Basic data on employment, payments, and other items of program interest are published regularly in the Social Security Bulletin, its Annual Statistical Supplement, and in special releases and reports that appear periodically on selected topics of interest to the public. Single copies may be obtained at any local office or by calling 800–772–1213. Requests for bulk orders of publications should be sent to the Social Security Administration, Office of Supply and Warehouse Management, 239 Supply Building, 6301 Security Boulevard, Baltimore, MD 21235. In addition, over 150 publications are available online in English, Spanish, and other languages at www.socialsecurity.gov.

Reading Room Requests for information, for copies of records, or to inspect records may be made at any local office or the Headquarters Contact Station, Room G–44, Altmeyer Building. Speakers and Films SSA makes speakers, films, and exhibits available to public or private organizations, community groups, schools, etc., throughout the Nation. Requests for this service should be directed to the local Social Security office.


TENNESSEE VALLEY AUTHORITY

400 West Summit Hill Drive, Knoxville, TN 37902

Chairman DENNIS BOTTORFF
Directors ROBERT M. DUNCAN, THOMAS GILLILAND, WILLIAM GRAVES, HOWARD A. THRAILKILL, (4 VACANCIES)

President and Chief Executive Officer TOM D. KILGORE
Group President of Strategy and External Relations KIMBERLY S. GREENE
Senior Vice President, Communications, Government and Valley Relations EMILY J. REYNOLDS
Chief Operating Officer WILLIAM R. MCCOLLUM, JR.
Chief Nuclear Officer and Executive Vice President, TVA Nuclear PRESTON D. SWAFFORD
Chief Financial Officer JOHN M. THOMAS, III

The Tennessee Valley Authority conducts a unified program of resource development for the advancement of economic growth in the Tennessee Valley region.

The Tennessee Valley Authority (TVA) is a wholly owned Government corporation created by the act of May 18, 1933 (16 U.S.C. 831–831dd). All functions of the Authority are vested in its nine-member Board of Directors, the members of which are appointed by the President with the advice and consent of the Senate. The Board designates one member as Chairman.

Programs and Activities TVA’s programs and activities include flood control, navigation, electric power production and transmission, recreation improvement, water supply and water
quality management, environmental stewardship, and economic development.

TVA’s electric power program is financially self-supporting and operates as part of an independent system with TVA’s system of dams on the Tennessee River and its larger tributaries. These dams provide flood regulation on the Tennessee River and contribute to regulation of the lower Ohio and Mississippi Rivers. The system maintains a continuous 9-foot-draft navigation channel for the length of the 650-mile Tennessee River main stream, from Paducah, KY, to Knoxville, TN. The dams harness the power of the rivers to produce electricity. They also provide other benefits, notably outdoor recreation and water supply.

TVA operates the river management system and provides assistance to State and local governments in reducing local flood problems. It also works with other agencies to encourage full and effective use of the navigable waterway by industry and commerce.

TVA is the wholesale power supplier for 155 local municipal and cooperative electric systems serving customers in parts of 7 States. It supplies power to 56 industries and Federal installations whose power requirements are large or unusual. Power to meet these demands is supplied from dams, coal-fired powerplants, nuclear powerplants, combustion turbine and diesel installations, solar energy sites, wind turbines, a methane gas facility, and a pumped-storage hydroelectric plant; U.S. Corps of Engineers dams in the Cumberland Valley; and Aluminum Company of America dams, whose operation is coordinated with TVA’s system.

Economic development is at the heart of TVA’s mission of making the Tennessee Valley a better place to live. A healthy economy means quality jobs, more investment in the region, sustainable growth, and opportunities for residents in the southeastern region to build more prosperous lives. TVA Economic Development takes a regional approach to economic growth by partnering with power distributors and both public and private organizations to attract new investments and quality jobs, supporting retention and growth of existing businesses and industries, preparing communities for leadership and economic growth, and providing financial and technical services.

Sources of Information

**Citizen Participation**  
TVA Communications, 400 West Summit Hill Drive, Knoxville, TN 37902–1499. Phone, 865–632–2101.

**Contracts**  
Purchasing, WT 3A, 400 West Summit Hill Drive, Knoxville, TN 37902–1499. Phone, 865–632–4796. This office will direct inquiries to the appropriate procurement officer.

**Economic Development**  

**Electric Power Supply**  
1101 Market Street, Chattanooga, TN 37402. Phone, 423–751–6000.

**Electric Rates**  
One Century Plaza, 26 Century Boulevard, Suite 100, Nashville, TN 37214–3685.

**Employment**  
For employment inquiries, visit www.tva.gov.

**Library Services**  

**Maps**  
Maps Information and Photo Records, HV 1C–C, 2837 Hickory Valley Road, Chattanooga, TN 37421. Phone, 423–499–6285 or 800–627–7882.

**Publications**  
TVA Communications, WT 7D, 400 West Summit Hill Drive, Knoxville, TN 37902–1499. Phone, 865–632–6000.

The Trade and Development Program was established on July 1, 1980, as a component organization of the International Development Cooperation Agency. Section 2204 of the Omnibus Trade and Competitiveness Act of 1988 (22 U.S.C. 2421) made it a separate component agency. The organization was renamed the Trade and Development Agency (USTDA) and made an independent agency within the executive branch of the Federal Government on October 28, 1992, by the Jobs Through Exports Act of 1992 (22 U.S.C. 2421).

USTDA is a foreign assistance agency that delivers its program commitments through overseas grants, contracts with U.S. firms, and the use of trust funds at several multilateral development bank groups. The projects supported by USTDA activities represent strong and measurable development priorities in host countries and offer opportunities for commercial participation by U.S. firms. Public and private sector project sponsors in developing and middle-income countries request USTDA support to assist them in implementing their development priorities.

USTDA helps countries establish a favorable trading environment and a modern infrastructure that promotes sustainable economic development. To this end, USTDA funds overseas projects and sponsors access to U.S. private sector expertise in project definition and investment analysis and in trade capacity building and sector development. Project definition and investment analysis involves activities that support large capital investments that contribute to overseas infrastructure development. Trade capacity building and sector development supports the establishment of industry standards, rules and regulations, trade agreements, market liberalization, and other policy reform.

USTDA works with other U.S. Government agencies to bring their particular expertise and resources to a development objective. These agencies include the Departments of State, the
 Treasury, Commerce, Transportation, Energy, Agriculture, and Homeland Security; the Office of the U.S. Trade Representative; the Export-Import Bank of the United States; and the Overseas Private Investment Corporation.

**Activities** USTDA funds various forms of technical assistance, training, early investment analysis, orientation visits, and business workshops that support the development of a modern infrastructure and a fair and open trading environment. Working closely with a foreign project sponsor, USTDA makes its funds available on the condition that the foreign entity contract with a U.S. firm to perform the activity funded. This affords American firms market entry, exposure, and information, thus helping them to establish a position in markets that are otherwise difficult to penetrate. USTDA is involved in many sectors, including transportation, energy, telecommunications, environment, health care, mining and minerals development, biotechnology, and agriculture.

USTDA-funded studies evaluate the technical, economic, and financial aspects of a development project. They also advise the host nation about the availability of U.S. goods and services and can be used by financial institutions in assessing the creditworthiness of an undertaking. Grants are based on an official request for assistance made by the sponsoring government or private sector organization of a developing or middle-income nation. Study costs typically are shared by USTDA and the U.S. firm developing the project.

The Agency makes decisions on funding requests based on the recommendations contained in definitional mission or desk study reports, the advice of the U.S. Embassy, and its own internal analysis.

**Sources of Information**

Requests for proposals to conduct USTDA-funded technical assistance and feasibility studies or definitional missions involving review of projects under consideration for USTDA support are listed on the Federal Business Opportunities (FBO) Web site. Links to the FBO postings can be found at www.ustda.gov.

Small and minority U.S. firms that wish to be considered for future USTDA desk study solicitations should register with the Agency’s online Consultant Database at www.ustda.gov/consultantdb.

In an effort to provide timely information on Agency-supported activities, USTDA sends out an electronic newsletter with current business opportunities and a calendar of events on a biweekly basis. A free email subscription is available at www.ustda.gov. The Agency’s printed newsletter, USTDA Update, contains current items of interest on a variety of program activities. Region- or sector-specific factsheets and case studies are also available. An annual report summarizes the Agency’s activities.

Agency news, reports, and lists of current business opportunities and upcoming events are available at www.ustda.gov.

USTDA’s library maintains final reports on the Agency’s activities. The reports are available for public review Monday through Friday, from 8:30 a.m. to 5:30 p.m. Copies of completed studies may be purchased through the Department of Commerce’s National Technical Information Service at www.ntis.gov.

Regional program inquiries should be directed to the assigned Country Manager. Phone, 703–875–4357. Fax, 703–875–4009. Email, info@ustda.gov.

UNITED STATES AGENCY FOR INTERNATIONAL DEVELOPMENT

1300 Pennsylvania Avenue NW., Washington, DC 20523

Administrator
Deputy Administrator
Counselor
Chief Operating Officer
Assistant Administrator for Africa
Assistant Administrator for Asia
Assistant Administrator for Middle East
Assistant Administrator for Democracy, Conflict and Humanitarian Assistance
Assistant Administrator for Economic Growth, Agriculture and Trade
Assistant Administrator for Europe and Eurasia
Assistant Administrator for Global Health
Assistant Administrator for Latin America and the Caribbean
Assistant Administrator for Legislative and Public Affairs
Assistant Administrator for Management
Director of Office of Development Partners
Director of Security
Director of Equal Opportunity Programs
Director of Small and Disadvantaged Business Utilization/Minority Resource Center
General Counsel
Inspector General

RAJIV SHAH
JAMES MICHEL
ALONZO FULGHAM
EARL GAST
MARGOT ELLIS, Acting
GEORGE LAUDATO, Acting
SHARON L. CROMER, Acting
MICHAEL YATES, Acting
KEN YAMASHITA, Acting
GLORIA STEEL, Acting
MARK FEINSTEIN
CHRIS MILLIGAN, Acting
DREW LUTEN, Acting
KAREN TURNER
RANDY STREUFERT
JESSALYN L. PENDARVIS
MAURICIO VERA
LISA GOMER
DONALD A. GAMBATESA

The United States Agency for International Development administers U.S. foreign economic and humanitarian assistance programs worldwide in the developing world, Central and Eastern Europe, and Eurasia.

The United States Agency for International Development (USAID) is an independent Federal agency established by 22 U.S.C. 6563. Its principal statutory authority is the Foreign Assistance Act of 1961, as amended (22 U.S.C. 2151 et seq.). USAID serves as the focal point within the Government for economic matters affecting U.S. relations with developing countries. USAID administers international economic and humanitarian assistance programs. The Administrator is under the direct authority and foreign policy guidance of the Secretary of State.

Programs
The Agency meets its post-cold war era challenges by utilizing its strategy for achieving sustainable development in developing countries. It supports programs in four areas: population and health, broad-based economic growth, environment, and democracy. It also provides humanitarian assistance and aid to countries in crisis and transition.

Population and Health
The Agency contributes to a cooperative global effort to stabilize world population growth and support women’s reproductive rights. The types of population and health programs supported vary with the
particular needs of individual countries and the kinds of approaches that local communities initiate and support. Most USAID resources are directed to the following areas: support for voluntary family planning systems, reproductive health care, needs of adolescents and young adults, infant and child health, and education for girls and women.

**Economic Growth** The Agency promotes broad-based economic growth by addressing the factors that enhance the capacity for growth and by working to remove the obstacles that stand in the way of individual opportunity. In this context, programs concentrate on strengthening market economies, expanding economic opportunities for the disadvantaged in developing countries, and building human skills and capacities to facilitate broad-based participation.

**Environment** The Agency’s environmental programs support two strategic goals: reducing long-term threats to the global environment, particularly loss of biodiversity and climate change; and promoting sustainable economic growth locally, nationally, and regionally by addressing environmental, economic, and developmental practices that impede development and are unsustainable. Globally, Agency programs focus on reducing sources and enhancing sinks of greenhouse gas emissions and on promoting innovative approaches to the conservation and sustainable use of the planet’s biological diversity. The approach to national environmental problems differs on a country-by-country basis, depending on a particular country’s environmental priorities. Country strategies may include improving agricultural, industrial, and natural resource management practices that play a central role in environmental degradation; strengthening public policies and institutions to protect the environment; holding dialogues with country governments on environmental issues and with international agencies on the environmental impact of lending practices and the design and implementation of innovative mechanisms to support environmental work; and environmental research and education.

**Democracy** The Agency’s strategic objective in the democracy area is the transition to and consolidation of democratic regimes throughout the world. Programs focus on such problems as human rights abuses; misperceptions about democracy and free-market capitalism; lack of experience with democratic institutions; the absence or weakness of intermediary organizations; nonexistent, ineffectual, or undemocratic political parties; disenfranchisement of women, indigenous peoples, and minorities; failure to implement national charter documents; powerless or poorly defined democratic institutions; tainted elections; and the inability to resolve conflicts peacefully.

**Humanitarian Assistance and Post-Crisis Transitions** The Agency provides humanitarian assistance that saves lives, reduces suffering, helps victims return to self-sufficiency, and reinforces democracy. Programs focus on disaster prevention, preparedness, and mitigation; timely delivery of disaster relief and short-term rehabilitation supplies and services; preservation of basic institutions of civil governance during disaster crisis; support for democratic institutions during periods of national transition; and building and reinforcement of local capacity to anticipate and handle disasters and their aftermath.

**Overseas Organizations** U.S. Agency for International Development country organizations are located in countries where a bilateral program is being implemented. The in-country organizations are subject to the direction and guidance of the chief U.S. diplomatic representative in the country, usually the Ambassador. The organizations report to the Agency’s Assistant Administrators for the four geographic bureaus: the Bureaus for Africa, Asia and Near East, Europe and the New Independent States, and Latin America and the Caribbean.

The overseas program activities that involve more than one country are administered by regional offices. These offices may also perform country organizational responsibilities for
assigned countries. Generally, the offices are headed by a regional development officer.

Development Assistance Coordination and Representative Offices provide liaison with various international organizations and represent U.S. interests in development assistance matters. Such offices may be only partially staffed by Agency personnel and may be headed by employees of other U.S. Government agencies.

For a complete listing of USAID overseas missions and links to mission Web sites, visit www.usaid.gov/locations/missiondirectory.html.

Sources of Information


News Media Inquiries from the media only should be directed to the Press Relations Division, Bureau for Legislative and Public Affairs, USAID/LPA, Washington, DC 20523–0001. Phone, 202–712–4320.

The Commission on Civil Rights collects and studies information on discrimination or denials of equal protection of the laws because of race, color, religion, sex, age, disability, national origin, or in the administration of justice in such areas as voting rights, enforcement of Federal civil rights laws, and equal opportunity in education, employment, and housing.

The Commission on Civil Rights was first created by the Civil Rights Act of 1957, as amended, and reestablished by the United States Commission on Civil Rights Act of 1994, as amended (42 U.S.C. 1975).

Activities
The Commission makes findings of fact but has no enforcement authority. Findings and recommendations are submitted to the President and Congress, and many of the Commission’s recommendations have been enacted, either by statute, Executive order, or regulation. The Commission evaluates Federal laws and the effectiveness of Government equal opportunity programs. It also serves as a national clearinghouse for civil rights information.

Regional Programs
The Commission maintains six regional divisions. For a complete listing of the regional divisions of the U.S. Commission on Civil Rights, including addresses, telephone numbers, and areas served visit www.usccr.gov/regofc/rondx.htm.

Sources of Information
Complaints

Employment

Publications
Commission publications are made available upon request from the Administrative Services and Clearinghouse Division, Room 550, 624 Ninth Street NW., Washington, DC 20425. Phone, 202–376–8105. A catalog of publications may be obtained from this office.

Reading Room
The National Civil Rights Clearinghouse Library is located in Room 602, 624 Ninth Street NW., Washington, DC 20425. Phone, 202–376–8110.


UNITED STATES INTERNATIONAL TRADE COMMISSION
500 E Street SW., Washington, DC 20436

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Vice Chairman
DANIEL R. PEARSON
Commissioners
CHARLOTTE R. LANE, DEANNA TANNER OKUN, DEAN A. PINKERT, IRVING A. WILLIAMSON
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PAUL J. LUCKERN
(DVANCENCY)
Director of Operations
ROBERT B. KOOPMAN
Director, Office of Economics
KAREN LANEY
Director, Office of Industries
CATHERINE B. DEFILIPPO
Director, Office of Investigations
The United States International Trade Commission furnishes studies, reports, and recommendations involving international trade and tariffs to the President, the U.S. Trade Representative, and congressional committees. The Commission also conducts a variety of investigations pertaining to international trade relief.

The United States International Trade Commission (USITC) is an independent agency created by the Revenue Act (39 Stat. 795) and originally named the United States Tariff Commission. The name was changed to the United States International Trade Commission by section 171 of the Trade Act of 1974 (19 U.S.C. 2231).

Six Commissioners are appointed by the President with the advice and consent of the Senate for 9-year terms, unless appointed to fill an unexpired term. The Chairman and Vice Chairman are designated by the President for 2-year terms, and succeeding Chairmen may not be of the same political party. The Chairman generally is responsible for the administration of the Commission. Not more than three Commissioners may be members of the same political party (19 U.S.C. 1330).

Activities
The Commission performs a number of functions pursuant to the statutes referred to above. Under the Tariff Act of 1930, the Commission is given broad powers of investigation relating to the customs laws of the United States and foreign countries; the volume of importation in comparison with domestic production and consumption; the conditions, causes, and effects relating to competition of foreign industries with those of the United States; and all other factors affecting competition between articles of the United States and imported articles. The Commission is required, whenever requested, to make available to the President, the House Committee on Ways and Means, and the Senate Committee on Finance all information at its command and is directed to make such investigations and reports as may be requested by the President, Congress, or the committees mentioned above.

In order to carry out these responsibilities, the Commission is required to engage in extensive research, conduct specialized studies, and maintain a high degree of expertise in all matters relating to the commercial and international trade policies of the United States.

Imported Articles Subsidized or Sold at Less Than Fair Value
The Commission conducts preliminary-phase investigations to determine whether imports of foreign merchandise allegedly being subsidized or sold at less than fair value injure or threaten to injure an industry in the United States. If the Commission's determination is affirmative and the Secretary of Commerce determines
there is reason to believe or suspect such unfair practices are occurring, then the Commission conducts final-phase investigations to determine the injury or threat of injury to an industry because of such imports.

Under the Uruguay Round Agreements Act, the Commission also conducts sunset reviews. In these reviews, the Commission evaluates whether material injury to a U.S. industry would continue or recur if the antidumping duty or countervailing duty order under review were revoked. Such injury reviews must be conducted on all antidumping duty and countervailing duty orders every 5 years for as long as the orders remain in effect.

**Unfair Practices in Import Trade** The Commission applies U.S. statutory and common law of unfair competition to the importation of products into the United States and their sale. If the Commission determines that there is a violation of law, it is to direct that the articles involved be excluded from entry into the United States, or it may issue cease-and-desist orders directing the person engaged in such violation to cease and desist from engaging in such unfair methods or acts.

**Trade Negotiations** The Commission advises the President as to the probable economic effect on the domestic industry and on consumers of modification of duties and other barriers to trade that may be considered for inclusion in any proposed trade agreement with foreign countries.

**Generalized System of Preferences** With respect to articles that may be considered for preferential removal of the duty on imports from designated developing countries, the Commission advises the President as to the probable economic effect such removal will have on the domestic industry and on consumers.

**Industry Adjustment to Import Competition (Global Safeguard Actions)** The Commission conducts investigations upon petition on behalf of an industry, a firm, a group of workers, or other entity representative of an industry to determine whether an article is being imported in such increased quantities as to injure or threaten to injure the domestic industry producing an article like or directly competitive with the imported article. If the Commission's finding is affirmative, it recommends to the President the action that would address such a threat and be most effective in facilitating positive adjustment by the industry to import competition. The President determines if import relief is appropriate.

The Commission reports on developments within an industry that has been granted import relief and advises the President of the probable economic effect of the reduction or elimination of the tariff increase that has been granted. The President may continue, modify, or terminate the import relief previously granted.

**Imports From NAFTA Countries (Bilateral Safeguard Actions)** The Commission conducts investigations to determine whether, as a result of the reduction or elimination of a duty provided for under the North American Free Trade Agreement (NAFTA), a Canadian article or a Mexican article, as the case may be, is being imported into the United States in such increased quantities and under such conditions so that imports of the article constitute a substantial cause of serious injury or (except in the case of a Canadian article) a threat of serious injury to the domestic industry producing an article that is like or directly competitive with the imported article. If the Commission's determination is in the affirmative, the Commission recommends to the President the relief that is necessary to prevent or remedy serious injury. Commission investigations under these provisions are similar procedurally to those conducted under the global safeguard action provisions.

**Imports from China (Bilateral Safeguard Actions)** The Commission conducts investigations to determine whether products from China are being imported into the United States in such increased quantities or under such conditions as to cause or threaten to cause market disruption to the domestic producers of like or directly competitive products. If the Commission makes an affirmative determination, it proposes a remedy.
The Commission sends its reports to the President and the U.S. Trade Representative. The President makes the final remedy decision.

**Market Disruption From Communist Countries** The Commission conducts investigations to determine whether increased imports of an article produced in a Communist country are causing market disruption in the United States. If the Commission’s determination is in the affirmative, the President may take the same action as in the case of serious injury to an industry, except that the action would apply only to imports of the article from the Communist country. Commission investigations conducted under this provision are similar procedurally to those conducted under the global safeguard action provisions.

**Import Interference With Agricultural Programs** The Commission conducts investigations, at the direction of the President, to determine whether imports or potential imports may interfere with the Department of Agriculture’s agricultural programs or reduce the amount of any product processed in the United States. After investigating, the Commission discloses findings and makes recommendations. The President may then restrict the imports in question by imposing import fees or quotas. Such fees or quotas may be applied only against countries that are not members of the World Trade Organization.

**Uniform Statistical Data** The Commission, in cooperation with the Secretary of the Treasury and the Secretary of Commerce, establishes for statistical purposes an enumeration of articles imported into the United States and exported from the United States and seeks to establish comparability of such statistics with statistical programs for domestic production.

**Harmonized Tariff Schedule of the United States, Annotated** The Commission issues a publication containing the U.S. tariff schedules and related matters and considers questions concerning the arrangement of such schedules and the classification of articles.

**International Trade Studies** The Commission conducts studies, investigations, and research projects on a broad range of topics relating to international trade, pursuant to requests of the President, the House Ways and Means Committee, the Senate Finance Committee, either branch of the Congress, or on its own motion. Public reports of these studies, investigations, and research projects are issued in most cases.

The Commission also keeps informed of the operation and effect of provisions relating to duties or other import restrictions of the United States contained in various trade agreements. Occasionally, the Commission is required by statute to perform specific trade-related studies.

**Sources of Information**

Inquiries should be directed to the specific organizational unit or to the Secretary, United States International Trade Commission, 500 E Street SW, Washington, DC 20436. Phone, 202–205–2000.

**Contracts** Procurement inquiries should be directed to the Procurement Executive. Phone, 202–205–2745.

**Electronic Access** Commission publications, news releases, Federal Register notices, scheduling information, the Commission’s interactive Trade and Tariff DataWeb, and general information about USITC are available for electronic access. Investigation-related public inspection files are available through the Electronic Document Imaging System (EDIS). Internet, www.usitc.gov.

**Employment** Information on employment can be obtained from the Director, Office of Human Resources. The Agency employs international economists, attorneys, accountants, commodity and industry specialists and analysts, and clerical and other support personnel. Phone, 202–205–2651.

**Publications** The Commission publishes results of investigations concerning various commodities and subjects. Other publications include an annual report.
to the Congress on the operation of the trade agreements program and an annual review of Commission activities. Specific information regarding these publications can be obtained from the Office of the Secretary.


UNITED STATES POSTAL SERVICE

475 L’Enfant Plaza SW., Washington, DC 20260

Board of Governors

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SUSAN PLONKEY, Acting
The United States Postal Service provides mail processing and delivery services to individuals and businesses within the United States.

The Postal Service was created as an independent establishment of the executive branch by the Postal Reorganization Act (39 U.S.C. 101 et seq.), approved August 12, 1970. The present United States Postal Service commenced operations on July 1, 1971.

In 2009, the Postal Service had approximately 623,000 career employees and handled about 177 billion pieces of mail. The chief executive officer of the Postal Service, the Postmaster General, is appointed by the nine Governors of the Postal Service, who are appointed by the President with the advice and consent of the Senate. The Governors and the Postmaster General appoint the Deputy Postmaster General, and these 11 people constitute the Board of Governors.

In addition to the national headquarters, there are area and district offices supervising more than 36,000 post offices, branches, stations, and community post offices throughout the United States.

Activities

In order to expand and improve service to the public, the Postal Service is engaged in customer cooperation activities, including the development of programs for both the general public and major customers. The Consumer Advocate, a postal ombudsman, represents the interest of the individual
mail customer in matters involving the Postal Service by bringing complaints and suggestions to the attention of top postal management and solving the problems of individual customers. To provide postal services responsive to public needs, the Postal Service operates its own planning, research, engineering, real estate, and procurement programs specially adapted to postal requirements and maintains close ties with international postal organizations.

The Postal Service is the only Federal agency whose employment policies are governed by a process of collective bargaining under the National Labor Relations Act. Labor contract negotiations, affecting all bargaining unit personnel, as well as personnel matters involving employees not covered by collective bargaining agreements, are administered by Labor Relations or Human Resources.

The U.S. Postal Inspection Service is the Federal law enforcement agency which has jurisdiction in criminal matters affecting the integrity and security of the mail. Postal Inspectors enforce more than 200 Federal statutes involving mail fraud, mail bombs, child pornography, illegal drugs, mail theft, and other postal crimes, as well as being responsible for the protection of all postal employees.

Postal Service customers and employees can file mail fraud complaints, find local Postal Inspection Service offices, and receive helpful preventative tips at 1–877–876–2455 or at https://postalinspectors.uspis.gov.

Sources of Information

Consumer Information Customers may check shipping rates, buy stamps, print postage, track packages, locate ZIP Codes, shop at the Postal Store, change addresses, or obtain answers to frequently asked questions by visiting www.usps.com. For general information 24 hours a day, call 1–800–ASK–USPS (1–800–275–8777). For the Express Mail, Priority Mail, and Package Support Line, call 1–800–222–1811. Information on past and present schemes used to defraud the public is available at https://postalinspectors.uspis.gov. Reports of fraudulent activity involving the mail may be made to the Mail Fraud Hotline, 1–800–372–8347.

Contracts and Small Business Activities Contact Supplier Diversity. Phone, 202–268–4633.

Employment General information about jobs such as clerk, letter carrier, etc., including information about programs for veterans, may be obtained by contacting the nearest post office or from the Postal Service Web site at www.usps.gov/ employment. Information about U.S. Postal Inspector Service employment may be obtained online at www.usps.com/postalinspectors.


Philatelic Sales Contact Stamp Fulfillment Services, Kansas City, MO 64179–1009. Phone, 800–782–6724.

Publications Pamphlets on mailability, postage rates and fees, and many other topics may be obtained free of charge from the nearest post office. Most postal regulations are contained in Postal Service manuals covering domestic and international mail, postal operations, administrative support, and employee and labor relations. These manuals and other publications, including the National Five-Digit ZIP Code and Post Office Directory (Publication 65), may be purchased from the Superintendent of Documents, Government Printing Office, Washington, DC 20402–0001. The National Five-Digit ZIP Code and Post Office Directory is also available through local post offices.
Reading Rooms  Reading rooms are located at USPS Headquarters on the 11th Floor North, Library. Phone, 202–268–2900.

Below is a list of Federal boards, commissions, councils, etc., not listed elsewhere in the Manual, which were established by congressional or Presidential action, whose functions are not strictly limited to the internal operations of a parent department or agency and which are authorized to publish documents in the Federal Register. While the editors have attempted to compile a complete and accurate listing, suggestions for improving coverage of this guide are welcome. Please address your comments to the Office of the Federal Register, National Archives and Records Administration, Washington, DC 20408. Phone, 202–741–6040. E-mail, fedreg.info@nara.gov. Internet, www.ofr.gov.

Federal advisory committees, as defined by the Federal Advisory Committee Act, as amended (5 U.S.C. app.), have not been included here. Information on Federal advisory committees may be obtained from the Committee Management Secretariat, General Services Administration, General Services Building (MC), Room G–230, Washington, DC 20405. Phone, 202–273–3556. Internet, www.gsa.gov/committeemanagement.

Administrative Committee of the Federal Register
Office of the Federal Register, National Archives and Records Administration, 8601 Adelphi Road, College Park, MD 20740–6001. Phone, 202–741–6010. E-mail, fedreg.info@nara.gov. Internet, www.ofr.gov.

Advisory Council on Historic Preservation

American Battle Monuments Commission

Appalachian Regional Commission

Architectural and Transportation Barriers Compliance Board

Arctic Research Commission

1Also known as the Access Board.
Arthritis and Musculoskeletal Interagency Coordinating Committee

Barry M. Goldwater Scholarship and Excellence in Education Program

Chemical Safety and Hazard Investigation Board

Citizens' Stamp Advisory Committee

U.S. Commission of Fine Arts

Committee on Foreign Investment in the United States

Committee for the Implementation of Textile Agreements

Committee for Purchase From People Who Are Blind or Severely Disabled

Coordinating Council on Juvenile Justice and Delinquency Prevention

Delaware River Basin Commission
25 State Police Drive, P.O. Box 7360, West Trenton, NJ 08628–0360. Phone, 609–883–9500. Fax, 609–883–9522. E-mail, clarke.rupert@drbc.state.nj.us. Internet, www.state.nj.us/drbc.

Endangered Species Program

Export Administration Operating Committee

Federal Financial Institutions Examination Council

Federal Financing Bank
Department of the Treasury, 1500 Pennsylvania Avenue NW., Washington, DC 20220. Phone, 202–622–2470. Fax,
BOARDS, COMMISSIONS, AND COMMITTEES

Federal Interagency Committee on Education


Federal Laboratory Consortium for Technology Transfer


Federal Library and Information Center Committee


Harry S. Truman Scholarship Foundation


Indian Arts and Crafts Board


J. William Fulbright Foreign Scholarship Board

Department of State, Bureau of Educational and Cultural Affairs, 2200 C Street NW., Washington, DC 20522. Phone, 202–632–6170. E-mail, fullbright@state.gov. Internet, http://fullbright.state.gov.

James Madison Memorial Fellowship Foundation


Japan-US Conference on Cultural and Educational Interchange (CULCON)


Joint Board for the Enrollment of Actuaries


Marine Mammal Commission


Medicare Payment Advisory Commission


Migratory Bird Conservation Commission


Mississippi River Commission

Mississippi River Commission, 1400 Walnut Street, Vicksburg, MS 39180–0080. Phone, 601–634–5760. E-mail, cenvd-ex@usace.army.mil. Internet, www.mvd.usace.army.mil/mrc/.

Morris K. and Stewart L. Udall Foundation

National Council on Disability

National Indian Gaming Commission

National Park Foundation

Northwest Power and Conservation Council

Office of Navajo and Hopi Indian Relocation

Permanent Committee for the Oliver Wendell Holmes Devise

President’s Intelligence Advisory Board

Presidio Trust

Social Security Advisory Board

Susquehanna River Basin Commission
1721 North Front Street, Harrisburg, PA 17102. Phone, 717–238–0423. Fax, 717–238–2436. E-mail, msrcb@srbc.net. Internet, www.srbc.net.

Trade Policy Staff Committee

United States Holocaust Memorial Museum

United States Nuclear Waste Technical Review Board

Veterans Day National Committee
Department of Veterans Affairs, 810 Vermont Avenue NW, Mail Code 002C, Washington, DC 20420. Phone, 202–461–7449. E-mail, vetsday@va.gov. Internet, www1.va.gov/opa/vetsday.

White House Commission on Presidential Scholars
Department of Education, 400 Maryland Avenue SW, Washington, DC 20202–
The Legal Services Corporation’s mission is to promote equal access to justice in our Nation and to provide high-quality civil legal assistance to low-income persons.

The Legal Services Corporation (LSC) is a private, nonprofit corporation established by the Legal Services Act of 1974, as amended (42 U.S.C. 2996), to promote equal access to justice under the law for all Americans.

LSC is headed by an 11-member Board of Directors, appointed by the President and confirmed by the Senate. By law, the Board is bipartisan and no more than six members may be of the same political party.

LSC is funded by congressional appropriations and provides legal services through grants to independent local legal services provider programs selected through a system of competition. In 2009, LSC funded 136 programs. Together, they serve every county and congressional district in the Nation, as well as the U.S. territories. Programs are also funded to address the needs of Native Americans and migrant farmworkers.

The legal services delivery system is based on several principles: local priorities, national accountability, competition for grants, and a strong public-private partnership. Local programs are governed by their own boards of directors, which set priorities and determine the types of cases that will be handled subject to restrictions set by Congress. A majority of each local board is appointed by local bar associations and one-third of each local board is composed of client representatives appointed by client groups. Each board hires its own executive director. Programs
may supplement their LSC grants with additional funds from State and local governments and other sources. They further leverage Federal funds by involving private attorneys in the delivery of legal services for the poor, mostly through volunteer pro bono work.

LSC-funded programs do not handle criminal cases, nor do they accept fee-generating cases that private attorneys are willing to accept on a contingency basis. In addition, in 1996 a series of new limitations were placed upon activities in which LSC-funded programs may engage on behalf of their clients, even with non-LSC funds. All Legal Services programs must comply with laws enacted by Congress and the implementing regulations promulgated by the Legal Services Corporation.


SMITHSONIAN INSTITUTION
1000 Jefferson Drive SW., Washington, DC 20560

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Director, Archives of American Art
Director, Asian Pacific American Program
Director, Center for Folklife and Cultural Heritage
Director, Cooper-Hewitt National Design Museum
Director, Freer Gallery of Art and Arthur M. Sackler Gallery
Director, Hirshhorn Museum and Sculpture Garden
Director, National Museum of African American History and Culture
Director, National Museum of African Art
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Director, National Portrait Gallery
Director, National Postal Museum
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The Smithsonian Institution is an independent trust instrumentality of the United States which comprises the world’s largest museum and research complex; includes 19...
museums and galleries, the National Zoo, and research facilities in several States and the Republic of Panama; and is dedicated to public education, national service, and scholarship in the arts, sciences, history, and culture.

The Smithsonian Institution was created by an act of Congress on August 10, 1846 (20 U.S.C. 41 et seq.), to carry out the terms of the will of British scientist James Smithson (1765–1829), who in 1826 had bequeathed his entire estate to the United States “to found at Washington, under the name of the Smithsonian Institution, an establishment for the increase and diffusion of knowledge among men.” On July 1, 1836, Congress accepted the legacy and pledged the faith of the United States to the charitable trust.

In September 1838, Smithson’s legacy, which amounted to more than 100,000 gold sovereigns, was delivered to the mint at Philadelphia. Congress vested responsibility for administering the trust in the Secretary of the Smithsonian and the Smithsonian Board of Regents, composed of the Chief Justice, the Vice President, three Members of the Senate, three Members of the House of Representatives, and nine citizen members appointed by joint resolution of Congress. To carry out Smithson’s mandate, the Institution executes the following functions: conducts scientific and scholarly research; publishes the results of studies, explorations, and investigations; preserves for study and reference more than 136 million artifacts, works of art, and scientific specimens; organizes exhibits representative of the arts, the sciences, and American history and culture; shares Smithsonian resources and collections with communities throughout the Nation; and engages in educational programming and national and international cooperative research.

Smithsonian activities are supported by its trust endowments and revenues; gifts, grants, and contracts; and funds appropriated to it by Congress. Admission to the museums in Washington, DC, is free.

Activities

Anacostia Community Museum  The Museum, located in the historic Fort Stanton neighborhood of southeast Washington, serves as a national resource for exhibitions, historical documentation, and interpretive and educational programs relating to African American history and culture.


Archives of American Art  The Archives contains the Nation’s largest collection of documentary materials reflecting the history of visual arts in the United States. On the subject of art in America, it is the largest archives in the world, holding more than 16 million documents. The Archives gathers, preserves, and microfilms the papers of artists, craftsmen, collectors, dealers, critics, and art societies. These papers include manuscripts, letters, diaries, notebooks, sketchbooks, business records, clippings, exhibition catalogs, transcripts of tape-recorded interviews, and photographs of artists and their work. The Archives is located at 750 Ninth Street NW., in Washington, DC.


Cooper-Hewitt National Design Museum  The Museum is the only museum in the country devoted exclusively to historical and contemporary design. Collections include objects in such areas as applied arts and industrial design, drawings and prints, glass, metalwork, wallcoverings, and textiles. Changing exhibits and public programs seek to educate by exploring the role of design in daily life. The Museum is open daily, except Mondays and holidays. The general admission fee is $12, $7 for students and senior citizens with ID, and free for members and children under 12.

Freer Gallery of Art  The building, the original collection, and an endowment were the gift of Charles Lang Freer (1854–1919). The Gallery houses one of the world’s most renowned collections of Asian art, an important group of ancient Egyptian glass, early Christian manuscripts, and works by 19th- and early 20th-century American artists. The objects in the Asian collection represent the arts of East Asia, the Near East, and South and Southeast Asia, including paintings, manuscripts, scrolls, screens, ceramics, metalwork, glass, jade, lacquer, and sculpture. Members of the staff conduct research on objects in the collection and publish results in scholarly journals and books for general and scholarly audiences.


Hirshhorn Museum and Sculpture Garden  From cubism to minimalism, the Museum houses major collections of modern and contemporary art. The nucleus of the collection is the gift and bequest of Joseph H. Hirshhorn (1899–1981). Supplementing the permanent collection are loan exhibitions. The Museum houses a collection research facility, a specialized art library, and a photographic archive, available for consultation by prior appointment. The outdoor sculpture garden is located nearby on the National Mall. There is an active program of public service and education, including docent tours, lectures on contemporary art and artists, and films of historic and artistic interest.


National Museum of African Art  This is the only art museum in the United States dedicated exclusively to portraying the creative visual traditions of Africa. Its research components, collection, exhibitions, and public programs establish the Museum as a primary source for the examination and discovery of the arts and culture of Africa. The collection includes works in wood, metal, fired clay, ivory, and fiber. The Eliot Elisofon Photographic Archives includes slides, photos, and film segments on Africa. There is also a specialized library.


National Museum of African American History and Culture  The Museum was established in 2003 and will be the only national museum devoted exclusively to the documentation of African American life, art, history, and culture.


Smithsonian American Art Museum  The Museum’s art collection spans centuries of American painting, sculpture,
folk art, photography, and graphic art. A major center for research in American art, the Museum has contributed to such resources as the Inventory of American Paintings Executed Before 1914; the Smithsonian Art Index; and the Inventory of American Sculpture. The library, shared with the National Portrait Gallery, contains volumes on art, history, and biography, with special emphasis on the United States. The Donald W. Reynolds Center for American Art and Portraiture is home to both the Smithsonian American Art Museum and the National Portrait Gallery. Hundreds of images from the collection and extensive information on its collections, publications, and activities are available electronically at www.saam.si.edu.


Renwick Gallery  The Gallery is dedicated to exhibiting crafts of all periods and to collecting 20th-century American crafts. It offers changing exhibitions of American crafts and decorative arts, both historical and contemporary, and a rotating selection from its permanent collection. The Gallery’s grand salon is elegantly furnished in the Victorian style of the 1860s and 1870s.


National Museum of American History  In pursuit of its fundamental mission to inspire a broader understanding of the United States and its people, the Museum provides learning opportunities, stimulates the imagination of visitors, and presents challenging ideas about the Nation’s past. The Museum’s exhibits provide a unique view of the American experience. Emphasis is placed upon innovative individuals representing a wide range of cultures, who have shaped our heritage, and upon science and the remaking of our world through technology. Exhibits draw upon strong collections in the sciences and engineering, agriculture, manufacturing, transportation, political memorabilia, costumes, musical instruments, coins, Armed Forces history, photography, computers, ceramics, and glass. Classic cars, icons of the American Presidency, First Ladies’ gowns, the Star-Spangled Banner flag, Whitney’s cotton gin, Morse’s telegraph, the John Bull locomotive, Dorothy’s ruby slippers from “The Wizard of Oz,” and other American icons are highlights of the collection.


National Museum of the American Indian  The Museum was established in 1989, and the building on the National Mall opened September 2004. Much of the collection of the Museum is comprised of the collection of the former Heye Foundation in New York City. It is an institution of living cultures dedicated to the collection, preservation, study, and exhibition of the life, languages, literature, history, and arts of the Native peoples of the Americas. Highlights include Northwest Coast carvings; dance masks; pottery and weaving from the Southwest; painted hides and garments from the North American Plains; goldwork of the Aztecs, Incas, and Maya; and Amazonian featherwork. The National Museum of the American Indian also operates the George Gustav Heye Center at the Alexander Hamilton U.S. Custom House in New York City.


National Museum of Natural History  Dedicated to understanding the natural world and the place of humans in it, the Museum’s permanent exhibitions focus on human cultures, Earth sciences, biology, and anthropology, with the most popular displays featuring gem stones such as the Hope Diamond, dinosaurs, insects, marine ecosystems, birds, and mammals. In 2010, the Museum celebrated its 100th anniversary with the
opening of a new permanent exhibition, the David H. Koch Hall of Human Origins. An IMAX theater offers large-format films. The Museum's encyclopedic collections comprise more than 126 million specimens, making the Museum one of the world's foremost facilities for natural history research. The Museum's seven departments are anthropology, botany, entomology, invertebrate zoology, mineral sciences, paleobiology, and vertebrate zoology. Doctorate-level staff researchers ensure the continued growth and value of the collection by conducting studies in the field and laboratory.


National Portrait Gallery  The Gallery was established in 1962 for the exhibition and study of portraiture depicting men and women who have made significant contributions to the history, development, and culture of the United States. The Gallery contains more than 19,000 works, including photographs and glass negatives. The first floor of the Gallery is devoted to changing exhibitions from the Gallery's collection of paintings, sculpture, prints, photographs, and drawings as well as to special portrait collections. Featured on the second floor are the permanent collection of portraits of eminent Americans and the Hall of Presidents, including the famous Gilbert Stuart portrait—from-life of George Washington. The two-story American Victorian Renaissance Great Hall on the third floor of the Gallery houses a Civil War exhibit and is used for special events and public programs. The Gallery shares a large library with the Smithsonian American Art Museum and the Archives of American Art. The education department offers public programs; outreach programs for schools, senior adults, hospitals, and nursing homes; and walk-in and group tours.


National Postal Museum  The Museum houses the Nation's postal history and philatelic collection, the largest of its kind in the world, with more than 13 million objects. The Museum is devoted to the history of America's mail service, and major galleries include exhibits on mail service in colonial times and during the Civil War, the Pony Express, modern mail service, automation, mail transportation, and the art of letters, as well as displays of the Museum's priceless stamp collection. Highlights include three mail planes, a replica of a railway mail car, displays of historic letters, handcrafted mail boxes, and rare U.S. and foreign-issue stamps and covers.


National Zoological Park  The National Zoo is an international leader in wildlife conservation, education, and research. Home to more than 2,000 animals, the Zoo encompasses 163 acres along Rock Creek Park in Northwest Washington, DC. Exhibits include the Fujifilm Giant Panda Habitat, where the giant pandas Mei Xiang and Tian Tian can be found. Built to mimic the animals' natural habitat in China, it is part of the Zoo's Asia Trail, which also takes visitors through the habitats of red pandas, Asian small-clawed otters, fishing cats, sloth bears, and clouded leopards. Other highlights include the Elephant House, home to the Asian elephant Kendula, who was born at the Zoo in 2001; Amazonia, a 15,000-square-foot rain forest habitat; the Reptile Discovery Center, featuring African pancake tortoises and the world's largest lizards, Komodo dragons; and the Great Ape House, home to gorillas, orangutans, and other primates.


Center for Folklife and Cultural Heritage  The Center is responsible for research, documentation, and presentation of grassroots cultural traditions. It maintains a documentary collection and produces Smithsonian Folkways Recordings,
educational materials, documentary films, publications, and traveling exhibits, as well as the annual Smithsonian Folklife Festival on the National Mall. Recent Folklife festivals have featured a range of American music styles, a number of State tributes, and performers from around the world. Admission to the festival is free. The 2-week program includes Fourth of July activities on the National Mall.


International Center The International Center supports Smithsonian activities abroad and serves as liaison for the Smithsonian's international interests. The Smithsonian seeks to encourage a broadening of public understanding of the histories, cultures, and natural environments of regions throughout the world. The International Center provides a meeting place and an organizational channel to bring together the world's scholars, museum professionals, and the general public to attend and participate in conferences, public forums, lectures, and workshops.

For further information, contact the Office of International Relations, MRC 705, 1100 Jefferson Drive SW, Washington, DC 20560. Phone, 202–633–1000.

Arthur M. Sackler Gallery This Asian art museum opened in 1987 on the National Mall. Changing exhibitions drawn from major collections in the United States and abroad, as well as from the permanent holdings of the Sackler Gallery, are displayed in the distinctive below-ground museum. The Gallery's growing permanent collection is founded on a group of art objects from China, South and Southeast Asia, and the ancient Near East that were given to the Smithsonian by Arthur M. Sackler (1913–1987). The Museum's current collection features Persian manuscripts; Japanese paintings; ceramics, prints, and textiles; sculptures from India; and paintings and metalware from China, Korea, Japan, and Southeast Asia. The Sackler Gallery is connected by an underground exhibition space to the neighboring Freer Gallery.


Smithsonian Institution Archives The Smithsonian Institution Archives acquires, preserves, and makes available for research the official records of the Smithsonian Institution and the papers of individuals and organizations associated with the Institution or with its work. These holdings document the growth of the Smithsonian and the development of American science, history, and art.

For further information, contact the Smithsonian Institution Archives, MRC 414, 900 Jefferson Drive SW, Washington, DC 20560. Phone, 202–633–1000.

Smithsonian Astrophysical Observatory The Smithsonian Astrophysical Observatory and the Harvard College Observatory have coordinated research activities under a single director in a cooperative venture, Harvard-Smithsonian Center for Astrophysics. The Center's research activities are organized in the following areas of study: atomic and molecular physics, radio and geoastronomy, high-energy astrophysics, optical and infrared astronomy, planetary sciences, solar and stellar physics, and theoretical astrophysics. Research results are published in the Center Preprint Series and other technical and nontechnical bulletins and distributed to scientific and educational institutions around the world.

For more information, contact the Smithsonian Astrophysical Observatory, 60 Garden Street, Cambridge, MA 02138. Phone, 617–495–7461. Internet, http://www.cfa.harvard.edu/sao.

Smithsonian Museum Conservation Institute The Institute researches preservation, conservation, and technical study and analysis of collection materials. Its researchers investigate the chemical and physical processes that are involved in the care of art, artifacts, and specimens and attempt to formulate conditions and procedures for storage, exhibit, and stabilization that optimize the preservation of these objects. In interdisciplinary collaborations with archeologists, anthropologists, and art historians, natural and physical scientists study and analyze objects from the
collections and related materials to expand knowledge and understanding of their historical and scientific context.

For further information, contact the Museum Conservation Institute, Museum Support Center, Suitland, MD 20746. Phone, 301–238–1240.

**Smithsonian Environmental Research Center (SERC)** The Center is the leading national research center for understanding environmental issues in the coastal zone. SERC is dedicated to increasing knowledge of the biological and physical processes that sustain life on Earth. The Center, located near the Chesapeake Bay, trains future generations of scientists to address ecological questions of the Nation and the globe.

For further information, contact the Smithsonian Environmental Research Center, 647 Contees Wharf Road, Edgewater, MD 21037. Phone, 443–482–2200. Internet, http://www.serc.si.edu.

**Smithsonian Institution Libraries** The Smithsonian Institution Libraries include more than 1 million volumes (among them, 40,000 rare books) with strengths in natural history, art, science, humanities, and museology. Many volumes are available through interlibrary loan.

For further information, contact the Smithsonian Institution Libraries, Tenth Street and Constitution Avenue NW., Washington, DC 20560. Phone, 202–633–2240. Email, libhelp@sil.si.edu. Internet, http://www.sil.si.edu.

**Smithsonian Institution Traveling Exhibition Service (SITES)** Since 1952, SITES has been committed to making Smithsonian exhibitions available to millions of people who cannot view them firsthand at the Smithsonian museums. Exhibitions on art, history, and science travel to more than 250 locations each year.

For further information, contact the Smithsonian Institution Traveling Exhibition Service, Suite 7103, 470 L’Enfant Plaza SW., Washington, DC 20024. Phone, 202–633–1000.

**Smithsonian Marine Station** The research institute features a state-of-the-art laboratory where Station scientists catalog species and study marine plants and animals. Among the most important projects being pursued at the site is the search for possible causes of fishkills, including *Pfiesteria* and other organisms.


**Smithsonian Tropical Research Institute (STRI)** The Institute is a research organization for advanced studies of tropical ecosystems. Headquartered in the Republic of Panama, STRI maintains extensive facilities in the Western Hemisphere tropics. It is the base of a corps of tropical researchers who study the evolution, behavior, ecology, and history of tropical species of systems ranging from coral reefs to rain forests.


**Sources of Information**

**Contracts and Small Business Activities** Information regarding procurement of supplies, property management and utilization services for Smithsonian Institution organizations, and contracts for construction, services, etc., may be obtained from the Director, Office of Contracting, Smithsonian Institution, Washington, DC 20560. Phone, 202–275–1102. Recorded message, 202–287–3102.

**Education and Research** Write to the Directors of the following offices at the Smithsonian Institution, Washington, DC 20560: Office of Fellowships and Grants, Center for Folklife and Cultural Heritage, National Science Resources Center, and Smithsonian Center for Education and Museum Studies.

**Electronic Access** Information about the Smithsonian Institution is available electronically through the Internet at www.si.edu or www.smithsonian.org.


**Media Affairs** Members of the press may contact the Smithsonian Office.


Photographs Color and black-and-white photographs and slides are available to Government agencies, research and educational institutions, publishers, and the general public from the Smithsonian photographic archives. A searchable database of images is available through the Internet. Information, order forms, and price lists may be obtained from the Office of Imaging, Printing, and Photographic Services, MAH CB–054, Smithsonian Institution, Washington, DC 20560. Internet, http://photos.si.edu. Email, psdmx@sivm.si.edu.


A free brochure providing a brief guide to the Smithsonian Institution is published in English and several foreign languages. For a copy, call Visitor Information at 202–633–1000 or pick up a copy at the information desks in the museums.

A visitor’s guide for individuals with disabilities is also available.

Smithsonian Institution Research Reports, containing news of current research projects in the arts, sciences, and history that are being conducted by Smithsonian staff, is produced by the Smithsonian Office of Public Affairs, Smithsonian Institution Building, 1000 Jefferson Drive SW., Washington, DC 20560. Phone, 202–633–2400.

To request a copy of Smithsonian Runner, a newsletter about Native American-related activities at the Smithsonian, contact the National Museum of the American Indian, Smithsonian Institution, Washington, DC 20560. Phone, 800–242–NMAI.

For the newsletter Art to Zoo for teachers of fourth through eighth graders, write to the Smithsonian Center for Education and Museum Studies, Room 1163, MRC 402, Arts and Industries Building, Washington, DC 20560. Phone, 202–357–2425.


Tours For information about museum and gallery tours, contact the Smithsonian Information Center, 1000 Jefferson Drive SW., Washington, DC 20560. Phone, 202–633–1000. School groups are welcome. Special behind-the-scenes tours are offered through the various memberships.

Visitor Information The Smithsonian Information Center, located in the original Smithsonian building, commonly known as The Castle, provides general orientation through films, computer interactive programs, and visitor information specialists to help members and the public learn about the national collections, museum events, exhibitions, and special programs. Write to the Smithsonian Information Center, 1000 Jefferson Drive SW., Washington, DC 20560. Phone, 202–633–1000. TTY, 202–633–5285.

Volunteer Service Opportunities The Smithsonian Institution welcomes
volunteers and offers a variety of interesting service opportunities. For information, write to the Visitor Information and Associates’ Reception Center, 1000 Jefferson Drive SW., Washington, DC 20560. Phone, 202–633–1000. TTY, 202–633–5285.


John F. Kennedy Center for the Performing Arts

Chairman
DAVID M. RUBENSTEIN
President
MICHAEL M. KAISER

The Kennedy Center is the only official memorial to President Kennedy in Washington, DC. Since its opening in 1971, the Center has presented a year-round program of the finest in music, dance, and drama from the United States and abroad. The Kennedy Center box offices are open daily, and general information and tickets may be obtained by calling 202–467–4600 or 202–416–8524 (TTY). A limited number of half-price tickets are available for some attractions to eligible patrons, including senior citizens over the age of 65, enlisted military personnel of grade E–1 through E–4, persons with fixed low incomes, full-time students, and persons with permanent disabilities. Visitor services are provided by the Friends of the Kennedy Center volunteers. Tours are available free of charge between 10 a.m. and 5 p.m. on weekdays and between 10 a.m. and 1 p.m. on weekends. Free performances are given every day at 6 p.m. on the Millennium Stage in the Grand Foyer.

Sources of Information

Contracts and Small Business Activities Contact the John F. Kennedy Center for the Performing Arts, Washington, DC 20566.

Education and Research For information regarding Kennedy Center education programs, contact the John F. Kennedy Center for the Performing Arts, Washington, DC 20566. Phone, 202–416–8000.

Electronic Access Information on the John F. Kennedy Center for the Performing Arts is available through the Internet at www.kennedy-center.org.

Employment For information on employment opportunities at the John F. Kennedy Center for the Performing Arts, contact the Human Resources Department, Washington, DC 20566. Phone, 202–416–8610.

Memberships Information about the national and local activities of Friends of the Kennedy Center (including the bimonthly Kennedy Center News for members) is available at the information desks within the Center or by writing to Friends of the Kennedy Center, Washington, DC 20566.

Special Functions Inquiries regarding the use of Kennedy Center facilities for special functions may be directed to the Office of Special Events, John F. Kennedy Center for the Performing Arts, Washington, DC 20566. Phone, 202–416–8000.

Television Operations Inquiries regarding the use of the Kennedy Center’s theaters may be addressed to the Booking Coordinator, John F. Kennedy Center for the Performing Arts, Washington, DC 20566. Phone, 202–416–8000.

Volunteer Service Opportunities For information about volunteer opportunities at the Kennedy Center, write to Friends of the Kennedy Center, Washington, DC 20566. Phone, 202–416–8000.

Activities

The Gallery houses one of the finest collections in the world, illustrating Western man’s achievements in painting, sculpture, and the graphic arts. The West Building includes European (13th through early 20th century) and American (18th through early 20th century) works. An extensive survey of Italian painting and sculpture, including the only painting by Leonardo da Vinci in the Americas, is presented here. Rich in Dutch masters and French impressionists, the collection offers superb surveys of American, British, Flemish, Spanish, and 15th and 16th century German art, as well as Renaissance medals and bronzes, Chinese porcelains, and about 97,000 works of graphic art from the 12th to the 20th centuries. The East Building collections and Sculpture Garden include important works by major 20th-century artists. The Gallery represents a partnership of Federal and private resources. Its operations and maintenance are supported through Federal appropriations, and all of its acquisitions of works of art, as well as numerous special programs, are made possible through private donations and funds. Graduate and postgraduate research is conducted under a fellowship program; education programs for schoolchildren and the general public are conducted daily; and an extension service provides slide teaching and multimedia programs, videocassettes, CD–ROMs, DVDs, and videodiscs to millions of people each year.

Sources of Information

Calendar of Events  The Calendar of Events is available through the Internet at www.nga.gov/programs/calendar/. To receive email notices when new calendars go online, send your name, street address, and email address to calendar@nga.gov.

Concerts  Concerts by world-renowned musicians are presented Sunday evenings from October through June. For information, call the Concert Line at 202–842–6941. Internet, www.nga.gov/programs/music.


Educational Resources  The National Gallery of Art provides slide teaching and multimedia programs, videocassettes, CD–ROMs, DVDs, and videodiscs at no charge to individuals, schools, and civic organizations throughout the country. Contact the Department of Education Resources, National Gallery of Art, 2000B South Club Drive, Landover, MD 20785. Phone, 202–842–6273. Internet, www.nga.gov/education/classroom/loanfinder. Please write or email EdResources@nga.gov to request a free catalog of programs.

Electronic Access  Information on the National Gallery of Art is available through the Internet at www.nga.gov. NGAkids (www.nga.gov/kids) includes interactive activities and adventures with works of art in the Gallery’s collection and an animated tale set in the Gallery’s Sculpture Garden.


Family Programs  The Gallery offers a full range of free family programs suitable for children ages 4 and up, including workshops, children’s films, music


Films An ongoing free program of independent films, major retrospectives, classic cinema, and area premieres are presented. Visiting filmmakers and scholars are often invited to discuss films with the audience following screenings. The auditorium is equipped with an FM wireless listening system for the hearing impaired. Receivers, earphones, and neck loops are available at the East Building Art Information Desk near the main entrance. Phone, 202–842–6799. Internet, www.nga.gov/programs/film.htm.

Internships For information about National Gallery internship programs for college graduates, master’s degree students, and Ph.D. candidates, contact the Department of Academic Programs, National Gallery of Art, 2000B South Club Drive, Landover, MD 20785. Email, intern@nga.gov. Phone, 202–842–6257. Fax, 202–842–6935.

Lectures An ongoing schedule of lectures, symposia, and works in progress are free and open to the public on a first-come, first-serve basis. Internet, www.nga.gov/programs/lectures.

Library The Gallery’s collection of more than 330,000 books and periodicals on the history, theory, and criticism of art and architecture emphasizes Western art from the Middle Ages to the present and American art from the colonial era to the present. The library is open by appointment on Mondays from 12 noon to 4:30 p.m. and Tuesday through Friday from 10 a.m. to 4:30 p.m. It is closed on all Federal holidays. Adult researchers may gain access to the library by calling 202–842–6511. Internet, www.nga.gov/resources/dlidesc.shtm.

Library Image Collections The Department of Image Collections is the study and research center for images of Western art and architecture at the National Gallery of Art. The collection now numbers nearly 10 million photographs, slides, negatives, and microform images, making it one of the largest resources of its kind. The Department serves the Gallery’s staff, members of the Center for Advanced Study in the Visual Arts, visiting scholars, and serious adult researchers. The library is open by appointment on Mondays from 12 noon to 4:30 p.m. and Tuesday through Friday from 10 a.m. to 4:30 p.m. It is closed on all Federal holidays. Phone, 202–842–6026. Internet, www.nga.gov/resources/dlidesc.shtm.

Memberships The Circle of the National Gallery of Art is a membership program which provides support for special projects for which Federal funds are not available. For more information about membership in The Circle of the National Gallery of Art, please write to The Circle, National Gallery of Art, 2000B South Club Drive, Landover, MD 20785. Phone, 202–842–6450. Internet, www.nga.gov/support.

Publications The National Gallery shop makes available quality reproductions and publications about the Gallery’s collections. To order, call 202–842–6002. Items are also available for sale online at shop.nga.gov. The Office of Press and Public Information offers a free bimonthly calendar of events, which can be ordered by calling 202–842–6662 or through email at calendar@nga.gov. The calendar and Brief Guide to the National Gallery of Art are also available at art information desks throughout the Gallery or by calling Visitor Services at 202–842–6691.


Visitor Services The Visitor Services Office of the National Gallery of Art provides individual assistance to those with special needs, responds to written and telephone requests, and provides information to those planning to visit the Washington, DC, area. For more information, write to the National Gallery of Art, Office of Visitor Services, 2000B South Club Drive, Landover, MD 20785.
Volunteer Opportunities  For information about volunteering as a docent or as an Art Information Desk volunteer, please call Volunteer Opportunities at 202–789–3013. Internet, www.nga.gov/education/volunteer.htm.


Woodrow Wilson International Center for Scholars

Scholar Administration Office, Woodrow Wilson Center, One Woodrow Wilson Plaza, 1300 Pennsylvania Avenue NW., Washington, DC 20004–3027

Director  LEE H. HAMILTON
Deputy Director  MICHAEL VAN DUSEN
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Activities

The Center was established by Congress in 1968 as the Nation’s official memorial to its 28th President. The Center is a nonpartisan institution of advanced study that promotes scholarship in public affairs, supported by both public and private funds. The Center convenes scholars and policymakers, businesspeople, and journalists in a neutral forum for open, serious, and informed dialogue. The Center supports research in social sciences and humanities, with an emphasis on history, political science, and international relations. In providing an essential link between the worlds of ideas and public policy, the Center addresses current and emerging challenges confronting the United States and the world.

Sources of Information

Electronic Access  Information on the Woodrow Wilson Center is available through the Internet at www.wilsoncenter.org.


Fellowships and Internship  The Woodrow Wilson Center offers residential fellowships that allow academics, public officials, journalists, business professionals, and others to pursue their research and writing at the Center while interacting with policymakers in Washington. The Center also invites public policy scholars and senior scholars from a variety of disciplines to conduct research for varying lengths of time in residence. For more information, call 202–691–4213. The Center also has a year-round need for interns to assist the program and projects staff and to act as research assistants for scholars and fellows. For more information, call 202–691–4053.

Media Affairs  Members of the press may contact the Woodrow Wilson Center at 202–691–4016.

Presidential Memorial Exhibit  The Woodrow Wilson Center houses the Woodrow Wilson Presidential Memorial Exhibit which includes memorabilia,

Horticulture Volunteers  Phone, 202–842–6844. Email, gardens@nga.gov.

Works on Paper  Works of art on paper that are not on view may be seen by appointment on weekdays by calling 202–842–6380. The Matisse cutouts are on view in the East Building Concourse from 10 a.m. to 3 p.m., Monday through Saturday, and from 11 a.m. to 4 p.m. on Sunday.
historical information, photographs, several short films, and a memorial hall with quotations. The exhibit is open Monday through Friday, 8:30 a.m. to 5 p.m. Admission is free.

**Publications** The Woodrow Wilson Center publishes the monthly newsletter Centerpoint, as well as books written by staff and visiting scholars and fellows, through the Wilson Center Press. It also produces Dialogue, a weekly radio and television program about national and international affairs, history, and culture. For more information, call 202–691–4016.

**Visitor Services** To hear a listing of events at the Woodrow Wilson Center, call 202–691–4188. All events, unless otherwise noted, are free and open to the public. Please note that photo identification is required for entry.


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**STATE JUSTICE INSTITUTE**

*Suite 600, 1650 King Street, Alexandria, VA 22314

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*The State Justice Institute awards grants to improve judicial administration in the State courts of the United States.*

The State Justice Institute (SJI) was created by the State Justice Institute Act of 1984 (42 U.S.C. 10701) as a private, nonprofit corporation to further the development and improvement of judicial administration in the State courts. SJI is supervised by a Board of Directors consisting of 11 members appointed by the President with the advice and consent of the Senate. The Board is statutorily composed of six judges, a State court administrator, and four members of the public, of whom no more than two can be of the same political party.

In carrying out its mission, SJI develops solutions to common issues faced by State and Federal courts; provides practical products to judges and court staff; ensures that effective approaches in one State are quickly and economically shared with other courts nationwide; supports national, regional, and in-State educational programs to speed the transfer of solutions; and delivers targeted technical assistance to specific jurisdictions.

To accomplish these broad objectives, SJI is authorized to provide funds, through grants, cooperative agreements, and contracts, to State courts and organizations that can assist in the improvement of judicial administration in the State courts.
Sources of Information

Inquiries concerning grants, publications, speakers, or Privacy Act/Freedom of Information Act requests should be directed to the Executive Director or Deputy Director, State Justice Institute, Suite 600, 1650 King Street, Alexandria, VA 22314. Phone, 703–684–6100.

Information regarding the programs and services of the State Justice Institute is also available through the Internet at www.sji.gov.

For further information, contact the State Justice Institute, Suite 600, 1650 King Street, Alexandria, VA 22314. Phone, 703–684–6100. Internet, www.sji.gov.

UNITED STATES INSTITUTE OF PEACE

Suite 200, 1200 Seventeenth Street NW., Washington, DC 20036

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The United States Institute of Peace promotes research, policy analysis, education, and training on international peace and conflict resolution.

The United States Institute of Peace (USIP) is an independent institution, established by Congress pursuant to title XVII of the Defense Authorization Act of 1985, as amended (22 U.S.C. 4601–4611). USIP’s mission is to help prevent and resolve violent conflicts, promote postconflict stability and development, and increase peacebuilding capacity, tools, and intellectual capital worldwide. The Institute achieves this by empowering others with knowledge, skills, and resources, as well as by directly engaging in peacebuilding throughout the world.

The Institute is governed by a bipartisan Board of Directors appointed by the President and confirmed by the Senate. The Board is comprised of members from outside the Federal service, the Secretary of State, the Secretary of Defense, and the President of the National Defense University. The Board appoints the President of the Institute.

Programs and Activities

In carrying out its mission, USIP operates on the ground in conflict zones, providing services that include mediating and facilitating dialogue among parties in conflict; building conflict management skills and capacity; indentifying and disseminating best practices in conflict management; promoting the rule of law; reforming and strengthening education systems; strengthening civil society and statebuilding; and educating the public through film, radio, the Internet, special events, and other outreach activities.

The Institute conducts and sponsors relevant research on causes of and solutions to violent conflict. Drawing on this intellectual capital, USIP identifies promising models and innovative approaches and practices. USIP shares these tools with others through its publications, the Internet, and training programs. Tools developed by USIP include book series on international mediation and cultural negotiating behavior, resources on religious peacemaking, a toolkit for promoting the rule of law in fragile states, guidelines for civilian and military interactions in hostile environments, and textbooks on international conflict management.

USIP works in partnership with nongovernmental organizations, higher and secondary educational institutions, and international organizations to promote collaborative problem-solving through conferences, standing working groups, Track II diplomacy, and special events. The Institute offers training on conflict management, including mediation and negotiating skills, for government and military personnel, civil society leaders, and staff of nongovernmental and international organizations.

As part of its efforts to strengthen and professionalize the field of international conflict management, the Institute shares the resources and tools it has developed with the larger conflict management community. In conflict zones, USIP works in partnership with local organizations to build their capacity and promote sustainability. The Institute also extends its reach by investing in nonprofit organizations in the United States and overseas.

Strategic Centers

The Institute includes strategic centers focused on preventing violent conflicts before they occur, mediating and resolving conflicts when they do occur, and promoting postconflict stability once the fighting ends. The efforts of these cross-disciplinary centers focus on education, training, grantmaking, fellowships, scholarships, and innovation in peacebuilding.

Sources of Information

Electronic access to the Institute is available through the Internet at www.usip.org. For further information, contact the Office of Public Affairs and Communications, United States Institute.
AFRICAN DEVELOPMENT BANK

Headquarters (temporary): Angle des Trois Rues, Avenue Du Ghana, Rue Pierre De Coubertin, Rue Hedi Nouira, BP. 323, 1002 Tunis Belvedere, Tunisia
Internet, http://www.afdb.org. Email, afdb@afdb.org.

President DONALD KABERUKA

The African Development Bank (AFDB) was established in 1964 and, by charter amendment, opened its membership to non-African countries in 1982. Its mandate is to contribute to the economic development and social progress of its regional members. Bank members total 77, including 53 African countries and 24 nonregional countries. With the September 1999 ratification of the agreement on the fifth general capital increase, Bank ownership is 60 percent African and 40 percent nonregional.

The African Development Fund (AFDF), the concessional lending affiliate, was established in 1972 to complement AFDB operations by providing concessional financing for high-priority development projects in the poorest African countries. The Fund’s membership consists of 25 nonregional member countries, South Africa, and AFDB, which represents its African members and is allocated half of the votes.

In February 2003, security concerns resulted in AFDB headquarters temporarily relocating to Tunis, Tunisia.

ASIAN DEVELOPMENT BANK

Headquarters: 6 ADB Avenue, Mandaluyong City, 1550 Metro Manila, Philippines

President HARUHIKO KURODA

The Asian Development Bank commenced operations on December 19, 1966. It now has 67 member countries: 48 from Asia and 19 from outside the region.

The purpose of the Bank is to foster sustainable economic development, poverty alleviation, and cooperation among its developing member countries in the Asia/Pacific region.

For further information, contact the Asian Development Bank, P.O. Box 789, 0980 Manila, Philippines, or the ADB North American Representative Office, 815 Connecticut Avenue NW., Washington, DC 20006. Phone, 202–728–1500. Email, adbnaro@adb.org.
EUROPEAN BANK FOR RECONSTRUCTION AND DEVELOPMENT

The EBRD is an international financial institution that supports projects in 29 countries from central Europe to central Asia. Investing primarily in private sector clients whose needs cannot be fully met by the market, the Bank promotes entrepreneurship and fosters transition towards open and democratic market economies. The Bank, which is owned by 61 countries and two intergovernmental institutions, is based in London.

INTER-AMERICAN DEFENSE BOARD

The Inter-American Defense Board is the oldest permanently constituted, international military organization in the world. It was founded by Resolution XXXIX of the Meeting of Foreign Ministers at Rio de Janeiro in January 1942. Senior army, navy, and air force officers from the member nations staff the various agencies of the Board. Its four major components are the Council of Delegates, the decisionmaking body; the International Staff; the Inter-American Defense College; and the Secretariat, which provides administrative and logistical support.

The Board studies and recommends to member governments measures it feels are necessary for the safety and security of the hemisphere. It also acts as a technical military adviser for the Organization of American States and is involved in projects such as disaster preparedness and humanitarian demining programs in Central and South America.

The Inter-American Defense College, founded in 1962, prepares senior military officers and civilian functionaries for positions in their respective governments. The College’s multidisciplinary program uses four annual seminars to focus on the Western Hemisphere’s most pressing defense and security issues.

INTER-AMERICAN DEVELOPMENT BANK

The Inter-American Development Bank promotes economic growth in Latin America and the Caribbean. It provides financial and technical assistance to member countries to support their efforts to achieve sustainable economic development and social progress.

President

LUIS ALBERTO MORENO
The Inter-American Development Bank (IDB) was established in 1959 to help accelerate economic and social development in Latin America and the Caribbean. It is based in Washington, DC. The Bank has 47 member countries, 26 of which are borrowing members in Latin America and the Caribbean.

**INTER-AMERICAN INVESTMENT CORPORATION**

*Headquarters: 1350 New York Avenue NW, Washington, DC 20577*


Chairman, Board of Directors  
LUIS ALBERTO MORENO  
General Manager  
JACQUES ROGOZINSKI

The Inter-American Investment Corporation (IIC), an affiliate of the Inter-American Development Bank based in Washington, DC, began operations in 1989 to promote the economic development of its Latin American and Caribbean members by financing small- and medium-size private enterprises. IIC provides project financing in the form of direct loans and equity investments, lines of credit to local financial intermediaries, and investments in local and regional investment funds.

IIC has 43 member countries, of which 27 are in the Western Hemisphere, including the United States, and 16 are outside the region.

**INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPMENT**

*Headquarters: 1818 H Street NW, Washington, DC 20433*


President  
ROBERT ZOELLICK

The International Bank for Reconstruction and Development (IBRD), also known as the World Bank, officially came into existence on December 27, 1945. The Bank’s purpose is to promote economic, social, and environmental progress in developing nations by reducing poverty so that their people may live better and fuller lives. The Bank lends funds at market-determined interest rates, provides advice, and serves as a catalyst to stimulate outside investments. Its resources come primarily from funds raised in the world capital markets, its retained earnings, and repayments on its loans.

The International Development Association (IDA) came into existence on September 24, 1960, as an affiliate of IBRD. The Association’s resources consist of subscriptions and supplementary resources in the form of general replenishments, mostly from its more industrialized and developed members; special contributions by its richer members; repayments on earlier credits; and transfers from IBRD’s net earnings.

The Association promotes economic development, reduces poverty, and raises the standard of living in the least developed areas of the world. It does this by financing their developmental requirements on concessionary terms, which are more flexible and bear less heavily on the balance of payments than those of conventional loans, thereby furthering the objectives of IBRD and supplementing its activities.
The International Finance Corporation (IFC), an affiliate of the World Bank, was established in July 1956 to promote productive private enterprise in developing member countries. The Corporation pursues its objective principally through direct debt and equity investments in projects that establish new businesses or expand, modify, or diversify existing businesses. It also encourages cofinancing by other investors and lenders. Additionally, advisory services and technical assistance are provided by IFC to developing member countries in areas such as capital market development, privatization, corporate restructuring, and foreign investment.

The Final Act of the United Nations Monetary and Financial Conference, signed at Bretton Woods, NH, on July 22, 1944, set forth the original Articles of Agreement of the International Monetary Fund (IMF). The Agreement became effective on December 27, 1945, when the President, authorized by the Bretton Woods Agreements Act (22 U.S.C. 286), accepted membership for the United States in IMF, the Agreement having thus been accepted by countries whose combined financial commitments (quotas) equaled approximately 80 percent of IMF’s original quotas. The inaugural meeting of the Board of Governors was held in March 1946, and the first meeting of the Executive Directors was held May 6, 1946.

On May 31, 1968, the Board of Governors approved an amendment to the Articles of Agreement for the establishment of a facility based on Special Drawing Rights (SDR) in IMF and for modification of certain IMF rules and practices. The amendment became effective on July 28, 1969, and the Special Drawing Account became operative on August 6, 1969. United States acceptance of the amendment and participation in the Special Drawing Account were authorized by the Special Drawing Rights Act (22 U.S.C. 286 et seq.).

On April 30, 1976, the Board of Governors approved a second amendment to the Articles of Agreement, which entered into force on April 1, 1978. This amendment gave members the right to adopt exchange arrangements of their choice while placing certain obligations on them regarding their exchange rate policies, over which IMF was to exercise firm surveillance. The official price of gold was abolished, and the SDR account was promoted as the principal reserve asset of the international monetary system. United States acceptance of this amendment was authorized by the Bretton Woods
Agreements Act Amendments (22 U.S.C. 286e-5).

On June 28, 1990, the Board of Governors approved a third amendment to the Articles of Agreement, which became effective on November 11, 1992. Under this amendment, a member’s voting rights and certain related rights may be suspended by a 70-percent majority of the executive board if the member, having been declared ineligible to use the general resources of the Fund, persists in its failure to fulfill any of its obligations under the Articles.

As of December 31, 2007, IMF had 185 member countries. Total quotas at the end of December 2007 were SDR 217.3 billion (about $343.4 billion).

The IMF promotes international monetary cooperation through a permanent forum for consultation and collaboration on international monetary problems; facilitates the expansion and balanced growth of international trade; promotes exchange rate stability; assists in the establishment of an open multilateral system of payments for current transactions among members; and gives confidence to members by making IMF resources temporarily available to them under adequate safeguards.

IMF helps its members correct imbalances in their international balances of payments. It periodically examines the economic developments and policies of its member countries, offers policy advice, and at member’s request and upon executive board approval, provides financial assistance through a variety of financial facilities designed to address specific problems. These financing mechanisms provide access to the Fund’s general resources to offer short-term assistance during crises of market confidence, compensatory financing to countries suffering declines in export earnings, emergency assistance for countries recovering from natural disasters or armed conflict, and low-interest rate resources to support structural adjustment and promote growth in the poorest countries. IMF also provides technical assistance and training to its members. As of December 31, 2007, IMF usable resources were SDR 165.4 billion ($261.4 billion), and 1-year forward commitment capacity was SDR 127.7 billion ($201.7 billion).


INTERNATIONAL ORGANIZATION FOR MIGRATION

Headquarters: 17 Route des Morillons, Grand-Saconnex, Geneva. Mailing address, P.O. Box 71, CH–1211, Geneva 19, Switzerland
Washington Office: Suite 700, 1752 N Street NW., Washington, DC 20036
Phone, 202–862–1826. Fax, 202–862–1879. Email, MRFWashington@iom.int.
New York Office: Suite 1610, 122 E. 42d Street, New York, NY 10168
Phone, 212–681–7000. Fax, 212–867–5887. Email, newyork@iom.int.

Director General
Deputy Director General
Regional Representative (Washington, DC)
Chief of Mission
Permanent Observer to the United Nations

WILLIAM LACY SWING
LAURA THOMPSON
RICHARD SCOTT
MICHAEL GRAY
LUCA DALL’OGLIO

The International Organization for Migration (IOM) was formed in 1951 as the Intergovernmental Committee for European Migration (ICEM) to help solve the postwar problems of refugees and displaced persons in Europe and to assist in orderly transatlantic migration. It adopted its current name in 1989 to
reflect its progressively global outreach. Since its creation, IOM has assisted more than 12 million refugees and migrants in over 125 countries. As of April 2010, 127 governments are members of IOM, and 17 others have observer status. IOM has observer status at the United Nations.

IOM’s guiding principle is that humane and orderly migration benefits migrants and societies. In carrying out its mandate, IOM helps migrants, governments, and civil society plan and operate international and national migration programs at the request of its member states and in cooperation with other international organizations. Its major objectives are the processing and movement of migrants and refugees to countries offering them permanent resettlement opportunities; the promotion of orderly migration to meet the needs of both emigration and immigration communities; counter-trafficking activities; the transfer of technology through migration in order to promote the economic, educational, and social advancement of developing countries; the provision of a forum for states and other partners to exchange views; the promotion of cooperation and coordination on migration issues; and technical cooperation and advisory services on migration policies and legislation.

MULTILATERAL INVESTMENT GUARANTEE AGENCY

Headquarters: 1818 H Street NW, Washington, DC 20433

President
Executive Vice President

ROBERT ZOELLICK
IZUMI KOBAYASHI

The Multilateral Investment Guarantee Agency (MIGA), an affiliate of the World Bank, was formally constituted in April 1988.

Its basic purpose is to facilitate the flow of foreign private investment for productive purposes to developing member countries by offering long-term political risk insurance in the areas of expropriation, transfer restriction, breach of contract, and war and civil disturbance; and by providing advisory and consultative services. The Agency cooperates with national investment insurance schemes, such as OPIC, and with private insurers.
The Organization of American States (OAS) brings together the countries of the Western Hemisphere to strengthen cooperation and advance common interests. At the core of the OAS mission is a commitment to democracy. Building on this foundation, OAS works to promote good governance, strengthen human rights, foster peace and security, expand trade, and address the complex problems caused by poverty, drugs, and corruption. Through decisions made by its political bodies and programs carried out by its General Secretariat, OAS promotes greater inter-American cooperation and understanding.

OAS member states have intensified their cooperation since the end of the cold war, taking on new and important challenges. In 1994, the region’s 34 democratically elected presidents and prime ministers met in Miami for the First Summit of the Americas, where they established broad political, economic, and social development goals. They have continued to meet periodically since then to examine common interests and priorities. Through the ongoing Summits of the Americas process, the region’s leaders have entrusted the OAS with a growing number of responsibilities to help advance the countries’ shared vision.

With four official languages—English, Spanish, Portuguese, and French—the OAS reflects the rich diversity of peoples and cultures across the Americas. The OAS has 35 member states: the independent nations of North, Central, and South America, and of the Caribbean. Since 1962, Cuba has been barred from participation by resolution of the Eighth Meeting of Consultation of Ministers of Foreign Affairs. Countries from all around the world are permanent observers, closely following the issues that are critical to the Americas and often providing key financial support for OAS programs.

Member states set major policies and goals through the General Assembly, which gathers the hemisphere’s foreign ministers once a year in regular session. The Permanent Council, made up of ambassadors appointed by member states, meets regularly at OAS headquarters in Washington, DC, to guide ongoing policies and actions. The chairmanship of the Permanent Council rotates every 3 months, in alphabetical order of countries. Each member state has an equal voice, and most decisions are made through consensus.

Also under the OAS umbrella are several specialized agencies that have considerable autonomy: the Pan American Health Organization in Washington, DC; the Inter-American Children’s Institute in Montevideo, Uruguay; the Inter-American Institute for Cooperation on Agriculture in San Jose, Costa Rica; and the Pan American Institute of Geography and History and the Inter-American Indian Institute, both in Mexico City.

In 1948, 21 nations of the hemisphere signed the OAS Charter at the Ninth International Conference of American States. They were Argentina, Bolivia, Brazil, Chile, Colombia, Costa Rica, Cuba (barred from participation), Dominican Republic, Ecuador, El Salvador, Guatemala, Haiti, Honduras,
The United Nations is an international organization that was set up in accordance with the Charter drafted by governments represented at the Conference on International Organization meeting at San Francisco. The Charter was signed on June 26, 1945, and came into force on October 24, 1945, when the required number of ratifications and accessions had been made by the signatories. Amendments increasing membership of the Security Council and the Economic and Social Council came into effect on August 31, 1965.

The United Nations now consists of 191 member states, of which 51 are founding members.

The purposes of the United Nations set out in the Charter are to maintain international peace and security; to develop friendly relations among nations; to achieve international cooperation in solving international problems of an economic, social, cultural, or humanitarian character and in promoting respect for human rights; and to be a center for harmonizing the actions of nations in the attainment of these common ends.

The principal organs of the United Nations are as follows:

**General Assembly** All states that are members of the United Nations are members of the General Assembly. Its functions are to consider and discuss any matter within the scope of the Charter of the United Nations and to make recommendations to the members of the United Nations and other organs. It approves the budget of the organization, the expenses of which are borne by the members as apportioned by the General Assembly.

The General Assembly may call the attention of the Security Council to situations likely to endanger international peace and security, may initiate studies, and may receive and consider reports from other organs of the United Nations. Under the “Uniting for Peace” resolution adopted by the General Assembly in November 1950, if the Security Council
fails to act on an apparent threat to or breach of the peace or act of aggression because of lack of unanimity of its five permanent members, the Assembly itself may take up the matter within 24 hours—in emergency special session—and recommend collective measures, including, in case of a breach of the peace or act of aggression, use of armed force when necessary to maintain or restore international peace and security.

The General Assembly normally meets in regular annual session from September through December. It also has met in special sessions and emergency special sessions.

**Security Council**

The Security Council consists of 15 members, of which 5—the People's Republic of China, France, Russia, the United Kingdom, and the United States of America—are permanent members. The 10 nonpermanent members are elected for 2-year terms by the General Assembly. The primary responsibility of the Security Council is to act on behalf of the members of the United Nations in maintenance of international peace and security. Measures that may be employed by the Security Council are outlined in the Charter.

The Security Council, together with the General Assembly, also elects the judges of the International Court of Justice and makes a recommendation to the General Assembly on the appointment of the Secretary-General of the organization.

The Security Council first met in London on January 17, 1946, and is so organized as to be able to function continuously.

**Economic and Social Council**

This organ is responsible, under the authority of the General Assembly, for the economic and social programs of the United Nations. Its functions include making or initiating studies, reports, and recommendations on international economic, social, cultural, educational, health, and related matters; promoting respect for and observance of human rights and fundamental freedoms for all; calling international conferences and preparing draft conventions for submission to the General Assembly on matters within its competence; negotiating agreements with the specialized agencies and defining their relationship with the United Nations; coordinating the activities of the specialized agencies; and consulting with nongovernmental organizations concerned with matters within its competence. The Council consists of 54 members of the United Nations elected by the General Assembly for 3-year terms; 18 are elected each year.

The Council usually holds two regular sessions a year. It has also held a number of special sessions.

**Trusteeship Council**

The Trusteeship Council was initially established to consist of any member states that administered trust territories, permanent members of the Security Council that did not administer trust territories, and enough other nonadministering countries elected by the General Assembly for 3-year terms to ensure that membership would be equally divided between administering and nonadministering members. Under authority of the General Assembly, the Council considered reports from members administering trust territories, examined petitions from trust territory inhabitants, and provided for periodic inspection visits to trust territories.

With the independence of Palau, the last remaining U.N. trust territory, the Trusteeship Council formally suspended operations after nearly half a century. The Council will henceforth meet only on an extraordinary basis, as the need may arise.

**International Court of Justice**

The International Court of Justice is the principal judicial organ of the United Nations. It has its seat at The Hague, the Netherlands. All members of the United Nations are ipso facto parties to the Statute of the Court. Nonmembers of the United Nations may become parties to the Statute of the Court on conditions prescribed by the General Assembly on the recommendation of the Security Council.

The jurisdiction of the Court comprises all cases that the parties refer to it and all matters specially provided for in
the Charter of the United Nations or in treaties and conventions in force.

The Court consists of 15 judges known as “members” of the Court. They are elected for 9-year terms by the General Assembly and the Security Council, voting independently, and may be reelected.

**Secretariat** The Secretariat consists of a Secretary-General and “such staff as the Organization may require.” The Secretary-General, who is appointed by the General Assembly on the recommendation of the Security Council, is the chief administrative officer of the United Nations. He acts in that capacity for the General Assembly, the Security Council, the Economic and Social Council, and the Trusteeship Council. Under the Charter, the Secretary-General “may bring to the attention of the Security Council any matter that in his opinion may threaten the maintenance of international peace and security.”
Below is a list of other international organizations in which the United States participates, but do not have separate entries elsewhere in the Manual. The United States participates in these organizations in accordance with the provisions of treaties, other international agreements, congressional legislation, or executive arrangements. In some cases, no financial contribution is involved.

Various commissions, councils, or committees subsidiary to the organizations listed here are not named separately on this list. These include the international bodies for drugs and crime, which are subsidiary to the United Nations.

This listing is provided for reference purposes and should not be considered exhaustive. For more information on international organizations and United States participation in them, contact the State Department’s Bureau of International Organizations. Phone, 202–647–9326. Internet, www.state.gov/p/io.

I. United Nations (UN) and Specialized Agencies of the UN

United Nations
Food and Agricultural Organization
International Atomic Energy Agency
International Civil Aviation Organization
International Fund for Agriculture Development
International Labor Organization
International Maritime Organization
United Nations Educational, Scientific and Cultural Organization
United Nations International Telecommunication Union
Universal Postal Union
World Health Organization
World Intellectual Property Organization
World Meteorological Organization

II. Peacekeeping and Political Missions Administered by UN Department of Peacekeeping Operations

Africa
United Nations Mission in the Central African Republic and Chad (MINURCAT)
African Union-United Nations Hybrid Operation in Darfur (UNAMID)
United Nations Mission in the Sudan (UNMIS)
United Nations Operation in Côte d’Ivoire (UNOCI)
United Nations Mission in Liberia (UNMIL)
United Nations Organization Mission in the Democratic Republic of the Congo (MONUC)
United Nations Mission for the Referendum in Western Sahara (MINURSO)
United Nations Stabilization Mission in the Democratic Republic of the Congo (MONUSCO)

Americas
United Nations Stabilization Mission in Haiti (MINUSTAH)

Middle East
United Nations Truce Supervision Organization (UNTSO)

III. Inter-American Organizations

Caribbean Postal Union
Inter-American Center of Tax Administrators
Inter-American Indian Institute
Inter-American Institute for Cooperation on Agriculture
Inter-American Institute for Global Change Research
Inter-American Tropical Tuna Commission
Organization of American States
Pan American Health Organization
Pan American Institute of Geography and History
Pan American Railway Congress Association
Postal Union of the Americas and Spain and Portugal
Organization of American States
Inter-American Commission of Women
Inter-American Children's Institute
Inter-American Commission of Human Rights
Inter-American Council for Integral Development
Inter-American Telecommunications Commission
Inter-American Defense Board
Inter-American Drug Abuse Control Commission
Inter-American Committee Against Terrorism
Inter-American Committee on Natural Disaster Reduction

IV. Regional Organizations
Antarctic Treaty System
Arctic Council
Asia-Pacific Economic Cooperation
Asia Pacific Energy Research Center
Colombo Plan for Cooperative Economic and Social Development in Asia and the Pacific
Commission for Environmental Cooperation
Commission for Labor Cooperation
International Commission for the Conservation of Atlantic Tunas
North Atlantic Assembly
North Atlantic Treaty Organization
North Atlantic Salmon Conservation Organization
North Pacific Anadromous Fish Commission
North Pacific Coast Guard Forum
North Pacific Marine Science Organization
Northwest Atlantic Fisheries Organization
Secretariat of the Pacific Community
South Pacific Regional Environment Program
Western and Central Pacific Fisheries Commission

V. Other International Organizations
Center for International Forestry Research
Commission for the Conservation of Antarctic Marine Living Resources
Community of Democracies
Comprehensive Nuclear Test Ban Treaty Organization
Consultative Group on International Agricultural Research
COPAS–SARSAT (Search and Rescue Satellite System)
Global Biodiversity Information Facility
Integrated Ocean Drilling Program Council
International Agency for Research on Cancer (IARC)
International Bureau for the Permanent Court of Arbitration
International Bureau of Weights and Measures
International Center for Agricultural Research in the Dry Areas
International Center for Migration Policy Development
International Center for the Study of the Preservation and the Restoration of Cultural Property
International Coffee Organization
International Committee of the Red Cross
International Cotton Advisory Committee
International Council for the Exploration of the Seas
International Criminal Police Organization (INTERPOL)
International Customs Tariffs Bureau
International Development Law Organization
International Energy Agency
International Energy Forum Secretariat
International Fertilizer Development Center
International Grains Council
International Hydrographic Organization
International Institute for Applied Systems Analysis
International Institute for Cotton
International Institute for the Unification of Private Law
International Mobile Satellite Organization
International North Pacific Fisheries Commission
International Organization for Legal Metrology
International Organization for Migration (IOM)
International Organization for Migration
International Organization of Supreme Audit Institutions
International Rubber Study Group
International Science and Technology Center
International Seed Testing Association
International Service for National Agriculture Research
International Sugar Council
International Telecommunications Satellite Organization
International Tropical Timber Organization
International Union of Credit and Investment Insurers (Berne Union)
International Whaling Commission
Inter-Parliamentary Union
Iran-United States Claims Tribunal
Hague Conference on Private International Law
Human Frontier Science Program
Multinational Force and Observers
Nuclear Energy Agency
Organization for Economic Cooperation and Development
Organization for the Prohibition of Chemical Weapons
Pacific Aviation Safety Office
Permanent International Association of Navigation Congresses
Preparatory Commission for the Comprehensive Nuclear Test-Ban Treaty
Regional Environmental Center for Central and Eastern Europe
Science and Technology Center in Ukraine
Sierra Leone Special Court
Wassenaar Arrangement
World Heritage Fund
World Customs Organization

World Organization for Animal Health
World Trade Organization

VI. Special Voluntary Programs
Asian Vegetable Research and Development Center
Convention on International Trade in Endangered Species of Wild Fauna and Flora (CITES)
Global Fund to Fight HIV/AIDS, Tuberculosis, and Malaria
International Council for Science
International Crop Research Institute for Semi-Arid Tropics
International Federation of the Red Cross and Red Crescent Societies
International Food Policy Research Institute
International Fund for Agricultural Development
International Institute of Tropical Agriculture
International Strategy for Disaster Reduction
Joint United Nations Program on HIV/AIDS (UNAIDS)
Korean Peninsula Energy Development Organization
Multilateral Fund for the Implementation of the Montreal Protocol
Permanent Interstate Committee for Drought Control in the Sahel
Ramsar Convention on Wetlands
United Nations Children’s Fund (UNICEF)
United Nations Democracy Fund
United Nations Development Fund for Women (UNIFEM)
United Nations Development Program
United Nations Environment Program
United Nations Framework Convention on Climate Change
United Nations Convention to Combat Desertification
United Nations High Commissioner for Human Rights Programs
United Nations High Commissioner for Refugees Programs
United Nations Human Settlements Program (UN HABITAT)
United Nations Population Fund (UNFPA)
United Nations Relief and Works Agency
United Nations Voluntary Fund for Technical Cooperation in the Field of Human Rights
United Nations Voluntary Fund for the Victims of Torture
United Nations World Food Program

World Agroforestry Center
World Health Organization Special Programs
SELECTED BILATERAL ORGANIZATIONS

Below is a list of bilateral organizations in which the United States participates with its two neighbors, Mexico and Canada. This listing is for reference purposes only and should not be considered exhaustive.

**Border Environment Cooperation Commission**

**Great Lakes Fishery Commission**

**International Boundary Commission, United States and Canada**
*Canadian Section:* 575–615 Booth Street, Ottawa, Ontario K1A 0E9 Canada. Phone, 780–495–2519. Fax, 780–495–2725.

**International Joint Commission—United States and Canada**

**Joint Mexican-United States Defense Commission**
Permanent Joint Board on Defense—United States and Canada


*Canadian Section:* Director of Western Hemisphere, 101 Colonel By Drive, Ottawa, ON K1A 0K2. Phone, 613–992–4423.
<table>
<thead>
<tr>
<th>Acronym</th>
<th>Full Name</th>
<th>Full Name</th>
<th>Full Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>ABMC</td>
<td>American Battle Monuments Commission</td>
<td>BARRIERS COMPLIANCE BOARD</td>
<td></td>
</tr>
<tr>
<td>ACF</td>
<td>Administration of Children and Families</td>
<td>ATF ALCOHOL, TOBACCO, FIREARMS, AND EXPLOSIVES BUREAU</td>
<td></td>
</tr>
<tr>
<td>ACFR</td>
<td>Administrative Committee of the Federal Register</td>
<td>ATSDR AGENCY FOR TOXIC SUBSTANCES AND DISEASE REGISTRY</td>
<td></td>
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<tr>
<td>ADF</td>
<td>African Development Foundation</td>
<td>BBG BROADCASTING BOARD OF GOVERNORS</td>
<td></td>
</tr>
<tr>
<td>AFRH</td>
<td>Armed Forces Retirement Home</td>
<td>BGSEEF BARRY M. GOLDWATER SCHOLARSHIP AND EXCELLENCE IN EDUCATION FOUNDATION</td>
<td></td>
</tr>
<tr>
<td>AHRQ</td>
<td>Agency for Healthcare Research and Quality</td>
<td>BIA BUREAU OF INDIAN AFFAIRS</td>
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<tr>
<td>AID</td>
<td>Agency for International Development</td>
<td>BIS BUREAU OF INDUSTRY AND SECURITY</td>
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<tr>
<td>AMC</td>
<td>Antitrust Modernization Commission</td>
<td>BLM BUREAU OF LAND MANAGEMENT</td>
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<tr>
<td>AMS</td>
<td>Agricultural Marketing Service</td>
<td>BLS BUREAU OF LABOR STATISTICS</td>
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<tr>
<td>AOA</td>
<td>Administration on Aging</td>
<td>BOP FEDERAL PRISONS BUREAU</td>
<td></td>
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<tr>
<td>APHIS</td>
<td>Animal and Plant Health Inspection Service</td>
<td>BOR BUREAU OF RECLAMATION</td>
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<tr>
<td>APPAL</td>
<td>Appalachian States Low Level Radioactive Waste Commission</td>
<td>BPA BONNEVILLE POWER ADMINISTRATION</td>
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<tr>
<td>ARCTIC</td>
<td>Arctic Research Commission</td>
<td>BPD BUREAU OF PUBLIC DEBT</td>
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<tr>
<td>ARS</td>
<td>Agricultural Research Service</td>
<td>CCC COMMODITY CREDIT CORPORATION</td>
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<tr>
<td>ARTS</td>
<td>National Foundation on the Arts and the Humanities</td>
<td>CCJDP COORDINATING COUNCIL ON JUVENILE JUSTICE AND DELINQUENCY PREVENTION</td>
<td></td>
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<tr>
<td>ATBCB</td>
<td>Architectural and Transportation Commissions</td>
<td>CDC CENTERS FOR DISEASE CONTROL AND PREVENTION</td>
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<tr>
<td>Acronym</td>
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<tr>
<td>CDFI</td>
<td>Community Development Financial Institutions Fund</td>
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<td>CEQ</td>
<td>Council on Environmental Quality</td>
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<td>CFTC</td>
<td>Commodity Futures Trading Commission</td>
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<tr>
<td>CIA</td>
<td>Central Intelligence Agency</td>
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<td>CITA</td>
<td>Committee for the Implementation of Textile Agreements</td>
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<tr>
<td>CMS</td>
<td>Centers for Medicare &amp; Medicaid Services</td>
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<tr>
<td>CNCS</td>
<td>Corporation for National and Community Service</td>
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<tr>
<td>COE</td>
<td>Corps of Engineers</td>
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<tr>
<td>COFA</td>
<td>Commission of Fine Arts</td>
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<td>COLC</td>
<td>Copyright Office, Library of Congress</td>
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<tr>
<td>CORP</td>
<td>Corporation for National and Community Service</td>
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<tr>
<td>CPPBSD</td>
<td>Committee for Purchase From People Who Are Blind or Severely Disabled</td>
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<tr>
<td>CPSC</td>
<td>Consumer Product Safety Commission</td>
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<tr>
<td>CRB</td>
<td>Copyright Royalty Board, Library of Congress</td>
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<tr>
<td>CRC</td>
<td>Civil Rights Commission</td>
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<td>CSB</td>
<td>Chemical Safety and Hazard Investigation Board</td>
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<tr>
<td>CSEO</td>
<td>Child Support Enforcement Office</td>
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<td>CSOSA</td>
<td>Court Services and Offender Supervision Agency for the District of Columbia</td>
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<td>CSREES</td>
<td>Cooperative State Research, Education, and Extension Service</td>
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<tr>
<td>DARS</td>
<td>Defense Acquisition Regulations System</td>
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<td>DC</td>
<td>Denali Commission</td>
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<td>DEA</td>
<td>Drug Enforcement Administration</td>
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<td>DEPO</td>
<td>Disability Employment Policy Office</td>
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<tr>
<td>DHS</td>
<td>Department of Homeland Security</td>
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<td>DIA</td>
<td>Defense Intelligence Agency</td>
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<td>DISA</td>
<td>Defense Information Systems Agency</td>
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<td>DLA</td>
<td>Defense Logistics Agency</td>
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<tr>
<td>DNFSB</td>
<td>Defense Nuclear Facilities Safety Board</td>
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<tr>
<td>DOC</td>
<td>Department of Commerce</td>
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<tr>
<td>DOD</td>
<td>Department of Defense</td>
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<tr>
<td>DOE</td>
<td>Department of Energy</td>
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<td>DOI</td>
<td>Department of the Interior</td>
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<td>DOJ</td>
<td>Department of Justice</td>
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<td>DOL</td>
<td>Department of Labor</td>
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<td>DOS</td>
<td>Department of State</td>
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<td>DOT</td>
<td>Department of Transportation</td>
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<td>DRBC</td>
<td>Delaware River Basin Commission</td>
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<tr>
<td>EAB</td>
<td>Bureau of Economic Analysis</td>
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<tr>
<td>EAC</td>
<td>Election Assistance Commission</td>
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<td>EBSA</td>
<td>Employee Benefits Security Administration</td>
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<td>ECAB</td>
<td>Employees' Compensation Appeals Board</td>
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<tr>
<td>ECSA</td>
<td>Economics and Statistics Administration</td>
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<tr>
<td>ED</td>
<td>Department of Education</td>
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<tr>
<td>EDA</td>
<td>Economic Development Administration</td>
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<tr>
<td>EEOC</td>
<td>Equal Employment Opportunity Commission</td>
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<tr>
<td>EERE</td>
<td>Energy Efficiency and Renewable Energy Office</td>
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<td>Acronym</td>
<td>Agency Name</td>
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<tr>
<td>EIA</td>
<td>ENERGY INFORMATION ADMINISTRATION</td>
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<tr>
<td>EIB</td>
<td>EXPORT IMPORT BANK OF THE UNITED STATES</td>
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<tr>
<td>EOA</td>
<td>ENERGY OFFICE, AGRICULTURE DEPARTMENT</td>
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<tr>
<td>EOIR</td>
<td>EXECUTIVE OFFICE FOR IMMIGRATION REVIEW</td>
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<td>EOP</td>
<td>EXECUTIVE OFFICE OF THE PRESIDENT</td>
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<td>EPA</td>
<td>ENVIRONMENTAL PROTECTION AGENCY</td>
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<tr>
<td>ERS</td>
<td>ECONOMIC RESEARCH SERVICE</td>
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<tr>
<td>ESA</td>
<td>EMPLOYMENT STANDARDS ADMINISTRATION</td>
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<tr>
<td>ETA</td>
<td>EMPLOYMENT AND TRAINING ADMINISTRATION</td>
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<tr>
<td>FAA</td>
<td>FEDERAL AVIATION ADMINISTRATION</td>
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<td>SBA Small Business Administration</td>
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<td>SEC Securities and Exchange Commission</td>
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<td>SIGIR Special Inspector General for Iraq Reconstruction</td>
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<td>SJI State Justice Institute</td>
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<td>SLSDC Saint Lawrence Seaway Development Corporation</td>
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<td>WAGE AND HOUR DIVISION</td>
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HISTORY OF AGENCY ORGANIZATIONAL CHANGES

NOTE: Italicized terms indicate obsolete agencies, organizations, and programs. Refer to the name of the obsolete entity in this index for more explanation. Some dates prior to March 4, 1933 are included to provide additional information.

Entries are indexed using the most significant term in their titles, or when there is more than one significant term, the entry uses the first significant term. Thus, Bureau of the Budget is found at Budget, Bureau of the, and Annual Assay Commission is found at Assay Commission, Annual.


Acts of Congress See State, Department of


Advanced Research Projects Agency See Defense Advanced Research Projects Agency

Advisory Board See other part of title


Aeronautics Administration, Civil See Aeronautics Authority, Civil


Aeronautics Board, Civil See Aeronautics Authority, Civil

Aeronautics Branch Established in the Department of Commerce to carry out provisions of act of May 20, 1926 (44 Stat. 568). Renamed Bureau of Air Commerce by Secretary’s administrative order of July 1, 1934. Personnel and property transferred to Civil Aeronautics Authority by EO 7959 of Aug. 22, 1938.


Aging, President’s Council on  Established by EO 11022 of May 14, 1962. Terminated by EO 11022, which was revoked by EO 12379 of Aug. 17, 1982.


Agricultural Adjustment Agency  See Agricultural Adjustment Administration


Agricultural Chemistry and Engineering, Bureau of  See Agricultural Engineering, Bureau of


Agricultural Economics, Bureau of  Established by act of May 11, 1931 (42 Stat. 532). Functions transferred to other units of the Department of Agriculture, including Consumer and Marketing Service and Agricultural Research Service, under Secretary’s Memorandum 1320, supp. 4, of Nov. 2, 1953.


Agricultural and Industrial Chemistry, Bureau of  Bureau of Chemistry and Bureau of Soils, created in 1901, combined into Bureau of Chemistry and Soils by act of Jan. 18, 1927 (44 Stat. 976). Soils units transferred to other agencies of the Department of Agriculture and remaining units of Bureau of Chemistry and Soils and Bureau of Agricultural Engineering consolidated with Bureau of Agricultural Chemistry and Engineering by Secretary’s order of Oct. 16, 1938. In February 1943 agricultural engineering research made part of Bureau of Plant Industry, Soils, and Agricultural Engineering, and organization for continuing agricultural chemistry research relating to crop utilization named Bureau of Agricultural and Industrial Chemistry, in accordance with Research Administration Memorandum 5 issued pursuant to EO 9069 of Feb. 23, 1942, and in conformity with Secretary’s Memorandums 960 and 986. Functions transferred to Agricultural Research Service under Secretary’s Memorandum 1320, supp. 4, of Nov. 2, 1953.


Agricultural Marketing Administration  Established by EO 9069 of Feb. 23, 1942, consolidating Surplus Marketing Administration, Agricultural Marketing Service, and Commodity Exchange Administration. Division of Consumers’ Counsel transferred to Administration by Secretary’s memorandum of Feb. 28, 1942. Consolidated into Food Distribution Administration in the Department of Agriculture by EO 9280 of Dec. 5, 1942.


**Agricultural Relations, Office of Foreign** See Agricultural Service, Foreign

**Agricultural Research Administration** Established by EO 9069 of Feb. 23, 1942. Superseded by Agricultural Research Service.


**Agricultural Statistics Division** Transferred to Bureau of Agricultural Economics by EO 9069 of Feb. 23, 1942.

**Agriculture, Division of** See Farm Products, Division of

**Air Commerce, Bureau of** See Aeronautics Branch

**Air Coordinating Committee** Established Mar. 27, 1945, by interdepartmental memorandum; formally established by EO 9781 of Sept. 19, 1946. Terminated by EO 10883 of Aug. 11, 1960, and functions transferred for liquidation to Federal Aviation Agency.


**Air Force Manpower and Personnel Center** Certain functions transferred on activation of Air Force Management Engineering Agency, which was made separate operating unit from Air Force Manpower and Personnel Center (later Air Force Military Personnel Center) in April 1985 by general order of Chief of Staff.

**Air Force Medical Service Center** Renamed Air Force Office of Medical Support by Program Action Directive 85–1 of Mar. 6, 1985, approved by Air Force Vice Chief of Staff.


**Air Safety Board** Established by act of June 23, 1938 (52 Stat. 973). Functions transferred to Civil Aeronautics Board by Reorg. Plan No. IV of 1940, effective June 30, 1940.


**Alaska, Board of Road Commissioner** for Established in Department of War by act of Jan. 27, 1905 (33 Stat. 616). Functions transferred to the Department of Interior by act of June 30, 1932 (47 Stat. 446), and delegated to Alaska Road Commission. Functions transferred to the Department of Commerce by act of June 29, 1956 (70 Stat. 377), and terminated by act of June 25, 1959 (73 Stat. 145).


**Alaska Engineering Commission** See Alaska Railroad


Alaska Road Commission  See Alaska, Board of Road Commissioners for

Alcohol, Bureau of Industrial Alcohol  Established by act of May 27, 1930 (46 Stat. 427). Consolidated into Bureau of Internal Revenue by EO 6166 of June 10, 1933. Consolidation deferred until May 11, 1934, by EO 6639 of Mar. 10, 1934. Order also transferred to Internal Revenue Commissioner certain functions imposed on Attorney General by act of May 27, 1930, with relation to enforcement of criminal laws concerning intoxicating liquors remaining in effect after repeal of 18th amendment; personnel of, and appropriations for, Bureau of Industrial Alcohol; and necessary personnel and appropriations of Bureau of Prohibition, Department of Justice.


Alcohol Administration, Federal  See Alcohol Control Administration, Federal


Alien Property Custodian  Appointed by President Oct. 22, 1917, under authority of act of Oct. 6, 1917 (40 Stat. 415). Office transferred to Alien Property Division, Department of Justice, by EO 6694 of May 1, 1934. Powers vested in President by act delegated to Attorney General by EO 8136 of May 15, 1939. Authority vested in Attorney General by EO 6694 and 8136 transferred by EO 9142 of Apr. 21, 1942, to Office of Alien Property Custodian, Office for Emergency Management, as provided for by EO 9095 of Mar. 11, 1942.


functions transferred to the Department of State, functioning as Institute of Inter-American Affairs. Transferred to Foreign Operations Administration by Reorg. Plan No. 7, effective Aug. 1, 1953.

American Revolution Bicentennial Administration

See American Revolution Bicentennial Commission

American Revolution Bicentennial Commission


Anacostia Neighborhood Museum


Animal Industry, Bureau of

Established in the Department of Agriculture by act of May 29, 1884 (23 Stat. 31). Functions transferred to Agricultural Research Service by Secretary's Memorandum 1320, (23 Stat. 31). Functions transferred to Agricultural Department of Agriculture by act of May 29, 1884.

Apprenticeship, Federal Committee on


Archive of Folksong

Renamed Archive of Folk Culture by administrative order of Deputy Librarian of Congress, effective Sept. 21, 1981.

Archives Council, National


Archives Establishment, National


Archives and Records Service, National

See Archives Establishment, National

Archives Trust Fund Board, National

See Archives Establishment, National

Area Redevelopment Administration


Arlington Memorial Amphitheater Commission


Arlington Memorial Bridge Commission


Armed Forces, U.S. Court of Appeals for the

See Military Appeals, United States Court of

Armed Forces Medical Library


Armed Forces Museum Advisory Board, National


Armed Forces Staff College


Armed Services Renegotiation Board


Arms Control and Disarmament Agency, U.S.


Army Communications Command, U.S.


Army Materiel Development and Readiness Command, U.S.


Army and Navy Staff College Established Apr. 23, 1943, and operated under Joint Chiefs of Staff. Redesignated the National War College, effective July 1, 1946.

Army Specialist Corps Established in Department of War by EO 9078 of Feb. 26, 1942. Abolished by the Secretary of War Oct. 31, 1942, and functions merged into central Officer Procurement Service.


Aviation, Interdepartmental Committee on Civil International Established by Presidential letter of June 20, 1935. Terminated on organization of Civil Aeronautics Authority.


Beltsville Research Center Established to operate with other agencies of the Department of Agriculture under Agricultural Research Administration. Consolidated into Agricultural Research Administration, the Department of Agriculture, by EO 9069 of Feb. 23, 1942.


Biological Survey, Bureau of Established by Secretary’s order July 1, 1885, as part of Division of Entomology, Department of Agriculture. Made separate bureau by act of Apr. 23, 1904 (33 Stat. 276). Transferred to the Department of the Interior...


Blind and Other Severely Handicapped, Committee for Purchase of Products and Services of the See Blind-made Products, Committee on Purchases of Board. See other part of title

Bond and Spirits Division Established as Taxes and Penalties Unit, as announced by Assistant to Attorney General in departmental circular of May 25, 1934, pursuant to EO 6639 of May 10, 1934. Abolished by administrative order of October 1942, and functions transferred to Tax, Claims, and Criminal Divisions, Department of Justice.


Broadcast Bureau Merged with Cable Television Bureau to form Mass Media Bureau by Federal Communications Commission order, effective Nov. 30, 1982.

Broadcast Intelligence Service, Foreign See Broadcast Monitoring Service, Foreign


Buildings Administration, Public Established as part of Federal Works Agency by Reorg. Plan No. 1 of 1939, effective July 1, 1939. Abolished by act of June 30, 1949 (63 Stat. 380), and functions transferred to General Services Administration.


Buildings Management, Branch of Functions of National Park Service (except those relating to monuments and memorials) consolidated with Public Buildings Branch, Procurement Division, Department of the Treasury, to form Public Buildings Administration, Federal Works Agency, in accordance with Reorg. Plan No. 1 of 1939, effective July 1, 1939.


Bureau. See other part of title


Business Administration, Domestic and International See Business and Defense Services Administration
Business and Defense Services


Cable Television Bureau Merged with Broadcast Bureau by Federal Communications Commission order to form Mass Media Bureau, effective Nov. 30, 1982.


Capital Park and Planning Commission, National See Capital Park Commission, National


Cemeteries and Memorials in Europe, National Supervision transferred from Department of War to American Battle Monuments Commission by EO 6614 of Feb. 26, 1934, which transfer was deferred to May 21, 1934, by EO 6690 of Apr. 25, 1934.

Cemeteries and Parks, National Department of War functions regarding National Cemeteries and Parks located in continental U.S. transferred to Office of National Parks, Buildings, and Reservations, Department of the Interior, by EO 6166 of June 10, 1933.


Census, Bureau of the See Census Office


Center. See other part of title

Central. See other part of title

Chemistry and Soils, Bureau of See Agricultural and Industrial Chemistry, Bureau of

Chesapeake Bay Center for Environmental Studies Established in 1965 in Annapolis, MD, as part of Smithsonian Institution by Secretarial order. Merged with Radiation Biology Laboratory by Secretarial Order July 1, 1983, to form Smithsonian Environmental Research Center.
Chief Information Officers Council  Established by  
EO 13011 of July 16, 1996. Abolished by EO 13403  
of May 12, 2006.

Chief People Officer, Office of the  Renamed Office  
of the Chief Human Capital Officer by administrative  
order 5440.597 of June 16, 2006.

Chief Strategic Officer, Office of the  Established by  
Abolished by Commissioner’s memorandum of Jan.  
14, 2008, and functions transferred to the Office of  
the Deputy Commissioner for Budget, Finance, and  
Management.

Child Development, Office of  See Children’s  
Bureau

Children’s Bureau  Established by act of Apr. 9,  
1912 (37 Stat. 79). Placed in the Department of Labor  
by act of Mar. 4, 1913 (37 Stat. 737). Transferred,  
with exception of child labor functions, to Social  
Security Administration, Federal Security Agency, by  
Reorg. Plan No. 2 of 1946, effective July 16, 1946.  
Continued under Administration when agency 
functions assumed by the Department of Health,  
Education, and Welfare. Reassigned to Welfare  
Administration by Department reorganization of Jan.  
28, 1963. Reassigned to Social and Rehabilitation  
Service by Department reorganization of Aug. 15,  
1967. Reassigned to Office of Child Development by  
Department reorganization order of Sept. 17, 1969.

Child Health and Human Development, National  
Institute of  Established by act of Oct. 17, 1962  
(76 Stat. 1072). Renamed Eunice Kennedy Shriver  
National Institute of Child Health and Human  
1826).

China, U.S. Court for  Established by act of June 30,  
1906 (34 Stat. 814). Transferred to the Department of  
Justice by EO 6166 of June 10, 1933, effective Mar.  

Christopher Columbus Quincentenary Jubilee  
Commission  Established by act of Aug. 7, 1984 (98  
Stat. 1257). Terminated pursuant to terms of act.

Civil defense.  See Defense

Civil Rights, Commission on  Established by act of  
Sept. 9, 1957 (71 Stat. 634). Terminated in 1983 and  
Renamed United States Commission on Civil Rights by  

Civil Service Commission, U.S.  Established by act of  
Jan. 16, 1883 (22 Stat. 403). Redesignated as Merit  
Systems Protection Board and functions transferred  
to Board and Office of Personnel Management by  

Civil War Centennial Commission  Established by act of  
Sept. 7, 1957 (71 Stat. 626). Terminated May 1,  
1966, pursuant to terms of act.

Civilian Conservation Corps  Established by act of  
June 28, 1937 (50 Stat. 319). Made part of Federal  
Security Agency by Reorg. Plan No. 1 of 1939,  
effective July 1, 1939. Liquidation provided for by  
at of July 2, 1942 (56 Stat. 569), not later than June  
30, 1943.

Civilian Health and Medical Program of the United  
States, Office of  Established as field activity in  
The Department of Defense in 1974. Functions  
consolidated into the TRICARE Management Activity  
In November 1997 by Defense Reform Initiative.

Civilian Production Administration  Established by  
EO 9638 of Oct. 4, 1945. Consolidated with other  
agencies to form Office of Temporary Controls, Office  
12, 1946.

Civilian Service Awards Board,  Distinguished  Established by EO 10717 of June  
27, 1957. Terminated by EO 12014 of Oct. 19,  
1977, and functions transferred to U.S. Civil Service  
Commission.

Claims, U.S. Court of  Established Feb. 25, 1855 (10  
26) and trial jurisdiction transferred to U.S. Claims  
Court and appellate functions merged with those of  
U.S. Court of Customs and Patent Appeals to form  
U.S. Court of Appeals for the Federal Circuit. U.S.  
Claims Court renamed U.S. Court of Federal Claims  

Claims Commission of the United States,  International  Established in the Department of State  
by act of Mar. 10, 1950 (64 Stat. 12). Abolished by  
Reorg. Plan No. 1 of 1954, effective July 1, 1954, and  
functions transferred to Foreign Claims Settlement  
Commission of the United States.

Claims Settlement Commission of the United States,  Foreign  Established by Reorg. Plan No. 1 of 1954,  
effective July 1, 1954. Transferred to the Department  

Clark Sesquicentennial Commission, George  Rogers  Established by Public Resolution 51 (45  
Stat. 723). Expenditures ordered administered by the  
Department of the Interior by EO 6166 of June 10,  
1933.

Classification Review Committee,  Intergency  Established by EO 11652 of Mar. 8,  

Clemency Board, Presidential  Established in  
Executive Office of the President by EO 11803 of  
Sept. 16, 1974. Final recommendations submitted to  
President Sept. 15, 1975, and Board terminated by  

Coal Commission, National Bituminous  Established  
Abolished by Reorg. Plan No. II of 1939, effective  
July 1, 1939, and functions transferred to Bituminous  
Coal Division, Department of the Interior.

Coal Consumers’ Counsel, Office of the  Bituminous  Established by act of Apr. 11, 1941

Coal Labor Board, Bituminous   Established by act of July 12, 1921 (42 Stat. 140). Abolished as result of U.S. Supreme Court decision, May 18, 1936, in case of Carter v. Carter Coal Company et al.


Commerce, Bureau of Domestic   See Business and Defense Services Administration


Commerce, Bureau of Foreign and Domestic   Established by act of Aug. 23, 1912 (37 Stat. 407). Functions reassigned to other offices of the Department of Commerce due to internal reorganizations.

Commerce, Bureau of International   See Business Operations, Bureau of International


Commercial Policy, Executive Committee
Established by Presidential letter of Nov. 11, 1933, to Secretary of State. Abolished by EO 9461 of Aug. 7, 1944.

Commercial Standards Division Transferred with Division of Simplified Trade Practice from National Bureau of Standards to the Secretary of Commerce by Reorg. Plan No. 3 of 1946, effective July 16, 1946, to permit reassignment to Office of Domestic Commerce. Functions transferred to National Bureau of Standards by the Department of Commerce Order 90, June 7, 1963, pursuant to Reorg. Plan No. 5 of 1950, effective May 24, 1950.

Committee. See also other part of title


Commodities Corporation, Federal Surplus See Relief Corporation, Federal Surplus

Commodity Credit Corporation Organized by EO 6340 of Oct. 16, 1933, and managed in close affiliation with Reconstruction Finance Corporation. Transferred to the Department of Agriculture by Reorg. Plan No. 1 of 1939, effective July 1, 1939.

Commodity Exchange Administration See Grain Futures Administration

Commodity Exchange Authority See Grain Futures Administration


Communications Program, Joint Tactical Combined with Joint Interoperability of the Tactical Command and Control Systems Programs to form Joint Tactical Command, Control, and Communications Agency in July 1984, pursuant to DOD Directive 5154.28.


Community Development Corporation, New See Community Development Corporation


Constitution, transfer of functions See Statutes at Large and other matters


Consumer agencies Consumer agencies of National Emergency Council and National Recovery Administration reorganized and functions transferred, together with those of Consumers’ Advisory Board, NRA, and Cabinet Committee on Price Policy, to Consumers’ Division, NRA, by EO 7120 of July 30, 1935. Division transferred to the Department of Labor by EO 7252 of Dec. 21, 1935. Transferred to Division of Consumers’ Counsel, Agricultural Adjustment Administration, Department of Agriculture, by Secretary of Labor letter of Aug. 30, 1938, to the Secretary of Agriculture. Continued as Consumer Standards Project until June 30, 1941. Research on consumer standards continued by Consumer Standards Section, Consumers’ Counsel Division, transferred to Agricultural Marketing Administration by administrative order of Feb. 28, 1942. Other project activities discontinued.


Consumers’ Counsel Division See Consumers’ Counsel

Consumers’ Counsel, Division of Established by act of May 12, 1933 (48 Stat. 311). Transferred by order of the Secretary of Agriculture from Agricultural Adjustment Administration to supervision of Director of Marketing, effective Feb. 1, 1940. Transferred to Agricultural Marketing Administration by administrative order of Feb. 28, 1942.

Consumers’ Problems, Adviser on See Consumer agencies
Contract Committee Government See Contract Compliance, Committee on Government


Contract Termination Board, Joint Established Nov. 12, 1943, by Director of War Mobilization. Functions assumed by Office of Contract Settlement.

Contracts Division, Public Established in the Department of Labor to administer act of June 30, 1936 (49 Stat. 2036), Consolidated with Wage and Hour Division by Secretarial order of Aug. 21, 1942. Absorbed by Wage and Hour Division by Secretarial order of May 1971.


Coordinating Service, Federal Office of Chief Coordinator created by Executive order promulgated in Bureau of the Budget Circular 15, July 27, 1921, and duties enlarged by other Circulars. Abolished by EO 6166 of June 10, 1933. Contract form, Federal traffic, and surplus property functions transferred to Procurement Division by order of the Secretary of the Treasury, approved by President Oct. 9, 1933, issued pursuant to EO's 6166 of June 10, 1933, and 6224 of July 27, 1933.


Counterespionage Section  Transferred from the Criminal Division to the National Security Division by act of Mar. 9, 2006 (120 Stat. 249).


Counterterrorism Section  Transferred from the Criminal Division to the National Security Division by act of Mar. 9, 2006 (120 Stat. 249).

Courts  Under act of Aug. 7, 1939 (53 Stat. 1223), and revised June 25, 1948 (62 Stat. 913), to provide for administration of U.S. courts, administrative jurisdiction over all continental and territorial courts transferred to Administrative Office of the U.S. Courts, including U.S. courts of appeals and district courts, District Court for the Territory of Alaska, U.S. District Court for the District of the Canal Zone, District Court of Guam, District Court of the Virgin Islands, Court of Claims, Court of Customs and Patent Appeals, and Customs Courts.

Credit Unions, Bureau of Federal  See Credit Union System, Federal


Crop Production Loan Office  Authorized by Presidential letters of July 26, 1918, and July 26, 1919, to the Secretary of Agriculture. Further authorized by act of Mar. 3, 1921 (41 Stat. 1347). Transferred to Farm Credit Administration by EO 6084 of Mar. 27, 1933.


Defense, Advisory Commission to the Council of National  See Defense, Council of National


Defense Aid Reports, Division of Established in Office for Emergency Management by EO 8751 of May 2, 1941. Abolished by EO 8926 of Oct. 28, 1941, which created Office of Lend-Lease Administration.

Defense Air Transportation Administration Established Nov. 12, 1951, by Department of Commerce Order 137. Abolished by Amendment 3 of Sept. 13, 1962, to Department Order 128 (revised) and functions transferred to Office of the Under Secretary of Commerce for Transportation.


Defense Coordinating Board, Civil Established by EO 10611 of May 11, 1953. EO 10611 revoked by EO 10773 of July 1, 1958.


Defense Homes Corporation Incorporated pursuant to President's letter to the Secretary of the Treasury of Oct. 18, 1940. Transferred to Federal Public Housing Authority by EO 9070 of Feb. 24, 1942.


Defense Manpower Administration Established by the Secretary of Labor by General Order 48, pursuant to EO 10161 of Sept. 9, 1950, and Reorg. Plan No. 6 of 1950, effective May 24, 1950. General Order 48 revoked by General Order 63 of Aug. 25, 1953, which established Office of Manpower Administration in Department.
Direc
tive 5105.31 of June 14, 1995. 

Established in 1971.


Established in Public Works Administration. Transferred to Office of Federal Works Administrator by administrative order of July 16, 1941. Abolished by administrative order of Mar. 6, 1942, and functions transferred to Office of Chief Engineer, Federal Works Agency.


Director.  See other part of title


Disarmament Problems, President's Special Committee on  Established by President Aug. 5, 1955. Dissolved in February 1958.

Disaster Assistance Administration, Federal  Functions transferred from the Department of Housing and Urban Development to the Federal Emergency Management Agency by EO 12148 of July 20, 1979.


District of Columbia, Reform-School of the  Established by act of May 3, 1876 (19 Stat. 49). Renamed National Training School for Boys by act of May 27, 1908 (35 Stat. 380). Transferred to the Department of Justice by Reorg. Plan No. II of 1939, effective July 1, 1939, to be administered by Director of Bureau of Prisons.


Division. See other part of title


**Domestic Policy Staff** See Domestic Council

**Dominican Customs Receivership** Transferred from Division of Territories and Island Possessions, Department of the Interior, to the Department of State by Reorg. Plan No. IV of 1940, effective June 30, 1940.


**Drug Abuse, President’s Advisory Commission on** Narcotic and Established by EO 11076 of Jan. 15, 1963. Terminated November 1963 under terms of order.


**Drugs, Bureau of Narcotics and Dangerous** See Drug Abuse Control, Bureau of

**Drugs and Biologies, National Center for** Renamed Center for Drugs and Biologies by Food and Drug Administration notice of Mar. 9, 1984 (49 FR 10166). Reestablished as Center for Drug Evaluation and Research and Center for Biologies Evaluation and Research by Secretary’s notice of Oct. 6, 1987 (52 FR 38275).


**Dryden Research Center, Hugh L.** Formerly separate field installation of National Aeronautics and Space Administration. Made component of Ames Research Center by NASA Management Instruction 1107.5A of Sept. 3, 1981.

**Economic Administration, Foreign** Established in Office for Emergency Management by EO 9380 of Sept. 25, 1943. Functions of Office of Lend-Lease Administration, Office of Foreign Relief and Rehabilitation Operations, Office of Economic Warfare (together with U.S. Commercial Company, Rubber Development Corporation, Petroleum Reserves Corporation, and Export-Import Bank of Washington and functions transferred thereto by EO 9361 of July 15, 1943), and foreign economic operations of Office of Foreign Economic Coordination transferred to Administration. Foreign procurement activities of War Food Administration and Commodity Credit Corporation transferred by EO 9385 of Oct. 6, 1943. Terminated by EO 9630 of Sept. 27, 1945, and functions redistributed to the Departments of State, Commerce, and Agriculture and the Reconstruction Finance Corporation.

**Economic Analysis, Office of** See Business Economics, Office of


**Economic Coordination, Office of Foreign** See Board of Economic Operations

**Economic Defense Board** Established by EO 8839 of July 30, 1941. Renamed Board of Economic Warfare by EO 8982 of Dec. 17, 1941. Board terminated by EO 9361 of July 15, 1943, and Office


Economic Operations, Board of Established by Department of State order of Oct. 7, 1941. Abolished by departmental order of June 24, 1943, and functions transferred to Office of Foreign Economic Coordination established by same order. Office abolished by departmental order of Nov. 6, 1943, pursuant to EO 9380 of Sept. 25, 1943.


Economic Security, Committee on Established by EO 6757 of June 29, 1934. Terminated as formal agency in April 1936, as provided in act, but continued informally for some time thereafter.


Affairs to Under Secretary for International Trade. Under Secretary for Economic Affairs retained units to support domestic macroeconomic policy functions.


**Education, Office of Bilingual**  Abolished by act of Oct. 17, 1979 (93 Stat. 675), and functions transferred to Office of Bilingual Education and Minority Languages Affairs, Department of Education.


**Education Goals Panel, National**  Terminated by Congressional mandate, March 15, 2002.


**Electoral votes for President and Vice President, transfer of functions**  See State, Department of


**Electricity Transmission and Distribution, Office of**  Renamed Office of Electricity Delivery and Energy Reliability by the Secretary of Energy’s memo of Feb. 15, 2005.

**Emergency Administration of Public Works, Federal**  Established by act of June 16, 1933 (48
Emergency Conservation Work
Established by EO 6101 of Apr. 5, 1933. Succeeded by Civilian Conservation Corps.

Emergency Council, National

Emergency Management, Office for
Established in Executive Office of the President by administrative order of May 25, 1940, in accordance with EO 8248 of Sept. 8, 1939. Inactive.

Emergency Management Agency, Federal

Emergency Mobilization Preparedness Board

Emergency Planning, Office of

Emergency Preparedness, Office of See Emergency Planning, Office of

Emergency Procurement Service

Emergency Relief Administration, Federal

Employee-Management Relations Program, President's Committee on the Implementation of the Federal

Employees' Compensation, Bureau of

Employees' Compensation Appeals Board

Employees' Compensation Commission, U.S.

Employment Board, Fair

Employment of People With Disabilities, President's Committee on

Employment of the Physically Handicapped, President's Committee on

Employment Policy, President's Committee on Government

Employment Practice, Committee on Fair

Employment Security, Bureau of


Employment Stabilization Office, Federal. See Employment Stabilization Board, Federal


Employment and Training Programs, Office of Renamed Office of Job Training Programs by Employment and Training Administration reorganization in the Department of Labor, effective June 1984.


Energy Supplies and Resources Policy, Presidential Advisory Committee on Established July 30, 1954, by President. Abolished Mar. 12, 1961, by President and functions transferred to the Secretary of the Interior.


Engineering, Bureau of See Steam Engineering, Bureau of

Entomology, Bureau of See Entomology and Plant Quarantine, Bureau of


Environment, Cabinet Committee on the See Environmental Quality Council


European Migration, Intergovernmental Committee for  Renamed Intergovernmental Committee for Migration by Resolution 624, passed by Intergovernmental Committee for European Migration Council, effective Nov. 11, 1980.

Evacuation, Joint Committee on  See Health and Welfare Aspects of Evacuation of Civilians, Joint Committee on


Executive Exchange, President’s Commission on  See Personnel Interchange, President’s Commission on

Executive orders  See State, Department of


Executive Protective Service  See Secret Service Division


Export Administration, Bureau of  Established as a separate agency within the Department of Commerce on Oct. 1, 1987 (50 USC app. 2401 et seq.). Renamed Bureau of Industry and Security by Department of Commerce internal organization order of Apr. 18, 2002 (67 FR 20630).


Export Control, Office of  See Export Control, Administrator of


Exports and Requirements, Division of  Established in Office of Foreign Economic Coordination by the Department of State order of Feb. 1, 1943. Abolished by departmental order of Nov. 6, 1943, pursuant to EO 9380 of Sept. 25, 1943.


Family Services, Bureau of  See Assistance, Bureau of Public


Farm Credit Administration  See Farm Board, Federal

Farm Loan Board, Federal  Established in the Department of the Treasury to administer act of July 17, 1916 (39 Stat. 360). Offices of appointed members of Board, except member designated as Farm Loan Commissioner, abolished by EO 6084 of Mar. 27, 1933, and Board functions transferred to Farm Loan Commissioner, subject to jurisdiction and control of Farm Credit Administration. Title changed to Land Bank Commissioner by act of June 16, 1933. Abolished by act of Aug. 6, 1953 (67 Stat. 393).

Farm Loan Bureau, Federal  Established in the Department of the Treasury under supervision of Federal Farm Loan Board and charged with execution of act of July 17, 1916 (39 Stat. 360). Transferred to Farm Credit Administration by EO 6084 of Mar. 27, 1933.

Farm Loan Commissioner  See Farm Loan Board, Federal


Farm Products, Division of  (Also known as Division of Agriculture)

Established by Advisory Commission to Council of National Defense pursuant to act of Aug. 29, 1916 (39 Stat. 649). Office of Agricultural Defense Relations (later known as Office for Agricultural War Relations) established in the Department of Agriculture by Presidential letter of May 5, 1941, which transferred to the Secretary of Agriculture functions previously assigned to Division of Agriculture. Functions concerned with food production transferred to Food Production Administration and functions concerned with food distribution transferred to Food Distribution Administration by EO 9280 of Dec. 5, 1942.

Farm Security Administration  See Resetlement Administration


Farmers' Home Administration.  See Resetlement Administration

Federal.  See also other part of title


Federal Register, Administrative Committee of the  See Archives Establishment, National

Federal Register, Office of the  See Federal Register, Division of the

Federal Reserve Board  Renamed Board of Governors of the Federal Reserve System, and Governor and Vice Governor designated as Chairman and Vice Chairman, respectively, by Board of Aug. 23, 1935 (49 Stat. 704).


Filipino Rehabilitation Commission  Established by act of June 29, 1944 (58 Stat. 626). Inactive pursuant to terms of act.


Fire Administration, U.S.  See Fire Prevention and Control Administration, National


Fisheries, Bureau of  See Fish Commission, U.S.


Food Distribution Administration  Established in the Department of Agriculture by EO 9280 of Dec. 5, 1942, consolidating Agricultural Marketing Administration, Sugar Agency; distribution functions of Office for Agricultural War Relations, regulatory work of Bureau of Animal Industry, and food units of War Production Board. Consolidated with other agencies by EO 9322 of Mar. 26, 1943, to form Administration of Food Production and Distribution.

Food and Drug Administration  See Food, Drug, and Insecticide Administration


Food Production Administration  Established in the Department of Agriculture by EO 9280 of Dec. 5, 1942, which consolidated Agricultural Adjustment Agency, Farm Credit Administration, Farm Security Administration, Federal Crop Insurance Corporation, Soil Conservation Service, and food production activities of War Production Board, Office of Agricultural War Relations, and Division of Farm Management and Costs, Bureau of Agricultural Economics. Consolidated with other agencies by EO 9322 of Mar. 26, 1943, to form Administration of Food Production and Distribution.

Food Production and Distribution, Administration of  Established by consolidation of Food Production Administration, Food Distribution Administration, Commodity Credit Corporation, and Extension Service, Department of Agriculture, by EO 9322 of Mar. 26, 1943, under direction of Administrator, directly responsible to President. Renamed War Food Administration by EO 9334 of Apr. 19, 1943. Terminated by EO 9577 of June 29, 1945, and functions transferred to the Secretary of Agriculture. Transfer made permanent by Reorg. Plan No. 3 of 1946, effective July 16, 1946.

Food Safety and Quality Service  Renamed Food Safety and Inspection Service by Agriculture Secretary's memorandum of June 19, 1981.

Foods, Bureau of  Renamed Center for Food Safety and Applied Nutrition by Food and Drug Administration notice of Mar. 9, 1984 (49 FR 10166).

Foreign.  See also other part of title

Foreign Aid, Advisory Committee on Voluntary  Established by President May 14, 1946. Transferred from the Department of State to the Director of the Mutual Security Agency, and later to Director of the Foreign Operations Administration, by Presidential letter of June 1, 1953.


Fuels Coordinator for War, Office of Solid  See Fuels Administration for War, Solid


Fund-Raising Within the Federal Service, President's Committee on  Established by EO 10728 of Sept. 6, 1957. Abolished by EO 10927 of Mar. 18, 1961, and functions transferred to U.S. Civil Service Commission.

Gallaudet College  See Columbia Institution for the Instruction of the Deaf and Dumb, and the Blind

General Programs, Office of  Renamed Office of Public Programs by the Chairman, National Endowment for the Humanities, in January 1991.


Geographical Names, U.S. Board on  See Geographic Board, U.S.


Government. See other part of title


Grazing Service Consolidated with General Land Office into Bureau of Land Management, Department of the Interior, by Reorg. Plan No. 3 of 1946, effective July 16, 1946.


Handicapped, National Council on Education Media and Materials for the Established by agreement between the Secretary of Health, Education, and Welfare and Ohio State University, pursuant to acts of Aug. 20, 1969 (83 Stat. 102) and Apr. 13, 1970 (84 Stat. 187). Authorization deleted by act of Nov. 29, 1975 (89 Stat. 795), and the Secretary was authorized to enter into agreements with non-Federal organizations to establish and operate centers for handicapped.


Health Care Technology, National Council on Established by act of July 1, 1944, as amended (92 Stat. 3447). Renamed Council on Health Care


Health Manpower, Bureau of Renamed Bureau of Health Professions by Department of Health and Human Services Secretarial order of Mar. 12, 1980 (45 FR 17207).


Health Resources Administration Established in Public Health Service. Abolished by Department of Health and Human Services Secretarial reorganization of Aug. 20, 1982 (47 FR 38409), and functions transferred to Health Resources and Services Administration.


Health Services Administration Established in Public Health Service. Abolished by Department of Health and Human Services Secretarial reorganization of Aug. 20, 1982 (47 FR 38409), and functions transferred to Health Resources and Services Administration.


Health Services and Mental Health Administration Established in Public Health Service Apr. 1, 1968. Abolished by Department of Health, Education, and Welfare reorganization order and functions transferred to Centers for Disease Control, Health Resources Administration, and Health Services Administration, effective July 1, 1973.


Home Economics, Bureau of Human Nutrition and See Home Economics, Office of Home Economics, Office of Renamed Bureau of Home Economics by Secretary’s Memorandum 436, effective July 1, 1923, pursuant to act of Feb. 26, 1923 (42 Stat. 1289). Redesignated Bureau of Human Nutrition and Home Economics February 1943 in accordance with Research Administration Memorandum 5 issued pursuant to EO 9069 of Feb. 23, 1942, and in conformity with Secretary’s Memorandums 960 and 986. Functions transferred to Agricultural
Research Service by Secretary’s Memorandum 1320, supp. 4, of Nov. 2, 1953.

**Home Loan Bank Administration, Federal** See Home Loan Bank Board, Federal

**Home Loan Bank Board** See Home Loan Bank Board, Federal


**Homesteads Corporation, Federal Subsistence** See Homesteads, Division of Subsistence


**Housing, President’s Committee on Equal Opportunity in** Established by EO 11063 of Nov. 20, 1962. Inactive as of June 30, 1968.


**Housing Authority, Federal Public** Established by EO 9070 of Feb. 24, 1942. Public housing functions of Federal Works Agency, the Departments of War and the Navy (except housing located on military installations), and Farm Security Administration (nonfarm housing) transferred to Authority, and Defense Homes Corporation administered by the Commissioner of the Authority. Functions transferred to Public Housing Administration, Housing and Home Finance Agency, by Reorg. Plan No. 3 of 1947, effective July 27, 1947.


Housing Enterprise Oversight, Office of Federal  Office and positions of Director and Deputy Director established within the Department of Housing and Urban Development by the act of October 28, 1992 (106 Stat. 3944). Abolished by the act of July 30, 2008 (122 Stat. 2794), and functions, personnel, and property transferred to Federal Housing Finance Agency.


Housing Finance Board, Federal  Established by the act of August 9, 1989 (103 Stat. 354, 415), and certain functions transferred from Federal Home Loan Bank Board. Abolished by the act of July 30, 2008 (122 Stat. 2797), and functions, personnel, and property transferred to Federal Housing Finance Agency.


Human Development Services, Office of  See Human Development, Office of Human Development Services.


Immigration and Naturalization, Bureau of  See Immigration, Bureau of.
Immigration and Naturalization, District Commissioner of Created by act of Aug. 18, 1894 (28 Stat. 391). Abolished by Reorg. Plan No. III of 1940, effective June 30, 1940. Functions administered by the Commissioner of Immigration and Naturalization, Department of Justice, through district immigration and naturalization directors.

Immigration and Naturalization Service See Immigration, Bureau of

Import Programs, Office of Established by the Secretary of Commerce Feb. 14, 1971. Functions transferred to Domestic and International Business Administration, effective Nov. 17, 1972.


Indian Commissioners, Board of Established by section 2039, Revised Statutes. Abolished by EO 6145 of May 25, 1933.


Industry and Trade Administration See Business and Defense Services Administration


Information, Coordinator of Established by Presidential order of July 11, 1941. Functions exclusive of foreign information activities transferred by military order of June 13, 1942, to jurisdiction of Joint Chiefs of Staff, War Department, as Office of Strategic Services. Foreign information functions transferred to Office of War Information by EO 9182 of June 13, 1942.

Information, Division of Established pursuant to Presidential letter of Feb. 28, 1941, to Liaison Officer, Office of Emergency Management. Abolished by EO 9182 of June 13, 1942. Functions relating to public information on war effort transferred and consolidated with Office of War Information, and publication services relating to specific agencies of OEM transferred to those agencies.

Information, Office of Coordinator of Transferred, exclusive of foreign information activities, to Office of War Information by EO 9182 of June 13, 1942. Designated Office of Strategic Services and transferred to jurisdiction of Joint Chiefs of Staff by military order of June 13, 1942. Terminated by EO 9621 of Sept. 20, 1945, and functions distributed to the Departments of State and War.

Information Administration, International Transferred from the Department of State to the U.S. Information Agency by Reorg. Plan No. 8 of 1953, effective Aug. 1, 1953.


Information and Public Affairs, Office of Merged with Office of Intergovernmental Affairs to form Office of Public and Intergovernmental Affairs by Order 1–85 of June 5, 1985 of the Secretary of Labor.

Information Resources Management, Office of See Telecommunications Service, Automated Data
Information Resources Management


Insular Affairs, Bureau of Transferred from Department of War to Division of Territories and Island Possessions, the Department of the Interior, by Reorg. Plan No. II of 1939, effective July 1, 1939.


Intelligence Activities, President's Board of Consultants on Foreign Established by EO 10656 of Feb. 6, 1956. EO 10656 revoked by EO 10938 of May 4, 1961, and Board terminated. Functions transferred to President's Foreign Intelligence Advisory Board.


Intelligence Group, Central Terminated on creation of Central Intelligence Agency by act of July 26, 1947 (61 Stat. 497).

Intelligence Policy and Review, Office of Transferred from the Criminal Division to the National Security Division by act of Mar. 9, 2006 (120 Stat. 249).

Inter-American Affairs, Institute of See American Republics, Office for Coordination of Commercial and Cultural Relations between the

Inter-American Affairs, Office of See American Republics, Office for Coordination of Commercial and Cultural Relations between the

Inter-American Affairs, Office of the Coordinator of See American Republics, Office for Coordination of Commercial and Cultural Relations between the

Interagency. See other part of title

Interdepartmental. See also other part of title

Interdepartmental Advisory Council Established January 1941 to advise Coordinator of Health, Welfare, and Related Defense Activities. Terminated

**Interest and Dividends, Committee on** Established by EO 11695 of Jan. 11, 1973. Abolished by EO 11781 of May 1, 1974.

**Intergovernmental Affairs, Office of** Merged with Office of Information and Public Affairs to form Office of Public and Intergovernmental Affairs by Order 1–85 of June 5, 1985 of the Secretary of Labor.

**Intergovernmental and Interagency Affairs, Office of** Abolished by decision of March 21, 2005 of the Secretary of Education under authority of section 413 of the Department of Education Organization Act.


**Internal Revenue Service** Functions relating to alcohol, tobacco, firearms, and explosives transferred to Bureau of Alcohol, Tobacco, and Firearms by Department of Treasury order of July 1, 1972.

**Internal Security Division** Established July 9, 1945, by transfer of functions from Criminal Division. Abolished Mar. 22, 1973, and functions transferred to Criminal Division, Department of Justice.

**International** See also other part of title

**International Activities, Office of** Renamed Office of Service and Protocol by Secretary of the Smithsonian Institution internal directive of Jan. 11, 1985.


**Investigation, Bureau of** Established by act of May 22, 1908 (35 Stat. 235). Functions consolidated with investigative functions of Bureau of Prohibition, Division of Investigation, Department of Justice, by EO 6166 of June 10, 1933, effective Mar. 2, 1934.

**Investigation, Division of** Designated as Federal Bureau of Investigation in the Department of Justice by act of Mar. 22, 1935 (49 Stat. 77).


**Investigations, Division of** Established by administrative order of Apr. 27, 1933. Abolished Jan. 17, 1942, by administrative order and functions transferred to Branch of Field Examination, General Land Office, Department of the Interior.


**Joint** See also other part of title

**Joint Resolutions of Congress** See State, Department of


Labor, President's Committee on Migratory Appointed by Presidential letter of Aug. 26, 1954. Formally established by EO 10894 of Nov. 15, 1960. Terminated Jan. 6, 1964, by the Secretary of Labor in letter to members, with approval of President.


Labor Department, Solicitor for Transferred from the Department of Justice to the Department of Labor by EO 6166 of June 10, 1933.


Land Bank Commissioner See Farm Loan Board, Federal


Land Office, General Consolidated with Grazing Service into Bureau of Land Management, Department of the Interior, by Reorg. Plan No. 3 of 1946, effective July 16, 1946.


Land Policy Section Established in 1934 as part of Program Planning Division, Agricultural Adjustment Administration. Personnel taken over by Resettlement Administration in 1935.


Land Use Coordination, Office of Established by Secretary of Agriculture Memorandum 725 of July 12, 1937. Abolished Jan. 1, 1944, by General Departmental Circular 21 and functions administered by Land Use Coordinator.


Law Enforcement Training Center, Federal See Law Enforcement Training Center, Consolidated Federal
Law Enforcement Training Center, Consolidated Federal

Legislative Affairs, Office of

Lend-Lease Administration, Office of
Established by EO 8926 of Oct. 28, 1941, to replace Division of Defense Aid Reports. Consolidated with Foreign Economic Administration by EO 9380 of Sept. 25, 1943.

Lewis and Clark Trail Commission

Libraries and Information Science, National Commission on

Library of Congress Police

Lighthouses, Bureau of
Established in the Department of Commerce by act of Aug. 7, 1789 (1 Stat. 53). Consolidated with U.S. Coast Guard by Reorg. Plan No. II of 1939, effective July 1, 1939.

Lincoln Sesquicentennial Commission

Liquidation, Director of

Liquidation Advisory Committee

Literacy, National Institute for

Loan Agency, Federal

Loan Fund, Development

Loan Policy Board

Longshoremans’s Labor Board, National

Low-Emission Vehicle Certification Board

Lowell Historic Canal District Commission

Loyalty Review Board

Management, Budget and Evaluation, Office of

Management Improvement, Advisory Committee on
Management Improvement, President's Advisory Council


Manpower, President's Committee on


Manpower Administration

Renamed Employment and Training Administration by Order 14-75 of Nov. 12, 1975 of the Secretary of Labor.

Manpower Management, Office of Civilian


Marine Affairs, Office of


Marine Corps Memorial Commission, U.S.


Marine Debris Coordinating Committee


Marine Inspection and Navigation, Bureau of

See Navigation and Steamboat Inspection, Bureau of Marine Resources and Engineering Development, National Council on


Maritime Administration


Maritime Advisory Committee


Maritime Board, Federal

See Maritime Commission, U.S.

Maritime Commission, U.S.


Maritime Labor Board


Marketing Administration, Surplus

Established by Reorg. Plan No. III of 1940, effective June 30, 1940, consolidating functions vested in Federal Surplus Commodities Corporation and Division of Marketing and Marketing Agreements, Agricultural Adjustment Administration. Consolidated with other agencies into Agricultural Marketing Administration by EO 9069 of Feb. 23, 1942.

Marketing and Marketing Agreements, Division of


Mediation, U.S. Board of


Medical Information Systems Program Office, Tri-Service


Medical Services Administration


Medicine and Surgery, Department of


Memorial Commission, National


Mental Health, National Institute of


Metals Reserve Company


**Migration, Intergovernmental Committee for European** Renamed Intergovernmental Committee for Migration by Resolution 624, passed by Intergovernmental Committee for European Migration Council, effective Nov. 11, 1980.

**Migration, International Committee for** Created in 1951. Renamed International Organization for Migration pursuant to article 29, paragraph 2, of the ICM constitution, effective Nov. 14, 1989.

**Migratory Bird Conservation Commission** Chairmanship transferred from the Secretary of Agriculture to the Secretary of the Interior by Reorg. Plan No. II of 1939, effective July 1, 1939.


**Military Airlift Command** Inactivated June 1, 1992.


**Military Purchases, Interdepartmental Committee for Coordination of Foreign and Domestic** Informal liaison committee created on Presidential notification of Dec. 6, 1939, to the Secretaries of the Treasury and War and the Acting Secretary of the Navy. Committee dissolved in accordance with Presidential letter to the Secretary of the Treasury Apr. 14, 1941, following approval of act of Mar. 11, 1941 (55 Stat. 31).

**Military Renegotiation Policy and Review Board** Established by directive of the Secretary of Defense July 19, 1948. Abolished by Secretary’s letter of Jan. 18, 1952, which transferred functions to Renegotiation Board.


**Militia Bureau** Established in 1908 as Division of Militia Affairs, Office of the Secretary of War. Superseded in 1933 by National Guard Bureau.

**Mine Health and Safety Academy, National** Transferred from the Department of the Interior to the Department of Labor by act of July 25, 1979 (93 Stat. 111).


**Minerals Policy and Research Analysis, Office of** See Minerals Mobilization, Office of


**Mines, Bureau of** Established in the Department of the Interior by act of May 16, 1910 (36 Stat. 369). Transferred to the Department of Commerce by EO 4239 of June 4, 1925. Transferred to the Department

Mining Enforcement and Safety Administration Established by Order 2953 of May 7, 1973 of the Secretary of the Interior. Terminated by departmental directive Mar. 9, 1978, and functions transferred to Mine Safety and Health Administration, Department of Labor, established by act of Nov. 9, 1977 (91 Stat. 1319).


Mobilization, Office of Civil and Defense See Mobilization, Office of Defense and Civilian


Monuments in War Areas, American Commission for the Protection and Salvage of Artistic and Historic Established by President June 23, 1943; announced by Secretary of State Aug. 20, 1943. Activities assumed by the Department of State Aug. 16, 1946.


Narcotics, President's Council on Counter-  Renamed President's Drug Policy Council by EO 13023, Nov. 6, 1996 (61 FR 57767).


National.  See other part of title


Naval Material Command  See Naval Material Support Establishment


Naval Observatory  Jurisdiction transferred from Bureau of Navigation to Chief of Naval Operations by EO 9126 of Apr. 8, 1942, and by Reorg. Plan No. 3 of 1946, effective July 16, 1946.


Naval Petroleum and Oil Shale Reserves, Office of  Established by the Secretary of the Navy, as required by law (70A Stat. 457). Jurisdiction transferred to the Department of Energy by act of Aug. 4, 1977 (91 Stat. 581).


Nutrition Division  Functions transferred from Department of Health, Education, and Welfare to the Department of Agriculture by EO 9310 of Mar. 3, 1943.


Office  See also other part of title


Operations Coordinating Board  Established by EO 10483 of Sept. 2, 1953, which was superseded by EO 10700 of Feb. 25, 1957. EO 10700 revoked by EO 10920 of Feb. 18, 1961, and Board terminated.

Ordnance, Bureau of  See Ordnance and Hydrography, Bureau of


Organization, President’s Advisory Committee on Government  Established by EO 10432 of Jan. 24, 1953. Abolished by EO 10917 of Feb. 10, 1961, and functions transferred to Bureau of the Budget for termination.


Park Service, National Functions in District of Columbia relating to space assignment, site selection for public buildings, and determination of priority in construction transferred to Public Buildings Administration, Federal Works Agency, under Reorg. Plan No. 1 of 1939, effective July 1, 1939.


Pennsylvania Avenue, Temporary Commission on Established by EO 11210 of Mar. 25, 1956. Inactive as of Nov. 15, 1969, due to lack of funding.


Pension and Welfare Benefit Programs, Office of See Labor-Management Services Administration


Pensions, Office of the Commissioner of See Pensions, Commissioner of


Personal Property, Office of See Supply Service, Federal

Personnel, National Roster of Scientific and Specialized Established by National Resources Planning Board pursuant to Presidential letter of June 18, 1940, to the Secretary of the Treasury. After Aug. 15, 1940, administered jointly by Board and U.S. Civil Service Commission. Transferred to War


Personnel Council, Federal See Personnel Administration, Council of


Petroleum Administration for War See Petroleum Coordinator for War, Office of

Petroleum Coordinator for War, Office of Secretary of the Interior designated Petroleum Coordinator for National Defense pursuant to Presidential letter of May 28, 1941, and approved Petroleum Coordinator for War pursuant to Presidential letter of Apr. 20, 1942. Office abolished by EO 9276 of Dec. 2, 1942, and functions transferred to Petroleum Administration for War, established by same EO. Administration terminated by EO 9718 of May 3, 1946.


Physical Fitness, President’s Council on See Youth Fitness, President’s Council on

HISTORY OF AGENCY ORGANIZATIONAL CHANGES

Planning Board, National
Established by Administrator of Public Works July 30, 1933.
Terminated by EO 6777 of June 30, 1934.

Plant Industry, Bureau of

Plant Industry, Soils, and Agricultural Engineering, Bureau of
See Plant Industry, Bureau of

Plant Quarantine, Bureau of
See Entomology and Plant Quarantine, Bureau of

Policy Development, Office of
See Domestic Council

Post Office, Department of
See Postal Service

Postal Rate Commission

Postal Savings System

Postal Service

Power Commission, Federal

Preparedness, Office of

Preparedness Agency, Federal

President's.
See other part of title

Press Intelligence, Division of

Price Administration, Office of

Price Commission

Price Decontrol Board

Price Stability for Economic Growth, Cabinet Committee on

Price Stabilization, Office of

Prices and Costs, Committee on Government Activities Affecting

Priorities Board

Prison Industries, Inc., Federal
Established by EO 6917 of Dec. 11, 1934. Transferred to the Department of Justice by Reorg. Plan No. II of 1939, effective July 1, 1939.

Prison Industries Reorganization Administration

Private Sector Programs, Office of
Functions transferred to the Office of Citizen Exchanges within


**Proclamations** See State, Department of


**Product Standards Policy, Office of** Formerly separate operating unit under Assistant Secretary for Productivity, Technology, and Innovation, Department of Commerce. Transferred to National Bureau of


**Production Management, Office of** Established in Office for Emergency Management by EO 8629 of Jan. 7, 1941. Abolished by EO 9040 of Jan. 24, 1942, and personnel and property transferred to War Production Board.

**Production and Marketing Administration** Established by Secretary of Agriculture Memorandum 1118 of Aug. 18, 1945. Functions transferred under Department reorganization by Secretary’s Memorandum 1320, supp. 4, of Nov. 2, 1953.


**Programs, Bureau of International** Established by the Secretary of Commerce Aug. 8, 1961, by Departmental Orders 173 and 174. Abolished by Departmental Order 182 of Feb. 1, 1963, which established Bureau of International Commerce. Functions transferred to Domestic and International Business Administration, effective Nov. 17, 1972.


**Prohibition, Bureau of** Established by act of May 27, 1930 (46 Stat. 427). Investigative functions consolidated with functions of Bureau of Investigation into Division of Investigation, Department of Justice. by EO 6166 of June 10, 1933, which set as effective date Mar. 2, 1934, or such later date as fixed by President. All other functions performed by Bureau of Prohibition ordered transferred to such division in the Department of Justice as deemed desirable by Attorney General.


**Property Administration, Surplus** See War Property Administration, Surplus

**Property Board, Surplus** See War Property Administration, Surplus


**Property Management and Disposal Service** See Emergency Procurement Service

**Property Office, Surplus** Established in Division of Territories and Island Possessions, Department of the Interior, under Regulation 1 of Surplus Property Board, Apr. 2, 1945. Transferred to War Assets Administration by EO 9828 of Feb. 21, 1947.

Established Radiation and Organisms, Division of


Established by act of June 19, 1934 (48 Stat. 1102), and functions transferred to Federal Communications Commission.


Established by act of June 19, 1934 (48 Stat. 1102), and functions transferred to Federal Communications Commission.


Established by EO 7057 of May 28, 1935. Terminated by terms of act.


Established by EO 9883 of Aug. 11, 1947.


Established by EO 7057 of May 28, 1935. Terminated by terms of act.


Established by National Emergency Council June 17, 1902, to form Smithsonian Environmental Research Center.


Resolution 26 of June 14, 1935 (49 Stat. 375), and extension of Administration in skeletonized form authorized until Apr. 1, 1936. Office of Administrator, National Recovery Administration, created by EO 7075 of June 15, 1935. Administration terminated by EO 7252 of Dec. 21, 1935, which transferred Division of Review, Division of Business Corporation, and Advisory Council to the Department of Commerce for termination of functions by Apr. 1, 1936. Consumers' Division transferred to the Department of Labor by same order.


Records Information Management, Office of Functions transferred from National Archives and Records Service to Automated Data and Telecommunications Service by General Services Administrator’s decision, effective Jan. 10, 1982, regionally and Apr. 1, 1982, in Washington, DC.


Recovery Administration, National Established by President pursuant to act of June 16, 1933 (48 Stat. 194). Provisions of title I of act repealed by Public


Regional Operations, Executive Director of Established in Food and Drug Administration by order of May 20, 1971 of the Secretary of Health, Education, and Welfare. Merged into Office of Regulatory Affairs by order of Nov. 5, 1984 of the Secretary of Health and Human Services.


Relief and Rehabilitation Operations, Office of Foreign Established in the Department of State as announced by White House Nov. 21, 1942. Consolidated with Foreign Economic Administration by EO 9380 of Sept. 25, 1943.


Research, Office of University Transferred from Office of Program Management and Administration, Research and Special Programs Administration, to Office of Economics, Office of the Assistant Secretary for Policy and International Affairs, under authority of the Department of Transportation appropriation request for FY 1985, effective Oct. 1, 1984.


Research and Intelligence Service, Interim Established in the Department of State by EO 9621 of Sept. 20, 1945. Abolished Dec. 31, 1945, pursuant to terms of order.


Research and Service Division, Cooperative Functions transferred to the Secretary of Agriculture in Farmer Cooperative Service by act of Aug. 6, 1953 (67 Stat. 390).


Resources Board and Advisory Committee, National Established by EO 6777 of June 30, 1934. Abolished by EO 7065 of June 7, 1935, and functions transferred to National Resources Committee.


Resources Planning Board, National See Resources Committee, National


Revenue Sharing, Office of Established by the Secretary of the Treasury to administer programs authorized by acts of Oct. 20, 1972 (86 Stat. 919), and July 22, 1976 (90 Stat. 999). Transferred from the Office of the Secretary to Assistant Secretary (Domestic Finance) by Department of the Treasury Order 242, rev. 1, of May 17, 1976.


Roads, Bureau of Public See Road Inquiry, Office of

Roads Administration, Public See Road Inquiry, Office of

Roads and Rural Engineering, Office of Public See Road Inquiry, Office of


Rural Development Committee

See Business and Cooperative Development Service.


Rural Development Program, Committee for


Rural Development Service


Rural Electrification Administration


Rural Housing and Community Development Service


Rural Rehabilitation Division


Saint Elizabeth's Hospital

See Insane, Government Hospital for the

Saint Lawrence Seaway Development Corporation


Salary Stabilization, Office of

See Salary Stabilization Board

Salary Stabilization Board


Sales Manager, Office of the General

Savings Bonds, Interdepartmental Committee for the Voluntary Payroll Savings Plan for the Purchase of U.S. Securities


Savings and Loan Advisory Council, Federal


Savings and Loan Insurance Corporation, Federal


Savings Bonds Division, United States

Established by Departmental Order 62 of Dec. 26, 1945, as successor to the War and Finance Division, War Savings Staff, and Defense Savings Staff. Functions transferred to Bureau of Public Debt by Departmental Order 101–05 of May 11, 1994, and Division renamed Savings Bond Marketing Office.

Science, Engineering, and Technology, Federal Coordinating Council


Science, Engineering, and Technology Panel, Intergovernmental


Science Advisory Committee, President's


Science Exhibit-Century 21 Exposition, U.S.


Science and Technology, Federal Council for See Scientific Research and Development, Interdepartmental Committee on

Science and Technology, Office of


Science and Technology, President's Committee on


Scientific and Policy Advisory Committee


Scientific Research and Development, Interdepartmental Committee on


Scientific Research and Development, Office of


Scientists and Engineers, National Committee for the Development of


Scientists and Engineers, President's Committee on See Scientists and Engineers, National Committee for the Development of

Screw Thread Commission, National

Established by act of July 18, 1918 (40 Stat. 912). Terminated by EO 6166 of June 10, 1933, and records transferred to the Department of Commerce, effective Mar. 2, 1934. Informal Interdepartmental Screw Thread Committee established on Sept. 14, 1939, consisting of representatives of the Departments of War, the Navy, and Commerce.

Sea Grant Review Panel, National


Secret Service, United States

See Secret Service Division

Secret Service Division

Security and Safety Performance Assurance, Office of


Security, Office of the Director for Mutual Security, Office of
Established by EO 9988 of Aug. 20, 1948. See Selective Service Records, Office of
Selective Service System

Self-Help Development and Technical Development, Office of

Services, Bureau of Special
See Office of War Information
Services, Division of Central Administrative
Established by Liaison Officer for Emergency Management pursuant to Presidential letter of Feb. 28, 1941. Terminated by EO 9471 of Aug. 25, 1944, and functions discontinued or transferred to constituent agencies of Office for Emergency Management and other agencies.


Shipping Board, U.S.

Shipping Board Bureau, U.S.
See Shipping Board, U.S.

Shipping Board Emergency Fleet Corporation, U.S.

Shipping Board Merchant Fleet Corporation, U.S.
See Shipping Board Emergency Fleet Corporation, U.S.

Ships, Bureau of
Established by act of June 20, 1940 (54 Stat. 493), to replace Bureau of Engineering and Bureau of Construction and Repair. Abolished by Department of Defense reorg. order of Mar. 9, 1966, and functions transferred to the Secretary of the Navy (31 FR 7188).
Simpson Historical Research Center, Albert F. Renamed Headquarters USAF Historical Research Center by special order of Dec. 16, 1983 of the Secretary of Defense.


Social Security Administration See Social Security Board


Soil Conservation Service See Soil Erosion Service


Soils, Bureau of See Agricultural and Industrial Chemistry, Bureau of and Plant Industry, Bureau of


Space Science, Office of See Space and Terrestrial Applications, Office of


Space Station, Office of Established in the National Aeronautics and Space Administration. Abolished in 1990 and remaining functions transferred to the Office of Space Flight.


Space Transportation Operations, Office of 
Combined with Office of Space Transportation Systems to form Office of Space Transportation Systems, National Aeronautics and Space Administration, effective July 1982.

Space Transportation Systems, Office of 
See Space Transportation Operations, Office of

Spanish-Speaking People, Cabinet Committee on Opportunities for 
See Mexican-American Affairs, Interagency Committee on

Special. See other part of title

Specifications Board, Federal 

Sport Fisheries and Wildlife, Bureau of 

Standards, National Bureau of 
See Weights and Measures, Office of Standard

State, Department of 
Duty of Secretary of State of procuring copies of all statutes of the States, as provided for in act of Sept. 28, 1789 (R.S. 206), abolished by Reorg. Plan No. 20 of 1950, effective May 24, 1950. Functions of numbering, editing, and distributing proclamations and Executive orders transferred from the Department of State to the Division of the Federal Register, National Archives, by EO 7298 of Feb. 18, 1936. Duty of Secretary of State of publishing Executive proclamations and treaties in newspapers in District of Columbia, provided for in act of July 31, 1876 (19 Stat. 105), abolished by Reorg. Plan No. 20 of 1950, effective May 24, 1950. Functions concerning publication of U.S. Statutes at Large, acts and joint resolutions in pamphlet form known as slip laws, and amendments to the Constitution; electoral votes for President and Vice President; and Territorial papers transferred from the Department of State to the Administrator of the General Services Administration by Reorg. Plan No. 20 of 1950. (See also Archives Establishment, National)

State and Local Cooperation, Division of 

State and Local Government Cooperation, Committee on 

State Technical Services, Office of 

Statistical Board, Central 

Statistical Committee, Central 

Statistical Policy Coordination Committee 

Statistical Reporting Service 

Statistics Administration, Social and Economic 

Statutes at Large 
See State, Department of

Statutes of the States 
See State, Department of

Steam Engineering, Bureau of 

Steamboat Inspection Service 

Stock Catalog Board, Federal Standard 

Strategic Defense Initiative Organization 
Established in 1986 as a separate agency of the Department of Defense. Renamed Ballistic Missile Defense Organization by Deputy Secretary’s memorandum in May 1993.

Strategic Services, Office of See Information, Office of Coordinator of


Supplies and Accounts, Bureau of See Provisions and Clothing, Bureau of


Supply, Bureau of Federal See Procurement Division

Supply, Office of Renamed Office of Procurement and Property by Smithsonian Institution announcement of Nov. 4, 1986.

Supply Committee, General Established by act of June 17, 1910 (36 Stat. 531). Abolished by EO 6166 of June 10, 1933, effective Mar. 2, 1934, and functions transferred to Procurement Division, the Department of the Treasury.


Surveys and Maps, Federal Board of See Surveys and Maps of the Federal Government, Board of


Telecommunications Adviser to the President Established in Executive Office of
the President by EO 10297 of Oct. 9, 1951. EO 10297 revoked by EO 10460 of June 16, 1953, and functions transferred to Director of Office of Defense Mobilization.

Telecommunications Management, Director of

Telecommunications Policy, Office of

Telecommunications Service, Automated Data

Temporary Controls, Office of

Temporary Emergency Court of Appeals

Territorial Affairs, Office of

Territorial papers
See State, Department of

Territories, Office of
Established by the Secretary of the Interior July 28, 1950. Functions reassigned to Deputy Assistant Secretary for Territorial Affairs in Office of the Assistant Secretary—Public Land Management, Department of the Interior, by Secretarial Order 2942, effective July 1, 1971.

Terrorism, Cabinet Committee To Combat

Terrorist Threat Integration Center

Textile National Industrial Relations Board
Established by administrative order of June 28, 1934. Abolished by EO 6858 of Sept. 26, 1934, which created Textile Labor Relations Board in connection with the Department of Labor. Board terminated July 1, 1937, and functions absorbed by U.S. Conciliation Service, Department of Labor.

Textile National Industrial Relations Board, Cotton

Textile Work Assignment Board, Cotton

Textile Work Assignment Board, Silk

Textile Work Assignment Board, Wool

Textiles, Office of

Thrift Depositor Protection Oversight Board
See Oversight Board (of the Resolution Trust Corporation).

Trade, Special Adviser to the President on
Foreign
Established by EO 6651 of Mar. 23, 1934. Terminated on expiration of National Recovery Administration.

Trade Administration, International
See Business and Defense Services Administration

Trade Agreements, Interdepartmental Committee on

Trade and Development Program

Trade Expansion Act Advisory Committee
Established by EO 11075 of Jan. 15, 1963. Abolished by EO 11846 of Mar. 27, 1975,
and records transferred to Trade Policy Committee established by same EO.

Trade Negotiations, Office of the Special Representative for

Renamed Office of the U.S. Trade Representative by EO 12188 of Jan. 4, 1980.

Trade Policy Committee


Traffic Safety, President’s Committee for


Traffic Safety Agency, National


Training and Employment Service, U.S.

Established in Manpower Administration, Department of Labor, Mar. 17, 1969. Abolished by Secretary’s letter of Dec. 6, 1971, and functions assigned to Office of Employment Development Programs and U.S. Employment Service.

Training School for Boys, National

See District of Columbia, Reform-School of the

Transportation, Federal Coordinator of


Transportation, Office of


Transportation and Communications Service


Transportation and Public Utilities Service

Abolished by General Services Administration order of Aug. 17, 1982. Functions transferred to various GSA organizations.

Transportation Safety Board, National


Transportation Security Administration


Transportation Statistics, Bureau of


Travel Service, U.S.

Replaced by U.S. Travel and Tourism Administration, Department of Commerce, pursuant to act of Oct. 16, 1981 (95 Stat. 1014).

Travel and Tourism Administration, U.S.


Travel and Tourism Advisory Board


Treasury, Office of the Assistant Secretary of the—Electronics and Information Technology


Treasury, Solicitor of the

Position established when certain functions of Solicitor of the Treasury transferred to the Department of Justice by EO 6166 of June 10, 1933. Solicitor of the Treasury transferred from the Department of Justice to the Department of the Treasury by same order. Office of Solicitor of the Treasury abolished by act of May 10, 1934 (48 Stat. 758), and functions transferred to General Counsel, the Department of the Treasury.

Treasury Police Force

See Secret Service Division

Treasury Secretary, Assistant

Office abolished by Reorg. Plan No. III of 1940, effective June 30, 1940, and functions transferred to Fiscal Assistant Secretary, Department of the Treasury.

Treasury Under Secretary for Enforcement, Office of


Treaties

See State, Department of

Typhus Commission, U.S. of America


U.S.

See other part of title

Uniformed Services University of the Health Sciences, School of Medicine of the


United Nations Educational, Scientific and Cultural Organization


Urban Mass Transportation Administration Functions regarding urban mass transportation established in the Department of Housing and Urban Development by act of July 9, 1964 (78 Stat. 302). Most functions transferred to the Department of Transportation by Reorg. Plan No. 2 of 1968, effective June 30, 1968 (82 Stat. 1369), and joint responsibility assigned to the Departments of Transportation and Housing and Urban Development for functions relating to research, technical studies, and training. Transportation and Housing and Urban Development Under Secretaries agreed in November 1969 that the Department of Transportation should be focal point for urban mass transportation grant administration; at which time functions transferred to the Department of Transportation. Renamed Federal Transit Administration by act of Dec. 18, 1991 (105 Stat. 2088).

Urban Renewal Administration Established in Housing and Home Finance Agency by Administrator’s Organizational Order 1 of Dec. 23, 1954. Functions transferred to the Department of Housing and Urban Development by act of Sept. 9, 1965 (78 Stat. 667), and Administration terminated.


Veterans Education Appeals Board See Veterans Tuition Appeals Board


Veterans Health Administration See Medicine and Surgery, Department of

Veterans Health Services and Research Administration See Medicine and Surgery, Department of


Veterinary Medicine, Bureau of Established in Food and Drug Administration, Department of Health, Education, and Welfare. Renamed Center for Veterinary Medicine by FDA notice of Mar. 9, 1984 (49 FR 10166).


Virgin Islands Corporation See Virgin Islands Company


Vocational Rehabilitation Administration See Vocational Rehabilitation, Office of
Voluntary Citizen Participation, State Office of
Renamed State Office of Volunteerism in ACTION by notice of Apr. 18, 1986 (51 FR 13265), effective May 18, 1986.

Volunteer Service, International, Secretariat for
Established in 1962 by International Conference on Middle Level Manpower called by President. Terminated Mar. 31, 1976, due to insufficient funding.

Volunteers in Service to America

Wage Adjustment Board

Wage and Price Stability, Council on

Wage and Price Stability Program
See Wage and Price Stability, Council on

Wage Stabilization Board

Wage Stabilization Board, National
See Defense Mediation Board, National

Walops Flight Center, Wallops Island, VA

War, Solid Fuels Administration for

War Assets Administration

War Assets Corporation
See Petroleum Reserves Corporation

War Claims Commission

War Commodities Division
Established in Office of Foreign Economic Coordination by Department of State Order of Aug. 27, 1943. Office abolished by departmental order of Nov. 6, 1943, pursuant to EO 9380 of Sept. 25, 1943, which established Foreign Economic Administration in Office for Emergency Management.

War Communications, Board of
See Defense Communications Board

War Contracts Price Adjustment Board

War Damage Corporation
See War Insurance Corporation

War, Department of

War Finance Corporation

War Food Administration
See Food Production and Distribution, Administration of

War Information, Office of

War Insurance Corporation

War Labor Board, National  See Defense Mediation Board, National


War Mobilization and Reconversion, Office of Established by act of Oct. 3, 1944 (58 Stat. 785). Consolidated with other agencies by EO 9809 of Dec. 12, 1946, to form Office of Temporary Controls. Media Programming Division and Motion Picture Division transferred to Office of Government Reports, reestablished by same order. Certain other functions transferred to President and the Secretary of Commerce.


War and Post War Adjustment Policies, Advisory Unit on Established in Office of War Mobilization by Presidential direction Nov. 6, 1943. Report submitted Feb. 15, 1944, and Unit Director and Assistant Director submitted letter to Director of War Mobilization ending their work May 12, 1944.


War Relations, Agricultural, Office for  See Farm Products, Division of

War Relief Agencies, President's Committee on Established by Presidential letter of Mar. 13, 1941. President's War Relief Control Board established by EO 9205 of July 25, 1942, to succeed Committee. Board terminated by EO 9723 of May 14, 1946, and functions transferred to the Department of State.

War Relief Control Board, President's  See President's Committee on War Relief Agencies


War Resources Board Established in August 1939 as advisory committee to work with Joint Army and Navy Munitions Board. Terminated by President Nov. 24, 1939.

War Resources Council  See Defense Resources Committee


White House Police Force  See Secret Service Division


Women’s Reserve  Established in U.S. Coast Guard by act of Nov. 23, 1942 (56 Stat. 1020).


Work Projects Administration  See Works Progress Administration


Works Administration, Federal Civil
Established by EO 6420–B of Nov. 9, 1933. Function of employment expired March 1934. Function of settling claims continued under Works Progress Administration.

Works Administration, Public
See Emergency Administration of Public Works, Federal

Works Agency, Federal

Works Emergency Housing Corporation, Public

Works Emergency Leasing Corporation, Public

Works Progress Administration
Established by EO 7034 of May 6, 1935, and continued by subsequent yearly emergency relief appropriation acts. Renamed Work Projects Administration by Reorg. Plan No. 1 of 1939, effective July 1, 1939, which provided for consolidation of Works Progress Administration into Federal Works Agency. Transferred by President to Federal Works Administrator Dec. 4, 1942.

Works, Special Board of Public
See Land Program, Director of

Yards and Docks, Bureau of

Youth Administration, National

Youth Crime, President's Committee on Juvenile Delinquency and

Youth Fitness, President's Council on

Youth Opportunity, President's Council on

Youth Programs, Office of
NAME INDEX

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