

DEPARTMENT OF THE TREASURY

1500 Pennsylvania Avenue NW., Washington, DC 20220
Phone, 202-622-2000. Internet, www.treas.gov.

SECRETARY OF THE TREASURY

Chief of Staff	JOHN W. SNOW
Executive Secretary	TIMOTHY ADAMS
Deputy Secretary	JEFFREY KUPFER
Inspector General	(VACANCY)
Treasury Inspector General for Tax Administration	JEFFREY RUSH, JR.
Deputy Inspector General for Audit	PAMELA J. GARDINER, <i>Acting</i>
Deputy Inspector General for Investigations	GORDON C. MILBOURN III, <i>Acting</i>
General Counsel	ROBERT J. CORTESI
Deputy General Counsel	DAVID AUFHAUSER
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Deputy Assistant Secretary (Macroeconomics)	RICHARD CLARIDA
Deputy Assistant Secretary for Policy Coordination	(VACANCY)
Deputy Assistant Secretary (Microeconomic Analysis)	JAMES CARTER
Assistant Secretary (Legislative Affairs and Public Liaison)	MARK WARSHAWSKY
Deputy Assistant Secretary (Appropriation and Management)	JOHN DUNCAN
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Deputy Assistant Secretary (Public Liaison)	AMY SMITH
Deputy Assistant Secretary (Tax and Budget)	DAN MCCARDELL
Assistant Secretary for Management/Chief Financial Officer	JAMES T. YOUNG
Deputy Assistant Secretary (Information Systems) and Chief Information Officer	TERESA M. RESSEL, <i>Acting</i>
Deputy Assistant Secretary (Human Resources)	DREW LADNER
Deputy Chief Financial Officer	W. EARL WRIGHT, JR., <i>Acting</i>
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Deputy Assistant Secretary (Public Affairs)	ROBERT NICHOLS, <i>Acting</i>
Assistant Secretary (Tax Policy)	ROBERT NICHOLS
Deputy Assistant Secretary (Regulatory Affairs)	PAMELA OLSON
Deputy Assistant Secretary (Tax Analysis)	ERIC SOLOMAN
Deputy Assistant Secretary (Tax Policy)	ANDREW B. LYON
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	PETER R. FISHER

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Deputy Assistant Secretary for Critical Infrastructure Protection and Compliance	MICHAEL DAWSON
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Deputy Assistant Secretary (Financial Institutions Policy)	(VACANCY)
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Deputy Assistant Secretary (Federal Finance)	TIMOTHY J. BITSBERGER
Deputy Assistant Secretary (Government Financial Policy)	ROGER KODAT
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Assistant Secretary (Enforcement)	KEN LAWSON
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Deputy Assistant Secretary for Terrorism and Violent Crime	JUAN C. ZARATE
Deputy Assistant Secretary for Regulatory, Tariff and Trade	TIMOTHY E. SKUD
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Under Secretary (International Affairs)	JOHN TAYLOR
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Deputy Assistant Secretary for Asia, the Americas, and Africa	(VACANCY)
Deputy Assistant Secretary for Multilateral Development Bank and Specialized Development Institution	WILLIAM SCHUERCH
Deputy Assistant Secretary for Eurasia and Latin America	NANCY LEE
Deputy Assistant Secretary for Technical Assistance Policy	JAMES H. FALL III
Deputy Assistant Secretary for Trade and Investment Policy	(VACANCY)

ALCOHOL AND TOBACCO TAX AND TRADE BUREAU

650 Massachusetts Avenue NW., Washington, DC 20226

Phone, 202-927-5000. Fax, 202-927-5611. Internet, www.ttb.gov.

Administrator	ARTHUR LIBERTUCCI
Deputy Administrator	JOHN MANFREDA
Assistant Administrator (Field Operations)	JOHN DAFFRON

Assistant Administrator (Headquarters)
Associate Chief Counsel

SUSAN STEWART
ROBERT TOBIASSEN

OFFICE OF THE COMPTROLLER OF THE CURRENCY

250 E Street SW., Washington, DC 20219

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Comptroller	JOHN D. HAWKE, JR.
Chief of Staff	MARK A. NISHAN
Chief Information Officer	JACKIE FLETCHER
Deputy to the Federal Deposit Insurance Corporation Director (Comptroller of the Currency)	THOMAS E. ZEMKE
Ombudsman	SAMUEL P. GOLDEN
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Senior Deputy Comptroller for the Office of Management and Chief Financial Officer	EDWARD J. HANLEY
Senior Deputy Comptroller for Mid-size Community Bank Supervision	TIMOTHY W. LONG
Senior Deputy Comptroller and Chief National Bank Examiner	EMORY WAYNE RUSHTON
Senior Deputy Comptroller for International and Economic Affairs	JONATHAN L. FIECHTER
Senior Deputy Comptroller for Public Affairs	MARK A. NISHAN, <i>Acting</i>
Senior Deputy Comptroller for Large Bank Supervision	DOUGLAS W. ROEDER

BUREAU OF ENGRAVING AND PRINTING

Fourteenth and C Streets SW., Washington, DC 20228

Phone, 202-874-3019. Internet, www.moneyfactory.com.

Director	THOMAS A. FERGUSON
Deputy Director	(VACANCY)
Associate Director (Chief Financial Officer)	GREGORY D. CARPER
Associate Director (Chief Information Officer)	RONALD W. FALTER
Associate Director (Chief Operating Officer)	WILLIAM W. WILLS
Associate Director (Management)	JOEL C. TAUB
Associate Director (Technology)	CARLA F. KIDWELL
Chief Counsel	CARROL H. KINSEY

FINANCIAL MANAGEMENT SERVICE

401 Fourteenth Street SW., Washington, DC 20227

Phone, 202-874-6740. Internet, www.fms.treas.gov.

Commissioner	RICHARD L. GREGG
Deputy Commissioner	KENNETH R. PAPAJ
Director, Legislative and Public Affairs	ALVINA M. MCHALE
Chief Counsel	DEBRA N. DIENER
Assistant Commissioner, Agency Services	KERRY LANHAM
Assistant Commissioner, Debt Management Services	MARTY MILLS
Assistant Commissioner, Federal Finance	BETTSY H. LANE

Assistant Commissioner, Financial Operations	JUDITH R. TILLMAN
Assistant Commissioners, Governmentwide Accounting	LARRY D. STOUT, D. JAMES STURGILL
Assistant Commissioner, Information Resources	NANCY C. FLEETWOOD
Assistant Commissioner, Management (CFO)	SCOTT JOHNSON
Assistant Commissioner, Regional Operations	ANTHONY R. TORRICE

INTERNAL REVENUE SERVICE

1111 Constitution Avenue NW., Washington, DC 20224
 Phone, 202-622-5000. Internet, www.irs.gov.

Commissioner of Internal Revenue	MARK W. EVERSON
Commissioner, Large and Midsize Business Division	LARRY LANGDON
Commissioner, Small Business/Self-Employed Division	JOSEPH KEHOE
Commissioner, Tax Exempt and Government Entities Division	EVELYN PETSCHKE
Commissioner, Wage and Investment Division	JOHN M. DALRYMPLE
Deputy Commissioner	BOB WENZEL
Deputy Commissioner of Modernization and Chief Financial Officer	JOHN REECE
Chief Counsel	B. JOHN WILLIAMS
Chief Financial Officer	W. TODD GRAMS
Chief, Agency-Wide Shared Services	BILL BOSWELL
Chief, Appeals	DANIEL BLACK
Chief, Communications and Liaison	DAVID R. WILLIAMS
Chief, Criminal Investigation	MARK E. MATTHEWS
Chief, Information Systems	TONI L. ZIMMERMAN
National Taxpayer Advocate	NINA E. OLSON

UNITED STATES MINT

801 Ninth Street NW., Washington, DC 20220
 Phone, 202-354-7200. Internet, www.usmint.gov.

Director	DAVID A. LEBRYK
Deputy Director	(VACANCY)
Chief Counsel	DAN SHAVER
Associate Director, Chief Financial Officer	JERRY HORTON
Associate Director, Chief Information Officer	RAJ CHELLARAH, <i>Acting</i>
Associate Director, Manufacturing Strategic Business Unit	BRADFORD COOPER
Associate Director, Sales and Marketing Strategic Business Unit	DAVID PICKENS
Associate Director, Protection Strategic Business Unit	WILLIAM F. DADDIO

BUREAU OF THE PUBLIC DEBT

999 E Street NW., Washington, DC 20239-0001
 Phone, 202-219-3300. Internet, www.publicdebt.treas.gov.

Commissioner	VAN ZECK
Deputy Commissioner	ANNE MEISTER

Chief Counsel	WALTER T. ECCARD
Assistant Commissioner (Financing)	CARL M. LOCKEN, JR.
Assistant Commissioner (Information Technology)	CYNTHIA Z. SPRINGER
Assistant Commissioner (Public Debt Accounting)	DEBRA HINES
Assistant Commissioner (Securities Operations)	JOHN R. SWALES III
Assistant Commissioner (Investor Services)	FRED PYATT
Executive Director (Administration Resource Center)	THOMAS W. HARRISON
Executive Director (Government Securities Regulation Staff)	LORI SANTAMORENA
Executive Director (Savings Bonds Marketing Office)	PAUL VOGELZANG

OFFICE OF THRIFT SUPERVISION

1700 G Street NW., Washington, DC 20552
 Phone, 202-906-6000. Internet, www.ots.treas.gov.

Director	ELLEN S. SEIDMAN
Deputy Director	RICHARD M. RICCOBONO
Chief Counsel	CAROLYN J. BUCK
Chief Information Officer and Director, Office of Information Systems	TIMOTHY T. WARD
Executive Director, External Affairs	(VACANCY)
Managing Director, Supervision	SCOTT M. ALBINSON
Associate Director for Federal Deposit Insurance Corporation	WALTER B. MASON
Director, Congressional Affairs	KEVIN PETRASIC
Director, Press Relations	SAM I. ESKENAZI
Director, Office of Equality and Workplace Principles	RUBY MAE THOMAS

The Department of the Treasury performs four basic functions: formulating and recommending economic, financial, tax, and fiscal policies; serving as financial agent for the U.S. Government; enforcing the law; and manufacturing coins and currency.

The Treasury Department was created by act of September 2, 1789 (31 U.S.C. 301 and 301 note). Many subsequent acts have figured in the development of the Department, delegating new duties to its charge and establishing the numerous bureaus and divisions that now comprise the Treasury.

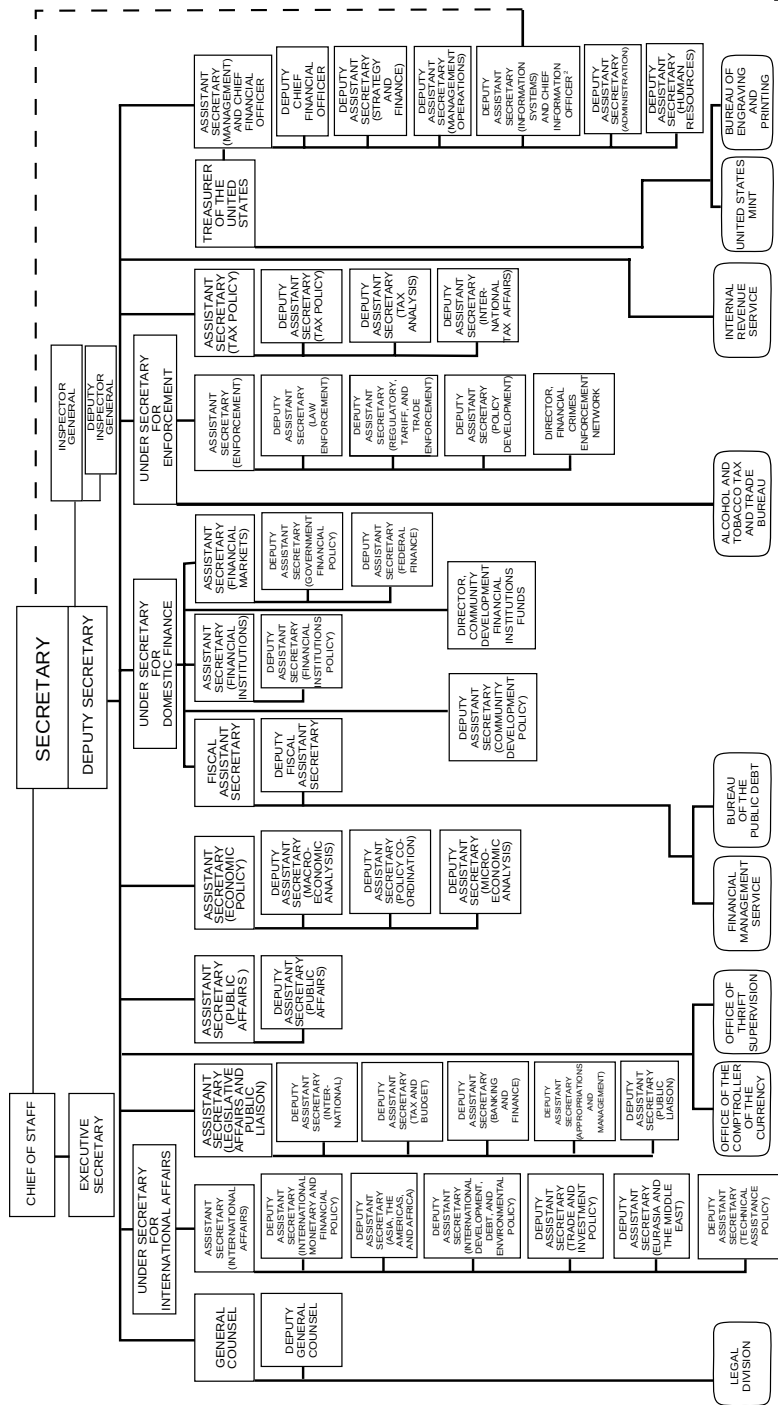
Secretary As a major policy adviser to the President, the Secretary has primary responsibility for formulating and recommending domestic and international financial, economic, and tax policy; participating in the formulation of broad fiscal policies that

have general significance for the economy; and managing the public debt. The Secretary also oversees the activities of the Department in carrying out its major law enforcement responsibility; in serving as the financial agent for the U.S. Government; and in manufacturing coins, currency, and other products for customer agencies. The Secretary also serves as the Government's chief financial officer.

Activities

Economic Policy The Office of the Assistant Secretary for Economic Policy

DEPARTMENT OF THE TREASURY



Assistant Comptroller (Management) and Chief Financial Officer, U.S. Treasury Department, Office of the Assistant Secretary for Financial Markets Policy

² Deputy Assistant Secretary (Information Systems) is the Chief Information Officer.

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assists policymakers in the determination of economic policies. The Office:

- reviews and analyzes domestic and international economic issues and developments in the financial markets;
- assists in the development of official economic projections; and
- works closely with Federal Government agencies to develop economic forecasts underlying the yearly budget process.

Enforcement The Office of the Assistant Secretary for Enforcement coordinates Treasury law enforcement matters, including the formulation of policies for Treasury enforcement activities, and cooperates on law enforcement matters with other Federal agencies. It oversees the following branches of the Department:

- the Alcohol and Tobacco Tax and Trade Bureau, charged with collecting excise taxes on alcoholic beverages and tobacco products;
- the Office of Financial Enforcement, assisting in implementing the Bank Secrecy Act and administering related Treasury regulations; and
- the Office of Foreign Assets Control, controlling assets in the United States of “blocked” countries and the flow of funds and trade to them;

Financial Institutions The Office of the Assistant Secretary for Financial Institutions exercises policy direction and control over Department activities relating to the substance of proposed legislation pertaining to the general activities and regulation of private financial intermediaries and relating to other Federal regulatory agencies.

Fiscal Affairs The Office of the Fiscal Assistant Secretary supervises the administration of the Government’s fiscal affairs. It manages the cash position of the Treasury and projects and monitors “debt subject-to-limit;” directs the performance of the fiscal agency functions of the Federal Reserve Banks; conducts governmentwide accounting and cash management activities; exercises supervision over depositories of the United States; and provides management overview of investment practices for Government trust and other accounts.

International Affairs The Office of the Assistant Secretary for International Affairs advises and assists policymakers in the formulation and execution of policies dealing with international financial, economic, monetary, trade, investment, environmental, and energy policies and programs. The work of the Office is organized into groups responsible for monetary and financial policy; international development, debt, and environmental policy; trade and investment policy; economic and financial technical assistance; and geographical areas (Asia, the Americas, Africa, Eurasia, and Latin America). The staff offices performing these functions:

- conduct financial diplomacy with industrial and developing nations and regions;
- work toward improving the structure and operations of the international monetary system;
- monitor developments in foreign exchange and other markets and official operations affecting those markets;
- facilitate structural monetary cooperation through the International Monetary Fund and other channels;
- oversee U.S. participation in the multilateral development banks and coordinate U.S. policies and operations relating to bilateral and multilateral development lending programs and institutions;
- formulate policy concerning financing of trade;
- coordinate policies toward foreign investments in the United States and U.S. investments abroad; and
- analyze balance of payments and other basic financial and economic data, including energy data, affecting world payment patterns and the world economic outlook.

Tax Policy The Office of the Assistant Secretary for Tax Policy advises and assists the Secretary and the Deputy Secretary in the formulation and execution of domestic and international tax policies and programs. These functions include:

- analysis of proposed tax legislation and tax programs;
- projections of economic trends affecting tax bases;

- studies of effects of alternative tax measures;
- preparation of official estimates of Government receipts for the President's annual budget messages;
- legal advice and analysis on domestic and international tax matters;
- assistance in the development and review of tax legislation and domestic and international tax regulations and rulings; and
- participation in international tax treaty negotiations and in maintenance of relations with international organizations on tax matters.

Treasurer of the United States The Office of the Treasurer of the United States was established on September 6, 1777. The Treasurer was originally charged with the receipt and custody of Government funds, but many of these functions have been assumed by different bureaus of the Department of the Treasury. In 1981, the Treasurer was assigned responsibility for oversight of

the Bureau of Engraving and Printing and the United States Mint. The Treasurer reports to the Secretary through the Assistant Secretary for Management/Chief Financial Officer.

Treasury Inspector General The Treasury Inspector General for Tax Administration (TIGTA) was established in January 1999, in accordance with the Internal Revenue Service Restructuring and Reform Act of 1998, to provide independent oversight of the Internal Revenue Service programs and activities. TIGTA is charged with monitoring the Nation's tax laws to ensure the IRS acts with efficiency, economy, and effectiveness toward program accomplishment; ensuring compliance with applicable laws and regulations, preventing, detecting, and deterring fraud, waste, and abuse; investigating activities or allegations related to fraud, waste, and abuse by IRS personnel; and protecting the IRS against attempts to corrupt or threaten its employees.

For further information concerning the Departmental Offices, contact the Public Affairs Office, Department of the Treasury, 1500 Pennsylvania Avenue NW., Washington, DC 20220. Phone, 202-622-2960.

Alcohol and DNM Tobacco Tax and Trade Bureau

The Alcohol and Tobacco Tax and Trade Bureau (TTB) administers and enforces the existing Federal laws and tax code provisions related to the production and

taxation of alcohol and tobacco products. TTB also collects all excise taxes on the manufacture of firearms and ammunition.

For further information, contact the Office of Public and Governmental Affairs, Alcohol and Tobacco Tax and Trade Bureau. Phone, 202-927-5000. Internet, www.ttb.gov.

Office of the Comptroller of the Currency

[For the Office of the Comptroller of the Currency statement of organization, see the *Code of Federal Regulations*, Title 12, Part 4]

The Office of the Comptroller of the Currency was created February 25, 1863 (12 Stat. 665), as a bureau of the Department of the Treasury. Its primary mission is to regulate national banks. The Office is headed by the Comptroller,

who is appointed for a 5-year term by the President with the advice and consent of the Senate.

The Office regulates national banks by its power to examine banks; approve or deny applications for new bank charters, branches, or mergers; take enforcement action—such as bank closures—against banks that are not in compliance with

laws and regulations; and issue rules, regulations, and interpretations on banking practices.

The Office supervises approximately 2,200 national banks, including their trust activities and overseas operations. Each bank is examined annually through

a nationwide staff of approximately 1,900 bank examiners supervised in 6 district offices. The Office is independently funded through assessments of the assets of national banks.

For further information, contact the Communications Division, Office of the Comptroller of the Currency, 250 E Street SW., Washington, DC 20219. Phone, 202-874-4700.

Bureau of Engraving and Printing

The Bureau of Engraving and Printing operates on basic authorities conferred by act of July 11, 1862 (31 U.S.C. 303) and additional authorities contained in past appropriations made to the Bureau that are still in force. Operations are financed by a revolving fund established in 1950 in accordance with Public Law 81-656. The Bureau is headed by a Director, who is appointed by the Secretary of the Treasury and reports to the Treasurer of the United States.

The Bureau designs, prints, and finishes all of the Nation's paper currency, U.S. postage stamps, and

many other security documents, including White House invitations and military identification cards. It also is responsible for advising and assisting Federal agencies in the design and production of other Government documents that, because of their innate value or for other reasons, require security or counterfeit-deterrence characteristics.

The Bureau operates two facilities: the headquarters in Washington, DC, and a second currency manufacturing plant in Fort Worth, TX.

For further information, contact the Office of External Relations, Bureau of Engraving and Printing, Department of the Treasury, Room 533M, Fourteenth and C Streets SW., Washington, DC 20228. Phone, 202-874-3019. Internet, www.moneyfactory.com.

Financial Management Service

The Financial Management Service (FMS) provides central payment services to Federal program agencies, operates the Federal Government's collections and deposit systems, provides governmentwide accounting and reporting services, and manages the collection of delinquent debt owed to the Federal Government. FMS has four Regional Financial Centers (RFCs) located in Texas, Missouri, Pennsylvania, and California; and one Debt Collection Center in Alabama.

Accounting The Service gathers and publishes Governmentwide financial information that is used by the public

and private sectors to monitor the Government's financial status and establish fiscal and monetary policies. These publications include the *Daily Treasury Statement*, the *Monthly Treasury Statement*, the *Treasury Bulletin*, the *U.S. Government Annual Report*, and the *Financial Report of the U.S. Government*.

Collections FMS administers the world's largest collection system, gathering more than \$2 trillion annually through a network of more than 10,000 financial institutions. It also manages the collection of Federal revenues such as individual and corporate income tax

deposits, customs duties, loan repayments, fines, and proceeds from leases.

FMS and IRS launched the Electronic Federal Tax Payment System (www.eftps.gov), which allows individuals and businesses to pay Federal taxes via the Internet. EFTPS-OnLine also provides such features as an instant, printable acknowledgement for documenting each transaction, the ability to schedule advance payments, and access to payment history.

The Treasury Offset Program is one of the methods used to collect delinquent debt. FMS uses the program to withhold Federal payments, such as Federal income tax refunds, Federal salary payments, and Social Security benefits, to recipients with delinquent debts, including past-due child support obligations and State and Federal income tax debt.

Electronic Commerce Through its electronic money program, FMS tests

new payments and collection technologies using the Internet and card technology, as well as related technologies such as digital signatures and biometrics. FMS has initiated electronic money pilot programs to help Federal agencies modernize their payments and collection activities. Examples include stored-value cards used on military bases and in Government hospitals, electronic checks, point-of-sale check truncations, and Internet credit card collection programs.

Payments Each year, FMS issues nearly 950 million non-defense payments, with a dollar value of more than \$1.64 trillion, to a wide variety of recipients, such as those who receive Social Security, IRS tax refunds, and veterans' benefits. For FY 2002, 73 percent of these transactions were issued by electronic funds transfer. The remainder of FMS payments are disbursed by check.

Regional Financial Centers—Financial Management Service

Center/Address	Director
Austin, TX (P.O. Box 149058, 78741)	John Scott
Kansas City, MO (P.O. Box 12599, 64116)	Jack Adams
Philadelphia, PA (P.O. Box 8676, 19101)	Michael Colarusso
San Francisco, CA (P.O. Box 193858, 94119)	Phillip Belisle

For further information, contact the Office of Legislative and Public Affairs, Financial Management Service, Department of the Treasury, Room 555, 401 Fourteenth Street SW., Washington, DC 20227. Phone, 202-874-6740. Internet, www.fms.treas.gov.

Internal Revenue Service

The Office of the Commissioner of Internal Revenue was established by act of July 1, 1862 (26 U.S.C. 7802). The Internal Revenue Service (IRS) is responsible for administering and enforcing the internal revenue laws and related statutes, except those relating to alcohol, tobacco, firearms, and explosives. Its mission is to collect the proper amount of tax revenue at the least cost to the public, and in a manner that warrants the highest degree of public confidence in the Service's integrity, efficiency, and fairness. To achieve that purpose, the Service:

- strives to achieve the highest possible degree of voluntary compliance in accordance with the tax laws and regulations;
- advises the public of their rights and responsibilities;
- determines the extent of compliance and the causes of noncompliance;
- properly administers and enforces the tax laws; and
- continually searches for and implements new, more efficient ways of accomplishing its mission.

Basic activities include:

- ensuring satisfactory resolution of taxpayer complaints, providing taxpayer service and education;
 - determining, assessing, and collecting internal revenue taxes;
 - determining pension plan qualifications and exempt organization status; and
 - preparing and issuing rulings and regulations to supplement the provisions of the Internal Revenue Code.
- The source of most revenues collected is the individual income tax and the social insurance and retirement taxes, with other major sources being the corporation income, excise, estate, and gift taxes. Congress first received authority to levy taxes on the income of individuals and corporations in 1913, pursuant to the 16th amendment of the Constitution.

For further information, contact any Territory Office or the Internal Revenue Service Headquarters, Department of the Treasury, 1111 Constitution Avenue NW., Washington, DC 20224. Phone, 202-622-5000.

United States Mint

The establishment of a mint was authorized by act of April 2, 1792 (1 Stat. 246). The Bureau of the Mint was established by act of February 12, 1873 (17 Stat. 424) and recodified on September 13, 1982 (31 U.S.C. 304, 5131). The name was changed to United States Mint by Secretarial order dated January 9, 1984.

The primary mission of the Mint is to produce an adequate volume of circulating coinage for the Nation to conduct its trade and commerce. The Mint also produces and sells numismatic coins, American Eagle gold and silver bullion coins, and national medals. In addition, the Fort Knox Bullion Depository is the primary storage facility for the Nation’s gold bullion.

The U.S. Mint maintains sales centers at the Philadelphia and Denver Mints, and at Union Station in Washington, DC. Public tours are conducted, with free admission, at the Philadelphia and Denver Mints.

Field Facilities

(PM: Plant Manager; O: Officer in Charge)

Facility/Address	Facility Head
Bullion Depository, Fort Knox, KY 40121	Connie Stringer (O)
Denver, CO 80204	Tim Riley (PM)
Philadelphia, PA 19106	Robert Robidoux (PM)
San Francisco, CA 94102	Larry Eckerman (PM)
West Point, NY 10996	Ellen McCullom (PM)

For further information, contact the United States Mint, Department of the Treasury, 801 Ninth Street NW., Washington, DC 20220. Phone, 202-354-7222.

Bureau of the Public Debt

The Bureau of the Public Debt was established on June 30, 1940, pursuant to the Reorganization Act of 1939 (31 U.S.C. 306).

Its mission is to borrow the money needed to operate the Federal Government; account for the resulting public debt; and to issue and buy back Treasury securities to implement debt management policy. The Bureau fulfills its mission through six programs: commercial book-entry securities, direct access securities, savings securities,

Government securities, market regulation, and public debt accounting.

The Bureau auctions and issues Treasury bills, notes, and bonds and manages the U.S. Savings Bond Program. It issues, services, and redeems bonds through a nationwide network of issuing and paying agents. The Bureau also promotes the sale and retention of savings bonds through payroll savings

plans and financial institutions and is supported by a network of volunteers. It provides daily and other periodic reports to account for the composition and size of the debt. In addition, the Bureau implements the regulations for the Government securities market. These regulations provide for investor protection while maintaining a fair and liquid market for Government securities.

For more information, contact the Director, Legislative and Public Affairs, Office of the Commissioner, Bureau of the Public Debt, Washington, DC 20239-0001. Phone, 202-691-3502. Internet, www.publicdebt.treas.gov.

Office of Thrift Supervision

The Office of Thrift Supervision (OTS) regulates Federal and State-chartered savings institutions. Created by the Financial Institutions Reform, Recovery, and Enforcement Act of 1989, its mission is to effectively and efficiently supervise Thrift institutions in a manner that encourages a competitive industry to meet housing and other credit and financial services needs and ensure access to financial services for all Americans.

The Office is headed by a Director appointed by the President, with the advice and consent of the Senate, for a 5-year term. The Director is responsible for the overall direction and policy of the agency. OTS is responsible for:

- examining and supervising thrift institutions in the five OTS regions to ensure the safety and soundness of the industry;

- ensuring that thrifts comply with consumer protection laws and regulations;

- conducting a regional quality assurance program to ensure consistent applications of policies and procedures;

- developing national policy guidelines to enhance statutes and regulations and to establish programs to implement new policy and law;

- issuing various financial reports, including the quarterly report on the financial condition of the thrift industry;

- preparing regulations, bulletins, other policy documents, congressional testimony, and official correspondence on matters relating to the condition of the thrift industry, interest rate risk, financial derivatives, and economic issues; and

- prosecuting enforcement actions relating to thrift institutions.

For further information, contact the Dissemination Branch, Office of Thrift Supervision, 1700 G Street NW., Washington, DC 20552. Phone, 202-906-6000. Fax, 202-906-5900. Internet, www.ots.treas.gov.

Sources of Information

Departmental Offices

Comptroller of the Currency For Freedom of Information Act Requests, contact the Manager, Disclosure Services and Administrative Operations, Communications Division, 250 E Street

SW., Washington, DC 20219 (phone, 202-874-4700; fax, 202-874-5274). For information about contracts, contact the Acquisition Management Division at 250 E Street SW., Washington, DC 20219 (phone, 202-874-5040; fax, 202-874-5625). For information regarding

national bank examiner employment opportunities (generally hired at the entry level through a college recruitment program), contact the Director for Human Resources Operations, 250 E Street SW., Washington, DC 20219 (phone, 202-874-4500; fax, 202-874-4655). Publications are available from the Communications Division, 250 E Street SW., Washington, DC 20219 (phone, 202-874-4700; fax, 202-874-5263).

Contracts Write to the Director, Office of Procurement, Suite 400-W, 1310 G Street NW., Washington, DC 20220. Phone, 202-622-0203.

Environment Environmental statements prepared by the Department are available for review in the Departmental Library. Information on Treasury environmental matters may be obtained from the Office of the Assistant Secretary of the Treasury for Management and Chief Financial Officer, Treasury Department, Washington, DC 20220. Phone, 202-622-0043.

General Inquiries For general information about the Treasury Department, including copies of news releases and texts of speeches by high Treasury officials, write to the Office of the Assistant Secretary (Public Affairs and Public Liaison), Room 3430, Departmental Offices, Treasury Department, Washington, DC 20220. Phone, 202-622-2920.

Inspector General For general information, write to the Office of Inspector General, Room 4436, 1500 Pennsylvania Avenue NW., Washington, DC 20220. For information about employment, contact the Human Resources Division, Office of Inspector General, Suite 510, 740 15th Street NW., Washington, DC 20220 (phone, 202-927-5230). For Freedom of Information Act/Privacy Act Requests, write to Freedom of Information Act Request, Department of the Treasury, Office of Counsel, Suite 110, 740 15th Street NW., Washington, DC 20220. Semiannual reports to the Congress on the Office of Inspector General are available from the Office of Inspector

General, Office of Evaluation, Suite 600, 740 15th Street, Washington, DC 20220.

Reading Room The Reading Room is located in the Treasury Library, Room 1428, Main Treasury Building, 1500 Pennsylvania Avenue NW., Washington, DC 20220. Phone, 202-622-0990.

Small and Disadvantaged Business

Activities Write to the Director, Office of Small and Disadvantaged Business Utilization, Suite 400-W, 1310 G Street NW., Washington, DC 20220. Phone, 202-622-0530.

Tax Legislation Information on tax legislation may be obtained from the Assistant Secretary (Tax Policy), Departmental Offices, Treasury Department, Washington, DC 20220. Phone, 202-622-0050.

Telephone Directory The Treasury Department telephone directory is available for sale by the Superintendent of Documents, Government Printing Office, Washington, DC 20402.

Treasury Inspector General Individuals wishing to report fraud, waste, or abuse against or by IRS employees should write to Treasury Inspector General for Tax Administration, P.O. Box 589, Ben Franklin Station, Washington, DC 20044-0589. Phone, 800-366-4484 (toll free). E-mail, complaints@TIGTA.TREAS.gov.

Bureau of Engraving and Printing

Address inquiries on the following subjects to the specified office, Bureau of Engraving and Printing, Fourteenth and C Streets SW., Washington, DC 20228.

Contracts and Small Business Activities

Information relating to contracts and small business activity may be obtained by contacting the Office of Procurement. Phone, 202-874-2534.

Employment Information regarding employment opportunities and required qualifications is available from the Staffing and Classification Division, Office of Human Resources. Phone, 202-874-3747.

Freedom of Information Act Requests

Inquiries should be directed to the Bureau Disclosure Officer, Room 646A. Phone, 202-874-2058.

General Inquiries Requests for information about the Bureau, its products, or numismatic and philatelic interests should be addressed to the Office of External Relations, Room 533M, Fourteenth and C Streets SW., Washington, DC 20228. Phone, 202-874-3019.

Product Sales Uncut sheets of currency, engraved Presidential portraits, historical engravings of national landmarks, and other souvenirs and mementos are available for purchase in the Visitors Center, through the mail, or on the Internet, at www.moneyfactory.com. The Visitors Center gift shop, located in the Fifteenth Street (Raoul Wallenberg Place) lobby of the main building, is open from 8:30 a.m. to 3:30 p.m. Monday through Friday, excluding Federal holidays and Christmas week. In May, June, July, and August, the gift shop reopens at 4:30 p.m. and closes at 8:30 p.m. Information and order forms for sales items by mail may be obtained by writing to the Office of External Relations, Room 533M, Fourteenth and C Streets SW., Washington, DC 20228, or by calling 800-456-3408.

Tours Tours of the Bureau's facility in Washington, DC, are provided throughout the year according to the following schedule:

Peak season, March through September, 9 a.m. until 1:50 p.m. Tours begin every 20 minutes, with the last tour beginning at 1:50 p.m. The ticket booth is located on Raoul Wallenberg Place (formerly Fifteenth Street) and is open from 8 a.m. until 2 p.m. Tour tickets are free. Lines organize on Raoul Wallenberg Place.

Evening tours, May through August, 5 p.m. until 7 p.m. Tours are offered every 20 minutes. The ticket booth for evening tour tickets is open from 3:30 until 7:30 p.m. Tour tickets are free. Lines organize on Raoul Wallenberg Place.

Non-peak season, October through February, 9 a.m. until 2 p.m. No tickets are necessary for tours during this time. Lines organize on Fourteenth Street.

No tours are given on weekends, Federal holidays, or between Christmas and New Year's Day.

Financial Management Service

Inquiries on the following subjects should be directed to the specified office, Financial Management Service, 401 Fourteenth Street SW., Washington, DC 20227. Fax, 202-874-7016.

Contracts Write to the Director, Acquisition Management Division, Room 428 LCB. Phone, 202-874-6910.

Employment Inquiries may be directed to the Human Resources Division, Room 170A, 3700 East-West Highway, Hyattsville, MD 20782. Phone, 202-874-8090. TDD, 202-874-8825.

Internal Revenue Service

Audiovisual Materials Films providing information on the American tax system, examination and appeal rights, and the tax responsibilities of running a small business are available. Some of the films are also available in Spanish. The films can be obtained by contacting any territory office.

Also available are audio and video cassette tapes that provide step-by-step instructions for preparing basic individual income tax forms. These tapes are available in many local libraries.

Contracts Write to the Internal Revenue Service, 1111 Constitution Avenue NW. (M:P:C), Washington, DC 20224 (phone, 202-283-1710); or the Director of Support Services, at any of the Internal Revenue territory offices.

Customer Account Service The Internal Revenue Service provides year-round tax information and assistance to taxpayers, primarily through its toll-free telephone system, which also includes telephone assistance to deaf and hearing-impaired taxpayers who have access to a teletypewriter or television/phone. The toll-free numbers are listed in local telephone directories and in the annual tax form packages. Taxpayers may also visit agency offices for help with their tax problems. The Service provides return preparation assistance to taxpayers by guiding groups of individuals line by line on the preparation of their returns. Individual preparation is available for handicapped or other individuals unable to use the group preparation method.

Foreign language tax assistance also is available at many locations.

Educational Programs The Service provides, free of charge, general tax information publications and booklets on specific tax topics. Taxpayer information materials also are distributed to major television networks and many radio and television stations, daily and weekly newspapers, magazines, and specialized publications. Special educational materials and films are provided for use in high schools and colleges. Individuals starting a new business are given specialized materials and information at small business workshops, and community colleges provide classes based on material provided by the Service. The community outreach tax assistance program provides assistance, through agency employees, to community groups.

Through the volunteer income tax assistance program and the tax counseling for the elderly program, the Service recruits, trains, and supports volunteers who offer free tax assistance to low-income, elderly, military, and non-English-speaking taxpayers.

Materials, films, and information on the educational programs can be obtained by contacting any territory office.

Employment For information, write the recruitment coordinator at any of the territory offices.

Publications The *Annual Report—Commissioner of Internal Revenue*, the *Internal Revenue Service Data Book*, and periodic reports of statistics of income are available from the Superintendent of Documents, Government Printing Office, Washington, DC 20402.

Audit of Returns, Appeal Rights, and Claims for Refund, Your Federal Income Tax, Farmers Tax Guide, Tax Guide for Small Business, and other publications are available at Internal Revenue Service offices free of charge.

Reading Rooms Public reading rooms are located in the national office and in each territory office.

Speakers Arrangements for speakers on provisions of the tax law and operations of the Internal Revenue Service for professional and community groups may

be made by writing to the Senior Commissioner's Representative or, for national organizations only, to the Communications Division at the IRS National Headquarters in Washington, DC.

Taxpayer Advocate Each district has a problem resolution staff which attempts to resolve taxpayer complaints not satisfied through regular channels.

United States Mint

Contracts and Employment Inquiries should be directed to the facility head of the appropriate field office or to the Director of the Mint.

Numismatic Services The United States Mint maintains public exhibit and sales areas at the Philadelphia and Denver Mints, and at Union Station in Washington, DC. Brochures and order forms for official coins, medals, and other numismatic items are available via the Internet, at www.usmint.gov.

Publications The *CFO Annual Financial Report* is available from the United States Mint, Department of the Treasury, 801 Ninth Street NW., Washington, DC 20220. Phone, 202-354-7800.

Bureau of the Public Debt

Electronic Access Information about the public debt, U.S. Savings Bonds, Treasury bills, notes, and bonds, and other Treasury securities is available through the Internet, at www.publicdebt.treas.gov. Forms and publications may be ordered electronically at the same address.

Employment General employment inquiries should be addressed to the Bureau of the Public Debt, Division of Personnel Management, Employment and Classification Branch, Parkersburg, WV 26106-1328. Phone, 304-480-6144.

Savings Bonds Savings bonds are continuously on sale at more than 40,000 financial institutions and their branches in virtually every locality in the United States. Information about bonds is provided by such issuing agents. Current rate information is available toll free by calling 800-4US-BOND.

Requests for information about all series of savings bonds, savings notes, and retirement plans or individual retirement bonds should be addressed to the Bureau of the Public Debt, Department of the Treasury, 200 Third Street, Parkersburg, WV 26106-1328. Phone, 304-480-6112.

Treasury Securities Information inquiries regarding the purchase of Treasury bills, bonds, and notes should be addressed to a Treasury direct contact center, or to the Bureau of the Public Debt, 200 Third Street, Parkersburg, WV 26106-1328. Phone, 800-722-2678 (toll free).

Office of Thrift Supervision

Electronic Access Information about OTS and institutions regulated by OTS is available through the Internet, at www.ots.treas.gov.

Employment Inquiries about employment opportunities with the Office of Thrift Supervision should be directed to the Human Resources Office. Phone, 202-906-6061.

Freedom of Information Act/Privacy Act Requests For information not readily available from the Public Reference Room, the Web site, or the OTS order

department, a request may be submitted to the Office of Thrift Supervision, Dissemination Branch, 1700 G Street NW., Washington, DC 20552. E-mail, publicinfo@ots.treas.gov. Fax, 202-906-7755.

General Information General information about OTS may be obtained by calling 202-906-6000. Information about the OTS public disclosure program may be obtained by calling 202-906-5900.

Public Reference Room The Public Reference Room makes available a wide variety of OTS records and information about federally insured savings associations. It is open Tuesdays and Thursdays from 1 to 4 p.m. and is located at 1700 G Street NW., Washington, DC 20552.

Publications Publications that provide information and guidance regarding the thrift industry are available for purchase. A complete publications list is available from the Public Reference Room and at the "Public Information" link on the Web site. Publications can be purchased by check or credit card through the OTS Order Department, P.O. Box 753, Waldorf, MD 20604. Phone, 301-645-6264.

For further information, contact the Public Affairs Office, Department of the Treasury, 1500 Pennsylvania Avenue NW., Washington, DC 20220. Phone, 202-622-2960. Internet, www.treas.gov.