

Office of the President by Reorganization Plan No. 4 of 1949 (5 U.S.C. app.).

The National Security Council is chaired by the President. Its statutory members, in addition to the President, are the Vice President and the Secretaries of State and Defense. The Chairman of the Joint Chiefs of Staff is the statutory military adviser to the Council, and the Director of Central Intelligence is its intelligence adviser. The Secretary of the Treasury, the U.S. Representative to the United Nations, the Assistant to the President for National Security Affairs, the Assistant to the

President for Economic Policy, and the Chief of Staff to the President are invited to all meetings of the Council. The Attorney General and the Director of National Drug Control Policy are invited to attend meetings pertaining to their jurisdictions; other officials are invited, as appropriate.

The Council advises and assists the President in integrating all aspects of national security policy as it affects the United States—domestic, foreign, military, intelligence, and economic—in conjunction with the National Economic Council.

For further information, contact the National Security Council, Old Executive Office Building, Washington, DC 20506. Phone, 202-456-1414.

Office of Administration

*Eisenhower Executive Office Building
725 Seventeenth Street NW., Washington, DC 20503
Phone, 202-395-6963*

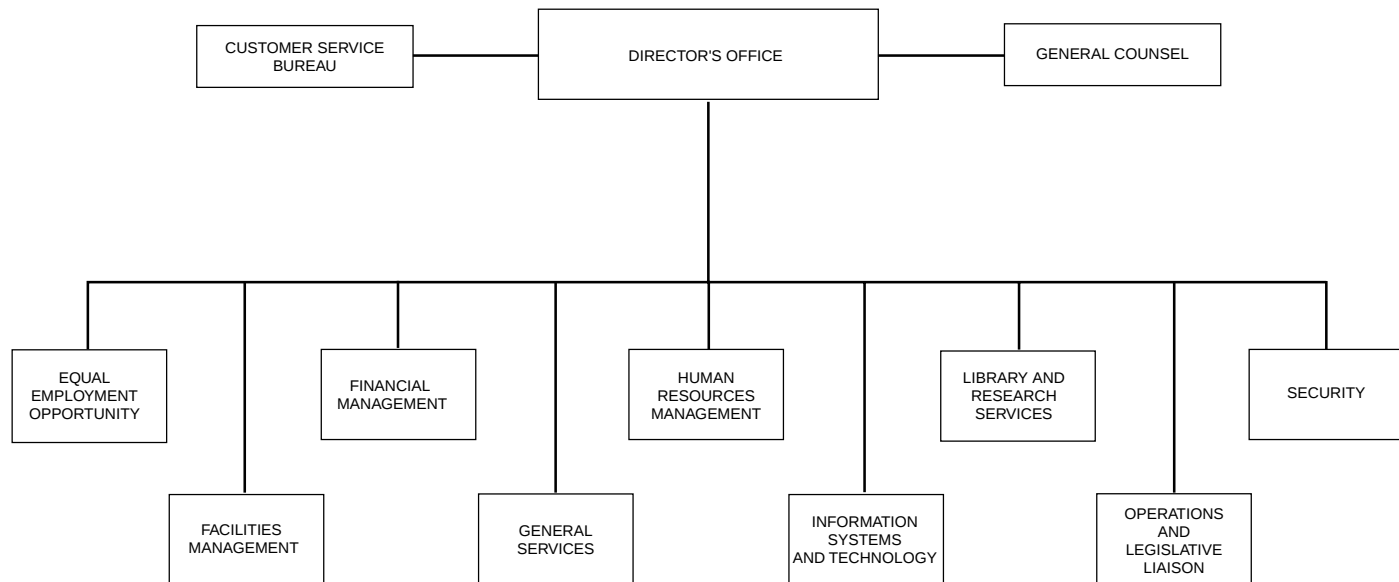
Director	MICHAEL J. LYLE
General Counsel	JOHN H. YOUNG
Associate Director for Equal Employment Opportunity	SHARON L. SOLOMON
Associate Director for Facilities Management	LARRY E. HANDELAND
Associate Director for Financial Management	ELIZABETH GELFER, <i>Acting</i>
Associate Director for General Services	KENNETH K. HEMBREE, <i>Acting</i>
Associate Director for Human Resources	MARY COUTTS BECK
Associate Director for Information Systems and Technology	LEANNA F. TERRELL
Associate Director for Library and Research Services	MARY ANN NOWELL
Associate Director for Operations and Legislative Liaison	JOYCE A. LARKIN
Associate Director for Security	CHARLES C. EASLEY

The Office of Administration was established within the Executive Office of the President by Reorganization Plan No. 1 of 1977 (5 U.S.C. app.). The Office was activated, effective December 4, 1977, by Executive Order 12028 of December 12, 1977.

The Office of Administration provides administrative support services to all units within the Executive Office of the

President. The services provided include information, personnel, and financial management; data processing; library services; records maintenance; and general office operations, such as mail, messenger, printing, procurement, and supply services.

OFFICE OF ADMINISTRATION



For further information, contact the Office of the Director, Office of Administration, Washington, DC 20503. Phone, 202-456-2861.

Office of Management and Budget

Executive Office Building, Washington, DC 20503
Phone, 202-395-3080. Internet, www.whitehouse.gov/omb.

Director	JACOB J. LEW
Deputy Director	SYLVIA MATHEWS
Deputy Director for Management	(VACANCY)
Executive Secretary and Associate Director for Administration	ROBERT L. NABORS II
Administrator, Office of Federal Procurement Policy	DEIDRE LEE
Administrator, Office of Information and Regulatory Affairs	JOHN SPOTILA
Assistant Director for Budget	DICK EMERY
Assistant Director for Legislative Reference	JAMES J. JUKES
Associate Director for Communications	LINDA RICCA
Associate Director for Economic Policy	JOSEPH MINARIK
Associate Director for Education, Income Maintenance, and Labor	BARBARA CHOW
Associate Director for Health and Personnel	JEANNE LAMBREW
Associate Director for General Government and Finance	MICHAEL DEICH
Associate Director for Legislative Affairs	CHARLES KIEFFER, <i>Acting</i>
Associate Director for National Security and International Affairs	BOB KYLE
Associate Director for Natural Resources, Energy, and Science	WESLEY WARREN
Controller and Executive Associate Director, Office of Federal Financial Management	JOSHUA GOTBAUM
General Counsel	ROBERT DAMUS

The Office of Management and Budget evaluates, formulates, and coordinates management procedures and program objectives within and among Federal departments and agencies. It also controls the administration of the Federal budget, while routinely providing the President with recommendations regarding budget proposals and relevant legislative enactments.

The Office of Management and Budget (OMB), formerly the Bureau of the Budget, was established in the Executive Office of the President pursuant to Reorganization Plan No. 1 of 1939 (5 U.S.C. app.).

The Office's primary functions are:

- to assist the President in developing and maintaining effective government by reviewing the organizational structure and management procedures of the

executive branch to ensure that the intended results are achieved;

- to assist in developing efficient coordinating mechanisms to implement Government activities and to expand interagency cooperation;

- to assist the President in preparing the budget and in formulating the Government's fiscal program;

- to supervise and control the administration of the budget;