

## DEPARTMENT OF COMMERCE

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Deputy Chief Information Officer	ALAN P. BALUTIS
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Director, Office of Information Policy and Technology	DIANA HYNEK, <i>Acting</i>
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Associate Director for International Economics	GERALD A. POLLACK
Associate Director for Industry Accounts	SUMIYE O. OKUBO
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Chief Statistician	ROBERT P. PARKER
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Assistant Secretary for Export Enforcement	AMANDA F. DEBUSK
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Deputy Assistant Secretary for Europe	CHARLES M. LUDOLPH
Deputy Assistant Secretary for Africa and the Near East	EDWARD J. CASSELLE
Deputy Assistant Secretary for Asia and the Pacific	MARJORY E. SEARING, <i>Acting</i>
Deputy Assistant Secretary for Japan	MARJORY E. SEARING
Deputy Assistant Secretary for Agreements Compliance	FRANKLIN J. VARGO
Assistant Secretary for Import Administration	ROBERT S. LARUSSA

Deputy Assistant Secretary for Antidumping Countervailing Enforcement I	RICHARD W. MORELAND
Deputy Assistant Secretary for Antidumping Countervailing Enforcement II	BERNARD T. CARREAU
Deputy Assistant Secretary for Antidumping Countervailing Enforcement III	JOSEPH A. SPETRINI
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Deputy Assistant Secretary for Service Industries and Finance	A. EVERETT JAMES
Deputy Assistant Secretary for Textiles, Apparel, and Consumer Goods Industries	TROY H. CRIBB
Deputy Assistant Secretary for Environmental Technologies Exports	(VACANCY)
Deputy Assistant Secretary for Tourism Industries	LESLIE R. DOGGETT
Assistant Secretary and Director General of the U.S. and Foreign Commercial Service	AWILDA R. MARQUEZ
Deputy Director General of the U.S. and Foreign Commercial Service	JERRY K. MITCHELL
Deputy Assistant Secretary for Domestic Operations	DANIEL J. MC LAUGHLIN
Deputy Assistant Secretary for International Operations	DELORES F. HARROD
Deputy Assistant Secretary for Export Promotion Services	ELIZABETH C. SEARS
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Deputy Director	RUTH E. SANDOVAL
Associate Director	PAUL R. WEBBER IV
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Assistant Secretary for Oceans and Atmosphere and Deputy Administrator	TERRY D. GARCIA
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Assistant Administrator for Ocean Services and Coastal Zone Management	NANCY FOSTER
Assistant Administrator for Oceanic and Atmospheric Research	DAVID L. EVANS
Assistant Administrator for Weather Services	JOHN J. KELLY, JR.

Assistant Administrator for Satellite and Information Services	GREG WITHEE
Director, Global Programs	J. MICHAEL HALL
Director, Public and Constituent Affairs	BARBARA SEMEDO
Director, Sustainable Development and Intergovernmental Affairs	ROAN E. CONRAD
Director, Policy and Strategic Planning	SUSAN B. FRUCHTER
Director, Legislative Affairs	BRIAN WHEELER
General Counsel	MONICA P. MEDINA
Director, National Oceanic and Atmospheric Administration Corps Operations	ADM. EVELYN FIELDS, USN
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Director, Systems Acquisition	RICHARD BROOKS, <i>Acting</i>
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Deputy Assistant Secretary	(VACANCY)
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Associate Administrator for Policy Analysis and Development	KELLY LEVY, <i>Acting</i>
Associate Administrator for International Affairs	J. BECKWITH BURR, <i>Acting</i>
Associate Administrator for Telecommunications and Information Applications	BERNADETTE A. MCGUIRE-RIVERA
Director, Institute for Telecommunications Sciences	VAL O'DAY, <i>Acting</i>
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Assistant Commissioner for Patents	NICHOLAS P. GODICI, <i>Acting</i>
Assistant Commissioner for Trademarks	ROBERT M. ANDERSON, <i>Acting</i>
Associate Commissioner and Chief Financial Officer	STEPHEN C. BROWNING, <i>Acting</i>
Chief Information Officer	DENNIS SHAW
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Deputy Under Secretary	GARY R. BACHULA
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Chief Counsel	MARK BOHANNON
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Director, Office of Manufacturing Competitiveness	CARY GRAVATT
Director, Office of Space Commercialization	KEITH CALHOUN-SENGHOR
Director, Office of Technology Competitiveness	JON PAUGH

Director, National Institute of Standards and Technology	RAYMOND G. KAMMER, JR.
Deputy Director	KAREN H. BROWN
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Director, Technology Services	PETER L.M. HEYDEMANN
Chief Financial Officer	ROBERT E. HEBNER, <i>Acting</i>
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Director, Chemical Science and Technology Laboratory	HRATCH G. SEMERJIAN
Director, Physics Laboratory	KATHERINE B. GEBBIE
Director, Materials Science and Engineering Laboratory	LESLIE E. SMITH
Director, Building and Fire Research Laboratory	RICHARD N. WRIGHT
Director, Information Technology Laboratory	SHUKRI WAKID
Director, Advanced Technology Program	LURA J. POWELL
Director, Manufacturing Extension Partnership Program	KEVIN M. CARR
Director, National Quality Program	HARRY S. HERTZ
Director, National Technical Information Service	RONALD E. LAWSON
Deputy Director	(VACANCY)

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*The Department of Commerce encourages, serves, and promotes the Nation's international trade, economic growth, and technological advancement. The Department provides a wide variety of programs through the competitive free enterprise system. It offers assistance and information to increase America's competitiveness in the world economy; administers programs to prevent unfair foreign trade competition; provides social and economic statistics and analyses for business and government planners; provides research and support for the increased use of scientific, engineering, and technological development; works to improve our understanding and benefits of the Earth's physical environment and oceanic resources; grants patents and registers trademarks; develops policies and conducts research on telecommunications; provides assistance to promote domestic economic development; and assists in the growth of minority businesses.*

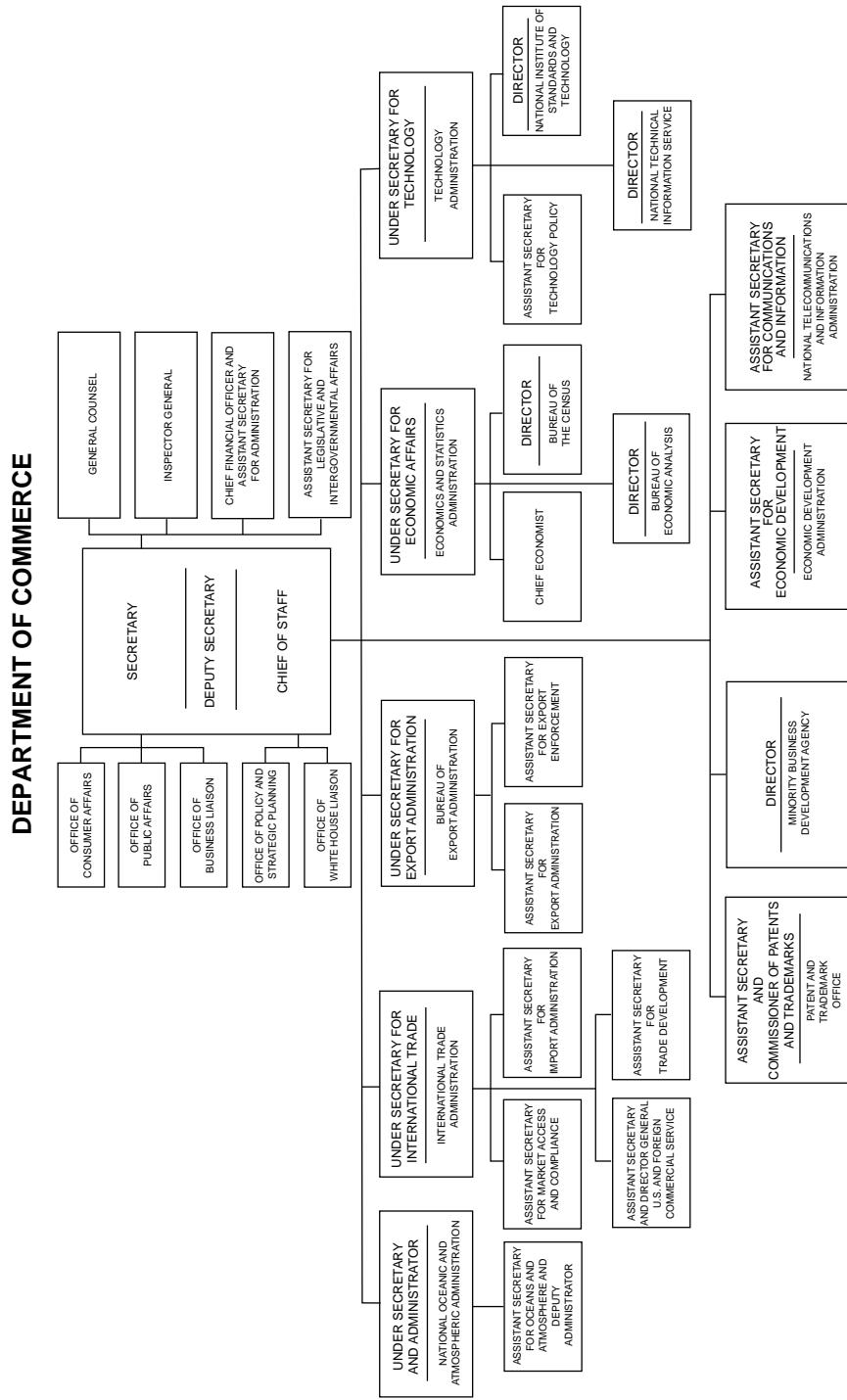
The Department was designated as such by act of March 4, 1913 (15 U.S.C. 1501), which reorganized the Department of Commerce and Labor, created by act of February 14, 1903 (15 U.S.C. 1501), by transferring all labor activities into a new, separate Department of Labor. The Department of Commerce (DOC) is composed of the Office of the Secretary and the operating units.

#### **Office of the Secretary**

**Secretary** The Secretary is responsible for the administration of all functions

and authorities assigned to the Department of Commerce and for advising the President on Federal policy and programs affecting the industrial and commercial segments of the national economy. The Secretary is served by the offices of Deputy Secretary, Inspector General, General Counsel, and the Assistant Secretaries of Administration, Legislative and Intergovernmental Affairs, and Public Affairs. Other offices whose public purposes are widely administered are detailed below.

**Business Liaison** This office develops and promotes a cooperative working



relationship and ensures effective communication between the Department of Commerce and the business community. The Office's objectives are to keep the business community aware of Department and administration resources, policies, and programs, and to keep Department and administration officials aware of issues of concern to business. The Office also promotes business involvement in departmental policymaking and program development, and provides technical assistance to businesses that desire help in dealing with the Government.

For further information, call 202-482-3942.

**Consumer Affairs** The Office of Consumer Affairs seeks to promote a better understanding between businesses and consumers, to help businesses improve the quality of their services, to educate consumers to make wise purchasing decisions, and to provide the consumer viewpoint in the development of policy. The Office assists consumers with marketplace issues and educates them about resources that are available to help them; publishes guides to help businesses respond to consumer needs; and represents and coordinates the Department's consumer affairs activities with consumer groups, other Federal, State, county, and municipal government

agencies, and international organizations.

For further information, contact the Office of Consumer Affairs, U.S. Department of Commerce, Room H5718, Washington, DC 20230. Phone, 202-482-5001. Fax, 202-482-6007. E-mail, [caffairs@doc.gov](mailto:caffairs@doc.gov).

**Small and Disadvantaged Business Utilization** The Office of Small and Disadvantaged Business Utilization (OSDBU) serves as the principal departmental advocate for small, minority, and women business owners. It assures that small firms fully participate in Commerce programs and receive the maximum amount of Commerce contract and subcontract dollars.

The Office is the focal point of the Department's constant efforts to increase awards to small firms by searching for opportunities to match with the capabilities of small, minority, and women-owned firms.

It informs the small business community about Commerce opportunities by publishing the *Annual Forecast of Contracts*, by individual counseling, and by participating with other Federal agencies and trade associations at procurement fairs.

The Office of Small and Disadvantaged Business Utilization was established by the Small Business Act, as amended (15 U.S.C. 644).

For further information, call 202-482-1472.

## Economics and Statistics Administration

The Under Secretary for Economic Affairs advises the Secretary and other Government officials on matters relating to economic developments and forecasts and on the development of macroeconomic and microeconomic policy. The Under Secretary, as Administrator of the Economics and Statistics Administration, exercises

general supervision over the Bureau of the Census and the Bureau of Economic Analysis.

Current economic data are available to the public through the STAT-USA Internet (<http://www.stat-usa.gov/>), the National Trade Data Bank, and the Economic Bulletin Board.

For further information, call 800-782-8872.

## Bureau of the Census

[For the Bureau of the Census statement of organization, see the *Federal Register* of Sept. 16, 1975, 40 FR 42765]

The Bureau of the Census was established as a permanent office by act of March 6, 1902 (32 Stat. 51). The major functions of the Bureau are authorized by the Constitution, which provides that a census of population shall be taken every 10 years, and by laws codified as title 13 of the United States Code. The law also provides that the information collected by the Bureau from individual persons, households, or establishments be kept strictly confidential and be used only for statistical purposes.

The principal functions of the Bureau include:

—decennial censuses of population and housing;

—quinquennial censuses of State and local governments, manufacturers, mineral industries, distributive trades, construction industries, and transportation;

—current surveys that provide information on many of the subjects covered in the censuses at monthly, quarterly, annual, or other intervals;

—compilation of current statistics on U.S. foreign trade, including data on imports, exports, and shipping;

—special censuses at the request and expense of States and local government units;

—publication of estimates and projections of the population;

—publication of current data on population and housing characteristics; and

—current reports on manufacturing, retail and wholesale trade, services, construction, imports and exports, State and local government finances and employment, and other subjects.

The Bureau makes available statistical results of its censuses, surveys, and other programs to the public through printed reports, computer tape, CD-ROM's, the Internet, and other media and prepares special tabulations sponsored and paid for by data users. It also produces statistical compendia, catalogs, guides, and directories that are useful in locating information on specific subjects. Upon request, the Bureau makes searches of decennial census records and furnishes certificates to individuals for use as evidence of age, relationship, or place of birth. A fee is charged for searches.

### Field Organization—Bureau of the Census

Office	Address
REGIONAL OFFICES: ATLANTA—AL, FL, GA	Suite 3200, 101 Marietta St. NW., Atlanta, GA 30303-2700
BOSTON—CT, MA, ME, NH, NY (all counties not listed under the New York Regional Office), PR, RI, VI, and VT	Suite 301, 2 Copley Pl., P.O. Box 9108, Boston, MA 02117-9108
CHARLOTTE—KY, NC, SC, TN, VA	Suite 106, 901 Center Park Dr., Charlotte, NC 28217-2935
CHICAGO—IL, IN, WI	Suite 5501, 2255 Enterprise Dr., Westchester, IL 60154-5800
DALLAS—LA, MS, TX	Suite 210, 6303 Harry Hines Blvd., Dallas, TX 75235-5269
DENVER—AZ, CO, MT, NE, ND, NM, NV, SD, UT, and WY	Suite 100, 6900 W. Jefferson Ave., Denver, CO 80235-2032
DETROIT—MI, OH, WV	P.O. Box 33405, 1395 Brewery Park Blvd., Detroit, MI 48207
KANSAS CITY—AR, IA, KS, MN, MO, OK	Suite 600, 400 State Ave., Kansas City, KS 66101-2410
LOS ANGELES—CA (counties of Fresno, Imperial, Inyo, Kern, Kings, Los Angeles, Madera, Mariposa, Merced, Monterey, Orange, Riverside, San Benito, San Bernardino, San Diego, San Luis Obispo, Santa Barbara, Tulare, and Ventura), HI	Suite 300, 15350 Sherman Way, Van Nuys, CA 91406-4224
NEW YORK—NJ (counties of Bergen, Essex, Hudson, Middlesex, Morris, Passaic, Somerset, Sussex, Union, and Warren), NY (counties of Bronx, Kings, Nassau, New York, Queens, Richmond, Rockland, Suffolk, and Westchester)	Rm. 37-100, 26 Federal Plz., New York, NY 10278-0044

**Field Organization—Bureau of the Census—Continued**

Office	Address
PHILADELPHIA—DC, DE, MD, NJ (all counties not listed under the New York Regional Office), PA	21st Fl., 1601 Market St., Philadelphia, PA 19103-2395
SEATTLE—AK, CA (all counties not listed under the Los Angeles Regional Office), ID, OR, WA	Rm. 5100, 700 5th Ave., Seattle, WA 98104-5018

For further information, contact the Public Information Office, Bureau of the Census, Department of Commerce, Washington, DC 20233. Phone, 301-457-2804. Fax, 301-457-3670.

## Bureau of Economic Analysis

[For the Bureau of Economic Analysis statement of organization, see the *Federal Register* of Dec. 29, 1980, 45 FR 85496]

The Bureau of Economic Analysis (BEA) is the Nation's economic accountant—integrating and interpreting a variety of source data to draw a complete and consistent picture of the U.S. economy. Its economic accounts provide information on such key issues as economic growth, regional development, and the Nation's position in the world economy.

The national income and product accounts—featuring gross domestic product—provide a quantitative view of the production, distribution, and use of the Nation's output. The Bureau also

prepares estimates of the Nation's tangible wealth and input-output tables that show how industries interact.

The regional economic accounts provide estimates of personal income, population, and employment for regions, States, and metropolitan areas. The Bureau also prepares estimates of gross State product.

The international economic accounts encompass U.S. international transactions (balance of payments) with foreign countries and the international investment position of the United States. The Bureau provides survey-based data on foreign direct investment in the U.S. and U.S. direct investment abroad.

For further information, contact the Public Information Office, Bureau of Economic Analysis, Department of Commerce, Washington, DC 20230. Phone, 202-606-9900. Fax, 202-606-5310.

## Bureau of Export Administration

[For the Bureau of Export Administration statement of organization, see the *Federal Register* of June 7, 1988, 53 FR 20881]

The Bureau of Export Administration was established as a separate agency within the Department of Commerce on October 1, 1987, to separate the functions of export promotion and export control as mandated by the Export Administration Act, as amended (50 U.S.C. app. 2401 *et seq.*).

The Bureau directs the Nation's dual-use export control policy. Major functions include processing license applications and enforcing export control

laws. These activities are central not only to fighting proliferation, but also to pursuing other national security, short supply, and foreign policy goals.

**Export Administration** The Office of Export Administration is responsible for export control policy and licensing activities relating to dual-use goods and technologies. The Office implements commercial encryption policy and is responsible for supporting defense industrial- and technology-based issues to ensure that the United States remains competitive in those sectors and

subsectors critical to our national security.

**Export Enforcement** The Office of Export Enforcement investigates suspected violations of U.S. export control laws, enforces the antiboycott regulations, and develops and

implements preventive enforcement measures. Enforcement agents work with the export industry to detect and prevent illegal shipments, and they work with other U.S. Government agencies and foreign governments on export enforcement issues.

#### Field Offices—Bureau of Export Administration

Field Area	Address
<b>Export Enforcement</b>	
Boston, MA .....	Rm. 350, 10 Causeway St., 02222
Dallas, TX .....	Rm. 622, 525 S. Griffin St., 75202
Des Plaines, IL .....	Suite 300, 2400 E. Devon Ave., 60018
El Segundo, CA .....	Suite 720, 222 N. Sepulveda Blvd., 90245
Fort Lauderdale, FL .....	Suite 26D, 200 E. Lasolas Blvd., 33301
Herndon, VA .....	Suite 1125, 381 Elden St., 20170
Irvine, CA .....	Suite 310, 2601 Main St., 92714
Jamaica, NY .....	Rm. 205A, Halmar Cargo Bldg. 75, JFK Airport, 11430
San Jose, CA .....	Suite 250, 96 N. 3d St., 95112-5519
Staten Island, NY .....	Suite 104, 1200 South Ave., 10314
<b>Export Administration</b>	
Newport Beach, CA .....	Suite 345, 3300 N. Irvine Ave., 92660
Santa Clara, CA .....	Suite 333, 5201 Great America Pkwy., 95054

For further information, contact the Bureau of Export Administration, Office of Public Affairs, Room 3897, Fourteenth Street and Constitution Avenue NW., Washington, DC 20230. Phone, 202-482-2721.

## Economic Development Administration

The Economic Development Administration (EDA) was created in 1965 under the Public Works and Economic Development Act (42 U.S.C. 3121) as part of an effort to target Federal resources to economically distressed areas and to help develop local economies in the United States. It was mandated to assist rural and urban communities that were outside the mainstream economy and that, as a result, lagged in economic development, industrial growth, and personal income.

The Administration's economic development assistance programs (EDAP's) are carried out through a network of headquarters and regional personnel. It provides grants for public works and development facilities, planning and coordination, defense conversion, and other financial assistance that help to reduce substantial and persistent unemployment in economically distressed areas.

Public works and development facilities grants support infrastructure projects that foster the establishment or

expansion of industrial and commercial businesses, supporting the retention and creation of jobs.

Planning grants support the design and implementation of effective economic development policies and programs, by local development organizations, in States and communities.

Technical assistance grants provide for local feasibility and industry studies, management and operational assistance, natural resource development, and export promotion. In addition, EDA funds a network of university centers that provides technical assistance.

Research, evaluation, and demonstration funds are used to support studies about the causes of economic distress and to seek solutions to counteract and prevent such problems.

Economic readjustment grants help communities adjust to a gradual erosion or sudden dislocation of their local economic structure.

Defense conversion grants assist communities adversely affected by Department of Defense base closures

and defense contract cutbacks, as well as Department of Energy realignments, by providing development tools that can be effectively and easily implemented.

The Trade Adjustment Assistance Program provides technical assistance to

certified firms and industries which have been economically injured by the impact of decreased imports. Comprehensive technical assistance is provided through the Department's wide-ranging network of assistance centers.

#### Regional Offices—Economic Development Administration

Region	Address
Atlanta, GA .....	Suite 1820, 401 W. Peachtree St. NW., 30308-3510
Alabama .....	Contact Atlanta Regional Office
Florida .....	Contact Atlanta Regional Office
Georgia .....	Contact Atlanta Regional Office
Kentucky .....	Suite 200, 771 Corporate Dr., Lexington, KY 40503-5477
Mississippi .....	Contact Atlanta Regional Office
North Carolina and South Carolina .....	Rm. 840, 1835 Assembly St., Columbia, SC 29201
Tennessee .....	Suite 200, 771 Corporate Dr., Lexington, KY 40503-5477
Austin, TX .....	Suite 200, 327 Congress Ave., 78701
Arkansas .....	Rm. 2509, 700 W. Capitol St., Little Rock, AR 72201
Louisiana .....	Rm. 1025, 501 Magazine St., New Orleans, LA 70130
New Mexico .....	Contact Austin Regional Office
Oklahoma .....	Contact Austin Regional Office
Texas .....	Contact Austin Regional Office
Chicago, IL .....	Suite 855, 111 N. Canal, 60606-7204
Illinois .....	104 Federal Bldg., 515 W. 1st St., Duluth, MN 55802
Indiana .....	Rm. 607, 200 N. High St., Columbus, OH 43214
Michigan .....	Contact Chicago Regional Office
Minnesota .....	Rm. 104, 515 W. 1st St., Duluth, MN 55802
Ohio .....	Rm. 607, 200 N. High St., Columbus, OH 43214
Wisconsin .....	Contact Chicago Regional Office
Denver, CO .....	Suite 670, 1244 Speer Blvd., 80204
Colorado and Kansas .....	Rm. 632, 1244 Speer Blvd., Denver, CO 80204
Iowa .....	Rm. 593A, 210 Walnut St., Des Moines, IA 50309
Missouri .....	Rm. B-2, 608 E. Cherry St., Columbia, MO 65201
Montana .....	Rm. 196, Federal Bldg., Helena, MT 59626
North Dakota and South Dakota .....	Rm. 216, 102 4th Ave. SE., Aberdeen, SD 57401
Nebraska .....	Rm. 593A, 210 Walnut St., Des Moines, IA 50309
Utah and Wyoming .....	125 S. State St., Salt Lake City, UT 84138
Philadelphia, PA .....	Suite 140 S., Independence Sq. W., 19106
Connecticut .....	Contact Philadelphia Regional Office
District of Columbia .....	Contact Philadelphia Regional Office
Delaware .....	Contact Philadelphia Regional Office
Maine .....	Contact Philadelphia Regional Office
Maryland and Virginia .....	Rm. 474, 400 N. 8th St., Richmond, VA 23240
Massachusetts .....	Contact Philadelphia Regional Office
New Jersey .....	Contact Philadelphia Regional Office
New Hampshire and Vermont .....	Suite 209, 143 N. Main St., Concord, NH 03301
New York .....	Suite 104, 620 Erie Blvd. W., Syracuse, NY 13204
Pennsylvania .....	1933A New Bernick Hwy., Bloomsburg, PA 17815
Puerto Rico and Virgin Islands .....	Suite 602, 654 Munoz Rivera Ave., Hato Rey, PR 00918-1738
Rhode Island .....	Contact Philadelphia Regional Office
West Virginia .....	Rm. 141, 405 Capital St., Charleston, WV 25301
Seattle, WA .....	Rm. 1856, 915 2d Ave., 98174
Alaska .....	Rm. G-80, 605 W. 4th Ave., Anchorage, AK 99501-7594
Arizona .....	Rm. 441, 304 N. 8th St., Boise, ID 83702
California .....	Suite 244, 121 SW. Salmon St., Portland, OR 97204
.....	Rm. 135B, 280 1st St., San Jose, CA 95112
.....	Suite 411, 801 I St., Sacramento, CA 95814
Hawaii, Guam, American Samoa, Marshall Islands, Micronesia, and Northern Marianas .....	Suite 205, 283 S. Lake Ave., Pasadena, CA 91101
Idaho .....	P.O. Box 50264, Honolulu, HI 96850
Oregon .....	Rm. 441, 304 N. 8th St., Boise, ID 83702
Washington .....	Suite 244, 121 SW. Salmon St., Portland, OR 97204
	Contact Seattle Regional Office

For further information, contact the Economic Development Administration, Department of Commerce, Washington, DC 20230. Phone, 202-482-2309. Fax, 202-482-0995.

## International Trade Administration

[For the International Trade Administration statement of organization, see the *Federal Register* of Jan. 25, 1980, 45 FR 6148]

The International Trade Administration was established on January 2, 1980, by the Secretary of Commerce to promote world trade and to strengthen the international trade and investment position of the United States.

The Administration is headed by the Under Secretary for International Trade, who coordinates all issues concerning trade promotion, international commercial policy, market access, and trade law enforcement. The Administration is responsible for nonagricultural trade operations of the U.S. Government and supports the trade policy negotiation efforts of the U.S. Trade Representative.

**Import Administration** The Office of the Assistant Secretary for Import Administration defends American industry against injurious and unfair trade practices by administering efficiently, fairly, and in a manner consistent with U.S. international trade obligations the antidumping and countervailing duty laws of the United States; the machine tool arrangements with Japan and Taiwan under the President's Machine Tool Program. The Office ensures the proper administration of foreign trade zones and advises the Secretary on establishment of new zones; and administers programs governing watch assemblies, and other statutory import programs.

**Market Access and Compliance** The Office of the Assistant Secretary for Market Access and Compliance advises on the analysis, formulation, and implementation of U.S. international economic policies and carries out programs to promote international trade, improve access by U.S. companies to overseas markets, and strengthen the international trade and investment

position of the United States. Through the five regional Deputy Assistant Secretaries (Europe; Western Hemisphere; Asia and the Pacific; Africa and the Near East; and Japan), the Office analyzes and develops recommendations for region- and country-specific international economic, trade, and investment policy strategies and objectives. In addition, the Office is responsible for implementing, monitoring, and enforcing foreign compliance with bilateral and multilateral trade agreements.

**Trade Development** The Office of the Assistant Secretary for Trade Development advises on international trade and investment policies pertaining to U.S. industrial sectors, carries out programs to strengthen domestic export competitiveness, and promotes U.S. industry participation in international markets. The Office manages an integrated trade development program that includes industry analysis, advocacy support, and trade assistance organized by industry sectors.

**U.S. and Foreign Commercial Service** The U.S. and Foreign Commercial Service develops, produces, markets, and manages an effective line of high-quality products and services geared to the marketing information needs of the U.S. exporting and international business community. The Service delivers programs through 100 U.S. export assistance centers located in the United States, and 140 posts located in 78 countries throughout the world. It supports overseas trade promotion events; manages a variety of export promotion services and products; promotes U.S. products and services throughout the world market; conducts conferences and seminars in the United States; and assists State and private-sector organizations on export financing.

### Domestic Offices—International Trade Administration

Address	Director/Manager	Telephone	Fax
Alabama (Rm. 707, 950 22d St. N., Birmingham, 35203) .....	George Norton .....	205-731-1331	205-731-0076

## Domestic Offices—International Trade Administration—Continued

Address	Director/Manager	Telephone	Fax
Alaska (Suite 700, 3601 C St., Anchorage, 99503) .....	Chuck Becker .....	907-271-6237	907-271-6242
Arizona			
Phoenix (Suite 970, 2901 N. Central Ave., 85012) .....	Frank Woods .....	602-640-2513	602-640-2518
Tucson (166 W. Alameda, 85726) .....	Eric Nielsen .....	520-670-5540	520-791-5413
Arkansas (Suite 700, 425 W. Capitol Ave., Little Rock, 72201). California	Lon J. Hardin .....	501-324-5794	501-324-7380
Fresno (390-B Fir Ave., Clovis, 93611) .....	Eduardo Torres .....	209-325-1619	209-325-1647
Long Beach (Suite 1670, 1 World Trade Ctr., 90831) .....	Joe Sachs .....	562-980-4550	562-980-4561
Los Angeles (Suite 172, 350 S. Figueroa St., 90071) .....	Richard Swanson .....	213-894-8784	213-894-8789
Monterey (Suite 200, 411 Pacific St., 93940) .....	(Vacancy) .....	408-641-9850	408-641-9849
Newport Beach (Suite 305, 3300 Irvine Ave., 92660) .....	Paul Tambakis .....	714-660-1688	714-660-8039
Novato (Suite 102, 330 Ignacio Blvd., 94949) .....	Elizabeth Krauth .....	415-883-1966	415-883-2711
Oakland (Suite 740, 530 Water St., 94607) .....	Raj Shea .....	510-273-7350	510-251-7352
Ontario (Suite 121, 2940 Inland Empire Blvd., 91764) .....	Fred Latuperissa .....	909-466-4134	909-466-4140
Oxnard (Suite 2090, 300 Esplanade Dr., 93030) .....	Gerald Vaughn .....	805-981-8150	805-981-1855
Sacramento (2d Fl., 917 7th St., 95814) .....	Dale Wright .....	916-498-5155	916-498-5923
San Diego (Suite 230, 6363 Greenwich Dr., 92122) .....	Matt Andersen .....	619-557-5395	619-557-6176
San Francisco (14th Fl. 250 Montgomery St., 94104) .....	Stephan Crawford .....	415-705-2300	415-705-2297
San Jose (Suite 1001, 101 Park Center Plz., 95113) .....	(Vacancy) .....	408-271-7300	408-271-7307
Santa Clara (Rm. 456, 5201 Great America Pkwy., 95054) .....	R.J. Donovan .....	408-970-4610	408-970-4618
West Los Angeles (Suite 975, 11150 Olympic Blvd., 90064) .....	Sherwin Chen .....	310-235-7104	310-235-7220
Colorado (Suite 680, 1625 Broadway, Denver, 80202) .....	Nancy Charles-Parker .....	303-844-6622	303-844-5651
Connecticut (Suite 903, 213 Court St., Middletown, 06457-3346). Delaware (Suite 1501, 615 Chestnut St., Philadelphia, PA 19106). Florida	Carl Jacobsen .....	860-638-6950	860-638-6970
Clearwater (1130 Cleveland St., 34615) .....	George Martinez .....	727-441-1742	727-449-2889
Miami (Suite 617, 5600 NW. 36th St., 33166) .....	John McCartney .....	305-526-7425	305-526-7434
Orlando (Suite 1270, 200 E. Robinson St., 32801) .....	Philip A. Outz .....	407-648-6235	407-648-6756
Tallahassee (Suite 2001, The Capitol, 32399-0001) .....	Michael Higgins .....	850-488-6469	850-487-3014
Georgia			
Atlanta (Suite 200, 285 Peachtree Ctr. Ave. NE., 30303-1229). Savannah (Suite 100, 6001 Chatham Ctr. Dr., 31405) .....	Samuel P. Troy .....	404-657-1900	404-657-1970
Hawaii (Suite 1140, 1001 Bishop St., Honolulu, 96813) .....	Barbara Prieto .....	912-652-4204	912-652-4241
Idaho (2d Fl., 700 W. State St., Boise, 83720) .....	Greg Wong .....	808-522-8040	808-522-8045
Illinois			
Chicago (Suite 2440, 55 W. Monroe St., 60603) .....	Mary N. Joyce .....	312-353-8045	312-353-8120
Highland Park (Suite 150, 610 Central Ave., 60035) .....	Robin F. Mugford .....	847-681-8010	847-681-8012
Rockford (515 N. Court St., 61110) .....	James Mied .....	815-987-8123	815-963-7943
Indiana (Suite 106, 11405 N. Pennsylvania St., Carmel, 46032). Iowa (Suite 100, 601 Locust St., Des Moines, 50309-3739) .....	Dan Swart .....	317-582-2300	317-582-2301
Kansas (151 N. Volutsia, Wichita, 67214) .....	Allen Patch .....	515-288-8614	515-288-1437
Kentucky			
Louisville (Rm. 634B, 601 W. Broadway, 40202) .....	George D. Lavid .....	316-269-6160	316-683-7326
Somerset (Suite 320, 2292 S. Hwy. 27, 42501) .....	John Autin .....	502-582-5066	502-582-6573
Louisiana			
New Orleans (Suite 2150, 365 Canal St., 70130) .....	Sara Melton .....	606-677-6160	606-677-6161
Shreveport (7100 W. Park Dr., 71129) .....	David Spann .....	504-589-6546	504-589-2337
Maine (511 Congress St., Portland, 04101) .....	Norbert O. Gannon .....	318-676-3064	318-676-3063
Maryland (Suite 2432, 401 E. Pratt St., Baltimore, 21202) .....	Jeffrey Porter .....	207-541-7400	207-541-7420
Massachusetts			
Boston (Suite 307, 164 Northern Ave., 02210) .....	Michael Keaveny .....	410-962-4539	410-962-4529
Michigan			
Ann Arbor (Suite 103, 425 S. Main St., 48104) .....	Paul E. Litton .....	313-741-2430	313-741-2432
Detroit (Suite 2220, 211 W. Fort St., 48226) .....	Neil Hesse .....	313-226-3650	313-226-3657
Grand Rapids (Suite 718-S, 301 W. Fulton St., 49504) .....	Thomas Maguire .....	616-458-3564	616-458-3872
Pontiac (250 Elizabeth Lake Rd., 48341) .....	Richard Corson .....	248-975-9600	248-975-9606
Minnesota (Suite 2240, 45 S. 7th St., Minneapolis, 55402) .....	Ronald E. Kramer .....	612-348-1638	612-348-1650
Mississippi (704 E. Main St., Raymond, 39154) .....	Harrison Ford .....	601-857-0128	601-857-0026
Missouri			
Kansas City (Suite 650, 2345 Grand, 64108) .....	Thomas A. Strauss .....	816-410-9201	816-410-9208
St. Louis (Suite 303, 8182 Maryland Ave., 63105) .....	Randall J. LaBounty .....	314-425-3302	314-425-3381
Montana (Suite 257, Gallagher Business Bldg., MT World Trade Ctr., Missoula, 59812). Nebraska (11135 O St., Omaha, 68137) .....	Mark Peters .....	406-243-2098	406-243-5259
Nevada (Suite 152, 1755 E. Plumb La., Reno, 89502) .....	Meredith Bond .....	402-221-3664	402-221-3668
New Hampshire (17 New Hampshire Ave., Portsmouth, 03801-2238). New Jersey	Jere Dabbs .....	702-784-5203	702-784-5343
Newark (9th Fl., One Gateway Center, 07102) .....	Susan Berry .....	603-334-6074	603-334-6110
William Spitzer .....	201-645-4682	201-645-4783	

## Domestic Offices—International Trade Administration—Continued

Address	Director/Manager	Telephone	Fax
Trenton (Suite 100, Bldg. 6, 3131 Princeton Pk., 08648) ....	Rod Stuart .....	609-989-2100	609-989-2395
New Mexico (1100 St. Francis Dr., Santa Fe, 87503) ....	Sandra Necessary .....	505-827-0350	505-827-0263
North Carolina			
Buffalo (Rm. 1304, 111 W. Huron St., 14202) .....	George Buchanan .....	716-551-4191	716-551-5290
Harlem (Suite 904, 163 W. 125th St., New York, 10027) ....	K.L. Fredericks .....	212-860-6200	212-860-6203
Long Island (Rm. 207, 1550 Franklin Ave., Mineola 11501) .....	George Soteros .....	516-739-1765	516-739-3310
New York (Rm. 635, 6 World Trade Ctr., 10048) .....	John Lavelle, <i>Acting</i> .....	212-466-5222	212-264-1356
Westchester (Suite 209, 707 Westchester Ave., White Plains, 10604).	Joan Kanlian .....	914-682-6712	914-682-6698
Ohio			
Cincinnati (Suite 2650, 36 E. 7th St., 45202) .....	Michael Miller .....	513-684-2944	513-684-3227
Cleveland (Suite 700, 600 Superior Ave. E., 44114) .....	Susan Strumbel, <i>Acting</i> .....	216-522-4750	216-522-2235
Columbus (Suite 1400, 2 Nationwide Plz., 43215) .....	Mary Beth Double .....	614-365-9510	614-365-9598
Toledo (300 Madison Ave., 43604) .....	Robert Abrahams .....	419-241-0683	419-241-0684
Oklahoma			
Oklahoma City (Suite 330, 301 NW. 63d St., 73116) ....	Ronald L. Wilson .....	405-231-5302	405-231-4211
Tulsa (Suite 1400, 700 N. Greenwood Ave., 74106) .....	Mark Wells .....	918-581-7650	918-594-8413
Oregon			
Eugene (Suite 13, 1445 Willamette St., 97401-4003) .....	(Vacancy) .....	541-465-6575	541-465-6704
Portland (Suite 242, 121 SW. Salmon St., 97204) .....	Scott Goddin .....	503-326-3001	503-326-6351
Pennsylvania			
Harrisburg (Rm. 850, 228 Walnut St., 17108-1698) .....	Deborah Doherty .....	717-221-4510	717-221-4505
Philadelphia (Suite 1501, 615 Chestnut St., 19106) .....	Rod Stuart .....	215-597-6101	215-597-6123
Pittsburgh (2002 Federal Bldg., 1000 Liberty Ave., 15222) .....	Ted Ann .....	412-395-5050	412-395-4875
Scranton (Suite B, One Montage Mt. Rd., Moosic, 18507) .....	(Vacancy) .....	717-969-2530	717-969-2539
Puerto Rico (Rm. G-55, Chardon Ave., San Juan (Hato Rey), 00918).	J. Enrique Vilella .....	787-766-5555	787-766-5692
Rhode Island (One W. Exchange St., Providence, 02903) ....	(Vacancy) .....	401-528-5104	401-528-5067
South Carolina			
Charleston (81 Mary St., 29403) .....	David Kuhlmeier .....	803-727-4051	803-727-4052
Columbia (Suite 172, 1835 Assembly St., 29201) .....	Ann Watts .....	803-765-5345	803-253-3614
Greenville (Suite 109, Bldg. 1, 555 N. Pleasantburg Dr., 29607).	Denis Csizmadia .....	864-271-1976	864-271-4171
South Dakota (Rm. SS-29A, 2001 S. Summit Ave., Sioux Falls, 57197).	Cinnamon King .....	605-330-4264	605-330-4266
Tennessee			
Knoxville (Suite 301, 600 W. Summit Hill, 37902-2011) .....	(Vacancy) .....	423-545-4637	423-545-4435
Memphis (Suite 348, 650 E. Parkway S., 38104) .....	Ree Russell .....	901-323-1543	901-320-9128
Nashville (Suite 114, 404 James Robertson Pkwy., 37219) .....	Michael Speck .....	615-736-5161	615-736-2454
Texas			
Austin (2d Fl., 1700 Congress, 78701) .....	Karen Parker .....	512-916-5939	512-916-5940
Dallas (Suite 170, 2050 N. Stemmons Fwy., 75207) .....	Loree Silloway .....	214-767-0542	214-767-8240
Fort Worth (711 Houston St., 76102) .....	Vavie Sellscopp .....	817-212-2673	817-978-0178
Houston (Suite 1160, 500 Dallas, 77002) .....	James D. Cook .....	713-718-3062	713-718-3060
San Antonio (3d Fl., 203 S. 3d St., 78205) .....	(Vacancy) .....	210-228-9878	210-228-9874
Utah (Suite 221, 324 S. State St., Salt Lake City, 84111) ....	Stanley Rees .....	801-524-5116	801-524-5886
Vermont (National Life Building, Drawer 20, Montpelier, 05620-0501).	Susan Murray .....	802-828-4508	802-828-3258
Virginia			
Arlington (Suite 1300, 1616 N. Fort Myer Dr., 22209) .....	Sylvia Burns .....	703-524-2885	703-524-2649
Richmond (Rm. 540, 400 N. 8th St., 23240-0026) .....	William D. Coale, Jr. ....	804-771-2246	804-771-2390
Washington			
Seattle (Suite 650, 2001 6th Ave., 98121) .....	(Vacancy) .....	206-553-5615	206-553-7253
Spokane (Suite 400, 801 W. Riverside Ave., 99201) .....	James K. Hellwig .....	509-353-2625	509-353-2449
Tacoma (Suite 410, 950 Pacific Ave., 98401) .....	William Marshak .....	253-593-6736	253-383-4676
West Virginia			
Charleston (Suite 807, 405 Capitol St., 25301) .....	Harvey Timberlake .....	304-347-5123	304-347-5408
Wheeling (316 Washington Ave., 26003) .....	Martha Butwin .....	304-243-5493	304-243-5494
Wisconsin (Rm. 596, 517 E. Wisconsin Ave., Milwaukee, 53202).	Paul D. Churchill .....	414-297-3473	414-297-3470
Wyoming (Suite 680, 1625 Broadway, Denver, 80202) ....	Nancy Charles-Parker .....	303-844-6622	303-844-5651
Eastern Region (Suite 2450, 401 E. Pratt St., Baltimore, MD 21202).	Thomas Cox .....	410-962-2805	410-962-2799
Mid-Eastern Region (Suite 2025, 36 E. 7th St., Cincinnati, OH 45202).	James Kennedy .....	513-684-2947	513-684-3200
Mid-Western Region (Suite 1011, 8182 Maryland Ave., St. Louis, MO 63105).	Sandra Gerley .....	314-425-3300	314-425-3375
Western Region (14th Fl., 250 Montgomery St., San Francisco, CA 94104).	Keith Bovetti .....	415-705-2310	415-705-2299

For further information, contact the International Trade Administration, Department of Commerce, Washington, DC 20230. Phone, 202-482-3809.

## Minority Business Development Agency

[For the Minority Business Development Agency statement of organization, see the *Federal Register* of Mar. 17, 1972, 37 FR 5650, as amended]

The Minority Business Development Agency, formerly the Office of Minority Business Enterprise, was established by the Secretary of Commerce on November 1, 1979, and operates under the authority of Executive Order 11625 of October 13, 1971. The Agency develops and coordinates a national program for minority business enterprise.

The Agency was created to assist minority businesses in achieving effective and equitable participation in the American free enterprise system and in overcoming social and economic disadvantages that have limited their participation in the past. The Agency provides national policies and leadership in forming and strengthening a partnership of business, industry, and government with the Nation's minority businesses.

Business development services are provided to the minority business

community through three vehicles: the Minority Business Opportunity Committees which disseminate information on business opportunities; the Minority Business Development Centers that provide management and technical assistance and other business development services; and Electronic Commerce which includes a Web page on the Internet that will show how to start a business and use of the Electronic Commerce to electronically match business with contract opportunities.

The Agency promotes and coordinates the efforts of other Federal agencies in assisting or providing market opportunities for minority business. It coordinates opportunities for minority firms in the private sector. Through such public and private cooperative activities, the Agency promotes the participation of Federal, State, and local governments, and business and industry in directing resources for the development of strong minority businesses.

### Regional Offices—Minority Business Development Agency

Region	Address	Director	Telephone
Atlanta, GA .....	Suite 1715, 401 W. Peachtree St. NW., 30308-3516 ..	Robert Henderson .....	404-730-3300
Chicago, IL .....	Suite 1406, 55 E. Monroe St., 60603 .....	David Vega .....	312-353-0182
Dallas, TX .....	Suite 7B23, 1100 Commerce St., 75242 .....	John Iglehart .....	214-767-8001
New York, NY .....	Suite 3720, 26 Federal Plz., 10278 .....	Heyward Davenport .....	212-264-3262
San Francisco, CA ....	Rm. 1280, 221 Main St., 94105 .....	Melda Cabrera .....	415-744-3001

### District Offices—Minority Business Development Agency

District	Address	Officer	Telephone
Boston, MA .....	Rm. 418, 10 Causeway St., 02222-1041 .....	Rochelle K. Schwartz ..	617-565-6850
El Monte, CA .....	Suite 455, 9660 Flair Dr., 91713 .....	Rodolfo Guerra .....	818-453-8636
Miami, FL .....	Rm. 1314, 51 SW. 1st Ave., 33130 .....	Rodolfo Suarez .....	305-536-5054
Philadelphia, PA .....	Rm. 10128, 600 Arch St., 19106 .....	Alfonso C. Jackson ..	215-597-9236

For further information, contact the Office of the Director, Minority Business Development Agency, Department of Commerce, Washington, DC 20230. Phone, 202-482-5061. Internet, <http://www.mbda.gov/>.

## National Oceanic and Atmospheric Administration

*U.S. Department of Commerce, Washington, DC 20230  
Phone, 202-482-2985. Internet, <http://www.noaa.gov/>.*

[For the National Oceanic and Atmospheric Administration statement of organization, see the *Federal Register* of Feb. 13, 1978, 43 FR 6128]

The National Oceanic and Atmospheric Administration (NOAA) was formed on October 3, 1970, by Reorganization Plan No. 4 of 1970 (5 U.S.C. app.). Its principal functions are authorized by Title 15, Chapter 9, United States Code (National Weather Service); Title 33, Chapter 17, United States Code (National Ocean Survey), and Title 16, Chapter 9, United States Code (National Marine Fisheries Service).

NOAA is the largest bureau within the Department of Commerce and is integral to providing the Department with an environmental perspective on issues having an impact on the Nation's resources and its economy. NOAA's mission entails environmental assessment, prediction, and stewardship. It is dedicated to monitoring and assessing the state of the environment in order to make accurate and timely forecasts to protect life, property, and natural resources, as well as to promote the economic well-being of the United States and to enhance its environmental security. As the Nation's premier environmental steward, NOAA is committed to protecting America's ocean, coastal, and living marine resources while promoting sustainable economic development.

In order to undertake its mission, NOAA has a strategic plan of seven interrelated goals falling under two broad themes of (1) environmental assessment and prediction with the goals of advancing short-term warnings and forecasts, implement seasonal to interannual climate forecasts, predict and assess decadal-to-centennial climate change, and promote safe navigation, and (2) environmental stewardship, comprised of the goals to build sustainable fisheries, recover protected species, and sustain healthy coastal ecosystems.

NOAA is structured into five primary, component line offices. These are the National Weather Service, the National Environmental Satellite, Data, and Information Service, the National Marine Fisheries Service, the National Ocean Service, and the Office of Oceanic and Atmospheric Research.

### National Weather Service

The National Weather Service (NWS) provides daily forecasts and warnings for severe weather events such as hurricanes, tornadoes, winter storms, flooding, and tsunamis. With its modernization program, NWS will be able to maximize its use of advanced computer technology to capture, integrate, and analyze Doppler radar imagery and data from satellites and automated surface instruments, and to speed up the dissemination of its forecasts and warnings. This will allow NWS to provide the public with more localized, timely, and accurate forecasts, increasing the lead time it has to prepare for severe weather events. NWS also provides services in support of aviation and marine activities, agriculture, forestry, and urban air quality control.

For further information, contact the National Weather Service, 1325 East-West Highway, Silver Spring, MD 20910-3283. Phone, 301-713-0689. Fax, 301-713-0610. Internet, <http://www.nws.noaa.gov/>.

### National Environmental Satellite, Data, and Information Service

The National Environmental Satellite, Data, and Information Service (NESDIS) operates the Nation's civilian geostationary and polar-orbiting environmental satellites. It also manages the largest collection of atmospheric, geophysical, and oceanographic data in the world. From these sources, NESDIS develops and provides, through various media, environmental data for forecasts, national security, and weather warnings to protect life and property. This data is

also used to assist in energy distribution, the development of global food supplies, the management of natural resources, and in the recovery of downed pilots and mariners in distress.

For further information, contact the National Environmental Satellite, Data, and Information Service, Room 2069, 4401 Suitland Road, Suitland, MD 20233. Phone, 301-457-5115. Fax, 301-457-5276. Internet, <http://www.noaa.gov/nesdis/nesdis.html>.

### National Marine Fisheries Service

The National Marine Fisheries Service (NMFS) supports the management, conservation, and sustainable development of domestic and international living marine resources. NMFS is involved in the stock assessment of the Nation's multi-billion dollar marine fisheries, protecting marine mammals and threatened species, habitat conservation operations, trade and industry assistance, and fishery enforcement activities.

For further information, contact the National Marine Fisheries Service, 1315 East-West Highway, Silver Spring, MD 20910. Phone, 301-713-2239. Fax, 301-713-2258. Internet, <http://kingfish.ssp.nmfs.gov/>.

### National Ocean Service

The National Ocean Service (NOS), works to balance the Nation's use of coastal resources through research, management, and policy. NOS monitors the health of U.S. coasts by examining how human use and natural events impact coastal ecosystems. Coastal communities rely on NOS for information about natural hazards so they can more effectively reduce or eliminate the destructive effects of coastal hazards. NOS assesses the damage caused by hazardous material spills and works to restore or replace the affected coastal resources. Through varied programs, NOS protects wetlands, water quality, beaches, and wildlife. In addition, NOS provides a wide range of navigational products and data that help vessels move safely through U.S. waters

and provides the basic set of information that establishes the latitude, longitude, and elevation framework necessary for the Nation's surveying, navigation, positioning, and mapping activities.

For further information, contact the National Ocean Service, Room 13231, SSMC 4, 1305 East-West Highway, Silver Spring, MD 20910. Phone, 301-713-3070. Fax, 301-713-4307. Internet, <http://www.nos.noaa.gov/>.

### Office of Oceanic and Atmospheric Research

The Office of Oceanic and Atmospheric Research (OAR) carries out research into such phenomena as El Niño, global warming, ozone depletion, solar storms that can disrupt telecommunications and electrical power systems, and coastal and Great Lakes ecosystems. OAR conducts and directs its research programs in coastal, marine, atmospheric, and space sciences through its own laboratories and offices, as well as through networks of university-based programs across the country.

For further information, contact the Office of Oceanic and Atmospheric Research, Room 11627, 1315 East-West Highway, Silver Spring, MD 20910. Phone, 301-713-2458. Fax, 301-713-0163. Internet, <http://www.oar.noaa.gov/>.

### Office of NOAA Corps Operations

NOAA also maintains a fleet of ships and aircraft under the auspices of its Office of NOAA Corps Operations. These are used for scientific, engineering, and technical services, as well as to serve as research platforms for gathering critical marine and atmospheric data in support of a number of NOAA's research programs. This includes flying "hurricane hunter" aircraft into nature's most turbulent storms to collect data critical to hurricane research.

For further information, contact the Office of NOAA Corps Operations, Room 12857, 1315 East-West Highway, Silver Spring, MD 20910-3282. Phone, 301-713-1045.

**Field Organization—National Oceanic and Atmospheric Administration**

Organization	Address/Telephone	Director
<b>National Weather Service</b>		
Headquarters .....	1325 East-West Hwy., Silver Spring, MD 20910–3283. Phone, 301–713–0689. Fax, 301–713–0610.	John J. Kelly, Jr.
Office of Meteorology .....	1325 East-West Hwy., Silver Spring, MD 20910–3283. Phone, 301–713–0700. Fax, 301–713–1598.	Gregory A. Mandt, <i>Acting</i>
Office of Hydrology .....	1325 East-West Hwy., Silver Spring, MD 20910–3283. Phone, 301–713–1658. Fax, 301–713–0963.	Danny L. Fread
National Centers for Environmental Prediction.	5200 Auth Rd., Camp Springs, MD 20746–4304. Phone, 301–763–8016. Fax, 301–763–8434.	Louis W. Uccellini
Office of Systems Development .....	1325 East-West Hwy., Silver Spring, MD 20910–3283. Phone, 301–713–0745. Fax, 301–713–0003.	Harry Glahn
Office of Systems Operations .....	1325 East-West Hwy., Silver Spring, MD 20910–3283. Phone, 301–713–0165. Fax, 301–713–0657.	Walter Telesetsky
National Data Buoy Center .....	Rm. 344, Bldg. 1100, Stennis Space Center, MS 39529–6000. Phone, 601–688–2800. Fax, 601–688–3153.	Jerry C. McCall
Eastern region .....	630 Johnson Ave., Bohemia, NY 11716–2626. Phone, 516–244–0100. Fax, 516–244–0109.	John T. Forsing
Southern region .....	Rm. 10A26, 819 Taylor St., Fort Worth, TX 76102–6171. Phone, 817–978–2651. Fax, 817–334–4187.	X. William Proenza
Central region .....	Rm. 1836, 601 E. 12th St., Kansas City, MO 64106–2897. Phone, 816–426–5400. Fax, 816–426–3270.	Richard P. Augulis
Training center .....	Rm. 116, 617 Hardesty St., Kansas City, MO 64124–3097. Phone, 816–374–6238. Fax, 816–374–6726.	John L. Vogel
Western region .....	Rm. 1210, 125 S. State St., Salt Lake City, UT 84138–1102. Phone, 801–524–6295. Fax, 801–524–5270.	Vicki L. Nadolski
Alaska region .....	Rm. 517, 222 W. 7th Ave., Anchorage, AK 99513–7575. Phone, 907–271–5136. Fax, 907–271–3711.	Richard J. Hutcheon
Pacific region .....	Suite 2200, 737 Bishop St., Honolulu, HI 96813. Phone, 808–532–6416. Fax, 808–532–5569.	Richard H. Hagemeyer
Office of the Federal Coordinator for Meteorological Services and Supporting Research.	1500 Ctr., 8455 Colesville Rd., Silver Spring, MD 20910–3315. Phone, 301–427–2002.	Samuel Williamson
<b>National Marine Fisheries Service</b>		
Headquarters .....	1315 East-West Hwy., Silver Spring, MD 20910. Phone, 301–713–2239. Fax, 301–713–2258.	Rolland A. Schmittner
Alaska region .....	P.O. Box 21668, Juneau, AK 99802–1668. Phone, 907–586–7221. Fax, 907–586–7249.	Steven Pennoyer
Alaska Fisheries Science Center .....	Bin C15700, Bldg. 4, 7600 Sand Point Way NE, Seattle, WA 98115. Phone, 206–526–4000. Fax, 206–526–4004.	James W. Balsiger
Northwest region .....	Bin C15700, Bldg. 1, 7600 Sand Point Way NE, Seattle, WA 98115–0070. Phone, 206–526–6150. Fax, 206–526–6426.	William W. Stelle, Jr.
Northwest Fisheries Science Center ...	2725 Montlake Blvd. E., Seattle, WA 98112. Phone, 206–860–3200. Fax, 206–860–3217.	Usha Varanasi
Northeast region .....	1 Blackburn Dr., Gloucester, MA 01930. Phone, 978–281–9250. Fax, 978–281–9371.	Jon Rittgers, <i>Acting</i>
Northeast Fisheries Science Center ....	168 Water St., Woods Hole, MA 02543. Phone, 508–548–5123. Fax, 508–495–2232.	Michael Sissenwine
Southeast region .....	9721 Executive Ctr. Dr. N., St. Petersburg, FL 33702. Phone, 813–570–5301. Fax, 813–570–5300.	Andrew J. Kammerer
Southeast Fisheries Science Center ...	75 Virginia Beach Dr., Miami, FL 33149. Phone, 305–361–5761. Fax, 305–361–4219.	Brad Brown
Southwest region .....	Suite 4200, 501 W. Ocean Blvd., Long Beach, CA 90802. Phone, 562–980–4001. Fax, 562–980–4018.	William T. Hogarth
Southwest Fisheries Science Center ...	P.O. Box 271, 8604 La Jolla Shores Dr., La Jolla, CA 92038. Phone, 619–546–7067. Fax, 619–546–5655.	Michael Tillman
Headquarters .....	Rm. 2069, 5200 Auth Rd., Suitland, MD 20746. Phone, 301–457–5115. Fax, 301–457–5276.	Robert S. Winokur

## Field Organization—National Oceanic and Atmospheric Administration—Continued

Organization	Address/Telephone	Director
Satellite operations .....	Rm. 0135, 5200 Auth Rd., Suitland, MD 20746. Phone, 301-457-5130. Fax, 301-457-5175.	Gary K. Davis
Satellite data processing and distribution. ....	Rm. 1069, 5200 Auth Rd., Suitland, MD 20746. Phone, 301-457-5120. Fax, 301-457-5184.	Helen M. Wood
Research and applications .....	NOAA Science Center, 5200 Auth Rd., Camp Springs, MD 20233. Phone, 301-763-8127. Fax, 301-763-8108.	James Purdon
Systems development .....	Rm. 3301C, 5200 Auth Rd., Suitland, MD 20746. Phone, 301-457-5277. Fax, 301-457-5722.	Gary K. Davis, <i>Acting</i>
National Climatic Data Center .....	151 Patton Ave., Asheville, NC 28801-5001. Phone, 704-271-4476. Fax, 704-271-4246.	Tom Karl
National Geophysical Data Center .....	RL-3, 325 Broadway, Boulder, CO 80303-3328. Phone, 303-497-6215. Fax, 303-497-6513.	Michael S. Loughridge
National Oceanographic Data Center .....	1315 East-West Hwy., Silver Spring, MD 20910. Phone, 301-713-3303. Fax, 301-713-3300.	Henry Frey
<b>National Ocean Service</b>		
Headquarters .....	Rm. 13632, 1305 East-West Hwy., Silver Spring, MD 20910. Phone, 301-713-3074. Fax, 301-713-4269.	Nancy Foster
International Programs .....	Rm. 13442, 1305 East-West Hwy., Silver Spring, MD 20910. Phone, 301-713-3078. Fax, 301-713-4263.	Charles N. Ehler
NOAA Coastal Services Center .....	2234 S. Hobson Ave., Charleston, SC 29405-2409. Phone, 843-740-1200. Fax 843-740-1224.	Margaret Davidson
Center for Operational Oceanographic Products and Services. ....	Rm. 6633, 1305 East-West Hwy., Silver Spring, MD 20910. Phone, 301-713-2981. Fax, 301-713-4392.	Richard Barazato
National Centers for Coastal Ocean Science. ....	Rm. 13508, 1305 East-West Hwy., Silver Spring, MD 20910. Phone, 301-713-3060. Fax, 301-713-4270.	Don Scavia
Coast survey .....	Rm. 6147, 1315 East-West Hwy., Silver Spring, MD 20910. Phone, 301-713-2770. Fax, 301-713-4019.	David B. McFarland
Aeronautical charting .....	Rm. 3426, 1305 East-West Hwy., Silver Spring, MD 20910. Phone, 301-713-2619. Fax, 301-713-4587.	Terry M. Laydom
National Geodetic Survey .....	Rm. 8657, 1315 East-West Hwy., Silver Spring, MD 20910. Phone, 301-713-3222. Fax, 301-713-4175.	Charles W. Challstrom
Office of Response and Restoration ...	Rm. 6633, 1305 East-West Hwy., Silver Spring, MD 20910. Phone, 301-713-2989. Fax, 301-713-4387.	David M. Kennedy
Ocean and coastal resource management. ....	Rm. 11523, 1305 East-West Hwy., Silver Spring, MD 20910. Phone, 301-713-3155. Fax, 301-713-4012.	Jeffrey R. Benoit
<b>Office of Oceanic and Atmospheric Research</b>		
Headquarters .....	Rm. 11627, 1315 East-West Hwy., Silver Spring, MD 20910. Phone, 301-713-2458. Fax, 301-713-0163.	David L. Evans
Environmental Research Laboratories .....	Rm. 11618, 1315 East-West Hwy., Silver Spring, MD 20910. Phone, 301-713-2458. Fax, 301-713-0163. (Vacancy)	
Aeronomy Laboratory .....	Rm. 2204, Bldg. 24, 325 Broadway, Boulder, CO 80303. Phone, 303-497-3134. Fax, 303-497-5340.	Daniel L. Albritton
Air Resources Laboratory .....	Rm. 3151, 1315 East-West Hwy., Silver Spring, MD 20910. Phone, 301-713-0684, ext. 100. Fax, 301-713-0295.	Bruce Hicks
Atlantic Oceanographic and Meteorological Laboratory. ....	4301 Rickenbacker Causeway, Miami, FL 33149. Phone, 305-361-4300. Fax, 305-361-4449.	Kristina Katsaros
Climate Diagnostics Center .....	Rm. 247, RL3, 325 Broadway, Boulder, CO 80303. Phone, 303-497-6878. Fax, 303-497-7013.	Randall Dole
Climate Monitoring and Diagnostics Laboratory. ....	Rm. A336, RL3, 325 Broadway, Boulder, CO 80303. Phone, 303-497-6074. Fax, 303-497-6975.	David Hofmann
Environmental Technology Laboratory .....	Rm. A450, RL3, 325 Broadway, Boulder, CO 80303. Phone, 303-497-6291. Fax, 303-497-6020.	Steven Clifford
Forecast Systems Laboratory .....	Rm. 615, RL3, 325 Broadway, Boulder, CO 80303. Phone, 303-497-6818. Fax, 303-497-6821.	Sandy MacDonald

**Field Organization—National Oceanic and Atmospheric Administration—Continued**

Organization	Address/Telephone	Director
Geophysical Fluid Dynamics Laboratory.	P.O. Box 308, Princeton University Forrestal Campus, Princeton, NJ 08452. Phone, 609-452-6503. Fax, 609-987-5070.	Jerry Mahlman
Great Lakes Environmental Research Laboratory.	2205 Commonwealth Blvd., Ann Arbor, MI 48105. Phone, 734-741-2244. Fax, 734-741-2003.	Stephen Brandt
National Severe Storms Laboratory ....	1313 Halley Circle, Norman, OK 73069. Phone, 405-366-0426. Fax, 405-366-0472.	James Kimpel
Pacific Marine Environmental Laboratory.	Bldg. 3, Bin C 15700, 7600 Sand Point Way NE., Seattle, WA 98115. Phone, 206-526-6800. Fax, 206-526-6815.	Eddie N. Bernard
Space Environment Center .....	Rm. 3050, Bldg. 1, 325 Broadway, Boulder, CO 80303. Phone, 303-497-3314. Fax, 303-497-3645.	Ernest G. Hildner
National Undersea Research Program	Rm. 11350, 1315 East-West Hwy., Silver Spring, MD 20910. Phone, 301-713-2427. Fax, 301-713-1967.	Barbara S.P. Moore
National Sea Grant College Program ..	Rm. 11716, 1315 East-West Hwy., Silver Spring, MD 20910. Phone, 301-713-2448. Fax, 301-713-0799.	Ronald Baird
Office of Research and Technology Applications.	Rm. 11464, 1315 East-West Hwy., Silver Spring, MD 20910. Phone, 301-713-3565. Fax, 301-713-4100.	Joe Bishop
<b>Office of Finance and Administration</b>		
Headquarters .....	Rm. 6811, 14th St. and Constitution Ave. NW., Washington, DC 20230. Phone, 202-482-2291.	Paul F. Roberts
Chief Financial Officer/Chief Administrative Officer.	Rm. 6811, 14th St. and Constitution Ave. NW., Washington, DC 20230. Phone, 202-482-2291. Fax, 202-482-4823.	Paul F. Roberts
Office of Civil Rights .....	Rm. 13356, 1315 East-West Hwy., Silver Spring, MD 20910. Phone, 301-713-0500.	Al Corea
Diversity Program Office .....	Rm. 12122, 1305 East-West Hwy., Silver Spring, MD 20910. Phone, 301-713-1966.	Barbara Marshall-Bailey
Audit and Internal Control Branch .....	Rm. 8419, 1305 East-West Hwy., Silver Spring, MD 20910. Phone, 301-713-1150.	Barbara Martin
Management and Budget .....	Rm. 6863, 14th St. and Constitution Ave. NW., Washington, DC 20230. Phone, 202-482-6226.	Tyra D. Smith
Budget Office .....	Rm. 6114, 14th St. and Constitution Ave. NW., Washington, DC 20230. Phone, 202-482-4600.	(Vacancy)
Finance Office .....	Rm. 3110, Century 21 Bldg., Germantown, MD 20874-1143. Phone, 301-413-8795.	R.J. Dominic
Environmental Compliance Staff .....	Rm. 10148, 1305 East-West Hwy., Silver Spring, MD 20910. Phone, 301-713-0845.	Susan A. Kennedy
Human Resources Management Office	Rm. 12434, 1305 East-West Hwy., Silver Spring, MD 20910. Phone, 301-713-0530.	Gloria Harris, <i>Acting</i>
Information Systems Office .....	Rm. 724, 6100 Executive Blvd., Rockville, MD 20852-3809. Phone, 301-763-6300.	Robert Swisher, <i>Acting</i>
Acquisition, Grants, and Facilities Services Office.	Rm. 4131, 1305 East-West Hwy., Silver Spring, MD 20910. Phone, 301-713-0820.	Claire B. Mansberg, <i>Acting</i>
Mountain Administrative Support Center.	325 Broadway, Boulder, CO 80303-3228. Dennis R. Connors Phone, 303-497-6431.	
Eastern Administrative Support Center	Suite 201, 200 World Trade Ctr., Norfolk, VA 23510-1624. Phone, 757-441-6864.	Gerald R. Lucas
Western Administrative Support Center.	Bldg. 1, 7600 Sand Point Way NE., Seattle, WA 98115-0070. Phone, 206-526-6026. Fax, 206-526-6660.	Kelly C. Sandy
Central Administrative Support Center	Rm. 1736, 601 E. 12th St., Kansas City, MO 64106-2897. Phone, 816-426-2050. Fax, 816-426-7459.	Martha R. Lumpkin
<b>NOAA Corps Operations</b>		
Headquarters .....	Rm. 12857, 1315 East-West Hwy., Silver Spring, MD 20910-3282. Phone, 301-713-1045.	Rear Adm. John C. Albright, USN, <i>Acting</i>
Atlantic Marine Center .....	439 W. York St., Norfolk, VA 23510-1114. Phone, 757-441-6776.	Rear Adm. John C. Albright, USN
Commissioned Personnel Center .....	1315 East-West Hwy., Silver Spring, MD 20910. Phone, 301-713-3475.	Capt. Evelyn Fields, USN
Pacific Marine Center .....	1801 Fairview Ave. E., Seattle, WA 98102-3767. Phone, 206-553-7656.	Rear Adm. John C. Albright, USN
Aircraft Operations Center .....	7917 Hangar Loop Dr., MacDill AFB, FL 33621-5401. Phone, 813-828-3310.	Capt. George C. Player III, USN

For further information, contact the Office of Public Affairs, National Oceanic and Atmospheric Administration, Department of Commerce, Washington, DC 20230. Phone, 202-482-4190.

## National Telecommunications and Information Administration

[For the National Telecommunications and Information Administration statement of organization, see the *Federal Register* of June 5, 1978, 43 FR 24348]

The National Telecommunications and Information Administration (NTIA) was established in 1978 pursuant to Reorganization Plan No. 1 of 1977 (5 U.S.C. app.) and Executive Order 12046 of March 27, 1978 (3 CFR, 1978 Comp., p. 158), by combining the Office of Telecommunications Policy, Executive Office of the President, and the Department of Commerce's Office of Telecommunications to form a new agency reporting to the Secretary of Commerce. Its functions are detailed in the National Telecommunications and Information Administration Organization Act (47 U.S.C. 901 *et seq.*).

The Public Telecommunications Facilities Program (PTFP) was transferred to NTIA in 1979 from the Department of Health, Education, and Welfare pursuant to the Public Telecommunications Financing Act of 1978 (47 U.S.C. 390 *et seq.*), to take advantage of NTIA's technical and policy expertise. Also, NTIA administers the National Endowment for Children's Educational Television under title 47 United States Code, section 394.

The Administration's principal responsibilities and functions include:

—serving as the principal executive branch adviser to the President on telecommunications and information policy;

—developing and presenting U.S. plans and policies at international communications conferences and related meetings;

—prescribing policies for and managing Federal use of the radio

frequency spectrum, in accordance with Executive Order 12046, issued under section 305 of the Communications Act of 1934, as amended (47 U.S.C. 305);

—serving as the principal Federal telecommunications research and engineering laboratory, through NTIA's Institute for Telecommunication Sciences (ITS), headquartered in Boulder, Colorado;

—providing grants through the Telecommunications and Information Infrastructure Assistance Program for planning and demonstration projects to promote the goals of the development and widespread availability of advanced telecommunications technologies, to enhance the delivery of social services and generally serve the public interest, to promote access to government information and increase civic participation, and to support the development of an advanced nationwide telecommunications and information infrastructure;

—providing grants through the Public Telecommunications Facilities Program to extend delivery of public telecommunications services to U.S. citizens, to increase ownership and management by women and minorities, and to strengthen the capabilities of existing public broadcasting stations to provide telecommunications services; and

—monitoring grants awarded through the National Endowment for Children's Educational Television to enhance the creation and production of educational television programming for children to develop fundamental intellectual skills.

For further information, contact the National Telecommunications and Information Administration, Department of Commerce, Washington, DC 20230. Phone, 202-482-1551.

## Patent and Trademark Office

[For the Patent and Trademark Office statement of organization, see the *Federal Register* of Apr. 14, 1975, 40 FR 16707.]

The patent system was established by Congress ". . . to promote the progress of . . . the useful arts. . ." under Article I, section 8, U.S. Constitution (title 35, United States Code: Patents). The registration of trademarks is based on the commerce clause of the U.S. Constitution (title 15, United States Code, chapter 22: Trademarks). The Patent and Trademark Office (PTO) grants patents and registers trademarks to qualified applicants.

The Office examines applications for patents to determine if the applicants are entitled to patents under the law and grants the patents when they are so entitled. The patent law provides for the granting of patents in three major categories: utility patents, design patents, and plant patents. The term of a design patent is 14 years from the date of grant. The term of utility and plant patents is 20 years measured from the earliest effective U.S. filing date, if the application for patent was filed on or after June 8, 1995. For utility or plant patents that were in force on June 8, 1995, or that result from an application filed prior to June 8, 1995, the term shall be the longer of 17 years measured from the date of grant or 20 years measured from the earliest effective U.S. filing date.

All utility patents are subject to the payment of maintenance fees. Effective June 8, 1995, applicants may file provisional applications for patents in the PTO. Provisional applications are available for utility and plant inventions but not design inventions. Provisional applications are not examined and will become abandoned by operation of law within one year of the filing date of the provisional application. The provisional application itself cannot mature into a patent. However, if applicants wish to

obtain a patent on the invention disclosed in a provisional application, applicants must file a nonprovisional application not later than 12 months from the filing date of the provisional application.

The Office also issues Statutory Invention Registrations, which have the defensive but not the enforceable attributes of a patent. It also processes international applications for patents under the provisions of the Patent Cooperation Treaty as an International Searching Authority under Chapter I of the Treaty and as an International Preliminary Examining Authority under Chapter II of the Treaty.

Over 201,551 patents providing inventors with exclusive rights were issued for the fiscal year of 1998. Effective January 1, 1996, patentees have the right to exclude others from making, using, offering for sale, or selling the invention throughout the U.S. or importing the invention into the U.S. during the term of their patent. Patents and trademarks may be reviewed and searched in the PTO and in over 80 patent and trademark depository libraries throughout the country. The patent system fosters innovation, investment in developing and marketing inventions, and prompt disclosure of technological information.

About 106,279 trademarks were registered for fiscal year 1998, and 6,504 trademark registrations were renewed. A trademark includes any distinctive word, name, symbol, device, or any combination thereof adopted and used, or intended to be used, by a manufacturer or merchant to identify his goods or services and distinguish them from those manufactured or sold by others. Trademarks, registered for 10 years, with renewal rights of equal term, are examined by the Office for compliance with various statutory

requirements to prevent unfair competition and consumer deception.

In addition to the examination of patent and trademark applications, issuance of patents, and registration of trademarks, the Patent and Trademark Office:

- sells printed copies of issued patents and trademark registrations;
- records and indexes documents transferring ownership;
- maintains a scientific library and search files containing over 30 million documents, including U.S. and foreign patents and U.S. trademarks;
- provides search rooms for the public to research their applications;

—hears and decides appeals from prospective inventors and trademark applicants;

—participates in legal proceedings involving the issue of patents or registration of trademarks;

—advocates strengthening intellectual property protection worldwide;

—compiles the *Official Gazettes*, a weekly notice of patents issued and trademarks registered by the Office, including other information; and

—maintains a roster of patent agents and attorneys qualified and recognized to practice before the Office.

For further information, contact the Office of Public Affairs, Patent and Trademark Office, Washington, DC 20231. Phone, 703-305-8341. The Office's operations are located at 2121 Crystal Drive, Arlington, VA 22202.

## Technology Administration

The Technology Administration was established by Congress in 1988 (15 U.S.C. 3704). It is headed by the Under Secretary for Technology, who serves as a principal adviser to the Secretary of Commerce and as the Department's spokesperson for science and technology issues.

The Technology Administration serves as the premier technology agency working with U.S. industry in addressing competitiveness and in exercising leadership both within the Department of Commerce and governmentwide. It discharges this role through the Office of Technology Policy (OTP) by advocating coherent policies for maximizing the impact of technology on economic growth; through the National Institute of Standards and Technology (NIST) by carrying out technology programs with U.S. industry; and through the National Technical Information Service (NTIS) by disseminating technology information. The Office of Space Commercialization, in the Office of the Under Secretary, develops policies fostering the

competitiveness of the U.S. commercial space sector.

For further information, call 202-482-1575.

### Office of Technology Policy

The primary role of the Office of Technology Policy is to offer assistance to private sector and government communities in advocating and pursuing policies that maximize the impact of technology on economic growth, and by exercising leadership to define the role of government in supporting U.S. industrial competitiveness in the post-cold war environment. The Office serves as a liaison to the private sector, identifying barriers to the rapid commercialization of technology, eliciting support for Administration civilian technology policies, and ensuring that industry's interests are reflected in standards and technology agreements and civilian technology policy. It also assists Federal, State, and local officials, industry, and academic institutions in promoting the technological growth and competitiveness of the U.S. economy.

For further information, call 202-482-5687.

### National Institute of Standards and Technology

The National Institute of Standards and Technology (NIST) assists industry in developing technology to improve product quality, modernize manufacturing processes, ensure product reliability, and facilitate rapid commercialization of products based on new scientific discoveries.

The Institute's primary mission is to promote U.S. economic growth by working with industry to develop and apply technology, measurements, and standards. It carries out this mission through four major programs:

- measurement and standards laboratories that provide technical leadership for vital components of the Nation's technology infrastructure needed by U.S. industry to continually improve its products and services. Research is mainly performed in the areas of electronics and electrical engineering, manufacturing engineering, chemical science and technology, physics, materials science and engineering, building and fire research, and information technology;

- a rigorously competitive Advanced Technology Program that provides cost-shared awards to industry to develop high-risk enabling technologies with broad economic potential;

- a Manufacturing Extension Partnership, a nationwide network of extension centers and experts offering technical and business assistance to smaller manufacturers in adopting new technologies and business practices; and

- a highly visible quality outreach program associated with the Malcolm Baldrige National Quality Award that recognizes continuous improvements in quality management by U.S. manufacturers, service companies, education institutions, and health care organizations.

For further information, call 301-975-NIST (301-975-6478). Fax, 301-926-1630. E-mail, [inquiries@nist.gov](mailto:inquiries@nist.gov). Internet, <http://www.nist.gov/>.

### National Technical Information Service

The National Technical Information Service (NTIS) is the Nation's largest central clearinghouse and governmentwide resource for scientific, technical, engineering, and other business-related information. NTIS is largely a self-supporting agency, using revenue earned from the sale of its products and services to cover most of its costs. It acquires information from U.S. Government agencies and their contractors and grantees, as well as from foreign, primarily governmental, sources. Under the American Technology Preeminence Act, all Federal agencies are required to transfer unclassified scientific, technical, and engineering information resulting from federally funded research and development activities to NTIS.

The NTIS collection of more than 3 million works covers a broad array of subjects and includes reports on the results of research and development and scientific studies on manufacturing processes, current events, and foreign and domestic trade; business and management studies; social, economic, and trade statistics; computer software and databases; health care reports, manuals, and data; environmental handbooks, regulations, economic studies, and applied technologies; directories to Federal laboratory and technical resources; and global competitive intelligence. The collection also includes audiovisual training materials in such areas as foreign languages, workplace safety and health, law enforcement, and fire services.

Information products in the NTIS collection are cataloged in the *NTIS Bibliographic Database*, which is available on-line through commercial vendors, on CD-ROM from NTIS, and for recently acquired materials, via FedWorld, NTIS' on-line information network. FedWorld also provides public access to thousands of Government documents, connects to dozens of Federal on-line systems, and offers instant electronic delivery of selected NTIS products.

In addition to its information product offerings to the public, NTIS offers a broad range of services to assist Federal agencies in meeting their information dissemination needs. Services include Web site development, hosting, and interactive communications; development and replication of diskette and CD-ROM products; duplication of audio, visual, and multimedia materials; and warehousing and distribution of information items in virtually any format.

NTIS also operates a joint venture program. Through partnership agreements with private individuals, firms, and other organizations, NTIS seeks to develop new information products and to open new channels of sales and distribution for its materials.

For further information, contact the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161. Phone, 800-553-NTIS. Internet, <http://www.ntis.gov/>.

## Sources of Information

**Age and Citizenship** Age search and citizenship information is available from the Personal Census Search Unit, Bureau of the Census, National Processing Center, P.O. Box 1545, Jeffersonville, IN 47131. Phone, 812-218-3046.

**Consumer Affairs** Information is available to businesses and consumers regarding good business practices and resolving consumer complaints. Tip sheets, in English and Spanish, on how to resolve complaints and consumer bulletins, describing programs in the Department of Commerce, are available. Many publications are available on the Internet at <http://www.doc.gov/>. Phone, 202-482-5001. Fax, 202-482-6007. Consumer response line, 202-482-8021. Internet, <http://www.doc.gov/oca/>. E-mail, [caffairs@doc.gov](mailto:caffairs@doc.gov). For further information, contact the Office of Consumer Affairs, U.S. Department of Commerce, Rm. H5718, Washington, DC 20230.

**Economic Conversion Information** The Office of Economic Conversion Information is a clearinghouse for communities, businesses, and workers seeking to obtain information regarding defense adjustment and economic development. The Office's database contains descriptions and contact numbers of Federal, State, and local programs; guides and models for economic development; and many other related items. For further information, contact the Office of Economic Conversion Information, Economic

Development Administration, Department of Commerce, Washington, DC 20230. Phone, 800-345-1222. Internet, <http://www.doc.gov/eda/>, or <http://netsite.esa.doc.gov/oeci/>.

**Employment** Information is available electronically through the Internet, at <http://www.doc.gov/ohrm/>. Phone, 202-482-5138.

The National Oceanic and Atmospheric Administration has field employment offices at the Western Administrative Support Center, Bin C15700, 7600 Sand Point Way NE., Seattle, WA 98115 (phone, 206-526-6294); the Mountain Administrative Support Center, 325 Broadway, Boulder, CO 80303 (phone, 303-497-6332); the Central Administrative Support Center, 601 East Twelfth Street, Kansas City, MO 64106 (phone, 816-426-2056); and the Eastern Administrative Support Center, 200 World Trade Center, Norfolk, VA 23510-1624 (phone, 757-441-6516).

**Environment** The National Oceanic and Atmospheric Administration conducts research and gathers data about the oceans, atmosphere, space, and Sun, and applies this knowledge to science and service in ways that touch the lives of all Americans, including warning of dangerous weather, charting seas and skies, guiding our use and protection of ocean and coastal resources, and improving our understanding and stewardship of the environment which sustains us all. For further information, contact the Office of

Public and Constituent Affairs, National Oceanic and Atmospheric Administration, Room 6013, 14th Street and Constitution Avenue NW., Washington, DC 20230. Phone, 202-482-6090. Fax, 202-482-3154. Internet, <http://www.noaa.gov/>.

The Patent and Trademark Office has priority programs for advancement of examination of certain patent applications where the invention could materially enhance the quality of the environment of mankind. For further information, contact the Assistant Commissioner for Patents, Office of Petitions, Washington, DC 20231. Phone, 703-305-9282.

**Inspector General Hotline** The Office of Inspector General works to promote economy, efficiency, and effectiveness and to prevent and detect fraud, waste, abuse, and mismanagement in departmental programs and operations. Contact the OIG hotline at Hotline, Inspector General, P.O. Box 612, Ben Franklin Station, Washington, DC 20044. Phone, 202-482-2495, or 800-424-5197 (toll free). TTD, 202-482-5923, or 800-854-8407 (toll free). Fax, 202-789-0522. Internet, <http://www.oig.doc.gov/>. E-mail, [oighotline@doc.gov](mailto:oighotline@doc.gov).

**Publications** The titles of selected publications are printed below with the operating units responsible for their issuance. These and other publications dealing with a wide range of business, economic, environmental, scientific, and technical matters are announced in the weekly *Business Service Checklist*, which may be purchased from the Superintendent of Documents, Government Printing Office, Washington, DC 20402. Phone, 202-512-1800.

The Secretary's *Annual Report to Congress and Serving the Nation*, two publications which describe the missions, functions, and accomplishments of Commerce agencies and offices, are available by writing the Department of Commerce, Office of Public Affairs, Pennsylvania Avenue and 14th Street NW., Room 5610, Washington, DC, or by calling 202-219-3605 for the *Annual Report* and 202-482-4901 for *Serving the Nation*.

Further information on Commerce publications is available at any of the Department's International Trade Administration export assistance centers.

**Lists of Other Documents** Individuals with access to fax machines can dial 202-501-1191 (*Flash Facts*) to obtain lists of other publication contacts, Secretarial speeches and biographies, press releases, audiovisuals, Commerce bureau public affairs contacts, and Department programs by subject.

**Bureau of the Census** Numerous publications presenting statistical information on a wide variety of subjects are available from the Government Printing Office, including the following: *Census Catalog and Guide; Statistical Abstract of the U.S.; Historical Statistics of the United States, Colonial Times to 1970; County and City Data Book, 1994; and State and Metropolitan Area Data Book, 1997-1998*.

Employment opportunities, data highlights, large data files, access tools, and other material are available on the World Wide Web. Internet, <http://www.census.gov/>. E-mail, [webmaster@census.gov](mailto:webmaster@census.gov).

**Bureau of Economic Analysis** Publications available from the Government Printing Office include the following: *Survey of Current Business; Benchmark Input-Output Accounts of the United States, 1992; and U.S. Direct Investment Abroad: 1994 Benchmark Survey*. Current and historical estimates, general information, and employment opportunities are available through the Internet, at <http://www.bea.doc.gov/>. BEA data products are described in the *Catalog of Products*, which is available on the BEA website or by request from the BEA Order Desk (phone, 800-704-0415). For more information, contact the Public Information Office. Phone, 202-606-9900. E-mail, [webmaster@bea.doc.gov](mailto:webmaster@bea.doc.gov).

**Bureau of Export Administration** The Bureau's website (Internet, <http://www.bxa.doc.gov/>) provides guidance on topics of interest to exporters and companies in defense-related industries. Publications available on the site include the Bureau's annual report, foreign

policy report, and international diversification and defense market assessment guides. The Government Printing Office, in conjunction with the Bureau, has created a website that contains an up-to-date database of the entire export administration regulations, including the commerce control list, the commerce country chart, and the denied persons list (Internet, <http://www.gpo.gov/bxa>). The Exporter Counseling Division has offices in Washington, DC (phone, 202-482-4811; fax, 202-482-3617) and on the West Coast (phone 949-660-0144, or 408-998-7402; fax, 949-660-9347, or 408-998-7470). For enforcement-related questions, contact the partnership-in-security hotline (phone, 800-424-2980).

**International Trade Administration** The Administration maintains a website, (Internet, <http://www.ita.doc.gov/>), which offers the single best place for individuals or firms seeking reports, documents, import case/regulations, texts of international agreements like NAFTA and GATT, market research, and points of contact for assistance in exporting, obtaining remedies from unfair trading practices, or receiving help with market access problems. Customers are able to review comprehensive information on how to export, search for trade information by either industry or by country, learn how to petition against unfairly priced imports, and obtain information on a number of useful international trade related products like overseas trade leads and agent distributor reports. The website also features E-mail addresses and locations for trade contacts in Washington, overseas, in major exporting centers in the U.S., and in other parts of the Federal Government.

**Minority Business Development Agency** Copies of *Minority Business Today, BDC Directory*, and the *MBDA Annual Business Assistance Report (ABAR)* may be obtained by contacting the Office of Program Support Services. Phone, 202-482-6022. Comprehensive information about programs, policy, centers, and access the job matching database, is

available through the Internet, at <http://www.mbda.gov/>).

**National Institute of Standards and Technology** *Journal of Research; Publications of the Advanced Technology Program and Manufacturing Extension Partnership Program; Handbook of Mathematical Functions; Experimental Statistics; International System of Units (SI); Standard Reference Materials Catalog; Specifications, Tolerances, and Other Technical Requirements for Weighing and Measuring Devices Handbook; and Uniform Laws and Regulations Handbook* are available from the Government Printing Office.

**National Technical Information Service** To place an order, request the *Catalog of NTIS Products and Services*, or other general inquiries, contact the NTIS Sales Desk from 8 a.m. to 8 p.m. (eastern time) (phone, 800-553-NTIS; fax, 703-321-8547; TDD, 703-605-6043; Internet, <http://www.ntis.gov/>).

To inquire about NTIS information services for other Federal agencies, call 703-605-6540.

**National Oceanic and Atmospheric Administration** The Administration provides technical memoranda, technical reports, monographs, nautical and aeronautical charts, coastal zone maps, data tapes, and a wide variety of raw and processed environmental data. Information on NOAA products is available through the Internet, at <http://www.noaa.gov/>. Contact the Office of Public and Constituent Affairs, 14th Street and Constitution Avenue NW., Washington, DC 20230. Phone, 202-482-6090. Fax, 202-482-3154.

**National Telecommunications and Information Administration** Several hundred Technical Reports, Technical Memoranda, Special Publications, Contractor Reports, and other information products have been published by NTIA or its predecessor agency since 1970. The publications are available from the National Telecommunications and Information Administration, Department of Commerce, Washington, DC 20230 (phone, 202-482-1551); or the National

Telecommunications and Information Administration, Institute for Telecommunication Sciences, Department of Commerce, Boulder, CO 80302 (phone, 303-497-3572). Electronic information can be obtained from the NTIA homepage (Internet, <http://www.ntia.doc.gov>).

**Patent and Trademark Office** *General Information Concerning Patents, Basic Facts About Trademarks, Official Gazette of the United States Patent and Trademark Office, and Attorneys and Agents Registered To Practice Before the U.S. Patent and Trademark Office* are available from the Government Printing

Office. Publications can be accessed through the Internet, at <http://www.uspto.gov/>. File transfer protocol, [ftp.uspto.gov](ftp://uspto.gov). Electronic bulletin board (by modem), 703-305-8950. Phone, 703-308-HELP, or 800-PTO-9199.

**Small Business and Minority Business Activities** Contact the Office of Small and Disadvantaged Business Utilization. Phone, 202-482-1715.

**Telephone Directory** The Department of Commerce telephone directory is available for sale by the Superintendent of Documents, Government Printing Office, Washington, DC 20402. Phone, 202-512-1800.

For further information concerning the Department of Commerce, contact the Office of Public Affairs, Department of Commerce, Fourteenth Street between Constitution and Pennsylvania Avenues NW., Washington, DC 20230. Phone, 202-219-3605. Internet, <http://www.doc.gov>.