

DEPARTMENT OF HEALTH AND HUMAN SERVICES

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Deputy Assistant Secretary for Minority Health	CLAY E. SIMPSON

Deputy Assistant Secretary for Population Affairs	FELICIA H. STEWART
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Director, Office of Emergency Preparedness	FRANK E. YOUNG
Director, Office of International and Refugee Health	LINDA VOGEL

ADMINISTRATION ON AGING

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Director, Office of Program Operations and Development	EDWIN L. WALKER
Director, Office for American Indian, Alaskan Native, and Native Hawaiian Programs	M. YVONNE JACKSON
Special Assistant for Legislation, Public Affairs, and White House Liaison	MOYA BENOIT THOMPSON

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Deputy Assistant Secretary for Policy and External Affairs	ANN ROSEWATER
Commissioner, Administration on Children, Youth, and Families	OLIVIA GOLDEN
Commissioner, Administration on Developmental Disabilities	BOB WILLIAMS
Commissioner, Administration for Native Americans	GARY KIMBLE
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Deputy Director, Office of Child Support Enforcement	DAVID GRAY ROSS
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Director, Office of Scientific Affairs	LINDA K. DEMLO, <i>Acting</i>

AGENCY FOR TOXIC SUBSTANCES AND DISEASE REGISTRY

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Assistant Administrator	BARRY L. JOHNSON
Deputy Assistant Administrator	WILLIAM D. ADAMS

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Associate Director, Minority Health	RUEBEN C. WARREN

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Director, Office of Public Affairs	VICKI FREIMUTH
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Director, International Health Program Office	JOE H. DAVIS
Director, National Immunization Program	WALTER A. ORENSTEIN
Director, Public Health Practice Program Office	EDWARD L. BAKER
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Director, National Center for Chronic Disease Prevention and Health Promotion	JIM MARKS, <i>Acting</i>
Director, National Center for Infectious Diseases	JAMES M. HUGHES
Director, National Center for Injury Prevention and Control	MARK L. ROSENBERG
Director, National Center for Prevention Services	HELENE GAYLE
Director, National Institute for Occupational Safety and Health	LINDA ROSENSTOCK
Director, National Center for Health Statistics	JOHN ANDERSON, <i>Acting</i>

FOOD AND DRUG ADMINISTRATION

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Deputy Commissioner/Senior Executive Assistant to the Commissioner	JEROLD R. MANDE
Chief Mediator and Ombudsman	AMANDA PEDERSEN
Chief Counsel	MARGARET J. PORTER
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Special Agent in Charge, Office of Internal Affairs	TOMMY L. HAMPTON
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Associate Commissioner for Public Affairs	JAMES E. O'HARA III
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Deputy Commissioner for Management and Systems	ROBERT J. BYRD, <i>Acting</i>
Director, Office of International Affairs	WALTER BATTS
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Associate Commissioner for Planning and Evaluation	PAUL COPPINGER
Associate Commissioner for Information Resources Management	JAMES T. McMAHON

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Director, Office of Research and Demonstrations	BARBARA COOPER, <i>Acting</i>
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Director, Bureau of Program Operations	CAROL WALTON
Director, Bureau of Data Management and Strategy	REGINA MCPHILLIPS
Director, Health Standards and Quality Bureau	RICHARD BESDINE

HEALTH RESOURCES AND SERVICES ADMINISTRATION

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Associate Administrator for Operations and Management	THOMAS MORFORD
Associate Administrator for Planning, Evaluation, and Legislation	RONALD H. CARLSON
Associate Administrator for External Affairs	CHERRY TSUTSUMIDA
Associate Administrator for Policy Coordination	HENRY MONTES
Associate Administrator for International Health	GEORGE B. DINES
Associate Administrator for Minority Health	ILEANA C. HERRELL
Associate Administrator for Equal Opportunity and Civil Rights	J. CALVIN ADAMS
Associate Administrator for Public Health Practice	DOUGLAS S. LLOYD
Associate Administrator for Information Resources Management	JAMES E. LARSON
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Director, Maternal and Child Health Bureau	AUDREY H. NORA
Director, Bureau of Health Resources Development	WILLIAM H. ASPDEN, JR., <i>Acting</i>
Director, Bureau of Primary Health Care	MARILYN H. GASTON, M.D.

INDIAN HEALTH SERVICE

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Director, Policy Review and Coordination Staff	(VACANCY)
Director, Executive Secretariat	DARRELL GALPIN
Director, Equal Employment Opportunity and Civil Rights Staff	CECELIA HEFTTEL
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Associate Director, Office of Information Resource Management	RICHARD CHURCH
Associate Director, Office of Health Programs	PHILLIP SMITH, M.D.
Associate Director, Office of Human Resources	ROBERT MCSWAIN, <i>Acting</i>
Associate Director, Office of Health Program Research and Development	ELEANORE ROBERTSON

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Deputy Director for Extramural Research	WENDY BALDWIN
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Associate Director for Research on Minority Health	JOHN RUFFIN
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Associate Director for Clinical Research	JOHN I. GALLIN
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Associate Director for Intramural Affairs	PHILIP S. CHEN, JR.
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Director, National Heart, Lung, and Blood Institute	CLAUDE J.M. LENFANT
Director, National Institute of Diabetes and Digestive and Kidney Diseases	PHILLIP GORDEN
Director, National Library of Medicine	DONALD A.B. LINDBERG

Director, National Institute of Allergy and Infectious Diseases	ANTHONY S. FAUCI
Director, National Institute on Deafness and Other Communication Disorders	JAMES B. SNOW, JR.
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Director, National Eye Institute	CARL KUPFER
Director, National Institute on Aging	RICHARD J. HODES
Director, National Institute of Arthritis and Musculoskeletal and Skin Diseases	STEVEN E. HYMAN
Director, National Institute on Alcohol Abuse and Alcoholism	ENOCH GORDIS
Director, National Institute on Drug Abuse	ALAN I. LESHNER
Director, National Institute of Mental Health	REX WILLIAM COWDRY, <i>Acting</i>
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Director, Warren G. Magnuson Clinical Center	JOHN I. GALLIN
Director, National Center for Research Resources	JUDITH L. VAITUKAITIS
Director, Fogarty International Center	PHILIP E. SCHAMBRA
Director, Division of Computer Research and Technology	WILLIAM RISSO, <i>Acting</i>
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PROGRAM SUPPORT CENTER

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Director of Budget and Finance	ERMA N. MCWILLIAMS
Director of Marketing	MARSHA E. ALVAREZ
Director of Operations	RICHARD W. HARRIS, <i>Acting</i>
Chief Financial Officer	JOHN C. WEST
Director of Human Resources	THOMAS M. KING
Director of Information Technology	DAVID R. HAMRICK, <i>Acting</i>

SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES ADMINISTRATION

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Associate Administrator for Extramural Programs	JOEL GOLDSTEIN, <i>Acting</i>
Associate Administrator for Policy and Program Coordination	FRANK J. SULLIVAN
Associate Administrator for Alcohol Prevention and Treatment Policy	BETTINA M. SCOTT, <i>Acting</i>
Director, Office on AIDS	BARBARA GARCIA
Associate Administrator for Women's Services	MARY C. KNIPMEYER
Director, Office of Applied Studies	DONALD GOLDSTONE, <i>Acting</i>
Director, Center for Substance Abuse Prevention	ELAINE M. JOHNSON
Director, Center for Substance Abuse Treatment	DAVID J. MACTAS
Director, Center for Mental Health Services	BERNARD S. ARONS
Director, Office of Management, Planning, and Communications	MICHELE W. APPEGATE, <i>Acting</i>

The Department is the Cabinet-level department of the Federal executive branch most concerned with people and most involved with the Nation's human concerns. In one way or another HHS touches the lives of more Americans than any other Federal agency. It is literally a department of people serving people, from newborn infants to persons requiring health services to our most elderly citizens.

The Department of Health and Human Services (HHS) was created as the Department of Health, Education, and Welfare on April 11, 1953 (5 U.S.C. app.), and redesignated, effective May 4, 1980, by the Department of Education Organization Act (20 U.S.C. 3508).

Office of the Secretary

The Secretary of Health and Human Services advises the President on health, welfare, and income security plans, policies, and programs of the Federal Government. The Secretary directs Department staff in carrying out the approved programs and activities of the Department and promotes general public understanding of the Department's goals, programs, and objectives. The Secretary administers these functions through the Office of the Secretary and the Department's 12 operating divisions.

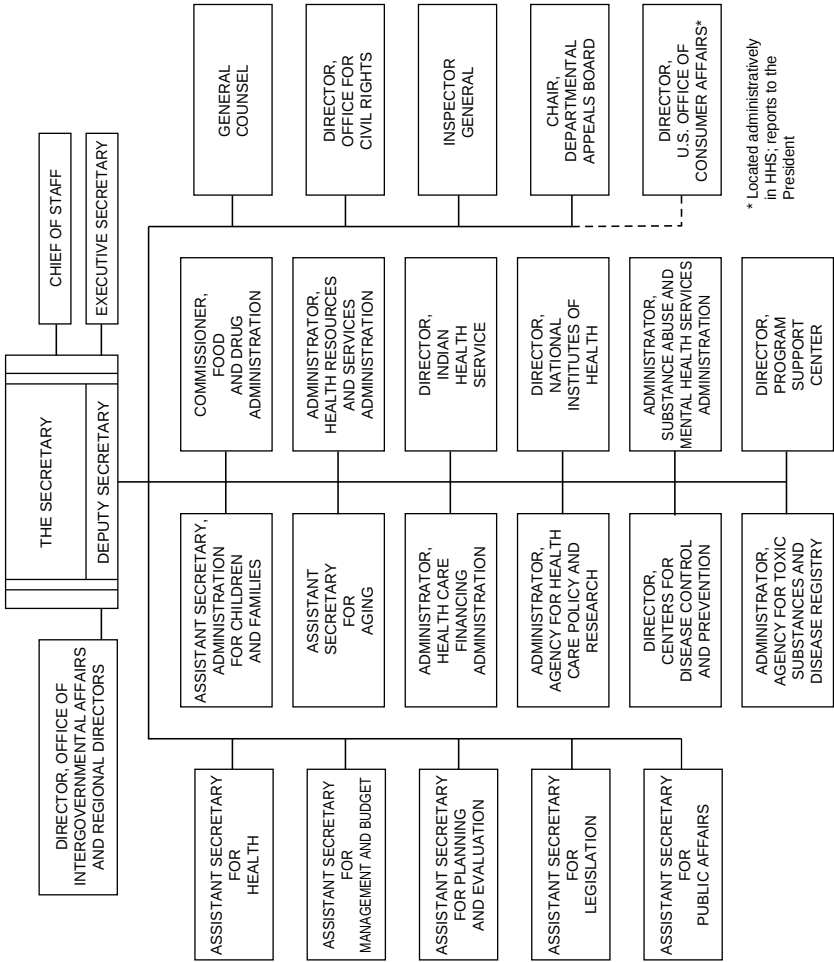
The Office of the Secretary includes the offices of Deputy Secretary, the Assistant Secretaries, Inspector General, and General Counsel. Some offices whose public purposes are broadly applied are detailed further.

Civil Rights The Office for Civil Rights is responsible for the administration and enforcement of the following laws that

prohibit discrimination in federally assisted health and human services programs:

- title VI of the Civil Rights Act of 1964;
 - section 504 of the Rehabilitation Act of 1973, as amended;
 - the Age Discrimination Act of 1975;
 - title IX of the Education Amendments of 1972;
 - section 407 of the Drug Abuse Offense and Treatment Act of 1972;
 - section 321 of the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970;
 - the Equal Employment Opportunity provisions of the Communications Finance Act of 1934, as amended;
 - titles VI and XVI of the Public Health Service Act;
 - the nondiscrimination provisions of the Omnibus Budget Reconciliation Act of 1981;
 - section 307(a) of the Family Violence Prevention and Services Act;
 - titles VII and VIII of the Public Health Service Act; and
 - subtitle A, title II, of the Americans with Disabilities Act of 1990.
- Consumer Affairs** The Office advises the White House and the Secretary on

DEPARTMENT OF HEALTH AND HUMAN SERVICES



* Located administratively in HHS; reports to the President

consumer-related policy and programs and is responsible for handling consumer matters; analyzes and coordinates implementation of all Federal activities in the area of consumer protection; and recommends ways in which governmental consumer programs can be made more effective. The Director of the Office also chairs the U.S. Consumer Affairs Council.

Regional Offices

The 10 Regional Directors of the HHS are the Secretary's representatives in direct, official dealings with State and local government organizations. They provide a central focus in each region for departmental relations with Congress and promote general understanding of Department programs, policies, and objectives. They also advise the Secretary on the potential effects of decisions.

Regional Offices—Department of Health and Human Services

Address (Areas Served)	Director	Telephone
Rm. 2100, Government Ctr., Boston, MA 02203 (CT, MA, ME, NH, RI, VT).	(Vacancy)	617-565-1500
Rm. 3835, 26 Federal Plz., New York, NY 10278 (NJ, NY)	Allison E. Greene	212-264-4600
Rm. 11480, 3535 Market St., Philadelphia, PA 19104 (DC, DE, MD, PA, PR, VA, VI, WV).	Lynn Yeakel	215-596-6492
Rm. 1515, 101 Marietta Twr., Atlanta, GA 30323 (AL, FL, GA, KY, MS, NC, SC, TN).	Patricia Ford-Roegner	404-331-2442
23rd Floor, 105 W. Adams St., Chicago, IL 60603 (IL, IN, MI, OH, WI)	Hannah Rosenthal	312-353-5160
Suite 1100, 1200 Main Twr., Dallas, TX 75202-4348 (AR, LA, NM, OK, TX).	Patricia Montoya	214-767-3301
Rm. 210, 601 E. 12th St., Kansas City, MO 64106 (IA, KS, MO, NE)	Kathleen Steele	816-426-2821
Rm. 1076, 1961 Stout St., Denver, CO 80294-3538 (CO, MT, ND, SD, UT, WY).	Margaret Cary	303-844-3372
Rm. 431, 50 United Nations Plz., San Francisco, CA 94102 (AZ, CA, HI, NV).	Grantland Johnson	415-556-1961
Rm. 911F, 2201 6th Ave., Seattle, WA 98121 (AK, ID, OR, WA)	Patrick McBride, <i>Acting</i>	206-615-2010

Public Health and Science

(For the Office of Public Health and Science statement of organization, see the *Federal Register* of November 9, 1995, 60 FR 56606)

The Office of Public Health and Science provides leadership and serves as the focal point for coordination across the Department in public health and science by:

- ensuring that the Department conducts broad-based public health assessments designed to anticipate future public health issues and problems and to ensure that the Department devises and implements appropriate interventions and evaluations to maintain, sustain and improve the health of the Nation;

- providing assistance in leading and managing the implementation and coordination of Secretarial decisions for Public Health Service operating divisions;

- providing leadership and a focus for coordination of population-based health, clinical preventive services, and science initiatives that cut across operating divisions;

- providing leadership for and management of the following offices: Office of Women's Health, Office of Minority Health, Office of Emergency Preparedness, Office of Population Affairs, Office of International and Refugee Health, Office of Disease Prevention and Health Promotion, President's Council on Physical Fitness and Sports, Office of Research Integrity, Office of HIV/AIDS, and the Office of the Surgeon General;

- providing leadership and coordination with the Office of International Affairs on international health issues and presentation to foreign

governments and multilateral agencies on health issues; and
 —through the Surgeon General, providing direction and policy oversight

for the Public Health Service Commissioned Corps.

Administration on Aging

The Administration is the principal agency designated to carry out the provisions of the Older Americans Act of 1965, as amended (42 U.S.C. 3001 *et seq.*). As the lead agency within HHS on all issues concerning aging, it:

—advises the Secretary, Department components, and other Federal departments and agencies on the characteristics, circumstances, and needs of older people;

—develops policies, plans, and programs designed to promote their welfare and advocates for their needs in HHS program planning and policy development;

—administers a program of formula grants to States to establish State and community programs for older persons under the title III of the act (45 CFR 1321);

—administers a program of grants to American Indians, Alaskan Natives, and Native Hawaiians to establish programs for older Native Americans under title VI of the act (45 CFR 1328);

—provides policy, procedural direction, and technical assistance to States and Native American grantees to promote the development of community-based systems of comprehensive social, nutrition, and support services for older persons;

—administers programs of training, research, and demonstration under title IV of the act; and

—administers ombudsman and legal services oversight and protective services for older people under title VII of the act.

For further information, contact the Assistant Secretary for Aging. Phone, 202-401-4541.

Administration for Children and Families

The Administration for Children and Families (ACF) was created on April 15, 1991, under authority of section 6 of Reorganization Plan No. 1 of 1953 and pursuant to the authority vested in the Secretary of Health and Human Services.

The Administration is headed by the Assistant Secretary for Children and Families, who reports to the Secretary of HHS. The Assistant Secretary also serves as the Director of Child Support Enforcement. The Administration provides executive direction, leadership, and guidance to all ACF components; advises the Secretary and Deputy Secretary on ACF programs; and recommends actions and strategies to improve coordination of ACF efforts with other programs, agencies, and governmental levels or jurisdictions.

Administration on Children, Youth, and Families (ACYF) The Administration advises the Secretary, through the Assistant Secretary for Children and Families, on matters relating to the sound development of children, youth, and families.

It administers State grant programs under titles IV-B and IV-E of the Social Security Act to assist States in providing child welfare services, foster care, and adoption assistance; child care programs authorized under title IV-A of the Social Security Act and the Child Care and Development Block Grant; and State grant programs to improve and increase child abuse prevention and treatment activities and develop family preservation and family support services.

In addition, ACYF administers the Head Start Program; services for runaway and homeless youth and their families; the Youth Gang Drug Prevention Program; child welfare services research, demonstration and training programs, the Adoption Opportunities Program, and other discretionary child welfare services programs; child abuse and neglect research and demonstration programs; and the Community Schools Youth Services and Supervision Grant Program.

It also supports and encourages initiatives to involve the private and voluntary sectors in the areas of children, youth, and families.

In concert with other components of ACF, ACYF develops and implements research, demonstration, and evaluation strategies for the discretionary funding of activities designed to improve and enrich the lives of children and youth and to strengthen families.

For further information, contact the Commissioner, Administration on Children, Youth, and Families, Administration for Children and Families, Department of Health and Human Services, 370 L'Enfant Promenade SW., Washington, DC 20447. Phone, 202-205-8347 or 202-401-2337.

Administration on Developmental Disabilities (ADD) The Administration advises the Secretary, through the Assistant Secretary for Children and Families, on matters relating to persons with developmental disabilities and their families.

It serves as the focal point in the Department for supporting and encouraging the provision of quality services to persons with developmental disabilities; assists States, through the design and implementation of a comprehensive and continuing State plan, in increasing independence, productivity, and community inclusion of persons with developmental disabilities; administers the Basic State Grant Program, the Protection and Advocacy Grant Program, and other discretionary programs; and serves as a resource in developing policies and programs to reduce or eliminate barriers experienced by persons with developmental disabilities.

In concert with other components of ACF, ADD develops and implements research, demonstration, and evaluation strategies for discretionary funding of activities to improve lives of persons with developmental disabilities.

For further information, contact the Commissioner, Administration on Developmental Disabilities, Administration for Children and Families, Department of Health and Human Services, 370 L'Enfant Promenade SW., Washington, DC 20447. Phone, 202-690-6590.

Administration for Native Americans (ANA) The Administration promotes the goal of social and economic self-sufficiency of American Indians, Alaskan Natives, Native Hawaiians, and other Native American Pacific Islanders, including Natives of Samoa, Guam, Palau, and the Northern Marianas. It seeks to enhance self-government and strengthen community social and economic infrastructures through competitive financial assistance grants in support of locally determined and designed projects addressing community needs and goals in the areas of social and economic development, languages, and environmental regulatory enhancement and mitigation of environmental damage on Indian lands.

The Commissioner of ANA is the Chair of the Intra-Departmental Council on Native American Affairs (IDCNAA), which is composed of 25 of the heads of the Department's major agencies. The Council is the focal point for all initiatives affecting Native Americans and advises the Secretary on Native American issues.

For further information, contact the Commissioner, Administration for Native Americans, Administration for Children and Families, Department of Health and Human Services, 370 L'Enfant Promenade SW., Washington, DC 20447. Phone, 202-690-7776.

Child Support Enforcement (CSE) The Office of Child Support Enforcement advises the Secretary on matters relating to child support enforcement. It provides direction, guidance, and oversight to State CSE program offices and on activities authorized and directed by title IV, part D of the Social Security Act, and other pertinent legislation requiring

States to develop programs for establishing and enforcing support obligations by locating absent parents, establishing paternity when necessary, and obtaining child support. The Office assists States in establishing adequate reporting procedures and maintaining records for operating CSE programs. It also validates applications from States for permission to utilize U.S. courts to enforce orders for support against absent parents, and operates the Federal Parent Locator Service. It certifies to the Secretary of the Treasury the amounts of child support obligations that require collection in specific instances.

For further information, contact the Child Support Information Officer, Office of Child Support Enforcement, Administration for Children and Families, Department of Health and Human Services, 370 L'Enfant Promenade SW., Washington, DC 20447. Phone, 202-401-9373.

Community Services The Office advises the Secretary, through the Assistant Secretary for Children and Families, on matters relating to community programs that promote economic self-sufficiency. It is responsible for administering programs that serve low-income and needy individuals and addresses the overall goal of personal responsibility in achieving and maintaining self-sufficiency.

The Office administers the Community Services Block Grant, Social Services Block Grant, and the Low-Income Home Energy Assistance program and a variety of discretionary grant programs that foster family stability, economic security, responsibility, and self-support. It also promotes and provides services to homeless and low-income individuals and develops new and innovative approaches to reduce welfare dependency.

For further information, contact the Director, Office of Community Services, Administration for Children and Families, Department of Health and Human Services, 370 L'Enfant Promenade SW., Washington, DC 20447. Phone, 202-401-9333.

Refugee Resettlement The Office advises the Secretary, through the Assistant Secretary for Children and Families, on policies and programs

regarding refugee resettlement, immigration, and repatriation matters. It plans, develops, and directs implementation of a comprehensive program for domestic refugee and entrant resettlement assistance.

The Office provides direction and technical guidance to the nationwide administration of programs including Refugee and Entrant Resettlement, and the U.S. Repatriate Program.

For further information, contact the Director, Office of Refugee Resettlement, Administration for Children and Families, Department of Health and Human Services, 370 L'Enfant Promenade SW., Washington, DC 20447. Phone, 202-401-9246.

Office of Family Assistance The Office advises the Secretary, through the Assistant Secretary for Children and Families, on matters relating to public assistance and economic self-sufficiency programs. It provides leadership, direction, and technical guidance in administering the following programs nationwide: Aid to Families with Dependent Children; Aid to the Aged, Blind, and Disabled in Guam, Puerto Rico, and The Virgin Islands; the Emergency Assistance Program; and the Job Opportunities and Basic Skills Training Program.

The Office provides technical assistance to States, territories, Indian tribes, and Native American organizations and assesses their performance in administering these programs; reviews State planning for administrative and operational improvements; and recommends actions to improve effectiveness.

It also reviews, approves, and monitors research and demonstration projects to achieve welfare reform and directs reviews, provides consultations and conducts necessary negotiations to achieve effective public assistance programs.

For further information, contact the Director, Office of Family Assistance, Administration for Children and Families, Department of Health and Human Services, 370 L'Enfant Promenade SW., Washington, DC 20447. Phone, 202-401-9275.

Office of Regional Operations and State Systems The Office advises the Assistant Secretary for Children and

Families on implementation of the agency's programs at the regional level in the areas of payment integrity, electronic benefits transfer, welfare systems integration, and related initiatives and programs. The Division of State Systems Approvals reviews, analyzes, and approves/disapproves State requests for Federal financial participation for automated systems development activities which support the

AFDC, JOBS, Child Care, Head Start, Child Welfare, Foster Care, Social Services, and Refugee Resettlement programs. The Division of Child Support Information Systems reviews, analyzes, and approves/disapproves State requests for Federal financial participation for automated systems development activities which support the Child Support program.

Regional Offices—Administration for Children and Families

Address/Area Served	Administrator	Telephone
Rm. 2000, JFK Federal Bldg., Boston, MA 02203 (CT, MA, ME, NH, RI, VT).	Hugh Galligan	617-565-1020
Rm. 4049, 26 Federal Plz., New York, NY 10278 (NJ, NY)	Mary Ann Higgins	212-264-2890
Rm. 5450, Gateway Bldg., 3535 Market St., Philadelphia, PA 19104 (DC, DE, MD, PA, PR, VA, VI, WV).	Martin Keely, <i>Acting</i>	215-596-0807
Suite 821, 101 Marietta Twr., Atlanta, GA 30323 (AL, FL, GA, KY, MS, NC, SC, TN).	Patricia S. Brooks	404-331-5733
20th Fl., 105 W. Adams St., Chicago, IL 60603 (IL, IN, MI, OH, WI)	Marion Steffy	312-353-4237
1200 Main Twr. Bldg., Dallas, TX 75202 (AR, LA, NM, OK, TX)	Leon McCowan	214-767-9648
Rm. 384, 601 E. 12th St., Kansas City, MO 64106 (IA, KS, MO, NE)	Linda Carson	816-426-3981
Rm. 1185, 1961 Stout St., Denver, CO 80294-3538 (CO, MT, ND, SD, UT, WY).	Frank Fajardo	303-844-3100
Rm. 450, 50 United Nations Plz., San Francisco, CA 94102 (AZ, CA, HI, NV).	Sharon Fujii	415-437-8400
Blanchard Plz., 2201 6th Ave., Seattle, WA 98121 (AK, ID, OR, WA)	Stephen Henigson	206-615-2547

For further information, contact the Director, Office of Regional Operations and State Systems, Administration for Children and Families, Department of Health and Human Services, 370 L'Enfant Promenade SW., Washington, DC 20447. Phone, 202-401-4802.

Agency for Health Care Policy and Research

A reorganization order, signed by the Secretary on October 31, 1995, and published in the *Federal Register* on November 9, 1995, established the Agency for Health Care Policy and Research (AHCPR) as an operating division within the Department.

The Agency is the Federal Government's focal point for health services research and is the only Federal agency charged with producing and disseminating scientific and policy-relevant information about the quality, medical effectiveness, and cost of health care.

The Agency's priorities include:

- reducing health care costs, through studies on the interaction of cost, quality, and access; microsimulation modeling, to understand the effect of proposed health care reform; and

- analyzing health care costs effected by acute, ambulatory, and long-term care and AIDS;

- expanding clinical practice guideline activities by increasing production of important guidelines and evaluating their effect on the cost and quality of health care; and

- enhancing the scientific evidence base for cost-effective clinical practices, by expanding research to improve clinical decisionmaking, and strengthening clinical information systems for effectiveness research.

The Agency supports and conducts research integral to understanding the design and performance of the health care delivery system, and undertakes widespread dissemination of the results of its research and clinical guidelines it supports, reflecting its goal to enhance

the value of the national investment in health care.

The Agency plays an important role in increasing possibilities for future health services research, including medical effectiveness research through its support for methodological studies; data development and research training

particularly related to primary care; and minority and rural health. The Agency also has an active program in medical liability.

For further information, contact the Agency for Health Care Policy and Research. Phone, 301-594-8364.

Agency for Toxic Substances and Disease Registry

A reorganization order, signed by the Secretary on October 31, 1995, and published in the *Federal Register* on November 9, 1995, established the Agency for Toxic Substances and Disease Registry (ATSDR) as an operating division within the Department. Statutory authority for the Agency is from the Comprehensive Environmental Response, Compensation, and Liability Act of 1980 (42 U.S.C. 9601 *et seq.*), as amended by the Superfund Amendments and Reauthorization Act of 1986, the Resource Conservation and Recovery Act (42 U.S.C. 6901 *et seq.*), and provisions of the Solid Waste Disposal Act relating to sites and substances found at those sites and other forms of uncontrolled releases of toxic substances into the environment.

The Agency's mission is to prevent exposure and adverse human health effects and diminished quality of life associated with exposure to hazardous substances from waste sites, unplanned releases, and other sources of pollution present in the environment. To carry out this mission, ATSDR, in cooperation with States and other Federal and local agencies:

- evaluates information on the release of hazardous substances into the environment to assess any current or future impact on public health;

- through epidemiologic, surveillance, and other studies of toxic substances and their effects, increases understanding of the relationship between exposure to hazardous substances and adverse human health effects;

- establishes and maintains registries of persons exposed to specific substances for long-term followup of scientific studies;

- establishes and maintains a complete listing of areas closed to the public or otherwise restricted in use because of toxic substance contamination;

- summarizes and makes available to the public, researchers, and physicians and other health care providers data on the health effects of hazardous substances;

- conducts or sponsors research to increase scientific knowledge about the effects on human health of hazardous substances released from waste sites or during transportation accidents; and

- provides health-related support, including health consultations and training for first responders to ensure adequate response to public health emergencies.

For further information, contact the Office of Policy and External Affairs, Agency for Toxic Substances and Disease Registry, 1300 Clifton Road NE., MS E-60, Atlanta, GA 30333. Phone, 404-639-0501. Fax, 404-639-0522.

Centers for Disease Control and Prevention

A reorganization order, signed by the Secretary on October 31, 1995, and

published in the *Federal Register* on November 9, 1995, established the

Centers for Disease Control and Prevention (CDC) as an operating division within the Department.

The Center is the Federal agency charged with protecting the public health of the Nation by providing leadership and direction in the prevention and control of diseases and other preventable conditions and responding to public health emergencies.

It is composed of 11 major operating components: Epidemiology Program Office, International Health Program Office, National Immunization Program Office, Public Health Practice Program Office, National Center for Prevention Services, National Center for Environmental Health, National Center for Injury Prevention and Control, National Institute for Occupational Safety and Health, National Center for Chronic Disease Prevention and Health Promotion, National Center for Infectious Diseases, and the National Center for Health Statistics.

The Center administers national programs for the prevention and control of communicable and vector-borne diseases, injury, and other preventable conditions. It develops and implements programs in chronic disease prevention and control, including consultation with State and local health departments. It develops and implements programs to

deal with environmental health problems, including responding to environmental, chemical, and radiation emergencies.

The Center directs and enforces foreign quarantine activities and regulations; provides consultation and assistance in upgrading the performance of public health and clinical laboratories; and organizes and implements a National Health Promotion Program, including a nationwide program of research, information, and education in the field of smoking and health. It also collects, maintains, analyzes, and disseminates national data on health status and health services.

To ensure safe and healthful working conditions for all working people, occupational safety and health standards are developed, and research and other activities are carried out, through the National Institute for Occupational Safety and Health.

The Center also provides consultation to other nations in the control of preventable diseases, and participates with national and international agencies in the eradication or control of communicable diseases and other preventable conditions.

For further information, call 404-639-3286.

Food and Drug Administration

A reorganization order, signed by the Secretary on October 31, 1995, and published in the *Federal Register* on November 9, 1995, established the Food and Drug Administration (FDA) as an operating division within the Department. The name Food and Drug Administration was first provided by the Agriculture Appropriation Act of 1931 (46 Stat. 392), although similar law enforcement functions had been in existence under different organizational titles since January 1, 1907, when the Food and Drug Act of 1906 (21 U.S.C. 1-15) became effective.

Food and Drug Administration activities are directed toward protecting

the health of the Nation against impure and unsafe foods, drugs and cosmetics, and other potential hazards.

Office of Operations The Office:

- advises and assists the Commissioner and other key officials on compliance-oriented matters;

- develops and administers all agency field operations and provides direction and counsel to regional Food and Drug Directors;

- administers regulation of biological products under the biological product control provisions of the Public Health Service Act and applicable provisions of the Federal Food, Drug, and Cosmetic Act;

- works to develop an AIDS vaccine and AIDS diagnostic tests, and conducts other AIDS-related activities;

- develops and administers programs with regard to the safety, effectiveness, and labeling of all drug products and all medical devices for human use;

- develops and administers programs with regard to the safety, composition, quality (including nutrition), and labeling of foods, food additives, colors, and cosmetics;

- develops and administers programs for controlling unnecessary exposure of humans to, and assures the safe and efficacious use of, ionizing and non-ionizing radiation-emitting electronic products; and

- develops and administers programs with regard to the safety and effectiveness of animal drugs, feeds, feed additives, veterinary medical devices (medical devices for animal use), and other veterinary medical products.

The Office includes the Office of Regulatory Affairs, the regional field offices, the Center for Drug Evaluation and Research, the Center for Biologics Evaluation and Research, the Center for Food Safety and Applied Nutrition, the Center for Veterinary Medicine, the Center for Devices and Radiological Health, the National Center for Toxicological Research, and the Office of Orphan Products Development. Center for Drug Evaluation and Research The Center develops administration policy with regard to the safety, effectiveness, and labeling of all drug products for human use and reviews and evaluates new drug applications and investigational new drug applications. It develops and implements standards for the safety and effectiveness of all over-the-counter drugs and monitors the quality of marketed drug products through product testing, surveillance, and compliance programs.

The Center coordinates with the Center for Biologics Evaluation and Research regarding activities for biological drug products, including research, compliance, and product review and approval, and develops and promulgates guidelines on Current Good

Manufacturing Practices for use by the drug industry.

It develops and disseminates information and educational material dealing with drug products to the medical community and the public in coordination with the Office of the Commissioner.

The Center conducts research and develops scientific standards on the composition, quality, safety, and effectiveness of human drugs; collects and evaluates information on the effects and use trends of marketed drug products; monitors prescription drug advertising and promotional labeling to assure their accuracy and integrity; and analyzes data on accidental poisonings and disseminates toxicity and treatment information on household products and medicines.

In carrying out these functions, the Center cooperates with other FDA and Department components, governmental and international agencies, volunteer health organizations, universities, individual scientists, nongovernmental laboratories, and manufacturers of drug products.

For further information, call 301-594-6740.

Center for Biologics Evaluation and Research The Center administers regulation of biological products under the biological product control provisions of the Public Health Service Act and applicable provisions of the Federal Food, Drug, and Cosmetic Act. It provides dominant focus in the Administration for coordination of the Acquired Immune Deficiency Syndrome (AIDS) program, works to develop an AIDS vaccine and AIDS diagnostic tests, and conducts other AIDS-related activities. It inspects manufacturers' facilities for compliance with standards, tests products submitted for release, establishes written and physical standards, and approves licensing of manufacturers to produce biological products.

The Center plans and conducts research related to the development, manufacture, testing, and use of both new and old biological products to develop a scientific base for establishing

standards designed to ensure the continued safety, purity, potency, and efficacy of biological products, and coordinates with the Center for Drug Evaluation and Research regarding activities for biological drug products, including research, compliance, and product review and approval.

The Center plans and conducts research on the preparation, preservation, and safety of blood and blood products, the methods of testing safety, purity, potency, and efficacy of such products for therapeutic use, and the immunological problems concerned with products, testing, and use of diagnostic reagents employed in grouping and typing blood.

In carrying out these functions, the Center cooperates with other FDA and Department components, governmental and international agencies, volunteer health organizations, universities, individual scientists, nongovernmental laboratories, and manufacturers of biological products.

For further information, call 301-827-2000.

Center for Food Safety and Applied Nutrition The Center conducts research and develops standards on the composition, quality, nutrition, and safety of food and food additives, colors, and cosmetics. It also conducts research designed to improve the detection, prevention, and control of contamination that may be responsible for illness or injury conveyed by foods, colors, and cosmetics and coordinates and evaluates the FDA's surveillance and compliance programs relating to foods, colors, and cosmetics.

The Center also reviews industry petitions and develops regulations for food standards to permit the safe use of color additives and food additives; collects and interprets data on nutrition, food additives, and environmental factors affecting the total chemical result posed by food additives; and maintains a nutritional data bank.

For further information, call 202-205-4943.

Center for Veterinary Medicine The Center develops and conducts programs with respect to the safety and efficacy of

veterinary preparations and devices, evaluates proposed use of veterinary preparations for animal safety and efficacy, and evaluates the FDA's surveillance and compliance programs relating to veterinary drugs and other veterinary medical matters.

For further information, call 301-594-5909.

Center for Devices and Radiological Health The Center develops and carries out a national program designed to control unnecessary exposure of humans to, and ensure the safe and efficacious use of, potentially hazardous ionizing and non-ionizing radiation. It develops policy and priorities regarding FDA programs relating to the safety, effectiveness, and labeling of medical devices for human use, and conducts an electronic product radiation control program, including the development and administration of performance standards.

The Center plans, conducts, and supports research and testing relating to medical devices and to the health effects of radiation exposure, and reviews and evaluates medical devices premarket approval applications, product development protocols, and exemption requests for investigational devices. It develops, promulgates, and enforces performance standards for appropriate categories of medical devices and good manufacturing practice regulations for manufacturers, and provides technical and other nonfinancial assistance to small manufacturers of medical devices.

The Center develops regulations, standards, and criteria and recommends changes in FDA legislative authority necessary to protect the public health; provides scientific and technical support to other components within FDA and other agencies on matters relating to radiological health and medical devices; and maintains appropriate liaison with other Federal, State, and international agencies, industry, and consumer and professional organizations.

For further information, call 301-443-4690.

National Center for Toxicological Research The Center conducts research programs to study the biological effects of potentially toxic chemical substances

found in the environment, emphasizing the determination of the health effects resulting from long-term, low-level exposure to chemical toxicants and the basic biological processes for chemical toxicants in animal organisms; develops improved methodologies and test protocols for evaluating the safety of chemical toxicants and the data that will facilitate the extrapolation of toxicological data from laboratory animals to man; and develops Center

programs as a natural resource under the National Toxicology Program.

For further information, call 501-543-7000.

Regional Offices Regional operations for the enforcement of the laws under the jurisdiction of the FDA are carried out by 6 Regional Field Offices located in the cities of the Department's regional offices, through 21 district offices and 135 resident inspection posts located throughout the United States and Puerto Rico.

For further information, call 301-827-3101.

Health Care Financing Administration

[For the Health Care Financing Administration statement of organization, see the *Federal Register* of March 29, 1994, 59 FR 14628]

The Health Care Financing Administration (HCFA) was created as a principal operating component of HHS by the Secretary on March 8, 1977, to combine under one administration the oversight of the Medicare program, the Federal portion of the Medicaid program, and related quality assurance activities. Today, HCFA serves 68 million elderly, disabled, and poor Americans through Medicare and Medicaid—approximately one-quarter of the United States population.

Medicare Medicare provides health insurance coverage for people age 65 and over, younger people who are receiving social security disability benefits, and persons who need dialysis or kidney transplants for treatment of end-stage renal disease.

As a Medicare beneficiary, one can choose how to receive hospital, doctor, and other health care services covered by Medicare. Beneficiaries can receive care either through the traditional fee-for-service delivery system or through coordinated care plans, such as health maintenance organizations and competitive medical plans, which have contracts with Medicare.

Medicaid Medicaid is a medical assistance program jointly financed by State and Federal governments for eligible low-income individuals.

Medicaid covers health care expenses for all recipients of Aid to Families with Dependent Children, and most States also cover the needy elderly, blind, and disabled who receive cash assistance under the Supplemental Security Income Program. Coverage also is extended to certain infants and low-income pregnant women and, at the option of the State, other low-income individuals with medical bills that qualify them as categorically or medically needy.

Quality Assurance The Medicare/Medicaid programs include a quality assurance focal point to carry out the quality assurance provisions of the Medicare and Medicaid programs; the development and implementation of health and safety standards of care providers in Federal health programs; and the implementation of the end-stage renal disease and the peer review provisions.

For further information, contact the Administrator, Health Care Financing Administration, Department of Health and Human Services, 200 Independence Avenue SW., Washington, DC 20201. Phone, 410-786-3151.

Health Resources and Services Administration

A reorganization order, signed by the Secretary on October 31, 1995, and published in the *Federal Register* on November 9, 1995, established the Health Resources and Services Administration (HRSA) as an operating division within the Department. The Administration is the principal primary health care service agency of the Federal Government. Its mission is to make essential primary care services accessible to the poor, uninsured, and geographically isolated—populations severely underserved by the private health care system.

Although the HRSA portfolio of programs is unusually diverse, most can be categorized as pertaining to the primary care workforce, direct service to the underserved, or primary care for special populations.

The Administration works integrally with State and local governments to improve and expand primary health care services through a broad array of categorical and block grants. Among them are HRSA programs to:

- bolster training for primary care physicians, physician assistants, and advanced practice nurses;
- place qualified primary care providers in communities certified to be Health Professionals Shortage Areas through the National Health Service Corps;
- assist health providers that serve the underserved in keeping pace with changes in health care, including managed care;
- track the adequacy of the supply and preparation of primary care providers and record the malpractice and disciplinary actions taken against physicians and dentists through the National Practitioner Databank;
- provide primary care services to the working poor and uninsured through community and migrant health centers;
- reinforce the health care system serving pregnant women and their infants through the Maternal and Child Health Block Grant;
- reduce infant mortality with formula grants to communities with

extraordinarily high numbers of infant deaths;

- address the multiple health care needs of people and communities affected by HIV/AIDS through the Ryan White Comprehensive AIDS Resources Emergency Act;
- encourage the donation of organs and tissue for transplantation and ensure their equitable distribution;
- compensate the families of children harmed by the administration of routine immunizations through the Vaccine Injury Compensation Program;
- provide health care to people with Hansen's disease; and
- attend to the special health care needs of people with chronic health needs, minorities, and those living along the U.S. border with Mexico.

For further information, contact the Office of Communications. Phone, 301-443-2086.

Bureau of Primary Health Care The Bureau serves as a national focus for efforts to ensure the availability and delivery of health care services in health-professional shortage areas, to medically underserved populations, and to those with special needs. To accomplish this goal, the Bureau:

- through project grants to community-based organizations, provides funds to meet the health needs of populations in medically underserved areas by supporting the development of primary health care delivery capacity;
- through project grants to State, local, voluntary, public, and private entities, provides funds to help them meet the health needs of special populations such as migrants, Alzheimer's disease patients, the homeless, AIDS victims, Pacific Basin inhabitants, Native Hawaiians, residents of public housing projects, and victims of black lung disease;
- administers the National Health Service Corps Program, which recruits and places highly trained primary care clinicians to serve in health-professional shortage areas;

- designates health-professional shortage and medically underserved areas and populations;

- administers the National Health Service Corps Scholarship and Loan Repayment programs;

- provides leadership and direction for the Bureau of Prisons Medical Program and the National Hansen's Disease Program;

- on a reimbursable basis provides comprehensive occupational health consultation and assistance to Federal agencies to enhance productivity and limit employment-related liability through the Federal Employee Occupational Health Program; and

- administers the Veterans Health Care Act of 1992 (38 U.S.C. 101 note), which provides that participating manufacturers sell Medicaid-covered outpatient drugs to eligible entities at discount prices.

Division of Immigration Health Services
The Division serves as the primary focal point for planning, management, policy formulation, program coordination, direction, and liaison for all health matters pertaining to aliens detained by the Immigration and Naturalization Service.

For further information, contact the Public Affairs Officer. Phone, 301-594-4136.

Bureau of Health Professions The Bureau provides national leadership in coordinating, evaluating, and supporting the development and utilization of the Nation's health personnel. To accomplish this goal, the Bureau:

- serves as a focus for health care quality assurance activities, issues related to malpractice, and operation of the National Practitioner Data Bank and the Vaccine Injury Compensation Program;

- through grants, supports health professions and nurse training institutions, targeting resources to areas of high national priority such as disease prevention, health promotion, bedside nursing, care of the elderly, and HIV/AIDS;

- funds regional centers that provide educational services and multidisciplinary training for health

professions faculty and practitioners in geriatric health care;

- administers several loan programs supporting students training for careers in the health professions and nursing;

- supports programs to increase the supply of primary care practitioners and to improve the distribution of health professionals;

- collects and analyzes data and disseminates information on the characteristics and capacities of U.S. health training systems;

- assesses the Nation's health personnel force and forecasts supply and requirements;

- develops, tests, and demonstrates new and improved approaches to the development and utilization of health personnel within various patterns of health care delivery and financing systems;

- provides leadership for promoting equity in access to health services and health careers for the disadvantaged;

- funds regional centers to train faculty and practicing health professionals in the counseling, diagnosis, and management of HIV/AIDS-infected individuals; and

- serves as a focus for technical assistance activities in the international projects relevant to domestic health personnel problems in coordination with the Office of the Administrator, HRSA.

For further information, contact the Information Officer. Phone, 301-443-1590.

Bureau of Health Resources Development The Bureau funds, develops, coordinates, administers, and monitors programs supporting increased access to health care and support services for people living with HIV/AIDS infections, a national network of activities associated with organ and bone marrow donation, procurements, and transplants, and financial and oversight activities for health care facilities. The Bureau:

- provides national leadership in the administration of the Ryan White Comprehensive AIDS Resources Emergency Act (Titles I and II) grant program to improve the quality and availability of care for low-income and

medically underserved people living with HIV/AIDS;

- manages contracts to provide Federal oversight of the Organ Procurement and Transplantation Network, the Scientific Registry of Transplant Recipients and the National Marrow Donor Program and works to increase the availability of donor organs and unrelated bone marrow donors by working with Organ Procurement Organizations (OPO's) and Donor Centers;

- provides technical assistance to States, cities, nonprofit organizations, OPO's and health care delivery systems and facilities in a wide variety of specific technical and technological systems;

- administers compliance and recovery requirements of the Hill-Burton program through which hospitals and medical care facilities with continuing obligations provide free or reduced health care services to low-income people;

- administers the HUD-242 hospital mortgage insurance program which insures private sector loans to hospitals for construction, renovations or the purchase of major movable equipment;

- develops long- and short-range program goals and objectives for health facilities and specific health promotions, organ transplantation, and AIDS activities;

- advises and coordinates activities with private and public organizations, other Federal organizations within and outside the Department, State and local governments, and professional and scientific organizations;

- develops, promotes, and directs efforts to improve the management, operational effectiveness, and efficiency of health care systems, organizations, and facilities;

- collects and analyzes data and disseminates information on the scope and impact of program operations;

- maintains liaison and coordinates with non-Federal public and private entities to accomplish the Bureau's mission and objectives; and

- designs and implements special epidemiological and evaluation studies

regarding the impact of Bureau programs and initiatives.

Maternal and Child Health Bureau The Bureau develops, administers, directs, coordinates, monitors, and supports Federal policy and programs pertaining to health and related-care systems for the Nation's mothers and children. Programs administered by the Bureau address the full spectrum of primary, secondary, and tertiary care services and related activities conducted in the public and private sector which impact upon maternal and child health. To accomplish this goal, the Bureau:

- provides national leadership in supporting, identifying, and interpreting national trends and issues relating to the health needs of mothers, infants, children (both normal and with special health care needs), and administers State block and discretionary grants, contracts, and funding arrangements designed to address these issues;

- administers grant, contracts, and other funding arrangements and programs under title V of the Social Security Act, as amended, relating to implementation of State maternal and child health (MCH) service programs, research, training, and education programs located in institutions of higher learning, and State and local health agencies and organizations involved in the care of mothers and children;

- administers grants, contracts, and other funding arrangements under section 2671 of the Public Health Service Act for research and services pertaining to the health status of pediatric AIDS patients;

- administers grants, contracts, and other funding arrangements under title V of the Social Security Act, as amended, relating to the care of persons affected by hemophilia (regardless of age);

- administers grants and contracts under title XIX of the Public Health Service Act relating to pediatric emergency medical systems development and care improvement;

- develops, promotes, and directs efforts to improve the management, financing, operational effectiveness and efficiency of health care systems, and the Healthy Start Initiative to reduce infant

mortality, organizations, and providers of maternal and child health and related care;

—serves as the principal adviser to and coordinates activities with other Administration organizational elements, other Federal organizations within and outside the Department, and with State and local agencies, and professional and scientific organizations;

—provides technical assistance and consultation to the full spectrum of primary, secondary, and tertiary MCH agencies and organizations in both the public and private sector; and

—maintains liaison and coordinates with non-Federal public and private entities to accomplish the Bureau's mission and objectives.

For further information, contact the Communications Office. Phone, 301-443-8041.

Indian Health Service

A reorganization order, signed by the Secretary on October 31, 1995, and published in the *Federal Register* on November 9, 1995, established the Indian Health Service (IHS) as an operating division within the Department. The goal of the Indian Health Service is to raise the health status of American Indians and Alaska Natives to the highest possible level.

The Service provides a comprehensive health services delivery system for American Indians and Alaska Natives, with opportunity for maximum tribal involvement, in developing and managing programs to meet their health needs. To carry out its mission and attain its goal, the Service:

—assists Indian tribes in developing their health programs through activities such as health management training,

technical assistance, and human resource development;

—facilitates and assists Indian tribes in coordinating health planning, in obtaining and utilizing health resources available through Federal, State, and local programs, in operating comprehensive health programs, and in health program evaluation;

—provides comprehensive health care services, including hospital and ambulatory medical care, preventive and rehabilitative services, and development of community sanitation facilities; and

—serves as the principal Federal advocate in the health care field for Indians to ensure comprehensive health services for American Indian and Alaska Native people.

For further information, contact the Indian Health Service Communications Office. Phone, 301-443-3593.

National Institutes of Health

A reorganization order, signed by the Secretary on October 31, 1995, and published in the *Federal Register* on November 9, 1995, established the National Institutes of Health (NIH) as an operating division within the Department. The Institute is the principal biomedical research agency of the Federal Government. Its mission is to employ science in the pursuit of

knowledge to improve human health conditions.

The Institute seeks to expand fundamental knowledge about the nature and behavior of living systems, to apply that knowledge to extend the health of human lives, and to reduce the burdens resulting from disease and disability. It supports biomedical and behavioral research domestically and abroad, conducts research in its own laboratories

and clinics, trains promising young researchers, and promotes acquiring and distributing medical knowledge.

Focal points have been established to assist in developing NIH-wide goals for health research and research training programs related to women and minorities, coordinating program direction, and ensuring that research pertaining to women's and minority health is identified and addressed through research activities conducted and supported by NIH.

Research activities conducted by NIH will determine much of the quality of health care for the future and reinforce the quality of health care currently available.

National Cancer Institute Research on cancer is a high priority program as a result of the National Cancer Act, which made the conquest of cancer a national goal. The Institute developed a National Cancer Program to expand existing scientific knowledge on cancer cause and prevention as well as on the diagnosis, treatment, and rehabilitation of cancer patients.

Research activities conducted in the Institute's laboratories or supported through grants or contracts include many investigative approaches to cancer, including chemistry, biochemistry, biology, molecular biology, immunology, radiation physics, experimental chemotherapy, epidemiology, biometry, radiotherapy, and pharmacology. Cancer research facilities are constructed with Institute support, and training is provided under university-based programs. The Institute, through its cancer control element, applies research findings in preventing and controlling human cancer as rapidly as possible.

The Institute sponsors extensive programs to disseminate cancer information and supports the Cancer Information Service which responds to 600,000 callers a year, at 1-800-422-6237.

For further information, call 301-496-5585.

National Heart, Lung, and Blood Institute The Institute provides leadership for a national program in

diseases of the heart, blood vessels, lung, and blood; sleep disorders; and blood resources. It plans, conducts, fosters, and supports an integrated and coordinated program of basic research, clinical investigations and trials, and observational studies. It conducts research on clinical use of blood and all aspects of the management of blood resources.

The Institute plans and directs research in the development, trials, and evaluation of interventions (including emergency medical treatment) and devices related to prevention, treatment, and rehabilitation of patients suffering from such diseases and disorders. It conducts research in its own laboratories and supports scientific institutions and individuals by research grants and contracts.

The Institute also supports and conducts research training and coordinates with other research institutes and all Federal health programs relevant to activities in the areas of heart, blood vessel, lung, and blood, sleep disorders, and blood resources. It maintains continuing relationships with institutions and professional associations, and with international, national, state, and local officials, as well as voluntary organizations working in the above areas.

For further information, call 301-496-2411.

National Library of Medicine The Library serves as the Nation's chief medical information source and is authorized to provide medical library services and on-line bibliographic searching capabilities, such as MEDLINE, TOXLINE, and others, to public and private agencies and organizations, institutions, and individuals. It sponsors and conducts research and development in biomedical communications, in such areas as telemedicine, expert systems, and advanced medical imaging projects.

The Library operates a computer-based toxicology information system for the scientific community, industry, and other Federal agencies. Through its National Center for Biotechnology Information, the Library has a leadership role in developing new information

technologies to aid in the understanding of the molecular processes that control health and disease.

Through grants and contracts, the Library administers programs of assistance to the Nation's medical libraries that include support of a National Network of Libraries of Medicine, research in the field of medical library science, establishment and improvement of the basic library resources, and supporting biomedical scientific publications of a nonprofit nature.

For further information, call 301-496-6308.

National Institute of Diabetes and Digestive and Kidney Diseases The Institute conducts, fosters, and supports basic and clinical research into the causes, prevention, diagnosis, and treatment of diabetes, endocrine, and metabolic diseases; digestive diseases and nutrition; kidney and urologic diseases; and blood diseases.

The Institute fulfills its mission through research performed in its own laboratories and clinics, research grants, individual and institutional research training awards, epidemiologic and clinical studies on selected populations in the United States, and collection and dissemination of information on Institute programs.

For further information, call 301-496-3583.

National Institute of Allergy and Infectious Diseases The Institute conducts and supports broadly based research and research training on the cause, treatment, and prevention of a wide variety of infectious, allergic, and immunologic diseases. Among areas of special emphasis are: AIDS, asthma and allergic diseases, immunologic diseases, transplantation, sexually transmitted diseases, enteric diseases such as hepatitis, influenza, and other viral respiratory infections, tropical diseases, tuberculosis, and vaccine development.

For further information, call 301-496-5717.

National Institute of Child Health and Human Development The Institute conducts and supports biomedical and behavioral research on child and

maternal health; on problems of human development, with special reference to mental retardation; and on family structure, the dynamics of human population, and the reproductive process.

Specific areas of research include: pediatric and maternal AIDS, genetic diseases, short stature, premature puberty, infertility, minority health, learning disabilities such as dyslexia, sexually transmitted diseases, and the causes of infant morbidity and mortality, including low birth weight, premature birth, and sudden infant death syndrome.

The Institute recently added a National Center for Medical Rehabilitation Research, which conducts and supports research and research training related to the rehabilitation of people with physical disabilities. Research-related findings are disseminated to other researchers, medical practitioners, and the general public to improve the health of children and families.

For further information, call 301-496-5133.

National Institute on Deafness and Other Communication Disorders The Institute conducts and supports biomedical and behavioral research and research training on normal mechanisms as well as diseases and disorders of hearing, balance, smell, taste, voice, speech, and language through a diversity of research performed in its own laboratories, and a program of research grants, individual and institutional research training awards, career development awards, center grants, and contracts to public and private research institutions and organizations.

For further information, call 301-496-7243.

National Institute of Dental Research The Institute conducts and supports research and research training into the causes, prevention, diagnosis, and treatment of oral diseases and conditions.

For further information, call 301-496-6621.

National Institute of Environmental Health Sciences The Institute, located in Research Triangle Park, NC, conducts

and supports basic and applied research on how the environment interacts with genetic factors to cause disease and dysfunction. The primary emphasis is on disease prevention through identification and assessment of risks.

For further information, call 919-541-3211.

National Institute of General Medical Sciences The Institute's programs for support of research and research training emphasize basic biomedical science, with activities ranging from cell biology, chemistry, and biophysics, to genetics, pharmacology, and systemic response to trauma.

For further information, call 301-496-7301.

National Institute of Neurological Disorders and Stroke The Institute conducts and supports fundamental and applied research on human neurological disorders such as Parkinson's disease, epilepsy, multiple sclerosis, muscular dystrophy, head and spinal cord injuries, and stroke. The Institute also conducts and supports research on the development and function of the normal brain and nervous system in order to better understand normal processes relating to disease states.

For further information, call 301-496-5751.

National Eye Institute The Institute conducts, fosters, and supports research on the causes, natural history, prevention, diagnosis, and treatment of disorders of the eye and visual system, and in related fields.

For further information, call 301-496-4583.

National Institute on Aging The Institute conducts and supports biomedical and behavioral research to increase knowledge of the aging process and the physical, psychological, and social factors associated with aging. Alzheimer's disease, health and retirement, menopause, and frailty are among the areas of special concern.

For further information, call 301-496-1752.

National Institute of Alcohol Abuse and Alcoholism The Institute conducts and supports biomedical and behavioral

research, health services research, research training, and health information dissemination with respect to the prevention and treatment of alcohol abuse and alcoholism. It provides a national focus for the Federal effort to increase knowledge and promote effective strategies to deal with health problems and issues associated with alcohol abuse and alcoholism.

For further information, call 301-443-3885.

National Institute of Arthritis and Musculoskeletal and Skin Diseases The Institute conducts and supports fundamental research in the major disease categories of arthritis and musculoskeletal and skin diseases through research performed in its own laboratories and clinics, epidemiologic studies, research contracts and grants, and cooperative agreements to scientific institutions and to individuals.

It supports training of personnel in fundamental sciences and clinical disciplines, conducts educational activities, including the collection and dissemination of health educational materials on these diseases, and coordinates with the other research institutes and all Federal health programs relevant activities in the categorical diseases.

For further information, call 301-496-4353.

National Institute on Drug Abuse The Institute's mission is to lead the Nation in bringing the power of science to bear on drug abuse and addiction, through the strategic support and conduct of research across a broad range of disciplines, and the rapid and effective dissemination and use of the results of that research to significantly improve drug abuse and addiction prevention, treatment, and policy.

For further information, call 301-443-6480.

National Institute of Mental Health The Institute provides leadership for a national program to increase knowledge and advance effective strategies to deal with problems and issues in the promotion of mental health and the

prevention and treatment of mental illness.

For further information, call 301-443-3673.

Clinical Center The Center is designed to bring scientists working in the Center's laboratories into proximity with clinicians caring for patients, so that they may collaborate on problems of mutual concern. The research institutes select patients, referred to the National Institutes of Health by physicians throughout the United States and overseas, for clinical studies of specific diseases and disorders. A certain percentage of the patients are normal volunteers, healthy persons who provide an index of normal body functions against which to measure the abnormal. Normal volunteers come under varied sponsorship, such as colleges, civic groups, and religious organizations.

For further information, call 301-496-3227.

Fogarty International Center The Center is dedicated to advancing the health of the people of the United States and other nations through international scientific cooperation. In pursuit of its mission, the Center fosters biomedical research partnership between U.S. scientists and foreign counterparts through grants, fellowships, and international agreements, and provides leadership in international science policy and research strategies.

For further information, call 301-496-2075.

National Center for Human Genome Research The Center provides leadership for and formulates research goals and long-range plans to accomplish the mission of the Human Genome Project, including the study of ethical, legal, and social implications of human genome research. Through grants, contracts, cooperative agreements, and individual and institutional research training awards, the Center supports and administers research and research training programs in human genome research and the systematic, targeted effort to create detailed maps of the genomes of organisms.

It provides coordination of genome research, both nationally and internationally, serves as a focal point within NIH and the Department for Federal interagency coordination and collaboration with industry and academia, and sponsors scientific meetings and symposia to promote progress through information sharing.

Through its Division of Intramural Research (DIR), the Center plans and conducts a program of laboratory and clinical research related to the application of genome research to the understanding of human genetic disease and the development of DNA diagnostics and gene therapies.

For further information, call 301-496-0844.

National Institute of Nursing Research The Institute provides leadership for nursing research, supports and conducts research and training, and disseminates information to build a scientific base for nursing practice and patient care and to promote health and ameliorate the effects of illness on the American people.

For further information, call 301-496-0207.

Division of Computer Research and Technology The Division conducts an integrated research, developmental, and service program in computer-related physical and life sciences in support of Institute biomedical research programs.

For further information, call 301-496-5206.

National Center for Research Resources The Center administers, fosters, and supports research for the development and support of various research resources needed on an institutional, regional, or national basis for health-related research. Programs are carried out through research grants and individual and institutional research training awards, cooperation and collaboration with organizations and institutions engaged in multicategorical research resource activities, and collection and dissemination of information on research and findings in these areas. The Center oversees a centralized program of intramural

research resources through the planning, performance, and reporting of research projects.

For further information, call 301-496-5605.

Division of Research Grants The Division's mission is to provide excellence in the scientific and technical merit review of Public Health Service (PHS) grant applications for research and research training support and to provide state-of-the-art automated information systems for the NIH intramural and extramural grant programs.

The Division supports this mission by serving as the central receipt point for all

PHS competing grant applications, assigning all PHS applications to an appropriate initial review group for scientific and technical merit review and to the awarding component for potential funding, providing the initial review of grant applications to the NIH through its study sections consisting of experts in scientific disciplines or current research areas, and providing staff support to the Office of the Director, NIH, in the formulation of grant and award policies and procedures.

For further information, call 301-435-1111.

Program Support Center

[For the Program Support Center statement of organization, see the *Federal Register* of November 15, 1995, 60 FR 57452]

The Program Support Center (PSC) is a self-supported operating division within the Department with a unique mission to provide cost-effective, efficient, and responsive administrative support services to the HHS components and other Federal agencies. The Center was created as a business enterprise to provide services on a competitive fee-for-service basis to customers throughout HHS, as well as to other Federal agencies that wish to purchase the services.

The formation of the PSC resulted from the Department's efforts to streamline and minimize duplication of functions in providing administrative services to components of HHS and other Federal agencies. Services are provided in four broad business areas: human resources, financial management, administrative operations, and information technology.

A departmentwide board of directors provides broad policy direction for PSC activities in addition to approving budgets and billing rates. The Center

includes approximately 1,300 employees.

For further information, contact the Director of Marketing, Program Support Center, Department of Health and Human Services, 5600 Fishers Lane, Rockville, MD 20857. Phone, 301-443-1494.

Human Resources Service The Office provides a full-range of personnel management services including payroll management and operations, personnel operations services for civilian and commissioned personnel, common needs training, and employee relations and labor relations. To accomplish this goal, the Service:

- operates and maintains a department-wide centralized payroll system, providing pay services to all HHS employees every pay period, including the PHS Commissioned Corps, as well as providing pay services to the Social Security Administration which brings the number of staff serviced to over 120,000;
- operates a servicing personnel office for a variety of customers;
- provides human resource operating systems and management information to HHS program managers and personnel offices;
- administers payroll and personnel management programs for approximately 6,150 active duty, 6,400 inactive reserve, 3,200 retired PHS

Commissioned Officers, and 560 annuitants;

- conducts and evaluates training programs in such areas as supervisory management, office skills and procedures, data technology, health and safety, and personnel management; and
- provides technical assistance, guidance, and representation on labor relations and employee relations issues.

For further information, contact the Director of Human Resources, Program Support Center, Rockville, MD 20857. Phone, 301-443-1200.

Financial Management Service The Service supports the financial operations of HHS and other agencies. To accomplish this goal, the Service:

- provides full accounting and fiscal services for a variety of HHS customers;
- provides a full-range of debt management services in the form of debt collection and enforcement and the collection of over-advanced amounts;
- provides a centralized electronic funding and cash management service to all organizations receiving HHS grants and contracts and organizations funded by 14 other Federal agencies; and
- reviews, negotiates, and approves indirect cost rates, research patient care rates, fringe benefit rates, and other special rates for organizations receiving federally sponsored awards and approves State and local government cost allocation plans.

For further information, contact the Chief Financial Officer, Program Support Center, 5600 Fishers Lane, Rockville, MD 20857. Phone, 301-443-1478.

Administrative Operations Service The Service provides a wide-range of administrative and technical services to customers in HHS, both in headquarters and in the regions, and to customers throughout the Federal Government. These services include:

- building operations, surplus real property, leasing, security, property management, warehousing, logistics, and space management services;
- printing, duplicating, and typesetting;
- operating reference libraries;
- distributing and handling mail;

- servicing claims for PHS components nationwide under specific statutory authorities;

- centralized acquisition services, including specialized ADP acquisitions;

- operating an FDA-licensed repackaging facility which purchases, receives, stores, packs, distributes, and ships drugs, chemical and medical supplies, hospital supplies, and dental supplies to Federal agencies and other related non-Federal customers;

- technical graphics and photography services; and

- a wide-range of telecommunications services.

For further information, contact the Acting Director of Operations, Program Support Center, 5600 Fishers Lane, Rockville, MD 20857. Phone, 301-443-2516.

Information Technology Service The Service provides automated data processing and data communications services for HHS and other Federal entities. Additionally, it provides local and remote services in batch and time-sharing modes to approximately 5,000 accounts. To accomplish this goal, the Service:

- operates and manages the central computer facility performing fee-for-service Information Technology (IT) and data telecommunications functions for HHS and other Federal agencies;

- provides technical support for scientific and administrative information systems;

- provides information technology services to the PSC, HHS, and to other Federal agencies;

- reviews and makes recommendations on hardware, software, and service procurements by serviced agencies to assure compatibility; and

- designs, develops, and operates the Departmental Information Management Exchange Systems (DIMES), the departmental nationwide data communication network.

For further information, contact the Acting Director of Information Technology, Program Support Center, 5600 Fishers Lane, Rockville, MD 20857. Phone, 301-443-9343.

Substance Abuse and Mental Health Services Administration

A reorganization order, signed by the Secretary on October 31, 1995, and published in the *Federal Register* on November 9, 1995, established the Substance Abuse and Mental Health Services Administration (SAMHSA) as an operating division within HHS.

The Administration provides national leadership to ensure that knowledge, based on science and state-of-the-art practice, is effectively used for the prevention and treatment of addictive and mental disorders. It strives to improve access and reduce barriers to high-quality, effective programs and services for individuals who suffer from or are at risk for these disorders, as well as for their families and communities. Center for Substance Abuse Prevention The Center provides a national focus for the Federal effort to prevent alcohol and other drug abuse. In carrying out its responsibility, the Center:

- develops, implements, and reviews prevention and health promotion policy related to alcohol and other drug abuse, analyzing the impact of Federal activities on State and local governments and private program activities;

- provides a national focus for the Federal effort to demonstrate and promote effective strategies to prevent the abuse of alcohol and other drugs;
- operates grant programs for projects to demonstrate effective models for the prevention and early intervention of alcohol and drug use/abuse among high-risk youth and other specific target populations, including those within the workplace;

- sponsors regional and national workshops and conferences on the prevention of alcohol and other drug abuse;

- supports innovative comprehensive, and collaborative community-based prevention demonstration programs;

- supports training for substance abuse practitioners and other health professionals involved in alcohol and drug abuse education, prevention, and early intervention;

- provides technical assistance to States and local authorities and other national organizations and groups in the planning, establishment, and maintenance of substance abuse prevention efforts;

- reviews and approves or disapproves the State Prevention Plans developed under the Substance Abuse Prevention and Treatment Block Grant Program authority;

- serves as a national authority and resource for the development and analysis of information relating to the prevention of abuse of alcohol and other drugs;

- participates in the dissemination and implementation of research findings by PHS agencies on the prevention of the abuse of alcohol and other drugs;

- collaborates with and encourages other Federal agencies and national, State, and local organizations to promote substance abuse prevention activities; and

- provides and promotes the evaluation of individual projects, as well as overall programs.

Center for Substance Abuse Treatment The Center's principal function is to provide national leadership for the Federal effort to enhance approaches and expand programs focusing on the treatment of substance abusers, as well as associated problems of physical illness and co-morbidity. In carrying out its responsibility, the Center:

- collaborates with States, communities, health care providers, and national organizations to upgrade the quality of addiction treatment, to improve the effectiveness of substance abuse treatment programs, and to expand addiction treatment capacity;

- provides financial assistance to targeted geographic areas to increase treatment programs for substance abuse and other related disorders, and to strengthen the collaboration among the members of the substance abuse treatment community;

- provides a focus for addressing the treatment needs of individuals with multiple drug, alcohol, physical, and co-morbidity problems;

- administers a demonstration grant for projects that will implement and evaluate the Comprehensive Residential Drug Prevention and Treatment program for substance-abusing women and their children;

- coordinates the evaluation of the Center's drug treatment programs, such as the Comprehensive Residential Drug Prevention and Treatment program for substance-abusing women and their children;

- collaborates with the National Institute on Drug Abuse and the States to promote the development of treatment outcome standards;

- promotes mainstreaming of alcohol, drug abuse, and mental health treatment into the health care system;

- collaborates with the Office of the Administrator and other SAMHSA components in treatment data collection;

- administers programs for the training of health and allied health care providers; and

- administers the Substance Abuse Prevention and Treatment Block Grant Program, including compliance reviews, technical assistance to States, territories, and Indian tribes, and the application and reporting requirements related to the block grant programs.

Center for Mental Health Services The Center provides national leadership to ensure the application of scientifically established findings and practice-based knowledge in the prevention and treatment of mental disorders, to improve access, reduce barriers, and promote high-quality, effective programs and services for people with or at risk for such disorders, as well as for their families and communities, and to promote the rehabilitation of people with mental disorders. To accomplish its mission, the Center:

- supports service and demonstration programs designed to improve access to care, quality of treatment, rehabilitation, prevention, and related services,

especially for those traditionally underserved or inadequately served;

- identifies national mental health goals and develops strategies to meet them;

- supports activities to improve the administration, availability, organization, and financing of mental health care;

- designs and supports evaluations, assessments, and service research activities to assist States, communities, and providers;

- supports technical assistance activities to educate professionals, consumers, family members, and communities, and promotes training efforts to enhance the human resources necessary to support mental health services;

- collects data on the various forms of mental illness, including data on treatment programs, type of care provided, characteristics of those treated, prevalence, and such other useful data;

- administers community mental health services block grants and other programs providing direct assistance to States;

- collects, synthesizes, and disseminates mental health information and research findings to States and other governmental and mental health-related organizations, and the public;

- collaborates with other Federal, State, and sub-State units of government and the private sector to improve the system of treatment and social welfare supports for seriously mentally ill adults and severely emotionally disturbed children and adolescents;

- conducts activities to promote advocacy, self-help, and mutual support and to ensure the legal rights of mentally ill persons, including those in jails and prisons; and

- collaborates with the alcohol, drug abuse, and mental health institutes of NIH on service research issues, as well as on other programmatic issues.

Sources of Information

Office of the Secretary

Inquiries on the following subjects may be directed to the specified office, Department of Health and Human Services, Humphrey Building, 200 Independence Avenue SW., Washington, DC 20201.

Civil Rights For information on enforcement of civil rights laws contact, the Office for Civil Rights, Cohen Building, Washington, DC 20201. Phone, Washington, DC, metropolitan area, 202-863-0100, or TDD, 202-863-0101. Outside Washington, DC, metropolitan area, 800-368-1019, or TDD, 800-537-7697.

Consumer Activities Contact the Office of Consumer Affairs. Phone, 202-395-7900.

Contracts and Small Business Activities For information concerning programs, contact the Director, Office of Small and Disadvantaged Business Utilization. Phone, 202-690-7300.

Office of Inspector General General inquiries may be directed to the Office of Inspector General, Department of Health and Human Services, 330 Independence Avenue SW., Washington, DC 20201.

IG Hotline Individuals wishing to report fraud, waste, or abuse against Department programs should write to: Office of Inspector General, HHS-TIPS Hotline, P.O. Box 23489, L'Enfant Plaza Station, Washington, DC 20026-3489. Phone (toll-free), 800-447-8477 (HHS-TIPS).

Publications Single copies of most Office of Inspector General publications are available free of charge by calling, 202-619-1142.

Employment Inquiries regarding applications for employment and the college recruitment program should be directed to the Director, Human Resources Service, Program Support Center, 5600 Fishers Lane, Rockville, MD 20857. Phone, 301-443-1200.

Locator Inquiries about the location and telephone numbers of HHS offices should be directed to the Information Technology Service, HHS Locator, Room

G-644, Wilber H. Cohen Building, 330 Independence Avenue SW., Washington, DC 20201. Phone, 202-619-0257. **Office of Public Health and Science** Inquiries should be directed to the Assistant Secretary for Health, Rm. 716G, Hubert H. Humphrey Building, 200 Independence Ave. SW., Washington, DC 20201. Phone, 202-690-7694.

Administration for Children and Families

General inquiries may be directed to the Administration for Children and Families, Department of Health and Human Services, 370 L'Enfant Promenade SW., Washington, DC 20447. Phone, 202-401-9200.

Contracts Contact the Division of Acquisition Management, Office of Program Support. Phone, 202-401-5149.

Information Center Contact the Office of Public Affairs, 7th Floor, Aerospace Building, 370 L'Enfant Promenade SW., Washington, DC 20744. Phone, 202-401-9215.

Mental Retardation Call or write the President's Committee on Mental Retardation, ACF, for information on HHS mental retardation programs. Phone, 202-619-0634.

Agency for Health Care Policy and Research

Inquiries on the following subjects may be directed to the appropriate office at the Agency for Health Care Policy and Research, Department of Health and Human Services, 2101 E. Jefferson St., Rockville, MD 20852.

Grants Contact the Chief, Grants Management Branch. Phone, 301-594-1447.

Contracts Contact the Chief, Contracts Management Branch. Phone, 301-594-1445.

Employment Inquiries should be addressed to the Chief, Human Resources Management Staff. Phone, 301-594-2408.

Publications Single copies of most publications produced by the Agency are available free of charge from the AHCPR Publications Clearinghouse, P.O. Box 8547, Silver Spring, MD 20907. Phone (toll-free), 800-358-9295.

Centers for Disease Control and Prevention

Inquiries on the following subjects may be directed to the office indicated at the Centers for Disease Control and Prevention, Department of Health and Human Services, 1600 Clifton Road NE., Atlanta, GA 30333.

Employment The majority of positions are in the Federal civil service. Many medical, scientific, and technical positions are filled through the Commissioned Corps of the Public Health Service, a uniformed service of the U.S. Government. Inquiries may be addressed to the Centers for Disease Control and Prevention Personnel Management Office (phone, 404-639-3276); or to Division of Commissioned Personnel, Room 4A-07, 5600 Fishers Lane, Rockville, MD 20857.

Films Information concerning availability of audiovisual materials related to program activities may be obtained from the Office of Public Affairs. Phone, 404-639-3286.

Publications Single copies of most publications are available free of charge from the Management Analysis and Services Office, Centers for Disease Control and Prevention. Phone, 404-639-3534.

Bulk quantities of publications may be purchased from the Superintendent of Documents, Government Printing Office, Washington, DC 20402.

Food and Drug Administration

Inquiries on the following subjects may be directed to the specified office, Food and Drug Administration, Department of Health and Human Services, 5600 Fishers Lane, Rockville, MD 20857.

Consumer Activities The Administration's Public Affairs Offices are located in a number of cities across the country, as listed in the table which follows. Consumer phones in these same cities provide recorded messages of interest to the consumer. The general FDA consumer phone number is 301-443-5006.

Contracts Contact the Director, Office of Facilities, Acquisition & Central Services (HFA-500). Phone, 301-443-6890.

Employment The Administration uses various civil service examinations and registers in its recruitment for positions such as consumer safety officers, pharmacologists, microbiologists, physiologists, chemists, mathematical statisticians, physicians, dentists, animal caretakers, etc. Inquiries for positions in the Washington, DC, metropolitan area should be directed to the Personnel Officer (HFA-400). Phone, 301-443-2234.

Inquiries for positions outside the Washington, DC, area should be directed to the appropriate local FDA office.

Schools interested in the college recruitment program should write to the Personnel Officer (HFA-400). Phone, 301-443-2234.

Publications *FDA Consumer*, FDA's official magazine, is available from the Superintendent of Documents, Government Printing Office, Washington, DC 20402. Phone, 202-512-1800.

Reading Rooms Freedom of Information, Room 12A-30, phone, 301-443-1813; Hearing Clerk, Room 123, 12420 Parklawn Drive, Rockville, MD 20852, phone, 301-443-1751; and Press Office, Room 15A-07 (or Room 3807, FB-8), 200 C Street SW., Washington, DC 20204, phone, 301-443-3285.

Speakers Speakers are available for presentations to private organizations and community groups. Requests should be directed to the local FDA office.

Public Affairs Offices—Food and Drug Administration

Office	Address	Telephone
Alameda, CA	1431 Harbor Bay Pkwy., 94502	510-337-6888
Atlanta, GA	60 8th St. NE., 30309	404-347-7355
Baltimore, MD	900 Madison Ave., 21201	410-962-3731
Boston, MA	1 Montvale Ave., Stoneham, MA 02180	617-279-1675
Brooklyn, NY	850 3d Ave., 11232	718-965-5043
Buffalo, NY	599 Delaware Ave., 14202	716-846-4461
Chicago, IL	Suite 550, 300 S. Riverside Plz., 60606	312-353-5863
Cincinnati, OH	1141 Central Pkwy., 45202-1097	513-684-3501
Cleveland, OH	P.O. Box 838, 3820 Center Rd., Brunswick, 44212	216-273-1038
Dallas, TX	3032 Bryan St., 75204	214-655-5315
Denver, CO	P.O. Box 25087, Bldg. 20, Denver Federal Ctr., 80225-0087	303-236-3000
Detroit, MI	1560 E. Jefferson Ave., 48207	313-226-6274
Houston, TX	Suite 420, 1445 N. Loop W., 77008	713-802-9095
Indianapolis, IN	Rm. 693, 575 N. Pennsylvania St., 46204	317-269-6500
Irvine, CA	14900 MacArthur Blvd., Suite 300	714-798-7607
Kansas City, MO	1009 Cherry St., 64106	913-752-2141
Minneapolis, MN	240 Hennepin Ave., 55401	612-334-4100
Nashville, TN	297 Plus Park Blvd., 37217	615-781-5372
New Orleans, LA	4298 Elysian Fields Ave., 70122	504-589-2420
Omaha, NE	200 S. 16th St., 68102	402-331-8536
Orlando, FL	Suite 120, 7200 Lake Ellenor Dr., 32809	407-648-6922
Parsippany, NJ	10 Waterview Blvd., 3d Fl., 07054	201-351-2914
Philadelphia, PA	Rm. 900, 2d & Chestnut Sts., 19106	215-597-4390
San Antonio, TX	Rm. B-406, 727 E. Durango, 78206	210-229-4528
San Juan, PR	466 Fernandez Juncos Ave., 00901-3223	809-729-6852
Seattle, WA	22201 23d Dr. SE., Bothell, WA 98021-4421	206-483-4953
St. Louis, MO	808 N. Collins Alley, 63102	314-425-5021

Health Care Financing Administration
Inquiries on the following subjects may be directed to the Health Care Financing Administration, Department of Health and Human Services, 7500 Security Boulevard, Baltimore, MD 21244-1850. Contracts and Small Business Activities Contact the Director, Research Contracts and Grants Division. Phone, 410-786-5157.

Employment Inquiries should be addressed to the Office of Human Resources, Division of Staffing and Employee Services. Phone, 410-786-5501.

For information on employment in a regional office, contact the Regional Personnel Officer in the Office of the Regional Director for that region. Publications Contact the Distribution Management Branch, Division of Printing and Distribution Services. Phone, 410-786-7892.

Health Resources and Services Administration

Inquiries on the following subjects should be directed to the specified office, Health Resources and Services Administration, Department of Health and Human Services, 5600 Fishers Lane, Rockville, MD 20857.

Employment The majority of positions are in the Federal civil service. For positions in the Washington, DC, metropolitan area and field locations throughout the Nation, inquiries may be addressed to the Division of Personnel, Room 14A46. Phone, 301-443-5460, or TDD, 301-443-5278. For information on vacant positions, call 301-443-1230.

Some health professional positions are filled through the Commissioned Corps of the Public Health Service, a uniformed service of the U.S.

Government. Inquiries may be addressed to Division of Commissioned Personnel, Room 4A-07, 5600 Fishers Lane, Rockville, MD 20857.

Films Information concerning the availability of audiovisual materials related to program activities, including films for recruiting minorities into health professions and women into dentistry, is available from the Office of Communications.

Publications Single copies of most publications are available free of charge from the Office of Communications, Room 14-45, Parklawn Bldg.; the National Maternal and Child Health Clearinghouse, 703-821-8955, Ext. 254; or the National Clearinghouse for Primary Care Information, 703-821-8955,

Ext. 248, Fax, 703-821-2098. Internet, <http://www.os.dhhs.gov/hrsa/>. Bulk quantities of publications may be purchased from the Superintendent of Documents, Government Printing Office, Washington, DC 20402.

Indian Health Service

Inquiries on the following subjects should be directed to the specified office, Indian Health Service, Department of Health and Human Services, 5600 Fishers Lane, Rockville, MD 20857.

Employment The majority of positions are in the Federal civil service. For positions in the Washington, DC, metropolitan area, employment inquiries may be addressed to the Division of Personnel Management, Office of Human Resources, Room 4B-44. Phone, 301-443-6520.

Hiring in other parts of the country is decentralized to the 12 area offices. For specific area office addresses, see the U.S. Government listings in the commercial telephone directories for: Aberdeen, SD; Albuquerque, NM; Anchorage, AK; Bemidji, MN; Billings, MT; Nashville, TN; Oklahoma City, OK; Phoenix, AZ; Portland, OR; Sacramento, CA; Tucson, AZ; and Window Rock, AZ.

Some health professional positions are filled through the Commissioned Corps of the Public Health Service, a uniformed service of the U.S. Government. Inquiries may be addressed to the Division of Commissioned Personnel, Room 4A-07, 5600 Fishers Lane, Rockville, MD 20857. Phone, 301-443-3464.

Publications Single copies of publications describing the Indian Health Service and the health status of American Indians and Alaska Natives are available free of charge from the Communications Office, Room 6-35. Phone, 301-443-3593.

National Institutes of Health

Inquiries on the following subjects may be directed to the office indicated at the National Institutes of Health, Bethesda, MD 20892, or the address given.

Contracts For information on research and development contracts, contact the

Office of Contracts Management. Phone, 301-496-4422. For all other contracts, contact the Office of Procurement Management. Phone, 301-496-2501.

Employment A wide range of civil service examinations and registers are used. Staff fellowships are available to recent doctorates in biomedical sciences. College recruitment is conducted as necessary to meet requirements. Write to the Office of Human Resource Management. Phone, 301-496-2404. **Public Health Service Commissioned Officer Program** For information on the Commissioned Officer programs at NIH and the program for early commissioning of senior medical students in the Reserve Corps of the Public Health Service, contact the Division of Senior Systems. Phone, 301-496-1443.

Environment Research on the biological effects of chemical, physical, and biological substances present in the environment are conducted and supported by the National Institute of Environmental Health Sciences, Research Triangle Park, NC 22709. Phone, 919-541-2605.

Films Research and health-related films are available for loan from the National Library of Medicine, Collection Access Section, Bethesda, MD 20984. Films are available for purchase from the National Audiovisual Center, General Services Administration, Washington, DC 20409.

Publications Publications, brochures, and reports on health and disease problems, medical research, and biomedical communications are available from the Division of Public Information, Office of Communications, National Institutes of Health, Bethesda, MD 20892. Phone, 301-496-4461.

Single copies of the following publications are available from NIH: *Journal of National Cancer Institute*; *Environmental Health Perspectives*; *Scientific Directory and Annual Bibliography*; *NLM—Medline* (brochure), *NIH Publications List*, *Index Medicus*, *Cumulated Index Medicus Annual*, and *Research Grants Index* may be ordered from the Government Printing Office, Washington, DC 20402.

Program Support Center

General inquiries may be directed to the Program Support Center, Department of Health and Human Services, 5600 Fishers Lane, Rockville, MD 20857.

Inquiries on a particular Service area should be referred as follows:

Employment Inquiries may be directed to the following offices:

—Southwest Personnel Operations Division, Room 1040, Cohen Building, Washington, DC 20201. Phone, 202-619-2560;

—Parklawn Personnel Operations Division, Room 17-48, Parklawn Building, 5600 Fishers Lane, Rockville, MD 20857. Phone, 301-443-6900; or

—Public Health Service

Commissioned Corps, Room 4A-18 Parklawn Building, 5600 Fishers Lane, Rockville, MD 20857. Phone, 301-594-3360.

Human Resources Service Contact the Director of Human Resources, Program Support Center, Rockville, MD 20857. Phone, 301-443-1200.

Financial Management Service Contact the Chief Financial Officer, Program Support Center, Rockville, MD 20857. Phone, 301-443-1478.

Administrative Operations Service Contact the Director of Operations, Program Support Center, Rockville, MD 20857. Phone, 301-443-2516.

Information Technology Service Contact the Director of Information Technology, Program Support Center, Rockville, MD 20857. Phone, 301-443-9343.

For additional information on the Program Support Center, please refer to

the Center's Internet site, located at <http://www.os.dhhs.gov/psc/>.

Substance Abuse and Mental Health Services Administration

Inquiries on the following subjects may be directed to the specified office, Substance Abuse and Mental Health Services Administration, Department of Health and Human Services, 5600 Fishers Lane, Rockville, MD 20857.

Contracts Contact the Director, Division of Grants and Contracts Management. Phone, 301-443-3334.

Employment Inquiries should be addressed to the Director, Division of Personnel Management. Phone, 301-443-3408.

Publications The Office of Management, Planning, and Communications collects and compiles alcohol and drug abuse prevention literature and other materials, and supports the Center for Substance Abuse Prevention national clearinghouse for alcohol and drug information and the Regional Alcohol and Drug Awareness Resource Network to disseminate such materials among States, political subdivisions, educational agencies and institutions, health and drug treatment and rehabilitation networks, and the general public. It also supports a clearinghouse to serve as a focal point for information dissemination to meet the mental health service needs of professionals. Contact the Associate Administrator for Communications. Phone, 301-443-8956.

For further information concerning the Department of Health and Human Services, contact the Information Center, Department of Health and Human Services, 200 Independence Avenue SW., Washington, DC 20201. Phone, 202-619-0257.