

extension of the currently approved ACF Uniform Project Description (UPD) information collection (UPD; Office of Management and Budget (OMB) # 0970–0139, March 31, 2026 expiration date). This includes transitioning to use one simplified version of the UPD with edits to the language for clarification and plain language purposes. Two versions of the instructions remain in the proposed simplified version to accommodate two development methods. ACF is in the process of identifying more significant revisions to the UPD, which will be submitted through a future information collection request to OMB.

**DATES:** *Comments due* February 27, 2026.

**ADDRESSES:** In compliance with the requirements of the Paperwork Reduction Act of 1995, ACF is soliciting public comment on the specific aspects of the information collection described above. You can obtain copies of the proposed collection of information and submit comments by emailing

[infocollection@acf.hhs.gov](mailto:infocollection@acf.hhs.gov). Identify all requests by the title of the information collection.

**SUPPLEMENTARY INFORMATION:**

*Description:* The UPD provides a uniform format for applicants to submit project information in response to ACF discretionary Notice of Funding Opportunities (NOFO). The UPD requires applicants to describe how program objectives will be achieved and provide a rationale for the project's budgeted costs. All ACF discretionary award programs are required to use the UPD.

Since 2023, there have been two versions of the UPD: the traditional version and the simplified version (SimplerNOFOs). SimplerNOFOs were implemented as a pilot, as approved by OMB. SimplerNOFOs streamline the process for applicants and has been well received by programs and applicants. ACF has expanded use of the simplified version as a result. At this time, ACF is proposing to transition completely to the SimplerNOFO UPD, but will retain

two sets of instructions for now due to the way NOFOs are currently developed. The distinction is made in the instructions with the labels “SimplerNOFO” v. “Traditional NOFO”.

ACF uses the information provided by applicants, along with other OMB-approved information collections (Standard Forms), to evaluate and rank applications. Use of the UPD protects the integrity of the ACF award selection process.

This current request would extend OMB approval for an additional year, with the following changes:

- Minor revisions for clarification and plain language purposes
- Updated burden estimates to only include the SimplerNOFOs UPD.

A larger revision effort is in process and will be submitted to OMB in the future. This future revision request will include two additional opportunities for public comment.

*Respondents:* Applicants responding to ACF Discretionary NOFOs.

**ANNUAL BURDEN ESTIMATES**

Instrument	Total number of respondents	Total number of responses per respondent	Average burden hours per response	Total/annual burden hours
Streamlined UPD .....	2,672	1	57.9	154,709

*Comments:* The Department specifically requests comments on (a) whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency's estimate of the burden of the proposed collection of information; (c) the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including through the use of automated collection techniques or other forms of information technology. Consideration will be given to comments and suggestions submitted within 60 days of this publication.

*Authority:* 2 CFR 200.204.

**Mary C. Jones,**

*ACF/OPRE Certifying Officer.*

[FR Doc. 2025–23905 Filed 12–23–25; 8:45 am]

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**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Administration for Children and Families**

**[OMB #: 0970–0589]**

**Proposed Information Collection Activity; Low Income Home Energy Assistance Program (LIHEAP) Quarterly Reports**

**AGENCY:** The Office of Community Services, Administration for Children and Families, U.S. Department of Health and Human Services.

**ACTION:** Request for public comments.

**SUMMARY:** The Administration for Children and Families (ACF) is requesting a 3-year extension of the form Low Income Home Energy Assistance Program (LIHEAP) Quarterly Reports (Office of Management and Budget (OMB) #: 0970–0589, expiration October 31, 2025). Changes are proposed, which would reduce redundancy and administrative burden for respondents.

**DATES:** *Comments due* February 27, 2026.

**ADDRESSES:** In compliance with the requirements of the Paperwork Reduction Act of 1995, ACF is soliciting public comment on the specific aspects of the information collection described above. You can obtain copies of the proposed collection of information and submit comments by emailing [infocollection@acf.hhs.gov](mailto:infocollection@acf.hhs.gov). Identify all requests by the title of the information collection.

**SUPPLEMENTARY INFORMATION:**

*Description:* The LIHEAP Quarterly Report assists the Office of Community Services in receiving data and information about LIHEAP during the federal fiscal year (FFY). This almost real time data ensures ACF can continue to:

1. Track key information, such as the number of households served, in “real time” versus in the new fiscal year.

2. Effectively address challenges in a timely manner, including supporting emerging training and technical assistance needs, addressing challenges with obligating funds, and addressing outreach and intake issues, such as reaching newly eligible households.

3. Ensure accountability and transparency by using the information

to regularly update public dashboards and keep key decision makers informed of grantee progress. All grant recipients, including states, tribes, and territories, will submit brief quarterly reports with critical information on the status of LIHEAP. The Quarterly Report forms will include questions on:

- Total households assisted,
- Performance management including the number of occurrences in which LIHEAP funding prevented the loss of or restored home energy services, and
- The estimated percentage of LIHEAP funds that have been obligated by funding component.

Grant recipients will also have an opportunity to highlight additional training/technical assistance needs/ suggestions, which the Office of

Community Services uses to inform support such as training and resources. ACF also proposes several small changes to the LIHEAP Quarterly Report beginning with the Quarter 4 report due October 31, 2025 and beyond. Those changes only affect Section III of the Quarter 3 (due July 31, 2026 and beyond) and Quarter 4 reports (due October 31, 2025 and beyond). The changes to Section III involve inclusion of the primary data elements from the separate LIHEAP Carryover and Reallotment Report (OMB #: 0970–0106), which ACF wishes to discontinue use of in favor of only obtaining such data through the LIHEAP Quarterly Report. Section III would more clearly distinguish “carryover” fund estimated (Quarter 3) and final amounts (Quarter 4) from “reallotment” fund estimated

and final amounts. The Quarter 3 and 4 Section III also includes a “remarks” field for grant recipients to complete only if they are indicating a request to carryover funds to obligate in the next FFY. The federal LIHEAP statute requires all grant recipients requesting carryover to explain why they wish to carryover and how they intend to use such carryover funds in the next year (42 U.S.C. 8626(b)(2)(A)).

*Respondents:* States and tribes.

Annual Burden Estimates

The estimated time per response for this report was increased from 12 to 16 hours to account for the proposed changes. These changes are expected to reduce effort overall, however, by eliminating the Carryover and Reallotment Report, as discussed above.

Instrument	Total number of respondents	Annual number of responses per respondent	Average burden hours per response	Annual burden hours
LIHEAP Quarterly Report .....	207	4	16	13,248

*Comments:* The Department specifically requests comments on (a) whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency’s estimate of the burden of the proposed collection of information; (c) the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including through the use of automated collection techniques or other forms of information technology. Consideration will be given to comments and suggestions submitted within 60 days of this publication.

*Authority:* (42 U.S.C. 8626 and 8629) and federal regulations (45 CFR 96.92).

Mary C. Jones,  
ACF/OPRE Certifying Officer.

[FR Doc. 2025–23909 Filed 12–23–25; 8:45 am]

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DEPARTMENT OF HEALTH AND HUMAN SERVICES

Administration for Children and Families

[Office of Management and Budget #: 0970–0490]

Proposed Information Collection Activity; Generic Program-Specific Performance Progress Report

**AGENCY:** Administration for Children and Families, U.S. Department of Health and Human Services.

**ACTION:** Request for public comments.

**SUMMARY:** This notice describes the proposal to extend data collection under the Administration for Children and Families (ACF) Generic Program-Specific Performance Progress Report (PPR) (0970–0490). This overarching generic currently allows ACF program offices to collect performance and progress data from recipients and sub-recipients who receive funding from ACF under a grant or cooperative agreement. This generic mechanism provides the opportunity for ACF program offices to tailor requests for performance and progress data to specific funding recipients. There are no proposed changes to the overarching generic.

**DATES:** *Comments due* February 27, 2026.

**ADDRESSES:** In compliance with the requirements of the Paperwork

Reduction Act of 1995, ACF is soliciting public comment on the specific aspects of the information collection described above. You can obtain copies of the proposed collection of information and submit comments by emailing [infocollection@acf.hhs.gov](mailto:infocollection@acf.hhs.gov). Identify all requests by the title of the information collection.

SUPPLEMENTARY INFORMATION:

*Description:* ACF is primarily a grant-making agency that promotes the economic and social well-being of families, children, individuals and communities with partnerships, funding, guidance, training and technical assistance. Prior to the use of this umbrella generic for program-specific PPRs, all ACF discretionary grant and cooperative agreement awards used the standard ACF PPR (#0970–0406) for post award reporting. The standard ACF PPR form requires grantees to only respond to a common set of broad questions, which could result in receipt of only qualitative or incomplete information for some programs. This one-size-fits-all approach did not adequately collect the specific data needed for particular grant programs or allow program offices to assess continuous quality improvement. Different grant programs vary in purpose, target population, and activities. Therefore, a need for program offices to customize performance measurements was identified and the generic program-specific PPR was developed.