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DEPARTMENT OF AGRICULTURE

Food and Nutrition Service

Agency Information Collection Activities: Proposed Collection; Comment Request—School Nutrition and Meal Cost Study—II

AGENCY: Food and Nutrition Service, Agriculture (USDA).

ACTION: Notice of information collection; request for comment.

SUMMARY: In accordance with the Paperwork Reduction Act of 1995, the Food and Nutrition Service (FNS) invites the general public and other public agencies to comment on this proposed information collection. This collection is a revision of a currently approved collection for the School Nutrition and Meal Cost Study—II (SNMCS—II; OMB control number 0584–0648, expiration date 09/30/2022), with updated data collection instruments for school year (SY) 2022–2023. The purpose of SNMCS—II is to provide a comprehensive picture of school food service operations and the nutritional quality, cost, and acceptability of meals served in the National School Lunch Program (NSLP) and School Breakfast Program (SBP).

DATES: Written comments on this notice must be received on or before November 15, 2021.

ADDRESSES: Comments may be sent to: Holly Figueroa, Office of Policy Support, Food and Nutrition Service, U.S. Department of Agriculture, 1320 Braddock Pl., 5th Floor, Alexandria, VA 22314. Comments may also be submitted via fax to the attention of Holly Figueroa at 703–305–2576 or via email to holly.figueroa@usda.gov. Comments will also be accepted through the Federal eRulemaking Portal. Go to <http://www.regulations.gov>, and follow the online instructions for submitting comments electronically.

All responses to this notice will be summarized and included in the request for Office of Management and Budget approval. All comments will be a matter of public record.

FOR FURTHER INFORMATION CONTACT:

Requests for additional information or copies of this information collection should be directed to Holly Figueroa at holly.figueroa@usda.gov or 703–305–2105.

SUPPLEMENTARY INFORMATION: Comments are invited on: (a) Whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions that were used; (c) ways to enhance the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on those who are to respond, including use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology.

Title: School Nutrition and Meal Cost Study—II.

Form Number: N/A.

OMB Number: 0584–0648.

Expiration Date: 09/30/2022.

Type of Request: Revision of a currently approved collection.

Abstract: SNMCS—II will provide a comprehensive picture of the NSLP and SBP, and will provide critical information about the nutritional quality, cost, and acceptability of school meals ten years after major reforms began being phased in during the 2012–2013 school year (SY). SNMCS—II will collect a broad range of data from nationally representative samples of public school food authorities (SFAs), public, non-charter schools, students, and parents/guardians during SY 2022–2023. Data collection was originally scheduled to occur in SY 2019–2020 but was postponed due to the COVID–19 pandemic. These data will provide Federal, State, and local policymakers with current information about how federally sponsored school meal programs are operating by updating the information that was collected in SY 2014–2015 for the first School Nutrition

and Meal Cost Study (SNMCS—I; OMB control number 0584–0596, expiration date 07/31/2017). In addition, findings from SNMCS—II will be compared to those from SNMCS—I to explore trends in key domains including the nutrient content of school meals, meal costs and revenues, and student participation, plate waste, and dietary intakes. SNMCS—II will also estimate the costs of producing reimbursable school meals in up to five States and Territories outside of the 48 contiguous States and the District of Columbia (DC), and examine the relationship of costs to revenues in those five outlying areas. Section 28(a) of the Richard B. Russell National School Lunch Act authorizes this assessment of the cost of producing meals, and the nutrient profile of meals under the NSLP and SBP.

The sample frame of SFAs is divided into four groups, including the outlying areas. Samples in Groups 1, 2, and 3 are limited to the contiguous 48 States and DC. The outlying areas sample includes SFAs in Alaska, Guam, Hawaii, Puerto Rico, and the U.S. Virgin Islands. Two assessments to determine the feasibility of collecting comprehensive cost data in the outlying areas were conducted between 2018 and 2019 under OMB #0584–0606 FNS Generic Clearance for Pre-Testing, Pilot, and Field Test Studies, expiration date 06/30/2022 (School Nutrition and Meal Cost Study—II, Outlying Areas Cost Study Feasibility Assessment and School Nutrition and Meal Cost Study—II, Outlying Areas Cost Study Feasibility Reassessment). Based on these assessments, “full” data collection will be conducted with Alaska, Guam, and Hawaii, while “limited” data collection will be conducted with Puerto Rico and the U.S. Virgin Islands. The burden associated with these assessments is not included in the burden estimates for this collection.

Data collected from the Group 1 sample will provide the precision required for national estimates of SFA-level characteristics and food service operations. Data collected from the Group 2 sample will be used to address study objectives related to the school nutrition environment and food service operations; the food and nutrient content of school meals; student participation in the NSLP and SBP; student/parent satisfaction with the school meal programs; and students'

characteristics and dietary intakes. Data collected from the Group 3 sample will be used to address study objectives related to the school nutrition environment and food service operations; the food and nutrient content of school meals; the costs to produce reimbursable school lunches and breakfasts, including indirect and local administrative costs, and the ratios of revenues to costs; and plate waste in the school meals programs. Data collected from the outlying areas sample will be used to estimate the costs of producing reimbursable school meals and the ratios of revenues to costs in each outlying area.

Note: Personally identifiable information (PII) will not be used to retrieve survey records or data.

Affected Public: State, Local, and Tribal Governments respondent groups include: (1) State Child Nutrition Agency directors; (2) State Education Agency finance officers; (3) school district superintendents; (4) SFA directors; (5) local educational agency business managers; (6) menu planners; (7) school nutrition managers (SNMs); (8) principals; and (9) school study liaisons appointed by principals. Private Sector For-Profit Business respondents include food service management company managers. Individual/household-level respondents include: (1) Students (first grade through high school) and (2) their parents/guardians.

Estimated Number of Respondents: A total of 15,017 unique respondents (9,583 respondents and 5,434 non-respondents) are expected to participate in the study. This includes 4,939 from

State and Local Governments, 30 from Businesses, and 10,048 Individuals or Households. Initial contact will vary by type of respondent and may include study notification, recruiting, or data collection.

The Group 1 sample includes 136 SFAs but no schools. Group 1 SFA directors will participate in the SFA Director Survey.

The Group 2 sample comprises 133 SFAs, 265 schools, and 2,177 students and their parents/guardians. SFA and school staff will participate in the SFA Director and School Planning Interviews; SFA Director, SNM, and Principal Surveys; the Basic Menu Survey and Meal Pattern Crediting Report; and Cafeteria Observation Guide and Competitive Foods Checklists. Students and parents/guardians will complete the Student Interview, including height and weight measurement; 24-dietary recall; and Parent Interview.

The Group 3 sample includes 265 SFAs and 796 schools. SFA and school staff will participate in the SFA Director and School Planning Interviews; SFA On-Site Cost Interview and Food Cost Worksheet; SFA Follow-Up Web Survey and Cost Interview; SNM Cost Interview; Principal Cost Interview; SFA Director, SNM, and Principal Surveys; the Expanded Menu Survey and Meal Pattern Crediting Report; and Cafeteria Observation Guide and Competitive Foods Checklists. Forty-one State Education Agency finance officers will complete the State Agency Indirect Cost Survey. Plate waste will be observed for 4,140 reimbursable lunches and 2,120 reimbursable breakfasts at a subsample

of 138 schools among this Group 3 sample.

In the outlying areas, following recruitment, SFA and school staff in 32 SFAs and 138 schools will complete the SFA Director and School Planning Interviews; SFA Cost Interview and Food Cost Worksheet; SFA Follow-Up Web Survey and Cost Interview; SNM Cost Interview; Principal Cost Interview; and the Expanded Menu Survey. One State Education Agency finance officer will complete the State Agency Indirect Cost Survey.

Estimated Number of Responses per Respondent: All respondents will be asked to respond to each specific data collection activity only once. The overall average number of responses per respondent across the entire collection is 5.43 (81,502 responses/15,017 total respondents).

Estimated Total Annual Responses: 81,502.

Estimated Time per Response: The estimated response varies from 1 minute to 10 hours, depending on the data collection activity and respondent group, with an average estimated time of 21 minutes (0.3435 hours) across all respondents.

Estimated Total Annual Burden on Respondents: 27,996 hours. This includes 26,562 hours for respondents and 1,434 hours for non-respondents. See the table below for each type of respondent.

Cynthia Long,

Acting Administrator, Food and Nutrition Service.

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Affected Public	Type of respondents	Instruments	Document	Sample	Responsive				Non-Responsive				Grand Total Annual Burden Estimate (hours)		
					Estimated Number of Respondents	Frequency of Response	Total Annual Responses	Average Burden Hours per Response	Total Annual Burden Estimate (hours)	Estimated Number of Non-respondents	Frequency of Response	Total Annual Responses		Average Burden Hours per Response	Total Annual Burden Estimate (hours)
State/Local Government	State Child Nutrition Agency Directors (Groups 1, 2, 3)	Recruitment (Groups 1, 2, 3)	State Child Nutrition Director Study Introduction and Data Request Email	49	49	1	49	0.334	16.37	0	0	0	0.00	0.00	16.37
			Study Objectives	49	49	1	49	0.0334	1.64	0	0	0	0.00	0.00	1.64
			SFA Director Sample Notification Email From State CN Director	49	49	1	49	0.0334	1.64	0	0	0	0.00	0.00	1.64
	State Child Nutrition Agency Directors (Full Outlying Areas)	Recruitment (Full Outlying Areas)	State Child Nutrition Director Study Introduction and Data Request Email	3	3	1	3	0.334	1.00	0	0	0	0.00	0.00	1.00
			Study Objectives and Overview	3	3	1	3	0.0334	0.10	0	0	0	0.00	0.00	0.10
			SFA Director Sample Notification Email	3	3	1	3	0.0334	0.10	0	0	0	0.00	0.00	0.10
	State Child Nutrition Agency Directors (Limited Outlying Areas)	Recruitment (Limited Outlying Areas)	State Child Nutrition Director Study Introduction and Data Request Email	2	2	1	2	0.334	0.67	0	0	0	0.00	0.00	0.67
			Study Objectives and Overview	2	2	1	2	0.0334	0.07	0	0	0	0.00	0.00	0.07
			SFA Director Sample Notification Email	2	2	1	2	0.0334	0.07	0	0	0	0.00	0.00	0.07
	State Education Agency Finance Officers (Group 3)	Indirect Cost Survey (Group 3)	State Agency Indirect Cost Survey Invitation Letter/Email	49	40	2	80	0.0334	2.67	9	2	18	0.0223	0.40	3.07
			State Agency Indirect Cost Survey	49	40	1	40	0.167	6.68	9	1	9	0.0223	0.20	6.88
			Study Overview	49	40	1	40	0.0334	1.34	9	1	9	0.0223	0.20	1.54

State Education Agency Finance Officers (Full Outlying Areas)	Indirect Cost Survey (Full Outlying Areas)	State Agency Indirect Cost Survey Invitation Letter/Email	1	1	2	2	0.0334	0.07	0	0	0	0.0000	0.00	0.07
		State Agency Indirect Cost Survey	1	1	1	1	0.167	0.17	0	0	0	0.0223	0.00	0.17
		Study Overview	1	1	1	1	0.0334	0.03	0	0	0	0.0223	0.00	0.03
Superintenden ts (Group 2, 3)	Recruitment (Groups 2, 3)	Recruiting Call Script	528	424	1	424	0.5	212.00	104	1	104	0.0668	2.75	214.75
Superintenden ts (Full Outlying Areas)	Recruitment (Full Outlying Areas)	Recruiting Call Script	32	32	1	32	0.5	16.00	0	0	0	0.0000	0.00	16.00
Superintenden ts (Limited Outlying Areas)	Recruitment (Limited Outlying Areas)	Recruiting Call Script	2	2	1	2	0.5	1.00	0	0	0	0.0000	0.00	1.00
SFA Directors (Groups 2, 3)	Recruitment (Groups 2, 3)	SFA Director Recruitment Advance Letter/Email	528	424	2	848	0.0334	28.32	104	2	208	0.0334	6.95	35.27
		SNA Endorsement Letter	528	424	1	424	0.0334	14.16	104	1	104	0.0334	3.47	17.64
		Study Overview	528	424	1	424	0.0334	14.16	104	1	104	0.0334	3.47	17.64
	Recruiting Call Script	528	424	1	424	0.5	212.00	104	1	104	0.0668	6.95	218.95	
	Data Collection Coordination (Groups 2, 3)	SFA Director Planning Interview	424	424	1	424	0.334	141.62	0	0	0	0.00	0.00	141.62
		SFA Post-Planning Email	424	424	1	424	0.167	70.81	0	0	0	0.00	0.00	70.81
Pre-Visit Reminder Email		424	424	1	424	0.0501	21.24	0	0	0	0.00	0.00	21.24	
SFA Directors (Group 2)	Data Collection Coordination (Group 2)	School Roster Data Request	140	128	1	128	1.00	128.00	12	1	12	0.0668	0.80	128.80

SFA Directors (Group 3)	Data Collection Coordination (Group 3)	Data Collection Activities and Respondents	289	275	1	275	0.0835	22.96	14	1	14	0.0835	1.17	24.13	
	Cost Interview (Group 3)	SFA On-Site Cost Interview with Reference Guide, provide records	289	275	1	275	3.0835	847.96	14	1	14	0.0668	0.94	848.90	
		Food Cost Worksheet	289	275	1	275	0.167	45.93	14	1	14	0.0668	0.94	46.86	
	Follow-up Web Survey (Group 3)	SFA Follow-Up Web Survey and Interview Planning Email	275	275	1	275	0.0501	13.78	0	0	0	0.00	0.00	13.78	
		SFA Follow-Up Web Survey	275	261	1	261	0.5	130.50	14	1	14	0.0668	0.94	131.44	
	Follow-up Cost Interview (Group 3)	SFA Follow-Up Cost Interview with Reference Guide, provide financial records	275	261	1	261	2.00	522.00	14	1	14	0.0668	0.94	522.94	
	SFA Directors (Groups 1, 2, 3)	SFA Director Survey (Group 1)	SFA Director Survey Advance Letter/Email	151	136	2	272	0.0501	13.63	15	2	30	0.0501	1.50	15.13
			SFA Director Survey Email Invitation	151	136	1	136	0.0167	2.27	15	1	15	0.0167	0.25	2.52
		SFA Director Survey (Groups 2, 3)	SFA Director Survey Email Invitation	424	393	1	393	0.0167	6.56	31	1	31	0.0167	0.52	7.08
SFA Director Survey (Group 1)		SFA Director Survey	151	136	1	136	0.668	90.85	15	1	15	0.0668	1.00	91.85	
SFA Director Survey (Groups 2, 3)		SFA Director Survey	424	393	1	393	0.668	262.52	31	1	31	0.0668	2.07	264.59	
SFA Director Survey (Groups 1, 2, 3)		SFA Director Survey Follow-Up Email	575	288	2	575	0.0668	38.41	288	2	575	0.0668	38.41	76.82	
		SFA Director Survey Reminder Call Script	287	287	1	287	0.0835	23.96	0	0	0	0.00	0.00	23.96	
SFA Directors (Full Outlying Areas)	Recruitment (Full Outlying Areas)	SFA Director Recruitment Advance Letter/Email	32	32	2	64	0.0334	2.14	0	0	0	0.00	0.00	2.14	
		Study Overview	32	32	1	32	0.0334	1.07	0	0	0	0.00	0.00	1.07	
		Recruiting Call Script	32	32	1	32	0.5	16.00	0	0	0	0.00	0.00	16.00	
		SNA Endorsement Letter	31	31	1	31	0.0334	1.04	0	0	0	0.00	0.00	1.04	
	SFA Director Planning Interview	32	32	1	32	0.9018	28.86	0	0	0	0.00	0.00	28.86		

	Data Collection Coordination (Full Outlying Areas)	SFA Post-Planning Email	32	32	1	32	0.167	5.34	0	0	0	0.00	0.00	5.34
		Data Collection Activities and Respondents	32	32	1	32	0.0835	2.67	0	0	0	0.00	0.00	2.67
		Pre-Target Week Reminder Email	32	32	1	32	0.0501	1.60	0	0	0	0.00	0.00	1.60
	Cost Interview (Full Outlying Areas)	SFA On-Site Cost Interview with Reference Guide, provide records	32	30	1	30	3.0835	92.51	2	1	2	0.0668	0.13	92.64
		Food Cost Worksheet	32	30	1	30	0.167	5.01	2	1	2	0.0668	0.13	5.14
	Follow-up Web Survey (Full Outlying Areas)	SFA Follow-Up Web Survey and Interview Planning Email	30	30	1	30	0.0501	1.50	0	0	0	0.00	0.00	1.50
		SFA Follow-Up Web Survey	30	30	1	30	0.5	15.00	0	0	0	0.0000	0.00	15.00
	Follow-up Cost Interview (Full Outlying Areas)	SFA Follow-Up Cost Interview with Reference Guide, provide financial records	30	30	1	30	2.00	60.00	0	0	0	0.0000	0.00	60.00
	Recruitment (Limited Outlying Areas)	SFA Director Recruitment Advance Letter/Email	2	2	2	4	0.0334	0.13	0	0	0	0.00	0.00	0.13
		Study Overview	2	2	1	2	0.0334	0.07	0	0	0	0.00	0.00	0.07
		Recruiting Call Script	2	2	1	2	0.5	1.00	0	0	0	0.0000	0.00	1.00
SFA Directors (Limited Outlying Areas)		SFA Director Planning Interview	2	2	1	2	0.167	0.33	0	0	0	0.00	0.00	0.33
	Data Collection Coordination (Limited Outlying Areas)	SFA Post-Planning Email	2	2	1	2	0.167	0.33	0	0	0	0.00	0.00	0.33
		Data Collection Activities and Respondents	2	2	1	2	0.0835	0.17	0	0	0	0.00	0.00	0.17
		Pre-Target Week Reminder Email	2	2	1	2	0.0501	0.10	0	0	0	0.00	0.00	0.10

	Cost Interview (Limited Outlying Areas)	SFA On-Site Cost Interview with Reference Guide, provide records	2	2	1	2	1.5	3.00	0	0	0	0.0000	0.00	3.00
		Food Cost Worksheet	2	2	1	2	0.167	0.33	0	0	0	0.0000	0.00	0.33
	Follow-up Web Survey (Limited Outlying Areas)	SFA Follow-Up Web Survey and Interview Planning Email	2	2	1	2	0.0501	0.10	0	0	0	0.00	0.00	0.10
		SFA Follow-Up Web Survey	2	2	1	2	0.5	1.00	0	0	0	0.0000	0.00	1.00
	Follow-up Cost Interview (Limited Outlying Areas)	SFA Follow-Up Cost Interview with Reference Guide, provide financial records	2	2	1	2	1.75	3.50	0	0	0	0.0000	0.00	3.50
	Menu Survey (Limited Outlying Areas)	Expanded Menu Survey	2	2	1	2	3.5	7.00	0	0	0	0.0000	0.00	7.00
SFA Directors	SFA Directors	Pretest	5	5	1	5	1.5000	7.50	0	0	0	0.0000	0.00	7.50
LEA Business Managers (Group 3)	Cost Interview (Group 3)	SFA On-Site Cost Interview, provide records	289	275	1	275	3.0835	847.96	14	1	14	0.0668	0.94	848.90
	Follow-up Cost Interview (Group 3)	SFA Follow-Up Cost Interview with Reference Guide, provide financial records	275	261	1	261	2.00	522.00	14	1	14	0.0668	0.94	522.94
LEA Business Managers (Full Outlying Areas)	Cost Interview (Full Outlying Areas)	SFA On-Site Cost Interview, provide records	32	30	1	30	3.0835	92.51	2	1	2	0.0668	0.13	92.64
	Follow-up Cost Interview (Full Outlying Areas)	SFA Follow-Up Cost Interview with Reference Guide, provide financial records	30	30	1	30	2.00	60.00	0	0	0	0.0000	0.00	60.00
LEA Business Managers (Limited Outlying Areas)	Cost Interview (Limited Outlying Areas)	SFA On-Site Cost Interview, provide records	2	2	1	2	1.5	3.00	0	0	0	0.00	0.00	3.00
	Follow-up Cost Interview (Limited Outlying Areas)	SFA Follow-Up Cost Interview with Reference Guide, provide financial records	2	2	1	2	1.75	3.50	0	0	0	0.00	0.00	3.50
Menu Planners (Group 2, 3)	Meal Pattern Crediting Report (Groups 2, 3)	Fruit and Vegetable Questions & Meal Pattern Crediting Report	424	402	1	402	1.5	603.00	22	1	22	0.0668	1.47	604.47

Subtotal of State CN Agency Directors, SFA Directors, Business Managers, Superintendents, and Menu Planners				2,131	1,861	5.15	9,590	0.5529	5,302.52	270	5.54	1,495	0.05	77.60	5380.12
School Nutrition Managers	School Nutrition Managers	Pretest	5	5	1	5	1.50	7.50	0	0	0	0.0668	0.00	7.50	
School Nutrition Managers (Groups 2, 3)	Data Collection Coordination (Groups 2, 3)	SNM Introduction Letter	1,117	1,061	1	1,061	0.1336	141.75	56	1	56	0.1336	7.48	149.23	
	Data Collection Coordination (Groups 2, 3)	Pre-Visit Reminder Email	1,117	1,061	1	1,061	0.0501	53.16	56	1	56	0.0501	2.81	55.96	
	Cafeteria Observation (Groups 2, 3)	Cafeteria Observation Guide	1,061	1,061	1	1,061	0.334	354.37	0	0	0	0.00	0.00	354.37	
School Nutrition Managers (Group 2)	Menu Survey (Group 2)	Basic Menu Survey	279	265	1	265	8.00	2120.00	14	1	14	0.0668	0.94	2120.94	
	School Nutrition Managers Survey (Group 2)	SNM Survey	279	265	1	265	0.334	88.51	14	1	14	0.0668	0.94	89.45	
	Reimbursable Meal Sales Data (Group 2)	Reimbursable Meal Sale Data Request Form	265	265	1	265	0.167	44.26	0	0	0	0.00	0.00	44.26	
	Point of Sale Form (Group 2)	Point-of-Sale Form	265	265	1	265	0.0835	22.13	0	0	0	0.00	0.00	22.13	
School Nutrition Managers (Group 3)	Menu Survey (Group 3)	Expanded Menu Survey	838	796	1	796	10.00	7960.00	42	1	42	0.0668	2.81	7962.81	
	School Nutrition Managers Survey (Group 3)	SNM Survey	838	796	1	796	0.334	265.86	42	1	42	0.0668	2.81	268.67	
	Data Collection Coordination (Group 3)	School Planning Interview	838	796	1	796	0.25	199.00	42	1	42	0.0668	2.81	201.81	
	Cost Interview (Group 3)	SNM Cost Interview with Reference Guide	838	796	1	796	1.5	1194.00	42	1	42	0.0668	2.81	1196.81	
	Self-Serve/Made-to-Order Bar Form (Group 3)	On-Site Self-Serve/Made-to-Order Bar Form	191	181	1	181	0.167	30.23	10	1	10	0.0668	0.67	30.90	

	Plate Waste Observation (Group 3)	Plate Waste Observation Booklet	138	138	1	138	0.167	23.05	0	0	0	0.00	0.00	23.05
	Data Collection Coordination (Full Outlying Areas)	SNM Introduction Letter	145	138	1	138	0.1336	18.44	7	1	7	0.00	0.00	18.44
School Nutrition Managers (Full Outlying Areas)	Data Collection Coordination (Full Outlying Areas)	School Planning Interview	145	138	1	138	0.0668	9.22	7	1	7	0.0668	0.47	9.69
		Pre-Target Week Reminder Email	145	138	1	138	0.0501	6.91	7	1	7	0.0501	0.35	7.26
	Menu Survey (Full Outlying Areas)	Expanded Menu Survey	145	138	1	138	8.334	1150.09	7	1	7	0.0668	0.47	1150.56
	Cost Interview (Full Outlying Areas)	SNM Cost Interview with Reference Guide	145	138	1	138	1.5	207.00	7	1	7	0.0668	0.47	207.47
School Liaisons (Group 2)		School Planning Interview	279	265	1	265	0.25	66.25	14	0	0	0.00	0.00	66.25
	Data Collection Coordination (Group 2)	Pre-Visit Reminder Email	265	265	1	265	0.0501	13.28	0	0	0	0.00	0.00	13.28
		School Roster Data Request	74	74	1	74	1.00	74.00	0	0	0	0.00	0.00	74.00
Subtotal of School Nutrition Managers and School Liaisons			1,546	1,469	6.16	9,045	1.5532	14,049.00	77	4.58	353	0.07	25.80	14074.80
Principals (Groups 2, 3)	Data Collection Coordination (Groups 2, 3)	Principal Intro Letter to Schools	1,117	1,061	1	1,117	0.1336	149.23	56	1	56	0.1336	7.48	156.71
		Pre-Visit Reminder Email	1,117	1,061	1	1,117	0.0501	55.96	56	1	56	0.0501	2.81	58.77
		Principal Surveys Email Invitation	1,061	954	1	1,061	0.0167	17.72	107	1	107	0.0167	1.79	19.51
		Principal Survey Follow-Up Email	1,061	1,061	2	2122	0.0668	141.75	0	0	0	0.00	0.00	141.75
	Principal Survey (Groups 2, 3)	Principal Survey Reminder Call Script	530	530	1	530	0.0835	44.26	0	0	0	0.00	0.00	44.26
		Principal Survey	1,061	954	1	954	0.5	477.00	107	1	107	0.0668	7.15	484.15

	Principals (Group 2)	Data Collection Coordination (Group 2)	Next Steps for Principals Email	265	265	1	265	0.0334	8.85	0	0	0	0.00	0.00	8.85
	Principals (Group 3)	Cost Interview (Group 3)	Principal Cost Interview with Reference Guide	838	796	1	796	0.75	597.00	42	1	42	0.0668	2.81	599.81
	Principals (Full Outlying Areas)	Data Collection Coordination (Full Outlying Areas)	Principal Intro Letter to Schools	145	138	1	138	0.1336	18.44	7	1	7	0.1336	0.94	19.37
		Cost Interview (Full Outlying Areas)	Pre-Target Week Reminder Email	145	138	1	138	0.0501	6.91	7	1	7	0.0334	0.23	7.15
		Cost Interview (Full Outlying Areas)	Principal Cost Interview with Reference Guide	145	138	1	138	0.75	103.50	7	1	7	0.0668	0.47	103.97
	Subtotal of Principals			1,262	1,199	6.99	8,376	0.1935	1,620.62	63	6.17	389	0.06	23.66	1,644.28
	Subtotal State/Local Governments			4,939	4,529	5.96	27,011	0.7764	20,972.14	410	5.46	2,237	0.06	127.07	21,099.20
Business	FSMC Managers (Groups 2, 3)	Food Service Management Company Manager Recruitment (Groups 2, 3)	FSMC Recruitment Letter	25	25	1	25	0.0334	0.84	0	0	0	0.00	0.00	0.84
			SNA Endorsement	25	25	1	25	0.0334	0.84	0	0	0	0.00	0.00	0.84
			Study Overviews	25	25	1	25	0.0334	0.84	0	0	0	0.00	0.00	0.84
	FSMC Managers (Full Outlying Managers)	Food Service Management Company Manager Recruitment (Full Outlying Areas)	FSMC Recruiting Call Script	25	25	1	25	0.25	6.25	0	0	0	0.0000	0.00	6.25
			SFA Director Recruitment Advance Letter/Email	1	1	2	1	0.0334	0.03	0	0	0	0.00	0.00	0.03
			Study Objectives and Overview	1	1	1	1	0.0334	0.03	0	0	0	0.00	0.00	0.03
			Food Service Management Company Manager	Recruiting Call Script	1	1	1	1	0.5	0.50	0	0	0	0.00	0.00

	Recruitment (Full Outlying Areas)	Pre-Target Week Reminder Email	1	1	1	1	0.0501	0.05	0	0	0	0.00	0.00	0.05
	Food Service Management Company Manager Cost Interview (Full Outlying Areas)	SFA On-Site Cost Interview with Reference Guide, provide records	1	1	1	1	3.0835	3.08	0	0	0	0.0000	0.00	3.08
		Food Cost Worksheet	1	1	1	1	0.167	0.17	0	0	0	0.0000	0.00	0.17
	Food Service Management Company Manager	SFA Follow-Up Web Survey and Interview Planning Email	1	1	1	1	0.0501	0.05	0	0	0	0.00	0.00	0.05
	Follow-up Web Survey (Full Outlying Areas)	SFA Follow-Up Web Survey	1	1	1	1	0.1169	0.12	0	0	0	0.00	0.00	0.12
	Food Service Management Company Manager Follow-up Cost Interview (Full Outlying Areas)	SFA Follow-Up Cost Interview with Reference Guide, provide financial records	1	1	1	1	2.00	2.00	0	0	0	0.0000	0.00	2.00
	FSMC Regional Operations Managers (Full Outlying Managers)	Food Service Management Company Regional Operations Manager Expanded Menu Survey	4	4	1	4	8.3340	33.34	0	0	0	0.0000	0.00	33.34
		Food Service Management Company Regional Operations Manager Cost Interview (Full Outlying Areas)	4	4	1	4	1.5	6.00	0	0	0	0.0000	0.00	6.00
	Subtotal Businesses		30	30	3.90	117	0.4626	54.13	0	0.00	0	0.00	0.00	54.13
Individual	Parents/Guardians (Group 2)	School Endorsement Letter	5,024	2,512	1	2,512	0.0501	125.85	2,512	1	2,512	0.0501	125.85	251.70
		Elementary or Middle/High School Parent (Household) Advance Letter	5,024	2,512	1	2,512	0.0835	209.75	2,512	1	2,512	0.0835	209.75	419.50
		Household Elementary or Middle/High School Brochure	5,024	2,512	1	2,512	0.1336	335.60	2,512	1	2,512	0.1336	335.60	671.21

	Parent Passive Consent Response Form	4,522	2,261	1	2,261	0.1002	226.55	2,261	1	2,261	0.0000	0.00	226.55
	Parent Active Consent Response Form	502	251	1	251	0.1002	25.15	251	1	251	0.0334	8.38	33.53
Parents/Guardians Parent Interview (Group 2)	Parent Interview Texts and Emails	2,502	2,177	3	6,531	0.0167	109.07	325	3	975	0.0167	16.28	125.35
	Parent Interview	2,512	2,177	1	2,177	0.4175	908.90	335	1	335	0.0668	22.38	931.28
Parents/Guardians Dietary Recall (Group 2)	Dietary Recall Texts and Emails	1,189	1,005	2	2,010	0.0167	33.57	184	2	368	0.0167	6.15	39.71
	Food Diary, Day 1/Day 2	1,189	1,005	1	1,005	0.167	167.84	184	1	184	0.0167	3.07	170.91
	Dietary Recall Interview (AMPM, Day 1)	955	860	1	860	0.25	215.00	95	1	95	0.0668	6.35	221.35
	Dietary Recall Interview (AMPM, Day 2)	366	257	1	257	0.75	192.75	109	1	109	0.0668	7.28	200.03
Subtotal of Parents/Guardians		5,024	2,512	9.11	22,888	0.1114	2,550.03	2,512	4.82	12,114	0.06	741.10	3,291.12
Students (Group 2)	Study Assent Form	5,024	2,512	1	2,512	0.0501	125.85	2,512	1	2,512	0.0501	125.85	251.70
	Elementary and Middle/High School Student Interview Reminder Flyer	3,488	2,512	1	2,512	0.0167	41.95	976	1	976	0.0167	16.30	58.25
	Student Interview	3,488	2,512	1	2,512	0.2004	503.40	976	1	976	0.1336	130.39	633.80
	Dietary Recall Interview, AMPM, Day 1	3,488	2,512	1	2,512	0.8016	2013.62	976	1	976	0.2839	277.09	2290.71
	Dietary Recall Texts and Emails Day 2	549	384	2	768	0.0167	12.83	165	2	330	0.0167	5.51	18.34
	Dietary Recall Interview (AMPM, Day 2)	549	384	1	384	0.75	288.00	165	1	165	0.0668	11.02	299.02
Subtotal of Students		5,024	2,512	4.46	11,200	0.2666	2,985.65	2,512	2.36	5,935	0.10	566.16	3,551.81
Subtotal Individuals		10,048	5,024	6.79	34,088	0.1624	5,535.68	5,024	3.59	18,049	0.07	1,307.26	6,842.94
Grand Total		15,017	9,583	6.39	61,216	0.43	26,561.94	5,434	3.73	20,286	0.07	1,434.33	27,996.26

Notes: "State" includes both States and Territories.

AMPM = Automated Multiple-Pass Method; CN = child nutrition; FSMC = food service management company; LEA = local educational agency; SFA = school food authority; SNM = school nutrition manager.

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DEPARTMENT OF AGRICULTURE

Food and Nutrition Service

Agency Information Collection

Activities: Proposed Collection; Comment Request: Additional Information To Be Collected Under the Uniform Grant Application Package for Discretionary Grant Programs for the Emergency Food Assistance Program Reach and Resiliency Grants

AGENCY: Food and Nutrition Service (FNS), USDA.

ACTION: Notice.

SUMMARY: This Notice announces that the United States Department of Agriculture's (USDA) Food and Nutrition Service (FNS) plans to add The Emergency Food Assistance Program (TEFAP) Reach and Resiliency Grants, as authorized by the American Rescue Plan Act, to its list of approved programs under the Uniform Grant Application for Non-Entitlement Discretionary Grants, as approved under OMB Control Number: 0584-0512 (Expiration Date: July 31, 2022); and that FNS intends to collect additional information for the TEFAP Reach and Resiliency Grants outside of what is currently in the uniform package. This Notice solicits public comments on the additional information to be collected for the TEFAP Reach and Resiliency Grants.

DATES: To be assured of consideration, written comments must be submitted or postmarked on or before September 14, 2021.

ADDRESSES:

Comments are invited on: (a) Whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions that were used; (c) ways to enhance the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on those who are to respond.

Comments must be submitted through one of the following methods:

- *Preferred method:* Submit information through the Federal eRulemaking Portal at [http://](http://www.regulations.gov)

www.regulations.gov. Follow the online instructions for submissions.

- *Email:* Send comments to rachel.schoenian@usda.gov with a subject line "TEFAP Reach and Resiliency Grant Information Collection."

FOR FURTHER INFORMATION CONTACT:

Rachel Schoenian, Food Distribution Division, Food and Nutrition Service, U.S. Department of Agriculture, 1320 Braddock Place, Alexandria, Virginia 22314, 703-305-2937, or email rachel.schoenian@usda.gov.

SUPPLEMENTARY INFORMATION: Utilizing funding and authority provided by Section 1001(b)(4) of the American Rescue Plan Act (ARPA, P.L. 117-2), USDA is establishing a new grant program for State agencies that administer The Emergency Food Assistance Program (TEFAP), aimed at helping strengthen TEFAP infrastructure and expand TEFAP's reach into rural, remote, and/or low-income communities that are underserved by TEFAP.

TEFAP Reach and Resiliency Grants will be offered in two rounds. As planned, half of the funds (\$50 million) will be offered to States in Fall 2021. Each TEFAP State agency will be able to apply for a fair share portion of the initial funding according to the TEFAP funding formula at 7 CFR 251.3(h). FNS will use lessons learned from the first round of Reach and Resiliency Grants to determine the best method for offering the second round.

For the first round of grant funding, eligible entities will submit an application using FNS' Uniform Grant Application for Discretionary Grant Programs (OMB Control Number: 0584-0512, Expiration Date: July 31, 2022), which will include up to ten additional questions related to the goals of the Reach and Resiliency grants. These questions will be outlined in the Request for Applications for the TEFAP Reach and Resiliency Grant and be incorporated into the grant application template. State agencies will have the option to use the optional template or any other format to answer the questions. The additional questions included will relate to how TEFAP State agencies will utilize TEFAP Reach and Resiliency grant funding and how the State's project will: (1) Strengthen infrastructure; and (2) expand reach into rural, remote, and/or low-income communities currently underserved by TEFAP in the State. This will include submission of data that identifies those underserved areas. Additional information that State agencies will also need to provide includes the names of

anticipated partners, the percentage of funds that will be kept at the State-level, and other information that ensures the proposed use of the grant complies with current program regulations.

To measure impact of the grants and to determine whether the grants achieve their intended purposes, grantees will be required to provide narrative, biannual progress reports using the FNS-908 Performance Progress Report form, as a condition to accepting grant funding. In addition to this standard form, grantees will be asked to respond to two more questions related to progress made toward achieving the goals of the grant program, on a biannual basis. These questions may include updates to any data submitted in the grant application. The two additional questions will be outlined in the Request for Applications for the TEFAP Reach and Resiliency grant. A template submission form will be provided to grantees to report this information, but they will have the option of reporting the information in any format they choose.

With the additional information that will be requested, FNS estimates that each State agency will spend a total of approximately 53.58 hours completing the full grant application package. Under 0584-0512, FNS has 114,431 remaining burden hours and 23,293 remaining responses available for use. Under the TEFAP Reach and Resiliency Grants, State agencies are expected to use 4,763.99 burden hours and 1,458 responses for the pre-award, post-award and recordkeeping burden, including the additional information to be collected. All three items make up the burden for the competitive grants that are submitted under 0584-0512.

This purpose of this Notice is to solicit public comments on the additional information to be collected for the TEFAP Reach and Resiliency Grants through the ten question application questionnaire and through the two question biannual progress reports for the grant program. Comments are invited on: (a) Whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions that were used; (c) ways to enhance the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on those who are to respond.