

metropolitan areas that are not covered by a CPI city-survey).

AAFs use the same OMB metropolitan area definitions, as revised by HUD, that are used for the FY 2019 FMRs.

#### Area Definitions

To make certain that they are using the correct AAFs, users should refer to the Area Definitions Table section at <http://www.huduser.gov/portal/datasets/aaf.html>. The Area Definitions Table lists CPI areas in alphabetical order by state, and the associated Census region is shown next to each state name. Areas whose AAFs are determined by local CPI surveys are listed first. All metropolitan areas with local CPI surveys have separate AAF schedules and are shown with their corresponding county definitions or as metropolitan counties. In the six New England states, the listings are for counties or parts of counties as defined by towns or cities. The remaining counties use the CPI for the Census Region and are not separately listed in the Area Definitions Table at <http://www.huduser.gov/portal/datasets/aaf.html>.

Puerto Rico uses its own AAFs calculated from the Puerto Rico CPI as adjusted by the PRCS, the Virgin Islands uses the South Region AAFs and the Pacific Islands uses the West Region AAFs. All areas in Hawaii use the AAFs listed next to "Hawaii" in the Tables which are based on the CPI survey for the Honolulu metropolitan area.

Dated: December 20, 2018.

**Todd M. Richardson,**

*General Deputy Assistant Secretary for Office of Policy Development and Research.*

[FR Doc. 2018-28097 Filed 12-26-18; 8:45 am]

**BILLING CODE 4210-67-P**

## DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

[Docket No. FR-7006-N-15]

### 60-Day Notice of Proposed Information Collection: Comment Request: Agency Information Collection Activities: Public Housing Annual Contributions Contract for Capital and Operating Grant Funds

**AGENCY:** Office of the Assistant Secretary for Public and Indian Housing, HUD.

**ACTION:** Notice.

**SUMMARY:** HUD is seeking approval from the Office of Management and Budget (OMB) for the information and collection described below. The public housing program provides Operating

Funds and Capital Funds to low rent projects owned and operated by public housing agencies (PHAs), subject to the terms and conditions contained in the Annual Contributions Contract (ACC) grant agreement. These program requirements govern how projects are funded and operated by PHAs. HUD has made changes and updates to its grant agreement, the Annual Contributions Contract (ACC) (the "New ACC"), based on current applicable statutes and regulations. This notice is to provide PHAs with notice of the changes and the opportunity to comment on such changes. In accordance with the Paperwork Reduction Act, HUD is requesting comment from all interested parties on the proposed collection of information. The purpose of this notice is to allow for 60 days of public comment.

**DATES:** *Comments Due Date:* February 25, 2019.

**ADDRESSES:** Interested persons are invited to submit comments regarding this proposal. All comments must refer to the proposal by name and OMB Control Number. There are two methods for submitting public comments.

**1. Submission of Comments by Mail.**

Comments may be submitted by mail to the Regulations Division, Office of General Counsel, Department of Housing and Urban Development, 451 7th Street SW, Room 10276, Washington, DC 20410-0500.

**2. Electronic Submission of Comments.** Interested persons may also submit comments electronically through the Federal eRulemaking Portal at [www.regulations.gov](http://www.regulations.gov). HUD strongly encourages commenters to submit comments electronically. Electronic submission of comments allows the commenter maximum time to prepare and submit a comment, ensures timely receipt by HUD, and enables HUD to make them immediately available to the public. Comments submitted electronically through the [www.regulations.gov](http://www.regulations.gov) website can be viewed by other commenters and interested members of the public. Commenters should follow the instructions provided on that site to submit comments electronically.

**Note:** To receive consideration as public comments, comments must be submitted through one of the methods specified above. Again, all submissions must refer to the docket number and title of the notice.

*No Facsimiled Comments.* Facsimiled (faxed) comments are not acceptable.

*Public Inspection of Public Comments.* Copies of all comments submitted are available for inspection and downloading at

[www.regulations.gov](http://www.regulations.gov). In addition, all properly submitted comments and communications submitted to HUD will be available for public inspection and copying between 8 a.m. and 5 p.m., weekdays, at the above address. Due to security measures at the HUD Headquarters building, an advance appointment to review the public comments must be scheduled by calling the Regulations Division at 202-708-3055 (this is not a toll-free number). Individuals with speech or hearing impairments may access this number via TTY by calling the Federal Relay Service at 800-877-8339 (this is a toll-free number).

**FOR FURTHER INFORMATION CONTACT:**

Arlette Mussington, Office of Policy, Programs and Legislative Initiatives, PIH, Department of Housing and Urban Development, 451 7th Street SW, Room 3178, Washington, DC 20410; telephone 202-402-4109, (this is not a toll-free number). Persons with hearing or speech impairments may access this number via TTY by calling the Federal Information Relay Service at (800) 877-8339. Copies of available documents submitted to OMB may be obtained from Ms. Mussington.

**SUPPLEMENTARY INFORMATION:** This notice informs the public that the Department is re-submitting the proposed information collection to OMB for review, under the Paperwork Reduction Act of 1995 (44 U.S.C. Chapter 35, as amended). HUD is seeking approval from OMB for the information collection described in Section A.

#### A. Overview of Information Collection

*Title of Information Collection:* Public Housing Annual Contributions Contract for Capital and Operating Grant Funds.<sup>1</sup>

*OMB Approval Number:* 2577-0075.

*Type of Request:* Revision of a currently approved collection.

*Form Number:* HUD-52840A; HUD-53012A; HUD-53012 B.

*Description of the need for the information and proposed use:* The ACC establishes the basic terms and conditions for the PHA's public housing programs and requires the PHA to manage and operate its public housing properties in accordance with the United States Housing Act of 1937 (42 U.S.C. 1437 *et seq.*) (1937 Act) and all applicable HUD requirements. The ACC governs the award and use of two distinct public housing grant funds. The Capital Fund Program (CFP) provides financial assistance in the form of grants

<sup>1</sup> The previous title was "Public Housing Annual Contribution Contract and Inventory Removal Application".

to PHAs to carry out eligible capital and management activities authorized by Section 9(d)(1) of the 1937 Act. The Operating Fund Program provides financial assistance in the form of grants to PHAs for the operation and maintenance of public housing authorized by Section 9(e)(1) of the 1937 Act. Section 6 of the 1937 Act, 24 CFR 5.403, 24 CFR 905.100 (Capital Fund), and 24 CFR 990.115 (Operating Fund) authorizes the Secretary of HUD to make annual contributions for federal financial assistance in the form of grants to PHAs to achieve and maintain the low income character of public housing projects. The Secretary is required to embody the provisions for such annual grant contributions in a grant agreement (*i.e.*, the ACC). Additional applicable regulations include: 24 CFR part 907 for Substantial Default by a PHA; 2 CFR part 200 for Uniform Administrative

Requirements, Cost Principles and Audit Requirements for Federal Awards, and 24 CFR part 5 for General HUD Program Requirements.

The amendment of this notice of proposed information collection provides PHAs with sufficient notice of the changes to the New ACC, which was revised in order to align the agreement with existing statutes and regulations. It combines Part A and B of the 1995 ACC and the Mixed Finance Amendment to the 1995 ACC to streamline the grant agreement. The New ACC also removes Section 10, Operating Budget and Section 11, Pooling of Funds formerly in the 1995 version of ACC, because these provisions are no longer included in 24 CFR part 990 and thus no longer apply. Section 22, Performance of Conditions Precedent to the Validity, which discussed implementation of the 1995 version of the ACC, is also deleted.

Additionally, the New ACC includes additional definitions that were not in the 1995 ACC but are already in existing regulations required by the 1937 Act and makes changes to definitions of “Operating Costs” and “Operating Receipts” to be consistent with 24 CFR part 905 subpart F, 24 CFR 990.110 and 990.115, 2 CFR 200.80 and 2 CFR 200.307. Finally, the New ACC incorporates a definition for “Annual Contributions Contract” consistent with the terms and conditions under which the public housing grant program has been administered by HUD, and consistent with existing regulations at 2 CFR 200.51, 24 CFR 905.100(b), and 905.300(b), 905.306, 905.322, which refer to the programs as grants. This definition applies to both the Capital Fund and Operating Fund.

*Respondents:* Public housing agencies.

ACC provision	Total responses	Total hours	Cost per hour	Total cost (\$)
1. Execute new ACC via HUD form 53012–A and B .....	42	205	\$24.34	\$4,990
2. Terminate or amend ACC .....	78	390	24.34	9,493
3. Request HUD approval of non-dwelling leases or agreements .....	114	735	24.34	17,890
4. HUD approval for easement uses .....	48	3524	24.34	8,567
5. Submit General Depository Agreement (GDA) via form HUD 51999 .....	265	651	24.34	15,845
6. Request to terminate GDA .....	107	202	24.34	4,917
7. ACC revisions to change year end dates .....	23	257	24.34	6,255
8. ACC to consolidate PHAS .....	18	217	24.34	5,282
9. ACC revision to transfer programs .....	43	391	24.34	9,517
10. Request review of Conflict of interest .....	102	951	24.34	23,147
11. Request pooling of insurance .....	5	97	24.34	2,361
12. Request for new Declaration of Trust (DOT) via form HUD 52190–A and B .....	142	1249	24.34	30,400
13. Request DOT amendment or termination .....	221	2031	24.34	49,435
14. Amend ACC for Capital Fund Finance via form HUD 52840–A .....	73	788	24.34	19,180
15. Amend ACC for Mixed Finance Supplementary Legal Document .....	94	1981	50	99,050
16. Amend ACC for Capital Grant .....	2820	11,070	24.34	269,443
17. Amend ACC for Emergency Capital Fund Grant .....	38	100	24.34	2,434
18. Amend ACC Capital Fund for Safety and Security .....	75	96	24.34	2,337
19. Amend ACC to Recapture Capital Fund Grant .....	123	643	24.34	15,650
20. Amend ACC for Energy Performance Contract .....	38	192	24.34	4,673
21. Amend ACC for Community Facilities Grants .....	13	28	24.34	682
22. Demo Disposition Approvals and Removing Units form ACC–HUD Form 52860 .....	162	1746	24.34	42,498
23. Chicago Special Applications Center Approval for Inventory Removal Applications .....	851	6,010	33.06	225,072
24. Supplementary Document: Unique Legal Document used by HQ Staff Mixed-Finance Amendment to the ACC .....	60	1440	50	72,000
<b>Totals .....</b>	<b>6,765</b>	<b>34,944</b>	<b>.....</b>	<b>927,423</b>

**B. Solicitation of Public Comment**

This notice is soliciting comments from members of the public and affected parties concerning the collection of information described in Section A on the following:

(1) Whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;

(2) The accuracy of the agency’s estimate of the burden of the proposed collection of information;

(3) Ways to enhance the quality, utility, and clarity of the information to be collected; and

(4) Ways to minimize the burden of the collection of information on those who are to respond; including through the use of appropriate automated collection techniques or other forms of

information technology, *e.g.*, permitting electronic submission of responses.

HUD encourages interested parties to submit comment in response.

*Affected Public Who Will Be Asked or Required to Respond:* The primary respondents are Public Housing Agencies.

**C. Authority**

Section 3507 of the Paperwork Reduction Act of 1995, 44 U.S.C. Chapter 35.

Date: December 19, 2018.

**Dominique Blom,**

*General Deputy Assistant Secretary for Public and Indian Housing.*

**Annual Contributions Contract HUD-53012 (ACC)****U.S. Department of Housing and Urban Development Office of Public and Indian Housing****OMB Approval No. 2577-0075 (exp. 01/31/2021)**

The information collection requirements contained in this document have been approved by the Office of Management and Budget (OMB) under the Paperwork Reduction Act of 1995 (44 U.S.C. 3501-3520) and assigned OMB control number 2577-0075. There is no personal information contained in this application. Information on activities and expenditures of grant funds is public information and is generally available for disclosure. Recipients are responsible for ensuring confidentiality when disclosure is not required. In accordance with the Paperwork Reduction Act, HUD may not conduct or sponsor, and a person is not required to respond to, a collection of information unless the collection displays a currently valid OMB control number.

**1. Definitions**

*Act*—The United States Housing Act of 1937 (42 U.S.C. 1437, *et al.*), as amended.

*Annual Contributions Contract (ACC)*—This agreement between HUD and the HA which establishes the basic terms and conditions for the HA's public housing grant program.

*Consolidated Annual Contributions Contract (consolidated ACC or CACC)*—HUD's annual Grant Funding Exhibits to the ACC, which together with the ACC, constitute the annual grant agreement for the HA's public housing program.

*Cooperation Agreement*—Agreement(s) prescribed by HUD for execution by the HA and the local governing body relative to the cooperation of the local governing body in the development and operation of the Project(s) and the obligation of the HA for payments in lieu of taxes (PILOT).

*Fiscal Year*—The HA fiscal year.

*Grant Funding Exhibit*—Exhibits to the ACC, in a form prescribed by HUD, reflecting HUD's estimate of Operating Fund and Capital Fund grant funding or other public housing grant funding for which the HA is eligible.

*Housing Agency (HA)*—The entity that meets the statutory definition set forth under the Act, and which is subject to the CACC.

*HUD*—The U.S. Department of Housing and Urban Development.

*Mixed-Finance*—Development or modernization of public housing units where the public housing units are owned in whole or in part by an entity other than a PHA (*i.e.*, Owner-Entity).

*Operating Costs (Operating Expenditures or Operating Expenses)*—Costs incurred by the HA for the necessary administration, operation and maintenance of a public housing Project; and which may be charged against Operating Receipts in accordance with the CACC and HUD requirements. Except as allowed by HUD, such costs do not include: any costs, expenses, expenditures, or charges incurred as part of the development or modernization of a public housing Project.

*Operating Receipts*—All rents, revenues, income, and receipts accruing from, out of, generated by, or in connection with the ownership or operation of public housing, including grant funds received pursuant to HUD Requirements and is not limited to income from fees for services performed, the use or rental of real or personal property acquired with grant funds, the sale of commodities or items fabricated under the grant, license fees and royalties on patents and copyrights, and principal and interest on loans made with grant funds. Operating Receipts shall not include any funds received for the development or modernization of a Project; annual contributions pledged for payment of bonds or notes; proceeds from the disposition of real property; or rebates, credits, discounts and interest.

Interest on the Operating Receipts (including the investment of Operating Receipts) constitutes Operating Receipts.

*Operating Reserve*—The cumulative amount by which Operating Receipts have exceeded Operating Costs.

*Owner Entity*—An entity, including the HA, that owns public housing units in a mixed finance project.

*Project (Public Housing Project)*—Low-income housing, developed, acquired, or assisted by HUD under the Act, and the improvement of such housing, and necessary appurtenances thereto. The term includes all real and personal property, tangible and intangible, that is acquired or held by a HA in connection with a Project covered under the CACC. The term does not include housing under section 8 of the Act.

*Program (Public Housing program)*—The HA's public housing grant program.

*Program Receipts*—Program Receipts shall mean Operating Receipts and any

other funds received by the HA for the development, modernization, sale or transfer of Public Housing Projects. Subject to HUD Requirements, as defined in Paragraph 3, interest on the Program Receipts (including the investment of program receipts) constitutes Program Receipts. Program Receipts shall only be used to pay for public housing program expenditures, unless otherwise allowed by HUD Requirements.

*Public Housing*—The term shall include Public Housing Projects, as well as all other real and personal property, tangible and intangible, which is acquired, or held by, the HA in connection with its public housing program covered under a CACC.

*Replacement Reserve Account*—An account established by the HA, as approved by HUD, that may be used to fund any of the eligible capital activities outlined in the HA's Capital Fund 5 Year Action Plan as approved by HUD.

**2. Mission of HUD and HA**

a. HUD shall administer its Public Housing Program for the provision of decent, safe, and sanitary housing to eligible families in accordance with the CACC and all applicable HUD Requirements. HUD shall provide maximum responsibility and flexibility to HAs in making administrative decisions within all applicable statutes, executive orders, regulations and this ACC. HUD shall provide annual contributions, in the form of grants, to the HA in accordance with all applicable statutes, executive orders, regulations, and the CACC.

b. The HA shall use Program Receipts to provide decent, safe, and sanitary housing for eligible families in compliance with the Act and all HUD requirements. HA shall at all times develop and operate Public Housing Projects in a manner that promotes serviceability, economy, efficiency, and stability of the Projects, and the economic and social well-being of the tenants.

c. Except as otherwise provide by law, the HA shall develop, modernize and operate all Projects covered by the CACC, in accordance with HUD Requirements. The HA shall also ensure compliance with such requirements by any Owner Entity, contractor or subcontractor engaged in the development or operation of a Project covered under the CACC.

**3. HUD Requirements**

Except as otherwise provided by law, the HA must comply with the following "HUD Requirements," including all

such requirements as amended from time to time:

- a. The Act;
- b. Regulations at Title 2 of the Code of Federal Regulations, and regulations issued by HUD at Title 24 of the Code of Federal Regulations;
- c. Other Federal statutes (including appropriations acts), executive orders and regulatory requirements; and
- d. HUD-issued notices, and HUD-required forms, or agreements.

#### 4. Cooperation Agreement(s)

During the development and operation of the Project(s), the HA shall perform and comply with all applicable provisions of a Cooperation Agreement in the form prescribed by HUD, including the making of PILOT provided therein (or such lesser amount as may be prescribed by State law or agreed to by the local governing body); and shall at all times preserve and enforce its rights thereunder, and shall not terminate or amend the Cooperation Agreement(s) without the prior written approval of HUD.

#### 5. Declaration of Restrictive Covenants

*a. Record of Obligation.* Upon the acquisition, development, or assistance of any real property with funds covered by the CACC, the HA shall execute and file for record against the Project and/or the owner's leasehold interest an instrument (which shall be in the form of a declaration of trust, declaration of restrictive covenant, or such other document as approved or prescribed by HUD), confirming and further evidencing, but not limited to, (1) the obligation of the HA not to convey or encumber the Project except as expressly authorized in the CACC, (2) the obligation of the HA to develop, maintain and operate such Project in compliance with the CACC and HUD Requirements.

1. Such instrument and all amendments shall be duly recorded or filed for record to give public notice of their contents and to protect the rights and interests of HUD.

2. The HA shall promptly furnish HUD with appropriate evidence of such recording or filing. From time to time, as additional real property is acquired, assisted, or disposed of (or removed from the public housing program) by the HA in connection with its Public Housing Program, the HA shall promptly amend such instrument to incorporate all such real property and shall record the instrument, as amended. The declaration shall provide further that it may not be modified, amended or released without the prior written approval of HUD. The HA shall

promptly furnish HUD with appropriate evidence of such recording or filing.

*b. Mixed-Financed Projects.* The HA shall require the Owner Entity to execute and file for record against the Project, prior to the recordation of any other encumbrance, a declaration in the form approved by HUD.

1. The declaration shall confirm and evidence the Owner Entity's obligation during the term of CACC covering the Project units and throughout such further period when such approval may be required by law as then in effect, to develop, maintain and operate the Project units in compliance with the HUD Requirements. Such declaration and all amendments shall be duly recorded or filed for record to give public notice of their contents and to protect the rights and interests of HUD.

2. The declaration shall provide further that it may not be modified, amended or released without the prior written approval of HUD. The HA shall promptly furnish HUD with appropriate evidence of such recording or filing.

#### 6. Disposition and Encumbrances

*a. Covenant Against Disposition and Encumbrances.* The HA shall not demolish or dispose of any Project, or portion thereof, other than in accordance with the terms of the CACC and applicable HUD Requirements. The HA shall not encumber any Project, or portion thereof, without the prior written approval of HUD. The HA shall not pledge any assets of any Project covered by the CACC as collateral for any loan or other obligation, without the prior written approval of HUD. However, prior written approval by HUD is not required for the HA to enter into dwelling leases with eligible families for dwelling units in the Projects covered by the CACC, and such other normal uses associated with the operation of the Project(s).

*b. Mixed-Finance Projects.* Without the prior written approval of HUD, no transfer, conveyance, or assignment shall be made: (i) Of any interest of a managing member, general partner, or controlling shareholder (any such interest being referred to as a "Controlling Interest") of the Owner Entity; (ii) of a Controlling Interest in any entity which has a Controlling Interest in the Owner Entity; or, (iii) prior to the payment in full of all equity contributions described in the approved evidentiary documents, any other interest in the Owner Entity, or in any partner or member thereof.

1. Notwithstanding the foregoing, HUD consent is not required where a business organization that has a limited interest (non-controlling and non-

managing) in the Owner Entity transfers a non-controlling and non-managing interest in the business organization, provided that: (i) The Owner Entity provides HUD with written notice of such transfer; (ii) the transfer of such interest does not result in an entity obtaining a Controlling Interest or managing interest following the transfer; and, (iii) the Owner Entity certifies to HUD that the new owner of the limited interest remains obligated to fund its equity contribution in accordance with the terms of the HUD-approved organizational documents of the Owner Entity.

2. HUD will not unreasonably withhold, delay, or condition a request by the Owner Entity for HUD's consent to an internal reorganization of the corporate or partnership structure of the Owner Entity or any of the partners, members or stockholders of the Owner Entity.

3. Notwithstanding the foregoing, the prior approval of HUD and the HA will not be required for the exercise by any investor partner of the Owner Entity ("Investor") of its right pursuant to the Amended and Restated Limited Partnership Agreement of the Owner Entity ("Partnership Agreement") to remove the general partner of the Owner Entity and appoint the Investor or its Affiliate (*i.e.*, any entity which directly or indirectly controls, or is controlled by, or is under common control with, the specified entity) as an interim general partner of the Owner Entity so long as the Investor gives prompt written notice to HUD of such removal and appointment ("Removal Notice"); provided that HUD and the HA consent will be required for the appointment of such interim general partner to extend beyond a ninety (90) day period and for the appointment of any entity (including the Investor of an affiliate thereof) as the permanent replacement general partner. Such 90-day period will commence on the date of the Removal Notice ("Interim Replacement Period"). With the prior written approval of HUD and the HA, the Interim Replacement Period may be extended for an additional 90 days to allow the substitute general partner of the Owner Entity to find a replacement general partner acceptable to HUD and all other parties, provided that prior to the expiration of such additional 90-day period, the substitute general partner demonstrates that the Investor is continuing to fund (or has already funded) capital as required under the Partnership Agreement and that the Project continues to be operated in a manner consistent with HUD Requirements.

4. The consent of HUD and the HA will not be required for (i) any exercise by the Investor of its right to require the repurchase of its limited partnership interests as against the General Partner, any guarantor, and/or any affiliate thereof (“Repurchaser”) pursuant to the Partnership Agreement, provided that the Investor provides prompt written notice to HUD and the HA at the time of its exercise of such right, and further provided that any resale of the limited partnership interests by the Repurchaser will be subject to the approval of HUD and the HA, such approval not to be unreasonably withheld, delayed or conditioned, or (ii) the exercise by the HA (or any approved Affiliate thereof) of its rights to acquire interests or the Property pursuant to the Right of First Refusal and Purchase Option Agreement of approximately even date herewith.

#### 7. Insurance Requirements

a. Except as otherwise provided by HUD, and in accordance with the CACC and HUD regulations and requirements, the HA shall procure adequate insurance to protect the HA from financial loss resulting from various hazards.

b. *Mandatory Insurance Coverage.* The following types of insurance coverage are required:

1. Commercial Property. Each policy must be written with a blanket limit, on a replacement cost basis, and with an agreed value clause eliminating any coinsurance provision.
2. Commercial General Liability.
3. Workers Compensation and Employers Liability.
4. Owned and Non-Owned Automobile Liability.
5. Theft, Disappearance, and Destruction, only if the amount of cash and checks on hand at any one time exceeds the amount prescribed by HUD.
6. Employee Dishonesty.
7. Boiler and Machinery if steam boilers have been installed.
8. Flood Insurance for property located in a flood plain, as determined in the Federal Government’s National Flood Insurance Program.
9. Lead-Based Paint Liability for HAs undergoing lead-based paint testing and abatement.
10. Fidelity Bond Coverage. The HA must carry adequate fidelity bond coverage, as required by HUD, of its officers, agents, or employees handling cash or authorized to sign checks.

c. *Optional Insurance Coverage.* The following types of insurance coverage are recommended and should be purchased when the HA has exposure to these covered risks:

1. Boiler and Machinery (equipment breakdown).

2. Directors and Officers or Public Officials Liability.

3. Law Enforcement Liability when the Commercial General Liability insurer has excluded coverage.

d. *Authorized Insurance Companies.* Insurance must be purchased from an insurance company or other entity that is licensed or duly authorized to write insurance in the State where the HA is located.

e. *Certificates of Insurance.* At each renewal, the HA shall promptly have certificates of insurance submitted by the insurers to HUD describing the types of coverage, limits of insurance, policy numbers, and inception and expiration dates.

f. *Waivers and Self-Insurance Funds.* Requests for waivers of this section not to purchase any form of required insurance, or to establish a self-insurance fund in lieu of purchasing insurance, must be submitted in writing to HUD for approval and include specific justification and risk analysis.

g. *Restoration.* Unless the HA has received prior written approval of HUD to the contrary, the HA shall, to the extent that insurance proceeds permit, promptly restore, reconstruct, and/or repair any damaged or destroyed property of a Project, in accordance with all HUD Requirements.

h. *Mixed Finance Projects.* The HA, to the extent that insurance proceeds or condemnation award proceeds (“Proceeds”) permit, shall promptly cause the restoration, reconstruction, and/or repair (“Restoration”) of any damaged or destroyed property of the Project. The Owner Entity, to the extent Proceeds and other funds (if any are made available by the Owner Entity or the HA) permit, and to the extent Restoration is feasible, shall promptly cause the Restoration of any damaged or destroyed property of the Project. Each mortgagee must permit Restoration if feasible (rather than require application of Proceeds to reduction of debt). If Restoration is not feasible, then the following requirements, which shall be incorporated into the Regulatory and Operating Agreement (or other such agreement) between the HA and the Owner Entity (and ground lease, if applicable), and with which all mortgage documents encumbering the Project shall be consistent, shall apply:

1. *Partial loss.* In the event that less than all of the dwelling units in the Project are damaged, destroyed or lost as a result of casualty or condemnation, the following provisions shall apply:

(A) If the Proceeds are less than, or equal to, the sum of the existing

outstanding mortgage debt secured by the Project, excluding any such debt held by the HA to secure a loan of Capital Funds, other public housing development funds, or Program Receipts for the Project (“Existing Mortgages”), and such Proceeds are applied to reduction of Existing Mortgages, the number of Project units in the Project shall remain the number required immediately prior to the occurrence of the casualty or condemnation.

(B) If the Proceeds are less than, or equal to, the sum of the Existing Mortgages but, at the election of the holders of the Existing Mortgages, are distributed among the holders thereof and the HA, by application first to reduction of the Existing Mortgages in an aggregate amount not to exceed the proportion of the Proceeds equal to the ratio of non-Project units to all dwelling units in the Project, and then by payment to the HA of the balance of the Proceeds; then the percentage of units in the Project (and the percentage of bedrooms contained therein) which shall be Project units shall remain the same as required immediately prior to the casualty or condemnation.

(C) If the Proceeds are more than sufficient to pay off the Existing Mortgages, Proceeds in excess of the aggregate amount of the Existing Mortgages shall be applied in the following order of priority:

(i). To reduce any outstanding indebtedness to the HA for a loan of Capital Funds, other public housing development funds, or Program Receipts;

(ii). To reimburse the HA for any Capital Funds, HOPE VI Grant Funds or other public housing funds disbursed to the Owner Entity for development of the Project other than by loan;

(iii). To the HA an amount equal to the total “cost of construction” attributable to the Project units, less the sum of (A) and (B) above; and

(iv). To the Owner Entity.

(D) Following application of Proceeds in accordance with this subparagraph the percentage of dwelling units in the Project which shall be Project units (and the percentage of bedrooms contained therein) shall remain the same as required immediately prior to the casualty or condemnation; provided, however, that to the extent that the payment to the HA pursuant to clauses (A), (B), and (C) shall be less than the “cost of construction” attributable to the Project units, the number of remaining Project units shall be increased by a number of units (rounded down) equal to (1) the amount by which such payments to the HA shall be less than the cost of construction, divided by (2)

the quotient of (x) cost of construction, divided by (y) the number of Project units immediately prior to the occurrence of the casualty or condemnation.

2. *Total loss.* In the event that all of the units in the Project are damaged, destroyed or lost as a result of casualty or condemnation, the following provisions shall apply:

(A) The Proceeds shall be used to reduce the amount of the outstanding indebtedness of any mortgage(s) secured by the Project, including any mortgage(s) held by the HA, based on the priority recorded order of such mortgage(s);

(B) If the Proceeds are more than sufficient to pay off the amount of the outstanding indebtedness of all mortgage(s) secured by the Project, including any mortgage(s) held by the HA, then the amount of the Proceeds in excess of such indebtedness shall be applied in the following order of priority:

(i). To reduce any outstanding indebtedness to the HA for an unsecured loan of Capital Funds, or other HUD Development Funds or Program Receipts;

(ii). To reimburse the HA for any Capital Funds, other public housing funds or Program Receipts disbursed to the Owner Entity for development of the Project other than by loan;

(iii). To the HA an amount equal to the total "cost of construction" attributable to the Project units, less the sum of (a) and (b) above, and

(iv). To the Owner Entity.

For the purposes of this subsection, the term "cost of construction" shall mean the total cost of developing the Project, less land acquisition costs, if any, and non-capitalized soft costs.

### 8. Employer Requirements

The HA shall comply with all State and Federal laws applicable to employee benefit plans and other conditions of employment.

### 9. Accounts, Records, and Government Access

a. The HA shall maintain complete and accurate books of account for the Projects of the HA in such a manner as to permit the preparation of statements and reports in accordance with HUD Requirements, and to permit timely and effective audit.

b. The HA shall furnish HUD such financial and program data, reports, records, statements, and documents at such times, in such form, and accompanied by such supporting data as required by HUD. The HA is required to submit information to, or access HUD's

system of records (SOR). HUD's SOR are subject to the Privacy Act, the Freedom of Information Act, and other such applicable law. The HA shall not release, without prior HUD approval, any information contained in such records.

c. The United States Government, including HUD and the Comptroller General, and its duly authorized representatives, shall have full and free access to all HA offices and facilities, and to all books, documents, and records of the HA relevant to the administration of the Projects under this CACC, including the right to audit and make copies.

d. The HA shall engage and pay an independent public accountant to conduct audits that are required by HUD Requirements. The cost of audits required by HUD Requirements may be charged against Program Receipts.

e. The foregoing (a)-(d) shall apply to any records and/or any facilities operated or maintained by an agent or independent contractor for the HA that assists in fulfilling any obligation under this CACC. Any such agent or independent contractor that denies or unduly limits HUD or its duly authorized representatives from reviewing records or denies or unduly limits HUD or its duly authorized representative entry to an office or facility, or prevents access to any office or facility, is a denial by the HA.

### 10. Grant Funding

a. HUD shall make annual contributions in the form of grant funding in the amounts provided for the Public Housing Program as stated in the Grant Funding Exhibits.

b. Grant funding is subject to each year's annual appropriations act. Appropriations may be reduced by HUD as directed by the Congress in an appropriations act. Grant funding may be reduced by an offset of a HA's funding, pursuant to a formula prescribed by Congress in an appropriations act. Grant funding may also be reduced or offset pursuant to a formula devised by HUD if Congress has invested HUD with the discretion to devise and implement a funding formula in the appropriations act. Grant funding may also be terminated, recaptured, withheld, suspended, reduced or such other actions taken in accordance with HUD Requirements.

c. Grant funding is calculated by applying applicable regulations in Title 24 of the Code of Federal Regulations unless Congress provides otherwise. HUD will provide grant funding to the HA in accordance with HUD Requirements, unless modified by an

appropriations act. The appropriations act, not the Title 24 of the Code of Federal Regulations, will always take precedence in formulating each year's grant funding. Each year's funding amounts and related information will be provided to the HA. Any change in funding or requirements to a Grant Funding Exhibit will be provided in a written notice to the HA.

d. The HUD notice of a revised Grant Funding Exhibit(s) constitutes an amendment of the CACC.

### 11. Depository

a. The HA shall deposit and invest Program Receipts and investment securities received by or held for the account of the HA in connection with the development, operation and improvement of the Projects under a CACC with HUD in accordance with the terms of the General Depository Agreement(s) and all investment requirements provided in HUD and Treasury Notices and Regulations. The General Depository Agreement shall be in the form prescribed by HUD and must be executed by the HA and the depository. Immediately upon the execution of any General Depository Agreement, the HA shall furnish to HUD such executed or conformed copies thereof as HUD may require. A General Depository Agreement shall not be terminated except after 30 days' notice to HUD.

b. The HA shall maintain records that identify the source and application of funds in such a manner as to allow HUD to determine that all funds are and have been expended in accordance with HUD Requirements. The HA may only use Program Receipts for: (1) The payment of the costs of development and operation of the Projects under the CACC with HUD; (2) the purchase of investment securities as approved by HUD; and (3) such other purposes as may be specifically approved by HUD. Except as approved by HUD, and consistent with HUD Requirements, grant funds are not fungible.

### 12. Termination of a Project

If any Project covered by this ACC is terminated, all related Program Receipts shall, in accordance with the terms of this CACC and HUD Requirements, become part of another Project administered by the HA. If no Public Housing Project(s) exists, the remaining personal and real property, and Program Receipts, shall be distributed (including the possible remittance to HUD) as directed by HUD, consistent with HUD Requirements.

### 13. Notices, Defaults, Remedies

*a. Notice.* Any notice required or permitted to be given under this ACC or CACC shall be in writing, signed by a duly authorized official, and addressed, if to the HA, to the principal office of the HA, and if to HUD, to the HUD office with jurisdiction over the HA, unless otherwise directed by regulation or other HUD Requirements.

*b. Substantial Default.* A substantial default is a serious and material violation of any one or more of the covenants contained in the CACC. Events of substantial default shall include, but shall not be limited to, any of the following occurrences: (1) Failure to maintain and operate the Project(s) under this ACC in a decent, safe, and sanitary manner; (2) the disposition or encumbrance of any Project or portion thereof without HUD approval; (3) failure of the HA to comply with any civil rights requirements applicable to the HA and the Project(s); (4) abandonment of any Project by the HA, or if the powers of the HA to operate the public housing program in accordance with the provisions of this ACC are curtailed or limited to an extent that will prevent the accomplishment of the objectives of this ACC; (5) failure to carry out modernization or development in a timely, efficient and effective manner; and (6) termination of tax exemption (either real or personal property) on behalf of a Project covered under the CACC.

1. Delivery of a notice of substantial default shall be required before the exercise of any remedy permitted under this ACC. Such notice shall: (1) Identify the specific covenants, statutes, executive orders, or regulations alleged to have been violated; (2) identify the specific events, actions, failure to act, or conditions that constitute the alleged substantial default; and (3) provide a specific timeframe for the HA to cure the substantial default, taking into consideration the nature of the default.

2. Except in cases involving clear and apparent fraud, serious criminal behavior, or emergency conditions that pose an imminent threat to life, health, or safety, the HA shall have the right to appeal any such notice received from the HUD office with jurisdiction over the HA. Such informal appeals shall be in writing and shall be submitted within ten (10) working days from the date of the HA's receipt of such notice. Appeals of the action of a HUD Office shall be made to the Assistant Secretary for Public and Indian Housing, or such other official as shall be a successor thereto.

*c. Remedies.* Upon the occurrence of a substantial default, or the expiration of any applicable cure period provided by HUD, the HA shall: (1) Convey to HUD title to the Project(s) as demanded by HUD if, in the determination of HUD (which determination shall be final and conclusive), such conveyance of title is necessary to achieve the purposes of the Act; or (2) deliver possession and control of the Project(s) to HUD.

*d. Additional Remedies.* Nothing contained in this ACC shall prohibit or limit HUD from the exercise of any other right or remedy existing under applicable law, or available at equity. HUD's exercise or non-exercise of any right or remedy under this ACC or CACC shall not be construed as a waiver of HUD's right to exercise that or any other right or remedy at any time.

*e.* If HUD shall acquire title to, or possession of the Project(s), HUD shall re-convey or redeliver possession of the Project(s) to the HA, or to any entity recognized by HUD: (1) Upon a determination by HUD that the Substantial Default has been cured and that the Project(s) will thereafter be operated in accordance with the terms of the CACC; or (2) after the termination of HUD's obligation to make payments, unless there are any obligations or covenants of the HA to HUD that are then in default.

*f. Termination for cause.* HUD may at any time by notice to the HA declare this ACC or the CACC terminated with respect to any Project if:

1. The HA has made any fraudulent or willful misrepresentation of any material fact in any document or data submitted to HUD as a basis for the CACC or as an inducement to HUD to enter into the CACC; or

2. A substantial default exists in connection with any of the Projects.

*g. Mixed Finance Projects.* In addition to the above the following shall apply to Mixed-Finance Projects:

1. Each of the following shall also constitute an event of substantial default under the CACC:

(A) The drawdown of Capital Funds, development grant funds, or other public housing funds, as applicable, in amounts greater than authorized, or in amounts greater than allowed by HUD Requirements;

(B) Breach of any approved performance schedule; or

(C) Serious and material breach of any terms, covenants, agreements, provisions, or warranties of:

(i). The HA which, in the opinion of HUD, adversely affects the performance obligations of the HA, the Owner Entity, or other participating parties, and

(ii). The Owner Entity, partner, or other participating party, made in any agreement submitted to HUD as part of the evidentiary materials which, in the opinion of HUD, adversely affects the performance obligations of the HA, the Owner Entity, partner, or other participating parties.

2. HUD shall permit an Owner Entity, partner, or lender to participate, and may in its discretion, permit any other participating party to participate, in any appeal from a notice of substantial default delivered by HUD to the HA pursuant to this ACC with respect to a Project.

3. During the term of any agreement between the HA and Owner Entity, and so long as the Owner Entity shall not be in default of its obligations thereunder, HUD agrees that in the event of the substantial default by the HA under the CACC, HUD shall exercise any remedies or sanctions authorized under the CACC, including taking possession of the HA's interest in the Mixed Finance Project, in such manner as not to disturb the Owner Entity's rights under any such agreements.

4. Any rights of the mortgagee under a Note and First Mortgage (if any), including the right to exercise all remedies specified therein, shall not be subordinate to any other obligations imposed upon the Project, except as such obligations (1) shall be reflected in the Declaration of Restrictive Covenants, as required by the CACC, or a memorandum of lease (if applicable), and/or any other recorded instrument which shall have been recorded prior to the lien of the First Mortgage, or (2) shall be the subject of a subordination agreement with such mortgagee.

#### 14. HUD in Possession of Project(s)

*a.* During any period in which HUD holds title to or possession of the Projects after a substantial default by the HA, HUD shall develop and/or operate such Project(s) as nearly as practicable in accordance with the provisions of the CACC.

*b.* During any such period, HUD may, in the name and on behalf of the HA, or in its own name and on its own behalf (as HUD shall solely determine), exercise any and all rights of the HA under the CACC, and perform any and all obligations of the HA under the CACC. Nothing herein shall be deemed to make the action(s) or omission(s) of the HA attributable to HUD.

#### 15. Conflict of Interest

*a.* In addition to any other applicable conflict of interest requirements, including those provided herein, HAs must also maintain written standards of

conduct covering conflicts of interest and governing the performance of its Board Member, executives, and employees engaged in the administration and operation of Projects covered by the CACC. A conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs (or is about to employ any of the parties indicated herein), has a financial or other interest in an organization considered for a contract with the HA, an RMC, other resident organization of the HA; or otherwise does business with, a tenant organization or tenants of the HA. The HA must disclose in writing any potential conflict of interest to HUD.

b. The HA, its contractors and subcontractors shall not enter into, or be a party to, any contract, subcontract, or arrangement in connection with a Project under the CACC in which any of the following classes of people has an interest, direct or indirect, during his or her tenure or for one year thereafter:

1. Any present or former member or officer of the governing body of the HA, or any member of such individual's immediate family. There shall be excepted from this prohibition any present or former tenant commissioner who does not serve on the governing body of a resident corporation, and who otherwise does not occupy a policymaking position with the resident corporation, the HA or a related business entity.

2. Any employee of the HA who formulates policy or who influences decisions with respect to the Project(s), or any member of the employee's immediate family, or the employee's partner.

3. Any public official, member of the local governing body, or State or local legislator, or any member of such individual's immediate family, who exercises functions or responsibilities with respect to the Project(s) or the HA.

4. Any member of these classes of persons must disclose the member's interest or prospective interest to the HA.

5. The requirements of this subsection may be waived by HUD for good cause, if the prohibited contract, subcontract or arrangement is otherwise permitted under State and local law. No person for whom a waiver is requested may exercise responsibilities or functions with respect to the contract, subcontract or arrangement to which the waiver pertains.

6. The provisions of this subsection (b) shall not apply to the General Depository Agreement entered into with

an institution regulated by a Federal agency, or to utility service for which the rates are fixed or controlled by a State or local agency.

c. The HA shall not hire an employee in connection with a Project under this ACC if the prospective employee is an immediate family member of any person belonging to one of the following classes:

1. Any present or former member or officer of the governing body of the HA. There shall be excepted from this prohibition any former tenant commissioner who does not serve on the governing body of a resident corporation, and who does not occupy a policymaking position with the HA.

2. Any employee of the HA who formulates policy or who influences decisions with respect to the Project(s).

3. Any public official, member of the local governing body, or State or local legislator, who exercises functions or responsibilities with respect to the Project(s) or the HA.

d. The prohibition referred to in subsection (c) shall remain in effect throughout the class member's tenure and for one year thereafter.

e. A class member shall disclose to the HA the member's familial relationship to any prospective employee.

f. For purposes of this section, the term "immediate family member" means: the spouse, mother, father, mother-in-law, father-in-law, brother, sister, brother-in-law, sister-in-law, daughter-in-law, son-in-law or child of a covered class member (whether related as a full blood relative or adoption, or as a "half" or "step" relative, e.g., a half-brother or stepchild).

1. The officers, employees, and agents of the HA must neither solicit nor accept gratuities, favors, or anything of monetary value from residents residing in Projects or participating in programs covered by the CACC. However, HAs may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the HA.

2. If the HA has a parent, affiliate, or subsidiary organization that is not a state or local government, the HA must also maintain equivalent written standards of conduct covering organizational conflicts of interest. "Organizational conflicts of interest" means that because of relationships with a parent company, affiliate, or subsidiary organization, the HA is

unable or appears to be unable to be impartial in conducting a procurement action involving a related organization; or in administering or operating a Project involving a related organization.

g. Consistent with this section and HUD Requirements, the HA shall ensure that tenants served directly by the HA serve on the governing body of the HA.

#### **16. Civil Rights and Employment Requirements**

a. The HA shall comply with all statutory, regulatory, and executive order requirements pertaining to civil rights, equal opportunity, and nondiscrimination, as those requirements now exist, or as they may be enacted, promulgated, or amended from time to time. These requirements currently include, but are not limited to, compliance with the following authorities: Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d; 24 CFR part 1); the Fair Housing Act (42 U.S.C. 3601–3619; 24 CFR part 100); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794; 24 CFR part 8); (the Age Discrimination Act of 1975 (42 U.S.C. 6101–6107; 24 CFR part 146); the Americans with Disabilities Act (Pub. L. 101–336, approved July 26, 1990; 28 CFR part 35); Executive Order 11063 on Equal Opportunity in Housing (24 CFR part 107); Executive Order 11246 on Equal Employment Opportunity, as amended by Executive Order 11375 (41 CFR part 60); and Executive Order 12892 on Affirmatively Furthering Fair Housing.

b. In connection with the development or operation of any Project, the HA shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, disability, age, or national origin. The HA shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to race, color, religion, sex, disability, age, or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The HA shall insert the foregoing provision (modified only to show the particular contractual relationship) in all its contracts in connection with the development or operation of any Project, except contracts for standard commercial supplies or raw materials and contracts referred to in subsection (C) of this section, and shall require all contractors



