

staff who handle fulfillment of orders, IT personnel or third-party web service providers; (2) EBT processor staff; and (3) third-party processor staff. The fourth state SNAP agency staff, including State Agency EBT coordinators. Staff from two of these respondent groups (retailers or their third-party web service providers and state SNAP agencies) will also provide data files for the quantitative analysis.

**Estimated Number of Respondents:** The total estimated number of respondents is 177. This includes: 24 retailer staff who handle the fulfillment, shipping, and delivery of EBT customer orders; 24 retailer customer service managers; 16 retailer IT personnel or third-party web service providers; 32 retailer project managers; 16 retailer personnel who completed the pilot application; 8 retailer/web provider data managers; 8 retailer/web provider staff who will prepare and transfer the detailed transaction file; 8 retailer/web provider staff who will prepare and

transfer the aggregated file; 6 EBT processor managers; 3 third-party processor personnel; 16 State agency EBT coordinators; 8 State Agency SNAP program or data staff.

**Estimated Number of Responses per Respondent:** The total estimated number of responses is 2.232 responses per respondent. Retailer personnel (personnel who handle the fulfillment, shipping, and delivery of EBT customer orders, customer service managers, IT personnel or third-party web service providers, project managers, and personnel who completed the pilot application) will respond to one in-person interview or one telephone interview. Managers for two EBT processors will respond to one in-person interview and two telephone interviews for a total of three responses each. Third-party processor managers will respond to one in-person interview and two telephone interviews. State EBT coordinators will respond to one in-person interview. Retailer or web

provider data managers will participate in three meetings to discuss the format and transfer of each of two types of files (detailed transaction file and aggregated file). These respondents will transmit detailed and aggregated data files nine times. State agency SNAP program or data staff will each participate in discussion and initial programming of the SNAP case record file data transfer once and provide eight update files.

**Estimated Total Annual Responses:** 395.

**Estimated Time per Response:** 1.6 hours is the average estimated time per participant. However, response times varies from 1 hour to 21 hours per response and depending on respondent group, as shown in the table below.

**Estimated Total Annual Burden on Respondents:** 37,800 minutes (630 hours). See the table below for estimated total annual burden for each type of respondent.

Respondent	Estimated number respondent	Responses annually per respondent	Total annual responses	Estimated average number of hours per response	Estimated total hours
Retailer personnel who handle the fulfillment, shipping, and delivery of EBT customer orders .....	24	1.00	24.00	1.00000	24.000
Retailer customer service managers .....	24	1.00	24.00	1.00000	24.000
Retailer IT personnel or third-party web service provider personnel .....	16	1.00	16.00	1.00000	16.000
Retailer project managers .....	32	1.00	32.00	1.50000	48.000
Retailer personnel who completed the pilot application .....	16	1.00	16.00	1.00000	16.000
Retailer/web provider data managers who will participate in file transfer discussion .....	8	3.00	24.00	2.00000	48.000
Retailer/web provider staff who will prepare and transfer the detailed transaction file .....	8	9.00	72.00	1.00000	72.000
Retailer/web provider staff who will prepare and transfer the aggregated file .....	8	9.00	72.00	1.00000	72.000
Third-Party processor personnel .....	3	3.00	9.00	2.00000	18.000
EBT processor managers .....	6	3.00	18.00	2.00000	36.000
State agency EBT coordinators .....	16	1.00	16.00	1.00000	16.000
State agency SNAP program/data staff who will participate in file transfer discussion and initial programming .....	8	1.00	8.00	21.00000	168.000
State agency SNAP program/data staff .....	8	8.00	64.00	1.00000	64.000
<b>Total Reporting Burden .....</b>	<b>177</b>	<b>.....</b>	<b>395</b>	<b>.....</b>	<b>622</b>

Dated: July 19, 2018.

**Brandon Lipps,**

*Administrator, Food and Nutrition Service.*

[FR Doc. 2018-16220 Filed 7-27-18; 8:45 am]

**BILLING CODE 3410-30-P**

## DEPARTMENT OF AGRICULTURE

### Food and Nutrition Service

#### Request for Information: State Administrative Expense Allocation Formula for Child Nutrition Programs

**AGENCY:** Food and Nutrition Service (FNS), USDA.

**ACTION:** Notice; request for information.

**SUMMARY:** This is a request for information from State agencies administering Child Nutrition programs and State distributing agencies to learn about the successes, challenges, and needs for the State Administrative Expense (hereafter referred to as “SAE”) allocation formula. It is not a request for proposal and does not commit the Government to issue a solicitation, make an award, or pay any costs associated with responding to this announcement. All submitted information shall remain with the Government and will not be returned. All responses will become part of the public record and will not be held confidential.

The Food and Nutrition Service (FNS) is seeking information on the SAE

allocation formula for the Department's oversight and management of Child Nutrition Programs (CNP), specifically the National School Lunch Program (NSLP), School Breakfast Program (SBP), Child and Adult Care Food Program (CACFP), Special Milk Program (SMP) and the Food Distribution Program for schools (FDP). To better understand the availability and use of SAE funds, FNS is requesting information from CNP State administering agencies, State distributing agencies, and CNP affiliate associations about SAE allocation, reallocation, fund uses, and fund restrictions at the State level.

The objectives of this request for information are to:

1. Identify ways that the formula meets or fails to meet State spending needs.

2. Identify if additional flexibilities in SAE funding levels and rules could improve program administration.

FNS will use the comments in response to this Request for Information to inform a larger study on the SAE formula entitled, *Assessing the Child Nutrition State Administrative Expense (SAE) Allocation Formula*. This study will assess the effectiveness of the current formula used for SAE allocations, identify and examine factors that influence State spending, and develop and test a range of possible alternatives to improve the SAE allocation formula.

**DATES:** (if applicable): To be assured of consideration, written comments must be submitted or postmarked on or before September 28, 2018.

**ADDRESSES:** The Food and Nutrition Service, USDA, invites the submission of the requested information through one of the following methods:

- *Preferred method:* Submit information through the Federal eRulemaking Portal at <http://www.regulations.gov>. Follow the online instructions for submissions.

- *Mail:* Submissions should be addressed to Jinee Burdg, Social Science Policy Analyst, Office of Policy Support, FNS, U.S. Department of Agriculture, 3101 Park Center Drive, Room 1014, Alexandria, VA 22302. Comments may also be emailed to [jinee.burdg@fns.usda.gov](mailto:jinee.burdg@fns.usda.gov).

All information properly and timely submitted, using one of the three methods described above, in response to this request for information will be included in the record and will be made available to the public on the internet at <http://www.regulations.gov>. Please be advised that the substance of the information provided and the identity of the individuals or entities submitting it will be subject to public disclosure.

All written comments will be open for public inspection at the FNS office located at 3101 Park Center Drive, Alexandria, Virginia 22302, Room 1014, during regular business hours (8:30 a.m. to 5:00 p.m., Monday through Friday). All responses to this notice will be summarized and included in the request for Office of Management and Budget (OMB) approval. All comments will be a matter of public record.

**FOR FURTHER INFORMATION CONTACT:** Requests for additional information or copies of this request for information should be directed to Jinee Burdg at [Jinee.Burdg@fns.usda.gov](mailto:Jinee.Burdg@fns.usda.gov).

**SUPPLEMENTARY INFORMATION:** CNPs are operated by a wide variety of local public and private providers that enter into agreements with State agencies, which are responsible for oversight and administration, including monitoring program operations and distributing federal cash reimbursements and USDA Foods. The number of agreements the State has with local CNP entities contributes significantly to the level of effort needed in State administration. Local organizations that have agreements with the State to operate NSLP, SBP, and SMP are referred to as school food authorities (SFAs). SFAs are public and private nonprofit local educational agencies (including charter schools) that operate the programs in schools under their jurisdiction, as well as residential child care institutions. The number of SFAs across States varies widely, often depending on the educational structure of local educational agencies in the State (*i.e.*, county-based programs vs. single-site SFAs).

Under the FDP for schools, USDA accepts food orders from States and then purchases food for States to provide to SFAs for use in their meal service (USDA Foods). States are responsible for the ordering, storage and distribution of the USDA Foods to the local "recipient agencies" (*i.e.*, SFAs).

In CACFP, States enter into agreements with "institutions," which include independent (*i.e.*, single-site) child care centers, adult care centers, and sponsoring organizations of family day care homes and/or centers. Similar to the NSLP, SBP, and SMP, the number of CACFP institutions across States varies widely, based on a variety of factors such as the popularity of family day care homes vs. centers and the number of afterschool care programs. The adult care component of CACFP is very small, with the majority of meals served in a small number of States.

The State agencies that administer these CNPs include Education, Health, Human/Social Services, and Agriculture departments. In total, there are 85 State agencies in 54 States and territories that administer the programs and receive SAE from FNS. In 31 States, there is one agency (either Education or Agriculture) administering School Programs, FDP, and CACFP; 16 States have two agencies; and the remaining 7 States have three agencies.

In fiscal year 2017, State agencies received over \$282 million in federal grants to administer certain CNPs. The amount of funding allocated to each State agency is based on the SAE allocation formula, which was last revised in the 1990s. FNS is interested

in learning in what ways the formula meets or fails to meet State spending needs; some State Agencies return excess funds year after year whereas other States request additional funds year after year. The *Assessing the Child Nutrition State Administrative Expense (SAE) Allocation Formula* study will evaluate the effectiveness of the current formula used for SAE allocations, examine factors that influence State spending, and develop and test a range of possible alternatives for the SAE allocation formula and for reallocation.

The current SAE allocation formula consists of nondiscretionary funds (*i.e.*, those funds required to be allocated as prescribed by statute) and discretionary funds (*i.e.*, funds remaining after the nondiscretionary allocations are made). The first step in the allocation process is to determine the total amount of SAE funds available for allocation to State agencies. This amount, prescribed in Section 7(a)(1) of the Child Nutrition Act, is an amount equal to not less than 1½ percent of program expenditures for the second preceding fiscal year for the NSLP, SBP, SMP, and CACFP. Once the amount of funds available is determined, the nondiscretionary funds are allocated among state agencies based on a formula using the percentage of the second preceding fiscal year's program expenditures, in accordance with 7 CFR 235.4(a). Discretionary funds are partially distributed in equal shares to states that administer specific programs and partially prorated based on number of program participants per state under 7 CFR 235.4(b). Residual funds are prorated among state agencies administering CACFP and FDP. In addition, FNS uses funds returned to it to provide funds to SAs through reallocations (7 CFR 235.5(d)) and to provide for start-up costs to SAs assuming administration of program currently administered by FNS.

FNS requests that CNP State administering agencies, State distributing agencies, CNP affiliate associations, and other interested parties respond in detail to any or all of the items below. Please provide any material that addresses the information requested or any other information that may be pertinent. FNS will consider comments that may require regulatory or statutory changes. Additional references or links to materials are welcome.

1. What challenges, if any, does your State have with SAE? Please discuss processes, timing, Federally-imposed requirements/restrictions, State-imposed requirements/restrictions, the Maintenance of Effort requirement or other requirements, issues around

reallocation, changes in the indirect cost rate, and other challenges/barriers. If your State has successfully overcome these challenges, can you please share any best practices that may be helpful for other States?

2. What aspects of SAE work well for your State? Please identify the aspect that works well and why it works well for your particular State.

3. Does the current SAE funding methodology and regulations provide you with levels of funding and flexibility commensurate with your program administration needs (including NSLP/SBP, CACFP, and FDP)?

4. Please identify whether your State transfers funds among State agencies, receives reallocations, or neither. Please discuss why your funding levels are or are not appropriate.

5. What funding level (e.g., percentage increase or decrease) or basis for funding level would be appropriate?

6. Please discuss how the availability of other program-specific funds such as the Summer Food Service Program State Administrative Fund and CACFP Audit Funds affect your State's ability to support the overall administration of CNPs.

7. Please provide any other comments applicable to the SAE requirements and processes.<sup>1</sup>

Dated: July 23, 2018.

**Brandon Lipps,**

*Administrator, Food and Nutrition Service.*

[FR Doc. 2018-16196 Filed 7-27-18; 8:45 am]

**BILLING CODE 3410-30-P**

## COMMISSION ON CIVIL RIGHTS

### Notice of Public Meeting of the Ohio Advisory Committee to the U.S. Commission on Civil Rights

**AGENCY:** U.S. Commission on Civil Rights.

**ACTION:** Announcement of meeting.

**SUMMARY:** Notice is hereby given, pursuant to the provisions of the rules and regulations of the U.S. Commission on Civil Rights (Commission) and the Federal Advisory Committee Act that the Ohio Advisory Committee (Committee) will hold a meeting via teleconference on Thursday August 9, 2018, from 12-1 p.m. EDT for the purpose of continuing planning for their upcoming hearing on education funding in the State.

**DATES:** The meeting will be held on Thursday August 9, 2018, at 12:00 p.m. EDT.

*Public Call Information:* Dial: 877-604-9673, Conference ID: 1551373.

**FOR FURTHER INFORMATION CONTACT:**

Melissa Wojnaroski, DFO, at [mwojnaroski@usccr.gov](mailto:mwojnaroski@usccr.gov) or 312-353-8311.

**SUPPLEMENTARY INFORMATION:** Members of the public can listen to the discussion. This meeting is available to the public through the above listed toll free number. An open comment period will be provided to allow members of the public to make a statement as time allows. The conference call operator will ask callers to identify themselves, the organization they are affiliated with (if any), and an email address prior to placing callers into the conference room. Callers can expect to incur regular charges for calls they initiate over wireless lines, according to their wireless plan. The Commission will not refund any incurred charges. Callers will incur no charge for calls they initiate over land-line connections to the toll-free telephone number. Persons with hearing impairments may also follow the proceedings by first calling the Federal Relay Service at 1-800-877-8339 and providing the Service with the conference call number and conference ID number.

Members of the public are also entitled to submit written comments; the comments must be received in the regional office within 30 days following the meeting. Written comments may be mailed to the Regional Programs Unit Office, U.S. Commission on Civil Rights, 230 S Dearborn, Suite 2120, Chicago, IL 60604. They may also be faxed to the Commission at (312) 353-8324, or emailed to Carolyn Allen at [callen@usccr.gov](mailto:callen@usccr.gov). Persons who desire additional information may contact the Regional Programs Unit Office at (312) 353-8311.

Records generated from this meeting may be inspected and reproduced at the Regional Programs Unit Office, as they become available, both before and after the meeting. Records of the meeting will be available via [www.facadatabase.gov](http://www.facadatabase.gov) under the Commission on Civil Rights, Ohio Advisory Committee link (<http://www.facadatabase.gov/committee/meetings.aspx?cid=268>). Persons interested in the work of this Committee are directed to the Commission's website, <http://www.usccr.gov>, or may contact the Regional Programs Unit Office at the above email or street address.

## Agenda

Welcome and Roll Call  
Discussion: Education Funding in Ohio  
Public Comment  
Adjournment

*Exceptional Circumstance:* Pursuant to 41 CFR 102-3.150, the notice for this meeting is given less than 15 calendar days prior to the meeting because of the exceptional circumstance of this Committee preparing for a forthcoming hearing, September 2018.

Dated: July 25, 2018.

**David Mussatt,**

*Supervisory Chief, Regional Programs Unit.*

[FR Doc. 2018-16181 Filed 7-27-18; 8:45 am]

**BILLING CODE P**

## COMMISSION ON CIVIL RIGHTS

### Agenda and Notice of Public Meeting of the Rhode Island Advisory Committee

**AGENCY:** Commission on Civil Rights.

**ACTION:** Announcement of meeting.

**SUMMARY:** Notice is hereby given, pursuant to the provisions of the rules and regulations of the U.S. Commission on Civil Rights (Commission), and the Federal Advisory Committee Act (FACA), that a roundtable meeting of the Rhode Island Advisory Committee to the Commission will convene at 10:00 a.m. (EDT) on Tuesday, August 7, 2018, in Room 222 at the Rhode Island State House, 82 Smith Street, Providence, RI 02903. The purpose of the roundtable will be to hear from experts about varied civil rights topics.

**DATES:** Tuesday, August 7, 2018 (EDT).

*Time:* 10:00 a.m.—Roundtable Meeting and Public Session.

**ADDRESSES:** Room 222 at the Rhode Island State House, 82 Smith Street, Providence, RI 02903.

**FOR FURTHER INFORMATION CONTACT:**

Barbara Delaviez at [ero@usccr.gov](mailto:ero@usccr.gov), or 202-376-7533.

**SUPPLEMENTARY INFORMATION:** The purpose of the roundtable meeting is to examine topical civil rights issues in Rhode Island. The Committee will hear from elected officials, advocates and experts. The public is invited to the meeting and encouraged to address the committee following the presentations.

If other persons who plan to attend the meeting require other accommodations, please contact Evelyn Bohor at [ebohor@usccr.gov](mailto:ebohor@usccr.gov) at the Eastern Regional Office at least ten (10) working days before the scheduled date of the meeting.

Time will be set aside at the end of the briefing so that members of the

<sup>1</sup> See 42 U.S.C. 1776. <https://www.gpo.gov/fdsys/pkg/USCODE-2010-title42/pdf/USCODE-2010-title42-chap13A-sec1776.pdf>