

analyzes and monitor business management data on grants and cooperative agreements and maintains assistance files.

Global Health Services Branch (CAJEYE). Global Health Services Branch supports one or more CIOs. The branch (1) plans, directs, and conducts assistance management activities for CDC through the awards of global (international) grants and cooperative agreements (competitive and non-competitive) across public health systems; (2) plans, directs, coordinates, and conducts the grants management functions and processes in support of public health assistance awards; (3) provides leadership and guidance to CDC project officers and public health program officials related to grants activities; (4) maintains a close working relationship with CDC program offices; (5) reviews assistance applications for conformity to laws, regulations, policies, and alignment to CDC's public health goals; (6) issues grants and cooperative agreements; (7) provides continuing surveillance of financial and administrative aspects of assistance-supported activities to ensure compliance with DHHS and CDC policies; (8) ensures that grantee performance is in accordance with assistance requirements; (9) collects and reports business management and public health programmatic data, analyzes and monitor business management data on grants and cooperative agreements and maintains assistance files; and (10) provides innovative problem-solving methods in the coordination of international grants for a wide range of public health partners in virtually all major domestic and international health organizations including resolving issues with the Department of State.

Global Health Security Branch (CAJEYG). Global Health Security Branch supports one or more CIOs. The branch (1) plans, directs, and conducts assistance management activities for CDC through the awards of global (international) grants and cooperative agreements (competitive and non-competitive) across public health systems; (2) plans, directs, coordinates, and conducts the grants management functions and processes in support of public health assistance awards; (3) provides leadership and guidance to CDC project officers and public health program officials related to grants activities; (4) maintains a close working relationship with CDC program offices; (5) reviews assistance applications for conformity to laws, regulations, policies, and alignment to CDC's public health goals; (6) issues grants and

cooperative agreements; (7) provides continuing surveillance of financial and administrative aspects of assistance-supported activities to ensure compliance with DHHS and CDC policies; (8) ensures that grantee performance is in accordance with assistance requirements; (9) collects and reports business management and public health programmatic data, analyzes and monitor business management data on grants and cooperative agreements and maintains assistance files; and (10) provides innovative problem-solving methods in the coordination of international grants for a wide range of public health partners in virtually all major domestic and international health organizations including resolving issues with the Department of State.

Risk and Performance Management Services Branch (CAJEYH). Risk and Performance Management Services Branch supports all agency grants operations. The branch (1) maintains situational awareness to identify issues/concerns and communicates them to OGS leadership for consideration, strategy development, and issue resolution; (2) conducts grant pre-award activities to identify potential high risk grantees; (3) manages grantee audits and monitors grantee submission of responses to audits and corrective action plans (CAPs); (4) conducts follow-up audits to determine if CAPs effectively resolved deficiencies; (5) provides audit support for matters of interest to the agency to determine suitability for referral to the Office of Inspector General or other investigative agencies; (6) coordinates and manages annual grant forecasting activities; (7) validates, analyzes, and provides data for annual planning meetings, annual reports, data calls, end-of-year coordination, and ad-hoc requests; (8) leads business processes improvement initiatives and the development of strategic plans, performance metrics, dashboards, and OGS strategic direction materials; (9) identifies systemic operational issues and works with OGS leadership to develop strategies to mitigate risk; (10) facilitates problem/issue resolution and continuous improvements based on best practices; and (11) gathers and analyzes workforce challenges, constraints and opportunities for leadership awareness and possible future initiatives.

Sherri A. Berger,

Chief Operating Officer, Centers for Disease Control and Prevention.

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DEPARTMENT OF HEALTH AND HUMAN SERVICES

Centers for Disease Control and Prevention

Statement of Organization, Functions, and Delegations of Authority

Part C (Centers for Disease Control and Prevention) of the Statement of Organization, Functions, and Delegations of Authority of the Department of Health and Human Services (45 FR 67772-76, dated October 14, 1980, and corrected at 45 FR 69296, October 20, 1980, as amended most recently at 81 FR 84583-84591 dated November 23, 2016) is amended to reflect the reorganization of the Office of the Chief Operating Officer, Office of the Director, Centers for Disease Control and Prevention.

Section C-B, Organization and Functions, is hereby amended as follows:

Delete in its entirety the functional statement for the *Freedom of Information Act Office (CAJR13), Office of the Chief Information Officer (CAJR), Office of the Chief Operating Officer (CAJ).*

After the functional statement for the *Office of the Director (CAJ1), Office of the Chief Operating Officer (CAJ),* insert the following:

Freedom of Information Act Office (CAJ12). (1) Leads and administers the Freedom of Information Act (FOIA) program for CDC and ATSDR; (2) reviews, analyzes, redacts as necessary, and releases documents to the public under the provisions of the Act; (3) tracks and monitors FOIA requests and responses to ensure timely and appropriate responses; (4) provides guidance to employees, supervisors, management, the Office of the General Counsel and high-level agency officials on various aspects of the Act; (5) interprets and applies legal and technical precedents, laws and regulations relating to FOIA issues; and (6) provides training to program staff and management concerning FOIA requirements and processing.

Sherri A. Berger,

Chief Operating Officer, Centers for Disease Control and Prevention.

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