

## Collection of Information

*Title:* Community Rating System (CRS) Program—Application Worksheets and Commentary.

*Type of Information Collection:* Extension, without change, of a currently approved information collection.

*OMB Number:* 1660–0022.

*FEMA Forms:* FEMA Form 086–0–35, Community Rating System Application Letter and Quick Check; FEMA Form 086–0–35A, Community Annual Recertifications, and FEMA Form 086–0–35B, Environmental and Historic Preservation Certifications.

*Abstract:* The CRS Application Letter & Quick Check, the CRS certification forms, and accompanying guidance are used by communities that participate in the National Flood Insurance Program's (NFIP) Community Rating System (CRS). The CRS is a voluntary program where flood insurance costs are reduced in communities that implement practices, such as building codes and public awareness activities, which are considered to reduce the risks of flooding and promote the purchase of flood insurance.

*Affected Public:* State, local, or Tribal government.

*Number of Respondents:* 1,579.

*Number of Responses:* 1,579.

*Estimated Total Annual Burden*

*Hours:* 41,936 hours.

*Estimated Cost:* The estimated annual cost to respondents for the hour burden is \$2,442,795.30. There are no annual costs to respondents' operations and maintenance costs for technical services. There are no annual start-up or capital costs. The cost to the Federal Government is \$5,425,600.00.

## Comments

Comments may be submitted as indicated in the **ADDRESSES** caption above. Comments are solicited to (a) evaluate whether the proposed data collection is necessary for the proper performance of the agency, including whether the information shall have practical utility; (b) evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used; (c) enhance the quality, utility, and clarity of the information to be collected; and (d) minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.

Dated: September 22, 2016.

**Richard W. Mattison,**

*Records Management Program Chief, Mission Support, Federal Emergency Management Agency, Department of Homeland Security.*

[FR Doc. 2016–23820 Filed 9–30–16; 8:45 am]

**BILLING CODE 9111–52–P**

## DEPARTMENT OF HOMELAND SECURITY

### Request To Submit Invoices for Over-Age Firm-Fixed-Price Contracts

**AGENCY:** Office of the Chief Procurement Officer, DHS.

**ACTION:** Notice.

**SUMMARY:** The Department of Homeland Security (DHS) currently has contracts that are considered over-age, as the period of performance or final delivery date of these actions has expired and the time allowed for contract file closeout has elapsed. To clear the backlog of over-age contracts, DHS developed procedures that would enable the Agency to closeout these elapsed actions in an efficient and cost effective manner. These procedures required the Agency to identify those expired contracts that could more easily be closed-out based on certain criteria that would deem them low-risk, such as firm-fixed-price contracts containing no outstanding issues and no invoice or payment activity within the past year. These contracts are listed at <https://dhs.gov/publication/low-risk-closeout>. To facilitate the closeout of these actions, DHS requests that contractors with contracts identified on this list submit any outstanding invoices to the cognizant DHS Component contracting activities within 60 days after the publication of this notice.

**DATES:** For the contract actions listed at <https://dhs.gov/publication/low-risk-closeout>, submit all outstanding invoices to the cognizant DHS Component contracting activities on or before December 2, 2016.

**ADDRESSES:** Go to <https://dhs.gov/publication/low-risk-closeout> for guidance on where to submit invoices.

**FOR FURTHER INFORMATION CONTACT:** Eric Cho, Office of the Chief Procurement Officer, Department of Homeland Security, 245 Murray Lane SW., Building 410, Washington, DC 20528, telephone: 202–447–0271; email: [Eric.Cho@hq.dhs.gov](mailto:Eric.Cho@hq.dhs.gov).

**SUPPLEMENTARY INFORMATION:** DHS's contract closeout backlog not only poses a significant burden to various acquisition and financial systems, but it also impedes DHS's on-going efforts to strengthen and modernize its financial

management practices. The procedures DHS developed to significantly reduce the number of expired contracts with unliquidated funds will enable DHS to expeditiously close these actions. DHS developed the procedures using risk-based management principles by first identifying and classifying open, expired contracts as low-risk based on the following criteria: (i) The contract is firm-fixed-price; (ii) the contract expired and the additional time allowed for contract file closeout under Federal Acquisition Regulation (FAR) 4.804–1(a) has elapsed; and (iii) the contract had no invoice or payment activity within the past 12 months.

Notwithstanding DHS's intention to expeditiously closeout the actions identified at the aforementioned list, contractors' rights are protected under 41 U.S.C. chapter 71 Contract Disputes (commonly known as the Contract Disputes Act of 1978), which establishes procedures for filing claims against Federal Government contracts. Normal contract file retention requirements will apply after closeouts (See FAR 4.805, Storage, handling, and disposal of contract files.) This notice will also be published to FedBizOpps.

Dated: September 8, 2016.

**Soraya Correa,**

*Chief Procurement Officer.*

**Chip Fulghum,**

*Deputy Under Secretary for Management and Chief Financial Officer.*

[FR Doc. 2016–22118 Filed 9–30–16; 8:45 am]

**BILLING CODE 9110–9B–P**

## DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

[Docket No. FR–5913–N–28]

### 60-Day Notice of Proposed Information Collection: Utility Allowance Adjustments for Rental Assistance

**AGENCY:** Office of the Assistant Secretary for Housing—Federal Housing Commissioner, HUD.

**ACTION:** Notice.

**SUMMARY:** HUD is seeking approval from the Office of Management and Budget (OMB) for the information collection described below. In accordance with the Paperwork Reduction Act, HUD is requesting comment from all interested parties on the proposed collection of information. The purpose of this notice is to allow for 60 days of public comment.

**DATES:** *Comments Due Date:* December 2, 2016.

**ADDRESSES:** Interested persons are invited to submit comments regarding

this proposal. Comments should refer to the proposal by name and/or OMB Control Number and should be sent to: Colette Pollard, Reports Management Officer, QDAM, Department of Housing and Urban Development, 451 7th Street SW., Room 4176, Washington, DC 20410-5000; telephone 202-402-3400 (this is not a toll-free number) or email at [Colette.Pollard@hud.gov](mailto:Colette.Pollard@hud.gov) for a copy of the proposed forms or other available information. Persons with hearing or speech impairments may access this number through TTY by calling the toll-free Federal Relay Service at (800) 877-8339.

**FOR FURTHER INFORMATION CONTACT:** Harry Messner, Program Analyst, Office of Asset Management and Portfolio Oversight, Department of Housing and Urban Development, 451 7th Street SW., Washington, DC 20410; email [harry.messner@hud.gov](mailto:harry.messner@hud.gov) or telephone 202-402-2626. This is not a toll-free number. Persons with hearing or speech impairments may access this number through TTY by calling the toll-free Federal Relay Service at (800) 877-8339. Copies of available documents submitted to OMB may be obtained from Ms. Pollard.

**SUPPLEMENTARY INFORMATION:** This notice informs the public that HUD is seeking approval from OMB for the information collection described in Section A.

#### A. Overview of Information Collection

*Title of Information Collection:* Utility Allowance Adjustments for Rental Assistance.

*OMB Approval Number:* 2502-0352.

*Type of Request:* Extension of currently approved collection.

*Form Number:* None.

*Description of the Need for the Information and Proposed Use:*

Multifamily project owners are required to advise the Secretary of the need for and request approval of a new utility allowance for tenants.

*Respondents:* (projects with tenant paid utilities):

*Estimated Number of Respondents:* 5,644.

*Estimated Number of Responses:* 1,524.

*Frequency of Response:* Various.

*Average Hours per Response:* 0.5 hours.

*Total Estimated Burden:* 762.

#### B. Solicitation of Public Comment

This notice is soliciting comments from members of the public and affected parties concerning the collection of information described in Section A on the following:

(1) Whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;

(2) The accuracy of the agency's estimate of the burden of the proposed collection of information;

(3) Ways to enhance the quality, utility, and clarity of the information to be collected; and

(4) Ways to minimize the burden of the collection of information on those who are to respond; including through the use of appropriate automated collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.

HUD encourages interested parties to submit comment in response to these questions.

**Authority:** Section 3507 of the Paperwork Reduction Act of 1995, 44 U.S.C. Chapter 35.

Dated: September 8, 2016.

**Genger Charles,**

*General Deputy Assistant Secretary for Housing—Deputy Federal Housing Commissioner.*

[FR Doc. 2016-23852 Filed 9-30-16; 8:45 am]

**BILLING CODE 4210-67-P**

## DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

[Docket No. FR-5970-D-01]

### Order of Succession for the Office of Policy Development and Research

**AGENCY:** Office of the Assistant Secretary for Policy Development and Research, HUD.

**ACTION:** Notice of order of succession.

**SUMMARY:** In this notice, the Assistant Secretary for Policy Development and Research designates the Order of Succession for the Office of Assistant Secretary for Policy Development and Research. This Order of Succession supersedes all prior Orders of Succession for the Office of Policy and Development, including the Order of Succession published on May 18, 2012.

**DATES:** *Effective Date:* September 28, 2016.

**FOR FURTHER INFORMATION CONTACT:** Matthew Ammon, General Deputy Assistant Secretary, Office of Policy Development and Research, Department of Housing and Urban Development, 451 7th Street SW., Room 8228, Washington, DC 20410-6000, telephone (202) 402-4337. (This is not a toll-free number.) Persons with hearing- or speech-impairments may access this number through TTY by calling the toll-

free Federal Relay Service at 1-800-877-8339.

**SUPPLEMENTARY INFORMATION:** The Assistant Secretary for Policy Development and Research is issuing this Order of Succession of officials authorized to perform the duties and functions of the Office of the Assistant Secretary when, by reason of absence, disability, or vacancy in office, the Assistant Secretary is not available to exercise the powers or perform the duties of the Office. This Order of Succession is subject to the provisions of the Vacancy Reform Act of 1998 (5 U.S.C. 3345-3349d). This publication supersedes all prior Orders of Succession for the Office of Policy Development and Research, including the Order of Succession published on May 18, 2012 (77 FR 29848).

Accordingly, the Assistant Secretary for Policy Development and Research designates the following Order of Succession:

#### Section A. Order of Succession

Subject to the provision of the Vacancy Reform Act of 1998, during any period when, by reason of absence, disability, or vacancy in office, the Assistant Secretary for Policy Development and Research is not available to exercise the powers or perform the duties of the Office of the Assistant Secretary for Policy Development and Research, the following officials within the Office of Policy Development and Research are hereby designated to exercise the powers and perform the duties of the Office, including the authority to waive regulations:

(1) Deputy Assistant Secretary for Policy Development;

(2) General Deputy Assistant Secretary;

(3) Deputy Assistant Secretary for Research, Evaluation, and Monitoring;

(4) Deputy Assistant Secretary for Economic Affairs.

These officials shall perform the functions and duties of the Office in the order specified herein, and no official shall serve unless all the other officials, whose position titles precede his or hers in this order, are unable to act by reason of absence, disability, or vacancy in office. No individual who is serving in an office listed below in an acting capacity may act as Assistant Secretary for Policy Development and Research pursuant to this Order of Succession.

#### Section B. Authority Superseded

This Order of Succession supersedes all prior Orders of Succession for the Office of Policy Development and Research, including the Order of