DEPARTMENT OF VETERANS AFFAIRS

Privacy Act of 1974; System of Records

AGENCY: Department of Veterans Affairs (VA).

ACTION: Notice of amendment to system of records.

SUMMARY: As required by the Privacy Act of 1974, 5 U.S.C. 552a(e), notice is hereby given that the Department of Veteran Affairs (VA) is amending the system of records currently entitled “Non-VA Fee Basis Records—VA” (23VA16) as set forth in the Federal Register 74 FR 44905–44911, August 31, 2009. VA is amending the system of records by revising the System Name, System Number, System Location, Category of Records in the System, Authority for Maintenance, Purpose, Retention and Disposal, System Manager and Address, and Record Access Procedure, and Records Source Categories. VA is republishing the system notice in its entirety.

DATES: Comments on the amendment of this system of records must be received no later than August 31, 2015. If no public comment is received, the amended system will become effective August 31, 2015.

AFFECTION PUBLIC: Individuals or Households.

Estimated Annual Burden Hours: 1,083.

OMB Number: 1530–0035.

Type of Review: Extension without change of a currently approved collection.

Title: Request by Fiduciary for Reissue of United States Savings Bonds.

Form: FS Form 1455.

Abstract: Title 31 CFR part 208 requires individuals requesting payment by check; however, 31 CFR 1530–0019. 1530–0019.

Type of Review: Extension without change of a currently approved collection.

Title: Request for Payment of Federal Benefit by Check, EFT Waiver Form.

Form: FS Form 1201W, 1201W (SP), 1201W–DFAS.

Abstract: Title 31 CFR part 208 requires all Federal non-tax payments be made by electronic funds transfer (EFT). This form is used to collect information from individuals requesting a waiver from the EFT requirement because of a mental impairment and/or who live in a remote geographic location that does not support the use of EFT. These individuals may continue to receive payment by check; however, 31 CFR part 208 requires individuals requesting one of these waiver conditions to submit a written justification.

Affected Public: Individuals or Households.

Estimated Annual Burden Hours: 8,850.

SUPPLEMENTARY INFORMATION: VA is renaming the system of records from Non-VA Fee Basis Records-VA to Non-VA Care (Fee) Records-VA. The system number is changed from 23VA16 to 23VA10NB3 to reflect the current organizational alignment.

The System Location in this system of records is being amended to include the VA Financial Services Center (FSC), Austin, Texas; Austin Information Technology Center (AITC), Austin, Texas. This section will remove electronic images of fee claims processed as certified payments retained at the VA Financial Service Center (FSC) & Austin Information Technology Center (AITC), Austin, Texas. The words Non-VA Care and Purchased Care have also been included.


The Purpose in this system of records is being amended to include Third Party Liability. Also, this section will include the VA FSC as one of the agencies conducting audits, reviews, and investigations.

The Retention and Disposal is being amended to include Non-VA Care. The System Manager and Address is amending the official maintaining the System as the Director, National Non-VA Care (Fee) Program Office, VHA Chief Business Office Purchased Care.

The Record Access Procedure section is being amended to include health records. Also including those individuals seeking information regarding access to claims and/or billing records will write to the VHA Chief Business Office Purchased Care, Privacy Act Office, P.O. BOX 489060, Denver, CO. All Requests for records about another person are required to provide a Request for an Authorization to Release Medical Records or Health Information signed by the record subject by using form VA Form 10–5345.

The Record Source Categories is being amended to include the VA FSC as a source of information to the record system.

The Report of Intent to Amend a System on Records Notice and an advance copy of the system notice have been sent to the appropriate Congressional committees and to the Director of the Office of Management
and Budget (OMB) as required by 5
U.S.C. 552a(e) (Privacy Act) and
guidelines issued by OMB (65 FR
77677), December 12, 2000.

Signing Authority: The Secretary of
Veterans Affairs, or designee, approved
this document and authorized the
undersigned to sign and submit the
document to the Office of the Federal
Register for publication electronically as
an official document of the Department
of Veterans Affairs. Robert L. Nabors II,
Chief of Staff, approved this document
on [insert date], for publication.

Approved: July 9, 2015.

Kathleen M. Manwell,
Program Analyst, VA Privacy Service, Office
of Privacy and Records Management,
Department of Veterans Affairs.

23VA10NB3

SYSTEM NAME:
Non-VA Care (Fee) Records-VA

SYSTEM LOCATION:
Paper and electronic records,
including electronic images of Non-VA Care
(fee) claims are maintained at the
authorizing VA healthcare facility; the
VA Financial Services Center (FSC),
Austin, Texas; Austin. Information
Technology Center (AITC), Austin,
Texas; and Federal record centers.
Information is also stored in automated
storage media records that are
maintained at the authorizing VA
healthcare facility; VA Chief Business
Office Purchased Care (CBOPC), Denver,
Colorado; Department of Veterans
Affairs Headquarters, Washington, DC;
VA Allocation Resource Center (ARC),
Braintree, Massachusetts; VA Office of
Information Field Offices (OIFOs); and
FSC & AITC. Address locations for VA
facilities are listed in VA Appendix 1 of the
biennial Privacy Act Issuances publication.

CATEGORIES OF INDIVIDUALS COVERED BY THE
SYSTEM:

1. Veterans who seek healthcare
services under 38 U.S.C. Chapter 17.
2. Beneficiaries of other Federal
gencies authorized VA medical
services.
3. Pensioned members of allied forces
seeking healthcare services under 38
4. Healthcare providers treating
individuals who receive care under 38
U.S.C. Chapters 1 and 17.

CATEGORIES OF RECORDS IN THE SYSTEM:
Records maintained in this system
include application, eligibility, and
claim information regarding payment
determination for medical services
provided to VA beneficiaries by non-VA
healthcare institutions and providers.

Application and eligibility data may
include personal information of the
claimant (e.g., name, address, social
security number, date of birth, date of
death, VA claim number, other health
insurance data), description of VA
adjudicated compensable or non-
compensable medical conditions, and
military service data (e.g., dates, branch
and character of service, medical
information). Claim data in this system
may include information needed to
correctly consider claims for payment
such as an Explanation of Benefit (EOB),
description of the medical conditions
treated and services provided,
authorization and treatment dates,
amounts claimed for healthcare
services, health records including films,
and payment information (e.g., invoice
number, account number, date of
payment, payment amount, check
number, payee identifiers). Additional
information may include the healthcare
provider’s name, address, and taxpayer
identification number, correspondence
concerning individuals and documents
pertaining to claims for medical
services, reasons for denial of payment,
and appellate determinations.

AUTHORITY FOR MAINTENANCE OF THE SYSTEM:
Title 5 U.S.C 301, Title 26 U.S.C 61.
Title 38, U.S.C. sections 31, 109, 111,
501, 1151 1703, 1705, 1710, 1712, 1717,
1720, 1721, 1724, 1725, 1727, 1728,
1741–1743, 1781, 1786, 1787, 3102,
5701 (b)(6)(g)(2)(g)(4)(c)(1), 5724, 7105,
7332, and 8131–8137. 38 Code of
Federal Regulations 2.6 and 45 CFR part
160 and 164. Title 44 U.S.C and Title 45
U.S.C. Veterans Access, Choice, and
Accountability Act of 2014.

PURPOSE(S):
Records may be used to establish,
determine, and monitor eligibility to receive
VA benefits and for authorizing
and paying Non-VA healthcare services
furnished to veterans and beneficiaries.
Other uses of this information include
reporting healthcare provider earnings
to the Internal Revenue Service; Third
Party Liability, preparing responses to
inquiries; performing statistical analyses
for use in managerial activities, resource
allocation and planning; processing and
adjudicating administrative benefit
claims by VBA Regional Office (RO)
staff; conducting audits, reviews and
investigations by staff of the VA
healthcare facility, Veterans Integrated
Service Network (VISN) Offices, VA
FSC, VA Headquarters, and the VA
Office of Inspector General (OIG); in the
conduct of law enforcement
investigations; and in the performance
of quality assurance audits, reviews and
investigations.

ROUTINE USES OF RECORDS MAINTAINED IN THE
SYSTEM, INCLUDING CATEGORIES OF USERS AND
THE PURPOSES OF SUCH USES:
To the extent that records contained
in the system include information
protected by 45 CFR parts 160 and 164,
i.e., individually identifiable health
information, and 38 U.S.C. 7332, i.e.,
medical treatment information related to
drug abuse, alcoholism or alcohol abuse,
sickle cell anemia or infection with the
human immunodeficiency virus, that
information cannot be disclosed under a
routine use unless there is also specific
statutory authority in 38 U.S.C. 7332
and regulatory authority in 45 CFR parts
160 and 164 permitting disclosure.
1. VA may disclose on its own
initiative any information in this
system, except the names and home
addresses of veterans and their
beneficiaries, which is relevant to a
suspected or reasonably imminent
violation of law, whether civil, criminal
or regulatory in nature, and whether
arising by general or program statute or
rule or order issued pursuant thereto, to a Federal, State,
local, or Tribal agency charged with the
responsibility of investigating or
prosecuting such violation, or charged
with enforcing or implementing the
statute, regulation, rule or order. VA
may disclose on its own initiative the
names and addresses of Veterans and
their beneficiaries to a Federal agency
charged with the responsibility of
investigating or prosecuting civil,
criminal, or regulatory violations of law,
or charged with enforcing or
implementing the statute, regulation,
rule or order issued pursuant thereto.
2. A record from this system of
records may be disclosed to a Federal,
State, or local government agency,
maintaining civil, criminal, or other
relevant information, such as current
licenses, registration or certification, if
necessary, to obtain information
relevant to an agency decision
concerning the hiring or retention of an
employee, the use of an individual as a
counselor, attending or to provide Non-
VA Care (fee), the issuance of a security
clearance, the granting of a contract, or
the issuance of a license, grant, or any
other health, educational or welfare
benefits. Any information in this system
may be disclosed to any of the above-listed
governmental organizations as part of a
series of ongoing computer matches to
determine if VA healthcare practitioners
and private practitioners used by the VA
hold current, unrestricted licenses, or
are currently registered in a State, and
are board certified in their specialty, if
any.
3. VA may disclose information
from this system of records to a Federal
agency or the District of Columbia government, in response to its request, in connection with the hiring or retention of an employee and the issuance of a security clearance as required by law, the reporting of an investigation of an employee, the issuance of a license, grant, or other benefit by the requesting agency, to the extent that the information is relevant and necessary to the requesting agency’s decision.

4. Information from this system of records may be disclosed to the Department of the Treasury to facilitate VA payment to physicians, clinics, and pharmacies for reimbursement of services rendered, to facilitate payments to veterans for reimbursements of authorized expenses, or to collect, by set off or otherwise, debts owed the United States.

5. Disclosure may be made to a congressional office, from the record of an individual, in response to an inquiry from the congressional office made at the request of the individual.

6. Disclosure may be made to National Archives and Records Administration (NARA), and General Services Administration (GSA) in records management inspections conducted under authority of 44 United States Code.

7. Records from this system of records may be disclosed to a Federal agency or to a State or local government licensing board and/or to the Federation of State Medical Boards or a similar nongovernment entity which maintains records concerning individuals’ employment histories or concerning the issuance, retention or revocation of licenses, certifications, or registration necessary to practice an occupation, profession or specialty, in order for the agency to obtain information relevant to an agency decision concerning the hiring, retention or termination of an employee or to inform a Federal agency or non-VA healthcare entity relating to possible incompetence or improper professional conduct that adversely affects the clinical privileges of a physician or dentist for a period longer than 30 days; or (c) the acceptance of the surrender of clinical privileges or any restriction of such privileges by a physician or dentist either while under investigation by the healthcare entity relating to possible incompetence or improper professional conduct, or in return for not conducting such an investigation or proceeding. These records may also be disclosed as part of a computer-matching program to accomplish these purposes.

10. Relevant identifying and medical treatment information (excluding medical treatment information related to drug or alcohol abuse, infection with the human immunodeficiency virus or sickle cell anemia) may be disclosed to a Federal agency or non-VA healthcare provider or institution, including their billing or collection agent, when VA refers a patient for treatment or medical services, or authorizes a patient to obtain non-VA medical services and the information is needed by the Federal agency or non-VA institution or provider to perform the services, or for VA to obtain sufficient information in order to consider or make payment for healthcare services, to evaluate the services rendered, or to determine the need for additional services.

11. Information maintained in this system concerning non-VA healthcare institutions and providers, including name, address, social security or employer’s taxpayer identification numbers, may be disclosed to the Department of the Treasury, Internal Revenue Service, to report calendar year earnings of $600 or more for income tax reporting purposes.

12. The name, date of birth and social security number of a Veteran or beneficiary, and any other identifying and claim information as is reasonably necessary, such as provider identification, description of services furnished, and VA payment amount, may be disclosed to another Federal agency for its use in identifying potential duplicate payments for healthcare services paid by Department of Veteran Affairs and that agency. This information may also be disclosed as part of a computer matching agreement to accomplish this purpose.

13. Relevant information from this system of records may be disclosed to individuals, organizations, or private or public agencies, with whom VA has a contract or agreement to perform such services as VA may deem practicable for the purposes of laws administered by VA, in order for the contractor or subcontractor to perform the services of the contract or agreement.

14. Any relevant information in this system of records may be disclosed to attorneys, insurance companies, employers, and courts, boards, or commissions; such disclosures may be made only to the extent necessary to aid VA in the preparation, presentation, and prosecution of claims authorized under Federal, State, or local laws, and regulations promulgated thereunder.

15. VA may disclose information from this system of records to the Department of Justice (DoJ), either on VA’s initiative or in response to DoJ’s request for the information, after either VA or DoJ determines that such information is relevant to DoJ’s representation of the United States or any of its components in legal proceedings before a court or administrative body, provided that, in each case, the agency also determines prior to disclosure that release of the records to the DoJ is a use of the information contained in the records that is compatible with the purpose for which VA collected the records. VA, on its own initiative, may disclose records in this system of records in legal proceedings before a court or administrative body after determining that the disclosure of the records to the court or administrative body is a use of the information contained in the records that is compatible with the purpose for which VA collected the records. Any information in this system may be disclosed in connection with
any proceeding for the collection of an amount owed to the United States by virtue of a person’s participation in any benefit program administered by the Veterans Health Administration when in the judgment of the Secretary, or an official generally delegated such authority under standard agency delegation of authority rules (38 CFR 2.6), such disclosure is deemed necessary and proper, in accordance with 38 U.S.C. 5701(b)(6).

17. The name and address of a veteran or beneficiary, and other information as is reasonably necessary to identify such individual, including personal information obtained from other Federal agencies through computer matching programs, and any information concerning the individual’s indebtedness to the United States by virtue of the individual’s participation in a benefits program administered by VA, may be disclosed to a consumer reporting agency for the purpose of locating the individual, obtaining a consumer report to determine the ability of the individual to repay an indebtedness, or assisting in the collection of such indebtedness provided that the applicable requirements of 38 U.S.C. 5701(g)(2) and 38 U.S.C. 5701(g)(4) have been met.

18. In response to an inquiry about a named individual from a member of the general public, information from this system may be disclosed to report the amount of VA monetary benefits being received by the individual. This disclosure is consistent with 38 U.S.C. 5701(c)(1).

19. VA may disclose information from this system to a Federal agency for the purpose of conducting research and data analysis to perform a statutory purpose of that Federal agency upon the prior written request of that agency, provided that there is legal authority under all applicable confidentiality statutes and regulations to provide the data and VA has determined prior to the disclosure that the VA data handling requirements are satisfied.

20. Any information in this system of records relevant to a claim of a Veteran or beneficiary, such as the name, address, the basis and nature of a claim, amount of benefit payment information, medical information and military service and active duty separation information may be disclosed to accredited service organizations, VA approved claim agents and attorneys acting under a declaration of representation, so that these individuals can aid claimants in the preparation, presentation and prosecution of claims under the laws administered by VA. The name and address of a claimant will not, however, be disclosed to these individuals under this routine use if the claimant has not requested the assistance of an accredited service organization, claims agent or an attorney.

21. Any information in this system, including medical information, the basis and nature of claim, the amount of benefits, and other personal information may be disclosed to a VA Federal fiduciary or a guardian ad litem in relation to his or her representation of a claimant, but only to the extent necessary to fulfill the duties of the VA Federal fiduciary or the guardian ad litem.

22. The individual’s name, address, social security number and the amount (excluding interest) of any indebtedness which is waived under 38 U.S.C. 3102, compromised under 4 CFR part 103, otherwise forgiven, or for which the applicable statute of limitations for enforcing collection has expired, may be disclosed to the Department of the Treasury, Internal Revenue Service, as a report of income under 26 U.S.C. 61(a)(12).

23. The name of a veteran or beneficiary, other information as is reasonably necessary to identify such individual, and any other information concerning the individual’s indebtedness by virtue of a person’s participation in a benefits program administered by VA, may be disclosed to the Department of the Treasury, Internal Revenue Service, for the collection of Title 38 benefit overpayments, overdue indebtedness, and/or costs of services provided to an individual not entitled to such services, by the withholding of all or a portion of the person’s Federal income tax refund.

24. The name, date of birth, and social security number of a Veteran or beneficiary, and other identifying information as is reasonably necessary may be disclosed to Social Security Administration for the purpose of validating social security numbers. This information may also be disclosed as part of a computer matching agreement to conduct computer matches, to obtain information to determine or verify eligibility of Veterans who are receiving VA medical care under relevant sections of Title 38 U.S.C.

25. VA may disclose patient identifying information to Federal agencies and VA and government-wide third-party insurers responsible for payment of the cost of medical care for the identified patients, in order for VA to seek recovery of the medical care costs. These records may also be disclosed as part of a computer matching program to accomplish this purpose.

26. Relevant information from this system of records may be disclosed to an accrediting Quality Review and Peer Review Organization with which VA has an agreement or contract to conduct such reviews in connection with the review of claims or other review activities associated with VA healthcare facility accreditation to professionally accepted standards, such as The Joint Commission or Utilization Review Accreditation Commission (URAC) or American Accreditation HealthCare Commission.

27. Eligibility and claim information from this system of records may be disclosed verbally or to a healthcare provider seeking reimbursement for claimed medical services to facilitate billing processes, verify eligibility for requested healthcare services, and provide payment information for claimed services. Eligibility or entitlement information disclosed may include the name, social security number, effective dates of eligibility, reasons for any period of ineligibility, and evidence of other health insurance information of the named individual. Claim information disclosed may include payment information such as payment identification number, date of payment, date of service, amount billed, amount paid, name of payee, and reasons for non-payment.

28. Identifying information, including social security number of Veterans, spouse(s) of Veterans, and dependents of Veterans, may be disclosed to other Federal agencies for purposes of conducting computer matches, to obtain information to determine or verify eligibility of Veterans who are receiving VA medical care under relevant sections of Title 38 U.S.C.

29. VA may disclose patient identifying information to Federal agencies and VA and government-wide third-party insurers responsible for payment of the cost of medical care for the identified patients, in order for VA to seek recovery of the medical care costs. These records may also be disclosed as part of a computer matching program to accomplish this purpose.

30. Disclosure to other Federal agencies may be made to assist such agencies in preventing and detecting possible fraud or abuse by individuals in their operations and programs.

31. VA may, on its own initiative, disclose any information or records to appropriate agencies, entities, and persons when (1) VA suspects or has confirmed that the integrity or confidentiality of information in the system of records has been compromised; (2) the Department has determined that as a result of the suspected or confirmed compromise, there is a risk of embarrassment or harm to the reputation of the record subjects, harm to economic or property interests, identity theft or fraud, or harm to the security, confidentiality, or integrity of
this system or other systems or programs (whether maintained by the Department or another agency or entity) that rely upon the potentially compromised information; and (3) the disclosure is to agencies, entities, or persons whom VA determines are reasonably necessary to assist or carry out the Department’s efforts to respond to the suspected or confirmed compromise and prevent, minimize, or remedy such harm. This routine use permits disclosures by the Department to respond to a suspected or confirmed data breach, including the conduct of any risk analysis or provision of credit protection services as provided in 38 U.S.C. 5724, as the terms are defined in 38 U.S.C. 5727.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:**

**STORAGE:**
Records are maintained on paper documents or stored electronically by magnetic discs, magnetic tape, and optical or digital imaging at the authorizing VA healthcare facility. Reports and information on automated storage media (e.g., microfilm, microfiche, magnetic tape and disks, and digital and laser optical media) is stored at the authorizing VA healthcare facility, VA Headquarters, ARC, OIFOs, FSC, AITC, and Veterans Integrated Service Network (VISN) offices.

Information pertaining to electronic claims submitted to VA for payment consideration may be stored at the authorizing VA healthcare facility, FSC, AITC, and at CBOPC. Records maintained at CBOPC are stored electronically.

**RETRIEVABILITY:**
Paper and electronic records pertaining to the individual may be retrieved by the name or Social Security number of the record subject. Records pertaining to the healthcare provider are retrieved by the name or Social Security number and taxpayer identification number of the non-VA healthcare institution or provider. Records at the ARC are retrieved only by Social Security number.

**SAFEGUARDS:**
1. VA will maintain the data in compliance with applicable VA security policy directives that specify the standards that will be applied to protect sensitive personal information. Contractors and their subcontractors who access the data are required to maintain the same level of security as VA staff. Working spaces and record storage areas in VA facilities are restricted to VA employees. Generally, file areas are locked after normal duty hours and healthcare facilities are protected from outside access by security personnel. Access to the records is restricted to VA employees who have a need for the information in the performance of their official duties. Employee records or records of public figures or otherwise sensitive records are generally stored in separate locked files.

2. Electronic data security complies with applicable Federal Information Processing Standards (FIPS) issued by the National Institute of Standards and Technology (NIST). Access to computer rooms at healthcare facilities is generally limited by appropriate locking devices and restricted to authorized VA employees and vendor personnel. Peripheral devices are generally placed in secure areas (areas that are locked or have limited access) or are otherwise protected. Access to file information is controlled at two levels: The system recognizes authorized employees by a series of individually unique passwords/codes that must be changed periodically by the employee, and employees are limited by role-based access to only that information in the file which is needed in the performance of their official duties. Information that is downloaded and maintained on personal computers is afforded similar storage and access protections as the data that is maintained in the original files. Remote access to file information by staff of the OIFOs, and access by OIG staff conducting an audit or investigation at the healthcare facility or an OIG office location remote from the healthcare facility is controlled in the same manner.

3. Access to FSC and AITC is generally restricted to each Center’s employees, custodial personnel and security personnel. Access to computer rooms is restricted to authorized operational personnel through electronic locking devices. All other persons gaining access to computer rooms are escorted. Authorized VA employees at remote locations, including VA healthcare facilities, OIFOs, VA Headquarters, VISN offices, and OIG headquarters and field staff, may access information stored in the computer. Access is controlled by individually unique passwords/codes that must be changed periodically by the employee.

4. Access to records maintained at VA Headquarters, ARC, OIFOs, and VISN offices is restricted to VA employees who have a need for the information in the performance of their official duties. Access to information stored on automated storage media is controlled by individually unique passwords/codes that must be changed periodically by the employee.

5. Information downloaded and maintained by the OIG Headquarters and field offices on automated storage media is secured in storage areas or facilities to which only OIG staff members have access. Paper documents are similarly secured. Access to paper documents and information on automated storage media is limited to OIG employees who have a need for the information in the performance of their official duties. Access to information stored on automated storage media is controlled by individually unique passwords/codes.

6. Access to records maintained at CBOPC Office of Information and Technology (OI&T) is restricted to VA employees who have a need for the information in the performance of their official duties. Access to information stored on automated storage media is controlled by individually unique passwords/codes that must be changed periodically by the employee. Authorized VA employees at remote locations including VA healthcare facilities may access and print information stored in the computer. Access is controlled by individually assigned unique passwords/codes. Records are maintained in a secured, pass card protected and alarmed room. The facilities are protected from outside access during non-working hours by security personnel.

**RETENTION AND DISPOSAL:**
Paper and electronic documents at the authorizing healthcare facility related to the authorizing the Non-VA Care (fee) and the services authorized, billed and paid for are maintained in “Patient Medical Records—VA” (24VA10P2). These records are retained at healthcare facilities for a minimum of three years after the last episode of care. After the third year of inactivity the paper records are transferred to a records facility for seventy-two (72) more years of storage. Automated storage media, imaged Non-VA Care (fee) claims, and other paper documents that are included in this system of records and not maintained in “Patient Medical Records—VA” (24VA10P2) are retained.
and disposed of in accordance with disposition authority approved by the Archivist of the United States.

Paper records that are imaged for viewing electronically are destroyed after they have been scanned, and the electronic copy is determined to be an accurate and complete copy of the paper record imaged.

SYSTEM MANAGER(S) AND ADDRESS:
Official responsible for policies and procedures: Chief Business Officer (10NB), Department of Veterans Affairs, Veterans Health Administration, VA Central Office, 810 Vermont Avenue NW., Washington, DC 20420. Official Maintaining the System: Director, National Non-VA Care (Fee) Program Office, VHA Chief Business Office Purchased Care, P.O. Box 469066, Denver, CO 80246.

NOTIFICATION PROCEDURE:
An individual who wishes to determine whether a record is being maintained in this system under the individual’s name or other personal identifier, or who wants to determine the contents of such record, should submit a written request or apply in person to the last VA healthcare facility where care was authorized or rendered. Addresses of VA healthcare facilities may be found in VA Appendix 1 of the Biennial Publication of Privacy Act Issuances. All inquiries must reasonably identify the portion of the Non-VA Care (fee) record involved and the place and approximate date that medical care was provided. Inquiries should include the patient’s full name, social security number, and return address.

RECORD ACCESS PROCEDURE:
Individuals seeking information regarding access to health records and/or contesting health l records may write, call or visit the VA facility where medical care was last authorized or provided. Individuals seeking information regarding access to claims and/or billing records will write to the VHA Chief Business Office Purchased Care, Privacy Office, PO BOX 469060, Denver, CO. All Requests for records about another person are required to provide a Request for an Authorization to Release Medical Records or Health Information signed by the record subject by using form VA Form 10–5345.

CONTESTING RECORD PROCEDURES:
(See Record Access Procedures above.)

RECORD SOURCE CATEGORIES:
The Veteran or other VA beneficiary, family members or accredited representatives, and other third parties; military service departments; private medical facilities and healthcare professionals; electronic trading partners; other Federal agencies; Veterans Health Administration facilities and automated systems; Veterans Benefits Administration facilities and automated systems; VA FSC facility and automated systems; and deployment status and availability.

[FR Doc. 2015–18646 Filed 7–29–15; 8:45 am]