

# Notices

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This section of the FEDERAL REGISTER contains documents other than rules or proposed rules that are applicable to the public. Notices of hearings and investigations, committee meetings, agency decisions and rulings, delegations of authority, filing of petitions and applications and agency statements of organization and functions are examples of documents appearing in this section.

## ADMINISTRATIVE CONFERENCE OF THE UNITED STATES

[OMB Control Number: 3002-0006]

### Information Collection Request: Generic Clearance for the Collection of Qualitative Feedback on Agency Service Delivery (Reinstatement Without Change)

**AGENCY:** Administrative Conference of the United States.

**ACTION:** Sixty-day notice requesting comments on reinstatement without change of a previously approved information collection.

**SUMMARY:** Pursuant to the Paperwork Reduction Act of 1995 (PRA) (44 U.S.C. 3501 et. seq.), the Administrative Conference of the United States is requesting public comments on the reinstatement without change by the Office of Management and Budget (OMB) of a previously approved Information Collection Request (ICR), 3002-0006, "Generic Clearance for the Collection of Qualitative Feedback on Agency Service Delivery." This collection was developed as part of a Federal Government-wide effort to streamline the process for seeking feedback from the public on service delivery. This notice announces our intent to submit this collection to OMB for approval and solicits comments on specific aspects for the proposed information collection.

The draft supporting statement is essentially unchanged from the supporting statement for the previously approved ICR, other than to note that the proposed ICR is a reinstatement without change. The supporting statement previously submitted is available by inserting the above OMB control number at [www.reginfo.gov/public/do/PRAsearch](http://www.reginfo.gov/public/do/PRAsearch).

**DATES:** Consideration will be given to all comments received by December 8, 2014.

**ADDRESSES:** Interested persons may submit written comments to either of the following:

(1) *Email:* [info@acus.gov](mailto:info@acus.gov), with ICR Comments in the subject line.

(2) *Mail:* ICR Comments, Administrative Conference of the United States, 1120 20th Street NW., Suite 706 South, Washington, DC 20036.

#### FOR FURTHER INFORMATION CONTACT:

David Pritzker, Deputy General Counsel, Administrative Conference of the United States, Suite 706 South, 1120 20th Street NW., Washington, DC 20036; Telephone 202-480-2080, Email: [dpritzker@acus.gov](mailto:dpritzker@acus.gov).

#### SUPPLEMENTARY INFORMATION:

*Title:* Generic Clearance for the Collection of Qualitative Feedback on Agency Service Delivery.

*Abstract:* The proposed information collection activity provides a means to garner qualitative customer and stakeholder feedback in an efficient, timely manner, in accordance with the Administration's commitment to improving service delivery. By qualitative feedback we mean information that provides useful insights on perceptions and opinions, but are not statistical surveys that yield quantitative results that can be generalized to the population of study. This feedback will provide insights into customer or stakeholder perceptions, experiences and expectations, provide an early warning of issues with service, or focus attention on areas where communication, training or changes in operations might improve delivery of products or services. These collections will allow for ongoing, collaborative and actionable communications between the Agency and its customers and stakeholders. It will also allow feedback to contribute directly to the improvement of program management.

The solicitation of feedback will target areas such as: timeliness, appropriateness, accuracy of information, courtesy, efficiency of service delivery, and resolution of issues with service delivery. Responses will be assessed to plan and inform efforts to improve or maintain the quality of service offered to the public. If this information is not collected, vital feedback from customers and stakeholders on the Agency's services will be unavailable.

The Agency will only submit a collection for approval under this

generic clearance if it meets the following conditions:

- The collections are voluntary;
  - The collections are low-burden for respondents (based on considerations of total burden hours, total number of respondents, or burden-hours per respondent) and are low-cost for both the respondents and the Federal Government;
  - The collections are non-controversial and do not raise issues of concern to other Federal agencies;
  - Any collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the near future;
  - Personally identifiable information (PII) is collected only to the extent necessary and is not retained;
  - Information gathered will be used only internally for general service improvement and program management purposes and is not intended for release outside of the agency;
  - Information gathered will not be used for the purpose of substantially informing influential policy decisions; and
  - Information gathered will yield qualitative information; the collections will not be designed or expected to yield statistically reliable results or used as though the results are generalizable to the population of study.
- Feedback collected under this generic clearance provides useful information, but it does not yield data that can be generalized to the overall population. This type of generic clearance for qualitative information will not be used for quantitative information collections that are designed to yield reliably actionable results, such as monitoring trends over time or documenting program performance. Such data uses require more rigorous designs that address: the target population to which generalizations will be made, the sampling frame, the sample design (including stratification and clustering), the precision requirements or power calculations that justify the proposed sample size, the expected response rate, methods for assessing potential non-response bias, the protocols for data collection, and any testing procedures that were or will be undertaken prior to fielding the study. Depending on the degree of influence the results are likely to have, such collections may still be

eligible for submission for other generic mechanisms that are designed to yield quantitative results.

As a general matter, information collections will not result in any new system of records containing privacy information and will not ask questions of a sensitive nature, such as sexual behavior and attitudes, religious beliefs, and other matters that are commonly considered private.

*Current Actions:* Reinstatement without change of a previously approved collection of information.

*Type of Review:* Reinstatement without change.

*Affected Public:* Individuals and households, businesses and organizations, State, Local or Tribal Government.

Below we provide projected average estimates for the next three years:

*Average expected annual number of activities:* 6.

*Average number of respondents per activity:* 110.

*Annual responses:* 660.

*Frequency of response:* Once per request.

*Average minutes per response:* 6–60.

*Burden hours:* 210–285.

*Request for Comments:* Comments submitted in response to this notice will be summarized and/or included in the request for OMB approval. Comments are invited on: (a) Whether the collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency's estimate of the burden of the collection of information; (c) ways to enhance the quality, utility, and clarity of the information to be collected; (d) ways to minimize the burden of the collection of information on respondents, including through the use of automated collection techniques or other forms of information technology; and (e) estimates of capital or start-up costs and costs of operation, maintenance, and purchase of services to provide information. Burden means the total time, effort, or financial resources expended by persons to generate, maintain, retain, disclose or provide information to or for a Federal agency. This includes the time needed to review instructions; to develop, acquire, install and utilize technology and systems for the purpose of collecting, validating and verifying information, processing and maintaining information, and disclosing and providing information; to train personnel and to be able to respond to a collection of information, to search data sources, to complete and review

the collection of information; and to transmit or otherwise disclose the information.

All written comments will be available for public inspection at the offices of the Administrative Conference of the United States, at the address shown above.

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid Office of Management and Budget control number.

Dated: October 3, 2014.

**Shawne C. McGibbon,**  
*General Counsel.*

[FR Doc. 2014–24031 Filed 10–8–14; 8:45 am]

**BILLING CODE P**

## COMMISSION ON CIVIL RIGHTS

### Sunshine Act Meeting

**AGENCY:** United States Commission on Civil Rights.

**ACTION:** Notice of Commission Field Briefing

**DATES:** *Date and Time:* Friday, October 17, 2014; 9:00 a.m. EDT.

**ADDRESSES:** *Place:* Rosen Plaza Hotel, The Grand Ballroom, 9700 International Drive, Orlando, Florida 32819.

**FOR FURTHER INFORMATION CONTACT:** Lenore Ostrowsky, Acting Chief, Public Affairs Unit (202) 376–8591.

Hearing-impaired persons who will attend the briefing and require the services of a sign language interpreter should contact Pamela Dunston at (202) 376–8105 or at [signlanguage@usccr.gov](mailto:signlanguage@usccr.gov) at least seven business days before the scheduled date of the meeting.

#### SUPPLEMENTARY INFORMATION:

#### BRIEFING AGENDA—9:00 a.m.–3:30 p.m.

- This briefing is open to the public.  
Topic: *Stand Your Ground Laws and Its Impact*
- I. Introductory Remarks by Chairman Castro
  - II. Issue Panel I—9:05 a.m.–10:45 a.m.:  
SYG laws and its impact  
Speakers' Remarks and Questions from Commissioners
  - III. Issue Panel II—10:45 a.m.–12:25 p.m.: Data Collection: What we have and what we need  
Speakers' Remarks and Questions from Commissioners
  - IV. LUNCH—12:30 p.m.–1:30 p.m.
  - V. Issue Panel IV—1:35 p.m.–3:10 p.m.:  
SYG: Pros and Cons  
Speakers' Remarks and Questions from Commissioners

## VI. Adjourn Briefing

Dated: October 7, 2014.

**Marlene Sallo,**  
*Staff Director.*

[FR Doc. 2014–24210 Filed 10–7–14; 11:15 am]

**BILLING CODE 6335–01–P**

## DEPARTMENT OF COMMERCE

### Membership of the Office of the Secretary Performance Review Board

**AGENCY:** Department of Commerce.

**ACTION:** Notice of Membership on the Office of the Secretary Performance Review Board.

**SUMMARY:** In accordance with 5 U.S.C. 4314(c)(4), Department of Commerce (DOC) announces the appointment of persons to serve as members of the Office of the Secretary (OS) Performance Review Board (PRB). The OS PRB is responsible for reviewing performance ratings, pay adjustments and bonuses of Senior Executive Service (SES) members. The term of the new members of the OS PRB will expire December 31, 2016.

**DATES:** *Effective Date:* The effective date of service of appointees to the Office of the Secretary Performance Review Board is upon publication of this notice.

**FOR FURTHER INFORMATION CONTACT:** Denise A. Yaag, Director, Office of Executive Resources, Office of Human Resources Management, Office of the Director, 14th and Constitution Avenue NW., Washington, DC 20230, (202) 482–3600.

**SUPPLEMENTARY INFORMATION:** The names, position titles, and type of appointment of the members of the OS/PRB are set forth below by organization: Department of Commerce, Office of the Secretary, 2014–2016, Performance Review Board Membership.

#### Office of the Secretary

Theodore Constantine Johnston,  
Director, Office of White House  
Liaison (Noncareer)

#### Office of the Chief Financial Officer and Assistant Secretary for Administration

Frederick E. Stephens, Deputy Assistant Secretary for Administration (Noncareer)  
Suzan J. Aramaki, Director, Office of Civil Rights (Career)  
Narahari Sastry, Deputy Assistant Secretary for Resources Management, Office of Security (Career)  
Teresa S. Coppolino, Director, Financial Management Systems (Career)  
Gordon T. Alston, Director, Financial Reporting and Internal Controls (Career)