

ESTIMATED ANNUALIZED BURDEN HOURS

Type of respondent	Form name	Number of respondents	Number of responses per respondent	Average burden per response (in hours)	Total burden hours
State/local health department staff ...	General Contact Investigation Outcome Reporting Form (Air).	12	1	5/60	1
Cruise Ship Physicians/Cargo Ship Managers.	General Contact Investigation Outcome Reporting Form (Maritime—word version).	100	1	5/60	8
Cruise Ship Physicians/Cargo Ship Managers.	General Contact Investigation Outcome Reporting Form (Maritime—Excel version).	100	1	5/60	8
State/local health department staff ...	General Contact Investigation Outcome Reporting Form (Land).	12	1	5/60	1
State/local health department staff ...	TB Contact Investigation Outcome Reporting Form (Air).	1,244	1	5/60	104
Cruise Ship Physicians/Cargo Ship Managers.	TB Contact Investigation Outcome Reporting Form (Maritime—word version).	150	1	5/60	13
Cruise Ship Physicians/Cargo Ship Managers.	TB Contact Investigation Outcome Reporting Form (Maritime—Excel version).	150	1	5/60	13
State/local health department staff ...	Measles Contact Investigation Outcome Reporting Form (Air).	964	1	5/60	80
Cruise Ship Physicians/Cargo Ship Managers.	Measles Contact Investigation Outcome Reporting Form (Maritime—word version).	63	1	5/60	5
Cruise Ship Physicians/Cargo Ship Managers.	Measles Contact Investigation Outcome Reporting Form (Maritime—excel version).	63	1	5/60	5
State/local health department staff ...	Rubella Contact Investigation Outcome Reporting Form (Air).	95	1	5/60	8
Cruise Ship Physicians/Cargo Ship Managers.	Rubella Contact Investigation Outcome Reporting Form (Maritime—word version).	12	1	5/60	1
Cruise Ship Physicians/Cargo Ship Managers.	Rubella Contact Investigation Outcome Reporting Form (Maritime—excel version).	12	1	5/60	1
<b>Total</b> .....	.....	.....	.....	.....	<b>248</b>

**LeRoy A. Richardson,**  
*Chief, Information Collection Review Office,  
 Office of Scientific Integrity, Office of the  
 Associate Director for Science, Office of the  
 Director, Centers for Disease Control and  
 Prevention.*

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**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Administration for Children and Families**

**Submission for OMB Review; Comment Request**

*Title:* ADP & Services Conditions for FFP for ACF.

*OMB No.:* 0970–0417.

Description: State child support agencies are required to establish and operate a federally approved statewide automated data processing and information retrieval system to assist in child support enforcement. States are

required to submit an initial advance automated data processing planning document (APD) containing information to assist the Secretary of the Department of Health and Human Services in determining if the state computerized support enforcement system meets federal requirements and providing federal approval. States are also required to submit annually an updated APD for oversight purposes. Based on assessment of the information provided in the initial or updated APDs, states that do not meet federal requirement approval will need to complete an independent verification and validation.

Advance Planning Document (APD) process, established in the rules at 45 CFR Part 95, Subpart F, is the procedure by which States request and obtain approval for Federal financial The participation in their cost of acquiring Automatic Data Processing (ADP) equipment and services. State agencies that submit APD requests provide the Department of Health and Human Services (HHS) with the following

information necessary to determine the States' needs to acquire the requested ADP equipment and/or services:

- (1) A statement of need;
- (2) A requirements analysis and feasibility study;
- (3) A procurement plan;
- (4) A proposed activity schedule; and,
- (5) A proposed budget.

The proposed information collection, is authorized by (1) 42 U.S.C. 654A, which provides a state agency to have a single statewide automated data processing and information retrieval system and sets forth the requirements of that system; (2) 42 U.S.C. 654(16), which provides the state must submit an initial, and annually updated, advance automated data processing planning document for project approval; (3) 45 CFR 307.15, which provides the requirements for approval of advance planning documents; (4) 42 U.S.C 652(d), which provides the Secretary with the authority to approve an APD and to assess the computerized support enforcement system status; 45 CFR 95.626, which determines when an

Independent Verification and Validation must be completed.

HHS' determination of a State Agency's need to acquire requested ADP equipment or services is authorized at

sections 602(a(5)), 652(a)(1), 1396(a)(4) and 1302 of United States Code.  
Respondents: States.

ANNUAL BURDEN ESTIMATES

Instrument	Number of respondents	Number of responses per respondent	Average burden hours per response	Total burden hours
RFP and Contract .....	4	1.5	4	24
Emergency Funding Request .....	5	.1	2	1
Biennial Reports .....	54	1	1.50	81
Advance Planning Document .....	34	1.2	120	4,896
Operational Advance Planning Document .....	20	1	30	600
Independent Verification and Validation (ongoing) .....	3	4	10	120
Independent Verification and Validation (semiannually) .....	1	2	16	32
Independent Verification and Validation (quarterly) .....	1	4	30	120
System Certification .....	1	1	240	240

Estimated Total Annual Burden Hours: 6,414.

*Additional Information:*

Copies of the proposed collection may be obtained by writing to the Administration for Children and Families, Office of Planning, Research and Evaluation, 370 L'Enfant Promenade SW., Washington, DC 20447, Attn: ACF Reports Clearance Officer. All requests should be identified by the title of the information collection. Email address: [infocollection@acf.hhs.gov](mailto:infocollection@acf.hhs.gov).

*OMB Comment:*

OMB is required to make a decision concerning the collection of information between 30 and 60 days after publication of this document in the **Federal Register**. Therefore, a comment is best assured of having its full effect if OMB receives it within 30 days of publication. Written comments and recommendations for the proposed information collection should be sent directly to the following: Office of Management and Budget, Paperwork Reduction Project, Fax: 202-395-7285, Email: [OIRA\\_SUBMISSION@OMB.EOP.GOV](mailto:OIRA_SUBMISSION@OMB.EOP.GOV). Attn: Desk Officer for the Administration for Children and Families.

**Robert Sargis,**

*Reports Clearance Officer.*

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**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Administration for Children and Families**

**Submission for OMB Review; Comment Request**

*Title:* Head Start Family and Child Experiences Survey (FACES).

OMB No.: 0970-0151.

*Description:* The Office of Planning, Research and Evaluation (OPRE), Administration for Children and Families (ACF), U.S. Department of Health and Human Services (HHS), is proposing to collect data for a new round of the Head Start Family and Child Experiences Survey (FACES). Featuring a new "Core Plus" study design, FACES will provide data on a set of key indicators, including information for performance measures. The design allows for more rapid and frequent data reporting (Core studies) and serves as a vehicle for studying more complex issues and topics in greater detail and with increased efficiency (Plus studies).

The FACES Core study will assess the school readiness skills of Head Start children, survey their parents, and ask their Head Start teachers to rate children's social and emotional skills. In addition, FACES will include observations in Head Start classrooms, and program director, center director, and teacher surveys. FACES Plus studies include additional survey content of policy or programmatic interest, and may include additional programs or respondents beyond those participating in the Core FACES study.

Previous notices provided the opportunity for public comment on the proposed Head Start program recruitment and center selection process (FR V.78, pg. 75569 12/12/2013; FR V.79, pg. 8461 02/12/2014) and the data collection (FR V. 79, pg. 11445 02/28/2014). This 30-day notice describes the first set of planned data collection activities for the FACES Core study. Classroom and child sampling information collection, direct child assessments, parent surveys, and

teacher child reports for the Core study are included in this clearance package.

Methods for Core data collection start with site visits to 120 centers in 60 Head Start programs to sample classrooms and children for participation in the study. Field enrollment specialists (FES) will request a list of all Head Start-funded classrooms from Head Start staff and will ask for the teacher's first and last names, the session type (morning, afternoon, full day, or home visitor), and the number of Head Start children enrolled. Then for each selected classroom the FES will request the names and dates of birth of each child enrolled. Approximately two weeks later, assessors will go to the 60 Head Start programs to directly assess the school readiness skills of 2,400 children sampled to participate in FACES. Parents of sampled children will complete surveys on the Web or by telephone about their children, activities they engage in, and family background. Head Start teachers will rate each sampled child's social and emotional skills (approximately 10 children per classroom) using the Web or paper-and-pencil forms.

The purpose of the Core data collection is to support the 2007 reauthorization of the Head Start program (Pub. L. 110-134), which calls for periodic assessments of Head Start's quality and effectiveness. As additional information collection activities are fully developed, in a manner consistent with the description provided in the 60-day notice (79 FR 11445) and prior to use, we will submit these materials for a 30-day public comment period under the Paperwork Reduction Act.

*Respondents:* Head Start children, parents of Head Start children, Head Start teachers and Head Start staff.