

scheduling priorities of the key participants

**Patricia D. Rausch,**

*Advisory Committee Management Officer,  
National Aeronautics and Space  
Administration.*

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**BILLING CODE P**

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## NATIONAL AERONAUTICS AND SPACE ADMINISTRATION

[Notice (14-010)]

### Performance Review Board, Senior Executive Service (SES)

**AGENCY:** National Aeronautics and  
Space Administration (NASA).

**ACTION:** Notice of Membership of SES  
Performance Review Board.

**SUMMARY:** The Civil Service Reform Act of 1978, Public Law 95-454 (Section 405) requires that appointments of individual members to the Performance Review Board (PRB) be published in the **Federal Register**.

The performance review function for the SES in NASA is being performed by the NASA PRB and the NASA Senior Executive Committee. The latter performs this function for senior executives who report directly to the Administrator or the Deputy Administrator and members of the PRB. The following individuals are serving on the Board and the Committee:

#### Performance Review Board

Chairperson, Chief of Staff, NASA  
Headquarters

Executive Secretary, Director, Workforce  
Management and Development  
Division, NASA Headquarters

Associate Administrator, NASA  
Headquarters

Associate Deputy Administrator, NASA  
Headquarters

Associate Administrator for Human  
Exploration and Operations  
Directorate, NASA Headquarters

Associate Administrator for Science  
Mission Directorate, NASA  
Headquarters

Associate Administrator for Aeronautics  
Research Mission Directorate, NASA  
Headquarters

Associate Administrator for Space  
Technology Mission Directorate,  
NASA Headquarters

Associate Administrator for Mission  
Support Directorate, NASA  
Headquarters

Associate Administrator for  
Communications, NASA  
Headquarters

Associate Administrator for Diversity  
and Equal Opportunity, NASA  
Headquarters

Associate Administrator for Education,  
NASA Headquarters

Associate Administrator for  
International and Interagency  
Relations, NASA Headquarters

Associate Administrator for Legislative  
and Intergovernmental Affairs, NASA  
Headquarters

Assistant Administrator for Human  
Capital Management, NASA  
Headquarters

Chief Financial Officer, NASA  
Headquarters

Chief Information Officer, NASA  
Headquarters

Chief Engineer, NASA Headquarters  
Chief, Safety and Mission Assurance,  
NASA Headquarters

Chief Technologist, NASA Headquarters  
Chief Scientist, NASA Headquarters

General Counsel, NASA Headquarters  
Director, Ames Research Center

Director, Dryden Flight Research Center  
Director, Glenn Research Center

Director, Goddard Space Flight Center  
Director, Johnson Space Center

Director, Kennedy Space Center  
Director, Langley Research Center

Director, Marshall Space Flight Center  
Director, Stennis Space Center

#### Senior Executive Committee

Chairperson, Deputy Administrator,  
NASA Headquarters

Chair, Executive Resources Board,  
NASA Headquarters

Chair, NASA Performance Review  
Board, NASA Headquarters

Associate Administrator, NASA  
Headquarters

Associate Deputy Administrator, NASA  
Headquarters

Associate Administrator for Diversity  
and Equal Opportunity, NASA  
Headquarters

**Charles F. Bolden, Jr.,**

*Administrator.*

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## NATIONAL ARCHIVES AND RECORDS ADMINISTRATION

[NARA-2014-014]

### Records Schedules; Availability and Request for Comments

**AGENCY:** National Archives and Records  
Administration (NARA).

**ACTION:** Notice of availability of  
proposed records schedules; request for  
comments.

**SUMMARY:** The National Archives and  
Records Administration (NARA)

publishes notice at least once monthly of certain Federal agency requests for records disposition authority (records schedules). Once approved by NARA, records schedules provide mandatory instructions on what happens to records when no longer needed for current Government business. They authorize the preservation of records of continuing value in the National Archives of the United States and the destruction, after a specified period, of records lacking administrative, legal, research, or other value. Notice is published for records schedules in which agencies propose to destroy records not previously authorized for disposal or reduce the retention period of records already authorized for disposal. NARA invites public comments on such records schedules, as required by 44 U.S.C. 3303a(a).

**DATES:** Requests for copies must be received in writing on or before March 5, 2014. Once the appraisal of the records is completed, NARA will send a copy of the schedule. NARA staff usually prepare appraisal memorandums that contain additional information concerning the records covered by a proposed schedule. These, too, may be requested and will be provided once the appraisal is completed. Requesters will be given 30 days to submit comments.

**ADDRESSES:** You may request a copy of any records schedule identified in this notice by contacting Records Management Services (ACNR) using one of the following means:

Mail: NARA (ACNR), 8601 Adelphi  
Road, College Park, MD 20740-6001.

Email: [request.schedule@nara.gov](mailto:request.schedule@nara.gov).

FAX: 301-837-3698.

Requesters must cite the control number, which appears in parentheses after the name of the agency which submitted the schedule, and must provide a mailing address. Those who desire appraisal reports should so indicate in their request.

**FOR FURTHER INFORMATION CONTACT:**  
Margaret Hawkins, Director, Records  
Management Services (ACNR), National  
Archives and Records Administration,  
8601 Adelphi Road, College Park, MD  
20740-6001. Telephone: 301-837-1799.  
Email: [request.schedule@nara.gov](mailto:request.schedule@nara.gov).

**SUPPLEMENTARY INFORMATION:** Each year Federal agencies create billions of records on paper, film, magnetic tape, and other media. To control this accumulation, agency records managers prepare schedules proposing retention periods for records and submit these schedules for NARA's approval. These schedules provide for the timely transfer into the National Archives of

historically valuable records and authorize the disposal of all other records after the agency no longer needs them to conduct its business. Some schedules are comprehensive and cover all the records of an agency or one of its major subdivisions. Most schedules, however, cover records of only one office or program or a few series of records. Many of these update previously approved schedules, and some include records proposed as permanent.

The schedules listed in this notice are media neutral unless specified otherwise. An item in a schedule is media neutral when the disposition instructions may be applied to records regardless of the medium in which the records are created and maintained. Items included in schedules submitted to NARA on or after December 17, 2007, are media neutral unless the item is limited to a specific medium. (See 36 CFR 1225.12(e).)

No Federal records are authorized for destruction without the approval of the Archivist of the United States. This approval is granted only after a thorough consideration of their administrative use by the agency of origin, the rights of the Government and of private persons directly affected by the Government's activities, and whether or not they have historical or other value.

Besides identifying the Federal agencies and any subdivisions requesting disposition authority, this public notice lists the organizational unit(s) accumulating the records or indicates agency-wide applicability in the case of schedules that cover records that may be accumulated throughout an agency. This notice provides the control number assigned to each schedule, the total number of schedule items, and the number of temporary items (the records proposed for destruction). It also includes a brief description of the temporary records. The records schedule itself contains a full description of the records at the file unit level as well as their disposition. If NARA staff has prepared an appraisal memorandum for the schedule, it too includes information about the records. Further information about the disposition process is available on request.

#### Schedules Pending

1. Department of Commerce, Bureau of Economic Analysis (DAA-0375-2013-0002, 15 items, 15 temporary items). Records of the Balance of Payments Division including correspondence, methodology files, special studies, surveys, and

preliminary records gathered to produce economic tables and adjustments.

2. Department of Commerce, Bureau of Economic Analysis (DAA-0375-2013-0003, 8 items, 8 temporary items). Records of the Direct Investment Division including methodology files, publications, correspondence, special projects, and international transaction surveys.

3. Department of Commerce, National Oceanic and Atmospheric Administration (DAA-0370-2013-0001, 9 items, 9 temporary items). Records related to export administration regulations, including endorsements, inventories, and summary reports.

4. Department of Defense, Office of the Secretary of Defense (DAA-0330-2013-0011, 1 item, 1 temporary item). Guest books containing the signatures and personal comments of high-level visitors to the Secretary of Defense and Deputy Secretary of Defense.

5. Department of Defense, Office of the Secretary of Defense (DAA-0330-2013-0017, 1 item, 1 temporary item). Master files of an electronic information system used to file complaints against postsecondary educational institutions.

6. Department of Defense, Office of the Secretary of Defense (DAA-0330-2013-0019, 1 item, 1 temporary item). Master files of electronic information systems used to review and adjudicate personnel security actions.

7. Department of Defense, Defense Commissary Agency (DAA-0506-2013-0002, 4 items, 4 temporary items). Master files of an electronic information system used by the agency's Office of Inspector General to manage investigations of fraud, waste, and abuse in commissary operations. Also included are policy and procedure records for use of the system.

8. Department of Defense, Defense Health Agency (DAA-0330-2013-0007, 1 item, 1 temporary item). Master files of an electronic information system used to support the treatment of traumatic brain injuries.

9. Department of Defense, Defense Logistics Agency (DAA-0361-2013-0007, 2 items, 2 temporary items). Records used to create recommendations to improve efficiency.

10. Department of Defense, Defense Logistics Agency (DAA-0361-2013-0008, 5 items, 5 temporary items). Records related to the inventory and control of small arms.

11. Department of Education, Federal Student Aid (DAA-0441-2013-0002, 10 items, 10 temporary items). Student aid applications, data files, and financial records related to the Federal student loan program.

12. Department of Health and Human Services, Office of the Secretary (DAA-0468-2013-0014, 1 item, 1 temporary item). Master files of electronic information systems containing patient medical care and tracking records.

13. Department of Homeland Security, Agency-wide (DAA-0563-2012-0002, 30 items, 18 temporary items). Public affairs records of the Department and its component agencies including biographies and speeches not at the executive level, background files for press conference records, copies of audiovisual recordings, and routine communications. Proposed for permanent retention are biographies and speeches at the executive level, press conference records, master files of audiovisual recordings, and significant publications.

14. Department of Justice, Agency-Wide (DAA-0060-2013-0006, 5 items, 5 temporary items). Master files of an electronic information system containing copies of shared documents, account certifications, and system logs.

15. Department of Justice, Federal Bureau of Investigation (DAA-0065-2013-0003, 3 items, 3 temporary items). Master files and outputs of an electronic system used to track and manage surveillance requests.

16. Department of Labor, Bureau of Labor Statistics (DAA-0257-2013-0001, 2 items, 1 temporary item). Electronic copies of economic research papers. Proposed for permanent retention are the paper copies of these records.

17. Department of the Treasury, Internal Revenue Service (DAA-0058-2014-0001, 1 item, 1 temporary item). Taxpayer offers used to settle tax liability cases.

18. Department of the Treasury, Internal Revenue Service (DAA-0058-2014-0002, 1 item, 1 temporary item). Master files of an electronic information system used to reduce the payment of fraudulent tax refunds.

19. Department of the Treasury, Internal Revenue Service (DAA-0058-2014-0003, 1 item, 1 temporary item). Forms used to extract data from compliance systems.

20. Department of the Treasury, Internal Revenue Service (N1-590-12-1, 21 items, 19 temporary items). Records of the Joint Board for the Enrollment of Actuaries including enrollment applications, disciplinary files, reports, correspondence, and related master files of electronic information systems used to track and store case data. Proposed for permanent retention are meeting minutes and organization files.

21. Administrative Office of the United States Courts, Agency-wide

(DAA-0116-2014-0001 3 items, 2 temporary items). Administrative records relating to routine audits, subject files, and general correspondence. Proposed for permanent retention is the correspondence of the Director or the Deputy Director.

22. Administrative Office of the United States Courts, United States Courts of Appeals (DAA-0276-2013-0003, 1 item, 1 temporary item). Circuit mediation records relating to cases.

23. Christopher Columbus Fellowship Foundation, Agency-wide (N1-508-14-1, 15 items, 6 temporary items). Compliance reports, general program correspondence, application records, award records, and routine photographs. Proposed for permanent retention are board of trustees records, correspondence of the executive director, publications, posters, video recordings, and captioned photographs.

24. Court Services and Offenders Supervision Agency for the District of Columbia, Community Supervision Services (DAA-0562-2013-0013, 1 item, 1 temporary item). Master files of an electronic information system used to manage and track closed offender records.

25. National Aeronautics and Space Administration, Agency-wide (DAA-0255-2014-0001, 2 items, 2 temporary items). Employment records of the agency's exchanges, recreational associations, and child care and educational development centers.

26. National Archives and Records Administration, Agency-wide (DAA-0064-2014-0001, 2 items, 1 temporary item). Email records from staff accounts. Proposed for permanent retention are senior agency officials' emails.

27. Securities and Exchange Commission, Division of Economic and Risk Analysis (N1-266-12-01, 15 items, 14 temporary items). Taxonomy development records, organizational information records, academic literature reviews, risk assessment models, and reports supporting rulemaking. Proposed for permanent retention are taxonomies used in the data reporting system.

28. U.S. Commission on Civil Rights, Agency-wide (N1-453-12-1, 103 items, 76 temporary items). Records related to the 10 business units of the agency including congressional affairs, public affairs, equal employment opportunity programs, human resources, administrative services, information technology, and regional programs. Also included are records of the Office of the Staff Director, Office of the General Counsel, Office of Civil Rights Evaluation, and Rankin Civil Rights

Library. Proposed for permanent retention are Commission meeting files of the staff director, transcripts of Commission meetings, executive session files, hearing and briefing records, commissioners' correspondence, special project files, congressional committee files, legislative history files, speech files, biographical files, reports to Congress, project case files, and organizational planning and structure files.

Dated: January 27, 2014.

**Paul M. Wester, Jr.**,  
*Chief Records Officer for the U.S. Government.*

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## NATIONAL FOUNDATION ON THE ARTS AND HUMANITIES

### National Endowment for the Humanities

#### Public Availability of the National Endowment for the Humanities FY 2013 Service Contract Inventory

**AGENCY:** National Endowment for the Humanities.

**ACTION:** Notice of Public Availability of FY 2013 Service Contract Inventory.

**SUMMARY:** In accordance with Section 743 of Division C of the Consolidated Appropriations Act of 2010 (Pub. L. 111-117), the National Endowment for the Humanities (NEH) is publishing this notice to advise the public of the availability of the FY 2013 Service Contract Inventory. This inventory provides information on service contract actions over \$25,000 that were made in FY 2013. The information is organized by function to show how contracted resources are distributed throughout the agency. The inventory has been developed in accordance with guidance issued on November 5, 2010 and December 19, 2011 by the Office of Management and Budget's Office of Federal Procurement Policy (OFPP). OFPP's guidance is available at <http://www.whitehouse.gov/omb/procurement-service-contract-inventories>. NEH has posted its FY 2013 inventory documents on its Web site at the following link: <http://www.neh.gov/about/legal/reports>.

**FOR FURTHER INFORMATION CONTACT:** Barry Maynes in the Administrative Services Office at 202-606-8233 or [bmaynes@neh.gov](mailto:bmaynes@neh.gov).

Dated: January 28, 2014.

**Michael P. McDonald**,  
*General Counsel and Federal Register Liaison Officer.*

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**BILLING CODE 7536-01-P**

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## NATIONAL SCIENCE FOUNDATION

### Notice of Permits Issued Under the Antarctic Conservation Act of 1978

**AGENCY:** National Science Foundation.

**ACTION:** Notice of permits issued under the Antarctic Conservation of 1978, Public Law 95-541.

**SUMMARY:** The National Science Foundation (NSF) is required to publish notice of permits issued under the Antarctic Conservation Act of 1978. This is the required notice.

**FOR FURTHER INFORMATION CONTACT:** Adrian Dahood, ACA Permit Officer, Division of Polar Programs, Rm. 755, National Science Foundation, 4201 Wilson Boulevard, Arlington, VA 22230. Or by email: [ACApermits@nsf.gov](mailto:ACApermits@nsf.gov).

**SUPPLEMENTARY INFORMATION:** On December 19, 2013 the National Science Foundation published a notice in the **Federal Register** of a permit application received. After considering all comments received, the permit was issued on at the close of business on January 21 2014 to: Ari Friedlaender, Permit No. 2014-028.

**Nadene G. Kennedy**,  
*Polar Coordination Specialist, Division of Polar Programs.*

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## SECURITIES AND EXCHANGE COMMISSION

### Submission for OMB Review; Comment Request

Upon Written Request, Copies Available From: Securities and Exchange Commission, Office of Investor Education and Advocacy, Washington, DC 20549-0213.

**Extension:**

Rule 301 and Forms ATS and ATS-R, SEC File No. 270-451, OMB Control No. 3235-0509.

Notice is hereby given that pursuant to the Paperwork Reduction Act of 1995 (44 U.S.C. 3501 *et seq.*), the Securities and Exchange Commission ("Commission") has submitted to the Office of Management and Budget ("OMB") a request for extension of the