

Specifically, the Office of Communications: (1) Serves as focal point for coordination of agency communications activities with those of other health agencies within the Department of Health and Human Services and with field, state, local, voluntary, and professional organizations; (2) develops and implements national communications initiatives to inform and educate the public, health care professionals, policy makers, and the media; (3) coordinates, researches, writes, and prepares speeches and audiovisual presentations for the HRSA Administrator and staff; (4) provides communication and public affairs expertise and staff advice and support to the Administrator in program and policy formulation and execution consistent with policy direction established by the Assistant Secretary for Public Affairs; (5) develops and implements policies and procedures related to external media relations and internal employee communications including those for the development, review, processing, quality control, and dissemination of agency communications materials, including exhibits and those disseminated electronically; (6) serves as Communications and Public Affairs Officer for the agency including establishment and maintenance of productive relationships with the news media; (7) serves as focal point for intergovernmental affairs for the agency; and (8) manages audio, visual, and multimedia activities in support of communications efforts through multiple media formats.

#### Chapter RB4—Office of Management

##### Section RB4–20, Functions

Delete the functional statement for the immediate Office of Management (RB4) and the Division of Policy and Information Coordination (RB41) and replace in its entirety with the following:

##### Office of Management (RB4)

Provides HRSA-wide leadership, program direction, and coordination of all phases of administrative management. Specifically, the Office of Management: (1) Provides management expertise, staff advice, and support to the Administrator in program and policy formulation and execution; (2) provides administrative management services including human resources, property management, space planning, safety, physical security, and general administrative services; (3) conducts HRSA-wide workforce analysis studies and surveys; (4) plans, directs, and

coordinates HRSA's activities in the areas of human resources management, including labor relations, personnel security, and performance; (5) coordinates the development of policy and regulations; (6) oversees the development of annual operating objectives and coordinates HRSA work planning and appraisals; (7) directs and coordinates the agency's organizations, functions and delegations of authority programs; (8) administers the agency's Executive Secretariat and committee management functions; (9) provides staff support to the agency Chief Travel Official; (10) provides staff support to the Deputy Ethics Counselor; (11) directs, coordinates, and conducts workforce development activities for the agency; and (12) coordinates the implementation of the Freedom of Information Act for the agency.

##### Division of Policy and Information Coordination (RB41)

(1) Advises the Administrator and other key agency officials on cross-cutting policy issues and assists in the identification and resolution of cross-cutting policy issues and problems; (2) establishes and maintains tracking systems that provide HRSA-wide coordination and clearance of policies, regulations and guidelines; (3) plans, organizes and directs the Executive Secretariat with primary responsibility for preparation and management of written correspondence; (4) arranges briefings for Department officials on critical policy issues and oversees the development of necessary briefing documents; (5) coordinates the preparation of proposed rules and regulations relating to HRSA programs and coordinates review and comment on other Department regulations and policy directives that may affect HRSA programs; (6) oversees and coordinates the committee management activities; and (7) coordinates the review and publication of **Federal Register** Notices; and (8) coordinates the implementation of the Freedom of Information Act for the agency.

##### Section RB4–30, Delegations of Authority

All delegations of authority and re-delegations of authority made to HRSA officials that were in effect immediately prior to this reorganization, and that are consistent with this reorganization, shall continue in effect pending further re-delegation.

This reorganization is effective upon date of signature.

Dated: July 9, 2013.

**Mary K. Wakefield,**  
Administrator.

[FR Doc. 2013–16899 Filed 7–12–13; 8:45 am]

BILLING CODE 4165–15–P

## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### National Institutes of Health

#### Submission for OMB Review; 30-day Comment Request; NIH Office of Intramural Training & Education Application

**SUMMARY:** Under the provisions of Section 3507(a)(1)(D) of the Paperwork Reduction Act of 1995, the National Institutes of Health (NIH) has submitted to the Office of Management and Budget (OMB) a request for review and approval of the information collection listed below. This proposed information collection was previously published in the **Federal Register** on March 24, 2013, page 17935–17936 and allowed 60-days for public comment. One public comment was received. The purpose of this notice is to allow an additional 30 days for public comment. The Office of the Director (OD), National Institutes of Health, may not conduct or sponsor, and the respondent is not required to respond to, an information collection that has been extended, revised, or implemented on or after October 1, 1995, unless it displays a currently valid OMB control number.

*Direct Comments to OMB:* Written comments and/or suggestions regarding the item(s) contained in this notice, especially regarding the estimated public burden and associated response time, should be directed to the: Office of Management and Budget, Office of Regulatory Affairs, *OIRA\_submission@omb.eop.gov* or by fax to 202–395–6974, Attention: NIH Desk Officer.

*Comment Due Date:* Comments regarding this information collection are best assured of having their full effect if received within 30-days of the date of this publication.

**FOR FURTHER INFORMATION CONTACT:** To obtain a copy of the data collection plans and instruments or request more information on the proposed project contact: Dr. Patricia Wagner; Director of Admissions & Registrar; Office of Intramural Training & Education; National Institutes of Health; 2 Center Drive; Building 2/Room 2E06; Bethesda, Maryland 20892–0234; or call 240–476–3619 or Email your request, including your address to: *wagnerpa@od.nih.gov*. Formal requests for additional plans and

instruments must be requested in writing.

*Proposed Collection:* NIH Office of Intramural Training & Education Application, 0925-0299 Revision, Office of the Director (OD), National Institutes of Health (NIH).

*Need and Use of Information Collection:* The Office of Intramural Training & Education (OITE) administers a variety of programs and initiatives to recruit pre-college through post-doctoral educational level individuals into the National Institutes of Health Intramural Research Program (NIH-IRP) to facilitate develop into future biomedical scientists. The

proposed information collection is necessary in order to determine the eligibility and quality of potential awardees for traineeships in these programs. The applications for admission consideration include key areas such as: Personal information, eligibility criteria, contact information, student identification number, training program selection, scientific discipline interests, educational history, standardized examination scores, reference information, resume components, employment history, employment interests, dissertation research details, letters of recommendation, financial aid history,

sensitive data, future networking contact, travel information, as well as feedback questions about interviews and application submission experiences. Sensitive data collected on the applicants, race, gender, ethnicity, disability, and recruitment method, are made available only to OITE staff members or in aggregate form to select NIH offices and are not used by the admission committee for admission consideration; optional to submit.

OMB approval is requested for 3 years. There are no costs to respondents other than their time. The total estimated annualized burden hours are 18,354.00.

ESTIMATED ANNUALIZED BURDEN HOURS

Type of respondent	Estimated number of respondents	Estimated number of responses annually per respondent	Estimated total annual burden hours	Estimated total annual burden hours
Summer Internship Program in Biomedical Research (SIP) .....	6,820.0	1.0	1.0	6,820.00
Biomedical Engineering Summer Internship Program (BESIP) .....	80.0	1.0	1.0	80.00
Post-baccalaureate Training Program (PBT) .....	1,885.0	1.0	1.0	1,885.00
Community College Summer Enrichment Program (CCSEP) .....	100.0	1.0	1.0	100.00
Technical Training Program (PBT) .....	115.0	1.0	1.0	115.00
Graduate Partnerships Program (GPP)—Application (Select Institutional Partnerships) .....	250.0	1.0	1.0	250.00
Graduate Partnerships Program (GPP)—Registration (Select Institutional Partnerships + Individual Partnership) .....	140.0	1.0	1.0	140.00
National Graduate Student Research Conference (NGSRC) .....	800.0	1.0	1.0	800.00
Undergraduate Scholarship Program (UGSP) .....	200.0	1.0	1.0	200.00
Alumni Database .....	1,900.0	1.0	1.0	1,900.00
UGSP—Certificate of Eligibility (Completed by Applicant) .....	200.0	1.0	3/60	10.00
UGSP—Certificate of Eligibility (Completed by University Staff) .....	200.0	1.0	15/60	50.00
UGSP—Deferment Form (Completed by Applicant) .....	40.0	1.0	3/60	2.00
UGSP—Deferment Form (Completed by University Staff) .....	40.0	1.0	15/60	10.00
Reference Recommendation Letters for All Programs .....	23,235.0	1.0	15/60	5,808.75
Survey—Race-Ethnicity-Gender-Birth Year (25% Response Rate) .....	3,073.0	1.0	3/60	153.65
Survey—Time to Complete Application Form (4% Response Rate) .....	492.0	1.0	3/60	24.60
Survey—GPP Interview Experience (60% Response Rate) .....	30.0	1.0	10/60	5.0
<b>Totals</b> .....	<b>39,600.0</b>	<b>N/A</b>	<b>N/A</b>	<b>18,354.00</b>

Dated: July 1, 2013.  
**Richard Wyatt**,  
*Executive Director, Office of Intramural Research, OD, National Institutes of Health.*  
 [FR Doc. 2013-16887 Filed 7-12-13; 8:45 am]  
**BILLING CODE 4140-01-P**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**National Institutes of Health**

**National Cancer Institute; Amended Notice of Meeting**

Notice is hereby given of a change in the meeting of the National Cancer Institute Special Emphasis Panel, July 30, 2013, 9:00 a.m.–4:00 p.m., National Cancer Institute, 9609 Medical Center Drive, Room 2W908 Rockville, MD,

20850 which was published in the **Federal Register** on June 17, 2013, 78FR36201.

This notice is being amended to change the meeting format from a face to face meeting to a teleconference. Also the meeting date and time are now 10:30 a.m. to 12:00 p.m. on August 12, 2013. The meeting is closed to the public.

Dated: July 9, 2013.  
**David Clary**,  
*Program Analyst, Office of Federal Advisory Committee Policy.*  
 [FR Doc. 2013-16791 Filed 7-12-13; 8:45 am]  
**BILLING CODE 4140-01-P**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Substance Abuse and Mental Health Services Administration**

**Agency Information Collection Activities: Submission for Office of Management and Budget (OMB) Review; Comment Request**

Periodically, the Substance Abuse and Mental Health Services Administration (SAMHSA) will publish a summary of information collection requests under OMB review, in compliance with the Government Paperwork Elimination Act (GPEA) 44 U.S.C. 3504. To request a copy of these documents, call the SAMHSA Reports Clearance Officer at (240) 276-1243.