

**Ron A. Otten,**

*Director, Office of Scientific Integrity, Office of the Associate Director for Science, Office of the Director, Centers for Disease Control and Prevention.*

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**DEPARTMENT OF HEALTH AND HUMAN SERVICES**
**Centers for Disease Control and Prevention**
**Disease, Disability, and Injury Prevention and Control Special Emphasis Panel (SEP): Initial Review**

The meeting announced below concerns Member Conflict Review, Program Announcement (PA) 07-318, initial review.

In accordance with Section 10(a)(2) of the Federal Advisory Committee Act (Pub. L. 92-463), the Centers for Disease Control and Prevention (CDC) announces the aforementioned meeting:

*Time and Date:* 1:00 p.m.–2:00 p.m., June 20, 2013 (Closed).

*Place:* Teleconference.

*Status:* The meeting will be closed to the public in accordance with provisions set forth in Section 552b(c) (4) and (6), Title 5 U.S.C., and the Determination of the Director, Management Analysis and Services Office, CDC, pursuant to Public Law 92-463.

*Matters To Be Discussed:* The meeting will include the initial review, discussion, and evaluation of applications received in response to “Member Conflict Review, PA 07-318.”

*Contact Person for More Information:* Joan Karr, Ph.D., Scientific Review Officer, 2400 Executive Parkway, Mailstop E20, Atlanta, Georgia 30345, Telephone: (404) 498-2506.

The Director, Management Analysis and Services Office, has been delegated the authority to sign **Federal Register** notices pertaining to announcements of meetings and other committee management activities, for both the Centers for Disease Control and Prevention and the Agency for Toxic Substances and Disease Registry.

**Elaine L. Baker,**

*Director, Management Analysis and Services Office, Centers for Disease Control and Prevention.*

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**DEPARTMENT OF HEALTH AND HUMAN SERVICES**
**Centers for Disease Control and Prevention**
**Statement of Organization, Functions, and Delegations of Authority**

Part C (Centers for Disease Control and Prevention) of the Statement of

Organization, Functions, and Delegations of Authority of the Department of Health and Human Services (45 FR 67772-76, dated October 14, 1980, and corrected at 45 FR 69296, October 20, 1980, as amended most recently at 78 FR 19711, dated April 2, 2013) is amended to consolidate the Office of the Chief Financial Officer and the Financial Management Office, Office of the Chief Operating Officer, Centers for Disease Control and Prevention.

Section C-B, Organization and Functions, is hereby amended as follows: Delete in its entirety the titles and functional statements for the Office of the Chief Financial Officer (CAJ1P) and the Financial Management Office (CAJE) insert the following:

Office of the Chief Financial Officer (CAJE). The Office of the Chief Financial Officer (OCFO) ensures that the Centers for Disease Control and Prevention (CDC) and the Agency for Toxic Substances and Disease Registry (ATSDR) accomplish their public health mission through agency-wide fiscal accountability and oversight.

Office of the Director (CAJE1). The OCFO Office of the Director provides leadership and coordination in the development and administration of the CDC's financial management policies, overseeing the Office of Finance and Accounting and the Office of Budget. Specifically, the OCFO: (1) Manages the financial risk of the agency, (2) provides leadership and advice on matters of budget formulation, budget and performance integration, and Congressional appropriations for CDC and ATSDR; (3) collaborates with the Agency's senior leadership in the development and implementation of long-range, strategic program and financial plans; (4) provides oversight of the agency's financial activities and accounting practices; (5) performs reviews and training in high risk areas for both the Agency and the Department where there appears to be fiscal vulnerabilities; (6) provides expertise in interpreting appropriations law issues and financial policy matters; (7) advises and assists the CDC Director, the Chief Operating Officer, and other key agency officials—both in program and business service offices—on all fiscal aspects of the agency; (8) participates in budget reviews and hearings; (9) manages CDC's system of internal budgetary planning and control of funds; (10) develops and implements CDC-wide budgetary, accounting, and fiscal systems and procedures and prepares financial reports; (11) conducts CDC-wide manpower management (including productivity measurement) activities;

(12) serves as the focal point for domestic and international travel policy, procedures and interpretation; (13) provides legislation reference services; (14) analyzes data and makes recommendations to assure effective safeguards are in place to prevent fraud, waste and abuse; (15) assists in identifying or conducting special financial management training programs; (16) maintains liaison with the Department of Health and Human Services (DHHS), Office of Management and Budget (OMB), Congress, and other government organizations on financial management matters; and (17) provides support for public health by ensuring that appropriated funds provided to the agency are utilized, in compliance with Congressional mandate, for the sole purpose of preventing and controlling infectious diseases domestically and globally.

Office of Management Services (CAJE13). (1) Collaborates and maintains liaison with CDC management officials to monitor and address priority issues of concern to CDC leadership; (2) manages the OCFO's operational budget processes, including planning, execution, and monitoring; (3) manages OCFO's acquisition processes; (4) analyzes and provides recommendations on workload efficiency and resource utilization; (5) provides direction, strategy, analysis, operational support, and recommendations in matters concerning organizational performance and management services within OCFO; (6) coordinates the development of, and maintains, strategic management and performance measurement tools within OCFO; (7) monitors OCFO organizational performance and provides recommendations on performance improvement; (8) provides management, oversight, and administrative support for OCFO service desk operations; (9) provides direction, strategy, analysis, and operational support in all aspects of OCFO's human resources operations; (10) provides leading practices in government financial management practices to OCFO; (11) develops, implements, and manages recruiting, hiring, retention, and succession strategies; (12) coordinates creation and implementation of operating standards/procedures and processes, and monitors compliance; (13) develops, implements, and manages the professional development strategy and plan for OCFO; (14) develops and implements OCFO's communication strategy and plan; (15) manages the development and communication of financial