DEPARTMENT OF DEFENSE

Department of the Air Force

[Docket ID: USAF–2013–0005]

Privacy Act of 1974; System of Records

AGENCY: Department of the Air Force, DoD.

ACTION: Notice to alter a System of Records.

SUMMARY: The Department of the Air Force proposes to alter a system of records notice in its existing inventory of records systems subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended.

DATES: This proposed action will be effective on February 28, 2013 unless comments are received which result in a contrary determination. Comments must include the agency name and docket number for this Federal Register document. The general policy for comments and other submissions from members of the public is to make these submissions available for public viewing on the Internet at http://www.regulations.gov as they are received without change, including any personal identifiers or contact information.


SUPPLEMENTARY INFORMATION: The Department of the Air Force systems of records notices subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended, have been published in the Federal Register and are available from the address in FOR FURTHER INFORMATION CONTACT.

The Department of the Air Force proposes to alter one system of records notice from its inventory of record systems subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended. The proposed deletion is not within the purview of subsection (r) of the Privacy Act of 1974 (5 U.S.C. 552a), as amended, which requires the submission of a new or altered system report.


Aaron Siegel,
Alternate OSD Federal Register Liaison Officer, Department of Defense.

DELETION:

F036 AF PC B

SYSTEM NAME: Geographically Separated Unit Copy Officer/Enlisted Performance Report (January 22, 2009, 74 FR 4018).

Reason: This is a duplicate system of records: active records are covered under SORN F036 AF PC A, Effectiveness/Performance Reporting Records (September 13, 2012, 77 FR 56632). Duplicate paper copies at geographically separated units were destroyed by tearing into pieces, shredding, pulping, macerating, or burning. Electronic copies were deleted. Therefore, SORN F036 AF PC B, Geographically Separated Unit Copy Officer/Enlisted Performance Report (January 22, 2009, 74 FR 4018) can be deleted.

[FR Doc. 2013–01690 Filed 1–25–13; 8:45 am]

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DEPARTMENT OF DEFENSE

Department of the Air Force

[Docket ID: USAF–2013–0002]

Privacy Act of 1974; System of Records

AGENCY: Department of the Air Force, DoD.

ACTION: Notice to delete a System of Records.

SUMMARY: The Department of the Air Force proposes to delete one system of records notice in its existing inventory of record systems subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended.

DATES: This proposed action will be effective on February 28, 2013 unless comments are received which result in a contrary determination. Comments must include the agency name and docket number for this Federal Register document. The general policy for comments and other submissions from members of the public is to make these submissions available for public viewing on the Internet at http://www.regulations.gov as they are received without change, including any personal identifiers or contact information.

SUPPLEMENTARY INFORMATION: The Department of the Air Force’s notices for systems of records subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended, have been published in the Federal Register and are available from the address in FOR FURTHER INFORMATION CONTACT.

The proposed systems reports, as required by 5 U.S.C. 552a(r) of the Privacy Act of 1974, as amended, were submitted on January 4, 2013 to the House Committee on Oversight and Government Reform, the Senate Committee on Homeland Security and Governmental Affairs, and the Office of Management and Budget (OMB) pursuant to paragraph 4c of Appendix I to OMB Circular No. A–130, “Federal Agency Responsibilities for Maintaining Records About Individuals.” dated February 8, 1996 (February 20, 1996, 61 FR 6427).


Aaron Siegel, Alternate OSD Federal Register Liaison Officer, Department of Defense.

F036 AF PC U


CHANGES:


PURPOSE(S): Delete entry and replace with “Manage the tuition assistance, enrollments and funding of individuals participating in education services.”

ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES: Delete entry and replace with “In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act of 1974, as amended, these records contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows: Records may be disclosed to civilian education institutions for the purposes of ensuring correct enrollment and billing information.

The DoD Blanket Routine Uses published at the beginning of the Air Force’s compilation of systems of records notices may apply to this system.”

RETRIEVABILITY: Delete entry and replace with “Retrieved by name, Social Security Number and/or DoD ID number.”

SAFEGUARDS: Delete entry and replace with “Records are maintained in a controlled facility. Physical entry is restricted by the use of locks, guards, and is accessible by authorized personnel. Access to records is limited to person(s) responsible for servicing the record in the performance of their official duties and who are properly screened and cleared for official need-to-know. System software uses Primary Key Infrastructure (PKI)/Common Access Card (CAC) authentication to lock out unauthorized access. System software contains authorization/permission partitioning to limit access to appropriate organization level.”

RETENTION AND DISPOSAL: Delete entry and replace with “Data stored digitally within the system is retained only for the period required to satisfy recurring processing requirements and/or historical requirements. Backup data files will be retained for a period not to exceed 45 days. Backup files are maintained only for system restoration and are not to be used to retrieve individual records. Computer records are destroyed by erasing, deleting or overwriting.

RECORDS ARE RETAINED AND DISPOSED OF IN THE FOLLOWING WAYS:

(1) For records pertaining to the individual’s education level and progress: Give to individual when released from Employment Authorization Document (EAD), discharged, or destroy when no longer on active duty.

(2) For records pertaining to requests for tuition assistance, records supporting consolidation grade sheets, and cases of non-compliance or failure: Destroy after invoices have been paid and final grades have been recorded on Individual Record Education Services form.

(3) For records pertaining to funding documents, appropriation controls, supporting documents for monitoring obligations: Destroy two years after document’s fiscal year appropriation has ended its ‘expired year’ status and applicable fiscal year appropriation has been cancelled.”

NOTIFICATION PROCEDURE: Delete entry and replace with “Individuals seeking to determine whether this system of records contains information on themselves should address inquiries to the Headquarters, United States Air Force, Directorate of Force Development, 1040 Air Force Pentagon, Washington, DC 20330–1040.

For verification purposes, individual should provide their full name, SSN and/or DoD ID Number, current mailing address, any details which may assist in locating records, and their signature.

In addition, the requester must provide a notarized statement or an unsworn declaration made in accordance with 28 U.S.C. 1746, in the following format:

If executed outside the United States: ‘I declare (or certify, verify, or state) under penalty of perjury under the laws of the United States of America that the foregoing is true and correct. Executed on (date). (Signature)’. If executed within the United States, its territories, possessions, or commonwealths: ‘I declare (or certify, verify, or state) under penalty of perjury that the foregoing is true and correct. Executed on (date). (Signature)’.

RECORD ACCESS PROCEDURES: Delete entry and replace with “Individuals seeking access to information about themselves contained

EDUCATION SERVICES PROGRAM and the civilians who participate in the National Guard and government Force Active Duty, Air Reserve, Air Force Education Services Program, and final grades have been recorded on Individual Record Education Services form.

(3) For records pertaining to funding documents, appropriation controls, supporting documents for monitoring obligations: Destroy two years after document’s fiscal year appropriation has ended its ‘expired year’ status and applicable fiscal year appropriation has been cancelled.”

NOTIFICATION PROCEDURE: Delete entry and replace with “Individuals seeking to determine whether this system of records contains information on themselves should address inquiries to the Headquarters, United States Air Force, Directorate of Force Development, 1040 Air Force Pentagon, Washington, DC 20330–1040.

For verification purposes, individual should provide their full name, SSN and/or DoD ID Number, current mailing address, any details which may assist in locating records, and their signature.

In addition, the requester must provide a notarized statement or an unsworn declaration made in accordance with 28 U.S.C. 1746, in the following format:

If executed outside the United States: ‘I declare (or certify, verify, or state) under penalty of perjury under the laws of the United States of America that the foregoing is true and correct. Executed on (date). (Signature)’. If executed within the United States, its territories, possessions, or commonwealths: ‘I declare (or certify, verify, or state) under penalty of perjury that the foregoing is true and correct. Executed on (date). (Signature)’.

RECORD ACCESS PROCEDURES: Delete entry and replace with “Individuals seeking access to information about themselves contained
in this system of records should address inquiries to the Headquarters, United States Air Force, Directorate of Force Development, 1040 Air Force Pentagon, Washington, DC 20330–1040.

For verification purposes, individuals should provide their full name, SSN and/or DoD ID Number, current mailing address, any details which may assist in locating records, and their signature.

In addition, the requestor must provide a notarized statement or an unsworn declaration made in accordance with 28 U.S.C. 1746, in the following format:

If executed outside the United States: ‘I declare (or certify, verify, or state) under penalty of perjury under the laws of the United States of America that the foregoing is true and correct. Executed on (date). (Signature)’. If executed within the United States, its territories, possessions, or commonwealths: ‘I declare (or certify, verify, or state) under penalty of perjury that the foregoing is true and correct. Executed on (date). (Signature)’.

**NOTIFICATION PROCEDURE:**

Delete entry and replace with “The paper records produced by this system will be reviewed to determine alert notification and acknowledgement times. The paper records produced will be shredded immediately after use and will not be retained longer than 1 month. Electronic records are destroyed when no longer required.”

**SYSTEM MANAGER(S) AND ADDRESS:**

Add after first paragraph “Program Manager, Air National Guard, Enterprise Programs Branch, 3501 Fetchet Avenue, Suite 100, Joint Base Andrews, MD 20762–5000.”

Air Force installations that have access to this system official mailing addresses are published as an appendix to the Air Force’s compilation of systems of records notices.”

**SUMMARY:**

The Department of the Air Force proposes to alter a system of records notice in its existing inventory of records systems subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended.

**DATES:**

This proposed action will be effective on February 28, 2013 unless comments are received which result in a contrary determination. Comments will be accepted on or before February 27, 2013.

**ADDRESSES:**

You may submit comments, identified by docket number and title, by any of the following methods:


Instructions: All submissions received must include the agency name and docket number for this Federal Register document. The general policy for comments and other submissions from members of the public is to make these submissions available for public viewing on the Internet at http://www.regulations.gov as they are received without change, including any personal identifiers or contact information.

**FOR FURTHER INFORMATION CONTACT:**


**SUPPLEMENTARY INFORMATION:**

The Department of the Air Force’s notices for systems of records subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended, have been published in the Federal Register and are available from the address in FOR FURTHER INFORMATION CONTACT.

The proposed systems reports, as required by 5 U.S.C. 552a(r) of the Privacy Act, were submitted on December 27, 2012 to the House Committee on Oversight and Government Reform, the Senate Committee on Homeland Security and Governmental Affairs, and the Office of Management and Budget (OMB) pursuant to paragraph 4c of Appendix I to OMB Circular No. A–130, “Federal Agency Responsibilities for Maintaining Records About Individuals,” dated February 8, 1996, (February 20, 1996, 61 FR 6427).


Aaron Siegel,
Alternate OSD Federal Register Liaison Officer, Department of Defense.

**F010 AFSPC A**

**SYSTEM NAME:**


**CHANGES:**

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**SYSTEM LOCATION:**

Add after first paragraph “Air National Guard Readiness Center, 3500 Fetchet Avenue, Joint Base Andrews, MD 20762–5000.”

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

Delete entry and replace with “Air Force Active duty, Reserve, Air National Guard, government civilians and contractors.”

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**RETENTION AND DISPOSAL:**

Delete entry and replace with “The paper records produced by this system will be reviewed to determine alert notification and acknowledgement times. The paper records produced will be shredded immediately after use and will not be retained longer than 1 month. Electronic records are destroyed when no longer required.”

**NOTIFICATION PROCEDURE:**

Delete entry and replace with “Individuals seeking to determine whether information about themselves is contained in this system of records should address written inquiries to the Command Post Superintendent, 30 Space Wing Command, Post 867 Washington Ave., Suite 205, Vandenberg Air Force Base, CA 93437–6117.”

Individuals at the 45th Space Wing seeking to determine whether information about themselves is contained in this system of records should address written inquiries to the 45 Space Wing Command Post, Patrick Air Force Base, FL 32925–3002.

Individuals with the Air National Guard seeking to determine whether information about themselves is contained in this system of records should address written inquiries to the Air National Guard Readiness Center, 3500 Fetchet Avenue, Joint Base Andrews, MD 20762–5000.

Individuals seeking to determine whether information about themselves is contained in this system of records at other Air Force installations should address written inquiries to the Command Post Superintendent. Official mailing addresses are published as an appendix to the Air Force’s compilation of systems of records notices.

For verification purposes, individual should provide their full name, SSN, any details which may assist in locating records, and their signature.

In addition, the requestor must provide a notarized statement or an unsworn declaration made in accordance with 28 U.S.C. 1746, in the following format: