

appropriate administrative, physical, and technical safeguards. These safeguards include: Restricting access to authorized personnel who have a “need to know;” using locks; and password protection identification features. Classified information is appropriately stored in accordance with applicable requirements. DHS file areas are locked after normal duty hours and the facilities are protected from the outside by security personnel.

RETENTION AND DISPOSAL:

Records are securely retained and disposed of in accordance with the National Archives and Records Administration’s General Records Schedule 24, section 6, “User Identification, Profiles, Authorizations, and Password Files.” Inactive records will be destroyed or deleted 6 years after the user account is terminated or password is altered, or when no longer needed for investigative or security purposes, whichever is later.

SYSTEM MANAGER AND ADDRESS:

The System Manager is the Chief Information Officer (CIO), Department of Homeland Security, Washington, DC 20528.

NOTIFICATION PROCEDURE:

Individuals seeking notification of and access to any record contained in this system of records, or seeking to contest its content, may submit a request in writing to the Headquarters’ or component’s FOIA Officer, whose contact information can be found at <http://www.dhs.gov/foia> under “contacts.” If an individual believes more than one component maintains Privacy Act records concerning him or her, the individual may submit the request to the Chief Privacy Officer and Chief Freedom of Information Act Officer, Privacy Office, Department of Homeland Security, 245 Murray Drive SW., Building 410, STOP-0655, Washington, DC 20528.

When seeking records about yourself from this system of records or any other Departmental system of records, your request must conform with the Privacy Act regulations set forth in 6 CFR part 5. You must first verify your identity, meaning that you must provide your full name, current address and date and place of birth. You must sign your request, and your signature must either be notarized or submitted under 28 U.S.C. 1746, a law that permits statements to be made under penalty of perjury as a substitute for notarization. While no specific form is required, you may obtain forms for this purpose from the Chief Privacy Officer and Chief

Freedom of Information Act Officer, <http://www.dhs.gov> or 1-866-431-0486. In addition you should:

- Explain why you believe the Department would have information on you;
- Identify which component(s) of the Department you believe may have the information about you;
- Specify when you believe the records would have been created; and
- Provide any other information that will help the FOIA staff determine which DHS component agency may have responsive records.

If your request is seeking records pertaining to another living individual, you must include a statement from that individual certifying his/her agreement for you to access his/her records.

Without the above information the component(s) may not be able to conduct an effective search, and your request may be denied due to lack of specificity or lack of compliance with applicable regulations.

RECORD ACCESS PROCEDURES:

See “Notification procedure” above.

CONTESTING RECORD PROCEDURES:

See “Notification procedure” above.

RECORD SOURCE CATEGORIES:

Information contained in this system is obtained from affected individuals/ organizations/facilities, public source data, other government agencies and/or information already in other DHS records systems.

EXEMPTIONS CLAIMED FOR THE SYSTEM:

None.

Dated: November 13, 2012.

Jonathan R. Cantor,
Acting Chief Privacy Officer, Department of Homeland Security.

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DEPARTMENT OF HOMELAND SECURITY

Office of the Secretary

Privacy Act of 1974; Retirement of Department of Homeland Security Transportation Security Administration System of Records

AGENCY: Privacy Office, Department of Homeland Security.

ACTION: Notice of retirement of one Privacy Act system of records notice.

SUMMARY: In accordance with the Privacy Act of 1974, the Department of Homeland Security is giving notice that it will retire the following Privacy Act

system of records notice, Department of Homeland Security/Transportation Security Administration-012 Transportation Worker Identification Credentialing System (September 24, 2004, 69 FR 57348), which was written to cover the Prototype Phase of the Transportation Worker Identification Credentialing Program to authorize unescorted entry to secure transportation areas. These records were destroyed in accordance with the applicable records retention schedule, with the following exceptions: (1) Records for individuals who were an actual match to a government watchlist; and (2) records for individuals who were a close match but subsequently cleared as not posing a potential or actual threat to transportation. This notice reflects that these two categories of records from the Transportation Worker Identification Credentialing Prototype Phase must continue to be retained in accordance with the applicable records retention schedule, and will be maintained under the authority of the Department of Homeland Security/Transportation Security Administration-002 Transportation Security Threat Assessment System System of Records (May 19, 2010, 75 FR 28046), which covers the Security Threat Assessment process associated with the Transportation Worker Identification Credentialing and other Transportation Security Administration vetting programs.

DATES: These changes will take effect upon publication in the **Federal Register**.

FOR FURTHER INFORMATION CONTACT: For general questions please contact: Peter Pietra, Privacy Officer, TSA-36, Transportation Security Administration, 601 South 12th Street, Arlington, VA 20598-6036; email: TSAPrivacy@dhs.gov. For privacy issues please contact: Jonathan Cantor, (202-343-1717), Acting Chief Privacy Officer, Privacy Office, Department of Homeland Security, Washington, DC 20528.

SUPPLEMENTARY INFORMATION: Pursuant to the provisions of the Privacy Act of 1974, 5 U.S.C. 552a, and as part of its ongoing integration and management efforts, the Department of Homeland Security (DHS) is retiring the system of records notice, DHS/Transportation Security Administration (TSA)-012 Transportation Worker Identification Credentialing (TWIC) System (September 24, 2004, 69 FR 57348), which was written to cover the Prototype Phase of the TWIC Program to authorize unescorted entry to secure transportation areas. The retirement of

this system of records is appropriate because the Prototype Phase is complete, and records from this system have been destroyed in accordance with the TSA Threat Assessment and Credentialing records retention schedule, with the following exceptions: (1) A small number of records for individuals who were an actual match to a government watchlist (which will be retained for 99 years); and (2) records for individuals who were a close match but subsequently cleared as not posing a potential or actual threat to transportation (which will be retained for 7 years). Records from the TWIC Prototype Phase not yet authorized for destruction will be retained under the authority of the DHS/TSA-002 Transportation Security Threat Assessment System (T-STAS) System of Records (May 19, 2010, 75 FR 28046), which covers the Security Threat Assessment (STA) process associated with the TWIC and other TSA vetting programs.

Eliminating the system of records notice DHS/TSA-012 TWIC will have no adverse impact on individuals, but will promote the overall streamlining and management of DHS Privacy Act record systems. Records for individuals who participated in the Prototype Phase have been destroyed, except as identified above. Individuals whose records continue to be retained pending disposition under the records retention schedule may seek access or correction to their records under DHS/TSA-002 T-STAS.

Dated: November 6, 2012.

Jonathan R. Cantor,

Acting Chief Privacy Officer, Department of Homeland Security.

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DEPARTMENT OF HOMELAND SECURITY

Office of the Secretary

Privacy Act of 1974; Retirement of Department of Homeland Security Transportation Security Administration System of Records

AGENCY: Privacy Office, Department of Homeland Security.

ACTION: Notice of retirement of one Privacy Act system of records notice.

SUMMARY: In accordance with the Privacy Act of 1974, the Department of Homeland Security is giving notice that it will retire the following Privacy Act system of records notice, Department of Homeland Security/Transportation

Security Administration-015 Registered Traveler Operations Files (November 8, 2005, 69 FR 67735), which was written to establish a new system of records that governs information related to the Registered Traveler pilot program. The program is no longer in operation within the Transportation Security Administration and associated records have been destroyed in accordance with records disposition schedules approved by the National Archives and Records Administration.

DATES: These changes will take effect upon publication in the **Federal Register**.

FOR FURTHER INFORMATION CONTACT: For general questions, please contact: Peter Pietra, Director, Privacy Policy and Compliance, TSA-36, Transportation Security Administration, 601 South 12th Street, Arlington, VA 20598-6036; email: *TSAPrivacy@dhs.gov*. For privacy issues, please contact: Jonathan Cantor, (202-343-1717), Acting Chief Privacy Officer, Privacy Office, Department of Homeland Security, Washington, DC 20528.

SUPPLEMENTARY INFORMATION: Pursuant to the provisions of the Privacy Act of 1974, 5 U.S.C. 552a, and as part of its ongoing integration and management efforts, the Department of Homeland Security (DHS) is retiring the system of records notice, DHS/Transportation Security Administration (TSA)-015 Registered Traveler (RT) Operations File Files (November 8, 2005, 69 FR 67735), which was written to establish a new system of records that governs records related to the Registered Traveler pilot program. The program was designed to positively identify certain travelers who volunteered to participate in the program; expecting to expedite the pre-boarding process and improve allocation of TSA resources.

Eliminating the system of records notice DHS/TSA-015 (RT) will have no adverse impact on individuals, but will promote the overall streamlining and management of DHS Privacy Act record systems.

Dated: November 6, 2012.

Jonathan R. Cantor,

Acting Chief Privacy Officer, Department of Homeland Security.

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DEPARTMENT OF HOMELAND SECURITY

Office of the Secretary

Privacy Act of 1974; Retirement of Department of Homeland Security Transportation Security Administration System of Records

AGENCY: Privacy Office, Department of Homeland Security.

ACTION: Notice of retirement of one Privacy Act system of records notice.

SUMMARY: In accordance with the Privacy Act of 1974, the Department of Homeland Security is giving notice that it will retire the following Privacy Act system of records notice, DHS/TSA-017 Secure Flight Test Records (June 22, 2005, 70 FR 36320), which was written to cover the testing phase of the Secure Flight program, from its inventory of record systems. The Department of Homeland Security will rely upon Department of Homeland Security/Transportation Security Administration-019, Secure Flight Records (November 9, 2007, 72 FR 63711) to cover the operational phase of the Secure Flight program.

DATES: These changes will take effect upon publication in the **Federal Register**.

FOR FURTHER INFORMATION CONTACT: For general questions please contact: Peter Pietra, Director, Privacy Policy and Compliance, TSA-36, Transportation Security Administration, 601 South 12th Street, Arlington, VA 20598-6036; email: *TSAPrivacy@dhs.gov*. For privacy issues please contact: Jonathan Cantor, (202-343-1717), Acting Chief Privacy Officer, Privacy Office, Department of Homeland Security, Washington, DC 20528.

SUPPLEMENTARY INFORMATION: Pursuant to the provisions of the Privacy Act of 1974, 5 U.S.C. 552a, and as part of its ongoing integration and management efforts, the Department of Homeland Security (DHS) is retiring the system of records notice, DHS/Transportation Security Administration (TSA)-017 Secure Flight Test Records (June 22, 2005, 70 FR 36320), from its inventory of record systems. TSA published DHS/TSA-017, Secure Flight Test Records, to cover the testing phase of the Secure Flight program, which was designed to assist TSA in preventing individuals known or suspected to be engaged in terrorist activity from boarding domestic passenger flights. TSA also conducted a separate test of the use of commercial data to determine its effectiveness in identifying passenger information that is