

(5) To resettlement agencies to ensure appropriate placement in the United States.

(6) To state refugee coordinators, health officials, and interested community organizations for statistical and demographic purposes.

(7) To consumer reporting agencies (31 U.S.C. 3711), debt collection contractors (31 U.S.C. 3718) and the Department of the Treasury (31 U.S.C. 3716) to assist in the collection of indebtedness reassigned to the U.S. Government under the refugee travel loan program administered by the International Organization for Migration (IOM).

The Department of State periodically publishes in the **Federal Register** its standard routine uses that apply to all of its Privacy Act systems of records. These notices appear in the form of a Prefatory Statement. These standard routine uses apply to the Refugee Case Records, State-59.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:**

**STORAGE:**

Electronic media and hard copy.

**RETRIEVABILITY:**

Individual name, case number, alien number, and sponsor name.

**SAFEGUARDS:**

WRAPS users at the Refugee Processing Center (RPC) are given cyber security awareness training by the contractor which covers the procedures for handling Sensitive but Unclassified information, including personally identifiable information. Annual refresher training is mandatory. All RPC employees are subject to a thorough background security investigation.

At the Resettlement Support Centers (RSC) overseas, all paper records containing personal information are maintained in secured file cabinets in restricted areas, access to which is limited to authorized personnel only. RSC staff are briefed on the confidentiality of refugee data and instructed regarding proper handling procedures. Access to computerized files is password-protected and under the direct supervision of the system manager. Centralized electronic storage and retrieval assist operational managers at headquarters and overseas to identify and resolve processing delays, plan accurately for refugee arrivals, improve program analysis, and preserve overseas records in case of evacuation or disasters in overseas processing locations. The system manager has the capability of printing

audit trails of access from the computer media, thereby permitting regular and ad hoc monitoring of computer usage.

When it is determined that a user no longer needs access, the user account is disabled.

**RETENTION AND DISPOSAL:**

Records are retired or destroyed in accordance with the published records schedules of the Department of State as approved by the National Archives and Records Administration. If individuals have been assigned alien numbers, their hard copy files are transferred to USCIS and subject to its disposition schedules. Electronic records at the RSC will be retained for five years after the last action has been taken on the case. At the RPC, WRAPS records are maintained offline for an additional 10 years, and then deleted when 15 years old. Statistical data are kept indefinitely.

Hard copies of the results of the DNA relationship testing between individuals in the United States and family members overseas applying for admission based on their familial relationship will be destroyed immediately after relevant information is entered into Worldwide Refugee Admissions Processing System database by RPC staff.

More specific information may be obtained by writing to the Director, Office of Information Programs and Services, SA-2, Department of State, 515 22nd Street NW., Washington, DC 20522-8001.

**SYSTEM MANAGER AND ADDRESS:**

Director; Office of Admissions Bureau of Population, Refugees, and Migration, SA-9, 8th floor, Department of State, 2025 E Street NW., Washington, DC 20522.

**NOTIFICATION PROCEDURE:**

Individuals who have reason to believe that the Office of Admissions, Bureau of Population, Refugees, and Migration might have records pertaining to themselves should write to the Director, Office of Information Programs and Services, SA-2, Department of State, 515 22nd Street NW., Washington, DC 20522-8001. The individual must specify that he or she wishes the Refugee Processing Center Records of a specific processing location to be checked. At a minimum, the individual should include: Name (and any aliases); date and place of birth; the approximate date of arrival in the United States; his or her immigration Alien number; current mailing address and zip code; and signature.

**RECORD ACCESS AND AMENDMENT PROCEDURES:**

Individuals who wish to gain access to or amend records pertaining to themselves should write to the Director; Office of Information Programs and Services (address above).

**RECORD SOURCE CATEGORIES:**

These records contain information obtained primarily from the individual who is the subject of these records, relatives, sponsors, members of Congress, U.S. Government agencies, Resettlement Support Centers, the Refugee Processing Center, resettlement agencies, international organizations, and local sources at overseas sites.

**SYSTEMS EXEMPTED FROM CERTAIN PROVISIONS OF THE ACT:**

Pursuant to 5 U.S.C. 552a (k)(1), records in this system may be exempted from subsections (c)(3), (d), (e)(1), (e)(4)(G), (H), and (I), and (f) of the Privacy Act. See 22 CFR 171.36 for more information.

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**BILLING CODE 4710-24-P**

**DEPARTMENT OF STATE**

[Public Notice 7735]

**Suggestions for Environmental Cooperation Pursuant to the United States-Jordan Joint Statement on Environmental Technical Cooperation**

**ACTION:** Notice of preparation of the 2012-2013 U.S.-Jordan Environmental Cooperation Work Program and request for comments.

**SUMMARY:** The Department invites the public, including NGOs, educational institutions, private sector enterprises and other interested persons, to submit written comments or suggestions regarding items for inclusion in a new work program for implementing the U.S.-Jordan Joint Statement on Environmental Technical Cooperation, which was signed on October 24, 2000. We encourage submitters to refer to: (1) The U.S.-Jordan Joint Statement on Environmental Technical Cooperation; (2) the U.S.-Jordan 2008-2011 Work Program on Environmental Cooperation; (3) Article 5 (Environment) of the Agreement Between the United States of America and the Hashemite Kingdom of Jordan on the Establishment of a Free Trade Area (U.S.-Jordan Free Trade Agreement (FTA)); and (4) the environmental review of the U.S.-Jordan FTA. These documents are available at <http://www.state.gov/e/oes/env/trade/jordan/index.htm>.

**DATES:** To be assured of timely consideration, all written comments or suggestions are requested no later than February 29, 2012.

**ADDRESSES:** Written comments or suggestions should be emailed ([pratherta@state.gov](mailto:pratherta@state.gov)) or faxed ((202) 647-5947) to Tiffany Prather, Office of Environmental Policy, Bureau of Oceans and International Environmental and Scientific Affairs, U.S. Department of State, with the subject line "U.S.-Jordan Environmental Cooperation Work Program." If you have access to the Internet, you may make comments electronically by going to <http://contact-us.state.gov/app/ask> and searching on public notice number 7735.

**FOR FURTHER INFORMATION CONTACT:** Tiffany Prather, telephone (202) 647-4548.

**SUPPLEMENTARY INFORMATION:** The United States and Jordan announced the establishment of the U.S.-Jordan Joint Forum on Environmental Technical Cooperation (Joint Forum) when they signed the U.S.-Jordan Joint Statement on Environmental Technical Cooperation (Joint Statement), on October 24, 2000, along with the U.S.-Jordan FTA. The Joint Forum is to meet regularly and advance environmental protection in Jordan by developing environmental technical cooperation initiatives, which take into account environmental priorities, and which are agreed to by the two governments. In paragraph 4 of the Joint Statement, the countries identify an initial focus of technical cooperation on Jordanian environmental quality issues and the development and effective implementation of Jordanian environmental laws, as defined in Articles 5.4 and 18.2(a) of the U.S.-Jordan FTA.

The Joint Forum has met twice since 2000—in September 2004 and March 2009—and issued two plans for implementing the Joint Statement. The first—a Plan of Action—focused on implementing a strategic vision for Jordan's Ministry of Environment, established in 2002, to promote sustainable economic growth and development. The plan outlined activities to, among other things, strengthen the Ministry's capacity for setting, implementing, and ensuring compliance with environmental standards; harness market forces to protect the environment while bringing economic benefits; undertake industrial wastewater treatment and hazardous waste management for a target region; seek out economic benefits of ecotourism; and promote the development of a regional network of

environmental lawmakers and enforcement officials.

The second, a Work Program for 2008–2011, identifies long-term goals and specifies activities in four priority areas. The long-term goals are to achieve: (1) Compliance with obligations in Article 5 (Environment) of the U.S.-Jordan FTA; (2) improved protection and conservation of the environment, including natural resources; (3) transparency and meaningful public participation in environmental decision-making; and (4) a culture of environmental protection and compliance with environmental laws through, among other things, the promotion of economic opportunities, voluntary measures to enhance environmental performance, and job creation. The priority areas are: (1) Institutional and policy strengthening; (2) biodiversity conservation and improved management of protected areas; (3) improved private sector environmental performance; and (4) environmental education, transparency, and public participation in environmental decision-making and enforcement.

For the 2012–2013 Work Program, we anticipate building upon the cooperative work initiated under the previous two plans. We are requesting suggestions that may be considered for inclusion in the next Work Program.

*Disclaimer:* This Public Notice is a request for comments and suggestions, and is not a request for applications. No granting of money is directly associated with this request for suggestions for the Work Program. There is no expectation of resources or funding associated with any comments or suggestions for the Work Program.

Dated: January 31, 2012.

**George Sibley,**

*Director, Office of Environmental Policy,  
Department of State.*

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**BILLING CODE 4710-09-P**

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## DEPARTMENT OF TRANSPORTATION

### Public Availability of the Department of Transportation FY 2011 Service Contract Inventory

**AGENCY:** Department of Transportation.  
**ACTION:** Notice of Public Availability of FY 2011 Service Contract Inventories.

**SUMMARY:** In accordance with Section 743 of Division C of the Consolidated Appropriations Act of 2010 (Pub. L. 111-117), Department of Transportation is publishing this notice to advise the public of the availability of the FY 2011

Service Contract Inventory. This inventory provides information on service contract actions over \$25,000 that were made in FY 2011. The information is organized by function to show how contracted resources are distributed throughout the agency. The inventory has been developed in accordance with guidance issued on November 5, 2010 by the Office of Management and Budget's Office of Federal Procurement Policy (OFPP). OFPP's guidance is available at <http://www.whitehouse.gov/sites/default/files/omb/procurement/memo/service-contract-inventories-guidance-11052010.pdf>. Department of Transportation has posted its inventory and a summary of the inventory and the Service Contract Inventory Analysis Report on the Department of Transportation's homepage at the following link: [http://www.dot.gov/ost/m60/serv\\_contract\\_inv\\_2011.htm](http://www.dot.gov/ost/m60/serv_contract_inv_2011.htm).

**FOR FURTHER INFORMATION CONTACT:**

Questions regarding the service contract inventory should be directed to Ames Owens in the Senior Procurement Executive office at (202) 366-9614 or [ames.owens@dot.gov](mailto:ames.owens@dot.gov).

Dated: January 31, 2012.

**Ames Owens,**

*Associate Director of Commercial Services  
Management.*

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**BILLING CODE 4910-9X-P**

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## DEPARTMENT OF TRANSPORTATION

### Federal Motor Carrier Safety Administration

[Docket No. FMCSA-2011-0386]

#### Agency Information Collection Activities; Extension of a Currently Approved Information Collection: Motor Carrier Identification Report

**AGENCY:** Federal Motor Carrier Safety Administration (FMCSA), DOT.

**ACTION:** Notice and request for comments.

**SUMMARY:** In accordance with the Paperwork Reduction Act of 1995, FMCSA announces its plan to submit the Information Collection Request (ICR) described below to the Office of Management and Budget (OMB) for its review and approval and invites public comment. The FMCSA requests approval to extend an ICR entitled, "Motor Carrier Identification Report," which is used to identify FMCSA regulated entities, to help prioritize the agency's activities, to aid in assessing