DEPARTMENT OF STATE

Public Notice 7531

30-Day Notice of Proposed Information Collection: Form DS–4155, Vendor Application for OFM Web Site Account; & Form DS–7576, Foreign Mission Emergency Afterhours Contact for Foreign Diplomatic Services Applications

ACTION: Notice of request for public comment and submission to OMB of proposed collection of information.

SUMMARY: The Department of State has submitted the following information collection request to the Office of Management and Budget (OMB) for approval in accordance with the Paperwork Reduction Act of 1995.

Title of Information Collection: Vendor Application for OFM Website Account.

OMB Control Number: 1405–0105.

Type of Request: Extension of Currently Approved Collection.


Form Numbers: DS–4155.

Respondents: Foreign government representatives assigned to the U.S. and bonded warehouse vendors.

Estimated Number of Respondents: 1,005 missions.

Estimated Number of Responses: 3,015 responses.

Average Hours per Response: 20 minutes.

Total Estimated Burden: 1,005 hours divided among the missions.

Frequency: On occasion.

Obligation to Respond: Required to obtain or retain a benefit.

Title of Information Collection: Foreign Mission Emergency Afterhours Contact.

OMB Control Number: 1405–0105.

Type of Request: Extension of Currently Approved Collection.


Form Number: DS–7675.

Respondents: Foreign government representatives assigned to the United States.

Abstract of Proposed Collection

Foreign Diplomatic Service Application Forms DS–4155 and DS–7675 are associated with OMB Collection number 1405–0105. Form DS–4155 (Vendor Application for OFM Website Account) is the means by which the Department of State (DOS) will provide authorized vendor access to the Office of Foreign Missions’ electronic data submission (e-Gov) Bonded Warehouse program. This application will be used to determine eligibility and create a user account permitting bonded warehouse personnel, on behalf of foreign missions authorizing the request, to submit electronic bonded warehouse purchases (form DS–1504) for OFM clearance. OFM’s e-Gov system is accessed to submit automated service requests to the Office of Foreign Missions and the Office of Protocol of the U.S. State Department to obtain “benefits” designated under the Vienna Convention on Diplomatic Relations (1961) (VCDR), the Vienna Convention on Consular Relations (1963) (VCCR), and the Foreign Missions Act, 22 U.S.C. 4301 et seq., that must be obtained through the U.S. Department of State. Form DS–7675 is the means by which the DOS will maintain current emergency contact information on senior level officials assigned to foreign missions in the diplomatic and consular communities in the United States. The application requests the primary and deputy senior level points of contact information for both work and after work hours to use to communicate essential information in an emergency, crisis, or disaster situation. The applications provide the Department with the necessary information to administer its programs effectively and efficiently, as well as prepare for an emergency event.

Methodology: These applications/ information collections are submitted by all foreign missions to the Office of Foreign Missions via the following methods: electronically, mail, or personal delivery.

Dated: July 7, 2011.

Bruce Matthews,


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DEPARTMENT OF STATE

Delegation of Authority No. 338

Delegation of the Functions and Authorities of the Under Secretary for Public Diplomacy and Public Affairs to the Assistant Secretary for Educational and Cultural Affairs