

e.g., permitting electronic submission of responses.

Larry Gray,

Director, Records Management Division,
Office of Management, Federal Emergency
Management Agency, Department of
Homeland Security.

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DEPARTMENT OF HOMELAND SECURITY

Federal Emergency Management Agency

[Docket ID FEMA-2009-0001]

Agency Information Collection Activities: Proposed Collection; Comment Request, 1660-NEW; FEMA's Grants Reporting Tool (GRT)

AGENCY: Federal Emergency
Management Agency, DHS.

ACTION: Notice; 60-day notice and
request for comments; new information
collection; OMB No. 1660-NEW; FEMA
Form—None.

SUMMARY: The Federal Emergency
Management Agency, as part of its
continuing effort to reduce paperwork
and respondent burden, invites the
general public and other Federal
agencies to take this opportunity to
comment on a proposed new
information collection. In accordance
with the Paperwork Reduction Act of
1995, this Notice seeks comments
concerning the collection of information
necessary for the Grants Reporting Tool
(GRT).

DATES: Comments must be submitted on
or before January 19, 2010.

ADDRESSES: To avoid duplicate
submissions to the docket, please use
only one of the following means to
submit comments:

(1) *Online.* Submit comments at
<http://www.regulations.gov> under
docket ID FEMA-2009-0001. Follow the
instructions for submitting comments.

(2) *Mail.* Submit written comments to
Office of Chief Counsel, Regulation and
Policy Team, DHS/FEMA, 500 C Street,
SW., Room 835, Washington, DC 20472-
3100.

(3) *Facsimile.* Submit comments to
(703) 483-2999.

(4) *E-mail.* Submit comments to
FEMA-POLICY@dhs.gov. Include docket
ID FEMA-2009-0001 in the subject line.

All submissions received must
include the agency name and docket ID.

Regardless of the method used for
submitting comments or material, all
submissions will be posted, without
change, to the Federal eRulemaking
Portal at <http://www.regulations.gov>,
and will include any personal
information you provide. Therefore,
submitting this information makes it
public. You may wish to read the
Privacy Act notice that is available on
the Privacy and Use Notice link on the
Administration Navigation Bar of
<http://www.regulations.gov>.

FOR FURTHER INFORMATION CONTACT:

Contact Paul Belkin, Program Analyst,
Grant Programs Directorate, 202-786-
9771 for additional information. You
may contact the Records Management
Branch for copies of the proposed
collection of information at facsimile
number (202) 646-3347 or e-mail
address: [FEMA-Information-
Collections@dhs.gov](mailto:FEMA-Information-Collections@dhs.gov).

SUPPLEMENTARY INFORMATION: Title 44
CFR, part 13, Uniform Administrative
Requirements for Grants and
Cooperative Agreements to State and
Local Government establishes uniform
administrative rules for Federal grants
and cooperative agreements and sub-
awards to State, local and Indian tribal
governments. FEMA has determined
that in order to have consistent
implementation of FEMA grant
administration policies, to reduce
duplicative and tedious data entry, to
more effectively measure preparedness
gains, and to streamline application
submission and management for
Grantees, Regions, State and local
partners, it is necessary to automate the
reporting processes.

The Homeland Security Presidential
Directive (HSPD-5) related to the
“Management of Domestic Incidents”
gives the Secretary the authority to
gather information related to domestic
incidents and mandates the Secretary
provide standardized, quantitative
reports on the readiness and
preparedness of the Nation—at all levels
of government—to prevent, prepare for,
respond to, and recover from domestic
incidents.

The Homeland Security Presidential
Directive (HSPD-8) related to “National
Preparedness” authorizes the Federal
government to deliver Federal
preparedness awards to the States.
Applicants must apply the funds to the
highest priority preparedness
requirements at the appropriate level of
government. Federal preparedness
assistance is based upon the adoption of
statewide comprehensive all-hazards

preparedness strategies, consistent with
the national preparedness goal. HSPD-
8 authorizes the Secretary to review and
approve strategies submitted by the
States and establishes the requirement
that applicants must have adopted
approved statewide strategies in order to
receive Federal grant funds. Further,
HSPD-8 authorizes Federal departments
and agencies to develop appropriate
mechanisms to ensure rapid obligation
and disbursement of funds from their
programs to the States, such as the GRT.
HSPD-8 mandates Federal departments
and agencies report annually on the
obligation, expenditure status, and the
use of funds associated with Federal
preparedness assistance programs.

Section 430 of the Homeland Security
Act of 2002, as amended (6 U.S.C. 238),
authorized the Office for Domestic
Preparedness (ODP, which was
transferred to FEMA by the Post Katrina
Emergency Management Reform Act of
2006, Pub. L. 109-295) to have primary
responsibility for national preparedness,
including directing and supervising
terrorism preparedness grant programs
for emergency response providers and
incorporating the Strategy priorities into
planning guidance on an agency level
for the overall national preparedness
efforts. ODP (now FEMA) was
authorized to develop a process for
receiving meaningful input from State
and local government to assist the
development of the national strategy for
combating terrorism and other
homeland security activities.

Collection of Information

Title: FEMA's Grants Reporting Tool
(GRT).

Type of Information Collection: New
information collection.

OMB Number: 1660-NEW.

Form Titles and Numbers: FEMA
Form—None.

Abstract: GRT is the collection of
financial and programmatic information
from States and local governments
pertaining to grant and cooperative
agreement awards. The information
enables FEMA to evaluate applications
and make award decisions, monitor
ongoing performance and manage the
flow of Federal funds, and to
appropriately close out grants or
cooperative agreements. GRT supports
the information collection needs of each
grant program processed in the system.

Affected Public: State, Local, or Tribal
Government.

*Estimated Total Annual Burden
Hours:* 2,492 hours.

TABLE A.12—ESTIMATED ANNUALIZED BURDEN HOURS AND COSTS

Type of respondent	Form name/form No.	Number of respondents	Number of responses per respondent	Total No. of responses	Avg. burden per response (in hours)	Total annual burden (in hours)	Avg. hourly wage rate*	Total annual respondent cost
State, Local or Tribal Government.	Initial Strategy Implementation Plan (ISIP).	56	1	56	8	448	\$32.20	\$14,425.60
State, Local or Tribal Government.	Biannual Strategy Implementation Report (BSIR).	56	2	112	15.25	1,708	32.20	54,997.60
State, Local or Tribal Government.	Investment Justification (IJ).	56	1	56	6	336	32.20	10,819.20
Total		56	2,492	80,242.40

Estimated Cost: There is no annual reporting recordkeeping cost associated with this collection.

Comments

Comments may be submitted as indicated in the **ADDRESSES** caption above. Comments are solicited to (a) evaluate whether the proposed data collection is necessary for the proper performance of the agency, including whether the information shall have practical utility; (b) evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used; (c) enhance the quality, utility, and clarity of the information to be collected; and (d) minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.

Larry Gray,

Director, Records Management Division,
Office of Management, Federal Emergency
Management Agency, Department of
Homeland Security.

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DEPARTMENT OF HOMELAND SECURITY

Federal Emergency Management Agency

[Docket ID: FEMA-2009-0001]

Agency Information Collection Activities: Proposed Collection; Comment Request, 1660-0025; FEMA Grants Administration/ND Grants System

AGENCY: Federal Emergency Management Agency, DHS.

ACTION: Notice; 60-day notice and request for comments; revision of a currently approved information collection; OMB No. 1660-0025; FEMA Form 20-15, Budget Information—Construction; 20-16, 20-16A, 20-16B, 20-16C, Summary Sheet for Assurances and Certifications; 20-17, Outlay Report and Request for Reimbursement for Construction Program; 20-18, Report of Government Property; 20-19, Reconciliation of Grants and Cooperative Agreements; 20-20, Budget Information—Non-construction; 76-10, Obligating Document for Award/Amendment; 089-9, Detailed Budget Worksheet.

SUMMARY: The Federal Emergency Management Agency, as part of its continuing effort to reduce paperwork and respondent burden, invites the general public and other Federal agencies to take this opportunity to comment on a proposed revision of a currently approved information collection. In accordance with the Paperwork Reduction Act of 1995, this Notice seeks comments concerning the collection of financial and administrative information required to evaluate an application for one or more of the grants that the Federal Emergency Management Agency administers.

DATES: Comments must be submitted on or before January 19, 2010.

ADDRESSES: To avoid duplicate submissions to the docket, please use only one of the following means to submit comments:

(1) *Online.* Submit comments at www.regulations.gov under docket ID FEMA-2009-0001. Follow the instructions for submitting comments.

(2) *Mail.* Submit written comments to Office of Chief Counsel, Regulation and Policy Team, DHS/FEMA, 500 C Street, SW., Room 835, Wash., DC 20472-3100.

(3) *Facsimile.* Submit comments to (703) 483-2999.

(4) *E-mail.* Submit comments to FEMA-POLICY@dhs.gov. Include docket ID FEMA-2009-0001 in the subject line.

All submissions received must include the agency name and docket ID. Regardless of the method used for submitting comments or material, all submissions will be posted, without change, to the Federal eRulemaking Portal at <http://www.regulations.gov>, and will include any personal information you provide. Therefore, submitting this information makes it public. You may wish to read the Privacy Act notice that is available on the Privacy and Use Notice link on the Administration Navigation Bar of <http://www.regulations.gov>.

FOR FURTHER INFORMATION CONTACT: Erin Hutchinson, Staff Accountant, Grant Programs Directorate, 202-786-9536 for additional information. You may contact the Records Management Branch for copies of the proposed collection of information at facsimile number (202) 646-3347 or e-mail address: FEMA-Information-Collections@dhs.gov.

SUPPLEMENTARY INFORMATION: Title 44 CFR, part 13, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Government, establishes uniform