

review, discuss, and agree on a content outline; researching content topics and related resources; submitting draft sections of the document to NIC for review; revising draft sections for NIC's approval; submitting the document to an editor that the awardee has hired for first content edit; submitting a draft of the entire document to NIC for review; revising the document for NIC's approval; and submitting the document to NIC in hard copy and on disk in Microsoft Word 1997–2003 format.

Throughout the project period, the awardee should make provisions for meetings with NIC staff, to be held in Washington, DC, at critical planning and review points in document's development.

**Document Preparation:** For all awards in which a document will be a deliverable, the awardee must follow the Guidelines for Preparing and Submitting Manuscripts for Publication as found in the "General Guidelines for Cooperative Agreements," which will be included in the award package.

**Application Requirements:** An application package must include OMB Standard Form 424, Application for Federal Assistance; a cover letter identifying the audit agency responsible for the applicant's financial accounts as well as the audit period or fiscal year that the applicant operates under (e.g., July 1 through June 30); and an outline of projected costs. The following additional forms must also be included: OMB Standard Form 424A, Budget Information—Non-Construction Programs; OMB Standard Form 424B, Assurances—Non-Construction Programs (both available at <http://www.grants.gov>) and DOJ/NIC Certification Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and the Drug-Free Workplace Requirements (available at <http://www.nicic.gov/Downloads/PDF/certif-fm.pdf>).

The application should be written concisely, typed double-spaced, and reference the NIC application number and title provided in this announcement.

If you are hand delivering or submitting an application via Fed-Ex, please include an original and three copies of your full proposal (program and budget narrative, application forms, and assurances). The original should have the applicant's signature in blue ink. As previously stated, electronic submissions will only be accepted via <http://www.grants.gov>.

The narrative portion of the application should include, at a minimum, a brief paragraph indicating the applicant's understanding of the

purpose of the document and the issues to be addressed; a brief paragraph summarizing the project's goals and objectives; a clear description of the methodology that will be used to complete the project and achieve its goals; a statement or chart of measurable project milestones and timelines for completing each milestone; a description of the qualifications of the applicant organization and a resume for the principle and each staff member assigned to the project that documents relevant knowledge, skills, and ability to carry out the project; a minimum of three references for which the applicant has provided similar service; a budget that details all costs for the project, showing consideration for all contingencies for this project, and notes a commitment to work within the proposed budget; and a sample of at least one document completed by the applicant.

Applicants must specify their role in the production of the sample document(s).

**Authority:** Public Law 93–415.

**Funds Available:** NIC is seeking applicants' best ideas regarding accomplishments of the scope of work and the related costs for achieving the goals of this solicitation. Awardees may use funds only for the activities linked to the desired outcome of the project.

**Eligibility of Applicants:** Applications are solicited from any state or general unit of local government, private agency, educational institution, organization, individual or team with expertise in the described areas. Applicants must have demonstrated ability to implement a project of this size and scope.

**Review Considerations:** A team of NIC staff will review all applications.

Among the criteria to evaluate the applications are an indication of a clear understanding of the project requirements; background, experience, and expertise of the proposed project staff, including any subcontractors; effectiveness of the creative approach to the project; clear, concise description of all elements and tasks of the project, with sufficient and realistic timeframes necessary to complete the tasks; technical soundness of project design and methodology; financial and administrative integrity of the proposal, including adherence to federal financial guidelines and processes; a sufficiently detailed budget that shows consideration of all contingencies for this project and commitment to work within the budget proposed; working knowledge of jails and jail and criminal justice information systems; and availability to meet with NIC staff.

**Note:** NIC will NOT award a cooperative agreement to an applicant who does not have a Dun and Bradstreet Database Universal Number (DUNS) and is not registered in the Central Contractor Registry (CCR).

Applicants can receive a DUNS number at no cost by calling the dedicated toll-free DUNS number request line at 1–800–333–0505 (if you are a sole proprietor, dial 1–866–705–5711 and select option 1).

Applicants may register in the CCR online at the CCR Web site: <http://www.ccr.gov>. A CCR handbook and worksheet can also be reviewed at the Web site.

**Number of Awards:** One.

**Applicants' Conference:** An applicants' conference will be held on March 25, 2009 from 1 p.m. to 3 p.m. (EDT) at the NIC office, 500 1st Street, NW., 7th Floor, Washington, DC. The conference will give applicants the opportunity to meet with NIC project staff to ask questions about the project and the application procedures.

Attendance at the conference is optional, and those who will be unable to attend in person may request a telephone conference instead.

Applicants who plan to attend or who would like to participate via telephone should call Fran Zandi, NIC Jails Division, Correctional Program Specialist, at 1–800–995–6423, ext. 7–1070 by 4:30 p.m. (EDT) on March 20, 2009 to confirm attendance.

NIC Application Number 09J68.

Catalog of Federal Domestic Assistance Number: 16.601

**Executive Order 12372:** This project is not subject to the provisions of Executive Order 12372.

**Thomas J. Beauclair,**

*Deputy Director, National Institute of Corrections.*

[FR Doc. E9–5406 Filed 3–11–09; 8:45 am]

BILLING CODE 4410–36–P

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## DEPARTMENT OF LABOR

### Office of the Secretary

**Proposed Information Collection Extension Without Change for Three Primary and Two Secondary Data Collection Instruments Used To Collect Follow-up Data About Individuals Who Are No Longer Actively Participating in Job Corps, But Had Graduated From Job Corps, or Had Been in the Program at Least 60 Days and Left Before Completing Graduation Requirements (Former Enrollees): Comment Request**

**AGENCY:** Office of Job Corps.

**ACTION:** 60-day notice of information collection under review: OMB Control No. 1205-0426.

**SUMMARY:** The Department of Labor, as part of its continuing effort to reduce paperwork and respondent burden conducts a preclearance consultation program to provide the general public and Federal agencies with an opportunity to comment on proposed and/or continuing collections of information in accordance with the Paperwork Reduction Act of 1995 (PRA95) [44 U.S.C. 3506(c)(2)(A)]. This program helps to ensure that requested data can be provided in the desired format, reporting burden (time and financial resources) is minimized, collection instruments are clearly understood, and the impact of collection requirements on respondents can be properly assessed. Currently, the Office of Job Corps is soliciting comments concerning the collection of data for post-center surveys of Job Corps graduates and former enrollees (OMB Control Number 1205-0426).

A copy of the proposed information collection request (ICR) can be obtained by contacting the office listed below in the addressee section of this notice or by accessing: <http://www.doleta.gov/OMBCN/OMBControlNumber.cfm>.

**DATES:** Written comments must be submitted to the office listed in the **ADDRESSES** section on or before May 11, 2009.

**ADDRESSES:** Submit written comments to Aquila Branch, Room N-4507, Office of Job Corps, 200 Constitution Avenue, NW., Washington, DC 20210. Telephone number: 202-693-3211 (this is not a toll free number). Fax: 202-693-2767. E-mail: [branch.aquila@dol.gov](mailto:branch.aquila@dol.gov).

**SUPPLEMENTARY INFORMATION:**

**I. Background**

Job Corps is an intensive, residential training program for at-promise youth age 16 through 24 to address multiple barriers to employment faced by youth throughout the United States. Job Corps is authorized by Title I, Subtitle C, of the Workforce Investment Act (WIA) of 1998. The program is principally carried out through a nationwide network of 122 Job Corps centers. The centers are located at facilities either owned or leased by the Federal Government. The Department has a direct role in the operation of Job Corps, and does not serve as a pass-through agency for this program. It is the Department's responsibility to establish Job Corps centers and to select operators for them. Of the 122 current centers, 28 are operated by the Departments of

Agriculture and the Interior, through interagency agreements. These centers are located on Federal lands controlled by these two agencies. The remaining 94 centers are managed and operated by large and small corporations and nonprofit organizations selected by the Department in accordance with the Federal Acquisition Regulations, and in most cases through a competitive procurement process. Many of the current contractors manage and operate more than one center.

**II. Review Focus**

The Department of Labor is particularly interested in comments which:

- Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;
- Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used;
- Enhance the quality, utility, and clarity of the information to be collected; and
- Minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submissions of responses.

**III. Current Actions**

This submission requests approval of three primary and two secondary data collection instruments that will be used to collect follow-up data about individuals who are no longer actively participating in Job Corps. These youths either graduated from Job Corps or stayed in the program at least 60 days but left before completing graduation requirements (former enrollees). These data collection activities will be conducted with the following groups of recent Job Corps participants:

- Former enrollees who were placed in a job or school program. This group will be contacted 90 days after separation.
- Graduates who were placed in a job or school program. This group will be contacted 90 days after initial placement.
- Graduates who were placed in a job or school program. This group will be contacted 6 months after initial placement.

- Graduates who were placed in a job or school program. This group will be contacted 12 months after initial placement.

The data collection instrument for graduates 90 to 120 days after their initial placement is called Interim Checkpoint for Eligibility (ICFE). Administration of the ICFE at this time will facilitate the key data collection at 6 and 12 months. This submission also requests approval for two brief questionnaires (one for employers and one for schools or training institutions) that will be used to collect reverification data about initial placement for the subset of placed graduates and former enrollees that cannot be contacted directly.

To maximize the comparability of the data collected from the different subgroups of students, the ICFE, the 90-day follow-up for former enrollees, and the 6-month and 12-month follow-up sections of the data collection instruments use modules with identical sets of questions on the same topics. The questions are designed to obtain:

- Data to reverify the initial job or school placements of placed graduates and former enrollees (only in the instruments administered at 90 days and the ICFE).
- Information about employment experiences in the previous week.
- Information about educational experiences in the previous week.
- Summary information about the work, school, and job search activities of those who were neither working nor in school the previous week.
- Information about satisfaction with the services provided by Job Corps.

*Type of Review:* Extension without Change.

*Agency:* Office of the Secretary, U.S. Department of Labor.

*Title:* Job Corps Placement Verification and Follow-up of Job Corps Participants.

*OMB Number:* 1205-0426.

*Agency Numbers:* N/A.

*Recordkeeping:* The respondent is not required to retain records; Career Transition Service providers and center staff are required to retain records of graduates and former enrollees, who are placed in a job, further education or military service, for three years.

*Affected Public:* Individual or households and Business/Education for profit institutions.

This data collection is envisioned as an annual process that will support the administration of approximately 73,373 Job Corps telephone interviews that, on average, are 10 to 15 minutes in duration. The combined reporting burden for respondents associated with

this data collection effort is anticipated to be about 15,593 hours. (See Table 1 below.)

TABLE 1—ESTIMATES OF RESPONDENT BURDEN

Respondent category	Number of respondents	Average time (hours) per respondent	Estimated hours
Placed Former Enrollees at 90 days .....	1,824	0.25	456
Placed Graduates at 90–120 days .....	21,330	0.25	5,333
Placed Graduates at Six Months .....	22,420	0.20	4,484
Placed Graduates at 12 Months .....	19,794	0.20	3,959
Employer/Institution Re-Verification .....	8,005	0.17	1,361
<b>Total</b> .....	<b>73,373</b>	.....	<b>15,593</b>

*Total Respondents:* 73,373.  
*Estimated Total Burden Hours:* 15,593.  
*Total Burden Cost (capital/startup):* N/A.  
*Total Burden Cost (operating/maintaining):* The estimated cost of funding this data collection effort in 2008 was \$2,712,035. This estimate includes the ongoing maintenance of the infrastructure needed to administer the CATI system, ongoing data communication to and from the Job Corps Data Center, data collection using telephone interviews from trained staff who are non-Job Corps employees, data processing including coding of occupational and industry information, and preparation of summary data tabulations. Supervision of this total system is also included here.

There are no costs to the respondents for participating in this survey. All telephone or postage costs for contacting the respondents are borne by the Federal government through the data collection contractors.

Comments submitted in response to this comment request will be summarized and/or included in the request for Office of Management and Budget approval of the information collection request; they will also become a matter of public record.

**Esther R. Johnson,**  
*Administrator, Office of Job Corps.*  
 [FR Doc. E9–5320 Filed 3–11–09; 8:45 am]  
**BILLING CODE 4510–FT–P**

**DEPARTMENT OF LABOR**  
**Employment Standards Administration**  
**Proposed Extension of the Approval of Information Collection Requirements**

**ACTION:** Notice.

**SUMMARY:** The Department of Labor (DOL), as part of its continuing effort to reduce paperwork and respondent

burden, conducts a preclearance consultation program to provide the general public and Federal agencies with an opportunity to comment on proposed and/or continuing collections of information in accordance with the Paperwork Reduction Act of 1995 (PRA95) [44 U.S.C. 3506(c)(2)(A)]. This program helps to ensure that requested data can be provided in the desired format, reporting burden (time and financial resources) is minimized, collection instruments are clearly understood, and the impact of collection requirements on respondents can be properly assessed. Currently, the Employment Standards Administration is soliciting comments concerning its proposal to extend OMB approval of the information collection: Health Insurance Claim Form (OWCP–1500). A copy of the proposed information collection request can be obtained by contacting the office listed below in the addresses section of this Notice.

**DATES:** Written comments must be submitted to the office listed in the addresses section below on or before May 11, 2009.

**ADDRESSES:** Mr. Steven D. Lawrence, U.S. Department of Labor, 200 Constitution Ave., NW., Room S–3201, Washington, DC 20210, telephone (202) 693–0292, fax (202) 693–1451, e-mail [Lawrence.Steven@dol.gov](mailto:Lawrence.Steven@dol.gov). Please use only one method of transmission for comments (mail, fax, or e-mail).

**SUPPLEMENTARY INFORMATION:**

**I. Background**

The Office of Workers' Compensation Programs (OWCP) is the agency responsible for administration of the Federal Employees' Compensation Act (FECA), 5 U.S.C. 8101 *et seq.*, the Black Lung Benefits Act (BLBA), 30 U.S.C. 901 *et seq.*, and the Energy Employees Occupational Illness Compensation Program Act of 2000 (EEOICPA), 42 U.S.C. 7384 *et seq.* All three of these statutes require that OWCP pay for

medical treatment of beneficiaries; BLBA also requires that OWCP pay for medical examinations and related diagnostic services to determine eligibility for benefits under that statute. Form OWCP–1500 is used by OWCP and contractor bill payment staff to process bills for medical services provided by medical professionals other than medical services provided by hospitals, pharmacies and certain other medical providers. To consider the appropriateness of the requested payment in a timely fashion, it is essential that provider bills be submitted on a standard form that will capture the critical data elements needed to evaluate the bill, such as procedure and diagnosis codes.

This information collection is currently approved for use through October 31, 2009.

**II. Review Focus**

The DOL is particularly interested in comments which:

- Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;
- Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used;
- Enhance the quality, utility and clarity of the information to be collected; and
- Minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, *e.g.*, permitting electronic submissions of responses.