

SYSTEM LOCATION:

Primary location: HQ Air Force Reserve Command, HQ AFRC, 155 Richard Ray Blvd., Robins AFB, GA 31098-1635.

Secondary locations: Teksouth Corporation, 1420 Northbrook Drive, #220, Gardendale, AL 35071-3869.

U.S. Marine Corps, Tech Services Org, 1500 E. Bannister Road, Kansas City, MO 64197-0001.

CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

Air Force Reserve personnel and AFRC civilians.

CATEGORIES OF RECORDS IN THE SYSTEM:

Individual's name, Social Security Number (SSN), military grade, and personnel, pay, and accounting records.

AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

10 U.S.C. 8013, Secretary of the Air Force; DoD 5000.2-R, Mandatory Procedures for Major Defense Acquisition Programs (MDAPS) and Major Automated Information System (MAIS) Acquisition Programs; Air Force Policy Directive 65-6, Financial Management; Air Force Reserve Command Instruction 65-601, Budget Programming and Financial Management and E.O. 9397 (SSN).

PURPOSE(S):

To establish a mission critical information system that automates tasks and functions of order writing. Any duty related travel requires the individual to travel "on orders," which is a detailed account of where the person is traveling to and from, as well as the financial designation of what type funds are used to pay for this type duty travel. Typically a request is initiated for a field unit to fulfill a military duty and/or travel in support of the Air National Guard or Air Force mission requirement and processed through the Air Force Reserve Command. The approval of the orders includes the allocation of funds necessary to support the cost of the request. Cost items that are typical for orders are basic military pay, per diem, subsistence, housing and travel expense. Tracking the use of the funds and the ability for reconciliation is an essential element.

ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act of 1974, these records or information contained therein may specifically be disclosed outside the Department of Defense as a routine use pursuant to 5 U.S.C. 552a(3).

The "Blanket Routine Uses" published at the beginning of the Air Force's compilation of the systems of records notices apply to this system manager.

STORAGE:

Electronic storage media.

RETRIEVABILITY:

Individual's name, Social Security Number (SSN), and/or order tracking number.

SAFEGUARDS:

Records are accessed by person(s) responsible for servicing the record system in performance of their official duties that are properly screened and cleared for need-to-know. Records are protected by standard Air Force access authentication procedures and by network system security software.

RETENTION AND DISPOSAL:

Disposition is pending until National Archives and Record Administration approves proposed disposition schedule, until then treat as Permanent.

SYSTEM MANAGER(S) AND ADDRESS:

Department of the Air Force, Director of Financial Management Systems Application Branch, HQ AFRC/FMXS, 155 Richard Ray Pkwy., Robins AFB, GA 31098-1635.

NOTIFICATION PROCEDURE:

Individuals seeking to determine whether this system of records contains information on themselves should address written inquiries to the Air Force Reserve Command Freedom of Information Act (FOIA) Manager, HQ AFRC/A6IE, 155 Richard Ray Blvd., Robins AFB, GA 31098-1635.

Written request should contain the individual's name, military grade, Social Security Number (SSN) and be signed.

RECORD ACCESS PROCEDURES:

Individuals seeking to access records about themselves contained in this system should submit written requests to the Air Force Reserve Command Freedom of Information Act (FOIA) Manager, HQ AFRC/A6IE, 155 Richard Ray Blvd., Robins AFB, GA 31098-1635.

Written request should contain the individual's name, military grade, Social Security Number (SSN) and be signed.

CONTESTING RECORD PROCEDURES:

The Air Force rules for accessing records and for contesting contents and appealing initial agency determinations are published in Air Force Instruction 33-332; 32 CFR part 806b; or may be obtained from the system manager.

RECORD SOURCE CATEGORIES:

Air National Guard, Air Force Reserve who request personnel services or assistance; Air Force Personnel Center, the Defense Finance and Accounting Service; the National Personnel Records Center; other activities of the Department of Defense; and correspondence from other interested persons or parties.

EXEMPTIONS CLAIMED FOR THE SYSTEM:

None.

[FR Doc. E8-30867 Filed 12-29-08; 8:45 am]

BILLING CODE 5001-06-P

DEPARTMENT OF DEFENSE**Department of the Air Force**

[Docket ID USAF-2008-0053]

Privacy Act of 1974; System of Records

AGENCY: Department of the Air Force, DoD.

ACTION: Notice to Add a System of Records.

SUMMARY: The Department of the Air Force proposes to add a system of records to its inventory of record systems subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended.

DATES: The proposed action will be effective on January 29, 2009 unless comments are received that would result in a contrary determination.

ADDRESSES: Send comments to the Air Force Privacy Act Officer, Office of Warfighting Integration and Chief Information Officer, SAF/XCPPI, 1800 Air Force Pentagon, Washington, DC 20330-1800.

FOR FURTHER INFORMATION CONTACT: Mr. Kenneth Brodie at (703) 696-7557.

SUPPLEMENTARY INFORMATION: The Department of the Air Force's notices for systems of records subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended, have been published in the **Federal Register** and are available from the address above.

The proposed systems reports, as required by 5 U.S.C. 552a(r) of the Privacy Act, were submitted on December 17, 2008, to the House Committee on Oversight and Government Reform, the Senate Committee on Homeland Security and Governmental Affairs, and the Office of Management and Budget (OMB) pursuant to paragraph 4c of Appendix I to OMB Circular No. A-130, "Federal Agency Responsibilities for Maintaining Records About Individuals," dated February 8, 1996, (February 20, 1996, 61 FR 6427).

Dated: December 18, 2008.

Morgan E. Frazier,

*Alternate OSD Federal Register Liaison
Officer, Department of Defense.*

F032 AFCESA B

SYSTEM NAME:

Automated Civil Engineer System
Records.

SYSTEM LOCATION:

Defense Information Systems Agency
(DISA), Systems Management Center,
Montgomery, 401 East Moore Drive,
Bldg 857, Gunter AFB, AL 36114-3001;

Defense Information Systems Agency
(DISA), PAC DECC, 1942 Gaffney Street,
Bldg 475, Suite 200, Pearl Harbor, HI
96860-4582;

HQ U.S. Air Forces in Europe/A7RI,
GEB 529 Room 104, 66877 Ramstein
Flugplatz Germany.

**CATEGORIES OF INDIVIDUALS COVERED BY THE
SYSTEM:**

Air Force military personnel, civilian,
dependent and contractor personnel.

CATEGORIES OF RECORDS IN THE SYSTEM:

Include but not limited to individual's
name, title (i.e., Mr., Mrs. or Ms.), Social
Security Number (SSN), gender, date of
birth, home and e-mail addresses, phone
number, rank, and office symbol.

AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

10 U.S.C. 9832, Property
accountability; Regulations; 10 U.S.C.
8013, Secretary of the Air Force; and
E.O. 9397 (SSN).

PURPOSE(S):

To provide the Base Civil Engineer
with the tools required to manage real
property, housing and furnishings
management. It provides accurate
identification of military personnel
assigned to military housing/
dormitories. May be used by
commanders and managers as a decision
making tool for accountability of
personnel living in these facilities
during peace or wartime.

**ROUTINE USES OF RECORDS MAINTAINED IN THE
SYSTEM, INCLUDING CATEGORIES OF USERS AND
THE PURPOSES OF SUCH USES:**

In addition to those disclosures
generally permitted under 5 U.S.C.
552a(b) of the Privacy Act, these records
or information contained therein may
specifically be disclosed outside the
DoD as a routine use pursuant to 5
U.S.C. 552a(b)(3) as follows:

The DoD "Blanket Routine Uses"
published at the beginning of the Air
Force's compilation of record system
notices apply to this system.

**POLICIES AND PRACTICES FOR STORING,
RETRIEVING, ACCESSING, RETAINING, AND
DISPOSING OF RECORDS IN THE SYSTEM:**

STORAGE:

Electronic storage media.

RETRIEVABILITY:

Individual's name and/or Social
Security Number (SSN).

SAFEGUARDS:

Steps have been taken to limit the
access to the Privacy data to only those
users with the appropriate roles. Access
to records is limited to persons
responsible for servicing the record in
performance of their official duties and
who are properly screened and cleared
for need-to-know. Access to the
application is restricted by passwords
which are changed periodically.

RETENTION AND DISPOSAL:

Records are retained until no longer
needed and then deleted from the
database by erasing or degaussing.

SYSTEM MANAGER(S) AND ADDRESS:

Automated Civil Engineer System/
IWIMS Program Manager, HQ AFCESA/
CEOI, 139 Barnes Drive, Suite 1,
Tyndall AFB, FL 32403-5319, 1-888-
232-6328.

NOTIFICATION PROCEDURE:

Individuals seeking to determine
whether information about themselves
is contained in this system should
address written inquiries to the
Automated Civil Engineer System/
IWIMS Program Manager, HQ AFCESA/
CEOI, 139 Barnes Drive, Suite 1,
Tyndall AFB, FL 32403-5319.

Requests should contain full name,
aliases, date and place of birth, Social
Security Number (SSN), service
number(s), or other information
verifiable from the records.

RECORD ACCESS PROCEDURES:

Individuals seeking access to
information about themselves contained
in this system of records should address
written inquiries to the Automated Civil
Engineer System/IWIMS Program
Manager, HQ AFCESA/CEOI, 139
Barnes Drive, Suite 1, Tyndall AFB, FL
32403-5319.

Requests should contain full name,
aliases, date and place of birth, Social
Security Number (SSN), service
number(s), or other information
verifiable from the records.

CONTESTING RECORD PROCEDURES:

The Air Force rules for accessing
records, for contesting contents and
appealing initial agency determinations

are published in Air Force Instruction
37-132; 32 CFR part 806b; or may be
obtained from the system manager.

RECORD SOURCE CATEGORIES:

From the individual.

EXEMPTIONS CLAIMED FOR THE SYSTEM:

None.

[FR Doc. E8-30868 Filed 12-29-08; 8:45 am]

BILLING CODE 5001-06-P

DEPARTMENT OF DEFENSE

Department of the Air Force

[Docket ID USAF-2008-0058]

**Privacy Act of 1974; System of
Records**

AGENCY: Department of the Air Force,
DoD.

ACTION: Notice to Add a System of
Records.

SUMMARY: The Department of the Air
Force proposes to add a system of
records to its inventory of record
systems subject to the Privacy Act of
1974 (5 U.S.C. 552a), as amended.

DATES: The proposed action will be
effective on January 29, 2009 unless
comments are received that would
result in a contrary determination.

ADDRESSES: Send comments to the Air
Force Privacy Act Officer, Office of
Warfighting Integration and Chief
Information Officer, SAF/XCPPI, 1800
Air Force Pentagon, Washington, DC
20330-1800.

FOR FURTHER INFORMATION CONTACT: Mr.
Kenneth Brodie at (703) 696-7558.

SUPPLEMENTARY INFORMATION: The
Department of the Air Force's notices
for systems of records subject to the
Privacy Act of 1974 (5 U.S.C. 552a), as
amended, have been published in the
Federal Register and are available from
the address above.

The proposed systems reports, as
required by 5 U.S.C. 552a(r) of the
Privacy Act, were submitted on
December 17, 2008, to the House
Committee on Oversight and
Government Reform, the Senate
Committee on Homeland Security and
Governmental Affairs, and the Office of
Management and Budget (OMB)
pursuant to paragraph 4c of Appendix I
to OMB Circular No. A-130, 'Federal
Agency Responsibilities for Maintaining
Records About Individuals,' dated
February 8, 1996, (February 20, 1996, 61
FR 6427).