

c. In the event that a system of records maintained by this agency to carry out its functions indicates a violation or potential violation of law, whether civil, criminal, or regulatory in nature, and whether arising by general statute or particular program statute, or by regulation, rule, or order issued pursuant thereto, the relevant records in the system of records may be referred, as a routine use, to the appropriate agency, whether Federal or foreign, charged with the responsibility of investigating or prosecuting such violation or charged with enforcing or implementing the statute or rule, regulation or order issued pursuant thereto.

d. In the event the Department deems it desirable or necessary, in determining whether particular records are required to be disclosed under the Freedom of Information Act, disclosure may be made to the Department of Justice for the purpose of obtaining its advice.

e. A record from this system of records may be disclosed as a "routine use" to a Federal, State, or local agency maintaining civil, criminal, or other relevant enforcement records or other pertinent records, such as current licenses, if necessary to obtain a record relevant to an agency decision concerning the hiring or retention of an employee, the issuance of a security clearance, the letting of a contract, or the issuance of a license, grant, or other benefit.

f. A record from this system of records may be disclosed to a Federal agency, response to its request, in connection with the hiring or retention of an employee, the issuance of a security clearance, the reporting of an investigation of an employee, the letting of a contract, or the issuance of a license, grant, or other benefit by the requesting agency, to the extent that the record is relevant and necessary to the requesting agency's decision on the matter.

g. Information in this system of records may be disclosed to a Federal, State, or local agency maintaining civil, criminal, or other relevant enforcement records, or other pertinent records, such as current licenses, if necessary to obtain a record relevant to an agency concerning the hiring or retention of an employee, the issuance of a license, grant, or other benefit.

h. To student volunteers and other individuals performing functions for the Department, but technically not having the status of agency employees, if they need access to the records in order to perform their assigned agency functions.

i. A record may be disclosed to appropriate Federal agencies and

Department contractors that have a need to know the information for the purpose of assisting the Department's efforts to respond to a suspected or confirmed breach of the security or confidentiality of information maintained in this system of records, and the information disclosed is relevant and necessary for that assistance.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:**

**STORAGE:**

Records are stored in electronic form and paper files are stored in locked file cabinets.

**RETRIEVABILITY:**

These records are retrievable by name of the plaintiff or the first plaintiff if there is more than one, or by the name of the first defendant if the plaintiff is the United States. In the case of personnel actions, records are retrievable by name of the individual involved.

**SAFEGUARDS:**

Office buildings in which these records are maintained are secured by a variety of security systems. The computer terminals used to access the records are secured with passwords, encryptions, and other security devices, comply with all relevant computer security procedures, and are kept in rooms that are locked at the close of the business day, and are generally accessible only to OCIG staff.

**RETENTION AND DISPOSAL:**

These records are maintained for an indefinite duration.

**SYSTEM MANAGER(S) AND ADDRESS:**

The agency official responsible for the system policies and practices outlined above is: The Chief Counsel, Office of Counsel to the Inspector General, Department of Health and Human Services, Wilbur J. Cohen Building, Room 5527, 330 Independence Avenue, SW., Washington, DC 20201.

**NOTIFICATION PROCEDURES:**

Any inquiries regarding these systems of records should be addressed to the System Manager. An individual who requests notification of or access to a medical record shall, at the time the request is made, designate in writing a responsible representative who will be willing to review the record and inform the subject individual of its contents at the representative's discretion. (These notification and access procedures are in accordance with Department regulations (45 CFR 5b.6).)

**RECORDS ACCESS PROCEDURES:**

Same as notification procedures. Requesters should also reasonably specify the record contents being sought. (These access procedures are in accordance with Department regulations (45 CFR 5b.5 (a)(2).)

**CONTESTING RECORD PROCEDURES:**

Contact the official at the address System Manager(s) and Address above, and reasonably identify the record and specify the information to be contested and corrective action sought with supporting justification. (These procedures are in accordance with Department regulations (45 CFR 5b.7).)

**RECORD SOURCE CATEGORIES:**

The information for this system is obtained through a number of sources including the exchange of legal pleadings, documents, formal and informal discovery, program offices and component agencies, private attorneys, State and local governments, their agencies and instrumentalities, and officers of other Federal agencies and the individuals involved.

**SYSTEMS EXEMPTED FROM CERTAIN PROVISIONS OF THE ACT:**

None.

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**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**National Institutes of Health**

**National Cancer Institute; Amended Notice of Call for Nominations for the National Cancer Institute Director's Consumer Liaison Group**

Notice is hereby given of a change in the Call for Nominations for the National Cancer Institute Director's Consumer Liaison Group which was published in the **Federal Register** on March 18, 2008, 73 FR 14476-14477.

This call for nominations is being amended to revise the due date for candidates interested in being considered for appointment to the Director's Consumer Liaison Group to postmark their nomination package by April 30, 2008 instead of April 15, 2008.

Dated: April 8, 2008.

**Jennifer Spaeth,**

*Director, Office of Federal Advisory Committee Policy.*

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