

Educational and Developmental Intervention Services (EDIS) procedures as they pertain to special educational and/or medical needs of children and family members; to perform outreach and prevention activities; to conduct assessment and survey activities; to compile database for statistical analysis, tracking, and reporting; evaluate program effectiveness; and to conduct research.

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

In addition to those disclosures generally permitted under the 5 U.S.C. 552a(b) of the Privacy Act, records of information contained therein are not disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) of the Privacy Act.

To the Joint Commission on Accreditation of Healthcare Organizations (JCAHO) during an on-site survey for the purpose of achieving accreditations for compliance with certain standards and accreditation requirements.

The DoD 'Blanket Routine Uses' set forth at the beginning of the OSD's compilation of systems of records notices apply to this system.

**Note:** This system of records contains individually identifiable health information. The DoD Health Information Privacy Regulation (DoD 6025.18-R) issued pursuant to the Health Insurance Portability and Accountability Act of 1996, applies to most such health information. DoD 6025.18-R may place additional procedural requirements on the uses and disclosures of such information beyond those found in the Privacy Act of 1974 or mentioned in this system of records notice.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:**

**STORAGE:**

Records in file folders and on electronic storage media.

**RETRIEVABILITY:**

Records may be retrieved by patient name, sponsor's Social Security Number, Family Member Prefix, and provider's name.

**SAFEGUARDS:**

Records are maintained in a secure, limited access, or monitored area. Physical entry by unauthorized persons is restricted by the use of locks, guards, or administrative procedures. Access to personal information is limited to those who require the records to perform their official duties. All personnel whose official duties require access to the

information are trained in the proper safeguarding and use of the information.

**RETENTION AND DISPOSAL:**

Disposition pending (treat records as permanent until the National Archives and Records Administration have approved the retention and disposition schedule).

**SYSTEM MANAGER(S) AND ADDRESS:**

Military Health Systems/Program Executive, Defense Medical Logistics Standard Support Program Office, Six Skyline Place, 5109 Leesburg Pike, Suite 908, Falls Church, VA 22041-3215.

**NOTIFICATION PROCEDURE:**

Individuals seeking to determine whether information about themselves is contained in this system of records should address inquires to Educational and Developmental Intervention Services clinics or Medical Records Department of the participating Medical Treatment Facility where the child's service was provided.

Requests should contain individual's full name, individual's Family Member Prefix, and individual's sponsor's SSN.

Requests for a list of participating Educational and Developmental Intervention Services clinics can be obtained by addressing written inquires to Military Health System/Program Executive, Defense Medical Logistics Standard Support Program Office, 5109 Leesburg Pike, Suite 908, Falls Church, VA 22041-3201.

**RECORD ACCESS PROCEDURES:**

Individuals seeking access to information about themselves contained in this system of records should address written inquiries to Educational and Developmental Intervention Services clinics or Medical Records Department of the participating Medical Treatment Facility where the child service was provided.

Requests should contain the child's full name, family member prefix, and the sponsor's SSN.

Requests for a list of participating Educational and Developmental Intervention Services clinics can be obtained by addressing written inquires to Military Health System/Program Executive, Defense Medical Logistics Standard Support Program Office, 5109 Leesburg Pike, Suite 908, Falls Church, VA 22041-3201.

**CONTESTING RECORD PROCEDURES:**

The OSD rules for accessing records, for contesting contents and appealing initial agency determinations are published in OSD Administrative Instruction 81; 32 CFR part 311; or may be obtained from the system manager.

**RECORD SOURCE CATEGORIES:**

Individual to whom the record pertains; reports from physicians and other medical department personnel; reports and information from other sources including educational institutions; medical institutions; public and private health; and welfare agencies.

**EXEMPTIONS CLAIMED FOR THE SYSTEM:**

None.

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**BILLING CODE 5001-06-P**

**DEPARTMENT OF DEFENSE**

**Office of the Secretary**

[DOD-2007-OS-0020]

**Privacy Act of 1974; Systems of Records**

**AGENCY:** Defense Finance and Accounting Service, DoD.

**ACTION:** Notice to add a new system of records.

**SUMMARY:** The Defense Finance and Accounting Service (DFAS) is proposing to add a new system of records notice to its inventory of record systems subject to the Privacy Act of 1974, (5 U.S.C. 552a), as amended.

**DATES:** This action will be effective without further notice on April 6, 2007 unless comments are received that would result in a contrary determination.

**ADDRESSES:** Send comments to the FOIA/PA Program Manager, Corporate Communications and Legislative Liaison, Defense Finance and Accounting Service, 6760 E. Irvington Place, Denver, CO 80279-8000.

**FOR FURTHER INFORMATION CONTACT:** Ms. Linda Krabbenhoft at (303) 676-6045.

**SUPPLEMENTARY INFORMATION:** The Defense Finance and Accounting Service notices for systems of records subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended, have been published in the **Federal Register** and are available from the address above. The proposed system report, as required by 5 U.S.C. 552a of the Privacy Act of 1974, as amended, was submitted on February 26, 2007, to the House Committee on Government Reform, the Senate Committee on Governmental Affairs, and the Office of Management and Budget (OMB) pursuant to paragraph 4c of Appendix I to OMB Circular No. A-130, 'Federal Agency Responsibilities for Maintaining Records About Individuals,' dated December 12, 2000, 65 FR 239.

Dated: February 28, 2007.

**C.R. Choate,**

*Alternate OSD Federal Register Liaison  
Officer, Department of Defense.*

**T7340c**

**SYSTEM NAME:**

Defense Workload Operations Web System (DWOWS).

**SYSTEM LOCATION:**

Defense Finance and Accounting Service—Indianapolis, 8899 East 56th Street, Indianapolis, IN 46249–3250.

Defense Finance and Accounting Service—Cleveland, 1240 East Ninth Street, Cleveland, OH 44199–2055.

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

Navy, Army, Air Force, Marine Corps, Active Duty and Reserve members.

**CATEGORIES OF RECORDS IN THE SYSTEM:**

Name, Social Security Number (SSN), e-mail messages, faxes, letters, memorandum, telephone calls, and tracking reports.

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

5 U.S.C. Chapter 55, Pay Administration; 37 U.S.C. Chapter 19, Pay and Allowances of the Uniformed Services; Department of Defense Financial Management Regulation (DoDFMR) 7000.14–R, Vol 7A; and E.O. 9397 (SSN).

**PURPOSE(S):**

An Internet (WEB) based system used by the DFAS to track communications and inquires (e-mails, faxes, letters memorandum, and phone calls) received and processed for Army, Air Force, Marine Corps and Navy's Active Duty and Reserve members, to include questions involving the Savings Deposit Program, and by management for benchmark reporting in order to track the turn-around time on financial inquires.

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows: To the American Red Cross and military relief societies to assist military personnel and their dependents in determining the status of monthly pay, dependents' allotments, loans, and related financial transactions; and to perform other relief-related duties as requested by the service member.

To the Department of Veterans Affairs to report compensation, waivers, and audits, life insurance accounting, disbursement and benefit determinations, and death notices.

To Federal Reserve banks to distribute payments made through the direct deposit system to financial organizations or their processing agents authorized by individuals to receive and deposit payments in their accounts.

The DoD 'Blanket Routine Uses' published at the beginning of the DFAS compilation of systems of records notices apply to this system.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:**

**STORAGE:**

Records are maintained on paper and electronic storage media.

**RETRIEVABILITY:**

Retrieved by Name and Social Security Number (SSN) of Army, Air Force, Marine Corps, Navy Active Duty or Reserve members and/or case number assigned in the system.

**SAFEGUARDS:**

Records are maintained in a controlled facility. Physical entry is restricted by the use of locks, guards, and is accessible only to authorized personnel. Access to records is limited to person(s) responsible for servicing the record in performance of their official duties and who are properly screened and cleared for need-to-know. Access to computerized data is restricted by passwords, which are changed according to agency security policy.

**RETENTION AND DISPOSAL:**

Records are cut off at the end of the fiscal year and destroyed at 6 years and 3 months.

**SYSTEM MANAGER(S) AND ADDRESS:**

Director for Military Pay Systems, Defense Finance and Accounting Service—Denver (DFAS-TSBB/DE), 6760 E. Irvington Place, Denver, CO 80279–8000.

**NOTIFICATION PROCEDURE:**

Individuals seeking to determine whether information about themselves is contained in this system of records should address written inquiries to the Defense Finance and Accounting Service, Freedom of Information/Privacy Act Program Manager, Corporate Communications and Legislative Liaison, 6760 E. Irvington Place, Denver, CO 80279–8000.

Individuals should furnish full name, Social Security Number, current address, and telephone number.

**RECORD ACCESS PROCEDURES:**

Individuals seeking access to information about themselves contained in this system of records should address written inquiries to Defense Finance and Accounting Service, Freedom of Information/Privacy Act Program Manager, Corporate Communications and Legislative Liaison, 6760 E. Irvington Place, Denver, CO 80279–8000.

Individuals should furnish full name, Social Security Number, current address, and telephone number.

**CONTESTING RECORD PROCEDURES:**

The DFAS rules for accessing records, for contesting contents and appealing initial agency determinations are published in DFAS Regulation 5400.11–R; 32 CFR part 324; or may be obtained from Defense Finance and Accounting Service, Freedom of Information/Privacy Act Program Manager, Corporate Communications and Legislative Liaison, 6760 E. Irvington Place, Denver, CO 80279–8000.

**RECORD SOURCE CATEGORIES:**

Subject individual, Federal agencies and the Military Services (Army, Air Force, Marine Corps and Navy).

**EXEMPTIONS CLAIMED FOR THE SYSTEM:**

None.

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**BILLING CODE 5001–06–P**

**DEPARTMENT OF DEFENSE**

**Department of the Air Force**

[USAF–2007–0016]

**Privacy Act of 1974; System of Records**

**AGENCY:** Department of the Air Force, DoD.

**ACTION:** Notice to Add a Record System.

**SUMMARY:** The Department of the Air Force proposes to add a system of records notice to its inventory of records systems subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended.

**DATES:** The actions will be effective on April 6, 2007 unless comments are received that would result in a contrary determination.

**ADDRESSES:** Send comments to the Air Force Privacy Act Officer, Office of Warfighting Integration and Chief Information Officer, SAF/XCISI, 1800 Air Force Pentagon, Suite 220, Washington, DC 20330–1800.

**FOR FURTHER INFORMATION CONTACT:** Ms. Novella Hill at (703) 588–7855.