

**DEPARTMENT OF HEALTH AND HUMAN SERVICES****Office of the Secretary**

[Document Identifier: OS-0990-New]

**Agency Information Collection Activities: Proposed Collection; Comment Request****AGENCY:** Office of the Secretary.

In compliance with the requirement of section 3506(c)(2)(A) of the Paperwork Reduction Act of 1995, the Office of the Secretary (OS), Department of Health and Human Services, is publishing the following summary of proposed collections for public comment. Interested persons are invited to send comments regarding this burden estimate or any other aspect of this collection of information, including any of the following subjects: (1) The necessity and utility of the proposed information collection for the proper performance of the agency's functions; (2) the accuracy of the estimated burden; (3) ways to enhance the quality, utility, and clarity of the information to be collected; and (4) the use of automated collection techniques or other forms of information technology to minimize the information collection burden.

*Type of Information Collection*

Request: New collection, regular;

*Title of Information Collection:*

Adolescent Family Life Core Evaluation;

Form/OMB No.: OS-0990-New;

Use: The Office of Adolescent Pregnancy Programs (OAPP) has developed core data collection tools to assist programs that have received Adolescent Family Life (AFL) demonstration grants with evaluating the programs and services provided as a part of their grant activities. These would be available to support both its prevention and care demonstration projects. The data collection tool for AFL prevention grantees will provide information on grantee progress in three areas: reducing sexual risk behaviors, strengthening parents and families, and strengthening school and community supports.

*Frequency:* Reporting, annually;*Affected Public:* Individuals or households, not-for-profit institutions;*Annual Number of Respondents:* 6,300;*Total Annual Responses:* 6,300;*Average Burden Per Response:* 1 hour;*Total Annual Hours:* 12,600;

To obtain copies of the supporting statement and any related forms for the proposed paperwork collections referenced above, access the HHS Web site address at <http://www.hhs.gov/>

[oirm/infocollect/pending/](http://oirm/infocollect/pending/) or e-mail your request, including your address, phone number, OMB number, and OS document identifier, to [naomi.cook@hhs.gov](mailto:naomi.cook@hhs.gov), or call the Reports Clearance Office on (202) 690-6162. Written comments and recommendations for the proposed information collections must be mailed within 60 days of this notice directly to the OS Paperwork Clearance Officer designated at the following address: Department of Health and Human Services, Office of the Secretary, Assistant Secretary for Budget, Technology, and Finance, Office of Information and Resource Management, Attention: Naomi Cook (0990-New), Room 531-H, 200 Independence Avenue, SW., Washington, DC 20201.

Dated: December 22, 2004.

**Robert E. Polson,***Office of the Secretary, Paperwork Reduction Act Reports Clearance Officer.*

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**DEPARTMENT OF HEALTH AND HUMAN SERVICES****Office of the Secretary**

[Document Identifier: OS-4040-XXXX-]

**Emergency Clearance: Public Information Collection Requirements; Notice of Proposed Requirement to Establish Government-Wide Standard Data Elements for Use by All Federal Grant Making Agencies—Mandatory Grant Applications****AGENCY:** Office of the Secretary, Grants.gov Program Management Office.

In compliance with the requirement of section 3506(c)(2)(A) of the Paperwork Reduction Act of 1995, the Office of the Secretary (OS), Department of Health and Human Services, is publishing the following summary of proposed collections for public comment. Interested persons are invited to send comments regarding this burden estimate or any other aspect of this collection of information, including any of the following subjects: (1) The necessity and utility of the proposed information collection for the proper performance of the agency's functions; (2) the accuracy of the estimated burden; (3) ways to enhance the quality, utility, and clarity of the information to be collected; and (4) the use of automated collection techniques or other forms of information technology to minimize the information collection burden.

1. *Type of Information Collection Request:* Emergency Clearance;

*Title of Information Collection:* SF-424 Mandatory (M);

*Form/OMB No.:* OS-4040-XXXX-;

*Use:* The SF-424(M) will become the government-wide data set for applications, plans, and related submissions under mandatory grant programs. Federal agencies and applicants/recipients under mandatory grant programs will use the standard data set and definitions for paper and electronic applications/plans/related submissions. At this time, the Federal agencies are proposing a set of data elements to be used as cover information. Additional standard data elements for other components of an application/plan, e.g., a standard budget, may be proposed at a later date.

The proposed standard data set will replace numerous agency data sets and reduce the administrative burden placed on the grants community. Federal agencies will not be required to collect all of the information included in the proposed data set. The agency will identify the data that must be provided by applicants through instructions that will accompany the application package.

*Frequency:* Recordkeeping, application, and on occasion;

*Affected Public:* Federal, State, local, or tribal governments, farms, and not for profit institutions;

*Annual Number of Respondents:* 1,161;

*Total Annual Responses:* 21,900;

*Average Burden Per Response:* 1 hour;

*Total Annual Hours:* 21,900;

To obtain copies of the supporting statement and any related forms for the proposed paperwork collections referenced above, access the HHS Web site address at <http://www.hhs.gov/oirm/infocollect/pending/> or e-mail your request, including your address, phone number, OMB number, and OS document identifier, to [naomi.cook@hhs.gov](mailto:naomi.cook@hhs.gov), or call the Reports Clearance Office on (202) 690-6162. Written comments and recommendations for the proposed information collections must be mailed by January 21, 2004, directly to the OS Paperwork Clearance Officer designated at the following address: Department of Health and Human Services, Office of the Secretary, Assistant Secretary for Budget, Technology, and Finance, Office of Information and Resource Management, Attention: Naomi Cook (4040-XXXX), Fax Number (202) 690-8715, Room 531-H, 200 Independence Avenue, SW., Washington, DC 20201.