

registration, reporting capability for users, and availability of the system seven days a week, 19-hours a day (the system is shut down from 12 a.m. to 5 a.m. for maintenance and updating of data). In addition, employers will have quick and easy access to on-line resources such as the Basic Pilot Program User Manual, the Basic Pilot Program Tutorial, Handbook for Employers (M-274), Identity Document Guide (M-396), and links to various sources containing information relating to employment issues.

Current dial-up Basic Pilot users switching to the Web-Based Access Method will be required to re-register on-line at <https://www.vis-dhs.com/employerregistration>, because of new features associated with the Web version, e.g., each employer site must now have a program administrator and employer sites can generate user reports. Prior to gaining access to the Web Basic Pilot Program, employers are required to complete the Web tutorial to become familiar with the new processes, and to review policies and procedures of the Basic Pilot Program.

At this time, USCIS will continue to support employers accessing the Basic Pilot dial-up method; however, new Basic Pilot participants will be directed to use only the Web-Based Access Method.

#### **How Can Employers Elect To Participate in the Basic Pilot Program?**

In order to participate, employers must enter into a Memorandum of Understanding (MOU) with USCIS and SSA. To register for the Basic Pilot Program, employers can log on to <https://www.vis-dhs.com/employerregistration>, which provides instructions for completing the MOU and registering for the program. Employers who are currently using the Basic Pilot Program dial-up method must re-register on-line to take advantage of the Web-Based Access method.

#### **How Are the Privacy of Records Safeguarded?**

USCIS' VIS certification and accreditation adheres to the security requirements of the Bureau of Immigration and Customs Enforcement (ICE), USCIS and DHS. VIS ensures that appropriate safeguards are implemented to minimize the risk to data and systems from data integrity threats. This is critical to national security and to other government entities that rely on the information contained in DHS databases. Data integrity refers to the validity of the information from the beginning to the end of a transaction, including the consistency, accuracy,

and correctness of data stored in the databases.

VIS employs mechanisms to protect system data and implements data integrity and validation controls. Data integrity controls are in place to protect data from accidental or malicious alteration or destruction, and provide assurance to the user that the information meets the expectation about its quality and that it has not been altered. Validation controls are in place to test and evaluate compliance with security specifications and requirements.

#### **How Can Employers Contact USCIS To Obtain Additional Information?**

Employers may request additional information about the Basic Pilot Program by writing to the U.S. Citizenship and Immigration Services, 20 Massachusetts Avenue, NW., ULLICO Building, 4th Floor, Washington, DC 20529, Attention: SAVE Program. Employers may also fax a request for information to the SAVE Program at (202) 514-9981, or call the SAVE Program toll free at 888-464-4218.

#### **Paperwork Reduction Act**

The information collection requirement contained in the MOU (including registration) has been previously approved for use by the Office of Management and Budget (OMB). The OMB control number for this collection is 1653-0033 (previously 1115-0228). Since USCIS is expanding the Basic Pilot Program to all 50 States and the District of Columbia, the number of respondents will increase. Accordingly, USCIS has submitted the required Paperwork Reduction Change Worksheet (OMB-83C) to OMB reflecting the new burden hours, and the OMB has approved the changes. USCIS will also be amending the MOU to reflect the new organization structure from the former Immigration and Naturalization Service to USCIS.

Dated: December 14, 2004.

**William R. Yates,**

*Associate Director of Operations, U.S. Citizenship and Immigration Services.*

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**BILLING CODE 4410-10-P**

#### **DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

[Docket No. FR-4903-N-102]

#### **Notice of Submission of Proposed Information Collection to OMB; Periodic Estimate for Partial Payment and Related Schedules**

**AGENCY:** Office of the Chief Information Officer, HUD.

**ACTION:** Notice.

**SUMMARY:** The proposed information collection requirement described below has been submitted to the Office of Management and Budget (OMB) for review, as required by the Paperwork Reduction Act. The Department is soliciting public comments on the subject proposal.

HUD is requesting approval to reinstate the information collection requiring Housing Agencies (HAs) to collect certain information for contract administration during project development.

**DATES:** *Comments Due Date:* January 19, 2005.

**ADDRESSES:** Interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name and/or OMB approval Number (2577-0025) and should be sent to: HUD Desk Officer, Office of Management and Budget, New Executive Office Building, Washington, DC 20503; fax: 202-395-6974.

#### **FOR FURTHER INFORMATION CONTACT:**

Wayne Eddins, Reports Management Officer, AYO, Department of Housing and Urban Development, 451 Seventh Street, SW., Washington, DC 20410; e-mail [Wayne\\_Eddins@HUD.gov](mailto:Wayne_Eddins@HUD.gov); or Lillian Deitzer at [Lillian\\_L\\_Deitzer@HUD.gov](mailto:Lillian_L_Deitzer@HUD.gov) or telephone (202) 708-2374. This is not a toll-free number. Copies of available documents submitted to OMB may be obtained from Mr. Eddins or Ms. Deitzer and at HUD's Web site at <http://www5.hud.gov:63001/po/i/icbts/collectionsearch.cfm>

**SUPPLEMENTARY INFORMATION:** This notice informs the public that the Department of Housing and Urban Development has submitted to OMB a request for approval of the information collection described below. This notice is soliciting comments from members of the public and affecting agencies concerning the proposed collection of information to: (1) Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have

practical utility; (2) evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information; (3) enhance the quality, utility, and clarity of the information to be collected; and (4) minimize the burden of the collection of information on those who are to respond; including through the use of appropriate automated collection techniques or other forms of information technology,

e.g., permitting electronic submission of responses.

This notice also lists the following information:

**Title of Proposal:** Periodic Estimate for Partial Payment and Related Schedules.

**OMB Approval Number:** 2577-0025.

**Form Numbers:** HUD-51001, HUD-51002, HUD-51003, HUD-51004.

**Description of the Need for the Information and Its Proposed Use:**

Housing Agencies (HAs) are responsible for contract administration during project development and must ensure project development is completed in accordance with state laws and HUD requirements.

Contractor/Subcontractor reports provide summaries of payments, change orders, and schedules of materials stored for the project.

	Number of respondents	Annual responses	×	Hours per response	=	Burden hours
Reporting Burden .....	3,527	14,075		3.6		51,124

**Total Estimated Burden Hours:**

51,124.

**Status:** Reinstatement of a previously approved collection.

**Authority:** Section 3507 of the Paperwork Reduction Act of 1995, 44 U.S.C. 35, as amended.

Dated: December 13, 2004.

**Wayne Eddins,**

*Departmental Paperwork Reduction Act Officer, Office of the Chief Information Officer.*

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BILLING CODE 4210-72-P

provided by mortgagees to ensure that fees are within acceptable limits and the required escrows will be collected. HUD determines the reasonableness of the fees and uses the information in calculating the financial requirement for closing.

**DATES: Comments Due Date:** January 19, 2005.

**ADDRESSES:** Interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name and/or OMB approval Number (2502-0468) and should be sent to: HUD Desk Officer, Office of Management and Budget, New Executive Office Building, Washington, DC 20503; fax: 202-395-6974.

**FOR FURTHER INFORMATION CONTACT:** Wayne Eddins, Reports Management Officer, AYO, Department of Housing and Urban Development, 451 Seventh Street, SW., Washington, DC 20410; e-mail [Wayne\\_Eddins@HUD.gov](mailto:Wayne_Eddins@HUD.gov); or Lillian Deitzer at [Lillian\\_L\\_Deitzer@HUD.gov](mailto:Lillian_L_Deitzer@HUD.gov) or telephone (202) 708-2374. This is not a toll-free number. Copies of available documents submitted to OMB may be obtained from Mr. Eddins or Ms Deitzer and at HUD's Web site at <http://www5.hud.gov:63001/po/i/icbts/collectionsearch.cfm>

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This notice also lists the following information:

**Title of Proposal:** Mortgagee's Certification of Fees and Escrow.

**OMB Approval Number:** 2502-0468.

**Form Numbers:** 2434.

**Description of the Need for the Information and Its Proposed Use:** Mortgagees provide this information to ensure that fees are within acceptable limits and the required escrows will be collected. HUD determines the reasonableness of the fees and uses the information in calculating the financial requirement for closing.

**Frequency of Submission:** On occasion.

**DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

[Docket No. FR-4903-N-101]

**Notice of Submission of Proposed Information Collection to OMB; Mortgagee's Certification of Fees and Escrow**

**AGENCY:** Office of the Chief Information Officer, HUD.

**ACTION:** Notice.

**SUMMARY:** The proposed information collection requirement described below has been submitted to the Office of Management and Budget (OMB) for review, as required by the Paperwork Reduction Act. The Department is soliciting public comments on the subject proposal.

HUD is requesting approval to continue to collect the information

	Number of respondents	Annual responses	×	Hours per response	=	Burden hours
Reporting Burden: .....	1,100	1,100		0.75		825