

Dated: August 23, 2004.
Edward W. Kernan,
*Branch Chief, Information Resources
 Management Branch, Information
 Technology Services Division.*
 [FR Doc. 04-19792 Filed 8-31-04; 8:45 am]
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**DEPARTMENT OF HOMELAND
 SECURITY**

**Federal Emergency Management
 Agency**

**Agency Information Collection
 Activities: Proposed Collection;
 Comment Request**

AGENCY: Federal Emergency
 Management Agency, Emergency
 Preparedness and Response Directorate,
 U.S. Department of Homeland Security.
ACTION: Notice and request for
 comments.

SUMMARY: The Federal Emergency
 Management Agency, as part of its
 continuing effort to reduce paperwork
 and respondent burden, invites the
 general public and other Federal
 agencies to take this opportunity to
 comment on a proposed continuing
 information collection. In accordance
 with the Paperwork Reduction Act of
 1995 (44 U.S.C. 3506(c)(2)(A)), this
 notice seeks comments concerning the
 need to continue collecting information
 from state, local, and tribal government
 officials; businesses; and, individuals
 residing in the immediate and

surrounding areas of chemical stockpile
 sites.

SUPPLEMENTARY INFORMATION: The
 Chemical Stockpile Emergency
 Preparedness Program (CSEPP) is one
 facet of the multi-hazard readiness
 program in eight U.S. states that deal
 with hazardous material spills or
 releases. The program's goal is to
 improve preparedness to protect the
 people of these communities in the
 unlikely event of an accident. CSEPP, a
 cooperative effort between FEMA and
 the U.S. Army, provides funding
 (grants), training, community outreach,
 guidance, technical support and
 expertise to State, local, and tribal
 governments to improve their
 capabilities to prepare for and respond
 to this type of disaster. Since no
 preparedness program can be successful
 without the public's understanding and
 cooperation, input from the residents
 and businesses of immediate and/or
 surrounding areas is vital to program
 managers' ability to design custom-
 tailored strategies to educate and
 communicate risks and action plans at
 the local level. This survey, which was
 initiated three years ago, will continue
 as the assessment mechanism to
 document and quantify program
 achievements. There are two authorities
 supporting this information collection:
 (1) The Government Performance
 Results Act of 1993 (GPRA), which
 mandates federal agencies to provide
 valid and reliable quantification of
 program achievements, and (2)
 Executive Order 12862, which requires

agencies to survey customers to
 determine their level of satisfaction with
 existing services.

Collection of Information

Title: Chemical Stockpile Emergency
 Preparedness Program (CSEPP)
 Evaluation and Customer Satisfaction
 Survey.

Type of Information Collection:
 Extension of a currently approved
 collection.

OMB Number: 1660-0057.

Abstract: Consistent with
 performance measurement requirements
 set forth by the Government
 Performance Results Act, the Chemical
 Stockpile Preparedness Program
 (CSEPP) will continue collecting data
 from state, local, and tribal
 governments; individuals; and,
 businesses residing in the immediate or
 surrounding areas of eight chemical
 stockpile sites. This study will: (1)
 Assess program effectiveness using five
 national performance indicators unique
 to the CSEPP program, (2) measure and
 monitor customer satisfaction with
 CSEPP products and services, and (3)
 identify weaknesses and strengths of
 individual sites and program
 components. Data findings will be used
 to set customer service standards, while
 providing quantitative benchmarks for
 program monitoring and evaluation.

Affected Public: State, local, and tribal
 government officials; individuals; and
 businesses.

*Estimated Total Annual Burden
 Hours:* 1,781 hours.

	Number of respondents (A)	Frequency of response (B)	Hours per response (C)	Annual burden hours (A x B x C)
State/local	176	1	.25	44
Individuals and Businesses	6,945	1	.25	1,737
Total	7,121	1	.25	1,781

Estimated Cost: \$29,393.00.

TABLE 2.—ANNUAL COST TO RESPONDENTS

Program	Burden hours	Median hour rate (\$)	Average cost per response (\$)	Annualized cost all respondents (\$)
Open-Ended Questionnaire: State/local officials	44	¹ 23.41	1,030.00
Surveys: Individuals and Businesses	1,737	² 16.32	28,363.00
Grand Total	1,781	29,393.00

¹ National median hourly rate for emergency management-related occupations per Bureau of Labor Statistics (BLS).

² Average of median hourly rate for all occupations at state level per BLS: AL=\$15.06; KY=\$15.15; UT=\$15.88; MD=\$19.07; IN=\$15.90; AR=\$13.72; CO=\$18.50; OR=\$17.09.

Comments: Written comments are solicited to (a) evaluate whether the proposed data collection is necessary for the proper performance of the agency, including whether the information shall have practical utility; (b) evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used; (c) enhance the quality, utility, and clarity of the information to be collected; and (d) minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses. Comments should be received within 60 days of the date of this notice.

ADDRESSES: Interested persons should submit written comments to Muriel B. Anderson, Chief, Records Management Section, Information Resources Management Branch, Information Technology Services Division, Federal Emergency Management Agency, Emergency Preparedness and Response Directorate, Department of Homeland Security, 500 C Street, SW., Room 316, Washington, DC 20472.

FOR FURTHER INFORMATION CONTACT: Contact Joe Herring, Program Specialist, CSEPP at (202) 646-3987 for additional information. You may contact Ms. Anderson for copies of the proposed collection of information at facsimile number (202) 646-3347 or email address: *FEMA-Information-Collections@dhs.gov*.

Dated: August 23, 2004.

Edward W. Kernan,
Branch Chief, Information Resources Management Branch, Information Technology Services Division.

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DEPARTMENT OF HOMELAND SECURITY

Federal Emergency Management Agency

Agency Information Collection Activities: Proposed Collection; Comment Request

AGENCY: Federal Emergency Management Agency, Emergency Preparedness and Response Directorate, U.S. Department of Homeland Security.

ACTION: Notice and request for comments.

SUMMARY: The Federal Emergency Management Agency, as part of its continuing effort to reduce paperwork and respondent burden, invites the general public and other Federal agencies to take this opportunity to comment on proposed continuing information collections. In accordance with the Paperwork Reduction Act of 1995 (44 U.S.C. 3506(c)(2)(A)), this notice seeks comments concerning FEMA contractors who plan meetings, conferences and seminars, submit a plan or report to FEMA detailing how the minimum accessibility standards for the disabled are being met.

SUPPLEMENTARY INFORMATION: Section 504 of the Rehabilitation Act of 1973, as amended, prohibits Federal agencies from discriminating against qualified persons on the grounds of disability. The law not only applies to internal employment practices but also extends to agency interaction with members of the public who participate in FEMA programs. (FEMA's implementation of Section 504 of this Act is codified in 44 CFR Part 16.) Contractors who plan meetings, conferences, or seminars for FEMA must develop a plan to ensure that minimum accessibility standards for the disabled as set forth in the contract clause will be met. The plan must be approved by a FEMA Contracting Officer.

Collection of Information:

Title: FEMA Contract Clause—Accessibility of Meetings, Conferences and Seminars to Persons with Disabilities.

Type of Information Collection: Extension of a currently approved collection.

OMB Number: 1660-0028.

Abstract: Contractors who plan meetings, conferences or seminars for FEMA must submit a plan to the Contracting Officer detailing how the minimum accessibility standards for the disabled set forth in the contract clause will be met.

Affected Public: Business and other for-profit.

Estimated Total Annual Burden

Hours: 30 hours. FEMA estimates that a maximum of 10 FEMA contracts will be awarded per year, which may require compliance with this clause. Hour burden response is estimated at 3 hours per respondent. There would be one response per year per contract, using a consolidated plan for multiple meetings under the contract.

Estimated Cost: The annual cost to respondents is estimated to be \$1,033 (\$34.44 per hour × 3 hours per respondent × 10 responses.) Annual costs to the Federal Government is

estimated at \$689.00, which includes the cost for reviewing each plan by one Contracting Officer and one Equal Rights Manager (\$34.44 per hour × 1 hour per review × 10 plans) × 2).

Comments: Written comments are solicited to (a) Evaluate whether the proposed data collection is necessary for the proper performance of the agency, including whether the information shall have practical utility; (b) evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used; (c) enhance the quality, utility, and clarity of the information to be collected; and (d) minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses. Comments should be received within 60 days of the date of this notice.

ADDRESSES: Interested persons should submit written comments to Muriel B. Anderson, Chief, Records Management Section, Information Resources Management Branch, Information Technology Services Division, Federal Emergency Management Agency, Emergency Preparedness and Response Directorate, Department of Homeland Security, 500 C Street, SW., Room 316, Washington, DC 20472.

FOR FURTHER INFORMATION CONTACT: Contact Nancy Costello, Contract Specialist, Financial and Acquisitions Management Division, (202) 646-4347 for additional information. You may contact Ms. Anderson for copies of the proposed collection of information at facsimile number (202) 646-3347 or e-mail address: *FEMA-Information-Collections@dhs.gov*.

Dated: August 23, 2004.

Edward W. Kernan,
Branch Chief, Information Resources Management Branch, Information Technology Services Division.

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