

*Agenda:* To review and evaluate grant applications.

*Place:* Holiday Inn Chevy Chase, 5520 Wisconsin Avenue, Chevy Chase, MD 20815.

*Contact Person:* Jon Rolf, PhD, Health Science Administrator, Scientific Review Office, National Institute on Aging, National Institutes of Health, 7201 Wisconsin Avenue/ Room 2C212, Bethesda, MD 20892-9205, (301) 402-7703, [rolfj@nia.nih.gov](mailto:rolfj@nia.nih.gov).

*Name of Committee:* National Institute on Aging Special Emphasis Interactions Between the Aging Brain and Female Reproductive Senescence.

*Date:* June 24, 2004.

*Time:* 11 a.m. to 3 p.m.

*Agenda:* To review and evaluate grant applications.

*Place:* National Institutes of Health, Gateway Building, 7201 Wisconsin Avenue, Bethesda, MD 20892, (Telephone Conference Call).

*Contact Person:* Mary Nekola, PhD, Chief, Scientific Review Office, National Institute on Aging, Gateway Building, Room 2C212, 7201 Wisconsin Avenue, Bethesda, MD 20814-9692, (301) 496-9666.

(Catalogue of Federal Domestic Assistance Program Nos. 93.866, Aging Research, National Institutes of Health, HHS)

Dated: May 25, 2004.

**LaVerne Y. Stringfield,**

*Director, Office of Federal Advisory Committee Policy.*

[FR Doc. 04-12669 Filed 6-3-04; 8:45 am]

**BILLING CODE 4140-01-M**

## DEPARTMENT OF HOMELAND SECURITY

### Departmental Advisory Committee on Commercial Operations of the Bureau of Customs and Border Protection (COAC)

**AGENCY:** Department of Homeland Security.

**ACTION:** Notice of meeting.

**SUMMARY:** This notice announces the date, time, and location for the third meeting of the ninth term of the Departmental Advisory Committee on Commercial Operations of the Bureau of Customs and Border Protection (COAC), and the expected agenda for its consideration.

**DATES:** The next meeting of the COAC will be held on Friday, June 18, 2004, 9:30 a.m. to 1 p.m.

**ADDRESSES:** The meeting of the Departmental Advisory Committee on Commercial Operations of the Bureau of Customs and Border Protection (COAC) will be held in the Ronald Reagan Building, Horizon Ballroom, located at 1300 Pennsylvania, NW., Washington, DC 20229.

**FOR FURTHER INFORMATION CONTACT:** Vetta Jeffries, 202-282-8468.

**SUPPLEMENTARY INFORMATION:** This meeting is open to the public; however, participation in COAC deliberations is limited to COAC members, Homeland Security and Treasury Department officials, and persons invited to attend the meeting for special presentations. Since seating is limited, all persons attending this meeting should provide notice to Vetta Jeffries, 202-282-8468, no later than 2 p.m. e.s.t. on Wednesday, June 16, 2004.

### Information on Services for Individuals With Disabilities

For information on facilities or services for individuals with disabilities or to request special assistance at the meeting, contact Vetta Jeffries at 202-282-8468 as soon as possible.

### Draft Agenda

The COAC is expected to pursue the following agenda, which may be modified prior to the meeting:

1. Elimination of Quotas & the Impact on CBP and Trade
2. Update on International Trade Data Systems (ITDS)
3. Update on Security Subcommittee—Advance Cargo Information—CTPAT
4. Maritime Transportation Security Act (MTSA) Implementation Subcommittee
5. Agriculture Subcommittee Activities and FDA Bioterrorism
6. US-VISIT Implementation/ Land Borders

**C. Stewart Verdery, Jr.,**

*Assistant Secretary for Border and Transportation Security Policy and Planning.*

[FR Doc. 04-12784 Filed 6-3-04; 8:45 am]

**BILLING CODE 4820-02-U**

## DEPARTMENT OF HOMELAND SECURITY

### Federal Emergency Management Agency

#### Agency Information Collection Activities: Submission for OMB Review; Comment Request

**AGENCY:** Federal Emergency Management Agency, Emergency Preparedness and Response Directorate, U.S. Department of Homeland Security.

**ACTION:** Notice and request for comments.

**SUMMARY:** The Federal Emergency Management Agency (FEMA) has submitted the following information collection to the Office of Management and Budget (OMB) for review and clearance in accordance with the

requirements of the Paperwork Reduction Act of 1995 (44 U.S.C. chapter 35). The submission described the nature of the information collection, the categories of respondents, the estimated burden (*i.e.*, the time, effort and resources used by respondents to respond) and cost, and includes the actual data collection instruments FEMA will use.

*Title:* FEMA Grant Administrative Forms.

*OMB Number:* 1660-0025.

*Abstract:* The collection of information focuses on the standardization and consistent use of standard and FEMA forms associated with grantees requests for disaster and non-disaster Federal assistance submission of financial and administrative reporting, and recordkeeping. The use of the forms will minimize burden on the respondents and enable FEMA to continue to improve in its grants administration practices. The following FEMA grants are included in this collection:

- *Individual and Family Grants (IFG)*—To provide funds for the necessary expenses and serious needs of disaster victims which cannot be met through other forms of disaster assistance or through other means such as insurance.

- *Public Assistance Grants (PA)*—To provide supplemental assistance to States, local governments, and political subdivisions to the State, Indian Tribes, Alaskan Native Villages, and certain nonprofit organizations in alleviating suffering and hardship resulting from major disasters or emergencies declared by the President.

- *Crisis Counseling (SCC)*—To provide immediate crisis counseling services, when required, to victims of a major Federally-declared disaster for the purpose of relieving mental health problems caused or aggravated by a major disaster or its aftermath.

- *Hazard Mitigation Grant (HMGP)*—To provide States and local governments financial assistance to implement measures that will permanently reduce or eliminate future damages and losses from natural hazards through safer building practices and improving existing structures and supporting infrastructure.

- *Flood Mitigation Assistance (FMA)*—To assist States and communities in implement measures to reduce or eliminate the long-term risk of flood damage to buildings, manufactured homes, and other structures insurable under the National Flood Insurance Program (NFIP).

- *Pre-Disaster Mitigation (PDM)*—To provide States and communities with a

much needed source of pre-disaster mitigation funding for cost-effective hazard mitigation activities that are part of a comprehensive mitigation program, and that reduce injuries, loss of life, and damage and destruction of property.

- *National Urban Search and Rescue (US&R) Response System*—To develop an immediately deployable, national response capability to locate and extricate, and medically stabilize victims of structural collapse during a disaster, while simultaneously enhancing the US&R response capabilities of States and local governments.

- *Community Assistance Program-State Support Services Element (CAP-SSSE)*—To ensure that communities participating in the National Flood Insurance Program (NFIP) are achieving flood loss reduction measures consistent with program direction. The CAP-SSSE is intended to identify, prevent and resolve floodplain management issues in participating communities before they develop into problems requiring enforcement action.

- *Chemical Stockpile Emergency Preparedness Program (CSEPP)*—To

enhance emergency preparedness capabilities of the States and local communities at each of the eight chemical agent stockpile storage facilities. The purpose of the program is to assist States and local communities in efforts to improve their capacity to plan for the respond to accidents associated with the storage and ultimate disposal of chemical warfare materials.

- *National Dam Safety Program (NDSP)*—To encourage the establishment and maintenance of effective State programs intended to ensure dam safety, to protect human life and property, and to improve State dam safety programs.

- *Emergency Management Performance Grants (EMPG)*—To encourage the development of comprehensive emergency management, including for terrorism consequence management, at the State and local level and to improve emergency planning, preparedness, mitigation, response, and recovery capabilities.

- *Community Emergency Response Teams (CERT)*—The purpose of the CERT program is to assist State and local efforts to start or expand CERT

training and activities that contribute to the strengthening of homeland security by enhancing individual, community, family, and workplace preparedness.

- *Interoperable Communications Equipment (ICE)*—To provide funding to jurisdictions across the nation for demonstration projects on uses of equipment and technologies to increase communication interoperability among the fire service, law enforcement, and emergency medical service communities. These projects will illustrate and encourage the acceptance of new technologies and operating methods to assist communities in achieving interoperability.

- *Cooperating Technical Partners (CTP)*—To increase local involvement in, and ownership of, the development and maintenance of flood hazard maps produced for the National Flood Insurance Program (NFIP).

*Affected Public:* State, local or tribal government.

*Number of Respondents:* 56.

*Estimated Time per Respondent:* See Table Below.

DISASTER PROGRAMS

Disaster program data collections	Number of respondents	Number of responses	Hour burden per response	Total burden hours × 50 disasters annually (in hours)
<b>IFG:</b>				
SF 424 .....	56	1	45 minutes .....	2,100
FF 20-20 .....	56	1	9.7 hours .....	27,300
FF 20-16,A,B,C .....	56	1	1.7 hours .....	4,900
FF 20-10 .....	56	1	1 hour .....	2,800
Subtotal .....	56	4	.....	37,100
<b>PA:</b>				
SF 424 .....	56	1	45 minutes .....	2,100
FF 20-20 .....	56	1	9.7 hours .....	27,300
FF 20-16,A,B,C .....	56	1	1.7 hours .....	4,900
FF 20-10 .....	56	1	1 hour .....	2,800
Subtotal .....	56	4	.....	37,100
<b>SCC:</b>				
SF 424 .....	17	1	45 minutes .....	637.5
FF 20-16,A,B,C .....	17	1	1.7 hours .....	1,487.5
FF 20-10 (SF 269) .....	17	1	1 hour .....	850
SF LLL .....	17	1	10 minutes .....	141.5
Subtotal .....	17	4	.....	3,116.5
<b>HMGP:</b>				
SF 424 .....	52	1	45 minutes .....	1,950
FF 20-20 .....	52	15	9.7 hours .....	380,250
FF 20-16,A,B,C .....	52	1	1.7 hours .....	4,550
FF 20-10 .....	52	4	1 hour .....	10,400
FF 20-17 .....	52	15	17.2 hours .....	672,750
FF 20-18 .....	52	6	4.2 hours .....	66,300
FF 20-19 .....	52	6	5 minutes .....	1,300
SF LLL .....	52	1	10 minutes .....	433

DISASTER PROGRAMS—Continued

Disaster program data collections	Number of respondents	Number of responses	Hour burden per response	Total burden hours × 50 disasters annually (in hours)
Subtotal .....	52	49	.....	1,137,933
<b>FMA:</b>				
SF 424 .....	56	3	45 minutes .....	6,300
FF 20-20 .....	56	3	9.7 hours .....	81,900
FF 20-16,A,B,C .....	56	1	1.7 hours .....	4,900
FF 76-10A .....	56	3	1.2 hours .....	10,500
FF 20-10 .....	56	4	1 hour .....	11,200
FF 20-18 .....	56	1	4.2 hour .....	11,900
FF 20-19 .....	56	1	5 minutes .....	233
SF LLL .....	56	1	10 minutes .....	466.5
Subtotal .....	56	17	.....	127,399.5
<b>PDM</b>				
SF 424 .....	56	2	45 minutes .....	4,200
FF 20-15 .....	56	1	17.2 hours .....	48,300
FF 20-20 .....	56	2	9.7 hours .....	54,600
FF 76-10A .....	56	2	1.2 hours .....	7,000
FF 20-16,A,B,C .....	56	2	1.7 hours .....	9,800
FF 20-10 .....	56	8	1 hour .....	22,400
FF 20-17 .....	56	20	17.2 hours .....	966,000
FF 20-18 .....	56	2	4.2 hours .....	23,800
FF 20-19 .....	56	2	5 minutes .....	466.6
SF LLL .....	56	2	10 minutes .....	933
Subtotal .....	56	43	.....	1,137,499.5
Total-Disaster .....			.....	2,480,150

NON-DISASTER PROGRAMS

Non-disaster program data collection	Number of respondents	Number of responses	Hour burden per response	Total burden hours (in hours)
<b>US&amp;R:</b>				
SF 424 .....	28	1	45 minutes	21
FF 20-20 .....	28	1	9.7 hours	7,644
FF 20-16,A,B,C .....	28	1	1.7 hours	49
FF 76-10A .....	28	1	1.2 hours	35
FF 20-10 (SF 270) .....	28	1	1 hour	28
SF LLL .....	28	1	10 minutes	4.7
Subtotal .....	28	6		7,781.7
<b>CAP-SSSE:</b>				
SF 424 .....	56	1	45 minutes	42
FF 20-20 .....	56	1	45 minutes	42
FF 20-20 .....	56	1	9.7 hours	546
FF 20-15 .....	56	1	17.2 hours	966
FF 20-16,A,B,C, .....	56	1	1.7 hours	98
FF 76-10A .....	56	1	1.2 hours	70
FF 20-10 .....	56	1	1 hour	56
FF 20-18 .....	56	1	4.2 hours	238
FF 20-19 .....	56	1	5 minutes	4.7
SF LLL .....	56	1	10 minutes	9.5
Subtotal .....	56	9		2,030.2
<b>CSEPP:</b>				
SF 424 .....	10	1	45 minutes	7.5
FF 20-20 .....	10	1	9.7 hours	97.5
FF 20-10 .....	10	1	1 hour	10
FF 20-16,A,B,C .....	10	1	1.7 hour	17.5
FF 76-10A .....	10	1	1.2 hour	12.5
FF 20-10 .....	10	1	1 hour	10
FF 20-18 .....	10	1	4.2 hours	42.5

## NON-DISASTER PROGRAMS—Continued

Non-disaster program data collection	Number of respondents	Number of responses	Hour burden per response	Total burden hours (in hours)
FF 20-19 .....	10	1	5 min	50
SF LLL .....	10	1	10 minutes	1.7
Subtotal .....	10	9		200
NDSSP:				
SF 424 .....	51	1	45 minutes	38.2
FF 20-20 .....	51	1	9.7 hours	497.2
FF 20-16,A,B,C .....	51	1	1.7 hours	89.2
FF 76-10A .....	51	1	1.2 hours	63.7
FF 20-10 (SF 270) .....	51	1	1 hour	51
SF LLL .....	51	1	10 minutes	8.5
Subtotal .....	51	6		748
EMPG:				
SF 424 .....	56	1	45 minutes	42
FF 20-20 .....	56	1	9.7 hours	546
FF 20-15 .....	56	1	17.2 hours	966
FF 20-16,A,B,C .....	56	1	1.7 hours	98
FF 76-10A .....	56	1	1.2 hours	70
FF 20-10 .....	56	2	1 hour	112
FF20-17 .....	56	1	17.2 hours	966
FF 20-18 .....	56	1	4.2 hours	238
FF 20-19 .....	56	1	5 minutes	4.7
SF LLL .....	56	1	10 minutes	9.5
Subtotal .....	56	11		3,052.2
CERT:				
SF 424 .....	56	1	45 minutes	42
FF 20-20 .....	56	1	9.7 hours	546
FF 20-16,A,B,C .....	56	1	1.7 hours	98
FF 20-10 .....	56	1	1 hour	56
SF LLL .....	56	1	10 minutes	9.5
Subtotal .....	56	5		751.5
ICE:				
SF 424 .....	17	1	45 minutes	12.7
FF 20-20 .....	17	1	9.7 hours	165.7
FF 20-16,A,B,C .....	17	1	1.7 hours	29.7
FF 76-10A .....	17	1	1.2 hours	21.2
FF 20-10 .....	17	1	1 hour	17
SF LLL .....	17	1	10 minutes	3
Subtotal .....	17	6		249.5
CTP:				
SF 424 .....	20	1	45 minutes	15
FF 20-20 .....	20	1	9.7 hours	195
FF20-15 .....	20	1	17.2 hours	345
FF 20-16,A,B,C .....	20	1	1.7 hours	35
FF 20-10 .....	20	1	1 hour	20
SF LLL .....	20	1	10 minutes	3.5
Subtotal .....	20	6		613.5
Total-Non-Disaster .....				15,425
Grand Total—All Programs .....				2,495,575

*Estimated Total Annual Burden Hours:* 2,480,150 for disaster grants and 15,425 for non-disaster grants for a total of 2,495,575 burden hours.

*Frequency of Response:* On Occasion and Quarterly.

*Comments:* Interested persons are invited to submit written comments on the proposed information collection to the Office of Information and Regulatory Affairs at OMB, Attention: Desk Officer for the Emergency Preparedness and Response Directorate/Federal

Emergency Management Agency, Department of Homeland Security, 725 17th Street, NW., Docket Library Room 10102, Washington, DC 20503. Comments must be submitted on or before July 6, 2004. In addition, interested persons may also send

comments to FEMA (see contact information below).

**FOR FURTHER INFORMATION CONTACT:**

Requests for additional information or copies of the information collection should be made to Muriel B. Anderson, Chief, Records Management, FEMA at 500 C Street, SW., Room 316, Washington, DC 20472, facsimile number (202) 646-3347, or e-mail address [FEMA-Information-Collections@ddhs.gov](mailto:FEMA-Information-Collections@ddhs.gov).

Dated: May 26, 2004.

**Edward W. Kernan,**

*Branch Chief, Information Resources Management Branch, Information Technology services Division.*

[FR Doc. 04-12696 Filed 6-3-04; 8:45 am]

BILLING CODE 9110-07-M

**DEPARTMENT OF HOMELAND SECURITY**

**Federal Emergency Management Agency**

**Agency Information Collection Activities: Submission for OMB Review; Comment Request**

**AGENCY:** Federal Emergency Management Agency, Emergency Preparedness and Response Directorate, U.S. Department of Homeland Security.

**ACTION:** Notice and request for comments.

**SUMMARY:** The Federal Emergency Management Agency (FEMA) is submitting a request for review and approval of a collection of information under the emergency processing procedures in Office of Management and Budget (OMB) regulation 5 CFR 1320.13. FEMA is requesting that this information collection be approved by June 25, 2004. The approval will authorize FEMA to use the collection through December 25, 2004. FEMA plans to follow this emergency request with a request for a 3-year approval. The request will be processed under OMB's normal clearance procedures in accordance with the provisions of OMB regulation 5 CFR 1320.10. To help us with the timely processing of the emergency and normal clearance submissions to OMB, FEMA invites the general public to comment on the proposed collection of information.

**SUPPLEMENTARY INFORMATION:** Homeland Security Presidential Directive (HSPD)-5, Management of Domestic Incidents, directs the Secretary of Homeland Security to develop and administer a National Incident Management System (NIMS). The NIMS provides a consistent nationwide approach for Federal, State,

local and tribal governments to work together to prepare, prevent, respond, and recover from domestic incidents, regardless of cause, size, or complexity. Beginning in FY 2005, Federal departments and agencies must make adoption of the NIMS by State, local, and tribal governments a requirement for Federal preparedness assistance through grants, contracts and other activities. The Secretary must develop standards and guidelines for determining whether a State or local entity has adopted the NIMS. To evaluate compliance with NIMS, the Emergency Preparedness & Response Directorate (EPR) developed the National Incident Management System Compliance Assurance Support Tool (NIMCAST), a Web-based self-assessment tool designed to help Federal, State, local and tribal governments, organizations, and jurisdictions determine their capabilities and compliance against the requirements established by NIMS.

**Collection of Information**

*Title:* National Incident Management System Compliance Assurance Support Tool (NIMCAST).

*Type of Information Collection:* New collection.

*OMB Number:* 1660-NEW8.

*Abstract:* The National Incident Management System Compliance Assurance Support Tool (NIMCAST) is the assessment tool used to: (a) Evaluate State, local and Tribal governments' compliance with the standards and requirements established in the National Incident Management System (NIMS) as mandated by HSPD-5, (b) determine eligibility for Federal preparedness assistance, and (c) provide management tools to strengthen incident management programs at the department, agency, or jurisdiction level. Information collected through NIMCAST contains readiness metrics and elements that support the national preparedness goal, including standards for preparedness assessments and strategies, and a system for assessing the Nation's overall preparedness to respond to major events, regardless of cause, size, or complexity, especially those involving acts of terrorism. By contributing to the establishment of a national baseline for compliance by all Federal, State, local, and tribal governments with the NIMS, NIMCAST enhances the ability of the United States to manage domestic incidents by establishing a single, comprehensive national incident management system.

*Affected Public:* Officials at the Federal, State, local and tribal governments, and other organizations

involved in emergency management functions. There will be 5 categories of jurisdictions and/or organizations comprised of: (a) 50 states (b) 3,066 counties (c) 140 independent cities (d) 579 federally-recognized Indian tribes, and (e) 27 federal agencies.

*Number of Respondents:* 39,620.

*Estimated Time per Respondent:*

Overall completion time for compiling and reporting information in the self-assessment questionnaire is 30 hours. Due to the diversity of functions involved in emergency management activities, it is estimated that 10 respondents per jurisdiction will spend 3 hours each toward the completion of the instrument.

*Estimated Total Annual Burden Hours:* 118,860 hours.

*Estimated Cost:* The total cost to the Federal government for this information collection is estimated at \$493,000, allocated as follows: \$400,000 for Contract support for software development, \$10,000 for Maintenance service, and \$83,000 for one GS-13 permanent full-time (PFT) employee coordinating information collection activities. There is no cost to the respondents other than the hourly wage proportional to the time spent compiling and reporting the information. Estimates of the Annualized Cost to respondents is based on the national average hourly rate of emergency management and related functions and occupations of \$ 26.00 for a total of \$3,090,360 for all respondents combined. Based on the estimated completion time of 3-hours, the cost per respondent is approximately \$78.00. Total cost per completed questionnaire equals \$780, based on the overall completion time of 30 hours per questionnaire per jurisdiction.

*Frequency of Response:* One-time.

*Comments:* Written comments are solicited to (a) evaluate whether the proposed data collection is necessary for the proper performance of the agency, including whether the information shall have practical utility; (b) evaluate the accuracy of the agency's estimate of the burden of the proposed information collection, including the validity of the methodology and assumptions used; (c) enhance the quality, utility, and clarity of the information to be collected; and (d) minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technology, e.g., permitting electronic submission of responses. Submit comments to OMB within 30 days of the date of this notice. FEMA will continue