

and OSHA compliance officers of a crane's lifting limitations, and provide information to crane operators to prevent them from exceeding these limits and causing crane failure.

*(C) Rope Inspections (§ 1910.180(g))*

Paragraph (g)(1) requires employers to thoroughly inspect any rope in use at least once a month. The authorized person conducting the inspection must observe any deterioration resulting in appreciable loss of original strength and determine whether or not the condition is hazardous. Before reusing a rope that has not been used for at least a month because the crane housing the rope is shutdown or in storage, paragraph (g)(2)(ii) specifies that employers must have an appointed or authorized person inspect the rope for all types of deterioration. Employers must prepare a certification record for the inspections required by paragraphs (g)(1) and (g)(2)(ii). These certification records must include the inspection date, the signature of the person conducting the inspection, and the identifier for the inspected rope; paragraph (g)(1) states that employers must keep the certificates "on file where readily available," while paragraph (g)(2)(ii) requires that certificates "be \* \* \* kept readily available." The certification records assure employers, employees, and OSHA that the inspected ropes are in good condition.

*(D) Disclosure of Crane and Rope Inspection Certification Records*

The disclosure of certification records provide the most efficient means for OSHA compliance officers to determine that an employer is complying with the Standard.

### III. Special Issues for Comment

OSHA has a particular interest in comments on the following issues:

- Whether the proposed information collection requirements are necessary for the proper performance of the Agency's functions, including whether the information is useful;
- The accuracy of OSHA's estimate of the burden (time and costs) of the information-collection requirements, including the validity of the methodology and assumptions used;
- The quality, utility, and clarity of the information collected; and
- Ways to minimize the burden on employers who must comply; for example, by using automated or other technological information collection and -transmission techniques.

### IV. Proposed Actions

OSHA is proposing to extend the information collections requirements in the Crawler, Locomotive, and Truck Cranes Standard (29 CFR 1910.180). The Agency will summarize the comments submitted in response to this notice, and will include this summary in its request to OMB to extend the approval of these information collection requirements.

*Type of Review:* Extension of currently approved information collection requirements.

*Title:* Crawler, Locomotive, and Truck Cranes Standard (29 CFR 1910.180).

*OMB Number:* 1918-0221.

*Affected Public:* Business or other for-profit; not-for-profit institutions; Federal government, State, local, or Tribal governments.

*Number of Respondents:* 20,000.

*Frequency of Recordkeeping:* On occasion; Monthly, Semi-annually.

*Average Time per Response:* Varies from 5 minutes (.08 hour) to disclose certification records to 1 hour to conduct rated load tests.

*Total Annual Hours Requested:* 174,062.

### V. Authority and Signature

John L. Henshaw, Assistant Secretary of Labor for Occupational Safety and Health, directed the preparation of this notice. The authority for this notice is the Paperwork Reduction Act of 1995 (44 U.S.C. 3506), and Secretary of Labor's Order No. 5-2002 (67 FR 6508).

Signed at Washington, DC, on March 5th, 2004.

**John L. Henshaw,**

*Assistant Secretary of Labor.*

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## NATIONAL AERONAUTICS AND SPACE ADMINISTRATION

[Notice (04-041)]

### NASA Advisory Council, Biological and Physical Research Advisory Committee, Research Partnership Subcommittee Meeting

**AGENCY:** National Aeronautics and Space Administration (NASA).

**ACTION:** Notice of meeting.

**SUMMARY:** The National Aeronautics and Space Administration announces a meeting of the NASA Advisory Council, Biological and Physical Research Advisory Committee, Research Partnership Subcommittee (RPS).

**DATES:** Tuesday, April 6, 2004, 9 a.m. to 5 p.m.

**ADDRESSES:** NASA Headquarters, 300 E Street, SW., Room Mic 5A, Washington, DC 20546.

**FOR FURTHER INFORMATION CONTACT:** Dr. Lance Bush, Code US, National Aeronautics and Space Administration, Washington, DC 20546, 202/358-2115.

**SUPPLEMENTARY INFORMATION:** The meeting will be open to the public up to the seating capacity of the room. Advance notice of attendance to the Executive Secretary is requested.

The agenda for the meeting will include the following topics:

- Introduction/remarks;
- President's exploration vision;
- Independent review result;
- SPD development plan;
- Subcommittee discussion;
- Wrap-up/recommendations.

Attendees will be requested to sign a register and to comply with NASA security requirements, including the presentation of a valid picture ID, before receiving an access badge. Foreign nationals attending this meeting will be required to provide the following information: Full name; gender; date/place of birth; citizenship; visa/green-card information (number, type, expiration date); passport information (number, country, expiration date); employer/affiliation information (name of institution, address, country, phone); title/position of attendee. To expedite admittance, attendees can provide identifying information in advance by contacting Ms. Kim Butler via e-mail at [kbutler@hq.nasa.gov](mailto:kbutler@hq.nasa.gov) or by telephone at (202) 358-2560.

It is imperative that the meeting be held on this date to accommodate the scheduling priorities of the key participants.

**Al Condes,**

*Acting Assistant Administrator for External Relations, National Aeronautics and Space Administration.*

[FR Doc. 04-5392 Filed 3-9-04; 8:45 am]

**BILLING CODE 7510-01-P**

## NATIONAL AERONAUTICS AND SPACE ADMINISTRATION

[Notice (04-042)]

### NASA Advisory Council, Space Science Advisory Committee; Meeting

**AGENCY:** National Aeronautics and Space Administration (NASA).

**ACTION:** Notice of meeting.

**SUMMARY:** In accordance with the Federal Advisory Committee Act, Pub. L. 92-463, as amended, the National Aeronautics and Space Administration announces a forthcoming meeting of the

NASA Advisory Council (NAC), Space Science Advisory Committee (SScAC).

**DATES:** Thursday, March 25, 2004, 8:30 a.m. to 5 p.m., Friday, March 26, 2004, 8:30 a.m. to 5 p.m.

**ADDRESSES:** Grand Hyatt at Washington Center, 1000 H Street, NW., Washington, DC 20001.

**FOR FURTHER INFORMATION CONTACT:** Ms. Marian R. Norris, Code SB, National Aeronautics and Space Administration, Washington, DC 20546, (202) 358-4452.

**SUPPLEMENTARY INFORMATION:** The meeting will be open to the public up to the capacity of the room. The agenda for the meeting includes the following topics:

- Associate Administrator's Program Overview Status
- Division Directors' Reports
- Subcommittee Reports and Recommendations
- Explorer Program Solicitation Options
- 2006 Strategic Planning Process and Schedule
- Sounding Rockets Status

It is imperative that the meeting be held on these dates to accommodate the scheduling priorities of the key participants. Visitors to the meeting will be requested to sign a visitor's register.

#### Al Condes,

*Acting Assistant Administrator for External Relations, National Aeronautics and Space Administration.*

[FR Doc. 04-5393 Filed 3-9-04; 8:45 am]

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## NATIONAL ARCHIVES AND RECORDS ADMINISTRATION

### Records Schedules; Availability and Request for Comments

**AGENCY:** National Archives and Records Administration (NARA).

**ACTION:** Notice of availability of proposed records schedules; request for comments.

**SUMMARY:** The National Archives and Records Administration (NARA) publishes notice at least once monthly of certain Federal agency requests for records disposition authority (records schedules). Once approved by NARA, records schedules provide mandatory instructions on what happens to records when no longer needed for current Government business. They authorize the preservation of records of continuing value in the National Archives of the United States and the destruction, after a specified period, of records lacking administrative, legal, research, or other value. Notice is

published for records schedules in which agencies propose to destroy records not previously authorized for disposal or reduce the retention period of records already authorized for disposal. NARA invites public comments on such records schedules, as required by 44 U.S.C. 3303a(a).

**DATES:** Requests for copies must be received in writing on or before April 26, 2004. Once the appraisal of the records is completed, NARA will send a copy of the schedule. NARA staff usually prepare appraisal memorandums that contain additional information concerning the records covered by a proposed schedule. These, too, may be requested and will be provided once the appraisal is completed. Requesters will be given 30 days to submit comments.

**ADDRESSES:** You may request a copy of any records schedule identified in this notice by contacting the Life Cycle Management Division (NWML) using one of the following means:

*Mail:* NARA (NWML), 8601 Adelphi Road, College Park, MD 20740-6001.

*E-mail:* [records.mgt@nara.gov](mailto:records.mgt@nara.gov).

*FAX:* 301-837-3698.

Requesters must cite the control number, which appears in parentheses after the name of the agency which submitted the schedule, and must provide a mailing address. Those who desire appraisal reports should so indicate in their request.

**FOR FURTHER INFORMATION CONTACT:** Paul M. Wester, Jr., Director, Life Cycle Management Division (NWML), National Archives and Records Administration, 8601 Adelphi Road, College Park, MD 20740-6001. Telephone: 301-837-3120. E-mail: [records.mgt@nara.gov](mailto:records.mgt@nara.gov).

**SUPPLEMENTARY INFORMATION:** Each year Federal agencies create billions of records on paper, film, magnetic tape, and other media. To control this accumulation, agency records managers prepare schedules proposing retention periods for records and submit these schedules for NARA's approval, using the Standard Form (SF) 115, Request for Records Disposition Authority. These schedules provide for the timely transfer into the National Archives of historically valuable records and authorize the disposal of all other records after the agency no longer needs them to conduct its business. Some schedules are comprehensive and cover all the records of an agency or one of its major subdivisions. Most schedules, however, cover records of only one office or program or a few series of records. Many of these update previously approved schedules, and

some include records proposed as permanent.

No Federal records are authorized for destruction without the approval of the Archivist of the United States. This approval is granted only after a thorough consideration of their administrative use by the agency of origin, the rights of the Government and of private persons directly affected by the Government's activities, and whether or not they have historical or other value.

Besides identifying the Federal agencies and any subdivisions requesting disposition authority, this public notice lists the organizational unit(s) accumulating the records or indicates agency-wide applicability in the case of schedules that cover records that may be accumulated throughout an agency. This notice provides the control number assigned to each schedule, the total number of schedule items, and the number of temporary items (the records proposed for destruction). It also includes a brief description of the temporary records. The records schedule itself contains a full description of the records at the file unit level as well as their disposition. If NARA staff has prepared an appraisal memorandum for the schedule, it too includes information about the records. Further information about the disposition process is available on request.

### Schedules Pending

1. Department of Commerce, National Oceanic and Atmospheric Administration (N1-370-03-10, 65 items, 64 temporary items). Records of the National Environmental Satellite, Data, and Information Services, including files relating to such matters as the management of electronic information systems, commercial remote sensing licensing, satellite anomalies, satellite telemetry and trending data, scientific research and development software, and the radio frequency management program. Also included are the data files and records related to earth-based and remotely sensed environmental systems, the records associated with and contained within the customer order processing information system, station metadata information, routine project files and related working files created from the data in environmental systems, and electronic copies of records created using electronic mail and word processing. Proposed for permanent retention (exclusive of supporting materials) are the recordkeeping copies of those paper and electronic products