burden of the information collection on respondents, including through the use of automated collection techniques or other forms of information technology.

**DATES:** Consideration will be given to all comments received by April 26, 2004.

**ADDRESSES:** Written comments and recommendations on the proposed information collection should be sent to the Defense Finance and Accounting Service—Kansas City, Financial Services Division (DFAS–AAD/KC), ATTN: Ms. LaTenna Weiss, 1500 East 95th Street, Kansas City, MO 64197–0030.

**FOR FURTHER INFORMATION CONTACT:** To request more information on this proposed information collection or to obtain a copy of the proposal and associated collection instruments, please write to the above address, or call, Ms. LaTenna Weiss, 816–926–2745.

*Title, Associated Form, and OMB Number:* Statement of Claimant Requesting Recertified Check, DD Form 2660; OMB Number 0730–0002.

*Needs and Uses:* In accordance with TFM Volume 1, Part 4, Section 7060.20 and DoD 7000.14–R, Volume 5, there is a requirement that a payee identify himself/herself and certify as to what happened to the original check issued by the government (non-receipt, loss, destruction, theft, etc.). This collection will be used to identify rightful reissuance of government checks to individuals or businesses outside the Department of Defense.

*Affected Public:* Individuals or businesses or other for-profit.

*Annual Burden Hours:* 9,042 hours.

*Number of Respondents:* 108,500.

*Responses Per Respondent:* 1.

*Average Burden Per Response:* 5 minutes.

*Frequency:* On occasion.

**SUPPLEMENTARY INFORMATION:**

**Summary of Information Collection**

The Statement of Claimant Requesting Recertified Check is used to ascertain pertinent information needed by the Department of Defense in order to reissue checks to payees, if the checks have not been negotiated to financial institutions within one (1) year of the date of issuance, when an original check has been lost, not received, damaged, stolen, etc. The form will be completed by the payee who was issued the original check. The information provided on this form will be used in determining whether a check may be reissued to the named payee.

Dated: February 18, 2004.

**L.M. Bynum,**

*Alternate OSD Federal Register, Liaison Officer, Department of Defense.*

[FR Doc. 04–4040 Filed 2–24–04; 8:45 am]

**BILLING CODE 5001–06–M**

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## DEPARTMENT OF DEFENSE

### Office of the Secretary

### Proposed Collection; Comment Request

**AGENCY:** Defense Finance and Accounting Service.

**ACTION:** Notice.

**SUMMARY:** In compliance with section 3506(c)(2)(A) of the Paperwork Reduction Act of 1995, the Defense Finance and Accounting Service announces the proposed public information collection and seeks public comment on the provisions thereof. Comments are invited on: (a) Whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency's estimate of the burden of the proposed information collection; (c) ways to enhance the quality, utility and clarity of the information to be collected; and (d) ways to minimize the burden of the information collection on respondents, including through the use of automated collection techniques or other forms of information technology.

**DATES:** Consideration will be given to all comments received by April 26, 2004.

**ADDRESSES:** Written comments and recommendations on the proposed information collection should be sent to the Defense Finance and Accounting Service, ATTN: Lynne Anderson, 1931 Jefferson Davis Highway, CM#3–Second Floor (Room 228), Arlington, VA 22240–5291.

**FOR FURTHER INFORMATION CONTACT:** To request more information on this proposed information collection or to obtain a copy of the proposal and associated collection instruments, please write to the above address, or call Lynne Anderson at (703) 607–3700 or Connie Martin at (317) 510–2298.

*Title, Associated Form, and OMB Number:* Customer Satisfaction Surveys—Generic Clearance; OMB Number 0730–0003.

*Needs and Uses:* The information collection requirement is necessary to determine the kind and quality of services DFAS customers want and expect, as well as their satisfaction with DFAS's existing services.

*Affected Public:* Individuals or Households, Business or other for profit, Not-for-profit institutions, Federal government, and State, Local or Tribal Governments.

*Annual Burden Hours:* Estimated 2,000.

*Number of Respondents:* Estimated 15,000.

*Responses Per Respondent:* 1.

*Average Burden Per Response:* 8 minutes.

*Frequency:* Annually.

**SUPPLEMENTARY INFORMATION:**

**Summary of Information Collection**

DFAS will conduct a variety of activities to include, but not necessarily limited to customer satisfaction surveys, transaction based telephone interviews, Interactive Voice Response Systems (IVRS) telephonic surveys, etc. If the customer feedback activities were not conducted, DFAS would not only be in violation of E.O. 12862, but would also not have the knowledge necessary to provide the best service possible and provide unfiltered feedback from the customer for our process improvement activities. The information collected provides information about customer perceptions and can help identify agency operations that need quality improvement, provide early detection of process or systems problems, and focus attention on areas where customer service and functional training or changes in existing operations will improve service delivery.

Dated: February 18, 2004.

**L.M. Bynum,**

*Alternate OSD Federal Register, Liaison Officer, Department of Defense.*

[FR Doc. 04–4041 Filed 2–24–04; 8:45 am]

**BILLING CODE 5001–06–M**

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## DEPARTMENT OF DEFENSE

### Office of the Secretary

### Proposed Collection; Comment Request

**AGENCY:** Defense Finance and Accounting Service, DoD.

**ACTION:** Notice.

**SUMMARY:** In compliance with Section 3506(c)(2)(A) of the Paperwork Reduction Act of 1995, the Defense Finance and Accounting Service announces the proposed public information collection and seeks public comment on the provisions thereof. Comments are invited on: (a) Whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including