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As with the second edition of Principles, we are publishing the third edition in loose-leaf format. We plan four volumes with annual updates. The updates will only be published electronically. Users should retain copies of their five volumes of the second edition until each volume is revised. We will not revise Volume III of the second edition, which we issued in November 1994. Volume III addresses functions that the GAO Act of 1996 transferred to the Executive Branch.

(Authority: 31 U.S.C. 712, 717, 719, 3511, 3526-29.)

**Susan Poling,**

*Associate General Counsel, General Accounting Office.*

[FR Doc. 03-30794 Filed 12-11-03; 8:45 am]

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## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### Office of the Secretary

[Document Identifier: OS-0937-0200/OS-0990-0220]

### Agency Information Collection Activities: Submission for OMB Review; Comment Request

**AGENCY:** Office of the Secretary, HHS.

In compliance with the requirement of section 3506(c)(2)(A) of the Paperwork Reduction Act of 1995, the Office of the Secretary, Department of

Health and Human Services, is publishing the following summary of proposed collections for public comment. Interested persons are invited to send comments regarding this burden estimate or any other aspect of this collection of information, including any of the following subjects: (1) The necessity and utility of the proposed information collection for the proper performance of the agency's functions; (2) the accuracy of the estimated burden; (3) ways to enhance the quality, utility, and clarity of the information to be collected; and (4) the use of automated collection techniques or other forms of information technology to minimize the information collection burden.

**#1 Type of Information Collection Request:** Extension of Currently Approved Collection;

**Title of Information Collection:** HHS Payment Management forms;

**Form/OMB No.:** OS-0937-0200;

**Use:** The PSC-270 is used to request advance or reimbursement payments to grantees. It serves in place of the SF-270. The PSC-272 is used to monitor cash advances made to grantees and the collect disbursement data. It serves in place of the SF-272.

**Frequency:** On occasion and quarterly;

**Affected Public:** State, local, or tribal governments, business or other for profit, non for profit institutions;

**Annual Number of Respondents:** 18,490;

**Total Annual Responses:** 73,560;

**Average Burden Per Response:** 15 minutes to 3 hours;

**Total Annual Hours:** 220,980.

**#2 Type of Information Collection Request:** Extension of a currently approved collection;

**Title of Information Collection:** Voluntary Industry Partner Surveys to Implement E.O. 12862;

**Form/OMB No.:** OS-0990-0220;

**Use:** DHHS will survey its partners and stakeholders to learn how they feel about departmental services. The information will be used to identify ways to improve the efficiency, quality, timeliness, and cost effective ways to provide services to the public.

**Frequency:** On occasion;

**Affected Public:** Business or other for profit, not for profit institutions, State, local, or tribal government;

**Annual Number of Respondents:** 4,680;

**Total Annual Responses:** 4680;

**Average Burden Per Response:** 15 hours;

**Total Annual Hours:** 902.

To obtain copies of the supporting statement and any related forms for the

proposed paperwork collections referenced above, or E-mail your request, including your address, phone number, OS document identifier, to [Naomi Cook@hhs.gov](mailto:Naomi.Cook@hhs.gov), or call the Reports Clearance Office on (202) 690-5522. Written comments and recommendations for the proposed information collections must be mailed within 30 days of this notice directly to the OMB desk officer: OMB Human Resources and Housing Branch, Attention: (OMB #0937-0200/OS-0990-0220), New Executive Office Building, Room 10235, Washington, DC 20503.

Dated: December 9, 2003.

**John P. Burke, III,**

*Paperwork Reduction Act Reports Clearance Officer, Office of the Secretary, Department of Health and Human Services.*

[FR Doc. 03-30771 Filed 12-11-03; 8:45 am]

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## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### Office of the Secretary

[Document Identifier: OS-0990-0150]

### Agency Information Collection Activities: Proposed Collection; Comment Request

**AGENCY:** Office of the Secretary, HHS.

In compliance with the requirement of section 3506(c)(2)(A) of the Paperwork Reduction Act of 1995, the Office of the Secretary (OS), Department of Health and Human Services, is publishing the following summary of proposed collections for public comment. Interested persons are invited to send comments regarding this burden estimate or any other aspect of this collection of information, including any of the following subjects: (1) The necessity and utility of the proposed information collection for the proper performance of the agency's functions; (2) the accuracy of the estimated burden; (3) ways to enhance the quality, utility, and clarity of the information to be collected; and (4) the use of automated collection techniques or other forms of information technology to minimize the information collection burden.

**#1 Type of Information Collection Request:** Extension of a currently approved collection;

**Title of Information Collection:** Uniform Relocation and Real Property Acquisition Under Federal and Federally Assisted Programs.

**Form/OMB No.:** OS-0990-0150;

**Use:** HHS has adopted standard government-wide regulations on acquisition of real property and

relocation of persons thereby displaced. Federal agencies and State and local government must maintain records of their displacement activities sufficient to demonstrate compliance.

*Frequency:* One time;

*Affected Public:* State, local, or tribal governments;

*Annual Number of Respondents:* 1;

*Total Annual Responses:* 1;

*Average Burden Per Response:* 1 hours;

*Total Annual Hours:* 1.

To obtain copies of the supporting statement and any related forms for the proposed paperwork collections referenced above, access the HHS Web site address at: <http://www.hhs.gov/oirm/infocollect/pending/> or e-mail your request, including your address, phone number, OMB number, and OS document identifier, to [Naomi.Cook@hhs.gov](mailto:Naomi.Cook@hhs.gov), or call the Reports Clearance Office on (202) 690-5522. Written comments and recommendations for the proposed information collections must be mailed within 60 days of this notice directly to the OS.

Paperwork Clearance Officer designated at the following address: Department of Health and Human Services, Office of the Secretary, Assistant Secretary for Budget, Technology, and Finance, Office of Information and Resource Management, Attention: Naomi Cook (0990-0150), Room 531-H, 200 Independence Avenue, SW., Washington DC 20201.

Dated: December 9, 2003.

**John P. Burke, III,**

*Office of the Secretary, Paperwork Reduction Act Reports Clearance Officer.*

[FR Doc. 03-30772 Filed 12-11-03; 8:45 am]

**BILLING CODE 4168-17-P**

## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### National Committee on Vital and Health Statistics: Meeting

Pursuant to the Federal Advisory Committee Act, the Department of Health and Human Services (HHS) announces the following advisory committee meeting.

*Name:* National Committee on Vital and Health Statistics (NCVHS), Workgroup on the National Health Information Infrastructure (NHII).

*Time and Date:* 9 a.m.-3 p.m., December 19, 2003.

*Place:* Hubert H. Humphrey Building, 200 Independence Avenue, SW., Room 705A, Washington, DC 20201.

*Status:* Open.

*Purpose:* The Workgroup will hear a status report on NHII activities from HHS and from

the Department of Veterans Affairs. There will be an update on the Healthcare Information and Management Systems Society's NHII survey. The Workgroup will also discuss its plans and priorities for the future.

*Contact Person for More Information:* Substantive program information as well as summaries of meetings and a roster of committee members may be obtained from Mary Jo Deering, Lead Staff Person for the NCVHS Workgroup on the National Health Information Infrastructure, Office of the Assistant Secretary for Public Health and Science, DHHS, Room 738G, Humphrey Building, 200 Independence Avenue, SW., Washington, DC 20201, telephone (202) 260-2652, or Majorie S. Greenberg, Executive Secretary, NCVHS, National Center for Health Statistics, Centers for Disease Control and Prevention, 3311 Toledo Road, Room 2402, Hyattsville, Maryland 20782, telephone (301) 458-4245. Information also is available on the NCVHS home page of the HHS Web site: <http://www.ncvhs.hhs.gov/>, where an agenda for the meeting will be posted when available.

Should you require reasonable accommodation, please contact the CDC Office of Equal Employment Opportunity on (301) 458-3EEO (4336) as soon as possible.

Dated: December 4, 2003.

**James Scanlon,**

*Acting Deputy Assistant Secretary for Science and Data Policy, Office of the Assistant Secretary for Planning and Evaluation.*

[FR Doc. 03-30746 Filed 12-11-03; 8:45 am]

**BILLING CODE 4151-04-M**

## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### Food and Drug Administration

[Docket Nos. 2002N-0276 and 2002N-0278]

#### Small Entity Compliance Guides on Registration of Food Facilities and Prior Notice of Imported Food; Availability

**AGENCY:** Food and Drug Administration, HHS.

**ACTION:** Notice.

**SUMMARY:** The Food and Drug Administration (FDA) is announcing the availability of small entity compliance guides (SECGs) for the interim final rules on Registration of Food Facilities and Prior Notice of Imported Food issued under the Public Health Security and Bioterrorism Preparedness and Response Act of 2002 (the Bioterrorism Act). Both interim final rules published in the **Federal Register** of October 10, 2003. These SECGs are intended to help small businesses better understand the registration and prior notice regulations.

**DATES:** Submit written or electronic comments on the SECGs at any time.

**ADDRESSES:** Submit written comments concerning these SECGs to the Division of Dockets Management (HFA-305), Food and Drug Administration, 5630 Fishers Lane, rm. 1061, Rockville, MD 20852. Submit electronic comments on the SECGs to <http://www.fda.gov/dockets/ecomments>.

Submit requests for single copies of one or both SECGs to the Prior Notice help desk by telephone at 1-800-216-7331 (within the United States) or 301-575-0156 (outside the United States), by FAX: 301-210-0247, or by e-mail: [furls@fda.gov](mailto:furls@fda.gov). See the **SUPPLEMENTARY INFORMATION** section for electronic access to these SECGs.

**FOR FURTHER INFORMATION CONTACT:** Deborah Ralston, Office of Regulatory Affairs, Office of Regional Operations, Food and Drug Administration, 5600 Fishers Lane, Rockville, MD 20857, 301-443-6230.

#### SUPPLEMENTARY INFORMATION:

##### I. Background

In the **Federal Register** of October 10, 2003 (68 FR 58894 and 68 FR 58974), FDA issued two interim final rules to implement sections 305 (Registration of Food Facilities) and 307 (Prior Notice of Imported Food) of the Bioterrorism Act. The registration interim final rule requires domestic and foreign facilities that manufacture/process, pack, or hold food for human or animal consumption in the United States to register with FDA by December 12, 2003. The prior notice interim final rule requires the submission to FDA of prior notice of food, including animal feed, that is imported or offered for import into the United States beginning on December 12, 2003.

We examined the economic implications of these interim rules as required by the Regulatory Flexibility Act (5 U.S.C. 601-612) and determined that they would have a significant economic impact on a substantial number of small entities.

In compliance with section 212 of the Small Business Regulatory Enforcement Fairness Act (Public Law 104-121), we are making available these SECGs that explain the requirements of these regulations.

FDA is issuing these SECGs as level 2 guidance consistent with FDA's good guidance practices regulation (21 CFR 10.115(c)(2)). These SECGs restate, in simplified format and language, FDA's current requirements for Registration of Food Facilities and Prior Notice of Imported Food. As guidance, these documents are not binding on either FDA or the public. FDA notes, however, that the regulations that serve as the