

FEMA survey forms	Number of respondents	Frequency of response	Hours per response	Annual burden hours (rounded)
Public Assistance Survey—Mail .....	30	50	.30	450
Registration Intake Survey—Phone .....	100	40	.25	1,000
Helpline Survey—Phone .....	100	40	.25	1,000
End of Disaster Survey-Phone .....	100	40	.25	1,000
Inspection Services Survey—Mail .....	750	40	.25	7,500
SubTotal .....				10,950
Focus Groups .....				
Public Assistance .....	20	4	6	480
Individual Assistance for all 4 Survey Types .....	10	24	3.25	780
SubTotal .....				1,260
Grand Total .....				12,210

*Estimated Cost:* \$1,503,080.

*Comments:* Written comments are solicited to (a) evaluate whether the proposed data collection is necessary for the proper performance of the agency, including whether the information shall have practical utility; (b) evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used; (c) enhance the quality, utility, and clarity of the information to be collected; and (d) minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses. Comments should be received within 60 days of the date of this notice.

**ADDRESSES:** Interested persons should submit written comments to Muriel B. Anderson, Chief, Records Management Branch, Information Resources Management Division, Information Technology Services Directorate, Federal Emergency Management Agency, Emergency Preparedness and Response Directorate, Department of Homeland Security, 500 C Street, SW., Room 316, Washington, DC 20472.

**FOR FURTHER INFORMATION CONTACT:** Contact Maggie Billing, Program Analyst, Texas National Processing Service Center, Recovery Division, Response and Recovery Directorate,

Federal Emergency Management Agency, Department of Homeland Security at 940-891-8709 or [maggie.billing@dhs.gov](mailto:maggie.billing@dhs.gov) for additional information. You may contact Ms. Anderson for copies of the proposed collection of information at facsimile number (202) 646-3347 or e-mail address: [Information.Collections@fema.gov](mailto:Information.Collections@fema.gov).

Dated: November 24, 2003.

**Edward W. Kernan,**

*Division Director, Information Resources Management Division, Information Technology Services Directorate.*

[FR Doc. 03-30172 Filed 12-3-03; 8:45 am]

**BILLING CODE 9110-10-P**

**DEPARTMENT OF HOMELAND SECURITY**

**Federal Emergency Management Agency**

**Agency Information Collection Activities: Submission for OMB Review; Comment Request**

**AGENCY:** Federal Emergency Management Agency, Emergency Preparedness and Response Directorate, Department of Homeland Security.

**ACTION:** Notice and request for comments.

**SUMMARY:** The Federal Emergency Management Agency has submitted the following proposed information collection to the Office of Management and Budget for review and clearance in

accordance with the requirements of the Paperwork Reduction Act of 1995 (44 U.S.C. 3507).

*Title:* Pre-Disaster Mitigation Grant Program (PDM) E-Grants.

*Type of Information Collection:* Extension of a currently approved collection.

*OMB Number:* 1660-0071.

*Abstract:* This collection is necessary to provide Federal grant assistance to State, local governments, and federally recognized Indian tribal governments, to develop mitigation plans in accordance with section 322 of the Disaster Mitigation Act of 2000, to implement pre-disaster mitigation projects that primarily reduces the risks of natural hazards on life and property, but may include hazards caused by non-natural forces, and to provide information and technical assistance to cost-effective mitigation activities. FEMA will make the Pre-Disaster Mitigation grant application available on-line to States and local governments through a web-based e-Grants application process. The e-Grants system is being developed to meet the intent of the e-Government initiative. This initiative requires that all government agencies both streamline grant applications processes and provide for the means to electronically create, review, and submit a grant application via the Internet.

*Affected Public:* State, local or tribal government.

*Number of Respondents:* 1176.

*Estimated Time per Respondent:*

**GRANT APPLICATION AND REPORTING FORMS**

Type of collection forms	Number of respondents (A)	Number of reponses/respondent (B)	Hours per response and record keeping	Annual burden hours (A*B*C)
SF-424 (Application face sheet) .....	56	2	45 minutes .....	84.0

## GRANT APPLICATION AND REPORTING FORMS—Continued

Type of collection forms	Number of respondents (A)	Number of responses/respondent (B)	Hours per response and record keeping	Annual burden hours (A*B*C)
Budget Information—Construction Program, FEMA Form 20–15 <sup>1</sup> .	56	1	17.2 hours .....	963.2
FEMA Form 20–20 Budget—Non-Construction <sup>1</sup> .....	56	2	9.7 hours .....	1086.4
FEMA Form 20–16, 20–16A, 20–16B, 20–16C (Summary of assurances & certifications).	56	2	1.7 hours .....	190.4
SF–LLL (lobbying disclosure) .....	56	2	10 minutes .....	18.7
FEMA Form 20–10—Financial Status Report, Quarterly Progress Report.	56	8	1 hour .....	448.0
FEMA Form 76–10A Obligating Document For Award/Amendment.	56	2	1.2 hours .....	134.40
FEMA Form 20–17 Outlay Report and Request for Reimbursement.	56	20	17.2 hours .....	19264.0
FEMA Form 20–18 Report of Government Property .....	56	2	4.2 hours .....	235.2
FEMA 20–19—Report of Unobligated Balance (or substitute)	56	2	5 minutes .....	9.3
Annual Audit & Audit Trail Requirements .....	56	1	30 hours .....	28.0
Subtotal for OMB-Approved Standard (SF) and FEMA forms.	.....	.....	.....	22013.4

## PRE-DISASTER MITIGATION GRANT PROGRAM—GRANT SUPPLEMENTAL INFORMATION

Type of collection forms	Number of respondents (A)	Number of responses/respondent (B)	Hours per response and record keeping	Annual burden hours (A*B*C)
Benefit-Cost Determination .....	56	20	5 hours .....	5600.0
Environmental Review .....	56	20	7.5 hours .....	8400.0
Program/Project Narrative (including PDM Supplemental Questions).	56	20	12 hours .....	13440.0
Total Burden for PDM .....	.....	.....	.....	50,887

*Estimated Total Annual Burden Hours:* 50,887 hours.

*Frequency of Response:* On occasion.

*Comments:* Interested persons are invited to submit within 30 days of the date of this notice written comments on the proposed information collection to the FEMA Desk Officer at the Office of Management and Budget at e-mail address [David\\_Rostker@omb.eop.gov](mailto:David_Rostker@omb.eop.gov).

**FOR FURTHER INFORMATION CONTACT:** Requests for additional information or copies of the information collection should be made to Muriel B. Anderson, Chief, Records Management Branch, Information Resources Management Division, Information Technology Services Directorate, Federal Emergency Management Agency at e-mail address [InformationCollections@fema.gov](mailto:InformationCollections@fema.gov).

Dated: November 13, 2003.

**Edward W. Kernan,**

*Division Director, Information Resources Management Division, Information Technology Services Directorate.*

[FR Doc. 03–30173 Filed 12–3–03; 8:45 am]

**BILLING CODE 9110–13–P**

**DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

[Docket No. FR–4815–N–97]

**Notice of Submission of Proposed Information Collection to OMB: Public Housing, Contracting With Resident-Owned Business**

**AGENCY:** Office of the Chief Information Officer, HUD.

**ACTION:** Notice.

**SUMMARY:** The proposed information collection requirement described below has been submitted to the Office of Management and Budget (OMB) for review, as required by the Paperwork Reduction Act. The Department is soliciting public comments on the subject proposal.

This request is for renewal of approval to require eligible resident-owned businesses to submit application information to Housing Agencies (HAs) to be approved for noncompetitive contracting for work to be performed on public housing sites with an alternative to HUD's otherwise-required competitive procurement procedures.

**DATES: Comments Due Date:** January 5, 2004.

**ADDRESSES:** Interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name and OMB approval number (2577–0161) and should be sent to: Lauren Wittenberg, OMB Desk Officer, Office of Management and Budget, Room 10235, New Executive Office Building, Washington, DC 20503; Fax number (202) 395–6974; e-mail [Lauren\\_Wittenberg@omb.eop.gov](mailto:Lauren_Wittenberg@omb.eop.gov).

**FOR FURTHER INFORMATION CONTACT:** Wayne Eddins, Reports Management Officer, AYO, Department of Housing and Urban Development, 451 Seventh Street, SW., Washington, DC 20410; e-mail [Wayne\\_Eddins@HUD.gov](mailto:Wayne_Eddins@HUD.gov); telephone (202) 708–2374. This is not a toll-free number. Copies of the proposed forms and other available documents submitted to OMB may be obtained from Mr. Eddins or on HUD's Web site at <http://www5.hud.gov:63001/po/i/icbts/collectionsearch.cfm>.

**SUPPLEMENTARY INFORMATION:** The Department has submitted the proposal for the collection of information, as