

*Title:* Employee Benefit Plan Claims Procedures under ERISA.

*Type of Review:* Extension of a currently approved collection of information.

*OMB Number:* 1210-0053.

*Affected Public:* Individuals or households; Business or other for-profit; Not-for-profit institutions.

*Respondents:* 6,700,000.

*Responses:* 118,000,000.

*Estimated Total Burden Hours:* 333,000.

*Estimated Total Burden Cost (Operating and Maintenance):* \$90,000,000.

Comments submitted in response to this notice will be summarized and/or included in the request for OMB approval of the information collection request; they will also become a matter of public record.

Dated: September 30, 2003.

**Gerald B. Lindrew,**

*Deputy Director, Office of Policy and Research, Employee Benefits Security Administration.*

[FR Doc. 03-25267 Filed 10-3-03; 8:45 am]

BILLING CODE 4510-29-P

**DEPARTMENT OF LABOR**

**Employment and Training Administration**

**Proposed Collection: Comment Requested**

**AGENCY:** Employment and Training Administration, Labor.

**ACTION:** Notice.

**SUMMARY:** As part of its efforts to reduce paperwork and respondent burden the Department of Labor conducts a pre-clearance consultation program to provide the general public and other interested parties with an opportunity to comment on proposed and/or continuing collections of information in accordance with the Paperwork Reduction Act of 1995 (PRA95); 44 U.S.C. 3056(c)(2)(A). This program helps ensure that requested information is provided in the desired format, the reporting burden (time and financial resources) is minimized, collection instruments are understood and the

impact of the collection requirements on respondents can be assessed. Currently, the Employment and Training Administration (ETA) is soliciting comments on the proposed extension of the existing reporting forms for the Senior Community Service Employment Program (SCSEP).

The ETA is currently preparing regulations that will implement the Older Americans Act Amendments of 2000. When final, these regulations will have a profound impact on the SCSEP and will dramatically alter the program reporting requirements while establishing performance measurement and sanction systems. The new system and the accompanying forms will not be ready for several months. Meanwhile, the Office of Management and Budget's (OMB) approval of the present reporting system will expire. In order to be in compliance with the Paperwork Reduction Act the ETA proposes to extend, without significant change, use of the existing report forms for 12 months.

**DATES:** Written comments must be received on or before December 5, 2003.

**FOR FURTHER INFORMATION CONTACT:** Ria Moore Benedict, U.S. Department of Labor, Division of Older Worker Programs, Employment and Training Administration, Room S-5206, 200 Constitution Ave. NW., Washington, DC 20210. Telephone number (202) 693-3198 (This is not a toll free number); fax (202) 693-3817.

**SUPPLEMENTARY INFORMATION:**

**I. Background**

The SCSEP is authorized by Public Law 106-105, Title V of the Older Americans Act (OAA) Amendments of 2000, "Community Service Employment for Older Americans." The information collected for the SCSEP is used to administer this program of approximately \$445 million which serves nearly 100,000 people each year. The Department uses three reports to administer this program. These reports are; a quarterly report of program performance data, the Quarterly Progress Report (ETA 5140), a quarterly report of financial information, The Financial Status Report (SF 269), and an

Equitable Distribution Report (ETA 8705) showing the distribution of program positions by county within each State. In addition a notice, in the form of a poster, is included in the package as a required at OAA section 502(b)(1)(P) (allowable political activities).

**II. Desired Focus of Comments**

The Department of Labor is particularly interested in comments that:

- Evaluate whether the proposed collection is necessary for the collection of appropriate information on SCSEP activities;
- Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used;
- Enhance the quality, utility, and clarity of the collected information; and
- Minimize the collection burden for those who do the reporting, including the use of appropriate electronic, mechanical or other technology.

**III. Current Actions**

This collection of program and financial information continues to be needed to assure that the requirements of Title V of the Older Americans Act are met. The extension of these forms will allow coverage while the new reporting system and performance measures are developed.

*Type of Review:* Extension (Without Significant Change).

*Agency:* Employment and Training Administration.

*Title:* The Senior Community Service Employment Program Reporting Package.

*OMB No.:* 1205-0040.

*Form No.:* ETA 8705, ETA 5140, SF 269, 424 and 424A.

*Record Keeping:* Agencies maintain records for 3 years after the grant period end.

*Affected Public:* Non-profit organizations state and local governments.

*Total Respondents:* 69.

*Frequency:* Annually or Quarterly as needed.

**HOURLY BURDEN FOR STANDARD FORMS AND SCSEP SPECIFIC FORMS**

| Form  | Total respondents | Frequency       | Total responses | Average time per hours | Burden hrs. |
|---|-------------------|-----------------|-----------------|------------------------|-------------|
| Quarterly Progress Report ETA 5140 .....      | 69                | Quarterly ..... | 276             | 8                      | 2,208       |
| Equitable Distribution report ETA-8705 .....  | 55                | Annually .....  | 55              | 12                     | 660         |
| Poster (allowable political activities) ..... | 69                | N/A .....       | 69              | .5                     | 35          |

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 HOUR BURDEN FOR STANDARD FORMS AND SCSEP SPECIFIC FORMS—Continued
 

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| Form                                   | Total respondents | Frequency                 | Total responses | Average time per hours | Burden hrs. |
|--|-------------------|---------------------------|-----------------|------------------------|-------------|
| Total ETA Forms Activity .....         | 69                | Varies .....              | 400             | (1)                    | 2,903       |
| Financial Status Report (SF-269) ..... | 69                | Quarterly and Final ..... | 345             | 8                      | 2,760       |
| SF 424, 424 A,B .....                  | 69                | Annually .....            | 69              | 40                     | 2,760       |
| SF Forms .....                         | 69                | Quarterly and Final ..... | 414             | .....                  | 5,520       |
| Total ETA & SF Reports .....           | 69                | Varies .....              | 814             | .....                  | 8,423       |

<sup>1</sup>Varies.

Comments submitted in response to this request will be summarized and/or included in the request for Office of Management and Budget approval of the information collection request; they will also become a matter of public record.

Comments submitted in response to this comment request will be summarized and/or included in the request for Office of Management and Budget approval of the information collection request; they will also become a matter of public record.

Dated: October 1, 2003.

**David Dye,**

*Deputy Assistant Secretary for Employment and Training.*

[FR Doc. 03-25287 Filed 10-3-03; 8:45 am]

**BILLING CODE 4510-30-P**

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## DEPARTMENT OF LABOR

### Occupational Safety and Health Administration

#### National Advisory Committee on Ergonomics, Call for Abstracts

**AGENCY:** Occupational Safety and Health Administration (OSHA), Labor

**ACTION:** Notice

**SUMMARY:** The National Advisory Committee on Ergonomics (NACE) is part of the Secretary's comprehensive approach to ergonomics designed to quickly and effectively address musculoskeletal disorders (MSDs) in the workplace. The committee has recommended that a symposium be convened to address current and project research needs and efforts relating to ergonomics, entitled *Musculoskeletal and Neurovascular Disorders—The State of Research Regarding Workplace Etiology and Prevention*. NACE will use proceedings from the symposium to make recommendations to advance OSHA's agenda of reducing the incidence of Musculoskeletal Disorders (MSDs) in the workplace. This notice announces a call for abstracts.

**DATES:** Abstract submissions are due November 5, 2003. The symposium will be held on January 27, 2004, in conjunction with the NACE's fourth meeting.

**ADDRESSES:** The symposium will be held in Washington, DC. Submit abstracts, comments, or statements in response to this notice to Mary Ann Garrahan, Director, Office of Technical Programs and Coordination Activities, OSHA, U.S. Department of Labor, Room N-3655, 200 Constitution Avenue, NW., Washington, DC 20210. Phone: (202) 693-2144; Fax (202) 693-1644.

**FOR FURTHER INFORMATION CONTACT:** OSHA, Office of Communications, Room N-3647, U.S. Department of Labor, 200 Constitution Avenue, NW., Washington, DC 20210; Phone: (202) 693-1999.

**SUPPLEMENTARY INFORMATION:** NACE was chartered for a two-year term on November 27, 2002, to provide advice and recommendations on ergonomic guidelines, research, and outreach and assistance. As part of the charter, NACE will provide OSHA with current and projected research needs and efforts relating to ergonomics. In order to provide information on known research gaps, NACE has asked that a symposium be convened to enable its members to hear from experts in the field or ergonomics. Published researchers are invited to submit abstracts on known research gaps relating to critical issues of and barriers to moving forward in the prevention of Musculoskeletal Disorders (MSDs), highlighting research issues that will help move the science into the applied world

Abstracts should focus on the state of the data-driven, scientific research concerning the relationship between the workplace and MSDs such as definitions and diagnoses, cause and work-relatedness, exposure-response relationships, intervention studies, and study design (including research methodology). Researches are expected to report on approved peer reviewed

research proposals or work that has been published in peer reviewed journals. Abstracts should be no more than 600 words, and should include a page of references with a copy of the first page or each article that is cited, if applicable. Abstracts should clearly state the topic of the paper, research objective, relevant findings, and conclusion. An abstract template is available at [http://www.osha.gov/SLTC/ergonomics/nat\\_advis\\_comm.html](http://www.osha.gov/SLTC/ergonomics/nat_advis_comm.html). Researchers should also submit a curriculum vitae. Please submit a hard copy and disk of all abstract submission by November 5, 2003 to Mary Ann Garrahan, Director, Office of Technical Programs and Coordination Activities, OSHA, U.S. Department of Labor, Room N-3655, 200 Constitution Avenue, NW., Washington, DC 20210. Phone: (202) 693-2144; Fax (202) 693-1644.

The symposium will take place in conjunction with NACE's January meeting in Washington, DC. The format of the symposium will be a one-day panel discussion expecting to consist of up to four 90-minute sessions. Between six and twelve speakers will be invited to give a short presentation each. Speakers will comprise into discussion panels. A question and answer period will follow, allowing for discussion among the panel members and NACE members.

For additional information on NACE and its objective, visit [http://www.osha.gov/SLTC/ergonomics/nat\\_advis\\_comm.html](http://www.osha.gov/SLTC/ergonomics/nat_advis_comm.html).

**Authority:** This notice was prepared under the direction of John L. Henshaw, Assistant Secretary for Occupational Safety and Health. It is issued under the Federal Advisory Committee Act (FACA) (5 U.S.C. App. 2), GSA's FACA Regulations (41 CFR part 102-3), and DLMS 3 Chapter 1600.

Dated: Signed at Washington, DC this 1st day of October, 2003.

**John L. Henshaw,**  
*Assistant Secretary.*

[FR Doc. 03-25266 Filed 10-3-03; 8:45 am]

**BILLING CODE 4510-26-P**