

strongly recommends that interested persons submit comments by electronic mail to the following e-mail address: *FR0094@ustr.gov*. Persons making submissions by e-mail should use the following subject line: "May 2004 EU Enlargement." Documents should be submitted in WordPerfect, MSWord, or text (.TXT) files. Supporting documentation submitted as spreadsheets is acceptable in Quattro Pro or Excel format. For any document containing business confidential information submitted electronically, the file name of the business confidential version should begin with the characters "BC-", and the file name of the public version should begin with the character "P-". The "P-" or "BC-" should be followed by the name of the submitted information. Persons who make submissions by e-mail should not provide separate cover letters; information that might appear in a cover letter should be included in the submission itself. To the extent possible, any attachments to the submission should be included in the same file as the submission itself, and not as separate files.

Written submissions will be placed in a file open to public inspection pursuant to 15 CFR 2003.5, except confidential business information exempt from public inspection in accordance with 15 CFR 2003.6 must be clearly marked "Business Confidential" at the top of each page, including any cover letter or cover page, and must be

accompanied by a non-confidential summary of the confidential information. All public documents and non-confidential summaries will be available for public inspection in the USTR Reading Room in Room 3 of the Annex of the Office of the USTR, 1724 F Street, NW., Washington, DC 20508. An appointment to review the file may be made by calling (202) 395-6186. The USTR Reading Room is generally open to the public from 10 a.m.-12 noon and 1-4 p.m., Monday through Friday. Appointments must be scheduled at least 48 hours in advance.

**Carmen Suro-Bredie,**  
*Chairperson, Trade Policy Staff Committee.*  
 [FR Doc. 03-23571 Filed 9-15-03; 8:45 am]  
**BILLING CODE 3190-01-P**

**DEPARTMENT OF THE TREASURY**

**Submission for OMB Review; Comment Request**

September 9, 2003.

The Department of Treasury has submitted the following public information collection requirement(s) to OMB for review and clearance under the Paperwork Reduction Act of 1995, Pub. L. 104-13. Copies of the submission(s) may be obtained by calling the Treasury Bureau Clearance Officer listed. Comments regarding this information collection should be addressed to the OMB reviewer listed and to the

Treasury Department Clearance Officer, Department of the Treasury, Room 11000, 1750 Pennsylvania Avenue, NW, Washington, DC 20220.

*Dates:* Written comments should be received on or before October 16, 2003 to be assured of consideration.

**Internal Revenue Service (IRS)**

*OMB Number:* 1545-0140.  
*Form Number:* IRS Forms 2210 and 2210-F.

*Type of Review:* Extension.  
*Title:* Underpayment of Estimated Tax by Individuals, Estates, and Trusts (2210); and Underpayment of Estimated Tax by Farmers and Fishermen (2210-F).

*Description:* Internal Revenue Code section 6654 imposes a penalty for failure to pay estimated tax. These forms are used by taxpayers to determine whether they are subject to the penalty for failure to pay estimated tax. These forms are used by taxpayers to determine whether they are subject to the penalty and to compute the penalty if it applies. The Service uses this information to determine whether the taxpayer is subject to the penalty, and to verify the penalty amount.

*Respondents:* Business or other for-profit, Individuals or households, Farms.

*Estimated Number of Respondents/Recordkeepers:* 900,000.

*Estimated Burden Hours Per Respondent/Recordkeeper:*

	Short method	Regular method
Recordkeeping .....	19 min .....	13 min.
Learning about the law or the form .....	15 min .....	31 min.
Preparing the form .....	39 min .....	2 hr., 03 min.
Copying, assembling, and sending the form to the IRS .....	20 min .....	45 min.

*Frequency of Response:* Annually.  
*Estimated Total Reporting/Recordkeeping Burden:* 2,519,500 hours.  
*OMB Number:* 1545-0142.  
*Form Number:* IRS Form 2220.  
*Type of Review:* Extension.  
*Title:* Underpayment of Estimated Tax by Corporations.

*Description:* Form 2220 is used by corporations to determine whether they are subject to the penalty for underpayment of estimated tax and, if so, the amount of the penalty. The IRS uses Form 2220 to determine if the penalty was correctly computed.

*Respondents:* Business or other for-profit.

*Estimated Number of Respondents/Recordkeepers:* 778,080.

*Estimated Burden Hours Per Respondent/Recordkeeper:*

Form	Recordkeeping	Learning about the law and the form	Preparing and sending the form to the IRS
2220 .....	32 hr., 31 min .....	1 hr., 5 min .....	1 hr., 40 min.
2220, Schedule A, Part I .....	22 hr., 43 min. ....	0 min. ....	22 min.
2220, Schedule A, Part II .....	10 hr., 31 min .....	18 min .....	28 min.
2220, Schedule A, Part III .....	6 hr., 13 min .....	0 min .....	06 min.

*Frequency of Response:* Annually.  
*Estimated Total Reporting/Recordkeeping Burden:* 26,183,298 hours.

*OMB Number:* 1545-0393.

*Form Number:* Letter 109C.

*Type of Review:* Extension.

*Title:* Return Requesting Refund Unlocatable or Not Filed; Send Copy.

*Description:* The code requires tax returns to be filed. It also authorizes IRS to refund any overpayment of tax. If a taxpayer inquires about their non-receipt or refund and no return is found, this letter is sent requesting the taxpayer to file another return.

*Respondents:* Business or other for-profit, individuals or households, Not-for-profit institutions.

*Estimated Number of Respondents:* 18,223.

*Estimated Burden Hours Per Respondent:* 5 minutes.

*Frequency of Response:* On occasion.

*Estimated Total Reporting Burden:* 1,513 hours.

*OMB Number:* 1545-1680.

*Form Number:* IRS Form 706-D.

*Type of Review:* Extension.

*Title:* United States Additional Estate Tax Return Under Code Section 2057.

*Description:* Form 706-D is used by individuals to compute and pay the additional taxes due under Code section 2057. IRS uses the information to determine that the taxes have been properly computed.

*Respondents:* Individuals or households.

*Estimated Number of Respondents:* 180.

*Estimated Burden Hours Per Respondent/Recordkeeper:*

Recordkeeping—39 min.

Learning about the law or the form—45 min.

Preparing the form—56 min.

Copying, assembling, and sending the form to the IRS—34 min.

*Frequency of Response:* Other (Section 2057 taxable event).

*Estimated Total Reporting/Recordkeeping Burden:* 530 hours.

*Clearance Officer:* Glenn Kirkland, Internal Revenue Service, Room 6411-03, 1111 Constitution Avenue, NW, Washington, DC 20224, (202) 622-3428.

*OMB Reviewer:* Joseph F. Lackey, Jr., Office of Management and Budget, Room 10235, New Executive Office Building, Washington, DC 20503, (202) 395-7316.

**Mary A. Able,**

*Departmental Reports Management Officer.*  
[FR Doc. 03-23516 Filed 9-15-03; 8:45 am]

**BILLING CODE 4830-01-P**

## DEPARTMENT OF THE TREASURY

### Senior Executive Service Departmental Offices 2003 Performance/Bonus Review Board

August 28, 2003.

**AGENCY:** Treasury Department.

**ACTION:** Notice of Members of the Departmental Offices Performances/Bonus Review Board.

**SUMMARY:** Pursuant to 5 U.S.C. 4314(c)(4), this notice announces the appointment of members of the Departmental Offices Performance/Bonus Review Board. The purpose of this Board is to review and make recommendations concerning proposed Performance appraisals, ratings, bonuses and other appropriate personnel actions for incumbents of SES positions.

Composition of Departmental Board: The Board shall consist of at least three members. In the case of an appraisal of a career appointee, more than half the members shall consist of career appointees. The names and titles of the Board members are as follows:

Adams, Timothy, Chief of Staff  
Bezdek, Roger, Senior Advisor for Fiscal Management  
Cameron Jr., Arthur, DAS (Appropriations & Management)  
Carleton, Norman, Director, Office of Federal Finance & Policy Analysis  
Conteras, Rebecca, Human Capital Officer  
Demarco, Edward, Director, Office of Government Sponsored Enterprises Policy  
Dohner, Robert, Senior Advisor to DAS (International Monetary & Financial Policy)  
Fall III, James, DAS (Technical Assistance Policy)  
Froehlich, Carl, Director, Office of Strategic Planning  
Gerardi, Geraldine, Director for Business Taxation  
Hammond, Donald, Fiscal Assistant Secretary  
Hudson, Barry, Deputy Chief Financial Officer  
Kiefer, Donald, Director, Office of Tax Analysis  
Lee, Nancy, DAS (Eurasia & Middle East)  
Lingebach, James, Director, Accounting & Internal Control  
Lingrell, David, Director, Treasury Building & Annex Restoration & Renovation Building Program  
Loevinger, David, Director, Office of East Asian Nations  
Lyon, Andrew, DAS (Tax Analysis)  
Mathiasen, Karen, Director, Office of Central & Eastern European Nations  
McFadden, William, Senior Policy Advisor

Monroe, David, Director, Office of Cash and Debt Management

Murden, William, Director, Office of International Banking & Security Markets

Newcomb, Robert, Director, Office of Foreign Assets

Nunns, James, Director for Individual Taxation

Platt, Joel, Director for Revenue Estimating

Randolph, William, Director for International Taxation

Reid, Robert, DAS for Accounting Operations

Romey, Michael, Special Assistant to the Secretary (National Security)

Schuerch, William, Deputy Assistant Secretary (International Development, Debt & Environment Policy)

Shaw, Mary Beth, Director, DC Pensions Project Office

Sills, Gay, Director, Office of International Investment

Smith III, George, Director, Office of Technical Assistance

Sobel, Mark, Deputy Assistant Secretary (International Monetary & Financial Policy)

Solomon, Eric, DAS (Regulatory Affairs)

Stedman, Louellen, Director, Office International Monetary Affairs

Tvardek, Steven, Director, Office of Trade Finance

Warthin, Thomas, Director, Office of Financial Services Negotiations

Wright Jr., Earl, Workforce Management

**DATES:** Membership is effective on the date of this notice.

**FOR FURTHER INFORMATION CONTACT:** Cathy Hickson-Smith, Department of the Treasury, Office of Human Resources, HR Management Specialist, 15th and Pennsylvania Ave., NW., Washington, DC 20220, Telephone: 202-622-1690.

This notice does not meet the Department's criteria for significant Regulations.

**Catherine Hickson-Smith,**

*Human Resources Management Specialist.*

[FR Doc. 03-23517 Filed 9-15-03; 8:45 am]

**BILLING CODE 4811-20-M**

## DEPARTMENT OF THE TREASURY

### Internal Revenue Service

#### Proposed Collection; Comment Request for Form 8082

**AGENCY:** Internal Revenue Service (IRS), Treasury.

**ACTION:** Notice and request for comments.

**SUMMARY:** The Department of the Treasury, as part of its continuing effort to reduce paperwork and respondent