

Weight	Criteria	Description
10% .....	5	Budget—Clarity and accuracy of program costs, and cost justification for the entire grant period.
100% Total Weight		

### Reporting Requirements

(1) Progress Report—Program progress reports will be required semiannually. These reports will include a brief description of a comparison of actual accomplishments to the goals established for the period, reasons for slippage and other pertinent information as required. A final report is due 90 days after expiration of the project/budget period.

(2) Financial Status Report—A semiannual financial status report will be submitted 30 days after the end of the half-year. Final financial status reports are due 90 days after expiration of the project/budget period. Standard Form 269 (long form) will be used for financial reporting.

*Grant Administration Requirements:* Grants are administered in accordance with the following documents:

(1) 45 CFR Part 92. Department of Health and Human Services, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments, or 45 CFR Part 74, Administration of Grants to Non-profit recipients.

(2) Public Health Service Grants Policy Statement, and

(3) Appropriate Cost Principles: OMB Circular A-87, State and Local Governments, or OMB Circular A-122, Nonprofit Organizations.

*Results of the Review:* Successful applicants are notified through the official Notice of Grant Award (NGA) document. The NGA will state the amount of Federal funds awarded, the purpose of the grant, the terms and conditions of the grant award, the effective date of the award, the project period, and the budget period.

Dated: June 12, 2003.

**Charles W. Grim,**

*Assistant Surgeon General, Interim Director, Indian Health Service.*

[FR Doc. 03-15507 Filed 6-18-03; 8:45 am]

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## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### Office of Inspector General

### Privacy Act of 1974; Proposed Revisions to the OIG's Privacy Act Systems of Records

**AGENCY:** Office of Inspector General (OIG), HHS.

**ACTION:** Notice of proposed revisions to existing Privacy Act systems of records.

**SUMMARY:** The Office of Inspector General proposes to revise both the existing system of records, entitled "Criminal Investigative Files" (09-90-0003), last updated on November 2, 1990 (55 FR 46248), and the existing system of records, entitled "Civil and Administrative Investigative Files" (09-90-0100), last updated on September 30, 1982 (47 FR 43190). These systems of records, maintained by the OIG, are being revised to comply with requirements established by the Homeland Security Act of 2002 (Pub. L. 107-296; November 25, 2002). We intend to revise these systems by adding a new routine use to allow disclosure of information to authorized officials within the President's Council on Integrity and Efficiency (PCIE), who are charged with the responsibility for conducting qualitative assessment reviews of investigative operations.

**DATES:** *Effective Date:* These revisions will become effective, without further notice, on August 4, 2003, unless comments received on or before that date result in a contrary determination.

*Comment date:* Comments on these revisions will be considered if we receive them at the address provided below no later than 5 p.m. on July 21, 2003. Interested persons may submit written comments on this proposal to the address indicated below.

**ADDRESSES:** Please mail or deliver written comments to the following address: Office of Inspector General, Office of Counsel to the Inspector General, 330 Independence Avenue, SW., Washington, DC 20201, Attention: OIG-0503-N.

We do not accept comments by facsimile (FAX) transmission. In commenting, please refer to file code OIG-0503-N. Comments received timely will be available for public inspection as they are received, generally beginning approximately 2 weeks after publication of a document, in Room 5541 of the Office of Inspector General at 330 Independence Avenue, SW., Washington, DC, on Monday through Friday of each week from 8 a.m. to 4:30 p.m.

**FOR FURTHER INFORMATION CONTACT:** Joel Schaer, Office of Counsel to the Inspector General, (202) 619-0335.

**SUPPLEMENTARY INFORMATION:** This notice is in accordance with the Privacy Act requirement that agencies publish their amended systems of records in the **Federal Register** when there is a revision, change, or addition. The OIG has reviewed its systems of records and has determined that both its Investigation Case Files record system and its Civil and Administrative Investigative Files must be revised to add a routine use in order to comply with the Homeland Security Act of 2002. Specifically, section 812(7) of the Act states that: "[T]o ensure the proper exercise of the law enforcement powers authorized by the subsection, the Office of Inspector General described in paragraph (3) shall, not later than 180 days after the enactment of this subsection, collectively enter into a memorandum of understanding to establish an external review process for ensuring that adequate internal safeguards and management procedures continue to exist with each Office and within any Office that later receives an authorization under paragraph (2). The review process shall be established in consultation with the Attorney General, who shall be provided with a copy of the memorandum of understanding that establishes the review process. Under the review process, the exercise of the law enforcement powers by each Office of Inspector General shall be reviewed periodically by another Office of Inspector General or by a committee of Inspectors General. The results of each review shall be communicated in writing to the applicable Inspector General and to the Attorney General."

Specifically, we are proposing to amend the section for "Routine uses of records maintained in the system, including categories of users and purposes of such uses" in both systems of records (1) by adding a new paragraph n. to the current Criminal Investigative Files; and (2) by adding a new paragraph (12) to the current Civil and Administrative Investigative Files. The additional routine use paragraphs will allow the disclosure of information to authorized officials within the PCIE, the Department of Justice, and the Federal Bureau of Investigation, as necessary, for the purpose of conducting qualitative assessment reviews of the OIG's investigative operations to ensure that adequate internal safeguards and management procedures are maintained.

Accordingly, both systems of records would be amended as set forth below:

1. The *Criminal Investigative Files of the Inspector General* (09-90-0003) would be amended by adding a new paragraph n. under the subheading for "Routine Uses of Records Maintained in the System, Including Categories of Users and Purpose of Such Uses" to read as follows:

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND PURPOSE OF SUCH USES:**

\* \* \* \* \*

n. A record may be disclosed to any official charged with the responsibility to conduct qualitative assessment reviews of internal safeguards and management procedures employed in investigative operations. This disclosure category includes members of the President's Council on Integrity and Efficiency and officials and administrative staff within their investigative chain of command, as well as authorized officials of the Department of Justice and the Federal Bureau of Investigation.

2. The *Civil and Administrative Investigative Files of the Inspector General* (09-90-0100) would be amended by adding a new paragraph 12. under the subheading for "Routine Uses of Records Maintained in the System, Including Categories of Users and Purpose of Such Uses" to read as follows:

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND PURPOSE OF SUCH USES:**

These records may be used as follows:  
\* \* \* \* \*

(12) A record may be disclosed to any official charged with the responsibility to conduct qualitative assessment reviews of internal safeguards and management procedures employed in investigative operations. This disclosure category includes members of the President's Council on Integrity and Efficiency and officials and administrative staff within their investigative chain of command, as well as authorized officials of the Department of Justice and the Federal Bureau of Investigation.

Dated: June 9, 2003.

**Dara Corrigan,**

*Acting Principal Deputy Inspector General.*  
[FR Doc. 03-15511 Filed 6-18-03; 8:45 am]

**BILLING CODE 4152-01-P**

**DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

**[Docket No. FR-4816-N-02]**

**Notice of Proposed Information Collection; Comment Request; Affirmative Fair Housing Marketing Plan**

**AGENCY:** Office of the Assistant Secretary for Fair Housing and Equal Opportunity, HUD.

**ACTION:** Notice.

**SUMMARY:** The proposed information collection requirement described below will be submitted to the Office of Management and Budget (OMB) for review, as required by the Paperwork Reduction Act. The Department is soliciting public comments on the subject proposal.

**DATES:** Comments Due Date: August 18, 2003.

**ADDRESSES:** Interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name and/or OMB Control Number and should be sent to: Surrell Silverman, Reports Liaison Officer, Fair Housing and Equal Opportunity, Department of Housing and Urban Development, 451 7th Street, NW., Room 5216, Washington, DC 20410-5000.

**FOR FURTHER INFORMATION CONTACT:** Gwendolyn V. Jackson, Department of Housing and Urban Development, 451 7th Street, SW., Room 5222, (202) 708-2288 (this is not a toll-free number) for copies of the proposed forms and other available documents. Hearing- or speech-impaired individuals may access this number TTY by calling the toll-free Federal Information Relay Service at 1-800-877-8399.

**SUPPLEMENTARY INFORMATION:** The Department is submitting the proposed information collection to OMB for review, as required by the Paperwork Reduction Act of 1995 (44 U.S.C. chapter 35, as amended).

The notice is soliciting comments from members of the public and affected agencies concerning the proposed collection of information to: (1) Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility; (2) evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information; (3) enhance the quality, utility, and clarity of the information to be collected; and (4) minimize the burden of the collection of information on those who are to

respond; including through the use of appropriate automated collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.

This notice also lists the following information:

*Title of Proposal:* Affirmative Fair Housing Marketing Plan.

*OMB Control Number:* 2529-0013.

*Description of the need for the information and proposed use:* HUD uses this information to assess the adequacy of the applicant's proposed actions to carry out the Affirmative Fair Housing Marketing requirements of 24 CFR 200.600 and review compliance with these requirements under 24 CFR part 108, the AFHM Compliance Regulations.

*Agency form numbers, if applicable:* HUD 935.2

*Members of affected public:*

Applicants for mortgage insurance under the Department's insured single family and multifamily programs.

*Estimation of the total number of hours needed to prepare the information collection including number of respondents, frequency of response, and hours of response:* On an annual basis, 3,006 respondents, 1 response per respondent, 3,006 total responses. Each response should take approximately 3 hours to complete for a total of 9,018 burden hours.

*Status of the proposed information collection:* Extension of the expiration date of a currently approved collection without any change in the substance or in the method of collection.

**Authority:** Section 3506 of the Paperwork Reduction Act of 1995, 44 U.S.C. chapter 35, is amended.

Dated: June 10, 2003.

**Carolyn Y. Peoples,**

*Assistant Secretary for Fair Housing and Equal Opportunity.*

[FR Doc. 03-15445 Filed 6-18-03; 8:45 am]

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**DEPARTMENT OF THE INTERIOR**

**Fish and Wildlife Service**

**Availability of a Draft Recovery Plan for the Lake Erie Water Snake (*Nerodia sipedon insularum*) for Review and Comment**

**AGENCY:** Fish and Wildlife Service, Interior.

**ACTION:** Notice of document availability.

**SUMMARY:** The U.S. Fish and Wildlife Service (Service) announces availability for public review of a draft recovery plan for the Lake Erie water snake