

i. A description of the functional relationship between elements of the project's management structure;

ii. The identity of the individual responsible for project management and the lines of authority between this individual and other elements of the project.

d. *Staff loading Plan*—The staff loading plan must identify all key tasks and the person-days required to complete each task. Labor estimated for each task must be broken down by individuals assigned to the task, including sub-contractors and consultants. All key tasks should be charted to show time required to perform them by months or weeks.

e. *Roles and Responsibilities*—The applicant must include a resume and description of the roles and responsibilities of all personnel proposed. Resumes must be attached in an appendix. At a minimum, each resume must include: the individual's current employment status and previous work experience, including position title, duties, dates in position, employing organizations, and educational background. Duties must be clearly defined in terms of role performed, e.g., manager, team leader, consultant, etc. Indicate whether the individual is currently employed by the applicant, and (if so) for how long.

#### 4. Leverage of Grant Funding (5 points)

The Department will give up to five (5) additional rating points to applications that include non-Federal resources that significantly expand the dollar amount, size and scope of the application. These programs will not be financed by the project, but can complement and enhance project objectives. Applicants are also encouraged to leverage activities such as micro-credit or income generation projects for adults that are not directly allowable under the grant. To be eligible for the additional points, the applicant must list the source(s) of funds, the nature, and possible activities anticipated with these funds under this grant and any partnerships, linkages or coordination of activities, cooperative funding, etc.

Signed in Washington, DC, this 6th day of May, 2003.

**Daniel P. Murphy,**  
*Grant Officer.*

### Appendix A: Project Document Format

#### Executive Summary

##### 1. Background and Justification

##### 2. Target Groups

##### 3. Program Approach and Strategy

3.1 Narrative of Approach and Strategy (and linked to Logical Framework matrix).

3.2 Project Implementation Timeline (Gantt Chart of Activities linked to Logical Framework).

3.3 Budget (with cost of Activities linked to Outputs for Budget Performance Integration).

##### 4. Project Monitoring and Evaluation

4.1 Indicators and Means of Verification.\*

4.2 Baseline Data Collection Plan.

##### 5. Institutional and Management Framework

5.1 Institutional Arrangements for Implementation.

5.2 Collaborating and Implementing Institutions (Partners) and Responsibilities.

5.3 Other Donor or International Organization Activity and Coordination.

5.4 Project Management Organizational Chart.

##### 6. Inputs

6.1 Inputs provided by the DOL.

6.2 Inputs provided by the Grantee.

6.3 National and/or Other Contributions.

##### 7. Sustainability

Annex A: Full presentation of the Logical Framework matrix.

(A worked example of a Logical Framework matrix and other background documentation for this SGA are available from the ILAB Web site at <http://www.dol.gov/ILAB/grants/education/sga0305/bkgrdSGA0305.htm>.)

[FR Doc. 03-11857 Filed 5-12-03; 8:45 am]

**BILLING CODE 4510-28-P**

## DEPARTMENT OF LABOR

### Employment and Training Administration

#### Workforce Investment Act of 1998 (WIA); Notice of Incentive Funding Availability for Program Year (PY) 2001 Performance

**AGENCY:** Employment and Training Administration (ETA), Labor.

**ACTION:** Notice.

**SUMMARY:** The Department of Labor, in collaboration with the Department of Education, announces that 16 states are

\* Initial choice of and justification of indicators and means of verification can be refined and/or adapted after baseline collection and development of Monitoring and Evaluation Plan.

eligible to apply for Workforce Investment Act (WIA) (Pub. L. 105-220, 29 U.S.C. 2801 *et seq.*) incentive awards under the WIA Regulations.

**DATES:** The 16 eligible states must submit their applications for incentive funding to the Department of Labor by June 27, 2003.

**ADDRESSES:** Submit applications to the Employment and Training Administration, Performance and Results Office, 200 Constitution Avenue NW., Room N-5306, Washington, DC 20210, Attention: Karen Staha, 202-693-2917 (phone), 202-693-3991 (fax), e-mail: [Staha.Karen@dol.gov](mailto:Staha.Karen@dol.gov). Please be advised that mail delivery in the Washington, D.C. area has been inconsistent because of concerns about anthrax contamination. States are encouraged to submit applications via e-mail.

**FOR FURTHER INFORMATION CONTACT:** The Performance and Results Office: Karen Staha (phone: 202-693-2917 or e-mail: [Staha.Karen@dol.gov](mailto:Staha.Karen@dol.gov)). (This is not a toll-free number.) Information may also be found at the Web site: <http://www.doleta.gov/usworkforce/>.

**SUPPLEMENTARY INFORMATION:** 16 states (see list below) have qualified to receive a share of the \$29.8 million available for incentive grant awards under WIA section 503. These funds are available to the states through June 30, 2005, to support innovative workforce development and education activities that are authorized under title I (Workforce Investment Systems) or title II (the Adult Education and Family Literacy Act (AEFLA)) of WIA, or under the Perkins Act (Pub. L. 105-332, 20 U.S.C. 2301 *et seq.*). In order to qualify for a grant award, a state must have exceeded performance levels, agreed to by the Secretaries, Governor, and State Education Officer, for outcomes in WIA title I, adult education (AEFLA), and vocational education (Perkins Act) programs. The goals included placement after training, retention in employment, and improvement in literacy levels, among other measures. After review of the performance data submitted by states to the Department of Labor and to the Department of Education, each Department determined which states would qualify for incentives for its program(s). (See below for a list of the states that qualified under all three Acts.) These lists of eligible states were compared, and states that qualified under all three programs are eligible to receive an incentive grant award. The amount that each state is eligible to receive was determined by the Department of Labor and the Department of Education and is based

on WIA section 503(c)(20 U.S.C. 9273(c)), and is proportional to the total funding received by these states for the three Acts.

The states eligible to apply for incentive grant awards, and the amounts they are eligible to receive, are listed below:

State	Amount of award
1. Colorado .....	\$1,138,334
2. Florida .....	3,000,000
3. Illinois .....	3,000,000
4. Kentucky .....	2,074,242
5. Louisiana .....	3,000,000
6. Maryland .....	1,944,845
7. Montana .....	750,000
8. North Dakota .....	750,000
9. Nebraska .....	750,000
10. Oklahoma .....	1,382,134
11. South Carolina .....	1,866,263
12. South Dakota .....	750,000
13. Tennessee .....	2,604,604
14. Texas .....	3,000,000
15. Washington .....	3,000,000
16. Wyoming .....	750,000

These eligible states must submit their applications for incentive funding to the Department of Labor by (insert date 45 days after date of publication), 2003. As

set forth in the provisions of WIA section 503(b)(2) (20 U.S.C. 9273(b)(2)), 20 CFR 666.220(b) and Training and Employment Guidance Letter (TEGL) No. 20-01, Change 1, Application Process for Workforce Investment Act (WIA) Section 503 Incentive Grants, Program Year 2001 Performance, which is available at <http://www.doleta.gov/usworkforce/>, the application must include assurances that:

A. The legislature of the state was consulted with respect to the development of the application.

B. The application was approved by the Governor, the eligible agency for adult education (as defined in section 203(4) of WIA (20 U.S.C. 9202(4))) and the state agency responsible for vocational and technical education programs (as defined in section 3(9) of Perkins III (20 U.S.C. 2302(9))).

C. The state and the eligible agency, as appropriate, exceeded the state adjusted levels of performance for WIA title I, the state adjusted levels of performance for the AEFLA, and the performance levels established for Perkins Act programs.

In addition, states are requested to provide a description of the planned use

of incentive grants as part of the application process, to ensure that the state's planned activities are innovative and are otherwise authorized under the WIA title I, the AEFLA, and/or the Perkins Act as amended, as required by WIA Section 503(a). TEGL No. 20-01, Change 1 provides the specific application process that states must follow to apply for these funds.

The applications may take the form of a letter from the governor, or designee, to the Assistant Secretary of Labor, Emily Stover DeRocco, Attention: Karen Staha, 200 Constitution Avenue NW, Room N-5306, Washington, D.C. 20210. In order to expedite the application process, states are encouraged to submit their applications electronically to Karen Staha at [Staha.Karen@dol.gov](mailto:Staha.Karen@dol.gov). The states will receive their incentive awards by June 30, 2003.

Signed at Washington, D.C., this 7th day of May, 2003.

**Emily Stover DeRocco,**

*Assistant Secretary for Employment and Training.*

**BILLING CODE 4510-30-P**

State	PY2001 Performance Qualifies State for Incentives			
	WIA (title I)	AEFLA (Adult Education)	Perkins Act (Vocational Education)	WIA title I; AEFLA; Perkins Act
1. Alaska		X	X	
2. Alabama			X	
3. Arkansas		X	X	
4. Arizona		X	X	
5. California		X	X	
6. Colorado	X	X	X	X
7. Connecticut		X	X	
8. District of Columbia		X	X	
9. Delaware		X	X	
10. Florida	X	X	X	X
11. Georgia		X	X	
12. Hawaii		X	X	
13. Iowa		X	X	
14. Idaho	X		X	
15. Illinois	X	X	X	X
16. Indiana		X	X	
17. Kansas	X	X		
18. Kentucky	X	X	X	X
19. Louisiana	X	X	X	X
20. Massachusetts		X	X	
21. Maryland	X	X	X	X
22. Maine		X	X	
23. Michigan		X	X	
24. Minnesota	X		X	
25. Missouri		X	X	
26. Mississippi		X	X	
27. Montana	X	X	X	X
28. North Carolina		X	X	
29. North Dakota	X	X	X	X
30. Nebraska	X	X	X	X
31. New Hampshire		X	X	
32. New Jersey		X	X	
33. New Mexico		X		
34. Nevada			X	
35. New York	X		X	
36. Ohio		X	X	
37. Oklahoma	X	X	X	X
38. Oregon		X	X	
39. Pennsylvania		X	X	
40. Puerto Rico	X		X	
41. Rhode Island		X	X	
42. South Carolina	X	X	X	X
43. South Dakota	X	X	X	X
44. Tennessee	X	X	X	X
45. Texas	X	X	X	X
46. Utah			X	
47. Virginia		X	X	
48. Vermont			X	
49. Washington	X	X	X	X
50. Wisconsin		X	X	
51. West Virginia		X	X	
52. Wyoming	X	X	X	X

[FR Doc. 03-11856 Filed 5-12-03; 8:45 am]  
BILLING CODE 4510-30-C

## NATIONAL AERONAUTICS AND SPACE ADMINISTRATION

[Notice (03-050)]

### Aerospace Safety Advisory Panel (ASAP); Meeting

**AGENCY:** National Aeronautics and Space Administration.

**ACTION:** Notice of meeting.

**SUMMARY:** In accordance with the Federal Advisory Committee Act, Public Law 92-463, as amended, the National Aeronautics and Space Administration announces a forthcoming meeting of the Aerospace Safety Advisory Panel.

**DATES:** Wednesday, May 28, 2003, 1 p.m. to 2 p.m. Eastern Time.

**ADDRESSES:** National Aeronautics and Space Administration Headquarters, 300 E Street, SW., Room 6H46A, Washington, DC 20546.

**FOR FURTHER INFORMATION CONTACT:** Mr. Leonard B. Sirota, Executive Director, Aerospace Safety Advisory Panel, Code Q-1, National Aeronautics and Space Administration, Washington, DC 20546, 202/358-0914.

**SUPPLEMENTARY INFORMATION:** This meeting will be conducted via telecon with Panel members and consultants. This meeting will be open to the public up to the seating capacity of the room (45). The Aerospace Safety Advisory Panel is performing an evaluation of the safety upgrades for the T-38 aircraft. Visitors will be requested to sign a visitor's register and asked to comply with NASA security requirements, including the presentation of a valid picture ID before receiving an access badge. Foreign Nationals attending this meeting will be required to provide the following information: Full name; gender; date/place of birth; citizenship; Green card/via information (number, type, expiration date); passport information (number, country, expiration date); employer/affiliation information (name of institution, address, country, phone); and title/position of visitor. To expedite admittance, attendees can provide identifying information in advance by contacting Ms. Michele Dodson via e-mail at [Michele.D.Dodson@nasa.gov](mailto:Michele.D.Dodson@nasa.gov) or by telephone at (202) 358-0914.

**June W. Edwards,**

*Advisory Committee Management Officer,  
National Aeronautics and Space  
Administration.*

[FR Doc. 03-11817 Filed 5-12-03; 8:45 am]  
BILLING CODE 7510-01-U

## NATIONAL AERONAUTICS AND SPACE ADMINISTRATION

[Notice (03-051)]

### NASA Advisory Council, Planetary Protection Advisory Committee; Meeting

**AGENCY:** National Aeronautics and Space Administration.

**ACTION:** Notice of meeting.

**SUMMARY:** In accordance with the Federal Advisory Committee Act, Public Law 92-463, as amended, the National Aeronautics and Space Administration announces a forthcoming meeting of the NASA Advisory Council (NAC), Planetary Protection Advisory Committee (PPAC).

**DATES:** Thursday, May 29, 2003, 6:30 p.m. to 9:15 p.m., Friday, May 30, 2003, 8:30 a.m. to 5 p.m., and Saturday, May 31, 2003, 8:30 a.m. to 2:30 p.m.

**ADDRESSES:** Hilton Cocoa Beach, 1550 North Atlantic Avenue, Cocoa Beach, Florida 32931.

**FOR FURTHER INFORMATION CONTACT:** Ms. Marian Norris, Code SB, National Aeronautics and Space Administration, Washington, DC 20546, 202/358-4452.

**SUPPLEMENTARY INFORMATION:** The meeting will be closed to the public on Friday, May 30, 2003, 11 a.m. to noon, in accordance with the Government Sunshine Act, 5 U.S.C. 552b(c)(3), to hear a briefing on Mars Planetary Protection issues associated with an ongoing procurement. All other times of the meeting will be open to the public up to the capacity of the room. The agenda for the meeting includes the following topics:

- Planetary Protection Program Status/Plans
- Mars Planetary Protection and Current Standards
- Communications Issues in Planetary Protection
- Solar System Exploration Planetary Protection Status

It is imperative that the meeting be held on these dates to accommodate the scheduling priorities of the key participants. Visitors will be requested to sign a visitor's register.

**June W. Edwards,**

*Advisory Committee Management Officer,  
National Aeronautics and Space  
Administration.*

[FR Doc. 03-11901 Filed 5-12-03; 8:45 am]  
BILLING CODE 7510-01-P

## NATIONAL ARCHIVES AND RECORDS ADMINISTRATION

### Agency Information Collection Activities: Submission for OMB Review; Comment Request

**AGENCY:** National Archives and Records Administration (NARA).

**ACTION:** Notice.

**SUMMARY:** NARA is giving public notice that the agency has submitted to OMB for approval the information collections described in this notice. The public is invited to comment on the proposed information collections pursuant to the Paperwork Reduction Act of 1995.

**DATES:** Written comments must be submitted to OMB at the address below on or before June 12, 2003 to be assured of consideration.

**ADDRESSES:** Comments should be sent to: Office of Information and Regulatory Affairs, Office of Management and Budget, Attn: Ms. Brooke Dickson, Desk Officer for NARA, Washington, DC 20503.

**FOR FURTHER INFORMATION CONTACT:** Requests for additional information or copies of the proposed information collection and supporting statement should be directed to Tamee Fechhelm at telephone number 301-837-1694 or fax number 301-837-3213.

**SUPPLEMENTARY INFORMATION:** Pursuant to the Paperwork Reduction Act of 1995 (Pub. L. 104-13), NARA invites the general public and other Federal agencies to comment on proposed information collections. NARA published a notice of proposed collection for this information collection on February 12, 2003 (68 FR 7149 and 7150). No comments were received. NARA has submitted the described information collections to OMB for approval.

In response to this notice, comments and suggestions should address one or more of the following points: (a) Whether the proposed collection informations are necessary for the proper performance of the functions of NARA; (b) the accuracy of NARA's estimate of the burden of the proposed information collections; (c) ways to enhance the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including the use of information technology. In this notice, NARA is soliciting comments concerning the following information collections:

1. *Title:* Request to Microfilm Records. *OMB number:* 3095-0017.