

40%—2 Work Plan—The soundness and effectiveness of the applicant's plan for conducting the project, with special emphasis on the objectives and methodology portions of the application.

15%—3 Adequacy of Management Controls—The apparent capability of the applicant to successfully conduct the project, including both technical and business aspects. The soundness of the applicant's budget in relation to the project work plan and for ensuring effective utilization of grant funds. Adequacy of facilities and equipment available within the organization or proposed for purchase under the project.

10%—4 Key Personnel—Qualifications and adequacy of the staff.

10%—5 Budget—Clarity and accuracy of project costs, and cost justification for the entire grant period.

100%—Total Weight.

*Reporting Requirements:*

(1) Progress Report—Project progress reports will be required semiannually by March 30 and September 30 of each funding year. These reports will include a brief description comparing the actual accomplishments to the goals established for the period; the reasons for slippage, if applicable, and other pertinent information as required. A final report is due 90 days after expiration of the project/budget period.

(2) Financial Status Report—A semiannual financial status report will be submitted 30 days after the end of the half-year point of each funding year. Final financial status reports are due 90 days after expiration of the project/budget period. Standard Form 269 (long form) will be used for financial reporting.

*Grant Administration Requirements:* grants are administered in accordance with the following documents:

(1) 45 CFR part 92, Department of Health and Human Services, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments, or 45 CFR part 74, Administration of Grants to Non-profit Recipients.

(2) Public Health Service Grants Policy Statement, and

(3) Appropriate Cost Principles: OMB Circular A-87, State and Local Governments, or OMB Circular A-122, Nonprofit Organizations.

*Results of the Review:* Successful applicants will be notified through official Notice of Grant Award (NGA) documents. The NGA will state the amount of Federal funds awarded, the purpose of the grant, the terms and conditions of the grant award, the

effective date of the award, the project period, and the budget period.

Dated: March 13, 2003.

**Charles W. Grim,**

*Assistant Surgeon General, Interim Director, Indian Health Service.*

[FR Doc. 03-6509 Filed 3-18-03; 8:45 am]

**BILLING CODE 4160-16-M**

## DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

[Docket No. FR-4820-N-08]

### Notice of Proposed Information Collection: Comment Request; Budget-Based Rent Increase

**AGENCY:** Office of the Assistant Secretary for Housing-Federal Housing Commissioner, HUD.

**ACTION:** Notice.

**SUMMARY:** The proposed information collection requirement described below will be submitted to the Office of Management and Budget (OMB) for review, as required by the Paperwork Reduction Act. The Department is soliciting public comments on the subject proposal.

**DATES:** *Comments Due Date:* May 19, 2003.

**ADDRESSES:** Interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name and/or OMB Control Number and should be sent to: Wayne Eddins, Reports Management Officer, Department of Housing and Urban Development, 451 7th Street, SW., L'Enfant Plaza Building, Room 8003, Washington, DC 20410 or [Wayne\\_Eddins@hud.gov](mailto:Wayne_Eddins@hud.gov).

**FOR FURTHER INFORMATION CONTACT:** Beverly Miller, Director, Office of Multifamily Asset Management, Department of Housing and Urban Development, 451 7th Street SW., Washington, DC 20410, telephone (202) 708-3730 (this is not a toll free number) for copies of the proposed forms and other available information.

**SUPPLEMENTARY INFORMATION:** The Department is submitting the proposed information collection to OMB for review, as required by the Paperwork Reduction Act of 1995 (44 U.S.C. Chapter 35, as amended).

This Notice is soliciting comments from members of the public and affected agencies concerning the proposed collection of information to: (1) Evaluate whether the proposed collection is necessary for the proper performance of the functions of the agency, including whether the information will have

practical utility; (2) Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information; (3) Enhance the quality, utility, and clarity of the information to be collected; and (4) Minimize the burden of the collection of information on those who are to respond; including the use of appropriate automated collection techniques or other forms of information technology, *e.g.*, permitting electronic submission of responses.

This Notice also lists the following information:

*Title of Proposal:* Budget-Based Rent Increase.

*OMB Control Number, if applicable:* 2502-0324.

*Description of the need for the information and proposed use:* This information is necessary to allow certain owners of multifamily housing projects to plan for expected increases in expenditures. The information will be used to determine the reasonableness of expense increases.

*Agency form numbers, if applicable:* HUD-92547-A.

*Estimation of the total numbers of hours needed to prepare the information collection including number of respondents, frequency of response, and hours of response:* The estimated number of respondents is 12,500 generating approximately 25,000 annual responses; the frequency of response is annually; the estimated time needed to prepare the response varies from 15 minutes to 1 hour; and the estimated total number of hours needed to prepare the information collection is 15,625.

*Status of the proposed information collection:* Extension of a currently approved collection.

**Authority:** The Paperwork Reduction Act of 1995, 44 U.S.C., Chapter 35, as amended.

Dated: March 12, 2003.

**John C. Weicher,**

*Assistant Secretary for Housing-Federal Housing Commissioner.*

**Sean G. Cassidy,**

*General Deputy Assistant Secretary for Housing-Deputy Federal Housing Commissioner.*

[FR Doc. 03-6607 Filed 3-18-03; 8:45 am]

**BILLING CODE 4210-27-M**