

and procedures set out in section II, above and will make a determination regarding the request. In most cases, the requestor will be notified of the determination and, if appropriate, the corrective action to be taken, within 60 days. If the request for reconsideration requires more than 60 days, ONDCP will inform the requestor of the extension, providing its reasons for the extension and an estimated decision date. ONDCP will give reasonable notice to affected persons of any corrections made.

Section IV. Definitions

1. "Affected" persons are those who may benefit or be harmed by the disseminated information. This includes both: a. Persons seeking to address information about themselves or about other persons to whom they are related or associated; and b. persons who use the information.

2. "Dissemination" means agency initiated or sponsored distribution of information to the public (see 5 CFR 1320.3(d) "Conduct or Sponsor"). Dissemination does not include the pass-through of public filings or other information received from third-parties by ONDCP and made available for public review through website posting or other means, without ONDCP's official endorsement of its content. However, these guidelines may apply to third-party information adopted or endorsed by ONDCP, or used to formulate guidance or other ONDCP decision or position.

In addition, dissemination does not include distributions of information or other materials that are:

- a. Intended for government employees or agency contractors or grantees;
- b. Intended for U.S. Government agencies;
- c. Produced in responses to requests for agency records under the Freedom of Information Act, the Privacy Act, the Federal Advisory Committee Act or similar law;
- d. Correspondence or other communication limited to individuals or to other persons, within the meaning of paragraph 7, below; or
- e. Communications such as press releases, interviews, speeches, and similar statements containing information that ONDCP or another Federal agency has previously disseminated in compliance with the Government-wide Guidelines or the ONDCP guidelines; or
- f. Documents (e.g., guidance, bulletins, policy directives) intended only for inter-agency And intra-agency communications.

Also excluded from the definition are archival records; public filings;

responses to subpoenae or compulsory document productions; or documents prepared and released in the context of adjudicative processes. These guidelines do not impose any additional requirements on agencies during adjudicative proceedings and do not provide parties to such adjudicative proceedings any additional rights of challenge or appeal.

3. "Influential," when used in the phrase "influential scientific, financial, or statistical information," refers to disseminated information that ONDCP determines will have a clear and substantial impact on important public policies or important private sector decisions.

4. "Information," for purposes of these guidelines, including the administrative mechanism described in sections II and III, above, means any communication or representation of facts or data, in any medium or form, including textual, numerical, graphic, cartographic, narrative, or audiovisual forms. This definition does not include:

- a. Opinions or policy, where the presentation makes clear that the statements are subjective opinions, rather than facts. Underlying information upon which the opinion or policy is based may be subject to these guidelines only if that information is published by ONDCP;
- b. Information originated by, and attributed to, non-ONDCP sources, provided ONDCP does not expressly rely upon it. Examples include: non-U.S. Government information reported and duly attributed in materials prepared and disseminated by ONDCP; hyperlinks on ONDCP's website to information that others disseminate; and reports of advisory committees published on ONDCP's website;
- c. Statements related solely to the internal personnel rules and practices of ONDCP and other materials produced for ONDCP employees, contractors, or agents;
- d. Descriptions of the agency, its responsibilities and its organizational components;
- e. Statements, the modification of which might cause harm to the national security, including harm to the national defense or foreign relations of the United States;
- f. Statements of Administration policy; however, any underlying information published by ONDCP upon which a statement is based may be subject to these guidelines;
- g. Testimony or comments of ONDCP officials before courts, administrative bodies, Congress, or the media;
- h. Investigatory material compiled pursuant to U.S. law or for law

enforcement purposes in the United States.

5. "Integrity" refers to the security of information—protection of the information from unauthorized access or revision, to prevent the information from being compromised through corruption or falsification.

6. "Objectivity" is a measure of whether disseminated information is accurate, reliable, and unbiased and whether disseminated information is being presented in an accurate, clear, complete, and unbiased manner.

7. "Person" means an individual, partnership, association, corporation, business trust, or legal representative, an organized group of individuals, a regional, national, State, territorial, tribal, or local government or branch thereof, or a political subdivision of a State, territory, tribal, or local government or a branch of a political subdivision, or an international organization;

8. "Quality" is an encompassing term comprising utility, objectivity, and integrity. Therefore, the guidelines sometimes refer these four statutory terms, collectively, as "quality"

9. "Utility" refers to the usefulness of the information to its intended users, including the public.

Dated: October 1, 2002.

Daniel Schecter,
Chief of Staff.

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FEDERAL COMMUNICATIONS COMMISSION

[DA 02-2664]

Consumer/Disability Telecommunications Advisory Committee

AGENCY: Federal Communications Commission.

ACTION: Notice.

SUMMARY: This document announces the date, time, and agenda for the next meeting of the Consumer/Disability Telecommunications Advisory Committee (hereinafter "the Committee"), whose purpose is to make recommendations to the Commission regarding consumer issues within the jurisdiction of the Commission and to facilitate the participation of consumers (including people with disabilities and underserved populations such as Native Americans and individuals living in rural areas) in proceedings before the Commission.

DATES: The meeting of the Committee will take place on Friday, November 8, 2002, from 9 a.m. to 4:30 p.m.

ADDRESSES: The Committee will meet at the Federal Communications Commission, 445 12th Street SW., Washington, DC 20554, Room TW-C305.

FOR FURTHER INFORMATION CONTACT:

Scott Marshall, Designated Federal Officer, Consumer/Disability Telecommunications Advisory Committee, Consumer & Governmental Affairs Bureau, Federal Communications Commission, Room 5A824, 445 12th Street SW., Washington, DC 20554. Telephone (202) 418-2809 (voice) or (202) 418-0179 (TTY); Email: cdtac@fcc.gov.

SUPPLEMENTARY INFORMATION: By Public Notice dated and released October 15, 2002, the Federal Communications Commission announced the next meeting of its Consumer/Disability Telecommunications Advisory Committee. The establishment of the Committee had been announced by Public Notice dated November 30, 2000, 15 FCC Rcd 23798, as published in the **Federal Register** (65 FR 76265, December 6, 2000). At the November 8, 2002 meeting, The Committee will consider the Commission's proposed rules concerning the Telephone Consumer Protection Act; will receive an update regarding its recommendations concerning the Commission's consumer complaint process and outreach activities, and will receive and consider a report of an ad hoc working group on Sec. 255 of the Telecommunications Act of 1996. The Committee will also receive a report from its chairperson regarding activities since the June meeting and an update on the Committee rechartering process. The Committee will also be updated on the Commission's Biennial Regulatory Review Process. Other working group reports will be received and considered if available. The Committee will make recommendations to the Federal Communications Commission as appropriate, and may also consider other matters within the mandate of its Charter.

Availability of Copies and Electronic Accessibility

A copy of the October 15, 2002 Public Notice is available in alternate formats (Braille, cassette tape, large print or diskette) upon request. It is also posted on the Commission's website at www.fcc.gov/cgb/cdtac. The Committee meeting will be broadcast on the Internet in Real Audio/Real Video

format with captioning at www.fcc.gov/cgb/cdtac. The meeting will be sign language interpreted, and realtime transcription and assistive listening devices will also be available. The meeting site is fully accessible to people with disabilities. Copies of meeting agendas and handout materials will also be provided in accessible formats. Meeting minutes will be available for public inspection at the FCC headquarters building and will be posted on the Commission's Web site at www.fcc.gov/cgb/cdtac.

The Committee meeting will be open to the public and interested persons may attend the meeting and communicate their views. Members of the public will have an opportunity to address the Committee on issues of interest to them and the Committee. Written comments for the Committee may also be sent to the Committee's Designated Federal Officer, Scott Marshall. Notices of future meetings of the Committee will be published in the **Federal Register**.

Federal Communications Commission.

Margaret Egler,

Deputy Bureau Chief, Consumer & Governmental Affairs Bureau.

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FEDERAL EMERGENCY MANAGEMENT AGENCY

Agency Information Collection Activities: Proposed Collection; Comment Request

ACTION: Notice and request for comments.

SUMMARY: The Federal Emergency Management Agency, as part of its continuing effort to reduce paperwork and respondent burden, invites the general public and other Federal agencies to take this opportunity to comment on a proposed, revision of a currently approved information collection. In accordance with the Paperwork Reduction Act of 1995 (44 U.S.C. 3506(c)(2)(A)), this notice seeks comments concerning the use of a Census form to collect data for the development of a national fire department database.

SUPPLEMENTARY INFORMATION: The U.S. Fire Administration (USFA) receives many requests from fire service organizations and the general public for information related to fire departments, including total number of departments, number of stations per department,

population protected, and number of firefighters. The USFA also has a need for this information to guide programmatic decisions, and produce mailing lists for USFA publications. Recommendations for the creation of the fire department database came out of a Blue Ribbon Panel's review of the USFA—initiated by FEMA Director James Lee Witt in the spring of 1998. The report included a review of the structure, mission and funding of the USFA, future policies, programmatic needs, course development and delivery, and the role of the USFA to reflect changes in the fire service. The panel included 13 members of the U.S. fire community. As a result of those recommendations, the USFA is working to identify all fire departments in the United States to develop and populate a national database that will include information related to demographics, capabilities and activities of fire departments Nationwide. In the first year of this effort, information was collected from 16,000 fire departments leaving an estimated 17,000 fire departments still to respond.

Collection of Information.

Title: National Fire Department Census.

Type of Information Collection: Revision of a currently approved collection.

Abstract: Many data products and reports exist that contain fragmented or estimated information about fire department demographics, and capabilities, but there is no single reference source today that aggregates this data to provide a complete and accurate profile of fire departments in the United States. The U.S. Fire Administration (USFA) receives many requests for information related to fire departments, including total number of departments, number of stations per department, population protected, apparatus and equipment status. The USFA is working to identify all fire departments in the United States to develop and populate a national database that will include information related to demographics, capabilities and activities. The database will be used by USFA to guide programmatic decisions, provide the Fire Service and the public with information about fire departments, and produce mailing lists for USFA publications and other materials.

Affected Public: Federal, State, local or Tribal government; not-for-profit institutions; volunteer; and, industrial fire departments.